

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024**

FOR

DEWIS CENTRE FOR INDEPENDENT LIVING

Bevan Buckland LLP
Chartered Accountants
And Statutory Auditors
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

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FOR THE YEAR ENDED 31 MARCH 2024**

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DEWIS CENTRE FOR INDEPENDENT LIVING

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities for public benefit

Dewis Centre for Independent Living is an organisation, which recognises choice as a fundamental human right. It believes that through informed choices disabled people can gain greater independence and greater control over their lives.

All our charitable activities focus on the provision of services, which support and respond to disabled people's desire to gain greater choice in their lives and are undertaken to further our charitable purposes for the public benefit. Dewis CIL is an organisation of disabled people and non-disabled people who are committed to these aims. Listed below are our main activities.

- To create greater opportunities for disabled people to develop their own independence and to benefit from wider social inclusion.
- To offer and provide services to disabled people which should enhance 'choice' and 'control' in their lives.
- To provide services which respond to disabled people's needs and which take into account their opinions of these services.
- To support disabled people who wish to take greater control over their community care needs.
- To provide disabled people, their families, their advocates and their supporters with useful, practical and accessible information on independent living.
- To provide disabled people, their families, their advocates and their supporters with a comprehensive support scheme which will enable the employment of personal assistants.
- To continue to develop services for and with the co-operation and views of disabled people which then provides a general public benefit.

DEWIS CENTRE FOR INDEPENDENT LIVING

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

STRATEGIC REPORT

Achievement and performance

In the summer of 2023, Dewis CIL saw the final throws of Covid-19 and its impact during the pandemic, when it removed all traces by removing the Perspex screens which had been in place for over three years. It seemed that at long last the effects of the pandemic had passed.

Dewis CIL started the year 23/24 with 1754 disabled people using a Direct Payment as part of the Direct Payment support service. During this year, just under 300 disabled people ceased using Direct Payments and yet the year closed with 1843 using the service. In real terms, the team worked with 385 disabled people and supported them to employ their Personal Assistants.

There are a number of reasons why someone might cease using the service, their health may deteriorate and move into a residential care setting, their health conditions might improve, they may no longer require the service due to family input or individuals may have passed away. The effect on the overall numbers might have meant closing the year with 1458, we actually closed with 1843.

For the service users employing their own PAs, Dewis CIL's service supports approximately 5,600 PAs. PAs are paid a variety of pay frequencies, fortnightly, four weekly or monthly. Taking into consideration the amount of service users per pay frequency, the payroll department would have processed approximately 27,000 payrolls, issuing some 77,300 payslips. Of the 1,843 service users, 1,159 had a managed account, some 43,500 individual payments through the charity's bank account. In addition, the 296 individuals ceasing with the service would have needed accrued annual leave and possibly in lieu of notice and redundancy payments to be calculated. An incredible amount of support provided by the payroll team.

Payroll continue to expand the take up of the timesheet spreadsheet template, which is an electronic service, thus eliminating the need to receive paper timesheets and send out paper payslips and copies. Everything remains in a digital format, from the timesheet, to the payslips, IR bills and pension letters, all in a bid to improve the service user experience and negate the need for paper.

Recruitment of Personal Assistants remains the focus of the wider Direct Payments team. The Advisors' service users are dependent upon recruiting a PA to support with their assessed needs and recruiting the right person is paramount to the DP success. During the year 23/24, the recruitment team advertised approximately 400 new jobs and received approximately 1,400 applications for these positions. Working together with the Advisor and the service user to organise and attend interviews, make job offers, undertake references and conduct DBS checks as per the local authorities DP guidance.

The Advocacy department saw an increase in demand for its services, exacerbated by the requirement for the spot purchase of parental advocacy, supporting adults with court proceedings in respect of their children. Across the Organisation's numerous Advocacy contracts for Independent Professional Advocacy and community advocacy, the team received 871 adult referrals, each needing an advocate during the year, this is in addition to the cases that were still being supported from the previous year increased this figure to over 900. The work undertaken with individuals can be varied and is not time censored, which led to an incredibly busy department.

The smooth-running of the Organisation ultimately depends upon all aspects of its established processes working in harmony. Particularly so is adherence to the line of responsibility and to the structure of the management of the Charity through its appointed Trustees. Throughout 2023/2024, the Trustees once again have shown unerring commitment to the aims and well-being of Dewis C.I.L. in the committee meetings conducted bi-monthly and through regular email exchanges with the CEO.

