

**SANDWELL COMMUNITY INFORMATION AND
PARTICIPATION SERVICE LIMITED**

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2022

Charity Number 1097702

**SANDWELL COMMUNITY INFORMATION AND
PARTICIPATION SERVICE LIMITED**

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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**SANDWELL COMMUNITY INFORMATION AND
PARTICIPATION SERVICE LIMITED****COMPANY LIMITED BY GUARANTEE****MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

Registered charity name	Sandwell Community Information and Participation Service Limited
Charity number	1097702
Company registration number	03071683
Registered office	2nd Floor The National Metalforming Centre 47 Birmingham Road, West Bromwich West Midlands B70 6PY
Directors and trustees	Mrs A M Docker Mr A D Averis Mr T Davys Mrs E E Dunn Mr R Flatley Ms G Francis Mr J Gallagher Ms K C Y Gordon Mrs J Grantham Mrs E Plummer Mr T Purcell Mr L Smith Ms S Smith Mr M J Spencer
Secretary	Ms J Macmillan
Independent examiner	Mr J S Pye FCCA 23 Carline Crescent Shrewsbury Shropshire SY3 7EU

SANDWELL COMMUNITY INFORMATION AND PARTICIPATION SERVICE LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

The Directors and Trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE DIRECTORS AND TRUSTEES

The Directors and Trustees who served the company during the period were as follows:

Mrs A M Docker
Mr A D Averis
Mr T Davys
Mrs E E Dunn
Mrs T Eaves
Mr R Flatley
Ms G Francis
Mr J Gallagher
Ms K Y C Gordon
Mrs J Grantham
Mr J Lawley
Mrs E Plummer
Mr T Purcell
Mr L Smith
Ms S Smith
Mr M J Spencer
Mr L Turner
Mr A D Williams

Mr A D Williams retired on 28 July 2021.
Mr L Turner retired on 13 September 2021.
Mrs T Eaves retired on 25 September 2021.
Mr J Lawley retired on 14 March 2022.
Mrs E E Dunn was appointed on 25 September 2021.
Mr R Flatley was appointed on 25 September 2021.
Mr J Gallagher was appointed 25 September 2021.
Ms K C Y Gordon was appointed 25 September 2021.
Mrs E Plummer was appointed on 25 September 2021.

**SANDWELL COMMUNITY INFORMATION AND
PARTICIPATION SERVICE LIMITED**

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

(a) Governing document

Sandwell Community Information and Participation Service Limited (formerly known as Sandwell Tenants and Residents Federation Limited) achieved charitable status on 28 May 2003 (registered number 1097702) and is a company limited by guarantee (registered number 03071683).

(b) Organisational structure

Sandwell Community Information and Participation Service Limited (SCIPS) has a management committee of up to 15 members who meet regularly and are responsible for the strategic direction and policy of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with a manager, Jan Macmillan who is responsible for ensuring that the charity delivers the services specified. The manager has responsibility for ensuring the day to day operational management of the charity, individual supervision of the staff team and ensuring that the staff team continue to develop their skills and working practices in line with good practice.

(c) Appointment of trustees

The directors of the company are also charity trustees for the purposes of charity law. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Under the requirements of the Memorandum and Articles of Association trustees are elected to the management committee to serve for a period of up to three years after which trustees must be re-elected at the next annual general meeting.

(d) Trustee induction and training

New trustees undergo an orientation day to brief them on legal obligations under charity law, the content of the charity's Memorandum and Articles of Association, the committee and decision making process and the recent financial performance of the charity. During the induction they meet key employees and other trustees and are supplied with a comprehensive board manual containing copies of all current policies and procedures. Trustees are encouraged to attend appropriate external training events where these will facilitate the understanding of their role.

(e) Risk management

The trustees have examined the major strategic, business and operational issues which the organisation faces. They confirm that systems are in place to enable regular reports to be produced so that necessary steps can be taken to reduce risks.

