

FOLKESTONE HYTHE AND DISTRICT MENCAP LTD

England & Wales · Charity number 1097687

Details

Status Registered

Legal form Charitable company

Company number [04615518](#)

Registered 2003-05-27

Register [View on the Charity Commission register](#)

Contact

Address 212 Hythe Road
Ashford
TN24 8PP

Phone 01233622584

Email fhdmencaphr@gmail.com

Activities

Objects: A) THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDANTS AND CARERS, AND TO PREVENT LEARNING DISABILITIES FOR THE PUBLIC BENEFITB) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR THE RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BY REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE."LEARNING DISABILITY MEANS ANY DEVELOPMENTAL DISABILITY OF THE MIND AND ANY ASSOCIATED CONDITION HOWSOEVER CAUSED AND WHETHER MILD, MODERATE OR SEVERE.

Activities: The principle activity is that of supporting and promoting the interests of the learning disabled population of the Folkestone & Hythe & Romney Marsh area.

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE SHEPWAY
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£61,347	£56,613	-	-
2024-09-30	£57,130	£52,148	-	-
2023-09-30	£37,724	£29,226	-	-
2022-09-30	£21,109	£18,219	-	-
2021-09-30	£32,827	£29,732	-	-
2020-09-30	£73,949	£44,633	-	-

Trustees

Name	Role	Appointed
SUSAN GRATTON	Chair	
CAROL SUZANNE GODDEN		
Colette Thresher		2017-11-29
David Malcolm Wilkie		2022-04-21
Elizabeth Rose Hatfield		2022-03-01
LESLEY HUGHES		
Lauretta Kavanagh		2017-11-29

FOLKESTONE HYTHE AND DISTRICT MENCAP LTD

England & Wales - Charity number 1097687

Accounts

Folkestone Hythe & District Mencap Limited

(A Company Limited by Guarantee)

Annual Report & Financial Statements For the Year Ended 30 September 2025

Registered Number :4615518

Charity Registered Number : 1097687

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Company Information
For the Year Ended 30 September 2025

Incorporated in England & Wales on 12th December 2002

**Board of Directors/
Trustees**

Mrs S Gratton (Chairman)
Miss L Hughes
Mrs C Godden (Company Secretary)
Ms L Kavanagh
Mrs C Thresher
Mrs E Hatfield
Mr D Wilkie

Registered Office

5 Bonsor Road
Folkestone
Kent
CT19 5ET

Company no.

4615518

Charity no.

1097687

Folkestone Hythe & District Mencap Limited

(A company limited by guarantee)

Report of the Board of Directors For the Year Ended 30 September 2025

The Board of Directors present their report together with the financial statements for the year ended 30 September 2025

Principal Activity

The company was incorporated on 12th December 2002 with Charitable Status whose principal activity is that of supporting and promoting the interests of the learning-disabled population of the Folkestone & Hythe & Romney Marsh area.

The Company took on all the assets and activities of Folkestone Hythe & District Mencap, an unincorporated charity.

Members of the Board of Directors/Trustees

Mrs S Gratton - Chairperson
Miss L Hughes
Mrs C Godden – Company Secretary
Ms L Kavanagh
Mrs C Thresher
Mrs E Hatfield
Mr D Wilkie

The Board meets approximately every 3 months.

Responsibilities of the Board of Directors

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the situation of the Company and of the profit or loss of the Company for that year. In preparing these financial statements, the Board of Directors are required to:

- make suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained the financial statements;
- prepare financial statements on the going concern basis, unless it is inappropriate to presume that the Company will continue in business;

The Board of Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Review of the Year

Our regular programme of activities continue including five weekly club sessions at four separate locations across the district and a fortnightly new age kurling session in a local sports hall. The kurling group have widened their experience this year and are now playing matches with other local kurling clubs. In addition to these we repeated a summer tennis programme with Hythe Tennis Club.

We have this year once again attracted more new members across our clubs. Our clubs offer a safe meeting place for friends to share time together and a range of arts, crafts, sports and music activities to choose. Our very active music group has given several performances across the year including being one of the starring groups at the local Philippine Festival.

Our members enjoyed two short breaks in the Isle of Wight and Hayling Island. Other activities during the year included festive parties, regular discos, trips to shows, cultural art shows and an annual summer ball.

As always, we are indebted to our volunteers and staff, without whom, we would not be able to run any of our services.

Reserves

We are always seeking alternative ways of funding in order for us to deliver and diversify our services to meet the assessed needs of our members. Overall, our clubs continue to be self-financing.

