

Charity Registration No: 1098058
Company Registration No: 04515238
(England & Wales)



**Annual Report
&
Unaudited Financial Statements
for the year ended
31 March 2024**

REFUGEE SUPPORT GROUP

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr Mike Martin MBE	Chair
	Ms Fiona Zeneli	Treasurer
	Mrs Emily Lloyd	
	Dr Mary Richardson	
	Mr Thabo Makuyana	
	Ms Samantha Lee	
	Ms Sarah Seddon	
	Mr Simon Price	
	Ms Doon Lovett	Appointed 21/02/2023
Chief Executive Officer	Mr Nick Harborne	
Deputy CEO	Ms Flora Roshi	
Charity number	1098058	
Company number	04515238	
Principal address	First Floor, R.I.S.C 35-39 London Street Reading Berkshire RG1 4PS	
Registered office	First Floor, R.I.S.C 35-39 London Street Reading Berkshire RG1 4PS	
Independent examiner	Rachel Eden ACMA Curious Lounge, 1 st Floor, Pinnacle Building Tudor Road Reading Berkshire RG1 1NH	
Bankers	The Co-operative Bank 13 New Road Oxford OX1 1LG	MetroBank One Southampton Row London WC1B 5HA

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their report and financial statements for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (published in October 2019).

OBJECTIVES AND ACTIVITIES

Principal objectives

The Charitable objectives of Refugee Support Group are:

- to provide relief to refugees and asylum seekers (including those granted exceptional leave to remain) and their dependants, regardless of their race, colour, nationality, ethnic origin, religion, sex, marital status, sexuality, social class, disability or HIV status, who are resident in the area of benefit and in conditions of need and distress; and
- to preserve and protect the physical and mental health of such refugees and asylum seekers by assisting them to access the health services appropriate to their needs; and
- to provide information, advice and support to refugees and asylum seekers in accessing training and to help ensure that their children receive the education they are entitled to by law, including language support where needed; and
- to promote and assist refugees and asylum seekers in obtaining suitable employment; and
- to help refugees, asylum seekers and their dependants access grants and services of all kinds from other charitable organisations; and
- to educate the general public about issues affecting refugees and asylum seekers.

In going about our work and establishing our aims and objectives, the Trustees have given careful consideration to the Charity Commission's guidance on public benefit.

Structure, governance and management

The charity is a company limited by guarantee incorporated on 20 August 2002 and governed by its Articles of Association. It was registered as a charity under the Charities Act 2011 on 17 June 2003.

None of the Trustees have any beneficial interest in the charitable company. All of the Trustees are volunteers. Trustees are assisted in fulfilling their duties by the chief executive and by other advisors, who offer information and assistance in undertaking all their governance tasks. It is the responsibility of the Trustees to meet to make balanced, proportionate and clear decisions about the future of the charitable company, and make all disclosures about the organisation.

Through consideration of reports on financial management, income, expenditure, liquidity and of forecasts for the next twelve months, Trustees have analysed any risks to the company alongside the strategic plan for growth, and have identified no material uncertainties that cast doubt about the ability of the company to continue as a going concern.

REFUGEE SUPPORT GROUP

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr Mike Martin MBE	Chair
Ms Fiona Zeneli	Treasurer
Mrs Emily Lloyd	
Dr Mary Richardson	
Mr Thabo Makuyana	
Ms Samantha Lee	
Ms Sarah Seddon	
Mr Simon Price	
Ms Doon Lovett	Appointed 21/02/2023

Trustee Appointment, Induction and Training

Potential trustees are asked to demonstrate their skills and knowledge for the role. Our trustee induction and appropriate training ensures that they are equipped with knowledge of the organisation, its activities and aims and have a clear understanding of their role as a trustee.

Our trustee induction programme is in place which includes introduction to the charity and organisation, visiting our services, meeting staff and volunteers. It also includes safeguarding training and training about the role of a trustee. We have yearly trustee training in place which covers changes to guidance for trustees and updates on charity commission guidance and support for trustees.

