

Trustees Annual Report

For the period : 1st November 2020 – 31st October 2021

Reference and administration details

Charity name: The Bromsgrove Arts Development Trust

Other names charity is known by: The Artrix Holding Trust

Registered charity number: 1097575

Charity's principal address: Parkside, Market Street, Bromsgrove, Worcestershire, B61 8DA

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Margaret Sherrey Bromsgrove District Council (BDC) Appointee	Chair		Bromsgrove District Council
Stuart Laverick, Heart of Worcestershire (HOW) College Appointee	Vice Chair		Heart of Worcestershire College
Charles Hotham BDC Appointee	Trustee		Bromsgrove District Council
Malcolm Glass BDC Appointee	Trustee		Bromsgrove District Council
Maria Middleton BDC Appointee	Trustee		Bromsgrove District Council
Peter Whittaker BDC Appointee	Trustee		Bromsgrove District Council
Peter MacDonald BDC Appointee	Trustee		Bromsgrove District Council
Cherie Clements HOW College Appointee	Trustee		Heart of Worcestershire College

Structure, Governance and Management

Type of governing document: Declaration of Trust

How the charity is constituted: A quorum of three Council Appointees and one College Appointee in line with the Declaration of Trust

Trustee selection methods: Trustees are appointed or reappointed at their respective annual general meetings annually.

Objectives and Activity

Summary of the objects of the charity set out in its governing document

The trustees shall hold the trust fund and its income upon trust to apply them for one or more of the following objects (the “objects”)

- 1.1 To advance education in and increase appreciation and understanding of all forms of the arts amongst members of the public including (without limitation) the arts of drama, dance, music and performance and visual arts generally in particular but without limitation:
 - 1.1.1 By presenting, producing, organising or promoting, or procuring to be presented, produced, organised or promoted either alone or with others performances of music, drama, dance, or any other forms of arts; and
 - 1.1.2 Providing, organising or promoting classes or courses in drama, music, painting or any other form of the arts
- 1.2 To provide or assist in the provision of facilities for recreation or other leisure-time occupation with the object of improving the conditions of life for members of the public in the interests of social welfare

Summary of the main activities undertaken for the public benefit in relation to these objects

During the period of time concerned (1st November 2020 – 31st October 2021) the Bromsgrove Arts Development Trust have overseen the delivery of two pieces of work:

1. Birmingham University Challenge

A “competition” or “University Challenge” activity was carried out by the Bromsgrove Arts Development Trust in partnership with Birmingham University. Four teams of students from the University presented to the Bromsgrove Arts Development Trust proposals for future use of the building formerly known as the “Artrix Arts Centre”

2. Specialist Investigation

Further to the i) cessation of arts and culture activities in the building formerly known as the “Artrix Arts Centre” in April 2020, and ii) the Birmingham University Challenge outlined at 1), a specialised investigation to identify the options available to the Bromsgrove Arts Development Trust to bring the facility back into use.

3. Vaccination Centre Works

In the interim, and during the process of carrying out the process outline at 1) and 2) above, in November 2020 the Declaration of Trust was amended to allow it to work alongside our partners Public Health England to repurpose the interior layout and functionality of the centre to make temporary use of the building as a vaccination centre as part of the Covid 19 Pandemic vaccination roll out. The Vaccination Centre opened on 25th January 2021 with a capacity of carrying out 2,500 vaccinations each day, at full capacity this would be 20 every five minutes. The Trustees were keen to support its partners during this very difficult time and for the Centre to be put to good use whilst the work carried on in the background to investigate the options for it moving forwards.

Achievements and Performance

Summary of the main achievements of the charity during the year

Specialised Investigation

At its meeting held on 29th April 2021 the Trustees of the Bromsgrove Arts Development Trust resolved that the most appropriate next step in the process to identifying a future operating model and suitable operator for the building that once was the Artrix would be for a Task and Finish Advisory Group to be set up to provide advice to the Holding Trust moving forwards. This group would serve to provide specialist advice to the trustees and give further confidence to the decision-making process of the Holding Trust. It was decided that the Group would be made up of:

- a) regional and national stakeholders whose support will gain credibility for any key decisions made by the Bromsgrove Arts Development Trust and who can provide relevant expertise (eg Theatres Trust, Arts Council England, independent specialists) and
- b) representatives of the local community and cultural sector who will also provide specialist support as well as appropriate ways to reflect the views of local stakeholders now and in the future.

The overall purpose of this group would be to identify the most appropriate potential future operating model for a new arts centre for Bromsgrove for consideration by and decision for the Bromsgrove Arts Development Trust.

Aims and Objectives of the Advisory Group

The two Key Aims for the Advisory Group to consider are:

- i To support the identification of what is happening inside the building on an ongoing basis moving forwards.
- ii To identify what is happening to progress the governance and longer-term strategy to deliver a new Arts Centre for Bromsgrove.

