

Charity registration number:1097615

Huntingdon Community Action Projects

Annual Report and Financial Statements

For the Year Ended 31st March 2023

Huntingdon Community Action Projects

Contents

Reference and Administrative Details

Structure, Governance and management

Objectives and Activities

Achievements

Declaration

Independent Examiner's Report

Statement of Financial Activities



Trustees' Annual Report for the period

From	Period start date			Period end date		
	1 st	April	2022	To	31 st	March 2023

Section A Reference and administration details

Charity name	Huntingdon Community Acton Projects
Other names charity is known by	HCAP
Registered charity number (if any)	1097615
Charity's principal address	C/O Huntingdon Nursery School
	Ambury Road
	Huntingdon
Postcode	PE29 1AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracey Holliday	Chair		
2	Joanna Harvey	Treasurer		
3	Sally Mackenzie	Secretary		
4	Maria George			
5	Angie Linton			
6	Shilpa Desai-Sakaldip			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected By

Objectives and activities

Summary of the objects of the charity set out in its governing document

Community Development for the public benefit of the Huntingdon North Ward through: -

Supporting those in the community who desire to improve their wellbeing in life.

Advancement of the education of children under statutory school age through learning and creative play and by encouragement the involvement of parents and/or carers in the child's development and education

Summary of the main activities undertaken for the public benefit in relation to these objects.

HCAP understand the importance of having free activities available for vulnerable families in the holidays, we have continued to identify new HCAP partners that work with targeted families in the Huntingdon North to ensure we capture the neediest in our programmes.

During the summer months we run Snack Shack and Picnic in the Park, February and October half term when its colder we organise a coach and picnics and take families to local farms and wildlife parks, this year we took 14 families to Shepreth Wildlife Centre ,and 14 families to Sacrewell Farm

100% of families strongly agreed that all these activities had

- Supported their Wellbeing
- Made them feel less isolated in the holidays
- Helped them financially by providing food .

Godmanchester Food Bank, Rotary and Fusion had helped with funding these successful activities.

Residential Grafham Water Centre

Having received support through the HCAP projects several adults want to give back and help others, so we are always encouraging them to volunteer and having signed up to Time Credits, it meant each time they volunteered they would receive vouchers to spend on local family activities for free. Working in partnership with the time credit team we were able to build up the vouchers for a one-off community spend so we could take them and their families away for an Easter camping trip to Grafham Water Centre.

"This truly was a wonderful experience for myself and my family. My two children have additional needs as well as mental health difficulties and I also have a mental health illness. We would not have been able to take on new and exciting activities such as we did without the support, kindness and opportunities that this trip has provided us with. We were all looked after, reassured at every point if worries arose and provided clear instructions on how to participate in all the activities, planned and unplanned. Financially this wouldn't have been viable exercise for us, the activities are too costly and managing a camping trip away from home by myself with my youngest would have been near impossible. He struggles with change, unknown activities, structure and being outside of the home. I anticipated that we would have to go home on the first day, but the staff and other participants were so supportive and inclusive of our diverse needs that we were able to fully enjoy the trip. We took part in raft building then sailing! I managed to get both my children out in the water with me, we subsequently took part in a mixture of paddle boarding, canoeing and

kayaking. My youngest refused outright, he was adamant that he would not get in the boat but ended up spending 30 minutes in a solo kayak. These are not activities we have been able to experience prior to this trip and it has built up a level of resilience and confidence in our family that I didn't expect. This was a truly fantastic trip and we are all so very grateful that we were able to spend time during our holidays at Grafham with the wonderful team that organised it ."

This trip was funded by Police and Crime Commissioner Fund ,Godmanchester Food Bank ,Rotary and Godmanchester Food Bank .

Moody Mondays /Grow/Family Fun/Arts and Craft with Creche

The Wellbeing groups that we run have continued to develop and show how partnerships working together with the same goal can have such an impact on a community. Listening to the clients that use these services, help us as a charity develop these services further and identify new projects.