Grant Making Policy

We never make grants to individuals. Rarely the trustees may agree to make a small grant to another organisation working with the learning disabled in the Folkestone, Hythe and surrounding area.

Risks

Health & safety issues are continually monitored and are discussed at every trustee meeting. A portfolio of policies has been drawn up to ensure the health & safety of our members, staff and volunteers. All our policies have been reviewed and updated this year.

The finance policy lays out financial controls and financial forecasts are regularly produced to ensure the financial health of the organisation. We have identified that our current reserves will cover the net costs of running our clubs for at least the next ten years. We plan to continue fund-raising to maintain our reserves for the future.

We are also continuing with our risk assessment for the charity.

Auditors

These financial statements have been independently examined as required by law.

Small Company Exemptions

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the board on 20th October 2025.

By Order of the Board

Mrs C S Godden

Company Secretary

5 Bonsor Road

Folkestone, Kent CT19 5ET

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Statement of Financial Activities for the Year Ended 30th September 2025

	Unrestricted Funds £	Designated Funds £	Total 2025 £	Total 2024 £
Incoming Resources				
Bank Interest	3614		3614	4102
Donations	933		933	1116
Membership	229		229	109
Income from activities operated for members				
Drop In Centre	13766		13766	13898
Activities for generating funds	15690		15690	9629
Holiday Income	27115		27115	28276
Total Incoming resources	<u>61347</u>	<u>0</u>	<u>61347</u>	<u>57130</u>
Less cost of generating funds	0		0	0
Net incoming resources available for charitable application	<u>61347</u>	<u>0</u>	<u>61347</u>	<u>57130</u>
Charitable Expenditure				
Operation of Drop in Centre	-25452		-25452	-19761
	<u>-25452</u>	<u>0</u>	<u>-25452</u>	<u>-19761</u>
Other Expenditure				
Holiday Expenditure	-28955		-28955	-29529
Administration of Charity	-2206		-2206	-2857
Total Expenditure	<u>-56613</u>	<u>0</u>	<u>-56613</u>	<u>-52147</u>
Movement in Funds for the Year				
Net income/ (expenditure) for the year	4734	0	4734	4982
Fund Balances brought forward	176596	0	176596	171614
Fund balances carried forward	<u>181330</u>	<u>0</u>	<u>181330</u>	<u>176596</u>

All incoming resources and resources expended derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Balance Sheet as at 30 September 2025

	2025 £	2025 £	2024 £	2024 £
Fixed Assets		0		0
Current Assets				
Cash at Bank and in Hand	181330		176596	
	<u>0</u>	<u>181330</u>	<u>0</u>	<u>176596</u>
Creditors				
Creditor	0		0	
Accrued Expenses	<u>0</u>	<u>0</u>	<u>0</u>	
		<u>181330</u>		<u>176596</u>
Accumulated fund brought forward		176596		171614
Net income/expenditure for the year		<u>4734</u>		<u>4982</u>
Accumulated fund balance carried forward		<u>181330</u>		<u>176596</u>

For the financial year ending 30 September 2025 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and, of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

Approved by the Board of Directors on 20 October 2025

And signed on their behalf by:



Mrs S Gratton
Chairman

Folkestone Hythe and District Mencap Ltd
(A company limited by guarantee)

Notes forming part of the Financial Statements
For the Year Ended 30 September 2025

1. Accounting Policies

General

These financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. They included the results of the charity's operations which are ongoing.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accrual basis.

Depreciation

Depreciation is charged on fixed assets at the rate of 25% of cost per year.
A full year's depreciation is charged in the year of acquisition and none in the year of disposal.

2. Accumulated Funds

	2025	2024
Accumulated funds brought forward	176596	171614
(Deficit)/Surplus for the Year	<u>4734</u>	<u>4982</u>
	<u>181330</u>	<u>176596</u>

Independent Examiner's Report

Report to the trustees/members of Folkestone, Hythe & District Mencap Ltd

On accounts for the year ended: 30 September 2025

Charity no: 1097687

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed :

B A Gardner

Date: 28 October 2025

Name:

Barbara Gardner

Address:

16 Windmill Close
Willesborough
Ashford
Kent
TN23 0AU

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Statement of Financial Activities for the Year Ended 30th September 2025

	Unrestricted Funds £	Designated Funds £	Total 2025 £	Total 2024 £
Incoming Resources				
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Fund balances carried forward	<u>181330</u>	<u>0</u>	<u>181330</u>	<u>176596</u>

All incoming resources and resources expended derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Balance Sheet as at 30 September 2025

