



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01/06/2023 Period start date To 31/05/2024 Period end date**

**Charity name: South Clifton & District Sports Community Association**

**Charity registration number: 1098398**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of community participation in healthy recreation by providing facilities for playing sports.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provide facilities for amateur sport both indoor and outdoor aiding children/young people, the general public. The Pavilion is open to community groups and for private hire.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm the Trustee's are aware of the Public Benefit Guidance.

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We will consider making small donations back to the community that supports us which included a defibrillator cabinet to our village hall (Coronation Hall)
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Many events are held that involve the community from sporting to celebrating national days. We have a Committee regularly donating their time, helping to maintain the playing fields and ensuring that the environment is safe for all whose use the facilities. We have a very active community that use the facilities which

		include the play ground for children and are prepared to share their time. Our volunteers are integral to the continuance of South Clifton and District Sports Community Association and we send them our unconditional thanks. Thank you.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Activity for the charity has been about providing the facilities for Collingham FC Junior teams. Ensuring the playground is maintained to a safe and secure standard for small children to play on which is well used. We have made the facilities available to various community groups including a craft group, a successful refill station that opens every Saturday morning and in the past been visited by our councillors. Our social evenings on a Friday are proving very popular with families from across the community visiting taking advantage of the food vans that attend and providing a secure open environment for the children to play whether on the sports field or using the playground equipment. When Men's and Women's international games are shown on terrestrial TV there are always many people coming to the Pavilion to share in the ups and downs of sport. An Electric Vehicle Charger has been installed for cars with the aid of a grant obtained from Newark &amp; Sherwood District Council for £3K. New football posts were acquired with the aid of a grant via Collingham FC and the Football Foundation £1.2K. The pavilion continues to be improved from monies raised which has included the immediate outside to be paved and the surroundings around the carpark gravelled. Various activities take place on the main field that include sporting activities for young families and parents including rounders. North Clifton Primary School use the field for their annual sports day. National events such as King's Coronation were celebrated with a family day on the sports field. Every Friday Night the Pavilion opens for village/district community social event with a food van appearing every two weeks. The popularity has grown such that families with young children now visit giving</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash as of 31 <sup>st</sup> May 2024 was £18.5K of which £8.2k is held on deposit as reserve. Major funding is from our Friday night social evening.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our reserves account for ones years activity and to provide emergency funding for an unforeseen event. A fund is required for grass cutting equipment which will require raising a further £20K.
Amount of reserves held	Para 1.22	£8.2K
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our biggest funding came from our social events generating net £12K. This included our Friday nights socials, opening for international sporting events, quiz nights monthly and national celebrations such as the King's Coronation.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The continuing improvement of facilities at the Ron Beat Pavilion and supporting the local community and providing sporting and social activities for all. This includes the important refill station that opens every Saturday morning.
A description of the principal risks facing the charity	Para 1.46	Funding is supported by volunteers therefore volunteers are crucial to the continuance of South Clifton and District Sports Community Association. The ability to secure grants to fund projects that are needed to continue to offer sports and provide safe and secure environment and ensure the playground can be repaired/maintained. Field and playground maintenance is also key to the success of this charity.
Other		



		<p>a great opportunity for the children to interact with each other in a safe environment. A quiz night started June 2023 and opens once per month. Our quiz masters are rotating volunteers with huge support from attendee's making this a successful social evening for the district communities.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Collingham FC junior teams play on the grounds weekly at least. Refill Station operates weekly.
Other		

## Reference and Administrative details

Charity name	South Clifton and District Sports Community Association
Other name the charity uses	None
Registered charity number	1098398
Charity's principal address	Coalyard Lane South Clifton Newark on Trent Nottinghamshire NG23 7AH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Griffiths	Chairman		
2	Robert Michel Cobham	Treasurer		
3	Andrew Coverdale	Secretary		
4	Peter Malcom Scott	N/A		
5	Mike Foster	N/A		
6	Damian Griffiths	N/A		
7				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ALAN RAYMOND GRIFFITHS	ANDREW CHARLES COVERDALE
Position (eg Secretary, Chair, etc)	CHAIRMAN	TREASURER

