

**Charity registration number:1097615**

# **Huntingdon Community Action Projects**

**Annual Report and Financial Statements**

**For the Year Ended 31<sup>st</sup> March 2022**

# **Huntingdon Community Action Projects**

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# Trustees' Annual Report for the period

Period start date

Period end date

From

To

1 April 2021

31st March 2022

## Section A

## Reference and administration details

Charity name

Huntingdon Community Action Projects

Other names charity is known by

HCAP

Registered charity number (if any)

1097615

Charity's principal address

C/O Huntingdon Nursery School

Ambury Road

Huntingdon

Postcode

PE29 1AD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracey Holliday	Chair		
2	Joanna Harvey	Treasurer		
3	Sally Mackenzie	Secretary		
4	Maria George			
5	Angie Linton			
6	Esme Richardson			
7	Shilpa Desai-Sakaldip		Voted in AGM 21 <sup>st</sup> November 2022	
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## Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Elected By

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Community Development for the public benefit of the Huntingdon North Ward through: -

Supporting those in the community who desire to improve their wellbeing in life.

Advancement of the education of children under statutory school age through learning and creative play and by encouragement the involvement of parents and/or carers in the child's development and education

**Summary of the main activities undertaken for the public benefit in relation to these objects.**

**Snack Shack**

HCAP have continued to develop their holiday provision, 8 sessions took place this year, 40 families on average attended each one. Running alongside the Fusion HAF programme, meant we were able to encourage more families to sign their older children to HAF activities.

Godmanchester Food Bank supported us with family large family food parcels for those families that had been identified in financial need through the holidays

As well as having the opportunity to access sports through the One Leisure team, we worked with Cricket East for the first time as this is a sport that many of our local children don't have the chance to try, these sessions worked well and 3 of the children joined Huntingdon Cricket Club.

Other partners were also invited in the sessions

**Parent Feedback**

"Attending Snack Shack has given us the confidence to go out and feel safe, the girls have enjoyed the activities. I got a health MOT done; it was good to have someone to talk to. The Raptor Foundation was amazing, the girls have talked about the different birds a lot. It was nice to have so much open space, my youngest was very clingy before we started coming here each week, now we get here and she just runs off and plays, it helped her socialise, since coming she has eaten better, loves the excitement of the picnic bags."

"Snack Shack has given me something that I'm confident to bring my family to, something regular with activities, Jack enjoys talking about these summer sessions, when he goes back to school. If these weren't on, we wouldn't be going out. It has also supported my mum's mental health as she knows we are being looked after in the long summer holidays."

**Picnic in the Park**

For the first time HCAP partners offered holiday provision at Hinchbrook Park, to support local vulnerable families 5 sessions in total took place and we had on average 12 families attend. Picnic in the Park

**Parent Feedback**

"It has given us something to look forward to each week, I have a large family and have just been made homeless, so money is very tight, we have been given food and toiletries and been made to feel so welcome, the girls have loved the activities, the older ones at first didn't want to come as they felt it would be boring, but have enjoyed every session there have always been activities provided for all age groups, they have especially enjoyed the ranger sessions."

"A lot has happened recently, and I have been struggling to get the boys out, but I knew a few of the people running it and I'm so glad I went, we haven't got a garden, and this was such a big open space, the boys had so much fun and enjoyed socialising with the other children, I met up with a friend that I had lost contact with, it was nice talking to other adults. Lots of activities for the boys to try."

#### **Moody Mondays /Grow/Tepee of Hope**

The Wellbeing groups that we run have continued to develop and show how partnerships working together with the same goal can have such an impact on a community. Listening to the clients that use these services, help us as a charity develop these services further and identify new projects.

#### **Community Engagement Support Worker (CESW)**

Through this process it was identified that an experienced family worker, without a caseload was needed to work preventatively with our families. Our application was successful which meant we were able to employ a CESW linked to a Local Authority Nursery in the heart of the Oxmoor, to support parents/carers to strengthen their capacity to manage difficulties and enabling families to effectively utilise available support within their family and community networks. The role also allows time to work with parents to give them the skills to support their child's learning at their pace to improve children's academic achievement

#### **Monthly Arts and Craft Group with Creche**

Over the last few months, we have had an increase of mums with young children attending Moody Mondays, unfortunately as these are mums often fleeing from Domestic Violence, they have no childcare available, and therefore can't be signposted to services that they need for themselves and get the support they need.

