

# ANNUAL REPORT 2022



# INTRODUCTION

This year is one that I view with extraordinary gratitude and appreciation for a remarkable team of staff and volunteers who have successfully navigated immense workplace problems alongside sometimes personal ones. Despite this they have continued to serve and develop our community as well as serving the wider community in Calderdale. The range of services we offer are designed to aid and support those in cycles of addiction, poverty and caught up in long term unemployment and the criminal justice system. This year has been a journey of steering through challenges and has meant the loss of some valuable people without whom we wouldn't be where we are today and are extremely thankful for; but also a productive year where we have welcomed a new board member and director, a new enterprise lead as well as a manager in post in the charity.

We have benefitted from much needed improvements to our administrative and financial systems which are now helping our financial planning and organisational development. We have also implemented a new POS System. This year is one of 'gain' where we watched the construction of the new 'flood wall' a much-needed defence against the rising tide of the river running alongside the property. We are not water powered yet, but who knows maybe one day!

Finally, I applaud for a management team communicating and submitting building plans for the transformation of the mill complex into a 'place to come to'. New fire systems that had to be implemented throughout the mill resulted in taking a risk and the creation of an amazing open plan space filled with donated goods from the community and space for our collaborator/s including a barber with plans for a café and all hosted by the remarkable Rusty's Coffee Club.

Mary Spencer CEO

# OUR APPROACH



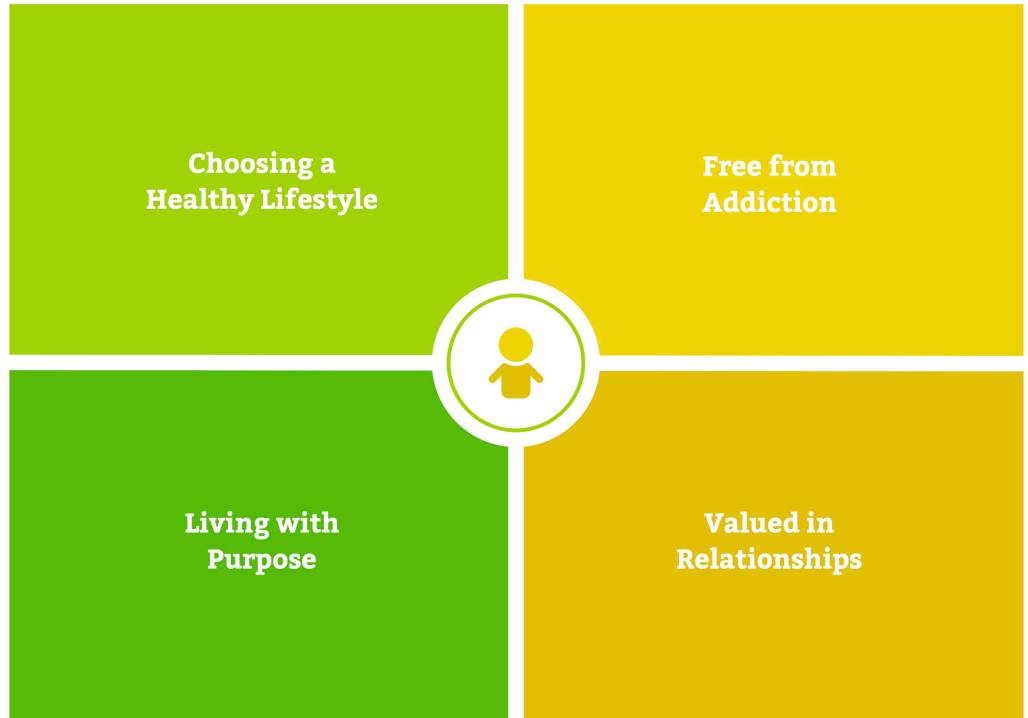
**Personal  
Approach**



**Welcoming  
Atmosphere**



**Passionate  
Team**



## *Samuel*

Samuel (not real name) initially came to Colt in 2015 and have been here ever since. He was not in work, was an alcoholic and did not have much outlook in life. He was referred to us through the job centre. When we asked Samuel what the real difference is the programme made to him, he said "the staff here really saw me – they acknowledged me as a person of value, helped me deal with my mental health and addiction issues and enabled me to see that I am worthy."

Samuel worked as a volunteer for several years, but earlier this year we offered Samuel an employed role for 9 hrs per week. We asked Samuel how he now feels about this, and he said, "My life has massively improved in all factors of life. I am valued and part of a community. Having a feeling of worth is wonderful – this is down to the support from Colt...I now have goals for my life because I am valued, I have purpose and I am esteemed as an employed person, who is part of this community."

