



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	24	09	2022		23	09	2023

Section A

Reference and administration details

Charity name

St Mary's Playgroup

Other names charity is known by

Registered charity number (if any)

1097701

Charity's principal address

Cheltenham Road East

Churchdown

Gloucester

Postcode

GL3 1HU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ISOBELLE DOUGALL	CHAIRPERSON	FROM: 31/03/2023	
2	RUTH PASZKIEWICZ	SECRETARY	FROM: 31/03/2023	
3	JOANNA PASZKIEWICZ	TREASURER	FROM: 31/03/2023	
4	SHERIDAN HENDZEL	VICE CHAIR	FROM: 31/03/2023	
5	BELINDA COUGHLAN	PLAYGROUP COMMITTEE MEMBER		
6	JOANNA DETTMER	CHAIRPERSON	27/04/2022-31/03/2023	
7	SHANNON PHILLIPS	SECRETARY	27/04/2022-31/03/2023	
8	BEN NEWMAN		FROM: 02/05/2023	
9	CHARLOTTE CLUBLEY		FROM: 27/04/2022	
Si				
11				
20				

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Safeguarding leader	Ben Newman	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

THE CONSTITUTION OF PATA (PARENT & TODDLER ASSOCIATION),
AMENDED 2006

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

PARENTS PUT THEMSELVES FORWARD AT THE AGM HELD IN THE
AUTUMN TERM EACH YEAR. THEY ARE THEN APPOINTED AT THE
AGM FOLLOWING PARENTS VOTING BY NOMINATING AND
SECONDING

Additional governance issues (Optional information)

You **may choose** to include
additional information, where
relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

CHAIRPERSON, SECRETARY AND TREASURER APPOINTED WITH
GENERAL COMMITTEE MEMBERS

MEETINGS HELD EVERY 8 WEEKS

INSURANCE POLICIES UPDATED ANNUALLY.

RISK ASSESSMENTS DONE TERMPLY

POLICIES AND PROCEDURES REVIEWED ANNUALLY AND AGREED
BY COMMITTEE.

EARLY YEARS FOUNDATION STAGE (2012) CURRICULUM
FOLLOWED.

Section C Objectives and activities

**Summary of the objects of the
charity set out in its
governing document**

TO PROVIDE EARLY YEARS EDUCATION AND CARE FOR
CHILDREN AGED 2 ½ - 5 YEARS IN THE LOCAL COMMUNITY

PLAYGROUP RUN BY COMMITTEE OF ELECTED PARENTS

EMPLOY A BOOK-KEEPER

CLOSE RELATIONS WITH OFSTED, PATA, GLOUCESTERSHIRE COUNTY COUNCIL, EARLY YEARS TEAM AND ST MARYS CATHOLIC PRIMARY SCHOOL.

ALL TRUSTEES ARE VOLUNTEERS AND COLLECTIVELY RUN THE PLAYGROUP.

FUNDRAISE TO REPLACE AND REPLENISH TOYS AND EQUIPMENT.

CONTINUE TO MAINTAIN RESERVE FUND TO COVER FOR ANY RISK OF FUTURE PROBLEMS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)
Summary of the main achievements of the charity during the year

DURING THE AUTUMN TERM THE PLAYGROUP RAISED FUNDS BY ARRANGING A SPONSORED WELLY WALK ON 2 NOVEMBER 2022. THE CHILDREN COMPLETED THEIR WELLY WALK AND RAISED £355.00

ST MARY'S SCHOOL AND THEIR AFFILIATED CHARITY HOSTED A CHRISTMAS FAYRE WHERE ST. MARY'S PLAYRGROUP RAISED A TOTAL OF £75.50. THE CHRISTMAS RAFFLE RAISED £108.00

EASTER FUNDRAISING RAISED £91.00

ON 18TH APRIL 2023 THE COMMITTEE MET TO DISCUSS A WAGE INCREASE FOR STAFF IN LINE WITH NATIONAL MINIMUM WAGE REQUIREMENTS AND THIS WAS APPROVED.

ON 19TH APRIL 2023 OFSTED INSPECTED THE PLAYGROUP. AND MEETINGS WERE HELD BETWEEN THE COMMITTEE AND STAFF THEREAFTER CELEBRATED THE AREAS WHERE THE PLAYGROUP HAD PERFORMED WELL AND PUT INTO ACTION SOME IMPROVEMENTS BASED ON THE FEEDBACK FROM OFSTED.

THE OFSTED REPORT WAS PUBLISHED ON 23 MAY 2023. GIVEN THE RATING AWARDED BY OFSTED, A RE-INSPECTION WILL TAKE PLACE BY 18TH APRIL 2024.

MONEY RAISED AT THE SUMMER FAYRE IN JULY 2023, WAS £47.50 FOR THE PLANT SALE AND £69.00 FROM CARS AND NAME THE

DOG.

THE MONEY RAISED THROUGHOUT THE YEAR ALLOWED PLAYGROUP TO REPLENISH IMPORTANT LEARNING MATERIALS FOR THE CHILDREN.

