

THE CANTERBURY FESTIVAL FOUNDATION

England & Wales · Charity number 1097824

Details

Status	Registered
Legal form	Charitable company
Company number	04504231
Registered	2003-06-04
Register	View on the Charity Commission register

Contact

Address	Canterbury Festival Festival House Princes House 8 Orange Street Canterbury
Phone	01227452853
Email	info@canterburyfestival.co.uk
Website	http://www.canterburyfestival.co.uk/support-us/festival-foundation.aspx

Activities

Objects: TO PROMOTE AND SUPPORT THE CHARITABLE PURPOSES OF THE CANTERBURY THEATRE AND FESTIVAL TRUST, A CHARITABLE COMPANY LIMITED BY GUARANTEE (COMPANY NUMBER 1480595) AND REGISTERED AS A CHARITY UNDER CHARITY NUMBER 27914 ("THE FESTIVAL"), AND TO APPLY THE INCOME AND, IN THE DISCRETION OF THE DIRECTORS, THE CAPITAL OF THE FOUNDATION TO OR FOR THE BENEFIT OF THE FESTIVAL.

Activities: To promote and support the charitable purposes of the Canterbury Theatre & Festival Trust, and to apply the income and, at the discretion of the Directors, the capital of the Foundation, to or for the benefit of the Festival.

Classification

- **How:** Makes Grants To Organisations
- **What:** Arts/culture/heritage/science
- **Who:** Other Charities Or Voluntary Bodies

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£36,855	£39,511	-	-
2024-03-31	£32,849	£43,149	-	-
2023-03-31	£52,168	£58,717	-	-
2022-03-31	£33,380	£53,345	-	-
2021-03-31	£31,929	£53,913	-	-

Trustees

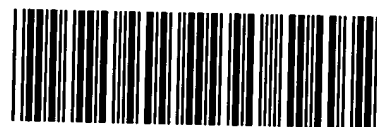
Name	Role	Appointed
ANTHONY STEPHEN WALDER		2016-05-10
Andrew Charles Hewitt		2021-09-06
Christopher Mark Nickols		2019-05-23
Margaret Teresa Lee		2021-09-20
PROFESSOR KEITH CHARLES MANDER		2014-05-12
Simon Thomas Ludden		2021-09-20
WILLIAM PETER WILLIAMS MBE		

Accounts

COMPANY REGISTRATION NUMBER: 04504231
CHARITY REGISTRATION NUMBER: 1097824

The Canterbury Festival Foundation
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2025

TUESDAY



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23/12/2025

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COMPANIES HOUSE

BURGESS HODGSON LIMITED

Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2025

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The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2025

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Chair's report

The Board of the Canterbury Festival Foundation presents its report for year ending 31 March 2025.

The Foundation's main Charitable Objects are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust (the Trust), which have included the ownership and stewardship of Festival House (8 Orange Street, Canterbury), providing a structured, quasi-legal framework in which the Friends can operate, and fundraising to support the Festival, including the Young Musician Bursary. Of these, fundraising to support the Trust has proved the most problematical.

Over the last few years, the Friends have contributed about £25k annually to the Festival, largely but not only through subscriptions. This needs to continue and, while the number of Friends continues at its current levels, this is a readily achievable target.

In addition, over the last few years, the Foundation has contributed £1-2k to the funding of a Young Musician Bursary and £20k to the Festival more generally. However, after comment by the new CEO Susannah Stephenson about the cumbersome structure of the Festival Trusts, the future of the Foundation as a separate entity to the CT&FT is under question. We will be exploring in the year 2025/26 the possibility of merging the roles and assets of the Foundation into the CT&FT. Further comment about the future of the Foundation is superfluous until the direction of the Foundation is decided.

Simon Ludden
Chairman
17/12/2025

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Reference and administrative details

Registered charity name	The Canterbury Festival Foundation
Charity registration number	1097824
Company registration number	04504231
Principal office and registered office	Festival House 8 Orange Street Canterbury Kent CT1 2JA United Kingdom

The trustees

A C Hewitt	
M T Lee	
S T Ludden	
Prof K C Mander	
Dr K E Neales	(Resigned 10 September 2025)
Air Marshal C M Nickols	
H J E Summerfield	(Died 15 October 2025)
A S Walder	
P Williams	

Independent examiner

Andrew Collyer
Burgess Hodgson Limited
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Structure, governance and management

Governing document

The Canterbury Festival Foundation ("the Foundation") is a company limited by guarantee and a registered charity (with the Charity Commission of England and Wales) governed by its Memorandum and Articles of Association dated 15 July 2002.

Recruitment and appointment of new trustees

As set out in the Articles of Association, the Trustees (other than the nominated trustees and the trustee nominated by the Friends) retire by rotation one third each year but shall be eligible for re-election. The Articles allow for the Board to appoint trustees during the year, such trustees shall retain their office only until the next AGM but shall then be eligible for re-election. When considering co-opting a trustee (new appointment), the Board has regard to the requirements of any specialist skills needed and in order to provide necessary academic, professional and commercial knowledge required with respect to the charity.

Induction and training of new trustees: trustees undergo training to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, the committee and decision-making process and current financial performance of the charity.

Organisational structure

The Foundation is governed by the Board of Trustees consisting of no less than six and no more than twelve trustees who meet quarterly and administer the Foundation. A Foundation Secretary is appointed by the trustees to manage the day-to-day operation of the charity. At each Board meeting, a detailed report is received for discussion.

The Friends of Canterbury Festival ("the Friends") is a separate class of membership of the Foundation.

Wider network

The Foundation has a close relationship with the Canterbury Theatre and Festival Trust ("the Trust") and the Trust has the power to nominate two thirds of the Foundation's trustees (see above regarding nominated trustees).

The Friends is a separate class of the membership of the Foundation. Its members pay an annual subscription in support of the Trust and help organise fundraising activities.

Related parties

The Foundation was incorporated in 2002 as a charitable company limited by guarantee, in order to promote and support the charitable objects of the Canterbury Theatre and Festival Trust. The aim of the organisation is to raise funds, which can be invested, and income used, to satisfy and be compliant with the objects of the Trust.

The Friends is an organisation integrated as from June 2004 within the Foundation, which raises funds for the Trust. In 2024/25, the Friends and Foundation donated a total of £30,000 to the Canterbury Theatre and Festival Trust (2023/24: £35,000).

Public Benefit

The trustees confirm that they have complied with the duties in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Foundation has referred to the guidance in the Charity Commission general guidance on public benefit when reviewing its aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives of the charitable company.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Objectives and activities

Objectives and aims

The objectives of The Canterbury Festival Foundation are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust, and to apply the income and, at the discretion of the trustees, the capital of the Foundation, to or for the benefit of the Trust.

The aims of The Canterbury Festival Foundation are to build a permanent fund to support the Canterbury Theatre and Festival Trust, to solicit funds by legacies and otherwise, to secure a long-term home for the Trust and deliver a significant bursary scheme for young musicians in Kent.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Charitable activities

As noted above, the trustees of the Foundation wish to develop the concept of a long-term capital fund to support the Trust. The Board is pleased to confirm there have been indications that a number of legacies have been pledged for the future, though the sums are not quantifiable nor guaranteed.

During the eleventh year of the Foundation Young Musicians' Bursary Scheme £1,000 was awarded in 2024/25 (2023/24: £500). The aim of the scheme is to support and nurture the development of young musicians in Kent and to reward the exceptional talent, potential and commitment of a young musician who would benefit significantly from the financial award.

The fundraising activities undertaken by, for, and on behalf of The Friends of Canterbury Festival were varied and enjoyable. The number of Friends' memberships stands at around 692 (2023/24: 565) which, when taking Family and Joint memberships into account, amounts to approximately 989 (2023/24: 932) members.

Financial review

Principal funding sources

The Friends raised £15,500 (2023/24: £16,185) through subscriptions plus £3,669 (2023/24: £3,458) Gift Aid rebate on the 2023/24 subscriptions. A further net income of £16,897 (2023/24: £12,394) was raised through Foundation and Friends events. During the year the Foundation donated £30,000 (2023/24: £35,000) to the Trust, in accordance with our charitable objectives.

The Balance Sheet reports the sum of £362,923 (2023/24: £365,579); of this £352,839 relates to the Foundation (2023/24: £348,908) and £10,084 (2023/24: £16,671) relates to the Friends. £347,083 (2023/24: £347,083) represents the net book value of freehold property.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

The resources expended are in the main charitable activities and fundraising costs of £4,047 (2023/24: £3,548). A further £1,000 (2023/24: £500) was awarded through the Young Musicians' Bursary Scheme.

The net deficit for the year is £2,656 (2023/24: £10,300). When added to the funds brought forward, the total reserve comprising unrestricted and restricted funds is £362,923 (2023/24: £365,579). It is this sum which is noted within the Balance Sheet.

As of 31 March 2025, the cash position was £16,730 (2023/24: £19,248).

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to invest the monies of the Foundation not immediately required for its purposes. Having regard to the aims and objectives of the Foundation and the Friends, the Trustees have generally maintained a policy of keeping available funds in interest bearing short-term deposit accounts with interest paid thereon.

Reserves policy

The trustees are mindful to balance the level of charitable donation to the Trust whilst complying with the concept to maintain a free revenue base in order to support short and long-term capital projects on behalf of the Trust, specific events or overheads. The balance between these two ideals is being achieved, at the year end, by maintaining unrestricted funds of £362,923 (2023/24: £365,579).

Plans for future periods

The main objectives of the Foundation are:-

1. To continue to build the reserves of the Foundation and maintain our assets.
2. To develop further the Foundation's excellent Bursary scheme and aim to involve more schools in Kent as well as exploring the potential for further initiatives to develop young people in the Arts.
3. Enhance the profile of the Festival providing financial support for specific projects.

The Trustees are aware that the Foundation's cash position is declining with each year that a cash donation is made to the Trust, and is recharging its efforts to increase the Foundation's cash position. This includes the greater provision of fund-raising events, and the promotion of the Friends' scheme to increase membership. The Young Musicians' Bursary Scheme, initiated in 2011, will continue to be developed to ensure greater promotion and an increase in applicants.

