

Company number: 4666277

Charity Number: 1097655

New Mills and District Volunteer Centre

Report and financial statements
For the year ended 31 March 2021

New Mills and District Volunteer Centre
Reference and administrative information
for the year ended 31 March 2021

Company number 4666277

Charity number 1097655

Registered office and operational address 33/35 Union Road, New Mills, High Peak, SK22 3EL

Trustees The Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Alan Scapens	Chair
Tony Ashton	Vice Chair
Doris Higginbotham	Treasurer
Dorothy Scapens	
Gill Christian	
Richard Hubble	
David King	
Doug Coverley	
Keith Leigh	Retired

Key management personnel

Beverley Jenkinson Centre Manager
Adele Gould Office Manager
Hannah Kitson Community Transport Coordinator
Lorna Young Marketing and Groups Coordinator
Hilary West Groups and Befriending Coordinator
Janet Goulding Caretaker/Cleaner

Bankers

The Co-operative Bank Delph House, Skelmersdale WN8 6WT
Cambridge & Counties Bank, Charnwood Court, Leicester LE1 6TE
Redwood Bank, The Base, Dallam Lane, Warrington WA2 7NG

Independent Examiner

Jennifer Daniel FCCA DChA, Slade & Cooper Limited
Beehive Lofts, Jersey Street, Manchester M4 6JG

New Mills and District Volunteer Centre

Trustees' annual report

for the year ended 31 March 2021

The trustees present their report and the unaudited financial statements for the year ended 31 March 2021. Included within the trustees' report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

The objective of the Volunteer Centre is to promote charitable purposes for the benefit of the residents of New Mills and district by associating together volunteers in a common effort to relieve poverty, sickness and distress through:

1. Promoting volunteering
2. The provision of a volunteer centre
3. Giving advice and support to volunteers.

We review our aims, objectives and activities each year. This report looks at what we have achieved and the outcomes over the previous year. The review looks at the success of each key activity and the benefits that have been brought to the residents of New Mills and district. The review also helps to ensure our aims, objectives and activities remain focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, we consider how planned activities will contribute to the aims and objectives set.

The Trustees are responsible for maintaining the Volunteer Centre and employing a team of staff which is sufficient to deliver the services to our volunteers and clients. During the past year, we have ensured a high-quality service for volunteers, clients, and socially isolated people in New Mills and district. The Volunteer Centre has offered advice and support to volunteers and we continue to use our resources carefully to ensure that we can continue to provide a focal point within our community as well as adapting our activities to meet the ever changing needs of our clients.

Chair's Report

Of the many years, indeed decades, that the Volunteer Centre has sought to make a difference in its community, none will have been more challenging than the financial year 2020/21. The script - and it was a good script - that the Centre worked to, had to be torn up and refashioned in order to meet an unparalleled situation.

Over its life, The Centre has been fortunate in having a steady stream of active, pragmatic volunteers at its core, that provided valuable community services. In addition, during the last 12 months, many people came forward, new to volunteering, to rally round and look after less fortunate people that needed support during the pandemic.

All this would have been for nought had it not been for the steadfast and dedicated commitment of the Centre's staff. I cannot speak too highly of the many times they went above and beyond, in order to make a real difference to people's lives. They were ably led by a (then) fairly new Centre manager and they can all feel justifiably proud of what they have achieved.

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The statutory authorities we work with, notably Derbyshire County Council, readily appreciated the speed with which the Centre responded to the pandemic. This was of considerable benefit to the authority, statutory bodies being inevitably slower off the mark. Unfortunately, a guarantee of regular funding cannot be assumed; this is particularly the case presently, as Derbyshire County Council have produced plans to substantially reduce our core funding and have yet to confirm if and when they will be applied (beyond 2021/22). It can only be hoped that their recognition of what a sensibly funded Volunteer Centre can achieve will be remembered when a final decision is made.

The Centre's long-term record, and its fleet-of-foot response to the pandemic has shown the value of such community, volunteer-driven, organisations. Whatever financial slings and arrows are thrown at it, the New Mills & District Volunteer Centre will do its utmost to survive and continue serving its community. The reports that follow, from the Treasurer and the Centre Manager will flesh out the Centre's financial performance, and its many achievements.

Alan Scapens

Chair of Trustees

Achievements and performance

The charity's main activities focus on delivering volunteer-led help to people in the local community, in need of support that is not provided by statutory authorities.

