

VOLUNTEER FRIENDS
(A company limited by guarantee)

TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31ST MARCH, 2021

Charity Number 1098366
Company Number 4609837

VOLUNTEER FRIENDS
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VOLUNTEER FRIENDS
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH, 2021

The trustees, who are also directors of the Charity for the purposes of the Companies Act, submit their report and accounts for the year ended 31st March, 2021.

Reference and administrative information

Charity Name	Volunteer Friends (formerly known as Volunteer Centre – Nuneaton & Bedworth)	
Charity Registration Number	1098366	
Company Registration Number	4609837	
Registered Office and Operational Address	Darlaston House 4 School Road Bulkington Warwickshire CV12 9JB	
Trustees	R. T. Smith Chair L. R. Hayley J. K. Sargeant (resigned 15 April 2021) D.S. Williamson M. Sharman L. R. Snow	
Lead Officer	M. Kalsi	
Company Secretary	R. T. Smith	
Bankers	NatWest Bank plc 1 Market Place Nuneaton Warwickshire CV11 4YY	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling, Kent ME19 4JQ
Accountants	Armstrongs Bishop Simmons Limited Chartered Accountants Mitre House School Road Bulkington Warwickshire CV12 9JB	

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH, 2021 continued

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 5th December 2002 and registered as a charity on 4th July 2003. It is governed by the Memorandum and Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.00.

Statement of Public Benefit

Objects of the charity, principal activities and organisation of the work

The Charity's objects and principal activities are to be performed for those within the Borough of Nuneaton & Bedworth and its surrounding districts.

The objects are to:

- benefit the general population of Nuneaton & Bedworth and surrounding areas by providing services and community recreation and to encourage community action and social cohesion within the locality.
- inspire and facilitate the support and training of people of all ages, abilities and interests to serve and engage with their community by providing , friendship and community recreation as deemed fit and necessary to fulfil and enhance the lives and wellbeing of residents in the Area of Benefit.
- for the public benefit,encouraging social inclusion in all our activities by promoting voluntary service and community action for all people including those not in full time employment or unwaged individuals, people from diverse background and cultures through the continued development of their individual capabilities, competences , skills and understanding in social cohesion.
- to hold forums, produce exhibitions, talks and other public events, as deemed appropriate.
- to promote social inclusion for the public benefit by challenging discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown and poor housing.

Developments, activities and achievements this year

- **Medicar**

Due to the lockdown and Covid restrictions affecting many organisations and services, our Medicar Transport usage also took a huge hit. During this particular financial year, we only carried out 1,175 trips which was when hospitals and GP surgeries started to see patients from June 2020 onwards. However, our transport service did adapt to support the clinically extremely vulnerable (CEV's) which you will see later in this report.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2021 continued

The volunteer drivers' undertook journeys in 2020/21 covering over 8,512 miles and contributing 790 hours of their time.

- **Pharmacy – Medication Collections**

We were asked by Public Health (Warwickshire) if we could support the local pharmacies and those shielding with medication collections and deliveries. We were very fortunate with having a group of volunteers who still wanted to support CEV's during lockdown. Our drivers would go to the pharmacies, collect a batch of prescription medications, and deliver it to people living in the Nuneaton, Bedworth and Bulkington areas, we also covered Ash Green and Exhall. Those that were shielding or classified by the Health Services as CEV's were very appreciative and thankful for our support.

The number of medications delivered in 2020/21 was 2,770.

- **Supported Shopping Service**

As with our projects during lockdown, we found ourselves having to adapt, in order to keep some of our vital services running. Again, we had a few wonderful volunteers who would go to supermarkets, do the shopping on behalf of our clients, and then deliver it to their doors. A heart felt THANK YOU goes out to all those volunteers who put our vulnerable clients first in this pandemic.

In total, our volunteers covered 800 miles and gave 400 hours of their time to help us deliver this valuable service.

- **Public Health – Vaccine Transport**

We were asked by Public Health if we could support those struggling to get to their Covid vaccines. Some older and vulnerable people were being asked to get to Birmingham or Stoneleigh Vaccine Centres. Our Medicar drivers stepped in and transported 110 people to their first and second covid vaccines.

