

**MUSLIM WOMEN'S  
YOUTH, SPORT & EDUCATION FORUM,  
MERSEYSIDE**

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**ANNUAL REPORT  
& ACCOUNTS  
FOR THE PERIOD  
1<sup>st</sup> SEPTEMBER 2022  
TO  
31<sup>st</sup> AUGUST 2023**

**Charity Registration No. 1097576  
Company Registration No. 4269128**

# MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE TRUSTEES' REPORT FOR THE YEAR ENDED 31ST AUGUST 2023

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## Company and Charity Information

Name:	Muslim Women's Youth, Sport & Education Forum, Merseyside
Company Registration Number:	4269128
Charity Registration Number:	1097576
Governing Document:	The Charity is governed by Memorandum & Articles of Association adopted on 3rd August 2001, registered on 13th August, and amended by Special Resolutions dated 27th February 2002 and 27th March 2003. Charity registration was agreed on 16th May 2003.
Registered Office:	Muslim Women's Centre 51 Granby Street Liverpool L8 2PG
Directors/Trustees:	Hayad Ibrahim Zeinab Mahamoud Yousef Sado Mohamed Ahmed
Company Secretary:	Sado Mohamed Ahmed
Principal Officer of the Charity:	Hayad Ibrahim
Bankers:	HSBC 99-101 Lord Street Liverpool L2 6PG
Independent Examiner:	Jan Brooker CDC Finance Services 40 Arundel Avenue Liverpool L17 2AU

## MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE TRUSTEES' REPORT FOR THE YEAR ENDED 31st AUGUST 2023

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The Trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their Annual Report and Financial Statements for the year ended 31st August 2023.

### LEGAL AND ADMINISTRATIVE DETAILS

**Governing Instrument.** The charity is constituted as a company limited by guarantee, not having a share capital and is governed by Memorandum and Articles of Association.

**Membership** is open to interested individuals accepted into membership by the Trustees.

**Trustees.** The Company's work is directed by Trustees, who are also the Board of Directors, who direct the organisation's work. The Board [Management Committee], made up of not less than 3 nor more than 10 appointed at the Annual General Meeting, meet regularly. One-third of Trustees retire each year according to length of service. Vacancies may be filled until AGMs by ordinary resolution of the Trustees.

The Board oversee the management of the Charity. During the year, the Charity was managed by the Committee and a part-time volunteer co-ordinator, responsible for running projects, funding and resources. Collectively, they are responsible for the overall management of operations.

**The Objects of the Charity** are (a) to promote the benefit of women, and children and young people up to the age of 35 in Merseyside and the neighbourhood, in particular but not exclusively those of the Muslim faith; to advance education; to provide facilities in the interest of social welfare, recreation and leisure-time occupation with the object of improving their conditions of life; (b) to establish a Centre, to maintain and manage it; (c) to promote other charitable purposes as may from time to time be determined.

**Public Benefit Statement.** In planning our activities we have considered Charity Commission guidance to ensure we meet our public benefit requirements.

### REVIEW OF THE YEAR

We continued to work with women and young people on educational and self development activities for women and children. The trustees had success in gaining small sources of funding; there were several grants - from MPAC and Liverpool City Council, details of which are outlined below. We would like to thank them for their financial assistance.

We were pleased to receive funding distributed via Merseyside Play Action Council (MPAC) for sessional play activities during one of the school holidays. We ran School holiday playschemes including during the Christmas, Easter and Summer breaks.

The funding climate continues to be challenging but we succeeded in gaining funds for work with under-represented groups. This year we have been running Arabic classes for local children, and Urdu classes for south east Asian participants. This summer we hope to start a forest school in the old Granby Street school field.

# MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE

## TRUSTEES' REPORT FOR THE YEAR ENDED 31st AUGUST 2023

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### MUSLIM WOMEN'S CENTRE

Our premises on Granby Street continued to be the base for our activities, with some off-site activities under our activities programme. We completed the dilapidations work for the building, funded by The Clothworkers' Foundation, for which thanks again. It allowed us to tackle the main refurbishments and some of the improvements needed for the Centre.

### RESULTS FOR THE YEAR

The results for the year are set out on the finance pages following this report.

### RESERVES POLICY

The surplus as at 31st August 2023 amounted to £1,672, but this is all restricted funding for agreed projects. There are no reserves for other expenditure; the trustees still hope to build back reserves in the future through acquiring new income streams.

### FINANCIAL REVIEW

The company had success in receiving funding to carry out work with children in holiday periods. Income for the year decreased from £39,970 to £29,000, as funding was more restricted than the previous year. The overall result for the year shows an excess of expenditure over income of £1,212 (from £8,791, excess of expenditure over income the previous year). Expenditure of £30,212 was incurred, from grants received in the year, for use on play-scheme (Holiday Activity Funded) projects.

### THE FUTURE

The group continues to seek funding to run activities, and found greater success this year than in recent years, as beneficial activities for children and marginalised Muslim women and their families in Toxteth, Liverpool found the support of funders during the reporting period. We will continue to meet the needs of our user groups within the community, including using volunteers to provide some services and activities when external funding is not available.

### THE TRUSTEES

The trustees who served during the year were as follows:

Hayad Ibrahim  
Zeinab Mahamoud Yousef  
Sado Mohamed Ahmed

Signed on behalf of the Board of Trustees

.....  
**Hayad Ibrahim**  
Director  
Date: *24th May 2024*

## MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

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The Trustees, who were also directors of the company, are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board

.....