PLANS FOR 2024/2025

The nature of contracts and commissioning means that it is inevitable that contracts are re-tendered when they come to their closure date. It is our intention to retain our present contracts going forward. Therefore, as part of our planning for 2024/25 we will work hard to retain our Advocacy contracts with the ABUHB and with Powys, Conwy and Denbighshire Local Authorities. We will also be looking to submit tenders for new opportunities across Wales in respect of Direct Payments and Advocacy as they become available.

In addition to its contracts, the payroll software will become obsolete as software companies are increasingly looking towards their payroll solutions being based in the cloud. Sourcing the correct payroll alternative and then migrating existing clients across to the new platform will be a challenge during 24/25.

As part of our ongoing succession planning, we will support staff who are eligible to study for the Institute of Leadership & Management and Training (ILM) Level 4 qualification which is geared towards middle management, as well as staff undertaking the level 5 qualification. Two of the charity's senior management have already completed their level 5. We will maintain our support for staff members in continuous professional development. This applies to formal qualifications under QCF (in Health & Social Care and Advice & Guidance) and other identifiable professional study that might be applicable to individual roles.

DEWIS CENTRE FOR INDEPENDENT LIVING

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

In addition to the qualifications, the Organisation will look to its senior management team to share their roles with other managers to enable the sharing of skills and knowledge.

We aim to consolidate staff awareness and knowledge through training in key areas of social care procedure and practice, particularly in relation to direct payments and Independent Professional Advocacy, rights, safety and good practice including the legal landscape relating to our work. We aim to offer the staff team access to online Welsh for learners/beginners, as well as access to BSL online beginner's course, in a bid to upskill staff wherever possible.

We plan to develop and improve our social media presence. This will involve setting-up a staff group to consider and advise on best practice, as well as innovation, in our use of social media. This will include our website and how it, and other social media, might help to grow service user involvement.

Pay policy for senior staff

The directors consider the board of directors, who are the charitable company's trustees, and the senior management team comprise the key management personnel of the charitable company in charge of directing and controlling, running and operating the organisation on a day-to-day basis. All directors give of their time freely and no directors received remuneration during the year. Details of directors' expenses and related party transactions are disclosed in notes 9 and 10 to the accounts.

The pay of the senior staff is reviewed annually at Trustees' meetings along with a general review of all staff salaries.

Risk management

Each year it is necessary to assess and appraise possible risks to the efficient and successful functioning of the Organisation. The evaluation of these potential risks informs our decision-making from the start of the year and throughout the year. They may, in nature, be financial, strategic, staff related, quality assurance, continuity threatened or be unforeseen and therefore potentially something we must be reactive to if we cannot be proactive to the threat. As such, we all have roles to play.

These roles are outlined as we develop our yearly Business Plan, so we place great importance in relating the various work and targets therein to an accompanying Continuity Plan. This key document contains our evaluation of the various business risks associated with our work and our responses in order to maintain services to a reduced but temporary level until the issue is resolved. Dewis CIL's business Continuity Plan outlines our response and strategy in the event of unanticipated and unintended occurrences, both externally or internally.

Our risk assessment considers financial contingencies such as cash flow, capital expenditure items and staffing requirements which might therefore create fluctuations in payroll. Our business reserve capital is there to meet this risk. We always consider risk assessment as it extends to staff safety and well-being. This is especially so when running a service where lone working and external visits feature so prominently across our services. Our policy review and guides, such as the staff handbook, reflects our vigilance in ensuring that staff complies with procedures for their safety and that of our service users.

Risk assessment is of high importance to all of us at Dewis CIL. This is why it features as a core agenda item for Trustees' meetings. At a macro level it is a consideration for the future of the Organisation as we develop services. It naturally exists at a micro level for each and every one of us, trustees, staff, volunteers and service users.

Financial review

Results

The charity had a surplus for the year of £27,214 (2023: £29,919). Income in the year was £1,845,467 (2023: £1,805,192) and expenditure was £1,818,253 (2023: £1,775,273). Unrestricted funds at the year end total £996,987 and free reserves are £950,650.