Traditionally, prior to the pandemic the main services of the Volunteer Centre included our car scheme to take people to hospital appointments, shopping, shop around trips to local shopping centres, befriending, IT Training, a number of social groups (stroke support, dementia friendly, handicraft, lunch club etc) gardening, small DIY tasks, Chair Based Exercise classes – all through volunteer activity and supported by donations. We also worked with local groups and organisations to help them with their recruitment and support of their volunteers (volunteer brokerage).

At the beginning of the new financial year in April 2020, the Covid 19 pandemic was already established and NMVC faced an unprecedented challenge. The Country was in lockdown and we had a huge increase in enquiries and requests for help. Our unique provision enabled us to be the 'go to' place in our community and NMVC became a community hub to triage help and providing support to avoid excessive demand on statutory services. Having our existing trained and fully vetted core volunteering team meant that we were able to respond in a swift and effective way.

We telephoned our existing Clients and began to triage them on a needs basis – to highlight those without a support network who would need more help. We ensured that they knew the range of support available and offered our own support. We also made a card which we sent to our beneficiaries as most of them are vulnerable in some way. These cards included a message of hope, our details and several important numbers. Our face-to-face befriending and social groups moved to telephone contact. We operated a skeleton staff at the Centre to ensure that we could maintain a public-facing telephone signposting service Monday to Friday 10am - 4pm.

Initially the situation was chaotic whilst we juggled the huge increase in demand for help together with managing the significant increase in new volunteers coming forward to help with the community response. We recruited 78 new extra volunteers to manage the support needed by the community which we registered and trained. Some of these new volunteers came via Derbyshire County Council's Community Response Unit (CRU) from whom we also received requests for support for people who were in need.

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At the height of the pandemic our volunteers were making over 130 'check in and chat' calls every week to those locally who didn't have anyone to turn to. This service proved a lifeline to stave off the loneliness and isolation that the pandemic brought. We experienced a 373% increase in demand for this support. At this time we also offered a shopping service and collection of prescriptions.

We moved our volunteer training online and decided to host a monthly coffee morning for our volunteers as a way of keeping connected and supporting our team. The pandemic had a significant impact on staff wellbeing and team management due to demands placed on staff through increased workload and challenging circumstances. The Team adapted incredibly well and have successfully provided support to all our beneficiaries and volunteers.

Our car scheme stopped temporarily and was restarted in a Covid compliant way in July 2020. Our IT volunteers enabled us to get people connected and use video platforms to keep in touch with family and friends. We restarted our Chair Based Exercises classes on Zoom which have been an absolute lifeline for many attendees.

We have worked closely with our voluntary sector infrastructure partners in the High Peak Alliance (High Peak CVS, Connex Community Support and The Bureau) in supporting the voluntary sector during this time and dealing with referrals from DCC's Community Recovery Unit. We also worked with the numerous local Covid Mutual groups and other voluntary organisations to ensure that the community's needs were met.

Financial review

This financial year the Charity has made a small surplus of £2,626 (2019/2020 surplus £12,942). The value of the COIF Charities Investment Fund Units increased by £14,825 making the units held worth £85,635. We received continuation funding from Derbyshire County Council for £21,763, £6,625 for Active Travel and £1,025 for Companionship Connectors and from Derby and Derbyshire Clinical Commissioning Group we received £20,750 and £2,267 for signposting. This year High Peak Borough Council gave us £12,500; this includes an extra grant of £10,000 to support us with the Coronavirus.

The Social and Fundraising and the Regular Funding Committees were very well supported by the Volunteers who made face masks that raised £6,140, had a photographic competition in the New Mills Festival which resulted in a calendar being produced making, £476, and our first Golf competition that raised £1275, together with our Lottery they raised £8,596. We received a donation of £3,675.96 from Xylem and with other generous donations raised £15,760. This was a fantastic effect by everyone during what was a very hard and trying year.

The total income for 2020/2021 was £124,014 (2019/2020 £146,335.) The total expenditure for 2020/2021 was £136,213 (2019/2020 was £131,089) This gave us a loss of £12,199 but because of the increase in value of the COIF units we ended up with a small surplus.

Our main funders were Derbyshire County Council, Derby and Derbyshire Clinical Commissioning Group and High Peak Borough Council.

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for the year ended 31 March 2021

Balance Sheet

Restricted funds of £179,489 (2020 £170,571) represents grants received for specific projects not yet spent, plus the funds for improvements not yet expended by depreciation.

Unrestricted funds at the year end were £203,099 (2020 £209,391.) Due to the pandemic, we were unable to go ahead with the repairs and repainting, also the resigning on the mini bus. This year we are going to put money into a Designated fund.