SANDWELL COMMUNITY INFORMATION AND PARTICIPATION SERVICE LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

The objects and principal activities of the charity are to promote the benefits of the residents of the Metropolitan Borough of Sandwell (SMBC) in the West Midlands by associating the residents, local authorities and voluntary organisations with the common aim of:

- (a) advancing education, protecting health and relieving poverty or sickness and
- (b) providing or assisting in the provision of facilities in the interests of social welfare for recreation and leisure time occupation.

In order, therefore, to fulfil its objects and principal activities the charity provides support, information, training and advocacy to tenant and community groups in the Metropolitan Borough of Sandwell, thus aiming to provide communities with the confidence and skill to enable them to influence decisions which affect their homes and environment.

ACHIEVEMENTS AND PERFORMANCE

- a) Continued delivery of core services

SCIPS has continued to deliver services and support to tenants' and residents' groups across Sandwell. We were able to re-engage our Board in monthly face-to-face meetings providing the option for members to attend digitally if preferred. We hosted in-person training and provided networking opportunities for residents and groups to reconnect post Covid-19. We continued to circulate relevant up-to-date information through 12 newsletters and provided funding and news articles via our website. A total of 239 news articles were uploaded receiving over 8,000 hits and 712 funding opportunities were circulated which received 17,525 hits.

In September 2021 we hosted our AGM with the new Director of Housing (SMBC) and a representative of the Big Local as keynote speakers.

- b) Delivery of Digi-Comm project

The second year of the Big Lottery funded Digi-Comm project has delivered digital support to communities across Sandwell. It is delivered in Partnership with St Albans Community Association, both organisations developing and providing key training and support to residents including:

- Digital support packages delivered in residents' homes to support their use of digital in their daily activities
- Build digital activities into a day care setting
- Click and Chat training course is an 8-week course designed to provide support for first time users. In addition, we have developed a Training the Trainer course to enable others to deliver the course
- Providing digitally enabled tablets that are loaned out to participants
- Survey of community centres in Sandwell to identify the support needed to develop a digital support offer. We have secured funding to deliver a pilot to assist community centres to develop their digital offer.

SANDWELL COMMUNITY INFORMATION AND PARTICIPATION SERVICE LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

c) Hateley Cross Big Local

In July 2021 the Hateley Cross Big Local Partnership gained approval for its final 4-year community plan. They engaged SCIPS to provide both the Local Trusted Organisation role and Community Development Support. The Partnership have delivered a number of key projects including

- Supporting and funding 4Community Trust to establish a community Hub
- Installing new play provision on two green spaces in the area
- Taking part in a national research programme to develop the small grant programme
- Commissioned a youth organisation to deliver a comprehensive programme of activities to engage young people in the area and establish how the programme can meet their needs.
- Commissioned a specialist contractor to research the needs of the local area around training and employment to identify how the programme can address these needs.

d) SMBC Tenant Engagement Strategy

Sandwell Council approved its new Tenant Engagement Strategy in May 2021. SCIPS have continued to support the development of the strategy including:

- Developing and delivering 4 training sessions on the new White Paper for Social Housing. There were delivered digitally and were attended by 120 SMBC staff
- Assisting the council develop its Fire Safety Strategy
- Recruiting, training and supporting the new Resident Scrutiny Panel in establishing a strong group of 10 residents who will formally scrutinise the Councils Housing service
- Contributing to the development of the Tenant Satisfaction Measures required under the new social housing legislation
- Providing support around several key consultation processes including the de-designation of tower blocks, direct debits, and personal emergency evacuation plans (PEEPS).

FINANCIAL REVIEW

SCIPS is reliant upon the income derived from grants it receives from organisations such as Sandwell Metropolitan Borough Council (SMBC) and other grant making organisations. The Service Level Agreement (SLA) with Sandwell MBC runs until 31 March 2023. We are currently negotiating a new 3 year SLA with SMBC. We are currently developing a funding application to deliver the succession to our Digi-Comm project.