Organisational Structure

The Board of Trustees are responsible for making strategic and policy decisions, approval of budgets, the sale or purchase of major assets such as land, and the starting/ending of services under local authority contracts or others. The operational and day-to-day decisions are made by the Chief Executive Officer and the senior management team.

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (continued) FOR THE YEAR ENDED 31 MARCH 2024

FINANCE REVIEW

The organisation is funded by statutory authorities, grant funders, clinical commissioning groups and donations.

In the year the charitable company's income totalled **£639,588** 2023: £570,220

The charity generated a deficit of net incoming resources before transfers of (£ 35,163) 2023: (£58,414).

As at the year ending 31 March 2024, the Charity had unrestricted reserves of £75,703 2023: £168,365

Reserves Policy

In line with the Charities Commission guidelines for best practice, RSG will maintain a cash reserve in its total unrestricted funds that are sufficient to fund a minimum of 3 months' (90 days) of operating expenditure. The Trustees consider that 3 months in reserve would allow RSG to continue to operate in the extreme scenario that its income reduces materially over a very short period. During that 3-month period RSG could restructure its finances or even wind up its operation. This would include renegotiation of any contractual liabilities that extend beyond the 3-month window and cover its longer-term liabilities.

It is the stated intention of the Trustees to increase reserves through a designated fund with the intention of purchasing a building from which the charity would operate. At 31 March 2024 the charity had £75,703 (2023: £168,365) of unrestricted reserves, including £85,000 (2023: £75,000) in the designated fund.

Risk Management

The organisation has a robust risk management procedure in place, and this is reviewed and revised by the senior management team and trustees on a regular basis. The biggest risk to the organisation is the income received from grant funding and statutory bodies (both as contracts and grants). We have plans in place to mitigate this by maintaining focus on our Fundraising Strategy and strategic relationships with statutory partners.

PLANS FOR THE FUTURE

Strategy, business plan and budget

The budget agreed for the current year being a balanced budget that is dependent on securing future grant funding and that the trustees will regularly monitor and review the financial position. We have an agreed current Business Plan in place which is reviewed at every trustee meeting.

Equality, diversity and Inclusion

RSG has an EDI strategy in place which is reviewed regularly by trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

I report to the Trustees on my examination of the financial statements of Refugee Support Group (the charitable company) for the year ended 31 March 2024, which are set out on pages 7 onwards.

Respective responsibilities of trustees and examiner

As the charity trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Direction given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of those listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (ii) the financial statements do not accord with those records; or
- (iii) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (iv) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Rachel Eden ACMA
Holy Brook Associates Limited
Curious Lounge, 1st Floor, Pinnacle Building
Tudor Road
Reading
Berkshire
RG1 1NH

Dated: 17th Nov 2024

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

STATEMENT OF FINANCIAL ACTIVITIES (including Income & Expenditure Account) FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<u>Income and endowments from:</u>							
Donations & legacies	3	130,723	221,622	352,345	154,216	108,962	263,178
Charitable Activities	4	269,778	1,720	271,498	251,897	51,282	303,179
Other trading activities	5	15,745	-	15,745	3,863	-	3,863
Investments	6	-	-	-	-	-	-
Other income	7	-	-	-	-	-	-
Total income		416,246	223,342	639,588	409,976	160,244	570,220
<u>Expenditure:</u>							
Raising funds	8	51,495	438	51,933	31,630	3,872	35,502
Charitable Activities	9	459,985	162,833	622,818	445,360	147,772	593,132
Total resources expended		511,480	163,271	674,751	476,990	151,644	628,634
Net incoming/(outgoing) resources before transfers		(95,234)	60,071	(35,163)	(67,014)	8,600	(58,414)
Transfers between funds	16	2,572	(2,572)	-	-	-	-
Net income/(expenditure) for the year / net movement in funds		(92,662)	57,499	(35,163)	(67,014)	8,600	(58,414)
Fund balances at 1 April 2023		168,365	74,922	243,287	235,379	66,322	301,701
Fund balances at 31 March 2024		75,703	132,421	208,124	168,365	74,922	243,287

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The statement of financial activities also complies with the requirement for an income and expenditure account under the Companies Act 2006.