We asked Samuel about his hopes for the future, and he said, "I am looking forward to being employed for more hours of work here, or further afield. I also am looking forward to continuing to stay healthy in mental health and drinking issues."





## *Changing Lives for Good*

*You are valued* - each person here; staff, volunteer, beneficiary, and service user have significance in who they are.

*You have purpose* - each person here has purpose, nobody is excess to requirement.

*You can grow* - each person here deals with some level of brokenness, and each person has the potential to grow.



# NUMBERS

In terms of outputs, we have said that by 2024 we will increase:

- o from *3.5 to 5 days delivery* – also start operating on Saturdays and/or some evenings. We have increased to *5 days per week*
- o from *90 to 150 service users per year* – we have seen *130* individuals since September 2021
- o addiction counselling from *30 to 50 individuals* – We have worked with *41* service users
- o brief interventions (dependency audit, harm reduction regimes, sensation seeking advice) to *20 per year* – we have worked with *10* people
- o employment support through Colt Enterprise from *13 to 50 per year* – we have supported *31* people
- o skilled engagement with other agencies, making referrals to them from *13 referrals to 30 per year* – we have made *22* referrals
- o the support to loved ones and family members of those struggling, from *5 families to 10 families per year* – we have supported *7* families.

We have further said that in 2021/2 we will establish a new women's group: targeting *48 women this year*.

Running weekly for 12 weeks. Aim to increase to *60 women by 2023*. We launched in January and have engaged with *18* ladies so far.





RUSTYS COFFEE CLUB  
BARISTA TRAINING  
WITH INGRID @ COLT ENTERPRISE

## *David aka. Bedbase*

I came 8 years ago on a 12-months work placement. I was placed in the bed area, which at that time was in a real mess and to start off I felt like leaving there and then!

However, I stayed and have since shared my expertise and made the area functional, profitable and inviting to customers.

I feel like a valued member of the team, other staff and volunteers continue to ask me questions and customers even come in and ask for me personally to help them with their purchase.









## *Melissa's Story*

I first came to Project Colt for the Ladies Self Esteem course due to a long-term struggle with anxiety that had got worse and was affecting my daily life.

The course really helped to build my confidence and helped me learn how to manage my anxiety. At the end of the course I began volunteering in the charity shop, doing some cleaning, and helping with the monthly volunteer meals. I really enjoyed volunteering as it gave me the opportunity to get out of the house and meet new people and it helped me feel comfortable being in a work environment again after being out of work for quite some time. Project Colt then offered me a place on the Barista training programme and from there I was offered some paid work on the coffee cart alongside some volunteering.

This has been such a great opportunity for me and I am so thankful to Project Colt for helping me get back in to work. The support and encouragement from both staff and other volunteers make Project Colt a great place to work and volunteer.



# ACKNOWLEDGEMENTS

**A BIG thank you to our many supporters and partners:**

The National Lottery Community Fund, **Community Foundation for Calderdale**, The Henry Smith Charity, **The Charles & Elsie Sykes Trust**, Groundwork UK, **Hilden Charitable Fund**, Garfield Weston Foundation, **Lloyds Bank Foundation**, Sir George Martin Trust, **Sovereign Healthcare Community Programme**, VCS Alliance, **Trusthouse Charitable Foundation**, Calderdale MBC, **Happy Days**, Re; **Daisy Dot**, The Proclaim Trust, **International Substance Abuse and Addiction Coalition (ISAAC)**, Rusty's Coffee Club, **Makeable at the Mill**, Serenity Wellbeing, **Huetopia**, House of Handsome, **Just Be**, Zarach



# LOOKING AHEAD

There is nothing more permanent than change and when I look toward the future of the charity and enterprise I am encouraged that what was planned over 25 years ago with a small group of volunteers has a new generation of community champions, a culture of 'can do' supporters and a financial strategy team that brings sustainability. In faith we move on with a favourable wind and fresh vision to serve those who are in need and those who require some help to aid their recovery journey.

Mary Spencer CEO



# DONATE NOW

There are a number of ways you can donate at Project Colt. You can donate your unwanted goods for sale in our shop; your time through taking on a volunteer role or by becoming a Hope Giver through giving a regular monthly donation.

If you are interested in any of the above please call or contact [emma@projectcolt.org.uk](mailto:emma@projectcolt.org.uk) in the first instance.