Reserves policy

The Trustees have, as required of them, considered the risks faced and the steps needed to mitigate them. The level of reserves is kept under review and the Trustees believe we need to put some monies into a Designated fund to cover the Repairs and repainting of the Centre, in the sum of £3,320. Additionally, £16,048 to cover the post of a New Befriender and associated costs, on a twelve-month Contract. This will enable the Centre to help clients recover from the various effects of Covid, making a total of £19,278 in the Designated Fund.

We are also putting £18,000 into Gap Funding to cover the costs of keeping the Mini Bus and to cover the Transport Co-ordinator's salary. We had expected the income from the Mini Bus and Travel Service (apart from the Active Travel grant) to cover the salary when the Lottery Grant finished, but there has been very limited travel activity and as we have been unable to use the Mini Bus during the past year due to the pandemic. The breakdown of the money is as follows for 4 months we cover 100% of the salary, because the minibus is unlikely to be in service, then the next 3 months 80% and the rest of the year 70% totalling £14,275. We would also include Insurance Tax, MOT and servicing of the mini bus allowing £3,725.

The Trustees also like to have £37,720 to cover the remaining lease, £14,030 interest monies under the District Nurses Fund (this is ring fenced) and £1,147 held for the High Peak Kids Council. This leaves money held in unrestricted income of £112,924 which would cover approximately 9 months of expenditure.

Plans for the future

Whilst the future remains uncertain in relation to the long term social and economic impact of the Pandemic and we are unable to predict what the challenges and opportunities are, we are in a good position to be able to respond.

We will continue to support vulnerable people by helping them to live more independently, to be satisfied and part of the community. We will adapt our offer of support to the community according to the presenting needs as we address the next stages of the pandemic.

Our District is a semi-rural area with pockets of deprivation. We will seek to identify gaps in local provision and seek to meet these with a volunteer response. We are aiming to diversify our income by applying for more grants to sustain our front-line services and we are open to new partnership opportunities that are in line with our organisations overall aims and objectives.

Much of the support we provide is preventative and community based. We aim to continue to promote these approaches within our communities, and to demonstrate to public sector and health organisations that such activity offers the prospect of long-term savings.

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for the year ended 31 March 2021

There is a strong and vibrant VCSE sector in New Mills and 'District' and we aim to strengthen the support we provide outside. In conjunction with High Peak CVS we look to develop our offer of support and to develop the amount of VCSE activity within our community.

We will seek to strengthen and build on our firm relationship with the rest of the High Peak Alliance as we work together to deliver infrastructure support to the voluntary sector in the High Peak.

We will continue to acknowledge and celebrate the wonderful difference that volunteers make to our community. In addition, we will support local groups to meet their volunteer needs and promote volunteering in our community.

We will continue and build our partnership work with Derbyshire County Council, Derby & Derbyshire CCGs, High Peak Borough Council and colleagues across the voluntary sector which has strengthened during this challenging year.

We will continue to work to show the value of our work in promoting volunteering and recruiting volunteers for the wider benefit of the community.

As we move forward we believe that our support and services will be needed more than ever to enable people to build their confidence to return to Society and we move towards recovery.

Structure, governance and management

The Volunteer Centre is a charitable company limited by guarantee, incorporated on 13 February 2003 and registered as a charity on 22 May 2003.

The company was established under a memorandum of association which established the objectives and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the Volunteer Centre in the event of winding up. The total number of such guarantees at 31 March 2021 was 60 (2020:58). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 12 to the accounts.

The Trustees have a policy on Trustee recruitment and new Trustees are encouraged to receive relevant training. This year the Trustee main body has continued with the use of sub-groups i.e. Finance & Strategy, Fundraising, Publicity & Marketing. Trustee board meetings have been held via Teams or Zoom because of the pandemic.

Under the requirements of the Memorandum and Articles of Association, the Trustees retire in rotation over a three-year period after which they must be re-elected at the next Annual General Meeting. The Chair, Vice Chair and the Treasurer are all re-elected every year.

Related parties and relationships with other organisations

We value collaboration and connecting within the community and recognise the strength in working with other key agencies. Partnership working during the Pandemic has been key to our success as an organisation during the past 12 months. The High Peak Alliance (ourselves along with HPCVS, The Bureau and Connex Community Support) has been fundamental in providing the High Peak with a 'area specific' response to the pandemic. All of our organisations are well known and trusted and able to deal with local need thus avoiding issues being escalated and placing further burden on already stretched statutory

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services. The Alliance has worked closely with numerous voluntary groups including the various mutual aid groups sharing best practice and support on a regular basis during the pandemic thus ensuring a unified team effort across the High Peak.