	2025 £	2025 £	2024 £	2024 £
Fixed Assets		0		0
Current Assets				
Cash at Bank and in Hand	181330		176596	
	<u>0</u>	<u>181330</u>	<u>0</u>	<u>176596</u>
Creditors				
Creditor	0		0	
Accrued Expenses	<u>0</u>	<u>0</u>	<u>0</u>	
		<u>181330</u>		<u>176596</u>
Accumulated fund brought forward		176596		171614
Net income/expenditure for the year		<u>4734</u>		<u>4982</u>
Accumulated fund balance carried forward		<u>181330</u>		<u>176596</u>

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The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with section 386; and
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Approved by the Board of Directors on 20 October 2025

And signed on their behalf by:



Mrs S Gratton
Chairman

Folkestone Hythe and District Mencap Ltd
(A company limited by guarantee)

Notes forming part of the Financial Statements
For the Year Ended 30 September 2025

1. Accounting Policies

General

These financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. They included the results of the charity's operations which are ongoing.

Resources Expended

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2. Accumulated Funds

	2025	2024
Accumulated funds brought forward	176596	171614
(Deficit)/Surplus for the Year	<u>4734</u>	<u>4982</u>
	<u>181330</u>	<u>176596</u>

Independent Examiner's Report

Report to the trustees/members of Folkestone, Hythe & District Mencap Ltd

On accounts for the year ended: 30 September 2025

Charity no: 1097687

Respective responsibilities of trustees and examiner

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Basis of independent examiner's statement

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Date: 28 October 2025

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Address:

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FOLKESTONE HYTHE AND DISTRICT MENCAP LTD

England & Wales - Charity number 1097687

Accounts

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Statement of Financial Activities for the Year Ended 30th September 2024

	Unrestricted Funds £	Designated Funds £	Total 2024 £	Total 2023 £
Incoming Resources				
Bank Interest	4102		4102	2594
Donations	1116		1116	1957
Membership	109		109	331
Income from activities operated for members				
Drop In Centre	13898		13898	12286
Activities for generating funds	9629		9629	10287
Holiday Income	28276		28276	10269
Total Incoming resources	<u>57130</u>	<u>0</u>	<u>57130</u>	<u>37724</u>
Less cost of generating funds	0		0	0
Net incoming resources available for charitable application	<u>57130</u>	<u>0</u>	<u>57130</u>	<u>37724</u>
Charitable Expenditure				
Operation of Drop in Centre	-19761		-19761	-19193
	<u>-19761</u>	<u>0</u>	<u>-19761</u>	<u>-19193</u>
Other Expenditure				
Holiday Expenditure	-29529		-29529	-7175
Administration of Charity	-2857		-2857	-2858
Total Expenditure	<u>-52148</u>	<u>0</u>	<u>-52148</u>	<u>-29226</u>
Movement in Funds for the Year				
Net income/ (expenditure) for the year	4982	0	4982	8498
Fund Balances brought forward	171614	0	171614	163116
Fund balances carried forward	<u>176596</u>	<u>0</u>	<u>176596</u>	<u>171614</u>

All incoming resources and resources expended derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Balance Sheet as at 30 September 2024

	2024 £	2024 £	2023 £	2023 £
Fixed Assets		0		0
Current Assets				
Cash at Bank and in Hand	176596		171614	
	<u>0</u>	176596	<u>0</u>	171614
Creditors				
Creditor	0		0	
Accrued Expenses	<u>0</u>	0	<u>0</u>	
		<u>176596</u>		<u>171614</u>
Accumulated fund brought forward		171614		163116
Net income/expenditure for the year		<u>4982</u>		<u>8498</u>
Accumulated fund balance carried forward		<u>176596</u>		<u>171614</u>

For the financial year ending 30 September 2024 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and, of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

Approved by the Board of Directors on 25 October 2024

And signed on their behalf by:



Mrs S Gratton
Chairman

Folkestone Hythe and District Mencap Ltd
(A company limited by guarantee)

Notes forming part of the Financial Statements
For the Year Ended 30 September 2024

1. Accounting Policies

General

These financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. They included the results of the charity's operations which are ongoing.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accrual basis.

Depreciation

Depreciation is charged on fixed assets at the rate of 25% of cost per year. A full year's depreciation is charged in the year of acquisition and none in the year of disposal.