**Hayad Ibrahim**

Director

Date: *24th May 2024*

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE

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I report on the accounts of the Charity for the year ended 31st August 2023 which are set out on pages 6 to 10.

## Respective responsibilities of trustees and examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to my attention.

## Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Jan Brooker**

Qualifications: B.A. (Hons); RIBA (Intermediate)

Address: CDC Finance & Accountancy Services  
40 Arundel Avenue, Liverpool L17 2AU

Dated: *25th May 2021*

**MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE**  
**STATEMENT OF FINANCIAL ACTIVITIES (including Income & Expenditure)**  
**FOR THE PERIOD 1st SEPTEMBER 2022 TO 31st AUGUST 2023**

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Income and expenditure	Notes	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
<b>Incoming resources from generated funds:</b>		£	£	£	£
Grant Income	3	-	29,000		39,971
Misc.		-		-	-
Investment Income	4	-	-	-	-
		-----	-----	-----	-----
<b>Total incoming resources</b>		<b>0</b>	<b>29,000</b>		<b>39,971</b>
		-----	-----	-----	-----
<b>Resources expended</b>					
Costs of generating funds	5a	-	-	-	-
Charitable Activities	5b		30,068	<b>30,068</b>	41,495
Governance Costs	5c	-	-	-	600
Bank charges		144	-	144	87
Exceptional item [grant return]		-	-		6,580
		-----	-----	-----	-----
<b>Total resources expended</b>		<b>144</b>	<b>30,068</b>	<b>30,212</b>	<b>48,762</b>
		-----	-----	-----	-----
<b>Net surplus/(deficit) for the year</b>		<b>144</b>	<b>1,068</b>	<b>(1,212)</b>	<b>(8,791)</b>
		-----	-----	-----	-----
Total funds brought forward				2,932	11,723
Adjustment					
<b>Total funds carried forward</b>				<b>1,720</b>	<b>2,932</b>
		=====	=====	=====	=====

The notes on pages 7 to 9 form part of these accounts. All the above amounts relate to continuing activities of the company.

**MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE****BALANCE SHEET AS AT 31st AUGUST 2023**

Company No. 4269128

		31st August 2023		31st August 2022	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible fixed assets	2		-		
<b>Current assets</b>					
Debtors		-		-	
Cash at bank and in hand			1,720		2,932
		-----		-----	
<b>Current liabilities</b>					
Creditors: amounts falling due within one year			-		(300)
			-----		-----
<b>Net current assets</b>			1,720		2,632
			-----		-----
<b>Total assets less current liabilities</b>			<b>1,720</b>		<b>2,632</b>
			=====		=====
<b>Funds:</b>					
<b>Unrestricted funds</b>			-		0
<b>Restricted funds</b>			1,720		2,632
			-----		-----
			<b>1,720</b>		<b>2,632</b>
			=====		=====

For the year ending 31st August 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board on 24th May 2024, and signed on their behalf by:

.....  
**Sado Mohamed Ahmed, Director**

.....  
**Hayad Ibrahim, Treasurer & Director**



**MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31st AUGUST 2023**

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**1. Limited Liability**

The charity is a company limited by guarantee. Each member's liability is limited to £1.

**2. Accounting Policies**

***Basis of Accounting***

The accounts have been prepared under the historical cost accounting rules, and are in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005).

***Grants Receivable***

Grants receivable are recognised on the date on which their unconditional payment is confirmed by the donor.

***Resources Expended***

Costs attributed to charitable activities relate to services supplied, and activities undertaken, which are identifiable wholly or mainly in support of the charity's objectives. Where appropriate, expenditure is apportioned on a reasonable and consistent basis.

***Fixed Assets***

Depreciation is calculated so as to write off an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office & Sports Equipment – 25% reducing balance

Furniture, Fixtures & Fittings – 25% reducing balance

A revaluation in a previous financial year wrote down to zero the value of the organisation's equipment, etc – which had become aged and was deemed no longer had a financial value.

***Other Accruals & Prepayments***

Amounts are stated at the amounts becoming due or receivable.

***Taxation***

The income and gains of the funds are exempt from taxation as they are applied for charitable purposes only.

***Value Added Tax***

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the statements of financial activities.

**MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED**  
**31st AUGUST 2023**

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	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<b>3. Activities for generating funds:</b>				
<b>Voluntary Income</b>				
<b>Donations</b>				
Donations	500	-	500	
<b>Grants Receivable</b>				
Big Lottery Fund				
Awards for All (not inc. In total)	-			(6,580)
Other grants				-
General grants	-		-	-
Holiday Activities Fund	-	28,500	28,500	13,000
Liverpool CVS	-			14,971
Clothworkers' Foundation	-			12,000
<b>Miscellaneous</b>				
Refund of charges	-	-		-
	-----	-----	-----	-----
	500	28,500	29,000	39,971
	=====	=====	=====	=====
<b>4. Investment income</b>				
Bank Interest	£-	£-	£-	£-
	=====	=====	=====	=====

**MUSLIM WOMEN'S YOUTH, SPORT & EDUCATION FORUM, MERSEYSIDE**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED**  
**31st AUGUST 2023**

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**5. Particulars of employees:**

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	<b>2023</b>	<b>2022</b>
Charitable activities	>1	>1
	===	===

No employee received emoluments of more than £60,000 during the year (2023: Nil)

The Trustees are not remunerated for their services and are not included in the above number of f.t.e. employees.

**6 Operating Lease Commitments**

There were no financial commitments under non-cancellable operating leases.

**7 Related Party Transactions**

There were no material related party transactions during the year which require disclosure.