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible fixed assets	13		4,560		3,942
Current assets					
Debtors	14	107,237		121,860	
Cash at bank and in hand		<u>391,932</u>		<u>302,525</u>	
		499,169		424,385	
Creditors: amounts falling due within 1 year	15	<u>295,605</u>		<u>185,040</u>	
Net current assets			203,564		239,345
Total assets less current liabilities			<u>208,124</u>		<u>243,287</u>
Funds					
Restricted funds	17		132,421		74,922
Designated funds			85,000		75,000
Unrestricted funds			<u>(9,297)</u>		<u>93,365</u>
			<u>208,124</u>		<u>243,287</u>

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024. No member of the charitable company has deposited a notice, pursuant to section 476, requiring an audit of those accounts.

The Trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Board of Trustees on

M. T. Martin

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Michael Martin MBE
Chair of Trustees

Company Number 04515238

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

CASHFLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2024

	2024		2023	
	£	£	£	£
Cash flows from operating activities				
Net movement in funds for the year	(35,163)		(58,414)	
Depreciation	1,954		1,313	
Investment income	-		-	
(Increase)/decrease in debtors	14,623		42,276	
Increase/(decrease) in creditors	<u>110,565</u>		<u>29,723</u>	
Net cash provided by/(used in) operating activities		<u>91,980</u>		<u>14,898</u>
Cash flow from investing activities				
Purchase of tangible fixed assets	<u>(2,572)</u>		<u>(5,255)</u>	
Net cash provided by/(used in) investing activities		<u>(2,572)</u>		<u>(5,255)</u>
Net increase/(decrease) in cash and cash equivalents		89,408		9,643
Cash and cash equivalents at 1 April 2023		302,525		292,882
Cash and cash equivalents at 31 March 2024		<u>391,932</u>		<u>302,525</u>
<i>Cash and cash equivalents consists of:</i>				
Cash at bank and in hand		<u>391,932</u>		<u>302,525</u>

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Refugee Support Group Ltd (formerly Reading Refugee Support Group) is a charitable company limited by guarantee, incorporated in England and Wales. The registered office is First Floor R.I.S.C, 35-39 London Street, Reading, Berkshire, RG1 4PS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, UK Generally Accepted Accounting Practice and applicable charity and company law. The charitable company is a Public Benefit Entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have reviewed the going concern of the charity and consider that the charity has adequate resources to continue in operational existence for the foreseeable future.

1.3 Charitable funds

Unrestricted funds are available for use at discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds are allocated by the Trustees towards specific purposes, and can be changed at the discretion of the Trustees if the need for the fund changes.

Transfers are made between funds when adequate justification and supporting evidence is provided.

1.4 Incoming resources

Contract income is accounted for on an accruals basis and allocated between funds according to the basis of the contract terms if necessary. Grant income is recognised when the charity is entitled to it after performance conditions have been met, the amounts can be measured reliably and it is probable that the income will be received. Where the charitable company is required to repay any part of the grant a provision is made for the amount due to be repaid.

Grants from local authorities and similar organisations have been included as contracts for services where applicable but as unrestricted income where the money is given with greater freedom of use.

Donations and legacies receivable are accounted for where there is entitlement, sufficient certainty of receipt and the amount can be measured reliably. In the case of unsolicited donations this is usually only when received. All other income is accounted for under the accruals concept. No amounts are included in the financial statements for services donated by volunteers. Donated capital items are included within the financial statements at their current value at the time of donation. Income received for future periods is deferred until those periods.

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (continued)

1.5 Resources expended

All expenses are accounted for on an accruals basis. Expenditure incurred in connection with the specific objects of the charitable company is included under the heading of direct charitable expenditure, overheads are allocated to activities in proportion to their use of facilities. The irrecoverable element of VAT is included with the as part of sundry expenses.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets costing £1,000 or more are capitalised and are stated at cost less depreciation. Donated assets are included at their current value at the time of donation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Office equipment	25% on cost
Computer equipment	33.33% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (continued)

1.9 Financial instruments (continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

The charitable company operated a defined contribution scheme under auto-enrolment. Contributions payable are charged to the statement of financial activities in the year in which they are payable.