2. Accumulated Funds

	2024	2023
Accumulated funds brought forward	171614	163116
(Deficit)/Surplus for the Year	<u>4982</u> <u>176596</u>	<u>8498</u> <u>171614</u>

Folkestone Hythe & District Mencap Limited

(A Company Limited by Guarantee)

Annual Report & Financial Statements For the Year Ended 30 September 2024

Registered Number :4615518

Charity Registered Number : 1097687

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Company Information
For the Year Ended 30 September 2024

Incorporated in England & Wales on 12th December 2002

**Board of Directors/
Trustees**

Mrs S Gratton (Chairman)
Miss L Hughes
Mrs C Godden (Company Secretary)
Ms L Kavanagh
Mrs C Thresher
Mrs E Hatfield
Mr D Wilkie

Registered Office

5 Bonsor Road
Folkestone
Kent
CT19 5ET

Company no.

4615518

Charity no.

1097687

Folkestone Hythe & District Mencap Limited

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Report of the Board of Directors For the Year Ended 30 September 2024

The Board of Directors present their report together with the financial statements for the year ended 30 September 2024

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The Company took on all the assets and activities of Folkestone Hythe & District Mencap, an unincorporated charity.

Members of the Board of Directors/Trustees

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Miss L Hughes
Mrs C Godden – Company Secretary
Ms L Kavanagh
Mrs C Thresher
Mrs E Hatfield
Mr D Wilkie

The Board meets approximately every 3 months.

Responsibilities of the Board of Directors

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the situation of the Company and of the profit or loss of the Company for that year. In preparing these financial statements, the Board of Directors are required to:

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- follow applicable accounting standards, subject to any material departures disclosed and explained the financial statements;
- prepare financial statements on the going concern basis, unless it is inappropriate to presume that the Company will continue in business;

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Review of the Year

Our regular programme of activities includes five weekly club sessions at four separate locations across the district and a fortnightly New Age Kurling session in a local sports hall. In addition to these we repeated a summer tennis programme with Hythe Tennis Club.

Our members enjoyed two short breaks in the Isle of Wight and Hayling Island. Other activities during the year included festive parties, trips to shows, and an annual summer ball. We also took part in the World New Age Kurling Championships, which took place in Bedford.

We have welcomed a significant number of new members during the year. %

As always, we are indebted to our volunteers and staff, without whom, we would not be able to run any of our services.

Reserves

We are always seeking alternative ways of funding in order for us to deliver and diversify our services to meet the assessed needs of our members. Overall, our clubs continue to be self-financing.

Grant Making Policy

We never make grants to individuals. Rarely the trustees may agree to make a small grant to another organisation working with the learning disabled in the Folkestone, Hythe and surrounding area.

Risks

Health & safety issues are continually monitored and are discussed at every trustee meeting. A portfolio of policies has been drawn up to ensure the health & safety of our members, staff and volunteers. All our policies have been reviewed and updated this year.

The finance policy lays out financial controls and financial forecasts are regularly produced to ensure the financial health of the organisation. We have identified that our current reserves will cover the net costs of running our clubs for at least the next ten years. We plan to continue fund-raising to maintain our reserves for the future.

We are also continuing with our risk assessment for the charity.

Auditors

These financial statements have been independently examined as required by law.

Small Company Exemptions

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the board on 1st November 2024.

By Order of the Board

Mrs C S Godden
Company Secretary
5 Bonsor Road
Folkestone, Kent CT19 5ET

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Statement of Financial Activities for the Year Ended 30th September 2024

	Unrestricted Funds £	Designated Funds £	Total 2024 £	Total 2023 £
Incoming Resources				
Bank Interest	4102		4102	2594
Donations	1116		1116	1957
Membership	109		109	331
Income from activities operated for members				
Drop In Centre	13898		13898	12286
Activities for generating funds	9629		9629	10287
Holiday Income	28276		28276	10269
Total Incoming resources	<u>57130</u>	<u>0</u>	<u>57130</u>	<u>37724</u>
Less cost of generating funds	0		0	0
Net incoming resources available for charitable application	<u>57130</u>	<u>0</u>	<u>57130</u>	<u>37724</u>
Charitable Expenditure				
Operation of Drop in Centre	-19761		-19761	-19193
	<u>-19761</u>	<u>0</u>	<u>-19761</u>	<u>-19193</u>
Other Expenditure				
Holiday Expenditure	-29529		-29529	-7175
Administration of Charity	-2857		-2857	-2858
Total Expenditure	<u>-52148</u>	<u>0</u>	<u>-52148</u>	<u>-29226</u>
Movement in Funds for the Year				
Net income/ (expenditure) for the year	4982	0	4982	8498
Fund Balances brought forward	171614	0	171614	163116
Fund balances carried forward	<u>176596</u>	<u>0</u>	<u>176596</u>	<u>171614</u>