- **Community Reach**

Our Community Reach Project was supported by The National Lottery Reaching Communities Fund. They changed their funding priorities to support organisations that were financially struggling due to the pandemic but could continue to provide services for those needing support the most.

We were fortunate in having volunteer cooks that would cook a 2-course, fresh and healthy meal for those who were lonely and isolated. Our volunteer drivers would deliver the meals along with a game/quiz which supported their mental wellbeing.

- **Dementia Choir**

Our Dementia Choir was paused during lockdown as some members of staff were furloughed and we were unable to get together to sing in a group due to the government Covid restrictions. We briefly picked this back up between August 2020 and November 2020, we then had to stop again due to a second lockdown.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st MARCH 2021 continued

- **Friendship Group**

Our Friendship Groups were also put on hold due to restrictions on social gatherings. We could not have groups come to us for lunches, therefore we provided lunches to the members through the Community Reach Project.

- **Disclosure and Barring Service**

We have continued to provide DBS guidance and processing service for a number of organisations and community groups.

- **Coventry and Warwickshire Co-operative Development Agency – Accelerate**

We adapted one of our opportunities within this project to become more “remote friendly”. Instead of having participants come to the Centre to learn to cook several dishes, we recorded and produced 8 dishes which we could upload to private YouTube links, which we would then send out to the participants to cook from home.

Some of the dishes we filmed were; Christmas Biscuits, Cheese and Tomato Quiche, Fish Pie, Scones and Frittata to name a few.

It goes without saying that current trends and financial constraints continue to have a significant impact upon our current work and developing plans, particularly in view of the fact that we have a leaner and more pared-back staff; but alongside the frustrations come opportunities for proactive and innovative thinking.

The ethos of voluntarism and the efforts of our volunteers mean that a high quality, professional and valuable contribution continues to be made to our community. On the one hand that doesn't come at no cost but on the other its effects are invaluable and beyond price.

Transactions and financial position

- The Statement of Financial Activities shows net income of £63,067 and reserves of £106,427.
- Transfers between funds were in accordance with financial standing orders

Funds

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the objects of the Charity and which are not designated for particular purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The Exit Costs reserve has been designated by the directors to provide for 3 months running costs to enable the Charity to cease its activities in the event of a significant drop in funding.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH, 2021 continued

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or which have been raised by the Charity for specific purposes. Details of the aims and use of each restricted fund are set out in note 14 and note 16 to the accounts.

Allocation of Costs

The Statement of Financial Activities shows costs allocated according to the purpose of the expenditure:-

Costs of generating voluntary income represents the staff time spent making funding applications and reporting to funders.

Charitable activities are the core and project activities of the Centre.

Governance Costs are expenditure on governance arrangements which relate to the general running of the Charity. These activities provide the governance infrastructure which allows the Charity to operate and to generate the information required for public accountability. They include the strategic planning processes that contribute to future development of the Charity.

Investment powers

In accordance with the Memorandum, the company invests monies, not immediately required, in short-term Bank and Building Society deposits.

Donations and grants

Details of grants and donations received in the year are set out in note 2 to the accounts.

Reserves policy

The Management Committee has established a policy of setting aside 3 months running costs in reserve fund, as exit costs, to enable the Charity to cease its activities in the event of a significant drop in funding. Equipment purchased which is fully funded by project grants is not capitalised but a sum equivalent to the cost is transferred to the Fixed Asset Replacement fund. For Motor Vehicles which are fully funded, the grants received for their purchase are treated as Restricted Funds and the annual depreciation charge is taken from that Restricted Fund until the vehicle is fully written down.

Risk Management

The charity aims to manage risk at all levels of the organisation and has written policies on Health and Safety, Child Protection and Volunteers. Risk management is actively carried out in relation to governance, finance, health and safety, equal opportunities and volunteer and staff safety.

Future Development

The charity is now seeking to identify gaps in its service and develop new projects to meet the needs of its clients. Existing projects are also being evaluated to determine the future strategy.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH, 2021 continued

Directors and Trustees

Members of the Management Committee, who are directors of the Charity for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report, are set out in the Reference and Administrative Information of this report. One third of board members are subject to retirement by rotation at each Annual General Meeting.

