

UNITED CHURCHES HEALING MINISTRY

LIMITED

FINANCIAL STATEMENTS

30th APRIL 2022

UNITED CHURCHES HEALING MINISTRY LIMITED

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UNITED CHURCHES HEALING MINISTRY LIMITED

COMPANY INFORMATION

Status

United Churches Healing Ministry Limited is a registered charity (number 1097753).

Company registration number 04614787.

The company is limited by guarantee.

Directors and trustees

Elizabeth Hardy
Bruce Jackson
Valerie Haigh
Sandra McSweeney
Beryl Thompson
Sam Keeley

Company secretary

Sandra McSweeney

Registered office

The Elms
78 New Street
Milnsbridge
Huddersfield
HD3 4LD

Independent Examiner

Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

Bankers

Lloyds Bank
1 Westgate
Huddersfield
HD1 2DN

UNITED CHURCHES HEALING MINISTRY LIMITED

TRUSTEES' AND DIRECTORS' ANNUAL REPORT

FOR THE YEAR ENDED 30th APRIL 2022

The trustees present their report together with the financial statements of the charity for the year ended 30th April 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

Objectives, Organisation and Activities

The charity's legal status is that of a company limited by guarantee and is governed by the company's Memorandum and Articles of Association.

The charity operates from The Elms, 78 New Street, Milnsbridge, Huddersfield, HD3 4LD.

The charity is organised so that the trustees meet regularly to manage its affairs.

The objectives of the charity are:

- a) To promote and protect the good mental health of people resident in the United Kingdom, in particular in the county of West Yorkshire, by the provision of a Christian Counselling Service;
- b) To advance education by providing facilities for the training of Christian Counsellors;
- c) To promote good standards in Pastoral Care for the advancement of the Christian Faith throughout the United Kingdom, with regard but not restricted to the county of West Yorkshire.

Trustees

The Trustees who served during the year were:

- Elizabeth Hardy
- Bruce Jackson
- Valerie Haigh
- Sandra McSweeney
- Beryl Thompson
- Sam Keeley

Trustees are appointed and re-appointed by members of the company as determined by the company's Memorandum and Articles of Association.

UNITED CHURCHES HEALING MINISTRY LIMITED

TRUSTEES' AND DIRECTORS' ANNUAL REPORT (Continued)

FOR THE YEAR ENDED 30th APRIL 2022

Training

The Diploma students, whose course ended in June 2021, still needed to complete assignments and their clinical practice hours due to the time lost in the pandemic. The awarding body, CPCAB, have been very amenable regarding granting extensions for these extenuating circumstances and the students are now almost there with only 2 out of a cohort of 9 still to complete.

The Diploma which started in September 2021 are coming to the end of their first year and all should be clear to progress on to the second year in September. They have all started clinical practice and are up to date with their assignments.

The Level 2 course commenced at the end of April with 9 students on it and is going well. This is a blended course with a mixture of face to face and remote students. We have some candidates already enrolled for the Level 3 and Level 4 courses which are due to start in September but we need 8 students on each course to make them viable to run.

CPCAB came out to do their annual visit in February and we had a glowing report about our training and how well the training and admin team had done throughout the pandemic. There were no recommendations for us to follow up on so well done everyone.

We had some CPD training on Clinical Wills and now working with all our counsellors to complete these, as this is a requirement for our BACP Service Accreditation, and we have more CPD planned for September.

We are currently advertising for 2 new tutors to support the training team for the new courses and so far have had 3 candidates who have applied with the closing date of 17th June.

Centre

Delores Croasdell has secured another grant from One Community Foundation, this time for £15,000 towards wages to come over the next 3 years at £5,000 per year. Other grant applications have been submitted but we won't hear until August if we have been successful.

Delores has sadly had to step down from her paid position due to other work commitments but she still very much supports UCHM and has kept her role as our Clinical Lead.

Throughout the year the management committee met monthly and reviewed the Covid restrictions in place at the centre, the majority of which have now been lifted.

UCHM has been in existence now for 30 years and we are planning a fundraising and celebration day later in the year to mark the occasion.

UNITED CHURCHES HEALING MINISTRY LIMITED

TRUSTEES' AND DIRECTORS' ANNUAL REPORT (Continued)

FOR THE YEAR ENDED 30th APRIL 2022

Management

I had a meeting with Kirklees Health regarding the possibility of working together which went really well, and we have made some very good contacts. Andrew from Kirklees came to UCHM to discuss other potential routes for funding and we have had some of their staff interested in giving us 2 days of volunteering work.