Bridgefield Mills

Elland

HX5 0SX

Tel: 01442 377176

[www.projectcolt.org.uk](http://www.projectcolt.org.uk)



Project Colt & Colt Enterprise  
(Calderdale)Ltd.

Company number 5460328

Charity number 1098268





CHARITY COMMISSION  
FOR ENGLAND AND WALES

PROJECT COLT

1098268

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/05/2021		30/04/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	2,849	-	-	2,849	1,446
Interest and dividends	12	-	-	12	22
Gift aid tax recovery on donations	-	-	-	-	168
Grants received	-	90,577	-	90,577	146,982
Donations from Social Enterprise	1,200	-	-	1,200	18,200
Training and miscellaneous income	495	-	-	495	1,200
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>4,556</b>	<b>90,577</b>	<b>-</b>	<b>95,133</b>	<b>168,018</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,556</b>	<b>90,577</b>	<b>-</b>	<b>95,133</b>	<b>168,018</b>
<b>A3 Payments</b>					
Cost of charitable activities	6,619	95,776	-	102,395	99,745
Management and administration	1,079	4,887	-	5,966	4,831
Support costs	-	675	-	675	-
Interest and bank charges	40	64	-	104	220
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,738</b>	<b>101,402</b>	<b>-</b>	<b>109,140</b>	<b>104,796</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,738</b>	<b>101,402</b>	<b>-</b>	<b>109,140</b>	<b>104,796</b>
<b>Net of receipts/(payments)</b>	<b>- 3,182</b>	<b>- 10,825</b>	<b>-</b>	<b>- 14,007</b>	<b>63,222</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,922</b>	<b>55,687</b>	<b>-</b>	<b>66,609</b>	<b>3,387</b>
<b>Cash funds this year end</b>	<b>7,740</b>	<b>44,862</b>	<b>-</b>	<b>52,602</b>	<b>66,609</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Funds in charity bank account	7,851	44,862	-
	Cash in hand	226	-	-
	Funds transferred by Social Enterprise	- 337	-	-
	<b>Total cash funds</b>	<b>7,740</b>	<b>44,862</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

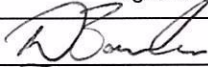
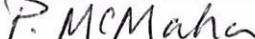
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Prepayments and trade debtors	120	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Office and computer equipment	Restricted	5,027	1,868
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	PAYE/NIC deductions from salaries	Unrestricted	1,049	
	Accruals	Unrestricted	3,187	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	D. BARKER	21/11/22
	PAUL McMATHON	21/11/22

PROJECT COLT  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 30 APRIL 2022

	Year ended 30 April 2022			Year ended 30 April 2021		
	Unrestricted funds £	Restricted funds £	Total funds £	Unrestricted funds £	Restricted funds £	Total funds £
<i>INCOME</i>						
Interest and dividends receivable	12		12	22		22
Donations - non gift aid	1,889		1,889	546		546
Donations - gift aided	960		960	900		900
Grants		90,577	90,577	3,661	143,321	146,982
Transfers from Colt Enterprise (Calderdale) Ltd	1,200		1,200	18,200		18,200
Tax recoverable on gift aided donations	0		0	168		168
Training and other income	495		495	1,200		1,200
	<u>4,556</u>	<u>90,577</u>	<u>95,133</u>	<u>24,697</u>	<u>143,321</u>	<u>168,018</u>
<i>EXPENDITURE</i>						
Gifts to volunteers	200	2,535	2,735		1,121	1,121
Awards and grants	669		669		225	225
New facilitator/upcycling	350	1,050	1,400		9,546	9,546
Advertising and marketing		212	212			0
Refreshments		31	31	292	220	512
Consultancy and development fees		11,690	11,690	8,370	12,801	21,171
Accountancy fees	519	1,692	2,211	305	1,609	1,914
Bookkeeping fees	560	2,331	2,891	364	2,553	2,917
Legal and professional fees	88	1,200	1,288			0
Wages and salaries	4,409	51,993	56,402	3,515	44,823	48,338
Employer's NIC	488	2,600	3,088		2,442	2,442
Pension contributions	91	496	587		335	335
Subscriptions	19	140	159	180		180
Training costs	57	486	543		279	279
Printing, stationery and postage	248	1,938	2,186	526	743	1,269
Rent payable		13,605	13,605		6,145	6,145
Light, heat and water		5,000	5,000		5,000	5,000
Repairs and maintenance		321	321	261	195	456
DTRP and programme costs		675	675			0
Travelling expenses		943	943	163	745	908
Bank charges and interest payable	40	64	104	212	8	220
Telephone		724	724		335	335
Depreciation		1,676	1,676		1,483	1,483
	<u>7,738</u>	<u>101,402</u>	<u>109,140</u>	<u>14,188</u>	<u>90,608</u>	<u>104,796</u>
NET (DEFICIT)/SURPLUS	<u>(3,182)</u>	<u>(10,825)</u>	<u>(14,007)</u>	<u>10,509</u>	<u>52,713</u>	<u>63,222</u>