Potential new Directors/Trustees are identified on the basis of interest shown in volunteering and on the basis of relevant skills. Candidates are given the opportunity to find out in detail about the work of the Centre before being formally appointed by the Trustees. Newly appointed Trustees are supported in becoming familiar with the policies and detailed working of the organisation.

Statement of Directors' and Trustees' responsibilities

The directors and trustees are required by law to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources, and application of resources including the income and expenditure of the charitable company for the year. In preparing those financial statements, the Directors and Trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- e) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in existence.

The directors and trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approval

This report was approved by the directors and trustees on 3 November 2021 and signed on their behalf.



R. T. Smith, Chairperson

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
VOLUNTEER FRIENDS
(A company limited by guarantee)**

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 8 to 19.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Biggs

Jane Biggs
Chartered Certified Accountant
Armstrongs Bishop Simmons Limited
Chartered Accountants
Mitre House, School Road
Bulkington, Bedworth
Warwickshire
CV12 9JB

3 November 2021

VOLUNTEER FRIENDS
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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2021

	Note	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Income and endowments from:					
Donations and grants	2	14,235	119,221	133,456	67,615
Activities for Raising funds	2	7,704	138	7,842	15,059
Income from investments	2	2	-	2	2
Income from Charitable activities	2	7,890	7,455	15,345	61,184
Other income		8,303	-	8,303	584
		<hr/>	<hr/>	<hr/>	<hr/>
Total income and endowments		38,134	126,814	164,948	144,444
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:					
Expenditure on Raising funds	3	(188)	5,022	4,834	4,574
Expenditure on Charitable activities	4	2,301	86,688	88,989	125,663
Governance costs	5	575	7,483	8,058	9,121
		<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure		2,688	99,193	101,881	139,358
		<hr/>	<hr/>	<hr/>	<hr/>
Net income		35,446	27,621	63,067	5,086
Transfers between funds		(9)	9	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		35,437	27,630	63,067	5,086
Reconciliation of funds					
Total funds brought forward		31,605	11,755	43,360	38,274
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		67,042	39,385	106,427	43,360
		<hr/>	<hr/>	<hr/>	<hr/>

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BALANCE SHEET AT 31ST MARCH, 2021

	Note	2021	2020
Fixed Assets		£	£
Tangible Assets	10	876	-
Current Assets			
Debtors	11	16,869	8,070
Cash at bank and in hand		102,661	40,958
		<hr/>	<hr/>
		119,530	49,028
Creditors: amounts falling due within one year	12	(13,979)	(5,668)
		<hr/>	<hr/>
Net Current Assets		105,551	43,360
		<hr/>	<hr/>
Net Assets	13	106,427	43,360
		<hr/>	<hr/>
Funds of the Charity			
Unrestricted funds			
General funds		38,042	2,605
Designated funds		29,000	29,000
		<hr/>	<hr/>
		67,042	31,605
Restricted funds		39,385	11,755
		<hr/>	<hr/>
Total Funds	16	106,427	43,360
		<hr/>	<hr/>

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BALANCE SHEET AT 31ST MARCH, 2021 - continued


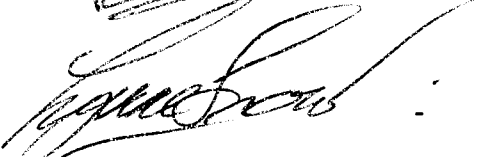
For the year ended 31 March 2021, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small company's regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board on 3 November 2021 and signed on its behalf by:

 - R. T. Smith, Chairperson
 - L. Snow

Company Registration No 04609837

The notes on pages 11 to 19 form part of these accounts.