The trustees' annual report and the strategic report were approved on 17/12/25 and signed on behalf of the board of trustees by:



K C Mander
Trustee

The Canterbury Festival Foundation

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Canterbury Festival Foundation

Year ended 31 March 2025

I report to the trustees on my examination of the financial statements of The Canterbury Festival Foundation ('the charity') for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

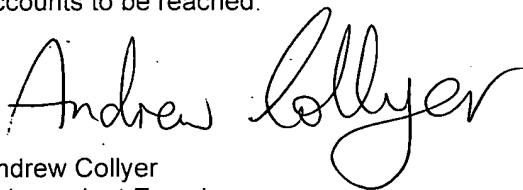
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Collyer
Independent Examiner

Burgess Hodgson Limited
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

17/12/2025

The Canterbury Festival Foundation
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

Year ended 31 March 2025

		2025		2024
		Unrestricted funds £	Total funds £	Total funds £
	Note			
Income and endowments				
Donations and legacies	5	4,069	4,069	3,808
Charitable activities	6	15,500	15,500	16,185
Other trading activities	7	16,897	16,897	12,394
Investment income	8	389	389	462
Total income		<u>36,855</u>	<u>36,855</u>	<u>32,849</u>
Expenditure				
Expenditure on raising funds:				
Costs of other trading activities	9	4,047	4,047	3,548
Expenditure on charitable activities	10,11	35,464	35,464	39,601
Total expenditure		<u>39,511</u>	<u>39,511</u>	<u>43,149</u>
Net expenditure and net movement in funds		<u>(2,656)</u>	<u>(2,656)</u>	<u>(10,300)</u>
Reconciliation of funds				
Total funds brought forward		365,579	365,579	375,879
Total funds carried forward		<u>362,923</u>	<u>362,923</u>	<u>365,579</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Financial Position

31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible fixed assets	15	347,083	347,083
Current assets			
Debtors	16	1,110	1,450
Cash at bank and in hand		16,730	19,248
		<u>17,840</u>	<u>20,698</u>
Creditors: amounts falling due within one year	17	<u>2,000</u>	<u>2,202</u>
Net current assets		<u>15,840</u>	<u>18,496</u>
Total assets less current liabilities		<u>362,923</u>	<u>365,579</u>
Net assets		<u>362,923</u>	<u>365,579</u>
Funds of the charity			
Unrestricted funds		<u>362,923</u>	<u>365,579</u>
Total charity funds	18	<u>362,923</u>	<u>365,579</u>

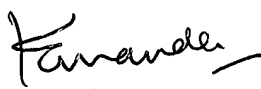
For the year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 17/12/25, and are signed on behalf of the board by:


K C Mander
Trustee

The notes on pages 10 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2025

	2025 £	2024 £
Cash flows from operating activities		
Net expenditure	(2,656)	(10,300)
<i>Adjustments for:</i>		
Other interest receivable and similar income	(389)	(462)
Accrued expenses	800	—
<i>Changes in:</i>		
Trade and other debtors	340	(1,450)
Trade and other creditors	(1,002)	1,002
Cash generated from operations	(2,907)	(11,210)
Interest received	389	462
Net cash used in operating activities	<u>(2,518)</u>	<u>(10,748)</u>
Net decrease in cash and cash equivalents	(2,518)	(10,748)
Cash and cash equivalents at beginning of year	19,248	29,996
Cash and cash equivalents at end of year	<u>16,730</u>	<u>19,248</u>

The notes on pages 10 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2025

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Festival House, 8 Orange Street, Canterbury, Kent, CT1 2JA, United Kingdom.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

Freehold property

The trustees consider the residual value of the property equal to its cost. Accordingly a charge in respect of depreciation has not been made.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property - 2% on cost

The trustees consider the carrying value to equal the residual value and therefore no charge is accounted for in this or the prior period of accounts. If the residual value is ever deemed to fall further then there will be depreciation in line with the 2% noted above.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactions value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

4. Limited by guarantee

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Donations				
Donations	400	400	350	350
Gift Aid	3,669	3,669	3,458	3,458
	<u>4,069</u>	<u>4,069</u>	<u>3,808</u>	<u>3,808</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Subscriptions	<u>15,500</u>	<u>15,500</u>	<u>16,185</u>	<u>16,185</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

7. Other trading activities

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Fundraising events	<u>16,897</u>	<u>16,897</u>	<u>12,394</u>	<u>12,394</u>

8. Investment income

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Bank interest	<u>389</u>	<u>389</u>	<u>462</u>	<u>462</u>

9. Costs of other trading activities

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Fundraising costs	<u>4,047</u>	<u>4,047</u>	<u>3,548</u>	<u>3,548</u>

10. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Charitable activities	32,963	32,963	37,399	37,399
Support costs	<u>2,501</u>	<u>2,501</u>	<u>2,202</u>	<u>2,202</u>
	<u>35,464</u>	<u>35,464</u>	<u>39,601</u>	<u>39,601</u>

11. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2025	Total fund 2024
	£	£	£	£
Charitable activities	32,963	—	32,963	37,399
Governance costs	<u>—</u>	<u>2,501</u>	<u>2,501</u>	<u>2,202</u>
	<u>32,963</u>	<u>2,501</u>	<u>35,464</u>	<u>39,601</u>

12. Independent examination fees

	2025 £	2024 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,200</u>	<u>1,200</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

2025	2024
£	£

The average head count of employees during the year was Nil (2024: Nil).

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

14. Trustee remuneration and expenses

During the year, no Trustees received any remuneration (2024 - £Nil).

During the year, no Trustees received any benefits in kind (2024 - £Nil).

During the year, no Trustees received any reimbursement of expenses (2024 - £Nil).

15. Tangible fixed assets

	Freehold property £
Cost	
At 1 April 2024 and 31 March 2025	350,000
Depreciation	
At 1 April 2024 and 31 March 2025	2,917
Carrying amount	
At 31 March 2025	347,083
At 31 March 2024	347,083

16. Debtors

	2025 £	2024 £
Prepayments and accrued income	—	150
Other debtors	1,110	1,300
	<u>1,110</u>	<u>1,450</u>

17. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	—	1,002
Accruals and deferred income	2,000	1,200
	<u>2,000</u>	<u>2,202</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2024 £	Income £	Expenditure £	Transfers £	At 31 March 2025 £
General funds	18,496	36,855	(39,511)	—	15,840
Freehold property	347,083	—	—	—	347,083
	<u>365,579</u>	<u>36,855</u>	<u>(39,511)</u>	<u>—</u>	<u>362,923</u>

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
General funds	29,556	32,849	(43,149)	(760)	18,496
Freehold property	347,083	—	—	—	347,083
	<u>376,639</u>	<u>32,849</u>	<u>(43,149)</u>	<u>(760)</u>	<u>365,579</u>

Bursary Scheme

Each year The Canterbury Festival Foundation offers a Bursary to a young musician which is presented at a concert held during the Canterbury Festival. Bursary payments of £1,000 (2024: £500) were awarded to individuals in the period. The costs incurred in the year with respect to individual grant making were borne by the Canterbury Theatre and Festival Trust (the Trust). The work was carried out on an in-kind basis by employees of the Trust as part of their normal duties and the cost of staging the concert was met by the Trust as parts of its general expenditure on production.

19. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2025 £
Tangible fixed assets	347,083	347,083
Current assets	17,840	17,840
Creditors less than 1 year	(2,000)	(2,000)
Net assets	<u>362,923</u>	<u>362,923</u>

	Unrestricted Funds £	Total Funds 2024 £
Tangible fixed assets	347,083	347,083
Current assets	20,698	20,698
Creditors less than 1 year	(2,202)	(2,202)
Net assets	<u>365,579</u>	<u>365,579</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

20. Analysis of changes in net debt

	At 1 Apr 2024	Cash flows	At 31 Mar 2025
	£	£	£
Cash at bank and in hand	<u>19,248</u>	<u>(2,518)</u>	<u>16,730</u>

21. Related parties

As noted in the Trustees' Report, The Canterbury Festival Foundation has a close relationship with the Trust. The Foundation was incorporated in 2002 as a charitable company limited by guarantee in order to promote and support the charitable objectives of the Trust. From a trading deficit, the Foundation made a donation of £30,000 (2024: £35,000) to the Trust, in order to support its charitable activities for the year to March 2025. The donation complies with the Foundation's Charitable Status and Memorandum and Articles of Association.

22. Controlling party

The Trustees consider the ultimate controller party the Canterbury Theatre and Festival Trust.

Accounts

COMPANY REGISTRATION NUMBER: 04504231
CHARITY REGISTRATION NUMBER: 1097824

The Canterbury Festival Foundation
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2024

BURGESS HODGSON LLP

Chartered accountants
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2024

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The Canterbury Festival Foundation
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Chair's report

The Board of the Canterbury Festival Foundation presents its report for year ending 31 March 2024.

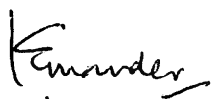
The Foundation's main Charitable Objects are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust (the Trust), which have included the ownership and stewardship of Festival House (8 Orange Street, Canterbury), providing a structured, quasi-legal framework in which the Friends can operate, and fundraising to support the Festival, including the Young Musician Bursary. Of these, fundraising to support the Trust has proved the most problematical.

Over the last few years, the Friends have contributed about £25k annually to the Festival, largely but not only through subscriptions. This needs to continue and, while the number of Friends continues at its current levels, this is a readily achievable target.

In addition, over the last few years, the Foundation has contributed £1-2k to the funding of a Young Musician Bursary and £20k to the Festival more generally. Although we would like this to continue, Foundation funds are not being replenished at a rate sufficient to continue donations at historic levels, and the contributions in 2023/4 have been reduced accordingly.

Trustees have therefore embarked on a programme of fundraising events designed to raise further funds. There have been some short-term successes, but the effort needs to be sustained. This work has also been hampered by the hiatus (in 2023/4) over the appointment of a new Festival Director, now resolved. The Festival's new Director (Susannah Stevenson) will take over the direction of the Festival in November 2024, after which time a more strategic discussion will take place about the future of the Foundation and its relationship to the Festival.

In summary, following the turbulence of recent years (pandemic, cost-of-living crisis, uncertainty over the Directorship of the Festival), the Foundation does not yet find itself on more stable ground, but is moving forward tentatively to try to find that position.



Professor Keith Mander
Chairman

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Reference and administrative details

Registered charity name	The Canterbury Festival Foundation
Charity registration number	1097824
Company registration number	04504231
Principal office and registered office	Festival House 8 Orange Street Canterbury Kent CT1 2JA United Kingdom

The trustees

A C Hewitt
M T Lee
S T Ludden
Prof K C Mander
Dr K E Neales
Air Marshal C M Nickols
H J E Summerfield
A S Walder
P Williams

Independent examiner	Andrew Collyer Camburgh House 27 New Dover Road Canterbury Kent CT1 3DN
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The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Structure, governance and management

Governing document

The Canterbury Festival Foundation ("the Foundation") is a company limited by guarantee and a registered charity (with the Charity Commission of England and Wales) governed by its Memorandum and Articles of Association dated 15 July 2002.