The Statement of Financial Activities shows a gross income of **£356,934** (2021 - £335,076) and expenditure of **£422,353** (2021 - £303,304). The reserves are primarily to cover the development and future running expenses of all aspects of the organisation. The excess unrestricted reserve will be used to pilot activities and initiatives which will enable SCIPS to secure funding for new areas of work in the future.

**SANDWELL COMMUNITY INFORMATION AND
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COMPANY LIMITED BY GUARANTEE

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the charity should be approximately 6 months basic running costs and potential redundancy costs which equates to approximately £100,000 in general funds.

PLANS FOR FUTURE PERIODS

a) Securing SMBC Core Grant

The core grant from Sandwell Council is due to end in March 2023. We are currently in negotiation with key officers to secure a further 3-year commitment to continue to deliver support to tenants and residents across Sandwell.

b) Developing the SMBC Tenant Engagement Strategy

We will continue to work with Sandwell Council to develop the Tenants' Engagement Strategy. The Strategy will ensure that the Council is compliant with Social Housing Charter which will become law in the near future. The legislation requires social housing providers to consult their tenants on a wide range of issues ensuring their views are taken on board in developing and improving services.

c) Delivering Digi-Comm and development of a Succession Strategy

The Digi-Comm project is funded until May 2023. In addition to delivering the outcomes outlined in year 3 of the bid the Partnership have agreed to continue to work together beyond the current funding commitment. We have already developed a succession strategy and will be seeking to identify a suitable funding source to continue to develop digital support services for the community.

d) Delivery of Hateley Cross Big Local Programme

We will continue to support the Hateley Cross Big Local Partnership to deliver its community plan. We will work with them to consider the results of the Young Voices and the Employment and Training programme with a view to developing projects to support key issues identified. We will support the group to develop and deliver significant projects to enhance several green spaces across the area to encourage better community use.

**SANDWELL COMMUNITY INFORMATION AND
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TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2022

INDEPENDENT EXAMINER

Mr J S Pye FCCA has been re-appointed as independent examiner for the ensuing year.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

Registered office:

2nd Floor
The National Metalforming Centre
47 Birmingham Road,
West Bromwich
West Midlands
B70 6PY

Signed by order of the
Directors and Trustees



Ms J Macmillan
Company Secretary

13 July 2022

**SANDWELL COMMUNITY INFORMATION AND
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COMPANY LIMITED BY GUARANTEE

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SANDWELL COMMUNITY INFORMATION AND
PARTICIPATION SERVICE LIMITED**

YEAR ENDED 31 MARCH 2022

I report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 10 to 19.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Sandwell Community Information and Participation Service Limited for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**SANDWELL COMMUNITY INFORMATION AND
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**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
SANDWELL COMMUNITY INFORMATION AND
PARTICIPATION SERVICE LIMITED (continued)**

YEAR ENDED 31 MARCH 2022

INDEPENDENT EXAMINER'S STATEMENT

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination and I confirm that no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr J S Pye FCCA
Independent examiner

23 Carline Crescent
Shrewsbury
Shropshire
SY3 7EU

13 July 2022

**SANDWELL COMMUNITY INFORMATION AND
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COMPANY LIMITED BY GUARANTEE

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Investment income	2	22	—	22	45
Incoming resources from charitable activities - grants receivable	3	150,000	206,896	356,896	334,978
Other incoming resources	4	16	—	16	53
TOTAL INCOMING RESOURCES		<u>150,038</u>	<u>206,896</u>	<u>356,934</u>	<u>335,076</u>
RESOURCES EXPENDED					
Charitable activities	5	(104,919)	(274,006)	(378,925)	(265,132)
Governance costs	6	(43,428)	—	(43,428)	(38,172)
TOTAL RESOURCES EXPENDED		<u>(148,347)</u>	<u>(274,006)</u>	<u>(422,353)</u>	<u>(303,304)</u>
NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR/NET INCOME/(EXPENDITURE) FOR THE YEAR					
	7	1,691	(67,110)	(65,419)	31,772
RECONCILIATION OF FUNDS					
Total funds brought forward		116,184	91,403	207,587	175,815
TOTAL FUNDS CARRIED FORWARD		<u>117,875</u>	<u>24,293</u>	<u>142,168</u>	<u>207,587</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 19 form part of these financial statements.