We have worked closely with DCC (public health) and High Peak Borough Council (HPBC) – initially on a weekly basis to ascertain what issues needed to be addressed, what gaps there were in services and how we might address these. On a County wide level we have been part of the 'stronger Communities' group with other voluntary infrastructure organisations and statutory providers – DCC and CCG etc.

In addition, from the start of lockdown we have been part of the weekly High Peak PLACE Community Resilience meeting with our CCG partners, Derbyshire Community Health Services (DCHS), Citizens Advice Bureau, DHU Healthcare, DCC, HPBC and East Midlands Ambulance Service (EMAS). This has further enabled the creation of a joint approach in supporting our community which covers a widespread area with very different needs in our towns and rural communities.

Remuneration policy for key management personnel

Employees with total benefits over £60,000

No employees have total benefits over £60k for this charity

Risk management

The Trustees have identified key risks associated with running the Volunteer Centre and have created a Risk Register which is reviewed regularly with remedial action being taken as appropriate. Written procedures have been prepared for the Company's policies covering employees, volunteers, clients, visitors and financial systems and procedures. This year we have a policy in place for the staged reopening of the Centre for the Staff and Services during and after the pandemic.

Manager's Report 2020/2021

What a challenging 12 months!!!!!!

As with all organisations the onset of the pandemic necessitated NMVC having to develop a new way of working. I am extremely proud to lead this organisation and the fact that we were able to quickly adapt our 'offer' to ensure those in need of support received it and to play a key role in coordinating the community response. We were able to use our expertise and react immediately to our communities' needs, especially whilst statutory services organised their response.

So many individuals, volunteers and frontline volunteer groups have given so much to our community over this time. It was truly inspirational and the overall response from our community has been incredibly overwhelming, reassuring and often very humbling.

Our volunteers, new and 'existing' have been amazing. They are selfless and are the very essence of the Centre - when it mattered they came forward to help. We are blessed to have such a committed and enthusiastic volunteer team. They are amazing and I, the staff team and our trustees are extremely grateful for all their support. We are truly thankful for everything you do for us and the community. You really do make a difference.

Befriending

Our befriending service became telephone only and was rebranded as 'check in and chat' in order to sound less formal and more friendly. Our volunteers support approximately 130 people with weekly ongoing calls (some receiving 2-3 phone calls per week to help combat loneliness). This demand represented a 373 % increase on our existing provision.

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for the year ended 31 March 2021

Check in and chat has been invaluable as our volunteers regularly feedback to us any concerns they have which enables us to address these and prevent issues escalating to such an extent that statutory services have to become involved.

Friday lunch club

With restrictions lifting in October 2020 we invited a small number of clients back to our Friday Lunch Club, we met twice before we had to close due to further lockdown. We decided to take lunch club on the road by making deliveries. By providing lunch this way we could carry out a 'doorstep welfare check', have a friendly doorstep chat and a much needed hot meal every Friday. From 6/11/20 until the end of the financial year we delivered 500 hot meals and used 280 volunteer hours - prepping/ cooking/ baking/ delivering/ befriending.

Transport

Car and group transport was suspended the week beginning the 16th March 2020, so we began the financial year without activity. This coincided with a large number of medical appointments being cancelled. As time progressed we started to receive requests and therefore in July - together with our partners in the High Peak Active Travel partnership - we undertook a risk assessment and developed driver and passenger guidelines so that we could begin to provide urgent medical car transport safely for all involved. During this time only one passenger could travel in a car at a time, so our minibus was utilised to take passengers who needed to take a carer with them to their appointments. In all, during our most challenging year to date, our volunteers managed to safely carry out 366 journeys!

Transport's biggest success this year was the free vaccination transport we provided for so many local people. Our amazing volunteers made 118 vaccinations happen!

Chair Based Exercise Classes

We restarted these classes online every Tuesday via Zoom in May 2020. It is widely accepted that such classes prevent falls: anecdotally we were aware that a number of people had fallen during the lockdown. These classes also doubled as a social group as participants can join up to 30 minutes before the class to chat to each other and so it helps to improve both physical and mental wellbeing. On average 15 clients each week attended these classes.

Volunteering

Initially a large number of volunteers came forward to offer their support and we were able to successfully screen, interview, reference and train new volunteers quickly and effectively. Managing the influx of such a huge number of volunteers in a short space of time was a challenge – especially at a time when we were ourselves adapting our provision to ensure we met the needs of our community. As a Centre we recruited and trained 78 new volunteers bringing our total to 272.

Much of our existing volunteer cohort are aged over 70 and their ability to be active in supporting us has been somewhat restricted. That said some have been able to take part in our 'check in and chat' initiative. This was incredibly beneficial as some of the volunteers already had existing friendships with the Clients to whom they were speaking.

