



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	24	09	2023		23	09	2024

Section A Reference and administration details

Charity name	St Mary's Playgroup (Churchdown)
Other names charity is known by	
Registered charity number (if any)	1097701
Charity's principal address	Cheltenham Road East
	Churchdown
	Gloucester
Postcode	GL3 1HU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ISOBELLE DOUGALL	CHAIRPERSON	UNTIL 31/12/2023	
2	SHERIDAN HENDZEL	CHAIRPERSON	FROM 01/01/2024	
3	RUTH PASZKIEWICZ	SECRETARY		
4	JOANNA PASZKIEWICZ	TREASURER		
5	SHERIDAN HENDZEL	VICE CHAIR	UNTIL 31/12/2023	
6	BELINDA COUGHLAN	PLAYGROUP STAFF COMMITTEE MEMBER		
7	JENNIE WALSH	PLAYGROUP STAFF COMMITTEE MEMBER		
8				
9				
10				

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Safeguarding leader		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	THE CONSTITUTION OF PATA (PARENT & TODDLER ASSOCIATION), AMENDED 2006. UPDATED 2019.
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	PARENTS PUT THEMSELVES FORWARD AT THE AGM HELD IN THE AUTUMN TERM EACH YEAR. THEY ARE THEN APPOINTED AT THE AGM FOLLOWING PARENTS VOTING BY NOMINATING AND SECONDING

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

CHAIRPERSON, SECRETARY AND TREASURER APPOINTED WITH GENERAL COMMITTEE MEMBERS

MEETINGS HELD EVERY 8 WEEKS

INSURANCE POLICIES UPDATED ANNUALLY.

PATA TRAINING FOR TRUSTEES

RISK ASSESSMENTS DONE TERMLY

POLICIES AND PROCEDURES REVIEWED ANNUALLY AND AGREED BY COMMITTEE.

EARLY YEARS FOUNDATION STAGE (2012) CURRICULUM FOLLOWED.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE EARLY YEARS EDUCATION AND CARE FOR CHILDREN AGED 2 ½ - 5 YEARS IN THE LOCAL COMMUNITY

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PLAYGROUP RUN BY COMMITTEE OF ELECTED PARENTS

EMPLOY A BOOK-KEEPER

CLOSE RELATIONS WITH OFSTED, PATA, GLOUCESTERSHIRE COUNTY COUNCIL, EARLY YEARS TEAM AND ST MARYS CATHOLIC PRIMARY SCHOOL.

ALL TRUSTEES ARE VOLUNTEERS AND COLLECTIVELY RUN THE PLAYGROUP.

FUNDRAISE TO REPLACE AND REPLENISH TOYS AND EQUIPMENT.

CONTINUE TO MAINTAIN "RESERVE" MONEY TO COVER FOR ANY RISK OF FUTURE PROBLEMS.

**Additional details of objectives and activities (Optional information)
Summary of the main achievements of the charity during the year**

DURING THE AUTUMN TERM THE PLAYGROUP RAISED FUNDS BY ARRANGING A SPONSORED WELLY WALK IN NOVEMBER 2023 THE CHILDREN COMPLETED THEIR WELLY WALK AND RAISED £302.

ST MARY'S SCHOOL AND THEIR AFFILIATED CHARITY HOSTED A CHRISTMAS FAYRE WHERE ST. MARY'S PLAYRGROUP RAISED A TOTAL OF £254.20 INC FACE PAINTING, RAFFLE, TOMBOLA.

EASTER FUNDRAISING RAISED £125.00, BUNNY HOP £111.00

THE COMMITTEE MET TO DISCUSS A WAGE INCREASE FOR STAFF IN LINE WITH NATIONAL MINIMUM WAGE REQUIREMENTS AND THIS WAS APPROVED.

ON 18TH MARCH 2024 OFSTED RE-INSPECTED THE PLAYGROUP. AND WERE AWARDED A "GOOD" RATING. PLAYGROUP HAD PERFORMED WELL AND PUT INTO ACTION COMMENTS MADE FROM PREVIOUS INSPECTION.

MONEY RAISED AT THE SUMMER FAYRE IN JULY WAS £92.36 FOR THE CRAFT BOOKS, RAFFLE AND DIDDY CARS.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

THE MONEY RAISED THROUGHOUT THE YEAR ALLOWED PLAYGROUP TO REPLENISH IMPORTANT LEARNING MATERIALS FOR THE CHILDREN.

IN ADDITION, THE COMMITTEE MEMBERS PROVIDED DONATIONS TO ENHANCE THE LEARNING EXPERIENCES FOR THE CHILDREN.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

WE NORMALLY RUN PLAYGROUP SESSIONS FOR 2-3 YEAR OLDS AND PRE-SCHOOL SESSIONS FOR 3-4 YEAR OLDS. THESE PRE-SCHOOL SESSIONS WERE FUNDED BY THE "FREE FOR THREE AND FOUR" FUNDING FROM GLOUCESTERSHIRE COUNTY COUNCIL.