The priority therefore was to start up a monthly Grow equivalent project with a creche provision.

The project is based around the learners needs in a safe and familiar environment. Confidence and self-esteem are developed through a range of purposeful activities that further develop social engagement. Strong links exist for progression to more formal adult learning classes, locally on completion of the sessions

#### **Parent Feedback**

"Being at home with two very young children is very isolating, coming to these groups gives me the chance to have a more structured routine which helps me and the boys. It makes me feel less lonely and its lovely to have adult conversation. The creche really helps especially for one of the boys."

**Summary of the main achievements of the charity during the year**

**“This group is a lifeline every month to have two hours away from the mental stress of being a single parent. It does so much for my mental health. I don’t only enjoy this session I learn a skill and have a positive outlook for the week, where I’m excited to spend time with other adults.”**

#### **Wimpole Farm Trip February Half Term**

Working in partnership with the Fusion youth group we arranged a trip to Wimpole Farm for 18 families, who had been identified through our community projects and HCAP partners

#### **Parents Feedback**

**“I’ve been struggling all week with the kids, this couldn’t have come at a better time, it takes them off the computers and gets them in the fresh air, it’s nice to do something all together as a family.”**

**“First day out of Huntingdon since Covid, a lot of the children’s friends were on the trip, so it worked out really, they were so happy and my youngest wants to go back even though he has walked 1000 miles apparently.”**

Each Project that comes under the HCAP umbrella is reviewed at the regular meetings to ensure its objectives are being met.

Trustees have copy of guidance issued by the Charity Commission on Public Benefit.

## Financial Review

### Brief statement of the charity's policy on reserves

The way HCAP is set up, working with key partners in the community allows us to identify areas of priority and projects that are needed to make a positive impact to the families in the local area. Then a funding application is made provision is made for insurance and accountants costs, all successful bid's money is then ring-fenced for individual projects, which means we don't have a reserve pot.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Other optional information



## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Tracey Susan Holliday*

Full name(s)

Tracey Susan Holliday

Position (eg Secretary, Chair,  
etc)

Chair

Date

16<sup>th</sup> January 2023

Report to the Trustees of Huntingdon Action Community Projects on the Accounts for the year ended 31 March 2022.

I report to the Trustees on my examination of the Accounts of the above-named charity, ("the Trust"), for the year ended 31 March 2022.

**Responsibilities and basis of report**

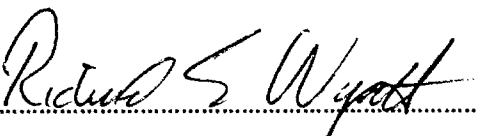
As the Charity's Trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011, ("the Act").

I report in respect of my examination of the Trust's Accounts carried out under section 135 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which gives me cause to believe that in any material respect the accounting records were not kept in accordance with section 130 of the Charities Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to obtain a proper understanding of the accounts to be reached.

Signed:  Date: 22 January 2023

Name: Richard Edward Wyatt FCA

Professional Body: Member of the Institute of Chartered Accountants in England & Wales

Address: 12, St Peter's Road, Huntingdon, Cambridgeshire, PE29 7AA

**Huntingdon Action Community Projects Registered Charity No. 1097615****Operating as: Huntingdon Community Action Projects (HCAP)****Receipts and Payments Accounts****Year to 31 March 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Grants - non Local Authority	7,206	4,570
Grants - Local Authority	3,000	36,424
Donations	1,820	10,239
Other	333	825
<b>Total Receipts</b>	<b><u>12,359</u></b>	<b><u>52,058</u></b>


**Payments**

Food Distributed	5,724	15,553
Rent	2,970	958
Resources	7,774	3,772
Insurance	533	533
Membership Fees	25	25
Audit Fees	1,000	0
Refunded Scheme monies	10,000	0
Miscellaneous	211	0
<b>Total Payments</b>	<b><u>28,237</u></b>	<b><u>20,841</u></b>

<b>(Deficit) Surplus for the year</b>	<b>(15,878)</b>	<b>34,104</b>
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<b>Balance brought forward from previous year</b>	<b>65,321</b>	<b>31,217</b>
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<b>Balance carried forward 31 March</b>	<b><u>49,443</u></b>	<b><u>65,321</u></b>
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**Signed on behalf of the Trustees****Name:****Date:****16<sup>th</sup> January 2023**