VOLUNTEER FRIENDS
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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

1. Accounting Policies

- a) The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.
The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.
The significant accounting policies applied in the preparation of the financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.
- b) The charity is a company limited by guarantee in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office is given in the charity information on page 1 of these financial statements.
- c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- d) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the period in which they are receivable.
- e) Incoming resources from fundraising and from investments is included when receivable.
- f) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered.
- g) Expenditure on governance of the charity includes all expenditure not directly relating to the charitable activity.
- h) Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office & Workshop Equipment -	25% Straight Line
Computer Equipment -	33.3% Straight Line
Building Refurbishment -	Over the remainder of the lease
Vehicles (New)/(Second Hand) -	25%/33.3% Straight Line

The purchase of Office, Workshop and Computer equipment from project grants is written off in the year of purchase against the relevant restricted fund and not subjected to depreciation. Depreciation of the Minibuses is charged against the grants received with the balance of grants being carried forward to cover future depreciation charges.

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

1. Accounting Policies (continued)

- i) Where funds are received which apply to subsequent accounting periods, these are shown in the balance sheet as deferred income until the date at which they are classed as income, at which time they are transferred to income.
- j) The cost of providing pension and related benefits is charged to the SOFA as incurred.
- k) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- l) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure, which meets these criteria, is charged to the fund, together with a fair allocation of management and support costs.
- m) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- n) Rentals under operating leases are charged to the Statement of Financial Activities as they fall due.

2. Analysis of income

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
Income from donations				
Donations	2,735	1,442	4,177	4,089
Bequests and Legacies	-	-	-	6,607
Grants				
Medicar (WCC)	-	4,050	4,050	4,050
Supported Shopping Service (WCC)	-	4,299	4,299	4,419
Accelerate (Coventry & Warwickshire Co-operative Development Agency Limited)	-	21,561	21,561	22,089
Street Aware	-	(5,858)	(5,858)	8,178
Training (WCC Councillors Grant)	-	-	-	605
Breaking Barriers (Awards for All)	-	-	-	9,900
Wheelchairs & Friendship Group	-	-	-	2,000
Dementia Choir	-	-	-	4,488
Coventry & District Charitable Trust	-	-	-	1,190
Reaching Communities (The National Lottery)	-	41,000	41,000	-
Community Reach	-	6,650	6,650	-
WCC Pharmacy (Covid 19)	-	31,277	31,277	-
WCC Vaccine Delivery (Covid 19)	-	10,000	10,000	-
NBBC Meds Delivery (Covid 19)	-	3,000	3,000	-
The Edward Gosling Foundation	6,500	-	6,500	-
NBBC Discretionary Grant (Covid 19)	5,000	-	5,000	-
Woodcrafting Centre (Bedworth Lions)	-	500	500	-
Telephone Befriending (D Parnell)	-	250	250	-
The Bulkington Volunteers	-	1,050	1,050	-
	<u>14,235</u>	<u>119,221</u>	<u>133,456</u>	<u>67,615</u>

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

2. Analysis of income (continued)

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Activities for Raising funds				
Fundraising events	1,946	138	2,084	3,930
Project management charges	629	-	629	3,350
Disclosure & barring service checks	3,298	-	3,298	6,433
Reimbursed expenses	(89)	-	(89)	122
Room hire	1,920	-	1,920	1,224
	<hr/>	<hr/>	<hr/>	<hr/>
	7,704	138	7,842	15,059
	<hr/>	<hr/>	<hr/>	<hr/>
Income from investments				
Bank and Building Society Interest received	2	-	2	2
	<hr/>	<hr/>	<hr/>	<hr/>
Income from Charitable activities				
Medicar charges	-	6,103	6,103	32,486
Ambulance charges	-	-	-	19,022
Supported shopping service contributions	-	1,223	1,223	4,936
The friendship group	390	-	390	4,740
Community reach meals charges	7,283	-	7,283	-
Woodcrafting centre sales	217	-	217	-
COMF vaccine transport charges	-	129	129	-
	<hr/>	<hr/>	<hr/>	<hr/>
	7,890	7,455	15,345	61,184
	<hr/>	<hr/>	<hr/>	<hr/>

3. Expenditure on raising funds

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Salaries, national insurance and pension Contributions	(188)	5,022	4,834	4,574
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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