1.12 Leases

Rentals payable under operating leases, including lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Creditors and provisions

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value.

1.14 Debtors

Debtors are recognised at the settlement amount due.

2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

3 Donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Donations and gifts	130,723	221,622	352,345	263,178
Legacies receivable	-	-	-	-
	130,723	221,622	352,345	263,178
<i>For the year ended 31 March 2023</i>	154,216	108,962		263,178

4 Charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Afghan refugee support	187,030	-	187,030	191,263
Syrian refugee support	36,910	-	36,910	44,002
Other	45,838	1,720	47,558	67,914
	269,778	1,720	271,498	303,179
<i>For the year ended 31 March 2023</i>	251,897	51,282		303,179

The above income includes government grants of £109,444 (2023: £64,969) and specific government funded service level agreements £312,108 (2023: £248,157)

5 Other trading activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Fundraising income	15,745	-	15,745	3,863
<i>For the year ended 31 March 2023</i>	3,863	-		3,863

6 Investments

	2024 £	2023 £
Investment income	-	-
All investment income for the current and prior year was unrestricted.		

7 Other income

	2024 £	2023 £
Other income	-	-
All other income for the current and prior year was unrestricted.		

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 MARCH 2024

8 Cost of raising funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Fundraising costs	12,479	-	12,479	3,083
Staff costs	29,567	438	30,005	32,419
Support costs	9,449	-	9,449	-
	51,495	438	51,933	35,502
<i>For the year ended 31 March 2023</i>	31,630	3,872		35,502

9 Charitable activity expenditure

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Staff costs	199,531	87,432	286,963	290,387
Service delivery	51,412	17,421	68,833	31,515
Freelance delivery of services	9,656	29,424	39,080	48,149
Volunteer costs	800	633	1,433	5,369
	261,399	134,910	396,309	375,420
Share of governance and support costs (see note 10)	198,586	27,923	226,509	217,712
	459,985	162,833	622,818	593,132
<i>For the year ended 31 March 2023</i>	445,360	147,772		593,132

10 Support and governance costs

	Support costs 2024 £	Governance costs 2024 £	Total 2024 £	Total 2023 £
Support				
Staff costs	123,925	3,150	127,075	148,880
Staff recruitment, training and development	3,410	-	3,410	3,860
Staff welfare	1,994	-	1,994	3,010
Administration	45,245	-	45,245	16,944
IT and communications	13,739	-	13,739	14,074
Travel and subsistence	1,390	-	1,390	2,213
Premises costs	27,704	-	27,704	24,565
Depreciation	1,954	-	1,954	1,313
<i>Support costs are all allocated on the basis of staff time spent.</i>				
Governance				
Independent Examination	-	1,200	1,200	600
Legal and professional fees	-	1,961	1,961	1,948
Trustees' meeting expenses	-	837	837	305
	219,361	7,148	226,509	217,712
<i>For the year ended 31 March 2023</i>	211,866	5,846		217,712

Support costs analysed between

	Unrestricted funds	Restricted funds	
Fundraising	9,449	-	9,449
Charitable Activities	198,586	27,923	226,509
	208,035	27,923	235,958

For the year ended 31 March 2023

Fundraising

Charitable Activities

-	-	-
<u>217,102</u>	<u>610</u>	<u>217,712</u>
<u>217,102</u>	<u>610</u>	<u>217,712</u>

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2024

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or reimbursed expenses during the current or prior year. Trustee indemnity insurance is included in the overall premium for the year.

12 Employees

Number of employees

The average monthly number of employees during the year was:

Management
Other

2024	2023
Number	Number
2	2
23	23
25	25

Employment costs

Wages and salaries
Social security costs
Pension costs

2024	2023
£	£
400,115	405,037
31,883	42,767
21,494	23,612
453,492	471,416

There were no employees whose annual remuneration was £60,000 or more.