A high number of new volunteers came via Derbyshire County Council's Community Response Unit. This is where we worked well with the numerous mutual aid groups by brokering some of the new recruits into these groups to help them manage their workload.

We have worked with local GP surgeries to help manage with the vaccine roll out. We worked across our HP Alliance to develop FREE vaccine transport as we had received anecdotal evidence of people being

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for the year ended 31 March 2021

unable to access the vaccination programme due to accessibility and finance. We also created a role of 'temporary vaccine driver' and were able to safely fast track drivers to facilitate this roll out.

Many regular volunteer opportunities outside of our organisation disappeared overnight as groups closed and shut down their volunteer programmes. We have, however, been able to work with the various localised Covid initiatives in supporting them with their reactive/ emergency response to the pandemic. We, together with the rest of the Alliance, formed a local High Peak forum in which best practice and support could be shared. Since the start of 2021 we have been working with groups to ascertain how we can support them in supporting and recruiting their volunteers as restrictions ease and society opens up.

Signposting

We ensured that our phone lines remained open throughout the year to deal with any requests for help, either managing these in house or by signposting people to the relevant organisation. In total we had 4540 calls to the Centre during the financial year comprising of a whole host of different requests from people offering to volunteer, people needing support or asking for information from our large bank of local information. This support was available Monday to Friday 10am - 4pm.

Shopping

Our shopping service has changed tremendously as a result of the pandemic as we have a different clientele. Prior to the pandemic we shopped for those unable to leave their homes to help them retain their independence. The new clients that came to us for the shopping service were shielding and were unable to get out and do their own shopping. Initially we were shopping for up to 23 people, however as people's confidence has grown and with the vaccine roll out the numbers have reduced.

Other support

Our IT trainers continued to offer support albeit on the telephone and achievements included facilitating 25 people being able to become digitally connected, enabling people to access platforms such as Zoom, Teams etc. This was most certainly a lifeline for those concerned. During this time, as part of the High Peak Connect Project, we carried out a scoping exercise to establish what free IT support was available in the High Peak for those with limited digital skills. This was shared widely to ensure people were aware of whom they could contact for support. Our volunteer's ability to carry out small DIY tasks and gardening was somewhat limited during the year, but nevertheless our volunteers were able to do some after the first lockdown in a Covid compliant way.

Social and Fundraising

Our social and fundraising activities have been extremely limited by the pandemic. Despite the restrictions our volunteer handicrafters raised an amazing £6,140 through making masks and handicraft sales. We also organised a photographic competition in the New Mills Festival which resulted in a calendar being produced making £476 and our first Golf competition that raised £1275, together with our monthly in-house Lottery, altogether the total raised was £8,596.

Staff Team

I am immensely proud of our staff team who adapted quickly and committed themselves to continuing our support despite all the challenges, and did so in a positive and helpful way. It was difficult at times facing the unknown, both personally and professionally.

I am also privileged to have had the support of the Board of Trustees, who despite having to grapple with their own personal situations, still found the time to support the community, the Volunteer Centre, staff and volunteers.

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for the year ended 31 March 2021

In addition, the support of my colleagues in the High Peak Alliance has been hugely important. We have met weekly (virtually of course) and shared ideas, resources, frustrations and successes and this has been invaluable.

The future

We are developing a phased return plan which is conditional on various criteria being met as to what services we are able to offer. We are continuing to develop and adapt our various projects in order to help as many people who need support. We are looking at what opportunities and challenges the recovery will bring and how we can support a volunteer and community response. The challenges that COVID presented have opened up some new opportunities too. There was a lot of online engagement with people, for whom physically coming into our service may have been challenging. We hope to retain some of the support that has worked well.

The Pandemic has demonstrated the strong sense of community in High Peak and moving forward we aim to strengthen this together with our voluntary and statutory partners. By working with volunteers and voluntary groups we plan to build resilience by addressing presenting needs with the aim of empowering our community as it starts to re-open.

Beverley Jenkinson

Centre Manager

Funds held as custodian trustee on behalf of others

The Volunteer Centre holds monies in trust for the High Peak Kids Council, this is monies raised by the primary schools of New Mills, this money is to be used by the schools for equipment for the benefit of themselves. The money is included in our restricted funds and the amount is reported on every year.

We also have in our restricted funds, Investments for the District Nurses Fund, that were given to us on the understanding that we could not sell them but we could use the interest generated for the health and wellbeing of people of New Mills & district. These are shown every year on our balance sheet and the amount of interest still to be used is stated in our Reserves policy.