Recruitment and appointment of new trustees

As set out in the Articles of Association, the Trustees (other than the nominated trustees and the trustee nominated by the Friends) retire by rotation one third each year but shall be eligible for re-election. The Articles allow for the Board to appoint trustees during the year, such trustees shall retain their office only until the next AGM but shall then be eligible for re-election. When considering co-opting a trustee (new appointment), the Board has regard to the requirements of any specialist skills needed and in order to provide necessary academic, professional and commercial knowledge required with respect to the charity.

Induction and training of new trustees: trustees undergo training to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, the committee and decision-making process and current financial performance of the charity.

Organisational structure

The Foundation is governed by the Board of Trustees consisting of no less than six and no more than twelve trustees who meet quarterly and administer the Foundation. A Foundation Secretary is appointed by the trustees to manage the day-to-day operation of the charity. At each Board meeting, a detailed report is received for discussion.

The Friends of Canterbury Festival ("the Friends") is a separate class of membership of the Foundation.

Wider network

The Foundation has a close relationship with the Canterbury Theatre and Festival Trust ("the Trust") and the Trust has the power to nominate two thirds of the Foundation's trustees (see above regarding nominated trustees).

The Friends is a separate class of the membership of the Foundation. Its members pay an annual subscription in support of the Trust and help organise fundraising activities.

Related parties

The Foundation was incorporated in 2002 as a charitable company limited by guarantee, in order to promote and support the charitable objects of the Canterbury Theatre and Festival Trust. The aim of the organisation is to raise funds, which can be invested, and income used, to satisfy and be compliant with the objects of the Trust.

The Friends is an organisation integrated as from June 2004 within the Foundation, which raises funds for the Trust. In 2023/24, the Friends and Foundation donated a total of £35,000 to the Canterbury Theatre and Festival Trust (2022/23: £45,000).

Public Benefit

The trustees confirm that they have complied with the duties in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Foundation has referred to the guidance in the Charity Commission general guidance on public benefit when reviewing its aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives of the charitable company.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Objectives and activities

Objectives and aims

The objectives of The Canterbury Festival Foundation are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust, and to apply the income and, at the discretion of the trustees, the capital of the Foundation, to or for the benefit of the Trust.

The aims of The Canterbury Festival Foundation are to build a permanent fund to support the Canterbury Theatre and Festival Trust, to solicit funds by legacies and otherwise, to secure a long-term home for the Trust and deliver a significant bursary scheme for young musicians in Kent.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Charitable activities

As noted above, the trustees of the Foundation wish to develop the concept of a long-term capital fund to support the Trust. The Board is pleased to confirm there have been indications that a number of legacies have been pledged for the future, though the sums are not quantifiable nor guaranteed.

During the tenth year of the Foundation Young Musicians' Bursary Scheme £500 was awarded in 2023/24 (2022/23: £2,000). The aim of the scheme is to support and nurture the development of young musicians in Kent and to reward the exceptional talent, potential and commitment of a young musician who would benefit significantly from the financial award.

The fundraising activities undertaken by, for, and on behalf of The Friends of Canterbury Festival were varied and enjoyable. The number of Friends' memberships stands at around 565 (2022/23: 552) which, when taking Family and Joint memberships into account, amounts to approximately 932 (2022/23: 922) members.

Financial review

Principal funding sources

The Friends raised £16,185 (2022/23: £17,450) through subscriptions plus £3,458 (2022/23: £3,684) Gift Aid rebate on the 2022/23 subscriptions. A further net income of £12,394 (2022/23: £30,525) was raised through Foundation and Friends events. During the year the Foundation donated £35,000 (2022/23: £45,000) to the Trust, in accordance with our charitable objectives.

The Balance Sheet reports the sum of £365,579 (2022/23: £375,879); of this £348,908 relates to the Foundation (2022/23: £359,735) and £16,671 (2022/23: £16,144) relates to the Friends. £347,083 (2022/23: £347,083) represents the net book value of freehold property. £nil (2022/23: (£760)) represents donations restricted to the Young Musicians Bursary Scheme.

The resources expended are in the main charitable activities and fundraising costs of £3,548 (2022/23: £9,843). A further £500 (2022/23: £2,000) was awarded through the Young Musicians' Bursary Scheme.

The net deficit for the year is £10,300 (2022/23: £8,549). When added to the funds brought forward, the total reserve comprising unrestricted and restricted funds is £365,579 (2022/23: £375,879). It is this sum which is noted within the Balance Sheet.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

As of 31 March 2024, the cash position was £19,248 (2022/23: £29,996).

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to invest the monies of the Foundation not immediately required for its purposes. Having regard to the aims and objectives of the Foundation and the Friends, the Trustees have generally maintained a policy of keeping available funds in interest bearing short-term deposit accounts with interest paid thereon.

Reserves policy

The trustees are mindful to balance the level of charitable donation to the Trust whilst complying with the concept to maintain a free revenue base in order to support short and long-term capital projects on behalf of the Trust, specific events or overheads. The balance between these two ideals is being achieved, at the year end, by maintaining unrestricted funds of £365,579 (2022/23: £376,639).

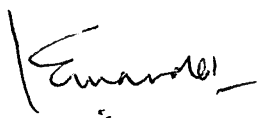
Plans for future periods

The main objectives of the Foundation are:-

1. To continue to build the reserves of the Foundation and maintain our assets.
2. To develop further the Foundation's excellent Bursary scheme and aim to involve more schools in Kent as well as exploring the potential for further initiatives to develop young people in the Arts.
3. Enhance the profile of the Festival providing financial support for specific projects.

The Trustees are aware that the Foundation's cash position is declining with each year that a cash donation is made to the Trust, and is recharging its efforts to increase the Foundation's cash position. This includes the greater provision of fund-raising events, and the promotion of the Friends' scheme to increase membership. The Young Musicians' Bursary Scheme, initiated in 2011, will continue to be developed to ensure greater promotion and an increase in applicants.

The trustees' annual report and the strategic report were approved on 21 Aug 2024 and signed on behalf of the board of trustees by:



Prof K C Mander
Trustee

The Canterbury Festival Foundation

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Canterbury Festival Foundation

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of The Canterbury Festival Foundation ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Collyer
Independent Examiner

Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	3,808	—	3,808	3,994
Charitable activities	6	16,185	—	16,185	17,450
Other trading activities	7	12,394	—	12,394	30,525
Investment income	8	462	—	462	199
Total income		<u>32,849</u>	<u>—</u>	<u>32,849</u>	<u>52,168</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	9	3,548	—	3,548	9,843
Expenditure on charitable activities	10,11	39,601	—	39,601	50,874
Total expenditure		<u>43,149</u>	<u>—</u>	<u>43,149</u>	<u>60,717</u>
Net expenditure and net movement in funds		<u>(10,300)</u>	<u>—</u>	<u>(10,300)</u>	<u>(8,549)</u>
Reconciliation of funds					
Total funds brought forward		376,639	(760)	375,879	384,428
Transfer between funds		(760)	760	—	—
Total funds carried forward		<u>365,579</u>	<u>—</u>	<u>365,579</u>	<u>375,879</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 17 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Financial Position

31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	15	347,083	347,083
Current assets			
Debtors	16	1,450	–
Cash at bank and in hand		19,248	29,996
		<u>20,698</u>	<u>29,996</u>
Creditors: amounts falling due within one year	17	2,202	1,200
Net current assets		<u>18,496</u>	<u>28,796</u>
Total assets less current liabilities		<u>365,579</u>	<u>375,879</u>
Net assets		<u>365,579</u>	<u>375,879</u>
Funds of the charity			
Restricted funds		–	(760)
Unrestricted funds		365,579	376,639
Total charity funds	18	<u>365,579</u>	<u>375,879</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 21 Aug 2024 and are signed on behalf of the board by:



Prof K C Mander
Trustee

The notes on pages 10 to 17 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net expenditure	(10,300)	(8,549)
<i>Adjustments for:</i>		
Other interest receivable and similar income	(462)	(199)
<i>Changes in:</i>		
Trade and other debtors	(1,450)	50
Trade and other creditors	1,002	(1,369)
Cash generated from operations	(11,210)	(10,067)
Interest received	462	199
Net cash used in operating activities	(10,748)	(9,868)
Net decrease in cash and cash equivalents	(10,748)	(9,868)
Cash and cash equivalents at beginning of year	29,996	39,864
Cash and cash equivalents at end of year	19,248	29,996

The notes on pages 10 to 17 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Festival House, 8 Orange Street, Canterbury, Kent, CT1 2JA, United Kingdom.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

Freehold property

The trustees consider the residual value of the property equal to its cost. Accordingly a charge in respect of depreciation has not been made.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property - 2% on cost

The trustees consider the carrying value to equal the residual value and therefore no charge is accounted for in this or the prior period of accounts. If the residual value is ever deemed to fall further then there will be depreciation in line with the 2% noted above.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactions value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

4. Limited by guarantee

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Donations				
Donations	350	350	310	310
Gift Aid	<u>3,458</u>	<u>3,458</u>	<u>3,684</u>	<u>3,684</u>
	<u>3,808</u>	<u>3,808</u>	<u>3,994</u>	<u>3,994</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Subscriptions	<u>16,185</u>	<u>16,185</u>	<u>17,450</u>	<u>17,450</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

7. Other trading activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Fundraising events	12,394	12,394	30,525	30,525

8. Investment income

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Bank interest	462	462	199	199

9. Costs of other trading activities

	Unrestricted Funds	Total Funds 2024	Unrestricted Funds	Total Funds 2023
	£	£	£	£
Fundraising costs	3,548	3,548	9,843	9,843

10. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Charitable activities	37,399	—	37,399
Support costs	2,202	—	2,202
	39,601	—	39,601

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Charitable activities	46,774	2,000	48,774
Support costs	2,100	—	2,100
	48,874	2,000	50,874

11. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2024	Total fund 2023
	£	£	£	£
Charitable activities	37,399	—	37,399	48,774
Governance costs	—	2,202	2,202	2,100
	37,399	2,202	39,601	50,874

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

12. Independent examination fees

	2024 £	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,200</u>	<u>1,200</u>

13. Staff costs

The average head count of employees during the year was Nil (2023: Nil).

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

14. Trustee remuneration and expenses

During the year, no Trustees received any remuneration (2022/23 - £Nil).

During the year, no Trustees received any benefits in kind (2022/23 - £Nil).

During the year, no Trustees received any reimbursement of expenses (2022/23 - £Nil).