The aggregate remuneration of key management personnel during the year was £96,033 (2023: £90,272)

In addition, a great amount of time, the value of which has not been reflected in these financial statements, is donated by our many volunteers and by staff members in excess of their contracted hours.

13 Tangible Fixed Assets

Cost

At 1 April 2023
Additions
Disposals

At 31 March 2024

Office Equipment	Computer Equipment	Total
£	£	£
6,092	2,048	8,140
2,572	-	2,572
-	-	-
8,664	2,048	10,712

Depreciation

At 1 April 2023
Depreciation charge during the year
Eliminated on disposal

At 31 March 2024

£	£	£
2,150	2,048	4,198
1,954	-	1,954
-	-	-
4,104	2,048	6,152

Net Book Value

At 1 April 2023

At 31 March 2024

£	£	£
3,942	-	3,942
4,560	-	4,560

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2024

14 Debtors: amounts falling due within one year:

	2024 £	2023 £
Trade debtors	42,494	63,843
Prepayments and accrued income	36,531	30,022
Other debtors	28,212	27,995
	107,237	121,860

15 Creditors : amounts falling due within one year:

	2024 £	2023 £
Trade creditors	6,819	8,847
Other taxation and social security	26,490	4,980
Other creditors	12,872	8,874
Accruals & deferred income	249,424	162,339
	295,605	185,040

16 Restricted funds

	Movement in funds				Balance at 31 March 2024
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£
Berkshire Community Fund-Surviving Winter	-	2,500	-	-	2,500
Berkshire Community Fund-City of Sanctuary	2,465	5,000	2,465	-	5,000
Berkshire NHS	50,000	-	20,469	-	29,531
Carewell Transnational Families	8,759	238	4,203	-	4,795
Closing the Gap	-	24,000	24,000	-	-
The Earley Charity *	-	40,300	4,907	(2,572)	32,821
Field Seymour Parks (FSP Foundation)	1,789	-	442	-	1,346
Greenham Trust - vouchers	1,400	-	970	-	430
Herrington	-	15,184	5,006	-	10,178
Justice Together	-	34,325	34,325	-	-
NACOMM	-	1,000	522	-	478
RBC Small Grants fund	-	5,000	-	-	5,000
RBC Ukraine grant	-	75,444	54,592	-	20,852
RBC Winter fund	3,730	-	1,950	-	1,780
Reading Uni (Intern) grant	-	1,459	438	-	1,021
Reading Uni (Sanctuary Strikers)	-	3,832	3,832	-	-
Refugee Action EAR Digital	-	2,560	2,560	-	-
Sanctuary Strikers	3,783	2,500	-	-	6,283
Reading Voluntary Action (RVA)	-	5,000	2,146	-	2,854
St Laurence Trust	2,997	-	445	-	2,552
WEA Reading	-	5,000	-	-	5,000
	74,922	223,341	163,271	(2,572)	132,421

* Transfer relates to the purchase of office equipment from The Earley Charity grant. The restriction was released at point of purchase.

REFUGEE SUPPORT GROUP LIMITED

(formerly Reading Refugee Support Group)

