

## **Trustees' Annual Report 2025**

Financial Year: 1 April 2024– 31 March 2025

Charity Name: Swanwick Pre School

Charity Number: 1098128

Company Number: 4646503

Registered office: Pentrich Road  
Swanwick  
Alfreton  
Derbyshire  
DE55 1BN

Bank: Yorkshire Bank  
26 St Peter's Street  
Derby  
DE1 1SL

Accountants: Pedley & Co  
Chartered Certified Accountants  
82 Nottingham Road  
Somercotes  
Alfreton  
Derbyshire  
DE55 4LY

Approved By: Ofsted  
Building C  
Cumberland Place  
Park Row  
Nottingham  
NG1 6HJ

Trustees (xx)	Hannah O'Hanlon	Chair
	Caroline Lawson	Committee
	Heather Beveridge	Secretary
	Beverley Green	Committee
	Lynda Wardle	Committee
	Alison Pickering	Committee
	Hannah Swanborough	Committee
	Kim Goodwin	Committee
	Chloe Ashley	Committee
	Sarah Greateorex	Committee
	Rebecca Wall	Committee
	Christian Baines	Committee
	Emma Frost	Committee
	Frances Mendham	Committee

Governing Documents: Memorandum and Articles of Association Incorporated 24<sup>th</sup> Jan. 2003, Articles of Association adopted by Special Resolution 8<sup>th</sup> Feb. 2016

Charity Constituted: Limited Company

Trustee Selection: Elected from membership & appointed by existing trustees

Our pre-school has been established for over 50 years. We are based in a converted church in the village of Swanwick, Derbyshire and provide high quality care and education for pre-school children from two and a half to five years old. Our staff are friendly, dedicated and highly qualified. A committee of parents works in partnership with staff to manage the pre-school.

### **Our Aims**

- Provide high quality care and education for children primarily below statutory school age
- Work in partnership with parents to help children learn and develop
- Add to the life and wellbeing of our local community
- Offer children and their parents a service which promotes equality and values diversity
- Our Pre-school is committed to safeguarding and promoting the welfare of our children.

### **Objectives**

- (A) To offer appropriate play, education and care facilities, for all children whatever their race, culture, religion, means or ability
- (B) To keep parents informed and consulted on all levels
- (C) To continue to develop the Pre-school
- (D) Instigating and adhering to and furthering the aim of the Early Years Alliance;
- (E) To increase the contact between Pre-school and Swanwick Primary School to which we are currently seen as the main 'feeder', in order to make the transition to Primary School as easy as possible for the children.
- (F) To play a part in life in our local community,

### **Main Activities**

Education of pre-school children from 2½ - 4 years within sessions not exceeding 3 hours per day per child in accordance with Ofsted regulations and preparing these children for full time education. We offer lunchtime sessions to children the year before they start school to enable them to become more independent.

### **Summary**

Two Sessions of 26 children each are held Mon - Fri for 38 weeks a year. Each session is three hours long and parents can opt for between one and a maximum of 10 sessions per week per child and five lunchtime sessions per week. 2024/25 assisted with the education of over 60 children from the local community and surrounding areas.

The pre-school is Ofsted approved as suitable for a maximum of 26 children. In March 2023 we were inspected by Ofsted and we maintained our good grade. The pre-school has continued with its plan to update the building to deal with modern requirements.

This financial year started positively with an increase of children in sessions in the summer term, which continued into the Autumn and Spring term. This financial year we carried on the development in our outdoor learning and put together a plan to improve positive outcomes from outdoor play. We fundraised and got a donation from a local group to enable us to start this work. We purchased five interactive wall boards for the playground, which cover counting, shapes handles and things to move around. Further maintenance was carried out to complete general maintenance and have the building pointed where there were holes. Whilst this work was carried out, we always endeavored to keep a watchful eye on cost to ensure we can keep operating, especially in a year with ever increasing costs; including rises in minimum wage.

With limited family budgets, fundraising has still been challenging within this financial year. The committee worked hard to find ways to fundraise. We had Christmas card sales, sponsored obstacle course, fill a smartie tube with 20p's and photographs. We also did a Santa in the church event in conjunction with Blend Youth which is part of the Amber Valley CIDS Group. This was an excellent event, on the farm, which the children thoroughly enjoyed.

It has been our upmost priority to make sure that we always ensure the safety of our staff and children, with a rigorous risk assessment in place.

### **Future Plans**

The trustees intend to continue keeping the high standard of education, whilst continuing to keep the building in good condition and develop where possible.

Fees paid by families and Derbyshire County Council finance our future plans. The trustees need to maintain a balance, ensuring our current children benefit whilst, at the same time, ensuring a sound financial base for future generations.

The trustees voted to introduce an additional lunch time session in the Autumn term to meet the demand for lunch time sessions.

### **Financial Review**

Children aged two can now access two-year funding for working parents. Some families of children this age may also access free education if they qualify for certain benefits. The majority of children over three years take advantage of the government scheme, which provides full funding for up to 15 hours per week per child for universal funding and an additional 15 hours per week for extended funding, if the parents meet the criteria. When part of this provision is paid to an alternative provider (i.e. approved child minder) any shortfall is met by the parents/guardians.