15. Tangible fixed assets

	Freehold property £
Cost	
At 1 April 2023 and 31 March 2024	<u>350,000</u>
Depreciation	
At 1 April 2023 and 31 March 2024	<u>2,917</u>
Carrying amount	
At 31 March 2024	<u>347,083</u>
At 31 March 2023	<u>347,083</u>

16. Debtors

	2024 £	2023 £
Prepayments and accrued income	150	—
Other debtors	<u>1,300</u>	<u>—</u>
	<u>1,450</u>	<u>—</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

17. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,002	—
Accruals and deferred income	1,200	1,200
	<u>2,202</u>	<u>1,200</u>

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	29,556	32,849	(43,149)	(760)	18,496
Freehold property	347,083	—	—	—	347,083
	<u>376,639</u>	<u>32,849</u>	<u>(43,149)</u>	<u>(760)</u>	<u>365,579</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	36,105	52,168	(58,717)	—	29,556
Freehold property	347,083	—	—	—	347,083
	<u>383,188</u>	<u>52,168</u>	<u>(58,717)</u>	<u>—</u>	<u>376,639</u>

Bursary Scheme

Each year The Canterbury Festival Foundation offers a Bursary to a young musician which is presented at a concert held during the Canterbury Festival. Bursary payments of £500 (2022/23: £2,000) were awarded to individuals in the period. The costs incurred in the year with respect to individual grant making were borne by the Canterbury Theatre and Festival Trust (the Trust). The work was carried out on an in-kind basis by employees of the Trust as part of their normal duties and the cost of staging the concert was met by the Trust as parts of its general expenditure on production.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

18. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Building and bursary appeal	(760)	—	—	760	—

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Building and bursary appeal	1,240	—	(2,000)	—	(760)

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	347,083	—	347,083
Current assets	20,698	—	20,698
Creditors less than 1 year	(2,202)	—	(2,202)
Net assets	365,579	—	365,579

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	347,083	—	347,083
Current assets	30,756	(760)	29,996
Creditors less than 1 year	(1,200)	—	(1,200)
Net assets	376,639	(760)	375,879

20. Analysis of changes in net debt

	At 1 Apr 2023 £	Cash flows £	At 31 Mar 2024 £
Cash at bank and in hand	29,996	(10,748)	19,248

21. Related parties

As noted in the Trustees' Report, The Canterbury Festival Foundation has a close relationship with the Trust. The Foundation was incorporated in 2002 as a charitable company limited by guarantee in order to promote and support the charitable objectives of the Trust. From a trading deficit, the Foundation made a donation of £35,000 (2022/23: £45,000) to the Trust, in order to support its charitable activities for the year to March 2024. The donation complies with the Foundation's Charitable Status and Memorandum and Articles of Association.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

22. Controlling party

The Trustees consider the ultimate controller party the Canterbury Theatre and Festival Trust.

Accounts

COMPANY REGISTRATION NUMBER: 04504231
CHARITY REGISTRATION NUMBER: 1097824

The Canterbury Festival Foundation
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2023

BURGESS HODGSON LLP

Chartered accountants
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2023

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The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Chair's report

The Board of the Canterbury Festival Foundation presents its report for year ending 31 March 2023.

The Foundation's main Charitable Objects are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust (the Trust), which have included the ownership and stewardship of Festival House (8 Orange Street, Canterbury), providing a structured, quasi-legal framework in which the Friends can operate, and fundraising to support the Festival, including the Young Musician Bursary. Of these, fundraising to support the Trust has proved the most problematical.

Over the last few years, the Friends have contributed about £25k annually to the Festival, largely but not only through subscriptions. This needs to continue and, while the number of Friends continues at its current levels, this is a readily achievable target.

In addition, over the last few years, the Foundation has contributed £1-2k to the funding of a Young Musician Bursary and £20k to the Festival more generally. This needs to continue, but action is necessary to see that it continues into the future as the funds have largely been found from the Foundation's reserves, which is not being replenished at a rate sufficient to continue donations at historic levels. A contribution was possible in 2022, but without additional effort put into fundraising, this will be difficult into the immediate future.

Trustees have therefore embarked on a programme of fundraising events designed to raise at least £22k per annum. There have been some short-term successes, but the effort needs to be sustained. This also needs to be done in discussion with the Festival's new Director (Alasdair Nicolson) who will take over the direction of the Festival in October 2023, Rosie Turner (the Festival Director for the last 20 years) having announced that the 2023 Festival will be her last as Director.

Following the turbulence of recent years (pandemic, cost-of-living crisis), the Foundation does not yet find itself on more stable ground, but is moving forward tentatively to try to find that position.



Professor Keith Mander
Chairman

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Reference and administrative details

Registered charity name The Canterbury Festival Foundation

Charity registration number 1097824

Company registration number 04504231

Principal office and registered office Festival House
8 Orange Street
Canterbury
Kent
CT1 2JA
United Kingdom

The trustees

F Gerth (Resigned 7 September 2022)
A C Hewitt
M T Lee
S T Ludden
Prof K C Mander
Dr K E Neales
Air Marshal C M Nickols
H J E Summerfield
A S Walder
P Williams

Independent examiner Andrew Collyer
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Structure, governance and management

Governing document

The Canterbury Festival Foundation ("the Foundation") is a company limited by guarantee and a registered charity (with the Charity Commission of England and Wales) governed by its Memorandum and Articles of Association dated 15 July 2002.

Recruitment and appointment of new trustees

As set out in the Articles of Association, the Trustees (other than the nominated trustees and the trustee nominated by the Friends) retire by rotation one third each year but shall be eligible for re-election. The Articles allow for the Board to appoint trustees during the year, such trustees shall retain their office only until the next AGM but shall then be eligible for re-election. When considering co-opting a trustee (new appointment), the Board has regard to the requirements of any specialist skills needed and in order to provide necessary academic, professional and commercial knowledge required with respect to the charity.

Induction and training of new trustees: trustees undergo training to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, the committee and decision-making process and current financial performance of the charity.

Organisational structure

The Foundation is governed by the Board of Trustees consisting of no less than six and no more than twelve trustees who meet quarterly and administer the Foundation. A Foundation Secretary is appointed by the trustees to manage the day-to-day operation of the charity. At each Board meeting, a detailed report is received for discussion.

The Friends of Canterbury Festival ("the Friends") is a separate class of membership of the Foundation.

Wider network

The Foundation has a close relationship with the Canterbury Theatre and Festival Trust ("the Trust") and the Trust has the power to nominate two thirds of the Foundation's trustees (see above regarding nominated trustees).

The Friends is a separate class of the membership of the Foundation. Its members pay an annual subscription in support of the Trust and help organise fundraising activities.

Related parties

The Foundation was incorporated in 2002 as a charitable company limited by guarantee, in order to promote and support the charitable objects of the Canterbury Theatre and Festival Trust. The aim of the organisation is to raise funds, which can be invested, and income used, to satisfy and be compliant with the objects of the Trust.

The Friends is an organisation integrated as from June 2004 within the Foundation, which raises funds for the Trust. In 2022/23, the Friends and Foundation donated a total of £45,000 to the Canterbury Theatre and Festival Trust (2021/22: £45,000).

Public Benefit

The trustees confirm that they have complied with the duties in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Foundation has referred to the guidance in the Charity Commission general guidance on public benefit when reviewing its aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives of the charitable company.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Objectives and activities

Objectives and aims

The objectives of The Canterbury Festival Foundation are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust, and to apply the income and, at the discretion of the trustees, the capital of the Foundation, to or for the benefit of the Trust.

The aims of The Canterbury Festival Foundation are to build a permanent fund to support the Canterbury Theatre and Festival Trust, to solicit funds by legacies and otherwise, to secure a long-term home for the Trust and deliver a significant bursary scheme for young musicians in Kent.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Charitable activities

As noted above, the trustees of the Foundation wish to develop the concept of a long-term capital fund to support the Trust. The Board is pleased to confirm there have been indications that a number of legacies have been pledged for the future, though the sums are not quantifiable nor guaranteed.

During the ninth year of the Foundation Young Musicians' Bursary Scheme £2,000 was awarded in 2022/23 (2021/22: £1,000). The aim of the scheme is to support and nurture the development of young musicians in Kent and to reward the exceptional talent, potential and commitment of a young musician who would benefit significantly from the financial award.

The fundraising activities undertaken by, for, and on behalf of The Friends of Canterbury Festival were varied and enjoyable. The number of Friends' memberships stands at around 552 (2021/22: 561) which, when taking Family and Joint memberships into account, amounts to approximately 922 (2021/22: 914) members.

Financial review

Principal funding sources

The Friends raised £17,450 (2021/22: £18,214) through subscriptions plus £3,684 (2021/22: £6,934) Gift Aid rebate on the 2021/22 subscriptions. A further net income of £30,525 (2021/22: £7,875) was raised through Foundation and Friends events. During the year the Foundation donated £45,000 (2021/22: £45,000) to the Trust, in accordance with our charitable objectives.

The Balance Sheet reports the sum of £375,879 (2021/22: £384,428); of this £359,735 relates to the Foundation (2021/22: £370,772) and £16,144 (2021/22: £13,656) relates to the Friends. £347,083 (2021/22: £347,083) represents the net book value of freehold property. (£760) (2021/22: £1,240) represents donations restricted to the Young Musicians Bursary Scheme.

The resources expended are in the main charitable activities and fundraising costs of £9,843 (2021/22: £2,839). A further £2,000 (2021/22: £1,000) was awarded through the Young Musicians' Bursary Scheme.

The net deficit for the year is £8,549 (2021/22: £19,965). When added to the funds brought forward, the total reserve comprising unrestricted and restricted funds is £375,879 (2021/22: £384,428). It is this sum which is noted within the Balance Sheet.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

As of 31 March 2023, the cash position was £29,996 (2021/22: £39,864).

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to invest the monies of the Foundation not immediately required for its purposes. Having regard to the aims and objectives of the Foundation and the Friends, the Trustees have generally maintained a policy of keeping available funds in interest bearing short-term deposit accounts with interest paid thereon.

Reserves policy

The trustees are mindful to balance the level of charitable donation to the Trust whilst complying with the concept to maintain a free revenue base in order to support short and long-term capital projects on behalf of the Trust, specific events or overheads. The balance between these two ideals is being achieved, at the year end, by maintaining unrestricted funds of £376,639 (2021/22: £383,188).

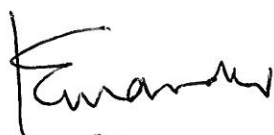
Plans for future periods

The main objectives of the Foundation are:-

1. To continue to build the reserves of the Foundation and maintain our assets.
2. To develop further the Foundation's excellent Bursary scheme and aim to involve more schools in Kent as well as exploring the potential for further initiatives to develop young people in the Arts.
3. Enhance the profile of the Festival providing financial support for specific projects.