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2024

16 Restricted funds (continued)

For the year ended 31 March 2023

	Movement in funds				
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	31 March 2023
	£	£	£	£	£
Berkshire Community Fund	-	5,000	2,535	-	2,465
Berkshire NHS	50,000	-	-	-	50,000
Bucks Oxford Berkshire ICB	-	25,000	25,000	-	-
Carewell Transnational Families	(2,726)	17,630	6,145	-	8,759
Carnation Trust	-	3,197	3,197	-	-
Closing the Gap	-	10,000	10,000	-	-
Deloitte	-	675	675	-	-
Earley Charities	-	3,000	3,000	-	-
Field Seymour Parks (FSP Foundation)	-	2,500	711	-	1,789
Greenham Trust	5,750	-	5,750	-	-
Greenham Trust - vouchers	3,450	-	2,050	-	1,400
Herrington	-	9,954	7,374	(2,580)	-
Jubilee Picnic (BCF)	-	6,346	6,346	-	-
Justice Together	-	33,652	33,652	-	-
Land Aid	-	5,000	5,000	-	-
Narrowing the Gap	-	18,623	18,623	-	-
Nature Nurture	-	600	600	-	-
Pangbourne Rotary	-	2,300	2,300	-	-
RBC Winter fund	3,700	5,000	4,970	-	3,730
Reading Dispensary Trust	500	-	500	-	-
Reading Matins	-	1,500	1,500	-	-
Reading Rotary	-	2,071	2,071	-	-
Sanctuary Strikers	2,224	2,696	3,718	2,580	3,782
Scanlon Trust	-	5,000	5,000	-	-
St Laurence Trust	3,424	-	427	-	2,997
Tannery Trust	-	500	500	-	-
	66,322	160,244	151,644	-	74,922

Berkshire Community Funds are contributions towards the City of Sanctuary initiative and winter support.

Berkshire NHS was received in 2022 to fund a mental health worker post. After difficulty in recruiting, Berkshire NHS agreed a change of use to fund the Drop In Centres for 2 years from 2023 to 2025.

Carewell Transnational Families Research Project is a 3 year project running from June 2021 and has been extended to November 2024.

Closing the Gap is a grant to tackle poverty and help reduce the equality gap in Reading, contributing towards our Casework team.

Earley Charities Trust grant is towards various non-recurring expenditure items for providing support to refugees

and asylum seekers.

REFUGEE SUPPORT GROUP LIMITED

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NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2024

16 Restricted funds (continued)

Field Seymour Parks (FSP) Foundation grant is to provide refugee travel to events and activities.

Greenham Trust vouchers were to provide clothing to Afghani refugees.

Herrington grant is to support the Youth Worker in the Homework Club and Sanctuary Strikers costs.

Justice Together is part funding a solicitor post to support people who use the immigration system to access justice fairly and equally enabling them to move on with their lives.

NACOMM grant is to fund an Employee Assistance Programme for 2 years.

Reading Borough Council Small Grants funding is to support 1 day per week staff member salary.

Reading Borough Council Ukraine integration & advice support grant to support Ukrainian families.

Reading Borough Council Winter Fund grant is to support families in need during the winter months. This purchased vouchers to give to families for clothing and food.

Reading University has funded an intern in the Fundraising team for 7 hours per week until July 2024.

Refugee Action EAR Digital is a grant to deliver the EAR Digital Campus programme running between June 2023 and June 2024.

Sanctuary Strikers is our football team and is supported by a generous individual donor and Reading University.

Reading Voluntary Action is towards the Homework Club to July 2024.

St Laurence Trust grant provides emergency hotel accommodation for refugees.

WEA Reading is a grant to be used for educational purposes for clients, including travel to educational support and training.

17 Analysis of net assets between funds

Fund balances at 31 March 2024 are represented by:

	Funds	Funds	Funds	Total
	£	£	£	£
Tangible assets	4,560	-	-	4,560
Current assets/(liabilities)	(13,857)	85,000	132,421	203,564
	(9,297)	85,000	132,421	208,124

Prior year

Fund balances at 31 March 2023 were represented by:

	<i>Unrestricted</i>	<i>Designated</i>	<i>Restricted</i>	<i>Total</i>
	<i>Funds</i>	<i>Funds</i>	<i>Funds</i>	
	£	£	£	£
<i>Tangible assets</i>	3,942	-	-	3,942
<i>Current assets/(liabilities)</i>	89,423	75,000	74,922	239,345
	93,365	75,000	74,922	243,287

REFUGEE SUPPORT GROUP LIMITED

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NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31 MARCH 2024

18 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	21,000	21,210
Between two and five years	21,000	42,000
	42,000	63,210

19 Related Party Transactions

During the year the charity received a donation from Trustee Dr M Richardson towards the 30th Anniversary event due to take place in May 2024. There were no other related party transactions during the year (2023: none).