TRAINING FOR ALL STAFF CONTINUES TO BE A HIGH PRIORITY WHICH IS SUPPORTED BY THE COMMITTEE. THE COMMITTEE ASSISTED WITH THE ARRANGEMENT OF TRAINING FOR STAFF IN THE SPRING/SUMMER OF 2024.

CONTINUOUS STAFF TRAINING WILL BE PLANNED FOR THE YEAR 2023/24. TO INCLUDE UPDATED DSL TRAINING.

FUNDRAISING TALLING £1308.56 FOR THE YEAR 2023/24

WE SUPPORTED A YEAR 11 SCHOOL CHILD FROM DENMARK RD HIGH SCHOOL FOR A WEEKS WORK EXPERIENCE.

Section D

Achievements and performance

Section E

Financial review

Brief statement of the charity's policy on reserves

WE DO NOT HAVE A RESERVES FUND POLICY HOWEVER, OUR AIM IS TO HAVE APPROX £15,000 (BASED ON 3 MONTHS RUNNING COSTS) IN PLACE TO PROTECT OUR TRUSTEES AND IN CASE OF UNEXPECTED CLOSURE, COVER REDUNDANCY COSTS. WE ALLOCATE SOME MONEY FOR TRAINING AND UPDATING OF THE PREMISES AND EQUIPMENT.

Details of any funds materially in deficit

WE ONLY USE A CURRENT ACCOUNT FOR MONEY TO BE HELD. WE HAVE NO SPECIFIC INVESTMENT POWERS AS WE ARE A NON-PROFIT MAKING ORGANISATION. WORKING CAPITAL AND MONIES RAISED BY FUNDRAISING ARE KEPT IN OUR CURRENT ACCOUNT.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

WE RECEIVE EARLY YEARS PUPIL PREMIUM PAYMENTS AS WELL AS TERMLY DEPRIVATION PAYMENTS THROUGH THE COUNCIL.

FUNDRAISING TOTAL FOR 2023/24 £1308.56

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S.Hendzel</i>	
Full name(s)	SHERIDAN HENDZEL	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	01/10/2024	

Charity name:

St. Mary's Playgroup

Charity number:

1097701

Receipts and payments accounts for the period

Period start date.....

01/09/2023

Period end date.....31/08/2024.....

RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)		70,712.34		54,901.08
Nursery Education Funding (New for 2)				-
Children's fees		6,878.04		3,926.80
Milk refund		-		-
Grants (specify)		-		-
Grant		-		-
Grant		-		-
Fundraising		1,199.84		1,308.56
Donations		17.80		34.90
Interest		-		-
Other receipts		2,501.57		1,968.44
Sub total		81,309.59		62,139.78
Income from the sale of equipment		-		-
TOTAL RECEIPTS	(A)	£81,309.59		£62,139.78
PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)		58,131.58		53,851.94
Training costs		1,972.00		813.20
Premises (rent, heat etc)		6,065.00		6,050.00
Subscriptions		277.98		280.88
Insurance		597.63		609.56
Administration		1,311.41		1,314.75
Refreshments		733.16		690.48
Consumables (paint, paper etc)		1,591.05		1,629.80
Fundraising costs		291.02		82.13
Other		3,081.36		2,444.21
Sub total		74,052.19		67,766.95
Purchases of of equipment and other assets		-		-
TOTAL PAYMENTS	(B)	£74,052.19		£67,766.95
NET OF RECEIPTS AND PAYMENTS	(A-B=C)	£7,257.40		-£5,627.17
Cash funds* incl. deposit a/c last year end	(D)	13,577.23		20,834.63
Cash funds* incl. deposit a/c this year end	(C+D)	£20,834.63		£15,207.46

STATEMENT OF ASSETS AND LIABILITIES

*Note: cash funds include reserve/contingency/deposit accounts.

		Current value	
		£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)		15,207.46
Debtors (money owed to the charity on the period end date)	(F)		137.48
Value of buildings and equipment (current or depreciated value)	(G)		-
Liabilities (loans and any other money owed on the period end date)	(H)		-
Net assets	(E-F+G-H)		£15,069.98

Signed on behalf of the trustees (committee):

Signed SHERIDAN HENDZEL Name SHERIDAN HENDZEL Role CHAIRDate 1 OCTOBER 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ST MARY'S PLAYGROUP

On accounts for the year ended

31/8/2024

Charity no
(if any)

1097701

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

H J O'Leary

Date:

27/9/2024

Name:

HARRY JOSEPH O'LEARY

Relevant professional
qualification(s) or body

PART-QUALIFIED C.I.M.A

(if any):

Address:

12 MINSTER GARDENS

ABBEYMEAD

GLOUCESTER GL4 5GJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

10/11/21

11/5/21 any
11/11/21 any
27/9/2024