New Mills and District Volunteer Centre

Trustees' annual report

for the year ended 31 March 2021

Statement of responsibilities of the trustees

The trustees (who are also directors of New Mills and District Volunteer Centre for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report has been approved by the trustees on 06/07/2021 and signed on their behalf by

Alan Scapens

Chair

Independent examiner's report
to the members of
New Mills and District Volunteer Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2021 which are set out on pages 13 to 32.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jennifer Daniel FCCA DChA
Slade & Cooper Limited
Green Fish Resource Centre, 46-50 Oldham Street
Manchester, M4 1LE

Date 27/07/2021

New Mills and District Volunteer Centre
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	30,231	852	31,083	38,922
Charitable activities	4	59,584	7,949	67,533	74,769
Other trading activities	5	21,227	-	21,227	28,046
Investments	6	1,670	2,501	4,171	4,598
Total income		112,712	11,302	124,014	146,335
Expenditure on:					
Raising funds	7	2,000	-	2,000	3,373
Charitable activities	8	119,430	14,783	134,213	127,716
Total expenditure		121,430	14,783	136,213	131,089
Net income/(expenditure) before net gains/(losses) on investments		(8,718)	(3,481)	(12,199)	15,246
Unrealised gains/(losses) on investments		-	14,825	14,825	(2,304)
Net income/(expenditure) for the year	10	(8,718)	11,344	2,626	12,942
Transfer between funds		2,426	(2,426)	-	-
Net movement in funds for the year		(6,292)	8,918	2,626	12,942
Reconciliation of funds					
Total funds brought forward		209,391	170,571	379,962	367,020
Total funds carried forward		203,099	179,489	382,588	379,962

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

New Mills and District Volunteer Centre
Company number 41666277

Balance sheet as at 31 March 2021

	Note	2021	2020
		£	£
Fixed assets			
Tangible assets	15	75,072	84,454
Investments	16	85,635	70,810
Total fixed assets		160,707	155,264
Current assets			
Debtors	17	6,293	13,820
Cash at bank and in hand	18	223,753	214,457
Total current assets		230,046	228,277
Liabilities			
Creditors: amounts falling due in less than one year	19	(8,165)	(3,579)
Net current assets		221,881	224,698
Net assets		382,588	379,962
The funds of the charity:			
Restricted income funds	20	179,489	170,571
Unrestricted income funds	21	203,099	209,391
Total charity funds		382,588	379,962

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with FRS102 SORP, and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 16 to 32 form part of these accounts.

Approved by the trustees on 06/07/2021 and signed on their behalf by:

Alan Scapens (Trustee)

Doris Higginbotham (Trustee)

New Mills and District Volunteer Centre

Statement of Cash Flows
for the year ending 31 March 2021

	Note	2021 £	2020 £
Cash provided by/(used in) operating activities	24	5,125	4,207
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		4,171	4,598
Cash provided by/(used in) investing activities		4,171	4,598
Increase/(decrease) in cash and cash equivalents in the year		9,296	8,805
Cash and cash equivalents at the beginning of the year		214,457	205,652
Cash and cash equivalents at the end of the year		223,753	214,457

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

New Mills and District Volunteer Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

The trustees have made no key judgments which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2021 (continued)

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2021 (continued)

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

i Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Leasehold building improvements	25 years	(period of lease)
Office fixtures and equipment	5 years	
Computer equipment	1 year	
Minibus	5 years	

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

j Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

n Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

o Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 11. Outstanding contributions at the year end was £235 (2019: nil).

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

Current reporting period	Unrestricted £	Restricted £	Total 2021 £
Donations	15,195	852	16,047
Fund raising income	10,577	-	10,577
Gift Aid	4,459	-	4,459
Total	30,231	852	31,083
Previous reporting period	Unrestricted £	Restricted £	Total 2020 £
Donations	19,869	42	19,911
Fund raising income	15,208	-	15,208
Gift Aid	3,803	-	3,803
Total	38,880	42	38,922

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2021 £
North Derbyshire CCG	23,017	-	23,017
Derbyshire County Council	21,763	7,650	29,413
High Peak Borough Council	12,500	299	12,799
High Peak CVS	2,304	-	2,304
Total	59,584	7,949	67,533
Previous reporting period	Unrestricted £	Restricted £	Total 2020 £
North Derbyshire CCG	23,017	-	23,017
Derbyshire County Council	21,872	8,552	30,424
High Peak Borough Council	2,500	-	2,500
The Big Lottery - Community Transport	-	17,552	17,552
High Peak CVS	-	1,276	1,276
Total	47,389	27,380	74,769

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

5 Income from other trading activities

	2021 £	2020 £
Room Hire	1,203	7,175
Groups' Income	19,944	20,541
Miscellaneous Income	80	330
	21,227	28,046

All income from other trading activities is unrestricted.