The Trustees are aware that the Foundation's cash position is declining with each year that a cash donation is made to the Trust, and is recharging its efforts to increase the Foundation's cash position. This includes the greater provision of fund-raising events, and the promotion of the Friends' scheme to increase membership. The Young Musicians' Bursary Scheme, initiated in 2011, will continue to be developed to ensure greater promotion and an increase in applicants.

The trustees' annual report and the strategic report were approved on 11/10/23..... and signed on behalf of the board of trustees by:



Prof K C Mander
Trustee

The Canterbury Festival Foundation

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Canterbury Festival Foundation

Year ended 31 March 2023

I report to the trustees on my examination of the financial statements of The Canterbury Festival Foundation ('the charity') for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Collyer
Independent Examiner

Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

29/01/24

The Canterbury Festival Foundation
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2023

		Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	3,994	–	3,994	7,284
Charitable activities	6	17,450	–	17,450	18,214
Other trading activities	7	30,525	–	30,525	7,875
Investment income	8	199	–	199	7
Total income		<u>52,168</u>	<u>–</u>	<u>52,168</u>	<u>33,380</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	9	9,843	–	9,843	2,839
Expenditure on charitable activities	10,11	48,874	2,000	50,874	50,506
Total expenditure		<u>58,717</u>	<u>2,000</u>	<u>60,717</u>	<u>53,345</u>
Net expenditure and net movement in funds		<u>(6,549)</u>	<u>(2,000)</u>	<u>(8,549)</u>	<u>(19,965)</u>
Reconciliation of funds					
Total funds brought forward		383,188	1,240	384,428	404,393
Total funds carried forward		<u>376,639</u>	<u>(760)</u>	<u>375,879</u>	<u>384,428</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Financial Position

31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	15	347,083	347,083
Current assets			
Debtors	16	—	50
Cash at bank and in hand		29,996	39,864
		<u>29,996</u>	<u>39,914</u>
Creditors: amounts falling due within one year	17	<u>1,200</u>	<u>2,569</u>
Net current assets		<u>28,796</u>	<u>37,345</u>
Total assets less current liabilities		<u>375,879</u>	<u>384,428</u>
Net assets		<u>375,879</u>	<u>384,428</u>
Funds of the charity			
Restricted funds		(760)	1,240
Unrestricted funds		<u>376,639</u>	<u>383,188</u>
Total charity funds	19	<u>375,879</u>	<u>384,428</u>

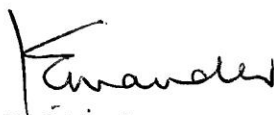
For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 11/10/23 and are signed on behalf of the board by:


Prof K C Mander
Trustee

The notes on pages 10 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2023

	2023	2022
	£	£
Cash flows from operating activities		
Net expenditure	(8,549)	(19,965)
<i>Adjustments for:</i>		
Other interest receivable and similar income	(199)	(7)
<i>Changes in:</i>		
Stocks	—	81
Trade and other debtors	50	(50)
Trade and other creditors	(1,369)	1,369
Cash generated from operations	(10,067)	(18,572)
Interest received	199	7
Net cash used in operating activities	(9,868)	(18,565)
Net decrease in cash and cash equivalents	(9,868)	(18,565)
Cash and cash equivalents at beginning of year	39,864	58,429
Cash and cash equivalents at end of year	29,996	39,864

The notes on pages 10 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2023

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Festival House, 8 Orange Street, Canterbury, Kent, CT1 2JA, United Kingdom.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

Freehold property

The trustees consider the residual value of the property equal to its cost. Accordingly a charge in respect of depreciation has not been made.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property - 2% on cost

The Trustees consider the residual value of the property to equal its cost. Accordingly a charge in respect of depreciation has not been made.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactions value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

4. Limited by guarantee

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Donations				
Donations	310	310	350	350
Gift Aid	3,684	3,684	6,934	6,934
	<u>3,994</u>	<u>3,994</u>	<u>7,284</u>	<u>7,284</u>

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Subscriptions	<u>17,450</u>	<u>17,450</u>	<u>18,214</u>	<u>18,214</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

7. Other trading activities

	Unrestricted Funds	Total Funds 2023	Unrestricted Funds	Total Funds 2022
	£	£	£	£
Fundraising events	<u>30,525</u>	<u>30,525</u>	<u>7,875</u>	<u>7,875</u>

8. Investment income

	Unrestricted Funds	Total Funds 2023	Unrestricted Funds	Total Funds 2022
	£	£	£	£
Bank interest	<u>199</u>	<u>199</u>	<u>7</u>	<u>7</u>

9. Costs of other trading activities

	Unrestricted Funds	Total Funds 2023	Unrestricted Funds	Total Funds 2022
	£	£	£	£
Fundraising costs	<u>9,843</u>	<u>9,843</u>	<u>2,839</u>	<u>2,839</u>

10. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Charitable activities	46,774	2,000	48,774
Support costs	<u>2,100</u>	<u>—</u>	<u>2,100</u>
	<u>48,874</u>	<u>2,000</u>	<u>50,874</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Charitable activities	47,398	1,000	48,398
Support costs	<u>2,108</u>	<u>—</u>	<u>2,108</u>
	<u>49,506</u>	<u>1,000</u>	<u>50,506</u>

11. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2023	Total fund 2022
	£	£	£	£
Charitable activities	48,774	—	48,774	48,398
Governance costs	<u>—</u>	<u>2,100</u>	<u>2,100</u>	<u>2,108</u>
	<u>48,774</u>	<u>2,100</u>	<u>50,874</u>	<u>50,506</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

12. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for:		
Other assurance services	<u>—</u>	<u>1,200</u>

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

The average head count of employees during the year was Nil (2022: Nil).

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

14. Trustee remuneration and expenses

During the year, no Trustees received any remuneration (2021/22 - £Nil) During the year, no Trustees received any benefits in kind (2021/22 - £Nil) During the year, no Trustees received any reimbursement of expenses (2021/22 - £Nil)

15. Tangible fixed assets

	Freehold property £
Cost	
At 1 April 2022 and 31 March 2023	<u>350,000</u>
Depreciation	
At 1 April 2022 and 31 March 2023	<u>2,917</u>
Carrying amount	
At 31 March 2023	<u>347,083</u>
At 31 March 2022	<u>347,083</u>

16. Debtors

	2023 £	2022 £
Prepayments and accrued income	<u>—</u>	<u>50</u>

17. Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals and deferred income	1,200	1,890
Other creditors	<u>—</u>	<u>679</u>
	<u>1,200</u>	<u>2,569</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

18. Deferred income

	2023 £	2022 £
Amount deferred in year	<u>—</u>	<u>690</u>

19. Analysis of charitable funds

Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
General funds	36,105	52,168	(58,717)	29,556
Freehold property	347,083	—	—	347,083
	<u>383,188</u>	<u>52,168</u>	<u>(58,717)</u>	<u>376,639</u>

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
General funds	55,070	33,380	(52,345)	36,105
Freehold property	347,083	—	—	347,083
	<u>402,153</u>	<u>33,380</u>	<u>(52,345)</u>	<u>383,188</u>

Bursary Scheme

Each year The Canterbury Festival Foundation offers a Bursary to a young musician which is presented at a concert held during the Canterbury Festival. Bursary payments of £2,000 (2021/22: £1,000) were awarded to individuals in the period. The costs incurred in the year with respect to individual grant making were borne by the Canterbury Theatre and Festival Trust (the Trust). The work was carried out on an in-kind basis by employees of the Trust as part of their normal duties and the cost of staging the concert was met by the Trust as parts of its general expenditure on production.

Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
Building and bursary appeal	<u>1,240</u>	<u>—</u>	<u>(2,000)</u>	<u>(760)</u>

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
Building and bursary appeal	<u>2,240</u>	<u>—</u>	<u>(1,000)</u>	<u>1,240</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

20. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	347,083	—	347,083
Current assets	30,756	(760)	29,996
Creditors less than 1 year	(1,200)	—	(1,200)
Net assets	376,639	(760)	375,879

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	347,083	—	347,083
Current assets	38,674	1,240	39,914
Creditors less than 1 year	(2,569)	—	(2,569)
Net assets	383,188	1,240	384,428

21. Analysis of changes in net debt

	At 1 Apr 2022 £	Cash flows £	At 31 Mar 2023 £
Cash at bank and in hand	39,864	(9,868)	29,996

22. Related parties

As noted in the Trustees' Report, The Canterbury Festival Foundation has a close relationship with the Trust. The Foundation was incorporated in 2002 as a charitable company limited by guarantee in order to promote and support the charitable objectives of the Trust. From a trading surplus, the Foundation made a donation of £45,000 (2021/22: £45,000) to the Trust, in order to support its charitable activities for the year to March 2023. The donation complies with the Foundation's Charitable Status and Memorandum and Articles of Association.

23. Controlling party

The Trustees consider the ultimate controller party the Canterbury Theatre and Festival Trust.

Accounts

COMPANY REGISTRATION NUMBER: 04504231
CHARITY REGISTRATION NUMBER: 1097824

The Canterbury Festival Foundation
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2022

BURGESS HODGSON LLP

Chartered accountants
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2022

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The Canterbury Festival Foundation
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name The Canterbury Festival Foundation

Charity registration number 1097824

Company registration number 04504231

Principal office and registered office Festival House
8 Orange Street
Canterbury
Kent
CT1 2JA
United Kingdom

The trustees

F Gerth	(Resigned 7 September 2022)
C Glynn Williams	(Resigned 27 April 2021)
A Hewitt	
M Lee	
S Ludden	
Prof K C Mander	
Dr K E Neales	
Air Marshall C M Nickols	
A W Pratt	(Died 10 June 2021)
H J E Summerfield	
A S Walder	
P Williams	

Independent examiner Andrew Collyer
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Structure, governance and management

Governing document

The Canterbury Festival Foundation ("the Foundation") is a company limited by guarantee and a registered charity (with the Charity Commission of England and Wales) governed by its Memorandum and Articles of Association dated 15 July 2002.

Recruitment and appointment of new trustees

As set out in the Articles of Association, the Trustees (other than the nominated trustees and the trustee nominated by the Friends) retire by rotation one third each year but shall be eligible for re-election. The Articles allow for the Board to appoint trustees during the year, such trustees shall retain their office only until the next AGM but shall then be eligible for re-election. When considering co-opting a trustee (new appointment), the Board has regard to the requirements of any specialist skills needed and in order to provide necessary academic, professional and commercial knowledge required with respect to the charity.