**SANDWELL COMMUNITY INFORMATION AND
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COMPANY LIMITED BY GUARANTEE

BALANCE SHEET

31 MARCH 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible assets	9	4,929	8,040
CURRENT ASSETS			
Debtors	10	22,569	7,825
Cash at bank and in hand		149,513	198,549
		<u>172,082</u>	<u>206,374</u>
CREDITORS: amounts falling due within one year	11	<u>(34,843)</u>	<u>(6,827)</u>
NET CURRENT ASSETS		137,239	199,547
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>142,168</u>	<u>207,587</u>
NET ASSETS		<u>142,168</u>	<u>207,587</u>
FUNDS			
Restricted income funds	12	24,293	91,403
Unrestricted income funds	13	117,875	116,184
TOTAL FUNDS		<u>142,168</u>	<u>207,587</u>

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors and trustees' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- the Directors and Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The balance sheet continues on the following page.

The notes on pages 13 to 19 form part of these financial statements.

**SANDWELL COMMUNITY INFORMATION AND
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COMPANY LIMITED BY GUARANTEE

BALANCE SHEET *(continued)*

31 MARCH 2022

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the FRS 102 Section 1A – Small Entities.

These financial statements were approved by the Directors and Trustees and authorised for issue on the 13 July 2022 and are signed on their behalf by:



Mrs A M Docker
Director

Company Registration Number: 03071683

The notes on pages 13 to 19 form part of these financial statements.

**SANDWELL COMMUNITY INFORMATION AND
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COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared in accordance with the Charities SORP 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102 Section 1A – Small Entities', the Companies Act 2006 and the Charities Act 2011.

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Company status

The charity is a company limited by guarantee. The members of the company are the trustees named on the members of the board page. In the event of the charity being wound up the liability in respect of the guarantee is limited to £1 per member of the charity.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise of unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each fund is set out in the notes to the financial statements.

Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised when the charity becomes:-

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES *(continued)*

Unconditionally entitled to the grant. Grants, where related performance and specific deliverables, are accounted for as the charity earns the right to consideration by performance,

Donated services and facilities are included at the value to the charity where this can be quantified,

Investment income is included where receivable.

Resources expended

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Costs of generating funds comprise the costs associated with attracting voluntary income and the cost of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accountancy fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the statement of financial activities on the basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and equipment - 15/33% on a straight-line basis

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES *(continued)*

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.

2. INVESTMENT INCOME

	Unrestricted funds £	Total funds 2022 £	Total funds 2021 £
Investment income	<u>22</u>	<u>22</u>	<u>45</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES - GRANTS RECEIVABLE

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
SMBC Core Grant	150,000	—	150,000	150,000
Big Local Trust - Hateley Cross Grant	-	104,267	104,267	51,257
Reaching Communities – Digi-comm	-	102,629	102,629	116,596
Covid-19 Emergency Fund	-	—	—	17,125
	<u>150,000</u>	<u>206,896</u>	<u>356,896</u>	<u>334,978</u>

4. OTHER INCOMING RESOURCES

	Unrestricted funds £	Total funds 2022 £	Total funds 2021 £
Miscellaneous income	<u>16</u>	<u>16</u>	<u>53</u>