4. Expenditure on Charitable activities

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Volunteer expenses	-	4,326	4,326	39,589
Salaries, national insurance and pension				
Contributions	(1,724)	45,934	44,210	42,058
Staff expenses	-	-	-	116
Rent and room hire	532	8,468	9,000	9,000
Telephone and internet	181	1,120	1,301	1,467
Office expenses and equipment maintenance	157	1,163	1,320	3,250
Utilities	15	3,411	3,426	3,598
Training expenses	-	-	-	533
Insurance	13	1,002	1,015	1,585
Project costs	1,120	20,697	21,817	18,242
Advertising and promotion	-	-	-	16
Event and meeting costs	20	-	20	-
DBS checks	1,600	-	1,600	3,296
Subscriptions	189	190	379	13
Bad debts	(94)	-	(94)	-
Management charges	-	377	377	1,950
Property maintenance costs	-	-	-	950
Depreciation	292	-	292	-
	<hr/>	<hr/>	<hr/>	<hr/>
	2,301	86,688	88,989	125,663

5. Governance costs

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Staff salaries, national insurance and pension contributions	(181)	4,812	4,631	4,302
Rent and room hire	4	996	1,000	1,000
Telephone and internet	9	135	144	163
Office expenses	6	141	147	360
Utilities	2	379	381	400
Insurance	2	111	113	176
Professional fees - Accountancy	698	622	1,320	1,260
Bank charges	35	35	70	60
Management charges	-	252	252	1,400
	<hr/>	<hr/>	<hr/>	<hr/>
	575	7,483	8,058	9,121

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

6. Staff costs and numbers	2021 £	2020 £
Staff costs were as follows:		
Salaries and wages	51,477	49,168
Employers National Insurance	-	-
Employers Pension costs	2,198	1,766
	<hr/>	<hr/>
	53,675	50,934
	<hr/>	<hr/>

No employee received emoluments of more than £60,000.

Average monthly number of full time equivalent employees in the year.

	2021	2020
Fundraising	0.2	0.2
Charitable activities	2.0	2.0
Governance	0.1	0.1
	<hr/>	<hr/>
	2.3	2.3
	<hr/>	<hr/>

7. Taxation

As a Charity, Volunteer Friends is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

8. Trustees remuneration and expenses

No remuneration was paid to trustees in the year. £Nil (2020 £Nil) was reimbursed for trustee expenses.

9. Fees for examination of the accounts

	2021 £	2020 £
Independent examiner's fees for reporting on the accounts	1,320	1,260
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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

10. Fixed Assets

Cost	Office & Workshop Equipment	Unrestricted Computer Equipment	Building Refurbishment	Vehicles	Total
	£	£	£	£	£
At 1 st April 2020	1,808	710	17,382	17,900	37,800
Additions in the year	1,168	-	-	-	1,168
Disposals	-	-	-	(17,900)	(17,900)
At 31st March 2021	2,976	710	17,382	-	21,068
Depreciation					
At 1 st April 2020	1,808	710	17,382	17,900	37,800
Provided in the year	292	-	-	-	292
Disposals	-	-	-	(17,900)	(17,900)
At 31st March 2021	2,100	710	17,382	-	20,192
Net Book Value					
At 31st March 2020	-	-	-	-	-
At 31st March 2021	876	-	-	-	876

11. Debtors

	2021 £	2020 £
Other debtors	13,096	7,507
Prepayments	3,773	563
	16,869	8,070

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

12. Creditors and Accruals

	2021	2020
	£	£
Grants repayable	5,858	-
Other taxes and social security	-	-
Accruals and deferred income	8,121	5,668
	<hr/>	<hr/>
	13,979	5,668
	<hr/>	<hr/>

13. Analysis of Net Assets by Fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed Assets	876	-	876
Current Assets	70,533	48,997	119,530
Current Liabilities	(4,367)	(9,612)	(13,979)
	<hr/>	<hr/>	<hr/>
Funds Balance	67,042	39,385	106,427
	<hr/>	<hr/>	<hr/>

The purpose of the designated funds (included in unrestricted funds above) is outlined in the trustees report.