DEWIS CENTRE FOR INDEPENDENT LIVING

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

Reserves Policy and Going Concern

The trustees have established a policy where charitable funds not committed or invested in tangible fixed assets (the free reserves) held by the charity should equate to 3 to 6 months of resources expended. At this level of reserves, the committee feels that it would be able to continue the current activities of the charity in the event of a significant drop in funding. At present, the free reserves amount to £950,650 at 31 March 2024 (2023: £904,730) which equates to approximately 6 months of the resources expended at current levels.

The charitable company is in a good cash position with an increase in cash and cash equivalents in the year of £111,209 (2022: £26,860).

Principal Funding Sources

During the year, the organisation's principal sources of funding were from the following county borough councils:

- Rhondda Cynon Taff;
- Conwy;
- Denbighshire;
- Gwent Authorities;
- Pembrokeshire;
- Newport;
- Vale of Glamorgan;
- Cardiff;
- Powys;

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee and has been granted permission by the Registrar of Companies to omit 'limited' from its title. The company was registered as a charity on 26 June 2003. On 25 May 2006 the organisation's name was changed from Rhondda Cynon Taff Centre for Independent Living to Dewis Centre for Independent Living.

Recruitment and Training of Management Committee

Trustees are elected from the general membership of the organisation at the Annual General Meeting. The Management Committee also has the power to co-opt additional members. New trustees are briefed on their duties by the Chair of Trustees and the Chief Executive.

Organisational structure

Dewis Centre for Independent Living currently has a Management Committee of 8 members who meet each month whether it be for a full Trustee meeting (quarterly) or for the HR sub committee and the Finance sub committee meetings (quarterly also). These sub-committee meetings feed back to the full trustees' quarterly meetings and are responsible for the strategic direction and policy of the charity.

Ensuring our work delivers our aims

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities. They have referred to the guidance contained in the Charity Commission's general guidance on public benefit and consider that they have complied with their duty under section 17 (5) of the Charities Act 2011.

The aims, objectives and activities are reviewed each year. This review looks at what has been achieved and the outcomes of the organisation's work in the previous twelve months. The review helps us to ensure that the charity's aims, objectives and activities remain focused on our stated purposes.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03179464 (England and Wales)

Registered Charity number

1098229

Registered office

Suite 4 and 5
No 1 & 2 Melin Corrwg
Upper Boat
Pontypridd
CF37 5BE

DEWIS CENTRE FOR INDEPENDENT LIVING

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

Trustees

M Jones
D Davey
M D Williams
W T Evans (resigned 25.1.24)
P Flower (resigned 23.5.24)
J Thomas
T Price
V Smith

Senior Statutory Auditor

Henry Lloyd Davies

Auditors

Bevan Buckland LLP
Chartered Accountants
And Statutory Auditors
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

TRUSTEES' RESPONSIBILITY STATEMENT

The trustees (who are also the directors of Dewis Centre for Independent Living for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Bevan Buckland LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 28th Nov 2024 and signed on the board's behalf by:


.....

M D Williams - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DEWIS CENTRE FOR INDEPENDENT LIVING**

Opinion

We have audited the financial statements of Dewis Centre for Independent Living (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DEWIS CENTRE FOR INDEPENDENT LIVING**

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the Financial Statements, whether due to fraud or error, and then, design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We discussed our audit independence complying with the Revised Ethical Standard 2019 with the engagement team members whilst planning the audit and continually monitored our independence throughout the process.

Identifying and assessing potential risks related to irregularities

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

Enquiring of management, including obtaining and reviewing supporting documentation, concerning the Charity's policies and procedures relating to:

- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
- detecting and responding to the risks of fraud and whether they have knowledge of any actual suspected or alleged fraud;
- the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;
- discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud;
- obtaining an understanding of the legal and regulatory frameworks that the Charity operates in, focusing on those laws and regulations that had a direct effect on the financial statements or that had a fundamental effect on the operations of the Charity. The key laws and regulations we considered in this context included the UK Companies Act and relevant tax legislation.

Audit response to risks identified

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations;
- enquiring of management concerning actual and potential litigation and claims; performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments;
- assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and
- evaluating the operational rationale of any significant transactions that are unusual or outside the normal course of operations.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DEWIS CENTRE FOR INDEPENDENT LIVING**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Henry Lloyd Davies (Senior Statutory Auditor)
for and on behalf of Bevan Buckland LLP
Chartered Accountants
And Statutory Auditors
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

Date: 28th November 2024.