To deliver these two aims the Advisory Group will focus on the following objectives:

1. To identify what is happening inside the building on an ongoing basis moving forwards
 - 1.1 To identify future temporary usage for the building immediately after its use as a vaccination centre has drawn to a close.
 - 1.2 To identify ways to better inform our long-term planning work by engaging with residents when visiting the centre for their vaccinations, possibly through an arts project, and to use this to build a potential audience base
 - 1.3 To advise the Council's facilities team who are delivering sustainability capital works in the building during 2021 and 2022 regarding any future implications for a future operating model.
2. To identify what is happening to progress the governance and longer-term strategy to deliver a new Arts Centre for Bromsgrove
 - 2.1 To deliver an options appraisal against an appropriate and mutually agreed timeline - initial thoughts are to have a proposal by the end of 2021.
 - 2.2 To ensure that any future operating model provides a sustainable and commercially viable financial solution
 - 2.3 To identify an appropriate way to reflect the views and needs of the local community and other stakeholders within any future operating model.

- 2.4 To benchmark against other comparable operating models which have been used to good effect elsewhere. Especially those where building have had to close.
- 2.5 To identify any potential funding streams available to the Trust to help support:
 - a) the delivery of the appraisal, and
 - b) the future business model of the venue.
- 2.6 To advise on communications strategy

The Bromsgrove Arts Development Trust		Charity No	1097575		
		Company No			
Annual accounts for the period					
Period start date	01/11/2020	To	Period end date	31/10/2021	

Statement of financial activities

Recommended categories by activity	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Income					
Income and endowments from:					
Donations and legacies	-	-	-	-	-
Charitable activities		-	-	-	-
Other trading activities - vaccination centre	117,024	-	-	117,024	-
Investments	-	-	-	-	-
Separate material item of income	-	-	-	-	-
Other	-	-	-	-	-
Total	117,024	-	-	117,024	-
Expenditure					
Expenditure on:					
Raising funds	-	-	-	-	-
Charitable activities	-	-	-	-	-
Separate material expense item	-	-	-	-	-
Other - maintenance costs	60,634	-	-	60,634	-
Total	60,634	-	-	60,634	-
Net income/(expenditure) before tax for the reporting period	56,390	-	-	56,390	-
Tax payable	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	56,390	-	-	56,390	-
Net gains/(losses) on investments	-	-	-	-	-
Net income/(expenditure) Extraordinary items	56,390	-	-	56,390	-
Transfers between funds	-	-	-	-	-
Other recognised gains/(losses):	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	-	-	-	-	-
Other gains/(losses)	-	-	-	-	-
Net movement in funds	56,390	-	-	56,390	-
Reconciliation of funds:					
Total funds brought forward	-	-	-	-	-
Total funds carried forward	56,390	-	-	56,390	-

Balance sheet

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets					
Intangible assets	-	-	-	-	-
Tangible assets	-	-	-	-	-
Heritage assets	-	-	-	-	-
Investments	-	-	-	-	-
Total fixed assets	-	-	-	-	-
Current assets					
Stocks	-	-	-	-	-
Debtors	14,980	-	-	14,980	-
Investments	-	-	-	-	-
Cash at bank and in hand	41,410	-	-	41,410	-
Total current assets	56,390	-	-	56,390	-
Creditors: amounts falling due within one year	-	-	-	-	-
Net current assets/(liabilities)	56,390	-	-	56,390	-
Total assets less current liabilities	56,390	-	-	56,390	-
Creditors: amounts falling due after one year	-	-	-	-	-
Provisions for liabilities	-	-	-	-	-
Total net assets or liabilities	56,390	-	-	56,390	-
Funds of the Charity					
Endowment funds	-			-	-
Restricted income funds		-		-	-
Unrestricted funds	56,390		-	56,390	-
Revaluation reserve				-	
Fair value reserve					
Total funds	56,390	-	-	56,390	-

Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011.

1.2 Going concern

The accounts have been prepared on a going concern basis.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period.

1.5 Material prior year errors

No material prior year error have been identified in the reporting period.

Note 2 Accounting Policies

2.1 Income and Expenditure

Income and expenditure are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources or an obligation committing the charity to pay is due.

2.2 Assets

Debtors are measured on initial recognition at settlement amount.

Note 3 Debtors

	This year	Last year
	£	£
Trade debtors	14,980	-
Prepayments and accrued	-	-
Other debtors	-	-
Total	14,980	-

Note 4 Cash at bank and in hand

	This year	Last year
	£	£
Short term cash investments	-	-
Short term deposits	-	-
Cash at bank and on hand	41,410	-
Other	-	-
Total	41,410	-

Note 5 Transactions with trustees and related parties

Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity.

Independent Examiner's Report

The Bromsgrove Arts Development Trust (charity number 1097575)
Accounts for the year ended 31 October 2021

From the records supplied to me, which are part of the Councils accounts, I can validate the Income and expenditure received during the 10 months in this financial year reflects what is shown in the Statement of Financial Activities and Balance Sheet. In this period the Artrix building was being used as a vaccination centre.

P Carpenter

Independent Assessor