"Being at home with two very young children is very isolating, coming to these groups gives me the chance to have a more structured routine which helps me and the boys. It makes me feel less lonely and its lovely to have adult conversation. The creche really helps especially for one of the boys. "

"This group is a lifeline, to have two hours away from the mental stress of being a single mum, it does so much for my mental health, I don't only enjoy this session I learn a skill and have a really positive outlook for the week, where I'm excited to spend time with other adults "

Huntingdon Freeman's Trust have funded Grow and the Arts and Craft sessions.

Community Engagement Support Worker (CESW)

Part of this role is to focus on parents to give them the skills to support their child's learning at their pace to improve children's academic achievement, there is now an established rolling programme of informal learning sessions that lead at the learners pace to the more structured Maths, English and Teaching Assistant courses.

Summary of the main achievements of the charity during the year

Tutor's comments

"The benefit and the progress of the parents has been immense, they are more confident in their own abilities and knowledge, they have learned to work together and made firm friendships. All the learners have progressed to the next course, two have joined a functional skills maths course and one has gained employment as a learning support assistant."

As part of this programme to support the children's learning the CESW applied for funding to put on a Theatre Show, Town Mouse and County Mouse, linked to the transition from Nursery to School.

Children from Huntingdon and Thongsley Nursery ,130 in total enjoyed the show and received the book Town Mouse and Country Mouse + crafts that they could take home to continue their learning with their parents.

Huntingdon Freemens Trust have funded this role.

Hampers

As well as our 100 Christmas Hampers project, where families are referred by the HCAP partners, we also found funding to prepare 33 Young Adult Well-being Hampers for those that live at the Salvation Army Hostel.

This project led to Cambridge Skills going in to follow up an idea from a couple of the residents that it would be nice to have a little Welcome Pack for those arriving new to the Hostel.

Each Project that comes under the HCAP umbrella is reviewed at the regular meetings to ensure its objectives are being met, this meeting is also used as the platform for identifying and prioritising new projects that have been suggested by the community.

Trustees have copy of guidance issued by the Charity Commission on Public Benefit.

Financial Review

Brief statement of the charity's policy on reserves

The way HCAP is set up, working with key partners in the community allows us to identify areas of priority and projects that are needed to make a positive impact to the families in the local area. Then a funding application is made provision is made for insurance and accountants costs, all successful bid's money is then ring-fenced for individual projects, which means we don't have a reserve pot.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

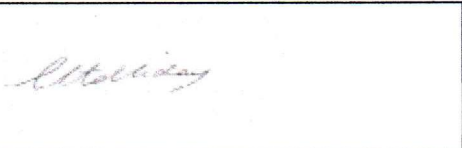
Other optional information

--

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tracey Susan Holliday	
Position (eg Secretary, Chair, etc)	Chair	
Date	17 th January 2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HUNTINGDON ACTION COMMUNITY PROJECTS

On accounts for the year
ended

31 MARCH 2023

Charity no
(if any)

1097615

Set out on pages

10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard E Wyatt

Date:

25 JANUARY 2024

Name:

Richard Edward Wyatt FCA

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England & Wales

Address:

12, St Peter's Road,

Huntingdon, Cambridgeshire

PE29 7AA

Huntingdon Action Community Projects Registered Charity No. 1097615
Operating as: Huntingdon Community Action Projects (HCAP)

Receipts and Payments Accounts

Year to 31 March 2023

	2023	2022
	£	£
Receipts		
Grants - non Local Authority	12,714	7,206
Grants - Local Authority	17,450	3,000
Donations	8,614	1,820
Other	230	333
Total Receipts	<u>39,008</u>	<u>12,359</u>
Payments		
Food Distributed	7,601	5,724
Rent	5,347	2,970
Resources	19,250	7,774
Insurance	533	533
Membership Fees	25	25
Audit Fees	400	1,000
Refunded Scheme monies	0	10,000
Miscellaneous	4	211
Total Payments	<u>33,160</u>	<u>28,237</u>
Surplus/(Deficit) for the year	5,848	(15,878)
Balance brought forward from previous year	49,443	65,321
Balance carried forward 31 March	<u>55,291</u>	<u>49,443</u>

Signed on behalf of the Trustees

Name: _____

Date: 17th January 2024