All incoming resources and resources expended derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Balance Sheet as at 30 September 2024

	2024 £	2024 £	2023 £	2023 £
Fixed Assets		0		0
Current Assets				
Cash at Bank and in Hand	176596		171614	
	<u>0</u>	176596	<u>0</u>	171614
Creditors				
Creditor	0		0	
Accrued Expenses	<u>0</u>	0	<u>0</u>	
		<u>176596</u>		<u>171614</u>
Accumulated fund brought forward		171614		163116
Net income/expenditure for the year		<u>4982</u>		<u>8498</u>
Accumulated fund balance carried forward		<u>176596</u>		<u>171614</u>

For the financial year ending 30 September 2024 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and, of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

Approved by the Board of Directors on 25 October 2024

And signed on their behalf by:



Mrs S Gratton
Chairman

Folkestone Hythe and District Mencap Ltd
(A company limited by guarantee)

Notes forming part of the Financial Statements
For the Year Ended 30 September 2024

1. Accounting Policies

General

These financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. They included the results of the charity's operations which are ongoing.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accrual basis.

Depreciation

Depreciation is charged on fixed assets at the rate of 25% of cost per year. A full year's depreciation is charged in the year of acquisition and none in the year of disposal.

2. Accumulated Funds

	2024	2023
Accumulated funds brought forward	171614	163116
(Deficit)/Surplus for the Year	<u>4982</u> <u>176596</u>	<u>8498</u> <u>171614</u>

Independent Examiner's Report

Report to the trustees/members of Folkestone, Hythe & District Mencap Ltd

On accounts for the year ended: 30 September 2024

Charity no: 1097687

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed : *B A Gardner*

Date: 25 November 2024

Name: Barbara Gardner

Address: 16 Windmill Close
Willesborough
Ashford
Kent
TN23 0AU

FOLKESTONE HYTHE AND DISTRICT MENCAP LTD

England & Wales - Charity number 1097687

Accounts

Folkestone Hythe & District Mencap Limited

(A Company Limited by Guarantee)

Annual Report & Financial Statements For the Year Ended 30 September 2023

Registered Number :4615518

Charity Registered Number : 1097687

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Company Information
For the Year Ended 30 September 2023

Incorporated in England & Wales on 12th December 2002

**Board of Directors/
Trustees**

Mrs S Gratton (Chairman)
Miss L Hughes
Mrs C Godden (Company Secretary)
Ms L Kavanagh
Mrs C Thresher
Mrs E Hatfield
Mr D Wilkie

Registered Office

5 Bonsor Road
Folkestone
Kent
CT19 5ET

Company no.

4615518

Charity no.

1097687

Folkestone Hythe & District Mencap Limited

(A company limited by guarantee)

Report of the Board of Directors For the Year Ended 30 September 2023

The Board of Directors present their report together with the financial statements for the year ended 30 September 2023

Principal Activity

The company was incorporated on 12th December 2002 with Charitable Status whose principal activity is that of supporting and promoting the interests of the learning-disabled population of the Folkestone & Hythe & Romney Marsh area.

The Company took on all the assets and activities of Folkestone Hythe & District Mencap, an unincorporated charity.

Members of the Board of Directors/Trustees

Mrs S Gratton - Chairperson
Miss L Hughes
Mrs C Godden – Company Secretary
Ms L Kavanagh
Mrs C Thresher
Mrs E Hatfield
Mr D Wilkie

The Board meets approximately every 3 months.

Responsibilities of the Board of Directors

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that year. In preparing these financial statements, the Board of Directors are required to:

- make suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained the financial statements;
- prepare financial statements on the going concern basis, unless it is inappropriate to presume that the Company will continue in business;

The Board of Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Review of the Year

During the year we have continued to run our normal programme of activities which includes five weekly club sessions at four different locations across the district and a fortnightly new age kurling session in a local sports hall. We have attracted more new members across our clubs which continue to fulfil our aims of offering a safe meeting place for friends to share time together. Clubs offer a range of social and leisure opportunities including suppers, discos, parties, craft and art sessions, a range of sports activities including pool, boccia and table tennis. In addition we have also provided a range of other social outings, including theatre trips, Christmas dinner, Philippine festival and a celebration of the King's Coronation.

This year we have also been able to offer more music and drama. With the help of two musically talented volunteers we now have a thriving ukulele group who performed for us at our Christmas celebration, the King's Coronation and the Philippine Festival.