IN ADDITION, THE COMMITTEE MEMBERS PROVIDED DONATIONS THIS AUTUMN TERM OF WOODEN TOYS & PUZZLES INTENDED TO IMPROVE FINE-MOTOR AND PROBLEM-SOLVING SKILLS, DRESS-UP COSTUMES AND VARIOUS AUTUMNAL/HALLOWEEN THEMED CRAFT KITS FOR THE PLAYGROUP TO DO TOGETHER.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

WE NORMALLY RUN PLAYGROUP SESSIONS FOR 2-3 YEAR OLDS AND PRE-SCHOOL SESSIONS FOR 3-4 YEAR OLDS. THESE PRE-SCHOOL SESSIONS WERE FUNDED BY THE "FREE FOR THREE AND FOUR" FUNDING FROM GLOUCESTERSHIRE COUNTY COUNCIL.

TRAINING FOR ALL STAFF CONTINUES TO BE A HIGH PRIORITY WHICH IS SUPPORTED BY THE COMMITTEE. THE COMMITTEE ASSISTED WITH THE ARRANGEMENT OF TRAINING FOR STAFF IN THE SPRING/SUMMER OF 2023. STAFF TRAINING WILL BE PLANNED FOR THE YEAR 2023/2024.

FUNDRAISING TOTALLING £746.00 FOR THE YEAR 2022/2023

Section D

Achievements and performance

Section E

Financial review

Brief statement of the charity's policy on reserves

WE DO NOT HAVE A RESERVES POLICY HOWEVER OUR AIM IS TO HAVE APPROX £15,000 (BASED ON 3 MONTHS RUNNING COSTS) IN PLACE TO PROTECT OUR TRUSTEES AND IN CASE OF UNEXPECTED CLOSURE, COVER REDUNDANCY COSTS. WE ALLOCATE SOME MONEY FOR TRAINING AND UPDATING OF THE PREMISES AND EQUIPMENT.

Details of any funds materially in deficit

WE ONLY USE A CURRENT ACCOUNT FOR MONEY TO BE HELD. WE HAVE NO SPECIFIC INVESTMENT POWERS AS WE ARE A NON-PROFIT MAKING ORGANISATION. WORKING CAPITAL AND MONIES RAISED BY FUNDRAISING ARE KEPT IN OUR CURRENT ACCOUNT.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

WE RECEIVE EARLY YEARS PUPIL PREMIUM PAYMENTS AS WELL AS TERMLY DEPRIVATION PAYMENTS THROUGH THE COUNCIL.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

SHERIDAN HENDZEL

Position (eg Secretary, Chair, etc)

CHAIR

Date

16 APRIL 2024

Charity name:

St Mary's Playgroup

Charity number:

1097701

Receipts and payments accounts for the period

Period start date

01/09/2022

Period end date.....

31/08/2023

RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	33,291.89		70,712.34	
Nursery Education Funding (New for 2)	-		-	
Children's fees	7,744.35		6,878.04	
Milk refund	-		-	
Grants (specify)	-		-	
Grant	-		-	
Grant	-		-	
Fundraising	259.88		1,199.84	
Donations	32.00		17.80	
Interest	-		-	
Other receipts	2,099.54		2,501.57	
Sub total	43,427.66		81,309.59	
Income from the sale of equipment	-		-	
TOTAL RECEIPTS (A)	£43,427.66		£81,309.59	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	44,019.73		58,131.58	
Training costs	768.00		1,972.00	
Premises (rent, heat etc)	5,650.00		6,065.00	
Subscriptions	336.16		277.98	
Insurance	548.20		597.63	
Administration	2,466.46		1,311.41	
Refreshments	555.39		733.16	
Consumables (paint, paper etc)	515.84		1,591.05	
Fundraising costs	50.00		291.02	
Other	2,371.16		3,081.36	
Sub total	57,280.94		74,052.19	
Purchases of of equipment and other assets	-		-	
TOTAL PAYMENTS (B)	£57,280.94		£74,052.19	

NET OF RECEIPTS AND PAYMENTS (A-B=C)	-£13,853.28	£7,257.40
Cash funds* incl. deposit a/c last year end (D)	27,430.51	13,577.23
Cash funds* incl. deposit a/c this year end (C+D)	£13,577.23	£20,834.63

STATEMENT OF ASSETS AND LIABILITIES

*Note: cash funds include reserve/contingency/deposit accounts.

		Current value
		£ p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	20,834.63
Debtors (money owed to the charity on the period end date)	(F)	0.00
Value of buildings and equipment (current or depreciated value)	(G)	0.00
Liabilities (loans and any other money owed on the period end date)	(H)	0.00
Net assets (E-F+G-H)		£20,834.63

Signed on behalf of the trustees (committee):

Signed.....Name.....JOANNA PASZKIEWICZ Role.....Treasurer

Date.....24 October 2023.....



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

ST. MARY'S PLAYGROUP

On accounts for the year
ended

31/8/2023

Charity no
(if any)

1097701

Set out on pages

(Indicate the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/8/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Victor Beston

Date:

21st OCTOBER 2023.

Name:

VICTOR BESTON

Relevant professional
qualification(s) or body