14. Pension Scheme

The Charity operates a Stakeholder Pension Scheme, i.e. defined contribution, for the benefit of the employees. The pension charge for the year was £2,198 (2020 £1,766). At 31st March 2021 £nil (2020 £nil) was outstanding.

15. Lease Commitments

The Charity has non-cancellable operating leases with an annual commitment expiring:

	Buildings £	Office Equipment £
Within one year	10,000	<u>Nil</u>
Within two to five years	<u>Nil</u>	<u>Nil</u>

VOLUNTEER FRIENDS
(A company limited by guarantee)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

16. Statement of Funds

	As at 1 st April 2020 £	Income £	Expenditure £	Transfer £	As at 31 st March 2021 £
Unrestricted Funds:					
General Fund	2,605	38,134	2,688	(9)	38,042
Designated Fund:					
Exit Costs Reserve	20,500	-	-	-	20,500
Redundancy Reserve	8,500	-	-	-	8,500
Total Unrestricted Funds	31,605	38,134	2,688	(9)	67,042
Restricted Funds:					
Projects:-					
Medicar	-	10,506	9,006	-	1,500
Supported Shopping	-	5,522	4,922	-	600
Accelerate	21	21,561	21,470	-	112
Street Aware	6,349	(5,858)	500	9	-
Breaking Barriers—Awards for All	2,472	-	2,472	-	-
Total Transport	979	-	600	-	379
Dementia Choir	1,934	697	894	-	1,737
Reaching Communities	-	41,000	41,000	-	-
Community Reach	-	6,650	3,750	-	2,900
WCC Pharmacy (Covid 19)	-	31,277	9,334	-	21,943
WCC Vaccine Delivery (Covid 19)	-	10,129	4,157	-	5,972
NBBC Meds Delivery (Covid 19)	-	3,000	-	-	3,000
Woodcrafting Centre	-	500	-	-	500
Telephone Befriending	-	250	52	-	198
Bulkington Volunteers	-	1,580	1,036	-	544
Total Restricted Funds	11,755	126,814	99,193	9	39,385
Total Funds	43,360	164,948	101,881	-	106,427

The projects financed by the restricted funds help to meet the objects of the Charity as outlined in the Trustees report.

VOLUNTEER FRIENDS
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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

17. Purposes of Restricted Funds

Project	Purpose	Funders
Medi-car	Transport to medical appointments.	Warwickshire CC £4,050.
Supported Shopping Service	Supported shopping for elderly and disabled people.	Warwickshire CC £3,800, Dept. of Transport £499.
Accelerate	To provide employment support to people who are at a disadvantage when looking for work.	Coventry & Warwickshire Co-operative Development Agency Limited £21,561.
Street Aware	Schools Initiative teaching young people to make better life choices around drugs and alcohol.	Funds brought forward. Funds to be repaid £5,858.
Breaking Barriers	Programme to improve skills amongst those who are unemployed, homeless or struggling with mental health	Funds brought forward.
Total Transport	To recruit Medicar drivers.	Funds brought forward.
Dementia Choir	Funding to pilot a Dementia Choir.	Funds brought forward and fund raising in the year.
Reaching Communities	To support organisations during the pandemic to continue providing their services.	The National Lottery £41,000.
Community Reach	To fund meals for those lonely and isolated.	Heart of England £2,500, Councillor Grant £1,000, Bedworth Lions £250, Asda £900 and NBBC £2,000.
WCC Pharmacy (Covid 19)	To deliver medication to vulnerable people.	Warwickshire CC £31,277.
WCC Vaccine Delivery (Covid 19)	To cover transport costs for Covid vaccinations.	Warwickshire CC £10,129.
NBBC Meds Delivery (Covid 19)	To deliver medication to vulnerable people.	Nuneaton & Bedworth Borough Council £3,000
Woodcrafting Centre	To enhance woodworking skills.	Bedworth Lions £500.
Telephone Befriending	To maintain communication with lonely and isolated people during the pandemic.	David Parnell £250.
Bulkington Volunteers	A team of volunteers providing food packages to those struggling as are ult of the pandemic.	Donations £530, Bedworth Lions £250 and Councillor Grant £800.