6 Investment income
Current reporting period

	Unrestricted £	Restricted £	2021 £
Income from bank deposits	1,670	-	1,670
Income from Investments	-	2,501	2,501
	1,670	2,501	4,171

Previous reporting period

	Unrestricted £	Restricted £	2020 £
Income from bank deposits	2,146	-	2,146
Income from Investments	-	2,452	2,452
	2,146	2,452	4,598

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

7 Cost of raising funds

	2021 £	2020 £
Costs of raising funds	2,000	3,373
	2,000	3,373

All expenditure on cost of raising funds is unrestricted.

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

8 Analysis of expenditure on charitable activities

	Total 2021 £	Total 2020 £
Staff costs	83,801	77,230
Premises	9,864	11,122
Administration	4,264	4,951
Gas, Water, Electricity	2,039	2,742
Project costs	22,986	15,920
Professional fees	424	410
Volunteer costs	-	325
Depreciation	9,382	13,519
Governance costs (see note 9)	1,453	1,497
	134,213	127,716
	2021 £	2020 £
Restricted expenditure	14,783	49,703
Unrestricted expenditure	119,430	78,013
	134,213	127,716

9 Analysis of governance costs

	Basis of apportionment	Total 2021 £	Total 2020 £
Administration	Governance	13	57
Independent Examiner's fee	Governance	540	540
Accountancy services	Governance	900	900
		1,453	1,497

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

10 Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2021 £	2020 £
Depreciation	9,382	13,519
Operating lease rentals:		
Property	6,286	6,286
Ind. examiner remuneration - Accountancy fees	900	900
Ind. examiner remuneration - payroll bureau fees	424	410
Independent examiner's fee	540	540

11 Staff costs

Staff costs during the year were as follows:

	2021 £	2020 £
Wages and salaries	79,552	71,131
Social security costs	581	889
Pension costs	1,953	3,799
Other Staff Costs	205	1,411
	82,291	77,230

No employees has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 6 (2020: 6).

The key management personnel of the charity comprise the trustees and the Centre Manager. The total employee benefits of the key management personnel of the charity were £22,973 (2020: £25,789).

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

12 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2020: Nil).

6 (2020: 5) members of the management committee received travel and subsistence expenses during the year, these amount to £458 (2020:£2,698).

Aggregate donations from related parties were £437 (2020: £1,015).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2020: nil).

13 Government grants

The government grants recognised in the accounts were as follows:

	2021 £	2020 £
High Peak Borough Council	12,799	2,500
Derbyshire County Council	29,413	21,872
	42,212	24,372

There were no unfulfilled conditions and contingencies attaching to the grants.

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

14 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

15 Fixed assets: tangible assets

	Leasehold improvements £	Office furniture & equipment £	Motor vehicles £	Total £
Cost				
At 1 April 2020	234,566	26,739	38,413	299,718
Additions	-	-	-	-
Disposals	-	-	-	-
At 31 March 2021	234,566	26,739	38,413	299,718
Depreciation				
At 1 April 2020	150,112	26,739	38,413	215,264
Charge for the year	9,382	-	-	9,382
Disposals	-	-	-	-
At 31 March 2021	159,494	26,739	38,413	224,646
Net book value				
At 31 March 2021	75,072	-	-	75,072
At 31 March 2020	84,454	-	-	84,454

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

16 Investments

	2021 £	2020 £
Market value at the start of the year	70,810	73,113
Add: additions to investments at cost	-	-
Disposals at carrying value	-	-
Add net gain/(loss) on revaluation	14,825	(2,303)
	85,635	70,810
Cash held by investment broker pending reinvestment	-	-
Market value at the end of the year	85,635	70,810
Investments at fair value comprised:		
COIF Charities Investment Fund Units	85,635	70,810
	85,635	70,810

Investments are all carried at fair value and are all traded in quoted public markets.