It was discussed at the management meeting how we need to be proactive in getting UCHM out and noticed and myself, Delores and Chris Haigh are putting information together on who to contact to promote ourselves. The management team agreed with this and to have a day to open UCHM up to the community to celebrate and take the opportunity to present Liz Hardy and Helga Taylor's plaque and rename the building in their honour and we will use this opportunity to invite the press and dignitaries.

Lee Crossland and I have formatted a letter to be given to all our clients regarding donations and the need for clients to support the work we do which, will also be used for future clients going forward.

Huddersfield New College

Marion Donaldson continues to manage the surgery at HNC and this will soon be finishing for the summer break but it has gone well this year and had some good feedback. At present there has just been Marion and one other CPD Counsellor working there but they have been able to manage the workload between them. We will need to arrange to meet with the representatives of the College over the next few months to recontract with them for the new term in September.

Shop

The shop has been struggling to keep volunteers since the pandemic which has impacted on the opening times and the takings. We have seen an improvement over recent weeks and we have accepted a new volunteer to work one day during the week while Anne Jennings has offered to open the shop when she can on a Saturday.

Unfortunately we had a break in at the shop in April, with the takings from that day being stolen. This has left us with the window which was used to gain entry needing to be replaced.

Public Benefit Statement

The trustees have considered the general guidance on public benefit issued by the Charity Commission in carrying out its objectives and activities and are satisfied the charity is compliant with its constitution and the provisions of the Charities Act 2011.

UNITED CHURCHES HEALING MINISTRY LIMITED

TRUSTEES' AND DIRECTORS' ANNUAL REPORT (Continued)

FOR THE YEAR ENDED 30th APRIL 2022

Reserves Policy and Risk Management

The trustees have formulated policies to ensure that the charity maintains adequate reserves to finance its operations. Risk management procedures are in place to help safeguard the on-going viability of the charity and to protect its assets.

Guarantee

The charity has no share capital and the liability of members is limited by guarantee. In the event of the company being wound up, the members can be called upon to contribute up to a maximum of £1 each.

Valerie Haigh
Chief Executive Officer

12 October 2022

INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF UNITED CHURCHES HEALING MINISTRY LIMITED

I report to the charity trustees on my examination of the accounts of the company for the year ended 30th April 2022 set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirement of the Companies Act 2006 ('the 2006 Act')

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered to be part of an independent examination: or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)]

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D M Butterworth FCA
Wheawill & Sudworth Limited
Chartered Accountants
35 Westgate
Huddersfield
HD1 1PA

12 October 2022

UNITED CHURCHES HEALING MINISTRY LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30th APRIL 2022

		Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Notes					
	Incoming resources				
	Donations and legacies				
	Grants and donations	34,781	-	34,781	29,310
	Income from investments				
	Bank interest	29	-	29	8
	Income from charitable activities				
	Charitable activities	54,521	-	54,521	66,213
2	Other Income	29,554	-	29,554	85,647
	Total income	<u>118,885</u>	<u>-</u>	<u>118,885</u>	<u>181,178</u>
	Expenditure on				
3	Charitable activities	131,625	-	131,625	131,859
	Other	900	-	900	900
	Total resources expended	<u>132,525</u>	<u>-</u>	<u>132,525</u>	<u>132,759</u>
	Net (outgoing)/incoming resources	(13,640)	-	(13,640)	48,419
	Reconciliation of funds				
	Total funds brought forward	<u>125,207</u>	<u>-</u>	<u>125,207</u>	<u>76,788</u>
	Total funds carried forward	<u><u>111,567</u></u>	<u><u>-</u></u>	<u><u>111,567</u></u>	<u><u>125,207</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 9 to 12 form part of these financial statements.

UNITED CHURCHES HEALING MINISTRY LIMITED

BALANCE SHEET

30th APRIL 2022

Notes		2022 £	2021 £
	Fixed assets		
5	Tangible assets	288,202	295,945
	Current assets		
6	Debtors	18,743	10,381
	Cash at bank and in hand	50,239	60,326
		68,982	70,707
7	Creditors: amounts falling due within one year	(45,815)	(26,301)
	Net current assets	23,167	44,406
	Total assets less current liabilities	311,369	340,351
8	Creditors: amounts falling due after one year	(199,802)	(215,144)
	Net assets	111,567	125,207
	Funds		
	Unrestricted funds	111,567	125,207
	Total Funds	111,567	125,207

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477.

Directors' responsibilities:

- The members have not required the company to obtain an audit of the year in question in accordance with Section 476; and
- The directors' acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to the small companies regime and with FRS 102 and the Charities SORP FRS 102.