We charge £22.26 per 3-hour session for children who are not using funding.

Trustees regularly review the finances, budgets and reserve policy to ensure the pre-school is being managed effectively.

The Directors voted to keep three months of outgoings to be held in reserve at all times. This will be reviewed annually by the board of directors.

All pension liabilities have been met for auto enrolment.

10<sup>th</sup> December 2025

-----  
Date Approved

Hannah O'Hanlon

*Hannah O'Hanlon*

-----  
(Signed on behalf of Swanwick Pre School)

Heather Beveridge

*Heather Beveridge*

-----  
(Signed on behalf of Swanwick Pre School)

**Report of the Directors and**  
**Unaudited Financial Statements For The Year Ended 31 March 2025**  
**for**  
**Swanwick Pre School**

**Swanwick Pre School**

**Contents of the Financial Statements**  
**For The Year Ended 31 March 2025**

	<b>Page</b>
<b>Company Information</b>	<b>1</b>
<b>Report of the Directors</b>	<b>2</b>
<b>Income Statement</b>	<b>3</b>
<b>Balance Sheet</b>	<b>4</b>
<b>Notes to the Financial Statements</b>	<b>6</b>
<b>Report of the Accountants</b>	<b>8</b>
<b>Detailed Income and Expenditure Account</b>	<b>9</b>

**Swanwick Pre School**

**Company Information**  
**For The Year Ended 31 March 2025**

**DIRECTORS:**

Mrs Lynda Wardle  
Mrs Lyndsey Marie Wharton-Howett  
Mrs Alison Joanne Pickering  
Mrs Charlotte Emily Fisher  
Miss Alex Catherine Morley  
Mrs Hannah O'Hanlon  
Mrs Heather Jane Beveridge  
Miss Jessica Wolden  
Miss Frances Louise Mendham  
Mrs Rebecca Elise Wall  
Mrs Beverley Green  
Mrs Hannah Elizabeth Swanborough  
Ms Caroline Lawson  
Mrs Chloe Elizabeth Ashley  
Mrs Emma Frost

**REGISTERED OFFICE:**

Pentrich Road  
Swanwick  
Alfreton  
Derbyshire  
DE551BN

**REGISTERED NUMBER:**

04646503 (England and Wales)

**ACCOUNTANTS:**

Pedley & Co.  
82 Nottingham Road  
Somercotes  
Alfreton  
Derbyshire  
DE55 4LY

**Swanwick Pre School**

**Report of the Directors**  
**For The Year Ended 31 March 2025**

The directors present their report with the financial statements of the company for the year ended 31 March 2025.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1 April 2024 to the date of this report.

Mrs Lynda Wardle  
Mrs Lyndsey Marie Wharton-Howett  
Mrs Alison Joanne Pickering  
Mrs Charlotte Emily Fisher  
Miss Alex Catherine Morley  
Mrs Hannah O'Hanlon  
Mrs Heather Jane Beveridge  
Miss Jessica Wolden  
Miss Frances Louise Mendham  
Mrs Rebecca Elise Wall

Other changes in directors holding office are as follows:

Mrs Beverley Green - appointed 3 October 2024  
Mrs Hannah Elizabeth Swanborough - appointed 3 October 2024  
Ms Caroline Lawson - appointed 3 October 2024  
Mrs Chloe Elizabeth Ashley - appointed 3 October 2024  
Mrs Emma Frost - appointed 20 March 2025  
Mrs Rachel Judith Felix - resigned 3 October 2024  
Mrs Estella Orridge - resigned 3 October 2024  
Ms Georgina Catherine Draper - resigned 3 October 2024  
Mrs Kirsty Louise Griffiths - resigned 3 October 2024  
Ms Anna Lises - resigned 3 October 2024

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**

Mrs Charlotte Emily Fisher - Director

16 June 2025



**Swanwick Pre School**

**Income Statement**  
**For The Year Ended 31 March 2025**

	Notes	2025 £	2024 £
<b>TURNOVER</b>		170,763	136,458
Cost of sales		17,167	9,807
<b>GROSS SURPLUS</b>		153,596	126,651
Administrative expenses		142,554	130,488
<b>OPERATING SURPLUS/(DEFICIT)</b>	4	11,042	(3,837)
Interest receivable and similar income		1,411	1,363
		12,453	(2,474)
Interest payable and similar expenses		600	707
<b>SURPLUS/(DEFICIT) BEFORE TAXATION</b>		11,853	(3,181)
Tax on surplus/(deficit)		-	-
<b>SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR</b>		11,853	(3,181)