Organisational structure

The Foundation is governed by the Board of Trustees consisting of no less than six and no more than twelve trustees who meet quarterly and administer the Foundation. A Foundation Secretary is appointed by the trustees to manage the day-to-day operation of the charity. At each Board meeting, a detailed report is received for discussion.

The Friends of Canterbury Festival ("the Friends") is a separate class of membership of the Foundation.

Induction and training of new trustees: trustees undergo training to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, the committee and decision-making process and current financial performance of the charity.

Wider network

The Foundation has a close relationship with the Canterbury Theatre and Festival Trust ("the Trust") and the Trust has the power to nominate two thirds of the Foundation's trustees (see above regarding nominated trustees).

The Friends is a separate class of the membership of the Foundation. Its members pay an annual subscription in support of the Trust and help organise fundraising activities.

Related parties

The Foundation was incorporated in 2002 as a charitable company limited by guarantee, in order to promote and support the charitable objects of the Trust. The aim of the organisation is to raise funds, which can be invested, and income used, to satisfy and be compliant with the objects of the Trust.

The Friends is an organisation integrated as from June 2004 within the Foundation, which raises funds for the Trust. In 2022, the Friends donated a total of £45,000 to the Canterbury Theatre and Festival Trust, (see note 7) (2020/21: £45,000) and transferred £NIL to the Foundation (2020/21: £NIL).

Public Benefit

The trustees confirm that they have complied with the duties in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Foundation has referred to the guidance in the Charity Commission general guidance on public benefit when reviewing its aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives of the charitable company.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Objectives and activities

Objectives and aims

The objectives of The Canterbury Festival Foundation are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust, and to apply the income and, at the discretion of the trustees, the capital of the Foundation, to or for the benefit of the Trust.

The aims of The Canterbury Festival Foundation are to build a permanent fund to support the Canterbury Theatre and Festival Trust, to solicit funds by legacies and otherwise, to secure a long-term home for the Trust and deliver a significant bursary scheme for young musicians in Kent, this work is underpinned by a strategy that includes pursuing the Building for the Future Appeal launched in September 2010 which was completed successfully in 2015.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Charitable activities

As noted above, the trustees of the Foundation wish to develop the concept of a long-term capital fund to support the Trust. The Board is pleased to confirm there have been indications that a number of legacies have been pledged for the future, though the sums are not quantifiable nor guaranteed.

During the eighth year of the Foundation Young Musicians' Bursary Scheme £1,000 was awarded in 2022 (2020/21: £2,000). The aim of the scheme is to support and nurture the development of young musicians in Kent and to reward the exceptional talent, potential and commitment of a young musician who would benefit significantly from the financial award.

The fundraising activities undertaken by, for, and on behalf of The Friends of Canterbury Festival were varied and enjoyable. The number of Friends' memberships stands at around 561 (2020/21: 556) which, when taking Family and Joint memberships into account, amounts to approximately 914 (2020/21: 895) members.

Financial review

Principal funding sources

The Friends raised £18,214 (2020/21: £19,569) through subscriptions plus £6,934 (2020/21: £3,338) Gift Aid rebate on the 2020/21 subscriptions. A further net income of £7,875 (2020/21: £6,906) was raised through Foundation and Friends events. During the year the Foundation donated £45,000 (2020/21: £45,000) to the Trust, in accordance with our charitable objectives.

The Balance Sheet reports the sum of £383,188 (2020/21: £404,393); of this £370,772 relates to the Foundation (2020/21: £395,765) and £13,656 (2020/21: £8,628) relates to the Friends. £347,083 (2020/21: £347,083) represents the net book value of freehold property. £1,420 (2020/21: £2,420) represents donations restricted to the Young Musicians Bursary Scheme.

The resources expended are in the main charitable activities and fundraising costs of £2,839 (2020/21: £3,142). A further £1,000 (2020/21: £2,000) was awarded through the Young Musicians' Bursary Scheme.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

The net deficit for the year is £19,965 (2020/21: £21,984). When added to the funds brought forward, the total reserve comprising unrestricted and restricted funds is £383,188 (2020/21: £404,393). It is this sum which is noted within the Balance Sheet.

As of 31 March 2022, the cash position was £39,864 (2020/21: £58,429).

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to invest the monies of the Foundation not immediately required for its purposes. Having regard to the aims and objectives of the Foundation and the Friends, the Trustees have generally maintained a policy of keeping available funds in interest bearing short-term deposit accounts with interest paid thereon.

Reserves policy

The trustees are mindful to balance the level of charitable donation to the Trust whilst complying with the concept to maintain a free revenue base in order to support short and long-term capital projects on behalf of the Trust, specific events or overheads. The balance between these two ideals is being achieved, at the year end, by maintaining unrestricted funds of £383,188 (2020/21: £402,153).

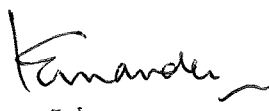
Plans for future periods

The main objectives of the Foundation are:-

1. To continue to build the reserves of the Foundation and maintain our assets.
2. To develop further the Foundation's excellent Bursary scheme and aim to involve more schools in Kent as well as exploring the potential for further initiatives to develop young people in the Arts.
3. Enhance the profile of the Festival providing financial support for specific projects.

The Trustees are aware that the Foundation's cash position is declining with each year that a cash donation is made to the Canterbury Theatre and Festival Trust, and is recharging its efforts to increase the Foundation's cash position. This includes the greater provision of fund-raising events, and the promotion of the Friends' scheme to increase membership. The Young Musicians' Bursary Scheme, initiated in 2011, will continue to be developed to ensure greater promotion and an increase in applicants.

The trustees' annual report and the strategic report were approved on 7 Sept 2022 and signed on behalf of the board of trustees by:



Prof K C Mander
Trustee

The Canterbury Festival Foundation

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Canterbury Festival Foundation

Year ended 31 March 2022

I report to the trustees on my examination of the financial statements of The Canterbury Festival Foundation ('the charity') for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Collyer
Independent Examiner

Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN
7 September 2022

The Canterbury Festival Foundation
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2022

		Year to 31 Mar 22			Period from 1 Jan 20 to 31 Mar 21
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	7,284	—	7,284	4,737
Charitable activities	6	18,214	—	18,214	19,569
Other trading activities	7	7,875	—	7,875	6,906
Investment income	8	7	—	7	717
Total income		<u>33,380</u>	<u>—</u>	<u>33,380</u>	<u>31,929</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	9	2,839	—	2,839	3,142
Expenditure on charitable activities	10,11	49,506	1,000	50,506	50,771
Total expenditure		<u>52,345</u>	<u>1,000</u>	<u>53,345</u>	<u>53,913</u>
Net expenditure and net movement in funds		<u>(18,965)</u>	<u>(1,000)</u>	<u>(19,965)</u>	<u>(21,984)</u>
Reconciliation of funds					
Total funds brought forward		402,153	2,240	404,393	426,377
Total funds carried forward		<u>383,188</u>	<u>1,240</u>	<u>384,428</u>	<u>404,393</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Financial Position *(continued)*

31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	15	347,083	347,083
Current assets			
Stocks	16	—	81
Debtors	17	50	—
Cash at bank and in hand		39,864	58,429
		<u>39,914</u>	<u>58,510</u>
Creditors: amounts falling due within one year	18	2,569	1,200
Net current assets		<u>37,345</u>	<u>57,310</u>
Total assets less current liabilities		<u>384,428</u>	<u>404,393</u>
Net assets		<u>384,428</u>	<u>404,393</u>
Funds of the charity			
Restricted funds		1,240	2,240
Unrestricted funds		383,188	402,153
Total charity funds	20	<u>384,428</u>	<u>404,393</u>

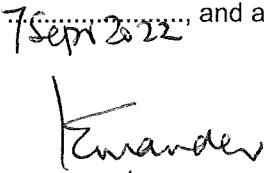
For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 7 Sept 2022, and are signed on behalf of the board by:



Prof K C Mander
Trustee

The notes on pages 9 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Cash Flows

Year ended 31 March 2022

	2022 £	2021 £
Cash flows from operating activities		
Net expenditure	(19,965)	(21,984)
<i>Adjustments for:</i>		
Other interest receivable and similar income	(7)	(717)
Other operating cash flow adjustment	—	(180)
<i>Changes in:</i>		
Stocks	81	—
Trade and other debtors	(50)	—
Trade and other creditors	1,369	—
Cash generated from operations	(18,572)	(22,881)
Interest received	7	717
Net cash used in operating activities	(18,565)	(22,164)
Net decrease in cash and cash equivalents	(18,565)	(22,164)
Cash and cash equivalents at beginning of year	58,429	80,593
Cash and cash equivalents at end of year	39,864	58,429

The notes on pages 9 to 16 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Festival House, 8 Orange Street, Canterbury, Kent, CT1 2JA, United Kingdom.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

Freehold property

The trustees consider the residual value of the property equal to its cost. Accordingly a charge in respect of depreciation has not been made.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property - 2% on cost

The Trustees consider the residual value of the property to equal its cost. Accordingly a charge in respect of depreciation has not been made.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactions value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

4. Limited by guarantee

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations				
Donations	350	350	1,399	1,399
Gift Aid	6,934	6,934	3,338	3,338
	<u>7,284</u>	<u>7,284</u>	<u>4,737</u>	<u>4,737</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

6. Charitable activities

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Subscriptions	18,214	18,214	19,569	19,569

7. Other trading activities

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Fundraising events	7,875	7,875	6,906	6,906

8. Investment income

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Bank interest	7	7	717	717

9. Costs of other trading activities

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Fundraising costs	2,839	2,839	3,142	3,142

10. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Charitable activities	47,398	1,000	48,398
Support costs	2,108	—	2,108
	49,506	1,000	50,506

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Charitable activities	46,657	2,000	48,657
Support costs	2,114	—	2,114
	48,771	2,000	50,771

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

11. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Charitable activities	48,398	—	48,398	48,657
Governance costs	—	2,108	2,108	2,114
	<u>48,398</u>	<u>2,108</u>	<u>50,506</u>	<u>50,771</u>

12. Independent examination fees

	Year to 31 Mar 22 £	Period from 1 Jan 20 to 31 Mar 21 £
Fees payable to the independent examiner for: Other assurance services	<u>1,200</u>	<u>1,000</u>

13. Staff costs

The average head count of employees during the year was Nil (2021: Nil).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

14. Trustee remuneration and expenses

During the year, no Trustees received any remuneration (2020/21 - £Nil) During the year, no Trustees received any benefits in kind (2020/21 - £Nil) During the year, no Trustees received any reimbursement of expenses (2020/21 - £Nil)

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

15. Tangible fixed assets

	Freehold property £
Cost	
At 1 April 2021 and 31 March 2022	350,000
Depreciation	
At 1 April 2021 and 31 March 2022	2,917
Carrying amount	
At 31 March 2022	347,083
At 31 March 2021	347,083

16. Stocks

	2022 £	2021 £
Finished goods and goods for resale	—	81

17. Debtors

	2022 £	2021 £
Prepayments and accrued income	50	—

18. Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	1,890	1,200
Other creditors	679	—
	<u>2,569</u>	<u>1,200</u>

19. Deferred income

	2022 £	2021 £
Amount deferred in year	690	—

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

20. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
General funds	55,070	33,380	(52,345)	36,105
Freehold property	347,083	—	—	347,083
	<u>402,153</u>	<u>33,380</u>	<u>(52,345)</u>	<u>383,188</u>

	At 1 January 2020 £	Income £	Expenditure £	At 31 March 2021 £
General funds	75,054	31,929	(51,913)	55,070
Freehold property	347,083	—	—	347,083
	<u>422,137</u>	<u>31,929</u>	<u>(51,913)</u>	<u>402,153</u>

Bursary Scheme

Each year The Canterbury Festival Foundation offers a Bursary to a young musician which is presented at a concert held during the Canterbury Festival. Bursary payments of £1,000 (2020/21: £2,000) were awarded to individuals in the period. The costs incurred in the year with respect to individual grant making were borne by the Canterbury Theatre and Festival Trust (the Trust). The work was carried out on an in-kind basis by employees of the Trust as part of their normal duties and the cost of staging the concert was met by the Trust as parts of its general expenditure on production.