DEWIS CENTRE FOR INDEPENDENT LIVING

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	-	-	964
Charitable activities	5				
Grants and contracts		1,776,691	-	1,776,691	1,783,964
Payroll services		25,741	-	25,741	12,911
Other trading activities	3	-	-	-	717
Investment income	4	43,035	-	43,035	6,636
Total		<u>1,845,467</u>	<u>-</u>	<u>1,845,467</u>	<u>1,805,192</u>
EXPENDITURE ON					
Charitable activities	6				
Charitable activities		<u>1,830,253</u>	<u>-</u>	<u>1,830,253</u>	<u>1,775,273</u>
NET INCOME		15,214	-	15,214	29,919
RECONCILIATION OF FUNDS					
Total funds brought forward		969,773	-	969,773	939,854
TOTAL FUNDS CARRIED FORWARD		<u><u>984,987</u></u>	<u><u>-</u></u>	<u><u>984,987</u></u>	<u><u>969,773</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

DEWIS CENTRE FOR INDEPENDENT LIVING

BALANCE SHEET
31 MARCH 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Intangible assets	12	31,987	-	31,987	36,338
Tangible assets	13	14,350	-	14,350	25,383
		<u>46,337</u>	<u>-</u>	<u>46,337</u>	<u>61,721</u>
CURRENT ASSETS					
Debtors	14	141,820	-	141,820	210,332
Cash at bank and in hand		1,083,122	-	1,083,122	971,913
		<u>1,224,942</u>	<u>-</u>	<u>1,224,942</u>	<u>1,182,245</u>
CREDITORS					
Amounts falling due within one year	15	(286,292)	-	(286,292)	(274,193)
		<u>938,650</u>	<u>-</u>	<u>938,650</u>	<u>908,052</u>
NET CURRENT ASSETS					
		<u>938,650</u>	<u>-</u>	<u>938,650</u>	<u>908,052</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>984,987</u>	<u>-</u>	<u>984,987</u>	<u>969,773</u>
NET ASSETS		<u>984,987</u>	<u>-</u>	<u>984,987</u>	<u>969,773</u>
FUNDS	17				
Unrestricted funds				984,987	969,773
TOTAL FUNDS				<u>984,987</u>	<u>969,773</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 28 Nov 2024 and were signed on its behalf by:


M D Williams - Trustee

DEWIS CENTRE FOR INDEPENDENT LIVING

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	71,411	41,302
Net cash provided by operating activities		71,411	41,302
Cash flows from investing activities			
Purchase of intangible fixed assets		-	(13,272)
Purchase of tangible fixed assets		(3,237)	(7,806)
Interest received		43,035	6,636
Net cash provided by/(used in) investing activities		39,798	(14,442)
Change in cash and cash equivalents in the reporting period		111,209	26,860
Cash and cash equivalents at the beginning of the reporting period		971,913	945,053
Cash and cash equivalents at the end of the reporting period		1,083,122	971,913

The notes form part of these financial statements

DEWIS CENTRE FOR INDEPENDENT LIVING

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net income for the reporting period (as per the Statement of Financial Activities)	15,214	29,919
Adjustments for:		
Depreciation charges	18,621	20,424
Interest received	(43,035)	(6,636)
Decrease/(increase) in debtors	68,512	(34,830)
Increase in creditors	12,099	32,425
Net cash provided by operations	71,411	41,302

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	971,913	111,209	1,083,122
	<u>971,913</u>	<u>111,209</u>	<u>1,083,122</u>
Total	971,913	111,209	1,083,122

DEWIS CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results in the future may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Estimation Uncertainty

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. Management consider their to be no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

Income

Income is recognised in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year which they are receivable.

Income from room hire is recognised when the hire takes place.

Donations and all other receipts generated from fundraising are reported on a receivable basis.

Investment income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

Expenditure and irrecoverable vat

Expenditure is included in the accounts on an accruals basis. Expenditure has been split between unrestricted and restricted funds and analysed between functions. The latter allocation has been performed on a percentage basis derived from the time spent on such activities by the Charity's employees, or directly where possible. Resources expended include attributable VAT which cannot be recovered.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the activities of the charity. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

Intangible assets

Intangible assets are measured at cost less accumulated amortisation and any accumulated impairment losses.