We have continued to benefit from funding from the Round the World programme run by Royal Mencap, which has been used for various sports sessions at Folkestone Sports Centre and our Saturday kurling sessions. We have continued to run our 10-week tennis programmes at Hythe Tennis Club but this is now funded by the participating members.

In October the British New Age Kurling Championships took place in Bridlington, we entered 6 teams of 4 members and volunteers two of which were successful in winning both the main competition and the consolation plate.

Members enjoyed two holidays this year at Warner's the first on the Isle of Wight in October and the second on Hayling Island in May. Our summer ball took place this year in July at the London Beach, Tenterden.

As always, we are indebted to our volunteers and staff, without whom, we would not be able to run any of our services.

Reserves

We are always seeking alternative ways of funding in order for us to deliver and diversify our services to meet the assessed needs of our members. All clubs continue to be self-financing. The Trustees decided to use the redundant bank account known as Lydd Gateway Club to collect holiday monies.

Grant Making Policy

We never make grants to individuals. Rarely the trustees may agree to make a small grant to another organisation working with the learning disabled in the Folkestone, Hythe and surrounding area.

Risks

Health & safety issues are continually monitored and are discussed at every trustee meeting. A portfolio of policies has been drawn up to ensure the health & safety of our members, staff and volunteers. All our policies have been reviewed and updated this year.

The finance policy lays out financial controls and financial forecasts are regularly produced to ensure the financial health of the organisation. We have identified that our current reserves will cover the net costs of running our clubs for at least the next ten years. We plan to continue fund-raising to maintain our reserves for the future.

We are also continuing with our risk assessment for the charity as a whole.

Auditors

These financial statements have been independently examined as required by law.

Small Company Exemptions

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the board on 27th October 2023

By Order of the Board

Mrs C S Godden
Company Secretary
5 Bonsor Road
Folkestone, Kent CT19 5ET

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Statement of Financial Activities for the Year Ended 30th September 2023

	Unrestricted Funds £	Designated Funds £	Total 2023 £	Total 2022 £
Incoming Resources				
Bank Interest	2594		2594	133
Donations	1957		1957	230
Membership	331		331	93
Income from activities operated for members				
Drop In Centre	12286		12286	9503
Activities for generating funds	10287		10287	11150
Holiday Income	10269		10269	0
Total Incoming resources	<u>37724</u>	<u>0</u>	<u>37724</u>	<u>21109</u>
Less cost of generating funds	0		0	0
Net incoming resources available for charitable application	<u>37724</u>	<u>0</u>	<u>37724</u>	<u>21109</u>
Charitable Expenditure				
Operation of Drop in Centre	-19193		-19193	-16748
	<u>-19193</u>	<u>0</u>	<u>-19193</u>	<u>-16748</u>
Other Expenditure				
Holiday Expenditure	-7175		-7175	
Administration of Charity	-2858		-2858	-1471
Total Expenditure	<u>-29226</u>	<u>0</u>	<u>-29226</u>	<u>-18219</u>
Movement in Funds for the Year				
Net income/ (expenditure) for the year	8498	0	8498	2890
Fund Balances brought forward	163116	0	163116	160226
Fund balances carried forward	<u>171614</u>	<u>0</u>	<u>171614</u>	<u>163116</u>

All incoming resources and resources expended derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Balance Sheet as at 30 September 2023

	2023 £	2023 £	2022 £	2022 £
Fixed Assets		0		0
Current Assets				
Cash at Bank and in Hand	171614		163116	
	<u>0</u>	<u>171614</u>	<u>0</u>	<u>163116</u>
Creditors				
Creditor	0		0	
Accrued Expenses	<u>0</u>	<u>0</u>	<u>0</u>	
		<u>171614</u>		<u>163116</u>
Accumulated fund brought forward		163116		160226
Net income/expenditure for the year		<u>8498</u>		<u>2890</u>
Accumulated fund balance carried forward		<u>171614</u>		<u>163116</u>

For the financial year ending 30 September 2023 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and, of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

Approved by the Board of Directors on 27 October 2023

And signed on their behalf by:

Mrs S Gratton
Chairman

Folkestone Hythe and District Mencap Ltd
(A company limited by guarantee)

Notes forming part of the Financial Statements
For the Year Ended 30 September 2023

1. Accounting Policies

General

These financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. They included the results of the charity's operations which are ongoing.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accrual basis.

Depreciation

Depreciation is charged on fixed assets at the rate of 25% of cost per year.
A full year's depreciation is charged in the year of acquisition and none in the year of disposal.