Designated Funds

In the previous period, a transfer was made from restricted funds to designated funds, as the restrictions have ceased with regard to the Freehold Property which was purchased in 2014 with restricted donations.

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	At 31 March 2022 £
Building and bursary appeal	<u>2,240</u>	<u>—</u>	<u>(1,000)</u>	<u>1,240</u>

	At 1 January 2020 £	Income £	Expenditure £	At 31 March 2021 £
Building and bursary appeal	<u>4,240</u>	<u>—</u>	<u>(2,000)</u>	<u>2,240</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

21. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	347,083	–	347,083
Current assets	38,774	1,140	39,914
Creditors less than 1 year	(2,569)	–	(2,569)
Net assets	383,288	1,140	384,428

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	347,083	–	347,083
Current assets	56,270	2,240	58,510
Creditors less than 1 year	(1,200)	–	(1,200)
Net assets	402,153	2,240	404,393

22. Analysis of changes in net debt

	At 1 Apr 2021 £	Cash flows £	At 31 Mar 2022 £
Cash at bank and in hand	58,429	(18,565)	39,864

23. Related parties

As noted in the Trustees' Report, The Canterbury Festival Foundation has a close relationship with the Trust. The Foundation was incorporated in 2002 as a charitable company limited by guarantee in order to promote and support the charitable objectives of the Trust. From a trading surplus, the Foundation made a donation of £45,000 (2020/21: £45,000) to the Trust, in order to support its charitable activities for the year to March 2022. The donation complies with the Foundation's Charitable Status and Memorandum and Articles of Association.

24. Controlling party

The Trustees consider the ultimate controller party the Canterbury Theatre and Festival Trust.

Accounts

COMPANY REGISTRATION NUMBER: 04504231
CHARITY REGISTRATION NUMBER: 1097824

The Canterbury Festival Foundation
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2021

BURGESS HODGSON LLP

Chartered accountants
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Financial Statements

Period from 1 January 2020 to 31 March 2021

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The Canterbury Festival Foundation
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Period from 1 January 2020 to 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the period ended 31 March 2021.

Reference and administrative details

Registered charity name The Canterbury Festival Foundation

Charity registration number 1097824

Company registration number 04504231

Principal office and registered office Festival House
8 Orange Street
Canterbury
Kent
CT1 2JA
United Kingdom

The trustees

F Gerth	
C Glynn-Williams	(Resigned 27 April 2021)
Prof K C Mander	
Dr K E Neales	
Air Marshal C M Nickols	
A W Pratt	(Deceased 10 June 2021)
H J E Summerfield	
A S Walder	
P Williams	

Independent examiner Andrew Collyer
Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period from 1 January 2020 to 31 March 2021

Structure, governance and management

Governing document

The Canterbury Festival Foundation ("the Foundation") is a company limited by guarantee and a registered charity (with the Charity Commission of England and Wales) governed by its Memorandum and Articles of Association dated 15 July 2002.

Recruitment and appointment of new trustees

As set out in the Articles of Association, the Trustees (other than the nominated trustees and the trustee nominated by the Friends) retire by rotation one third each year but shall be eligible for re-election. The Articles allow for the Board to appoint trustees during the year, such trustees shall retain their office only until the next AGM but shall then be eligible for re-election. When considering co-opting a trustee (new appointment), the Board has regard to the requirements of any specialist skills needed and in order to provide necessary academic, professional and commercial knowledge required with respect to the charity

Organisational structure

The Foundation is governed by the Board of Trustees consisting of no less than six and no more than twelve trustees who meet quarterly and administer the Foundation. A Foundation Secretary is appointed by the trustees to manage the day-to-day operation of the charity. At each Board meeting, a detailed report is received for discussion.

The Friends of Canterbury Festival ("the Friends") is a separate class of membership of the Foundation and a subcommittee consisting of six to ten members organises fundraising activities and is administered by the Friends' Secretary. Induction and training of new trustees: trustees undergo training to brief them on their legal obligations under charity and company law, the contents of the Memorandum and Articles of Association, the committee and decision-making process and current financial performance of the charity.

Wider network

The Foundation has a close relationship with the Canterbury Theatre and Festival Trust ("the Trust") and the Trust has the power to nominate two thirds of the Foundation's trustees (see above regarding nominated trustees).

The Friends is a separate class of the membership of the Foundation. Its members pay an annual subscription in support of the Trust and help organise fundraising activities.

Related parties

The Foundation was incorporated in 2002 as a charitable company limited by guarantee, in order to promote and support the charitable objects of the Trust. The aim of the organisation is to raise funds, which can be invested, and income used, to satisfy and be compliant with the objects of the Trust.

The Friends is an organisation integrated as from June 2004 within the Foundation, which raises funds for the Trust. In 2020/21, the Friends donated a total of £45,000 to the Canterbury Theatre and Festival Trust, (see note 7) (2019: £45,000) and transferred £NIL to the Foundation (2019: £NIL).

Public Benefit

The trustees confirm that they have complied with the duties in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Foundation has referred to the guidance in the Charity Commission general guidance on public benefit when reviewing its aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives of the charitable company.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period from 1 January 2020 to 31 March 2021

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Objectives and activities

Objectives and aims

The objectives of The Canterbury Festival Foundation are to promote and support the charitable purposes of the Canterbury Theatre and Festival Trust, and to apply the income and, at the discretion of the trustees, the capital of the Foundation, to or for the benefit of the Trust.

The aims of The Canterbury Festival Foundation are to build a permanent fund to support the Canterbury Theatre and Festival Trust, to solicit funds by legacies and otherwise, to secure a long-term home for the Trust and deliver a significant bursary scheme for young musicians in Kent. This work is underpinned by a strategy that includes pursuing the Building for the Future Appeal launched in September 2010 which was completed successfully in 2015.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

The Festival Foundation's activities since January 2020 have been necessarily curtailed by the Covid-19 pandemic. Many of the Foundation's usual activities have had to be abandoned, although the Bursary competition took place virtually, and the Friends were able to arrange some events in the Summer of 2020, and more recently, a mini-Festival at Barham Court, to the considerable appreciation of all those who attended.

The Festival used the presence of the pandemic to change its financial year from a January start to an April start. The Foundation decided to follow suit, meaning that the present accounts cover a 15-month period from 1 January 2020. The Festival also spent some time renewing its strategic plans, producing for the first time a linked financial and artistic plan. The Foundation has also begun a similar period of reflection which is expected to result in closer links between the Foundation and the Friends, and some new Foundation Trustees. This process is ongoing.

Charitable activities

As noted above, the trustees of the Foundation wish to develop the concept of a long-term capital fund to support the Trust. The Board is pleased to confirm there have been indications that a number of legacies have been pledged for the future, though the sums are not quantifiable nor guaranteed.

During the seventh year of the Foundation Young Musicians' Bursary Scheme £2,000 was awarded in 2020/21 (2019: £4,000). The aim of the scheme is to support and nurture the development of young musicians in Kent and to reward the exceptional talent, potential and commitment of a young musician who would benefit significantly from the financial award.

The fundraising activities undertaken by, for, and on behalf of The Friends of Canterbury Festival were varied and enjoyable. The number of Friends' memberships stands at around 556 (2019: 642) which, when taking Family and Joint memberships into account, amounts to approximately 895 (2019: 1072) members.

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period from 1 January 2020 to 31 March 2021

Financial review

Principal funding sources

The Friends raised £19,569 (2019: £17,751) through subscriptions plus £3,338 (2019: £3,292) Gift Aid rebate on the 2019 subscriptions. A further net income of £6,906 (2019: £12,391) was raised through Foundation and Friends events. During the period the Foundation donated £45,000 (2019: £45,000) to the Trust, in accordance with our charitable objectives.

The Balance Sheet reports the sum of £404,393 (2019: £426,557); of this £395,765 relates to the Foundation (2019: £366,857) and £8,628 (2019: £59,700) relates to the Friends. £347,083 (2019: £347,083) represents the net book value of freehold property. £2,420 (2019: £4,420) represents donations restricted to the Young Musicians Bursary Scheme.

The resources expended are in the main charitable activities and fundraising costs of £3,142 (2019: £4,907). A further £2,000 (2019: £4,000) was awarded through the Young Musicians' Bursary Scheme.

The net deficit for the year is £21,984 (2019: £23,585). When added to the funds brought forward, the total reserve comprising unrestricted and restricted funds is £404,393 (2019: £426,557). It is this sum which is noted within the Balance Sheet.

As of 31 March 2021, the cash position was £58,429 (2019: £80,593).

Investment policy and objectives

Under the Memorandum and Articles of Association, the charity has the power to invest the monies of the Foundation not immediately required for its purposes. Having regard to the aims and objectives of the Foundation and the Friends, the Trustees have generally maintained a policy of keeping available funds in interest bearing short-term deposit accounts with interest paid thereon.

Reserves policy

The trustees are mindful to balance the level of charitable donation to the Trust whilst complying with the concept to maintain a free revenue base in order to support short and long-term capital projects on behalf of the Trust, specific events or overheads. The balance between these two ideals is being achieved, at the year end, by maintaining unrestricted funds of £404,393 (2019: £426,557).