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Wages and salaries	65,915	66,308	132,223	116,129
Project support costs	-	185,569	185,569	96,126
Directors and members expenses	2,231	-	2,231	3,937
Telephone	1,606	-	1,606	2,249
Office expenses	9,361	5,046	14,407	11,704
AGM and annual report	975	-	975	-
Rent and rates	3,756	14,639	18,395	17,215
Insurances	1,124	-	1,124	1,024
Building maintenance	-	-	-	-
Light and heat	-	-	-	-
General expenses	5,670	-	5,670	3,646
Relocation costs	-	-	-	-
Legal fees	2,834	-	2,834	-
Consultancy fees	11,447	2,444	13,891	13,102
Cleaning expenses	-	-	-	-
	<u>104,919</u>	<u>274,006</u>	<u>378,925</u>	<u>265,132</u>

6. GOVERNANCE COSTS

	Unrestricted funds	Total funds 2022	Total funds 2021
	£	£	£
Wages and salaries	19,925	19,925	16,278
Directors and members expenses	596	596	984
Telephone	401	401	562
Office expenses	1,601	1,601	1,300
AGM and annual report	975	975	-
Accountancy	2,500	2,500	2,500
Consultancy fees	9,261	9,261	8,735
Rent and rates	4,599	4,599	4,304
Insurances	281	281	256
Building maintenance	-	-	-
Depreciation	3,111	3,111	3,111
Light and heat	-	-	-
Cleaning expenses	-	-	-
Legal fees	-	-	-
Bank charges	178	178	142
	<u>43,428</u>	<u>43,428</u>	<u>38,172</u>

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

7. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2022	2021
	£	£
Depreciation	<u>3,111</u>	<u>3,111</u>

8. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2022	2021
	£	£
Wages and salaries	134,895	118,494
Social security costs	14,092	11,214
Other pension costs	<u>3,161</u>	<u>2,699</u>
	<u>152,148</u>	<u>132,407</u>

Particulars of employees:

The average number of employees during the year, was as follows:

	2022	2021
	No.	No.
Administrative staff	<u>4</u>	<u>4</u>

No employee received remuneration of more than £60,000 during the year (2021 - Nil).

**SANDWELL COMMUNITY INFORMATION AND
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

9. TANGIBLE FIXED ASSETS

	Fixtures and equipment £	Total £
COST		
At 1 April 2021	24,921	24,921
Additions	-	-
Disposals	-	-
At 31 March 2022	<u>24,921</u>	<u>24,921</u>
DEPRECIATION		
At 1 April 2021	16,881	16,881
Charge for the year	3,111	3,111
On disposals	-	-
At 31 March 2022	<u>19,992</u>	<u>19,992</u>
NET BOOK VALUE		
At 31 March 2022	<u>4,929</u>	<u>4,929</u>
At 31 March 2021	<u>8,040</u>	<u>8,040</u>

10. DEBTORS

	2022 £	2021 £
Other debtors	1,627	1,627
Prepayments	20,942	6,198
	<u>22,569</u>	<u>7,825</u>

11. CREDITORS: amounts falling due within one year

	2022 £	2021 £
PAYE and social security	7,531	2,681
Other creditors	24,432	1,302
Accruals	2,880	2,844
	<u>34,843</u>	<u>6,827</u>

**SANDWELL COMMUNITY INFORMATION AND
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

12. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021 £	Incoming resources £	Outgoing resources £	Balance at 31 Mar 2022 £
Big Local Trust - Hateley Cross Grant Plan 2	66,745	104,267	(165,852)	5,160
Reaching Communities – Digi-comm project	24,658	102,629	(108,154)	19,133
Covid-19 Emergency Fund	-	-	-	-
	<u>91,403</u>	<u>206,896</u>	<u>(274,006)</u>	<u>24,293</u>

13. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2021 £	Incoming resources £	Outgoing resources £	Balance at 31 Mar 2022 £
General Funds	<u>116,184</u>	<u>150,038</u>	<u>(148,347)</u>	<u>117,875</u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets £	Total £
Restricted Income Funds:		
Big Local Trust - Hateley Cross Grant	5,160	
Reaching Communities – Digi-comm project	19,133	
	<u> </u>	24,293
Unrestricted Income Funds	<u>117,875</u>	<u>117,875</u>
Total Funds		<u>142,168</u>