

**THE CROYDON ASSOCIATION FOR PASTORAL
CARE IN MENTAL HEALTH
FINANCIAL STATEMENTS 31 MARCH 2021**

Charity Number 1097979

**THE CROYDON ASSOCIATION FOR PASTORAL CARE IN
MENTAL HEALTH**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

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THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements of the company for the year ended 31 March 2021.

Achievements and Performance

The Association's ability to maintain its normal pattern of work was severely restricted during the period of this report due to the Government restrictions imposed as a result of the Covid pandemic. Social distancing regulations and the loss of any access to meeting spaces meant that all regular group activities ceased throughout the year. That notwithstanding, the Trustees, at the outset of the pandemic, set as a priority the need to maintain regular contact with all known users of the Association's activities. Many of these were seriously affected by the social isolation caused by the Covid restrictions. With the support of many of our team of volunteers, the association managed to maintain regular weekly contact with up to 100 individuals during the early months of the pandemic. It also proved possible, once experience and confidence had grown in using the Zoom technology, to run the weekly spiritual group and the creative writing group via the imaginative use of the telephone. The gradual easing of social distancing restrictions gave us the opportunity to launch what turned out to be a successful programme of escorted group walks 'Wandering into wellness' which have continued throughout the year.

Financial Review

For a number of years, the Trustees have used reserves to maintain and develop the Association's programme of activities. As it became apparent during the year that this approach was no longer sustainable, the Trustees took significant steps to reduce overhead costs through a management restructuring which involved the loss of the Development Officer post, which was disestablished. Given the likely reduction in financial support available to the voluntary sector as a result of the financial crisis at Croydon Council, the Trustees have retained the support of a professional fundraiser to assist in the preparation of funding bids. In addition, going forwards the Trustees will be seeking opportunities to work in partnership with other local voluntary organisations, linking in with the new commissioning arrangements being generated by the One Croydon reforms of the statutory sector.

TGR 14/01/2022

THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name The Croydon Association for Pastoral Care in Mental Health

Charity registration number 1097979

Principal office St Mildreds Community Centre
Bingham Road
Croydon
CR0 7EB

The trustees

The trustees who served the company during the period were as follows:

Mr T Roberts
Canon A Wilson
T Poyntz
H Roberts
C Goldsmith
M Geoghegan
C East
J Boyd
M Fisher
J Roye
C Webb

Independent examiner Axis Accountants Ltd
Chartered Certified Accountants

Suite 14, Zeal House,
8, Deer Park Road,
London SW19 3GY

THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The charity was formed for charitable purposes and has the registered charity number 1097979. The charity's governing document is its constitution. The charity receives income mainly from grants which it utilizes in the performance of its objectives.

ORGANISATION

The charity consists of 11 trustees who meet regularly to administer the charity. None of the trustees are paid for their work.

OBJECTIVES AND ACTIVITIES

The aims and objectives of the charity are to support its members, helping them to be themselves and live lives to their full potential. The charity does this by holding creative workshops each week, training programmes and providing weekly drop-ins, thus increasing the awareness in the community of the issues concerning mental health.

ACHIEVEMENTS AND PERFORMANCE

RESULTS

The results of the years activities are as shown in the attached accounts.

FINANCIAL REVIEW

The trustees constantly monitor the charity's financial situation and ensure that funds are available before committing to any project.

INDEPENDENT EXAMINER

Axis Accountants Ltd has been re-appointed as independent examiner for the ensuing year.

St Mildreds Community Centre
Bingham Road
Croydon
CRO 7EB

Signed on behalf of the trustees



Mr T Roberts
Chair

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THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

YEAR ENDED 31 MARCH 2021

We report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 5 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The company's trustees are responsible for the preparation of the accounts. The company's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with Our examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**THE CROYDON ASSOCIATION FOR PASTORAL CARE IN
MENTAL HEALTH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH *(continued)***

YEAR ENDED 31 MARCH 2021

Axis Accountants Ltd
Independent examiner
Chartered Certified Accountants

Suite 14, Zeal House,
8, Deer Park Road,
London SW19 3GY

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THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2021

	Note	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES			
Incoming resources from generating funds:			
Voluntary income	2	44,647	31,264
Activities for generating funds	3	–	797
Other incoming resources	4	8,630	843
TOTAL INCOMING RESOURCES		<u>53,277</u>	<u>32,904</u>
RESOURCES EXPENDED			
Charitable activities	5	(1,289)	(4,588)
Governance costs	6	(34,363)	(35,002)
TOTAL RESOURCES EXPENDED		<u>(35,652)</u>	<u>(39,590)</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR	7	17,625	(6,686)
RECONCILIATION OF FUNDS			
Total funds brought forward		4,599	11,285
TOTAL FUNDS CARRIED FORWARD		<u>22,224</u>	<u>4,599</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 8 to 10 form part of these financial statements.

THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

BALANCE SHEET

31 MARCH 2021

	Note	2021 £	£	2020 £
FIXED ASSETS				
Tangible assets	9		15	20
CURRENT ASSETS				
Cash at bank		24,828		7,101
CREDITORS: Amounts falling due within one year	10	<u>(2,619)</u>		<u>(2,522)</u>
NET CURRENT ASSETS			22,209	4,579
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>22,224</u>	<u>4,599</u>
FUNDS				
Unrestricted income funds	11		<u>22,224</u>	<u>4,599</u>
TOTAL FUNDS			<u>22,224</u>	<u>4,599</u>

These financial statements were approved by the members of the committee and authorised for issue on the 27/01/2022..... and are signed on their behalf by:

Mr T Roberts
Director



The notes on pages 8 to 10 form part of these financial statements.

THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

25% on reducing balance

2. VOLUNTARY INCOME

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Donations			
Donations	1,728	1,728	4,448
Grants receivable			
Grant London Borough of Croydon	27,908	27,908	26,816
Grant Croydon Relief in Need	10,000	10,000	—
Grant J & P LLP	5,011	5,011	—
	<u>44,647</u>	<u>44,647</u>	<u>31,264</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Total Funds 2021	Total Funds 2020
	£	£
Fundraising events	<u>—</u>	<u>797</u>

4. OTHER INCOMING RESOURCES

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Miscellaneous Income	—	—	843
HMRC JRS Grant	8,630	8,630	—
	<u>8,630</u>	<u>8,630</u>	<u>843</u>

THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Drop - In - Rainbow	280	280	688
Drop - In - Bridge	317	317	1,469
Drop - In - Women's Group	195	195	520
Health & Belief	107	107	–
Creative Workshop - St Mildreds	390	390	1,837
Health & Belief	–	–	74
	<u>1,289</u>	<u>1,289</u>	<u>4,588</u>

6. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Salaries and NIC	21,963	21,963	23,691
Postage, Stationery, Printing & Photocopying	508	508	757
Rent	5,698	5,698	5,545
Accountancy fees	594	594	576
Telephone	1,968	1,968	1,980
Travel	–	–	150
Legal & Professional fees	628	628	812
Computer costs	1,732	1,732	298
Subscriptions	–	–	35
Depreciation	5	5	10
Training	20	20	108
Donations	–	–	78
Insurance	676	676	733
Advertising	396	396	158
Meetings Expenses	–	–	18
Miscellaneous expenses	175	175	53
	<u>34,363</u>	<u>34,363</u>	<u>35,002</u>

THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

7. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2021	2020
	£	£
Independent examination of the financial statements	594	576

8. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2021	2020
	£	£
Wages and salaries	22,353	25,075
Social security costs	615	757
Other post-retirement benefit costs	20	108
	<u>22,988</u>	<u>25,940</u>

Particulars of employees:

The average number of employees during the year, was as follows:

2021	2020
2 .	2 .

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

THE CROYDON ASSOCIATION FOR PASTORAL CARE IN MENTAL HEALTH

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

9. TANGIBLE FIXED ASSETS

	Equipment £
COST	
At 1 April 2020 and 31 March 2021	<u>58</u>
DEPRECIATION	
At 1 April 2020	38
Charge for the year	<u>5</u>
At 31 March 2021	<u>43</u>
NET BOOK VALUE	
At 31 March 2021	<u>15</u>
At 31 March 2020	<u>20</u>

10. CREDITORS: Amounts falling due within one year

	2021 £	2020 £
Other creditors	<u>2,619</u>	<u>2,522</u>

11. UNRESTRICTED INCOME FUNDS

	Balance at 1 April 2020	Incoming resources	Balance at 31 March 2021
	£	£	£
General Funds	<u>4,599</u>	<u>17,625</u>	<u>22,224</u>