The Canterbury Festival Foundation

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Period from 1 January 2020 to 31 March 2021

Plans for future periods

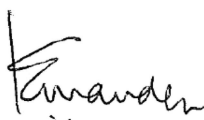
The main objectives of the Foundation are:-

1. To continue to build the reserves of the Foundation and maintain our assets.
2. To develop further the Foundation's excellent Bursary scheme and aim to involve more schools in Kent as well as exploring the potential for further initiatives to develop young people in the Arts.
3. Enhance the profile of the Festival providing financial support for specific projects.

The Young Musicians' Bursary Scheme, initiated in 2011, will continue to be developed to ensure greater promotion and an increase in applicants.

The Friends Committee continues to explore different ways to promote the Friends' scheme to increase membership and to organise fundraising events for the benefit of the Foundation and the Trust.

The trustees' annual report and the strategic report were approved on 25/8/21 and signed on behalf of the board of trustees by:



Prof K C Mander
Trustee

The Canterbury Festival Foundation

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of The Canterbury Festival Foundation

Period from 1 January 2020 to 31 March 2021

I report to the trustees on my examination of the financial statements of The Canterbury Festival Foundation ('the charity') for the period ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Collyer
Independent Examiner

Camburgh House
27 New Dover Road
Canterbury
Kent
CT1 3DN

26/08/2021

The Canterbury Festival Foundation
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Period from 1 January 2020 to 31 March 2021

		Period from 1 Jan 20 to 31 Mar 21			Year to 31 Dec 19
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	4,737	—	4,737	622
Charitable activities	6	19,569	—	19,569	21,043
Other trading activities	7	6,906	—	6,906	12,391
Investment income	8	717	—	717	899
Total income		<u>31,929</u>	<u>—</u>	<u>31,929</u>	<u>34,955</u>
Expenditure					
Expenditure on raising funds:					
Costs of other trading activities	9	3,142	—	3,142	4,907
Expenditure on charitable activities	10,11	48,771	2,000	50,771	53,633
Total expenditure		<u>51,913</u>	<u>2,000</u>	<u>53,913</u>	<u>58,540</u>
Net expenditure and net movement in funds		<u>(19,984)</u>	<u>(2,000)</u>	<u>(21,984)</u>	<u>(23,585)</u>
Reconciliation of funds					
Total funds brought forward		422,137	4,240	426,377	103,059
Total funds carried forward		<u>402,153</u>	<u>2,240</u>	<u>404,393</u>	<u>79,474</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 10 to 17 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Financial Position

31 March 2021

	Note	31 Mar 21 £	31 Dec 19 £
Fixed assets			
Tangible fixed assets	15	347,083	347,083
Current assets			
Stocks	16	81	81
Cash at bank and in hand		58,429	80,593
		<u>58,510</u>	<u>80,674</u>
Creditors: amounts falling due within one year	17	<u>1,200</u>	<u>1,200</u>
Net current assets		<u>57,310</u>	<u>79,474</u>
Total assets less current liabilities		<u>404,393</u>	<u>426,557</u>
Net assets		<u>404,393</u>	<u>426,557</u>
Funds of the charity			
Restricted funds		2,240	4,420
Unrestricted funds		<u>402,153</u>	<u>422,137</u>
Total charity funds	18	<u>404,393</u>	<u>426,557</u>

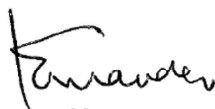
For the period ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the period in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 25/8/21, and are signed on behalf of the board by:



Prof K C Mander
Trustee

The notes on pages 10 to 17 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Statement of Cash Flows

Period from 1 January 2020 to 31 March 2021

	31 Mar 21 £	31 Dec 19 £
Cash flows from operating activities		
Net expenditure	(21,984)	(23,585)
<i>Adjustments for:</i>		
Other interest receivable and similar income	(717)	(899)
Other operating cash flow adjustment	(180)	—
<i>Changes in:</i>		
Trade and other debtors	—	2,000
Cash generated from operations	(22,881)	(22,484)
Interest received	717	899
Net cash used in operating activities	<u>(22,164)</u>	<u>(21,585)</u>
Net decrease in cash and cash equivalents	(22,164)	(21,585)
Cash and cash equivalents at beginning of period	<u>80,593</u>	<u>102,178</u>
Cash and cash equivalents at end of period	<u>58,429</u>	<u>80,593</u>

The notes on pages 10 to 17 form part of these financial statements.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements

Period from 1 January 2020 to 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Festival House, 8 Orange Street, Canterbury, Kent, CT1 2JA, United Kingdom.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

Freehold property

The trustees consider the residual value of the property equal to its cost. Accordingly a charge in respect of depreciation has not been made.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 January 2020 to 31 March 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 January 2020 to 31 March 2021

3. Accounting policies *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property - 2% on cost

The Trustees consider the residual value of the property to equal its cost. Accordingly a charge in respect of depreciation has not been made.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transactions value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

4. Limited by guarantee

The charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2019 £
Donations				
Donations	1,399	1,399	622	622
Gift Aid	3,338	3,338	—	—
	<u>4,737</u>	<u>4,737</u>	<u>622</u>	<u>622</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 January 2020 to 31 March 2021

6. Charitable activities

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Subscriptions	<u>19,569</u>	<u>19,569</u>	<u>21,043</u>	<u>21,043</u>

7. Other trading activities

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Fundraising events	<u>6,906</u>	<u>6,906</u>	<u>12,391</u>	<u>12,391</u>

8. Investment income

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Bank interest	<u>717</u>	<u>717</u>	<u>899</u>	<u>899</u>

9. Costs of other trading activities

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Fundraising costs	<u>3,142</u>	<u>3,142</u>	<u>4,907</u>	<u>4,907</u>

10. Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Charitable activities	46,657	2,000	48,657
Support costs	<u>2,114</u>	<u>—</u>	<u>2,114</u>
	<u>48,771</u>	<u>2,000</u>	<u>50,771</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
Charitable activities	48,197	4,000	52,197
Support costs	<u>1,436</u>	<u>—</u>	<u>1,436</u>
	<u>49,633</u>	<u>4,000</u>	<u>53,633</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 January 2020 to 31 March 2021

11. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2019 £
Charitable activities	48,657	—	48,657	52,197
Governance costs	—	2,114	2,114	1,436
	<u>48,657</u>	<u>2,114</u>	<u>50,771</u>	<u>53,633</u>

12. Independent examination fees

	Period from 1 Jan 20 to 31 Mar 21 £	Year to 31 Dec 19 £
Fees payable to the independent examiner for: Other assurance services	<u>1,000</u>	<u>1,000</u>

13. Staff costs

The average head count of employees during the period was Nil (2019: Nil).

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

14. Trustee remuneration and expenses

During the year, no Trustees received any remuneration (2019 - £Nil) During the year, no Trustees received any benefits in kind (2019 - £Nil) During the year, no Trustees received any reimbursement of expenses (2019 - £Nil)

15. Tangible fixed assets

	Freehold property £
Cost	
At 1 January 2020 and 31 March 2021	<u>350,000</u>
Depreciation	
At 1 January 2020 and 31 March 2021	<u>2,917</u>
Carrying amount	
At 31 March 2021	<u>347,083</u>
At 31 December 2019	<u>347,083</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 January 2020 to 31 March 2021

16. Stocks

	31 Mar 21	31 Dec 19
	£	£
Finished goods and goods for resale	81	81

17. Creditors: amounts falling due within one year

	31 Mar 21	31 Dec 19
	£	£
Accruals and deferred income	1,200	1,200

18. Analysis of charitable funds

Unrestricted funds

	At 1 January 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
General funds	75,054	31,929	(51,913)	—	55,070
Freehold property	347,083	—	—	—	347,083
	<u>422,137</u>	<u>31,929</u>	<u>(51,913)</u>	<u>—</u>	<u>402,153</u>

	At 1 January 2019	Income	Expenditure	Transfers	At 31 December 2019
	£	£	£	£	£
General funds	94,639	34,955	(54,540)	—	75,054
Freehold property	—	—	—	347,083	347,083
	<u>94,639</u>	<u>34,955</u>	<u>(54,540)</u>	<u>347,083</u>	<u>422,137</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 January 2020 to 31 March 2021

18. Analysis of charitable funds *(continued)*

Bursary Scheme

Each year The Canterbury Festival Foundation offers a Bursary to a young musician which is presented at a concert held during the Canterbury Festival. Bursary payments of £2,000 (2019: £4,000) were awarded to individuals in the period. The costs incurred in the year with respect to individual grant making were borne by the Canterbury Theatre and Festival Trust (the Trust). The work was carried out on an in-kind basis by employees of the Trust as part of their normal duties and the cost of staging the concert was met by the Trust as parts of its general expenditure on production.

Designated Funds

In the previous period, a transfer was made from restricted funds to designated funds, as the restrictions have ceased with regard to the Freehold Property which was purchased in 2014 with restricted donations.

Restricted funds

	At 1 January 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Building and bursary appeal	<u>4,240</u>	<u>—</u>	<u>(2,000)</u>	<u>—</u>	<u>2,240</u>

	At 1 January 2019 £	Income £	Expenditure £	Transfers £	At 31 December 2019 £
Building and bursary appeal	<u>8,420</u>	<u>—</u>	<u>(4,000)</u>	<u>—</u>	<u>4,420</u>

The Canterbury Festival Foundation

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Period from 1 January 2020 to 31 March 2021

19. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	347,083	—	347,083
Current assets	56,270	2,240	58,510
Creditors less than 1 year	(1,200)	—	(1,200)
Net assets	<u>402,153</u>	<u>2,240</u>	<u>404,393</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Tangible fixed assets	347,083	—	347,083
Current assets	76,254	4,420	80,674
Creditors less than 1 year	(1,200)	—	(1,200)
Net assets	<u>422,137</u>	<u>4,420</u>	<u>426,557</u>

20. Analysis of changes in net debt

	At 1 Jan 2020 £	Cash flows £	At 31 Mar 2021 £
Cash at bank and in hand	<u>80,593</u>	<u>(22,164)</u>	<u>58,429</u>

21. Related parties

As noted in the Trustees' Report, The Canterbury Festival Foundation has a close relationship with the Trust. The Foundation was incorporated in 2002 as a charitable company limited by guarantee in order to promote and support the charitable objectives of the Trust. From a trading surplus, the Foundation made a donation of £45,000 (2019: £45,000) to the Trust, in order to support its charitable activities for the period to March 2021. The donation complies with the Foundation's Charitable Status and Memorandum and Articles of Association.

22. Controlling party

The Trustees consider the ultimate controller party the Canterbury Theatre and Festival Trust.