2. Accumulated Funds

	2023	2022
Accumulated funds brought forward	163116	160226
(Deficit)/Surplus for the Year	<u>8498</u>	<u>2890</u>
	<u>171614</u>	<u>163116</u>

Independent Examiner's Report

Report to the trustees/members of Folkestone, Hythe & District Mencap Ltd

On accounts for the year ended: 30 September 2023

Charity no: 1097687

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act)
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed : B A Gardner

Date: 26th November 2023

Name: Barbara GARDNER

Address: 16 Windmill Close
Willesborough
Ashford
Kent
TN24 0AU

FOLKESTONE HYTHE AND DISTRICT MENCAP LTD

England & Wales - Charity number 1097687

Accounts

Folkestone Hythe & District Mencap Limited

(A Company Limited by Guarantee)

Annual Report & Financial Statements For the Year Ended 30 September 2021

Registered Number :4615518

Charity Registered Number : 1097687

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Company Information
For the Year Ended 30 September 2021

Incorporated in England & Wales on 12th December 2002

**Board of Directors/
Trustees**

Mrs S Gratton (Chairman)
Miss L Hughes
Mrs C Godden (Company Secretary)
Ms L Kavanagh
Mrs C Thresher

Registered Office

5 Bonsor Road
Folkestone
Kent
CT19 5ET

Company no.

4615518

Charity no.

1097687

Folkestone Hythe & District Mencap Limited

(A company limited by guarantee)

Report of the Board of Directors For the Year Ended 30 September 2021

The Board of Directors present their report together with the financial statements for the year ended 30 September 2021

Principal Activity

The company was incorporated on 12th December 2002 with Charitable Status whose principal activity is that of supporting and promoting the interests of the learning-disabled population of the Folkestone & Hythe & Romney Marsh area.

The Company took on all the assets and activities of Folkestone Hythe & District Mencap, an unincorporated charity.

Members of the Board of Directors/Trustees

Mrs S Gratton - Chairperson
Miss L Hughes
Mrs C Godden – Company Secretary
Ms L Kavanagh
Mrs C Thresher

The Board meets approximately every 3 months.

Responsibilities of the Board of Directors

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that year. In preparing these financial statements, the Board of Directors are required to:

- make suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained the financial statements;
- prepare financial statements on the going concern basis, unless it is inappropriate to presume that the Company will continue in business;

The Board of Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

Review of the Year

During much of the year our face-to-face activities were suspended due to the Covid pandemic, and the subsequent restrictions introduced by the Government. We therefore continued and extended our Zoom sessions to provide a range of online activities for our members. These sessions included craft, baking, discos, keep-fit, quizzes, and book clubs, all delivered on-line.

We joined in with activities arranged by National Mencap, including a virtual sports challenge, and signing up to their Round the World Challenge. This encouraged people to be active, especially during lockdown, as hours of activity translated into virtual miles travelled, allowing people to travel around the UK, Europe and the World virtually. This truly motivated our members to keep fit and active during lockdown with concurrent health benefits.

We also participated in the Let's Get Digital programme, again organised by National Mencap, which delivered a number of android tablets and free wi-fi for 6 months. This enabled a wider group of members to enjoy the benefits of connectivity to the internet and join in with our Zoom sessions. Our learning-disabled Digital Champion was an excellent ambassador for the scheme, helping other members to enjoy their tablets.

As restrictions were eased, we held some outdoor activities, get togethers in the park with craft activities, picnics and walk and talk sessions, the latter has continued as it proved so popular with some members.

Throughout this period, we delivered fortnightly newsletters and craft packs to all our members which allowed us to stay in touch with our members.

In the summer we returned to face-to-face club sessions with appropriate risk assessments and precautions taken to ensure the safety of our members and volunteers. All clubs are now open, although not all members have returned. We have adjusted the timing and location of our club sessions, taking account of the restrictions of some of the venues we used. The most notable of these changes is that Lydd Gateway Club has moved to new premises in Hythe and has changed its name because of this move to "Gwen's Club".

Our annual holiday to Warner's on Hayling Island was postponed due to the Covid restrictions.

The Trustees took the decision in consultation with our shop committee to exercise the break clause in the shop's lease which meant the shop closed in February 2021. It had been a difficult trading year with the various lockdowns and Covid restrictions and additionally it was becoming increasingly difficult to recruit and retain volunteers. However, during the time when the shop had been open it had put the charity into a sound financial position, allowing the charity to build a healthy reserve. These factors were taken into consideration when making the difficult decision to serve notice on the lease.