Software development costs are recognised as an intangible asset when all of the following criteria are demonstrated:

- The technical feasibility of completing the software so that it will be available for use or sale.
- The intention to complete the software and use or sell it.
- The ability to use the software or to sell it.
- How the software will generate probable future economic benefits.
- The availability of adequate technical, financial and other resources to complete the development and to use or sell the software.
- The ability to measure reliably the expenditure attributable to the software during its development.

DEWIS CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES - continued

Intangible assets

Amortisation is charged so as to allocate the cost of intangibles less their residual values over their estimated useful lives, using the straight-line method. The intangible assets are amortised over the following useful economic lives:

- Software development costs 5 years

If there is an indication that there has been a significant change in amortisation rate or residual value of an asset, the amortisation of that asset is revised prospectively to reflect the new expectations

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions costing below £100 are not capitalised.

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows:

Leasehold property	Straight line over length of lease
Fixtures, fittings and equipment	25% straight line

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Restricted funds are income which has a specific purpose and the income must be used for the purpose or - project it has been given.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Subsidiary Company

Dewis Independent Services is a subsidiary company of the charity. It has been dormant from its incorporation in April 2015 and therefore there is no requirement to consolidate the results.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets are assessed for indicators of impairment at each reporting end date.

DEWIS CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES - continued

Financial assets, other than those held at fair value through profit and loss are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in profit or loss.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in profit or loss.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Pensions

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities.

Employee benefit

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

Leasing

Rentals applicable to operating leases are charged to the Statement of Financial Activities over the period in which the cost is incurred.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	-	964

DEWIS CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Miscellaneous Income	-	717
	<u> </u>	<u> </u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	43,035	6,636
	<u> </u>	<u> </u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Grants	Grants and contracts	1,776,691	1,783,964
Payroll services	Payroll services	25,741	12,911
		<u> </u>	<u> </u>
		1,802,432	1,796,875
		<u> </u>	<u> </u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Local authorities funding	1,741,896	1,749,169
Gwent Carers	34,795	34,795
	<u> </u>	<u> </u>
	1,776,691	1,783,964
	<u> </u>	<u> </u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 7)	Totals
	£	£	£
Charitable activities	1,644,248	186,005	1,830,253
	<u> </u>	<u> </u>	<u> </u>

7. SUPPORT COSTS

	General Support	Governance	2024	2023
	£	£	£	£
Printing, postage and stationery	39,930	-	39,930	33,631
Advertising and recruitment	2,769	-	2,769	12,959
Telephone	34,841	-	34,841	33,245
Computer costs	71,646	-	71,646	62,903
Audit fees	-	14,055	14,055	16,818
Legal and professional fees	-	10,764	10,764	11,695
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	149,186	24,819	174,005	171,251
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

DEWIS CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Auditors' remuneration	14,055	16,818
Depreciation - owned assets	14,270	16,073
Computer software amortisation	4,351	4,351
	<u>32,676</u>	<u>37,242</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

For the year ended 31 March 2023 no Trustee nor any person with a connection with a Trustee received any remuneration from the Charity (2022: Nil).

Trustees' expenses

Travelling and other incidental expenses amounting to £83 (2023 - £104) were reimbursed to 2 (2023 - 3) Trustees.

10. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	1,321,325	1,246,119
Social security costs	109,201	108,361
Other pension costs	35,924	37,362
	<u>1,466,450</u>	<u>1,391,842</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Costs of raising funds	1	1
Charitable activities	54	52
	<u>55</u>	<u>53</u>

No employees had employee benefits in excess of £60,000 (2023: £60,000). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charges to unrestricted funds.

The management team of the charity are made up of the Chief Executive Officer, Advocacy Manager, Direct Payments Manager, Direct Payments Project Manager, Payroll and Financial Services Project manager and Company Accounts Manager. The total employee benefits of the key management personnel were £223,424 (2023: £216,877).