UNITED CHURCHES HEALING MINISTRY LIMITED

BALANCE SHEET (continued)

30th APRIL 2022

These financial statements were approved by the board of directors and authorised for issue on 12 October 2022 and are signed on its behalf by:

Elizabeth Hardy – Director

Valerie Haigh – Director

Company Registration Number: 04614787

The notes on pages 9 to 12 form part of these financial statements.

UNITED CHURCHES HEALING MINISTRY LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30th APRIL 2022

1 Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

a) **Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 and the Statement of Recommended Practice: Accounting and Reporting by Charities SORP FRS 102 and the Companies Act 2006 with certain modifications to reflect the non-profit making activities of the company.

b) **Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

However, any income received during a financial year intended by the payer for use in funding expenditure of some future financial year is carried forward as deferred income until the year of intended use is reached.

The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and sponsorships and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Investment income is included when receivable.

The charity received government grants in respect of Job Retention Scheme and covid support grants. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

c) **Expenditure on charitable activities**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

d) **Fixed assets and depreciation**

Fixed assets are included in the financial statements at cost less depreciation. Depreciation is provided on the following bases to write down the cost of the assets over their expected useful lives:

Land and buildings	- 2% on cost
Fixtures and equipment	- 20% on cost

UNITED CHURCHES HEALING MINISTRY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 30th APRIL 2022

Accounting policies (continued)

e) **Restricted funds**

Where funds have been received for a specific purpose, they are treated as restricted funds.

f) **Grants payable**

Grants payable are charged to the financial statements in the year that they are incurred.

g) **Pensions**

The charity contributes to a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in independently administered trusts. Contributions are charged to the financial statements as they are incurred.

2. Other income	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Sports hall hire	18,948	-	18,948	4,255
Room hire	8,081	-	8,081	3,158
Rent	-	-	-	400
Miscellaneous	2,525	-	2,525	77,834
	<u>29,554</u>	<u>-</u>	<u>29,554</u>	<u>85,647</u>
3. Resources expended	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Charitable activities:				
Staff costs	64,289	-	64,289	61,617
Counselling	4,115	-	4,115	4,431
Training	13,329	-	13,329	16,646
Sports hall	525	-	525	525
Charity shop	2,350	-	2,350	1,825
Property expenses	14,387	-	14,387	13,864
Administration expenses	11,183	-	11,183	10,800
Loan interest	13,165	-	13,165	13,923
Depreciation	8,282	-	8,282	8,228
	<u>131,625</u>	<u>-</u>	<u>131,625</u>	<u>131,859</u>

UNITED CHURCHES HEALING MINISTRY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 30th APRIL 2022

4. Staff costs

	2022	2021
	£	£
Wages and salaries	63,432	60,797
National insurance	-	-
Pension costs	857	820
	<u>64,289</u>	<u>61,617</u>

The average number of persons employed by the charity during the year amounted to 7 (2021: 6).

	Freehold Land and Buildings	Fixtures and Equipment	Total
	£	£	£
5. Tangible fixed assets			
Balance b/f	411,404	34,593	445,997
Additions	-	539	539
Disposals	-	-	-
	<u>411,404</u>	<u>35,132</u>	<u>446,536</u>
Depreciation			
Balance b/f	115,459	34,593	150,052
Charge for the year	8,228	54	8,282
On disposals	-	-	-
	<u>123,687</u>	<u>34,647</u>	<u>158,334</u>
Net book values			
As at 30 th April 2022	<u>287,717</u>	<u>485</u>	<u>288,202</u>
As at 30 th April 2021	<u>295,945</u>	<u>-</u>	<u>295,945</u>

During 2013 the property was professionally valued at £395,000. On this basis the directors do not consider that any impairment provision is required.

UNITED CHURCHES HEALING MINISTRY LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 30th APRIL 2022

6. Debtors	2022	2021
	£	£
Trade debtors	14,760	6,670
Other debtors	566	614
Prepayments	3,417	3,097
	<u>18,743</u>	<u>10,381</u>
	<u><u>18,743</u></u>	<u><u>10,381</u></u>
 7. Creditors: Amounts falling due within one year	 2022	 2021
	£	£
Trade creditors	3,133	3,005
Bank loans	15,341	14,479
Accruals	1,323	2,108
Deferred income	24,298	6,712
	<u>44,095</u>	<u>26,301</u>
	<u><u>44,095</u></u>	<u><u>26,301</u></u>
 8. Creditors: Amounts falling due after one year	 2022	 2021
	£	£
Bank loans	<u>199,802</u>	<u>215,143</u>
	<u><u>199,802</u></u>	<u><u>215,143</u></u>

The bank loans are secured against the freehold property and are repayable over 25 years.

9. Guarantee

The liability of members is limited to £1 in the event of the winding up of the company.

10. Control

There is no one controlling party of the company.