Date 12th January 2025



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**INCOME AND**

**Y**

**31st May 2024**

**INCOME**

Red Lion bar	28,918.84
Social events and sale of goods	640.00
Annual Fees	
Donations	194.00
Football and Cricket clubs annual charge	1,385.91
Miscellaneous income	30.00
Caravan Club and bike rallies/rentals	
Wayleaves	
Grant Funding	
Interest	143.86
Professional Services	30.00
Utilities	1,350.00
	-
	-
	-
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**TOTAL INCOME**

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**32,692.61**

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**31st May 2024**

**Fixed assets**

Pavilion	33,841.07
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**Cash at bank**

HSBC current account	10,361.72
HSBC development account	8,205.93
	<hr/> 18,567.65

**Petty cash**

701.66

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**53,110.38**

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# **TON & DISTRICT SPORTS COMMUNITY ASSOCIATION**

## **EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MAY 2023**

<b><u>INCOME</u></b>		<b><u>EXPENDITURE</u></b>		<b>EX</b>
<b>Year ended</b>				<b>Y</b>
	<b>31st May 2023</b>		<b>31st May 2024</b>	
	30,014.60	General maintenance	1,597.33	
	128.00	Insurance and licence	1,322.49	
	600.00	Social event and misc	6,050.82	
	1,500.00	Light & heat	2,677.04	
	600.00	Hire costs (Coronation	102.00	
	20.20	Rates and waste dispos	166.40	
	-	Cleaning	1,225.54	
		Stock for Red Lion	15,368.42	
	4,179.00	Professional Services	2,734.26	
	37.51	Bank Account Service	90.28	
	-	Advertising	65.00	
	-	Postage	-	
	-	Donation	50.00	
	-	Social Events	221.00	
	-		-	
	-		-	
		<b>Total Expenditure</b>	<b>31,670.58</b>	
		<b>Surplus for the year</b>	<b>1,022.03</b>	
	<b>37,079.31</b>	<b>TOTAL EXPENDITURE</b>	<b>32,692.61</b>	

## **ASSETS**

	<b>31st May 2023</b>		<b>31st May 2024</b>
		<b>Funds brought forward</b>	
	33,841.07	Pavilion fund	33,841.07
		Revenue account	19,269.31
			<b>53,110.38</b>
	9,892.62		
	8,062.07	<b>Surplus for the year</b>	<b>1,022.03</b>
	<b>17,954.69</b>		
	562.59	<b>Funds carried forward</b>	
		Pavilion fund	33,841.07
		Revenue account	19,269.31
	<b>52,358.35</b>		<b>53,110.38</b>





**EXPENDITURE**

Year ended

**31st May 2023**

9,268.50  
358.00  
3,453.49  
897.91  
114.00  
155.48  
1,468.77  
15,849.80  
2,060.00  
98.20  
-  
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33,724.15

3,355.16

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**37,079.31**

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**FUNDS****31st May 2023**

33,841.07  
18,517.28  

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52,358.35

3,355.16

33,841.07  
18,517.28  

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**52,358.35**

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# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
South Clifton & District Sports Community Association

On accounts for the year  
ended

31<sup>st</sup> May 2024

Charity no  
(if any)

1098398

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 05 / 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have concerns and have come across other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

DB Coleman

Date:

26/11/2024

Name:

Mrs Debbie Coleman

Relevant professional  
qualification(s) or body  
(if any):

Association of Certified Accountants

Address:

Holly House, Front Street,

South Clifton,

NG23 7AA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

High risk area of any organisation is cash. The lack of proper cash recordings was evident and a major cause for concern. Andrew and I worked through all the cash transactions and although a small adjustment had to be made to reconcile to the 'cash on hand' closing balance – that Andrew assured me that he physically counted, although there was no written evidence to confirm this.

**Recommendations**

1. With immediate effect maintain a detailed cash book to record all cash movements, with supporting documentation and signatures for all receipts and payments.
2. Periodic independent counts should be carried out on the 'cash on hand' held and documented.
3. This is good practice to safeguard the Treasurer and whose giving or receiving cash.

The role of Treasurer is an important and vital part of any organisation and to find that the appointed Treasurer is not a committee member is another concern. How can they be responsible and held accountable to the committee? Especially with the increased level of income generated.

**Recommendations**

1. The role of Treasurer should be a committee member and with the current level of income, consideration should be given to someone with accounting/bookkeeping background.
2. Agree a Finance Policy to be followed and implemented.

Breakdown of income and associated costs for a fundraising event were incomplete.

**Recommendations**

1. A form designed to be completed detailing all income, categorising separately and list all expenses of fundraising events.