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	964	-	964
Charitable activities			
Grants and contracts	1,783,964	-	1,783,964
Payroll services	12,911	-	12,911
Other trading activities	717	-	717
Investment income	6,636	-	6,636
Total	<u>1,805,192</u>	<u>-</u>	<u>1,805,192</u>

EXPENDITURE ON

DEWIS CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Charitable activities			
Charitable activities	1,775,273	-	1,775,273
NET INCOME	29,919	-	29,919
RECONCILIATION OF FUNDS			
Total funds brought forward	939,854	-	939,854
TOTAL FUNDS CARRIED FORWARD	969,773	-	969,773

12. INTANGIBLE FIXED ASSETS

	Computer software £
COST	
At 1 April 2023 and 31 March 2024	43,512
AMORTISATION	
At 1 April 2023	7,174
Charge for year	4,351
At 31 March 2024	11,525
NET BOOK VALUE	
At 31 March 2024	31,987
At 31 March 2023	36,338

13. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2023	160,684
Additions	3,237
At 31 March 2024	163,921
DEPRECIATION	
At 1 April 2023	135,301
Charge for year	14,270
At 31 March 2024	149,571
NET BOOK VALUE	
At 31 March 2024	14,350
At 31 March 2023	25,383

DEWIS CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	110,581	184,501
Prepayments and accrued income	31,239	25,831
	<u>141,820</u>	<u>210,332</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	12,343	13,752
Social security and other taxes	30,644	22,951
Wages Control	42,124	50,662
Other creditors	201,181	186,828
	<u>286,292</u>	<u>274,193</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	82,957	124,207
Between one and five years	167,475	363,558
In more than five years	988	12,847
	<u>251,420</u>	<u>500,612</u>

17. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	At 31.3.24
	£	£	£
Unrestricted funds			
General fund	969,773	15,214	984,987
TOTAL FUNDS	<u>969,773</u>	<u>15,214</u>	<u>984,987</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	1,845,467	(1,830,253)	15,214
TOTAL FUNDS	<u>1,845,467</u>	<u>(1,830,253)</u>	<u>15,214</u>

DEWIS CENTRE FOR INDEPENDENT LIVING

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	939,854	29,919	969,773
TOTAL FUNDS	<u>939,854</u>	<u>29,919</u>	<u>969,773</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,805,192	(1,775,273)	29,919
TOTAL FUNDS	<u>1,805,192</u>	<u>(1,775,273)</u>	<u>29,919</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	939,854	45,133	984,987
TOTAL FUNDS	<u>939,854</u>	<u>45,133</u>	<u>984,987</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	3,650,659	(3,605,526)	45,133
TOTAL FUNDS	<u>3,650,659</u>	<u>(3,605,526)</u>	<u>45,133</u>

DEWIS CENTRE FOR INDEPENDENT LIVING

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

18. RELATED PARTY DISCLOSURES

Details of related party transactions can be found in notes 9 and 10 of the financial statements.

19. MANAGED ACCOUNTS

The charity acts as an agent for a number of its clients and holds £3,306,505 in managed bank accounts. These funds are not included in the balance sheet of the charity.

DEWIS CENTRE FOR INDEPENDENT LIVING

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	-	964
Other trading activities		
Miscellaneous Income	-	717
Investment income		
Deposit account interest	43,035	6,636
Charitable activities		
Grants	1,776,691	1,783,964
Payroll services	25,741	12,911
	<u>1,802,432</u>	<u>1,796,875</u>
Total incoming resources	1,845,467	1,805,192
EXPENDITURE		
Charitable activities		
Wages	1,321,325	1,246,119
Social security	109,201	108,361
Pensions	35,924	37,362
Training costs	2,462	7,404
Rent, rates and service charge	80,610	82,821
Insurance	7,638	8,333
Light and heat	7,077	868
Cleaning and repairs	2,754	7,733
Hire equipment	4,695	7,566
Staff travel and welfare	40,906	31,098
Bank charges	7,469	11,084
Subscriptions	365	322
Sundries	4,456	3,418
Bad debts	745	-
Grants repayable	-	29,000
Bad debts	-	2,109
Amortisation of computer software	4,351	4,351
Depn of fixtures & fittings	14,270	16,073
	<u>1,644,248</u>	<u>1,604,022</u>
Support costs		
Support costs		
Auditors' remuneration	14,055	16,818
Telephone	34,841	33,245
Postage and stationery	39,930	33,631
Advertising and recruitment	2,769	12,959
Computer expenses	83,646	62,903
Legal and professional fees	10,764	11,695
	<u>186,005</u>	<u>171,251</u>
Total resources expended	1,830,253	1,775,273
Net income	15,214	29,919