The notes form part of these financial statements

**Balance Sheet**  
**31 March 2025**

	Notes	2025	2024
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	5	153,433	154,090
<b>CURRENT ASSETS</b>			
Debtors	6	713	475
Cash at bank and in hand		49,224	38,511
		49,937	38,986
<b>CREDITORS</b>			
Amounts falling due within one year	7	661	631
<b>NET CURRENT ASSETS</b>		49,276	38,355
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		202,709	192,445
<b>CREDITORS</b>			
Amounts falling due after more than one year	8	4,889	6,478
<b>NET ASSETS</b>		197,820	185,967
<b>RESERVES</b>			
Income and expenditure account		197,820	185,967
		197,820	185,967

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

**Balance Sheet - continued**

**31 March 2025**

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 16 June 2025 and were signed on its behalf by:

Mrs Charlotte Emily Fisher - Director

Mrs Hannah O'Hanlon - Director

## **Swanwick Pre School**

### **Notes to the Financial Statements** **For The Year Ended 31 March 2025**

#### **1. STATUTORY INFORMATION**

Swanwick Pre School is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

#### **2. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Plant and machinery	- 10% on reducing balance
Fixtures and fittings	- 10% on reducing balance

##### **Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

##### **Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to surplus or deficit on a straight line basis over the period of the lease.

##### **Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

#### **3. EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 8 (2024 - 8).

**Swanwick Pre School**

**Notes to the Financial Statements - continued**  
**For The Year Ended 31 March 2025**

**4. OPERATING SURPLUS/(DEFICIT)**

The operating surplus (2024 - operating deficit) is stated after charging:

	2025 £	2024 £
Depreciation - owned assets	657	730
	<u>657</u>	<u>730</u>

**5. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 April 2024 and 31 March 2025	232,522	17,339	9,175	259,036
	<u>232,522</u>	<u>17,339</u>	<u>9,175</u>	<u>259,036</u>
<b>DEPRECIATION</b>				
At 1 April 2024	84,998	13,092	6,856	104,946
Charge for year	-	425	232	657
	<u>84,998</u>	<u>13,517</u>	<u>7,088</u>	<u>105,603</u>
At 31 March 2025	84,998	13,517	7,088	105,603
	<u>84,998</u>	<u>13,517</u>	<u>7,088</u>	<u>105,603</u>
<b>NET BOOK VALUE</b>				
At 31 March 2025	147,524	3,822	2,087	153,433
	<u>147,524</u>	<u>3,822</u>	<u>2,087</u>	<u>153,433</u>
At 31 March 2024	147,524	4,247	2,319	154,090
	<u>147,524</u>	<u>4,247</u>	<u>2,319</u>	<u>154,090</u>

**6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Trade debtors	713	475
	<u>713</u>	<u>475</u>

**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Trade creditors	661	631
	<u>661</u>	<u>631</u>

**8. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2025 £	2024 £
Bank loans	4,889	6,478
	<u>4,889</u>	<u>6,478</u>

**Swanwick Pre School**

**Report of the Accountants to the Directors of**  
**Swanwick Pre School**

As described on the Balance Sheet you are responsible for the preparation of the financial statements for the year ended 31 March 2025 set out on pages three to seven and you consider that the company is exempt from an audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Pedley & Co.  
82 Nottingham Road  
Somercotes  
Alfreton  
Derbyshire  
DE55 4LY

16 June 2025

**Swanwick Pre School**

**Detailed Income and Expenditure Account**  
**For The Year Ended 31 March 2025**

	2025		2024
	£	£	£
<b>Sales</b>		170,763	136,458
<b>Cost of sales</b>			
Purchases		17,167	9,807
		<hr/>	<hr/>
<b>GROSS SURPLUS</b>		153,596	126,651
<b>Other income</b>			
Deposit account interest		1,411	1,363
		<hr/>	<hr/>
		155,007	128,014
<b>Expenditure</b>			
Wages	118,130		102,556
Social security	1,481		-
Pensions	2,049		1,555
Rates	792		739
Insurance	4,259		4,199
Light and heat	3,263		3,668
Repairs to property	4,520		8,729
Hire of plant and machinery	228		212
Telephone	758		1,727
Post and stationery	1,798		2,100
Advertising	917		865
Sundry expenses	2,054		2,289
Training costs	904		404
Accountancy	660		630
	<hr/>	141,813	<hr/>
		13,194	(1,659)
<b>Finance costs</b>			
Bank charges	84		85
Bank loan interest	600		707
	<hr/>	684	<hr/>
		12,510	(2,451)
<b>Depreciation</b>			
Plant and machinery	425		472
Fixtures and fittings	232		258
	<hr/>	657	<hr/>
		11,853	730
<b>NET SURPLUS/(DEFICIT)</b>		<hr/> <hr/>	<hr/> <hr/>

To whom it may concern,

Your website requires either a consolidated single report, or three reports to proceed with our submission. There is no option to deliver in two reports. Therefore we submit this explanatory note solely to fulfil your website requirements.

I have submitted a trustees' report and the audited accounts, which are the only documents we provide each year.

Please do contact me if further information is required, but I trust that by submitting the same reports as previously, albeit for the new year period, we have fulfilled your requirements.

Yours faithfully

Alison Pickering  
Treasurer/Administrator