17 Debtors

	2021 £	2020 £
Trade debtors	4,127	7,677
Prepayments and accrued income	2,166	6,143
	6,293	13,820

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

18 Cash at bank and in hand

	2021 £	2020 £
Short term deposits	158,632	156,961
Cash at bank and on hand	65,121	57,496
	223,753	214,457

19 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors and accruals	3,108	3,579
Taxation and social security costs	1,045	-
Deferred income	4,012	-
	8,165	3,579

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

20 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
Volunteer Centre					
District Nurses' Fund	83,445	17,877	(1,544)	(2,304)	97,474
Relocation Project	84,454	-	(9,382)	-	75,072
Active Travel	493	6,625	(2,973)	-	4,145
Companionship Connectors	1,025	1,025	(649)	-	1,401
High Peak CVS	1,154	-	(235)	(122)	797
Co-operative	-	600	-	-	600
Total	170,571	26,127	(14,783)	(2,426)	179,489
Previous reporting period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2020 £
Volunteer Centre					
District Nurses' Fund	84,137	2,452	(2,144)	(1,000)	83,445
Relocation Project	93,836	-	(9,382)	-	84,454
Community Transport	(4,580)	17,552	(27,550)	14,578	-
Volunteer Friends	530	-	(414)	(116)	-
DCC Capacity Building	100	-	(85)	(15)	-
Home from Hospital	2,246	902	(3,280)	132	-
Active Travel	628	6,625	(6,760)	-	493
Groups	126	42	(88)	(80)	-
Companionship Connectors	-	1,025	-	-	1,025
High Peak CVS	-	1,276	-	(122)	1,154
Total	177,023	29,874	(49,703)	13,377	170,571
Name of restricted fund	Description, nature and purposes of the fund				
District Nurses' Fund	Income from dividends and decrease in market value. Expenditure included contribution to a defibrillator and transport for vaccinations.				
Relocation Project	The relocation Project fund was created in 2003 and refers to the move to the current premises on Union Road. The project was substantially funded by the Big Lottery and outgoing resources represent the depreciation charge on the improvements to the premises.				
Co-operative	money to be used for the wellbeing of the clients.				
Companionship Connectors	Monies received from High Peak CVS to cover the cost of providing the mini bus to take clients weekly to supermarkets in Chapel-en-le-Frith.				
High Peak CVS	Monies from the Health & Wellbeing Partnership to cover the cost of bringing client to the Friday Lunch Club.				
Active Travel	Grant from DCC to go towards the cost of travel for Medical appointments.				
Transfers	Transfers in respect of donations from participants, and administration and management costs agreed with funders.				

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

21 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	209,391	112,712	(121,430)	(34,852)	165,821
Designated funds:					
Repairs & renewals	-	-	-	3,230	3,230
Befriender costs	-	-	-	16,048	16,048
Gap funding -					
Community transport	-	-	-	18,000	18,000
	<u>209,391</u>	<u>112,712</u>	<u>(121,430)</u>	<u>2,426</u>	<u>203,099</u>
	<u><u>209,391</u></u>	<u><u>112,712</u></u>	<u><u>(121,430)</u></u>	<u><u>2,426</u></u>	<u><u>203,099</u></u>
Previous reporting period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	As at 31 March 2020 £
General fund	189,123	116,461	(82,816)	(13,377)	209,391
Designated funds:					
Hayfield Over 60s Club	874	-	(874)	-	-
	<u>189,997</u>	<u>116,461</u>	<u>(83,690)</u>	<u>(13,377)</u>	<u>209,391</u>
	<u><u>189,997</u></u>	<u><u>116,461</u></u>	<u><u>(83,690)</u></u>	<u><u>(13,377)</u></u>	<u><u>209,391</u></u>
Name of unrestricted fund	Description, nature and purposes of the fund				
General fund	The free reserves after allowing for all designated funds				
Repairs & renewals	To cover the cost of repairs and repairing of the Centre				
Befriender costs	To cover the post of a new Befriender on a twelve months contract.				
Community transport	To cover the cost of keeping the Mini Bus and to cover the Transport Co-ordinator's salary.				

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

22 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	75,072	-	-	75,072
Fixed asset investments	85,635	-	-	85,635
Net current assets/(liabilities)	5,114	37,278	179,489	221,881
Creditors of more than one year	-	-	-	-
Total	165,821	37,278	179,489	382,588
Previous reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	84,454	-	-	84,454
Fixed asset investments	70,810	-	-	70,810
Net current assets/(liabilities)	54,127	-	170,571	224,698
Creditors of more than one year	-	-	-	-
Total	209,391	-	-	379,962

New Mills and District Volunteer Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

23 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the

	Property	
	2021 £	2020 £
Less than one year	6,286	6,286
One to five years	25,144	25,144
Over five years	6,290	12,576
	37,720	44,006

24 Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/(expenditure) for the year	2,626	12,942
Adjustments for:		
Depreciation charge	9,382	13,519
(Gains)/losses on investments	(14,825)	2,303
Dividends, interest and rents from investments	(4,171)	(4,598)
Decrease/(increase) in debtors	7,527	(10,438)
Increase/(decrease) in creditors	4,586	(9,521)
Net cash provided by/(used in) operating activities	5,125	4,207