PROJECT COLT  
BALANCE SHEET  
AS AT 30 APRIL 2022

	30 April 2022		30 April 2021	
	£	£	£	£
<i>FIXED ASSETS</i>				
OFFICE & COMPUTER EQUIPMENT	1,868		2,964	
INVESTMENTS	<u>0</u>		<u>0</u>	
		1,868		2,964
<i>CURRENT ASSETS</i>				
PREPAYMENTS AND DEFERRED INCOME	120		8,361	
LOAN TO COLT ENTERPRISE	1,911		3,236	
CASH AT BANK - CAF ACCOUNT	45,602		53,578	
CASH AT BANK - RBS ACCOUNT	7,111		5,656	
CASH IN HAND	<u>226</u>		<u>139</u>	
	<u>54,970</u>		<u>70,970</u>	
<i>CURRENT LIABILITIES</i>				
SOCIAL SECURITY AND TAXATION	1,049		3,151	
ACCRUALS	<u>3,187</u>		<u>4,174</u>	
	<u>4,236</u>		<u>7,325</u>	
		50,734		63,645
		<u>52,602</u>		<u>66,609</u>
<i>FINANCED BY</i>				
OPENING RESERVES - UNRESTRICTED	10,922		413	
OPENING RESERVES - RESTRICTED	55,687		2,974	
(DEFICIT)/SURPLUS FOR THE YEAR				
UNRESTRICTED FUNDS	(3,182)		10,509	
RESTRICTED FUNDS	(10,825)		52,713	
CLOSING RESERVES - UNRESTRICTED	7,740		10,922	
CLOSING RESERVES - RESTRICTED	<u>44,862</u>		<u>55,687</u>	
		<u>52,602</u>		<u>66,609</u>

PROJECT COLT  
GRANTS YEAR TO 30 APRIL 2022

Funder	Opening balance at 1 May 2021 £	Grant Receipts £	Grant Expenditure £	Grant Amortisation £	Closing balance at 30 April 2022 £
Covid 19 Response (capital equipment)	768	0	0	384	384
DCMS	275	0	275	0	0
Garfield Weston	13,286	12,350	20,408	0	5,228
Groundwork UK (revenue)	3,833	13,591	11,967	0	5,457
Groundwork UK (capital equipment)	133	0	0	67	66
Hilden Outreach	3,852	0	3,852	0	0
Lloyds (capital equipment)	2,063	580	0	1,225	1,418
Lloyds 2021	20,000	29,420	49,420	0	0
VCS Alliance	0	2,340	173	0	2,167
Sir George Martin	3,000	2,000	3,000	0	2,000
Sovereign Health Care	4,000	(2,750)	1,250	0	0
Calderdale Community Foundation	0	9,974	2,272	0	7,702
Henry Smith Charity	0	21,031	2,960	0	18,071
Coronavirus Job Scheme	4,477	2,041	4,149	0	2,369

55,687	90,577	99,726	1,676	44,862
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Release of grants to profits:

Expenditure in year as above	99,726
Amortisation	1,676
Total per accounts	<u>101,402</u>

Reconciliation to Quickbooks:

Closing grants at 30 April 2022 as above	44,862
Grants for capital equipment	
Covid 19 Response	384
Groundwork UK	66
Lloyds Enable	<u>1,418</u>
	(1,868)
Sovereign grant transferred to company	2,750
Grants brought forward	(55,687)
Closing grants at 30 April 2022 per Quickbooks	<u>(9,943)</u>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

PROJECT COLT

On accounts for the year  
ended

30 APRIL 2022

Charity no  
(if any)

1098268

Set out on pages

ONE TO TWO

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below\*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Stanley Ggaw

Date:

21/11/2022

Name:

STANLEY ORHOWICZ

Relevant professional  
qualification(s) or body  
(if any):

Address:

1 CLIFFE COTTAGES, ROPER LANE  
THURGO LAND, SHEFFIELD, S35 7AA



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.