As always, we are indebted to our volunteers and staff, without whom, we would not be able to run any of our services.

Reserves

We are always seeking alternative ways of funding in order for us to deliver and diversify our services to meet the assessed needs of our members. All clubs continue to be self financing.

Grant Making Policy

We never make grants to individuals. Rarely the trustees may agree to make a small grant to another organisation working with the learning disabled in the Shepway area.

Risks

Health & safety issues are continually monitored and are discussed at every trustee meeting. Various policies have been drawn up to ensure the health & safety of our members, staff and volunteers.

The finance policy lays out financial controls and financial forecasts are regularly produced to ensure the financial health of the organisation. We have identified that our current reserves, excluding the designated funds which belong to our Way'2'Cool and Lydd Gateway clubs, will cover the net costs of running our drop-in-centre for at least the next ten years. We plan to continue fund-raising to maintain our reserves for the future. We are also continuing with our risk assessment for the charity as a whole

Auditors

Auditors have been appointed as an independent examiners report of these financial statements is required by law.

Small Company Exemptions

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the board on 7th October 2021

By Order of the Board

Mrs C S Godden
Company Secretary
5 Bonsor Road
Folkestone, Kent CT19 5ET

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Statement of Financial Activities for the Year Ended 30th September 2021

	Unrestricted Funds £	Designated Funds £	Total 2021 £	Total 2020 £
Incoming Resources				
Bank Interest	23		23	135
Donations	4565		4565	532
Membership	118		118	213
Income from activities operated for members				
Drop In Centre	1571		1571	4466
Folkestone Way'2'Cool		1327	1327	901
Lydd Gateway Club		0	0	1352
Activities for generating funds	18074		18074	24838
Charity Shop	7149		7149	41512
Total Incoming resources	31500	1327	32827	73949
Less cost of generating funds	0		0	0
Net incoming resources available for charitable application	31500	1327	32827	73949
Charitable Expenditure				
Operation of Drop in Centre	-2729		-2729	-8321
Operation of Folkestone Way'2'Cool		-675	-675	-1125
Operation of Lydd Gateway		-108	-108	-1168
Operation of Charity Shop	-19429		-19429	-31799
	-22158	-783	-22941	-42413
Other Expenditure				
Administration of Charity	-6791		-6791	-2220
Total Expenditure	-28949	-783	-29732	-44633
Movement in Funds for the Year				
Net income/ (expenditure) for the year	2551	544	3095	29316
Fund Balances brought forward	150006	7125	157131	127815
Fund balances carried forward	152557	7669	160226	157131

All incoming resources and resources expended derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Folkestone Hythe & District Mencap Limited
(A company limited by guarantee)

Balance Sheet as at 30 September 2021

	2021 £	2021 £	2020 £	2020 £
Fixed Assets		0		0
Current Assets				
Cash at Bank and in Hand	160226		157131	
	<u>0</u>	<u>160226</u>	<u>0</u>	<u>157131</u>
Creditors				
Creditor	0		0	
Accrued Expenses	<u>0</u>	<u>0</u>	<u>0</u>	
		<u>160226</u>		<u>157131</u>
Accumulated fund brought forward		157131		127815
Net income/expenditure for the year		<u>3095</u>		<u>29316</u>
Accumulated fund balance carried forward		<u>160226</u>		<u>157131</u>

For the financial year ending 30 September 2021 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with section 386; and
- ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and, of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

Approved by the Board of Directors on 7/10/2021

And signed on their behalf by:



Mrs S Gratton
Chairman

Folkestone Hythe and District Mencap Ltd
(A company limited by guarantee)

Notes forming part of the Financial Statements
For the Year Ended 30 September 2021

1. Accounting Policies

General

These financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. They included the results of the charity's operations which are ongoing.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accrual basis.

Depreciation

Depreciation is charged on fixed assets at the rate of 25% of cost per year.
A full year's depreciation is charged in the year of acquisition and none in the year of disposal.

2. Accumulated Funds

	2021	2020
Accumulated funds brought forward	157131	127814
(Deficit)/Surplus for the Year	3095	29317
	<u>160226</u>	<u>157131</u>

Independent Examiner's Report

Report to the trustees/members of Folkestone, Hythe & District Mencap Ltd

On accounts for the year ended: 30 September 2021

Charity no: 1097687

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed :

Date: 7.11.21

Name:

SIÂN HERBERT

Address:

6 POSTLING
ASTFORD
KENT TN23 4UX