

Company Registration Number 04272555

Charity Registration Number 1097502

International Buddhist Progress Society (Manchester) Limited

(A Company Limited By Guarantee)

Financial Statements

Year Ended 31 December 2020

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2020

Page

1	Report of the Trustees
8	Independent Examiner's Report
9	Statement of Financial Activities
10	Balance Sheet
11-17	Notes to the Financial Statements

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 DECEMBER 2020

Directors

Venerable Miao-Shiunn Shih
Venerable Chueh Yann Shih
Venerable Mei-chu Fan
Venerable Suit Heong Chong (resigned 18 December 2020)
Venerable Sheung Lin Florence Chiu
Venerable Yi Chen Wu
Reverend Yu Ju Lin

Secretary

Venerable Yin-Ping Lee

Registered Office

540 Stretford Road
Old Trafford
Manchester
M16 9AF

Company Registration Number

4272555

Charity Registration Number

1097502

Independent Examiner

Christy Lau FCCA CTA DChA
Slade & Cooper Limited
Beehive Mill
Jersey Street
Ancoats, Manchester
M4 6JG

Bankers

National Westminster Bank
Portland Street Branch
60 Portland Street
Manchester
M1 4QT

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2020

FINANCIAL STATEMENTS

The management committee which is the Board of Directors of the Society for the purposes of company law and trustees for charity law purposes presents its report and the financial statements for the year ended 31 December 2020, which comply with current statutory requirements and the charitable company's deed of trust.

These financial statements present the results of activities at the Fo Guang Shan Temple at Manchester.

CHARITY ORGANISATION

The company was set up on 1 January 2002, following the separation from our sister temple in London. The charitable company which is limited by guarantee was granted Charity Status by the Charities Commission on 13th May 2003. The charitable company is also governed by a deed dated 17 August 2001.

Fo Guang Shan is a branch of Humanistic Buddhism, and was established by Grand Master Hsing Yun in 1967. The organisation is based in Taiwan, and has branches across the world including Los Angeles, Hong Kong, Sydney, Cape Town and Toronto.

Taiwan is where the monastic training is undertaken. Many lay people undertake monastic training to spread Buddhism around the world. Once they achieve a certain level of training, they are qualified to leave Taiwan headquarters.

The IBPS (Manchester) Limited, charity registration number 1097502, is one of the branches of Fo Guang Shan in England, and operates from premises in Manchester. During the year under review the monastic in Manchester were Venerable Miao Di and Venerable Miao Heng. Our sister branch in this country is IBPS (UK) operating from premises in London.

The Venerables are sent all over the world to spread Buddhism, and it depends on where they are sent. Upon arrival they may be appointed as a trustee by the main monastery in Taiwan. This will depend upon their level of experience.

Trustee training is given in Taiwan, with a probation period of one year for newly appointed trustees

Direction is provided from Taiwan where all Venerables sit in Conference, and is brought back to their relevant branch. The framework is modified by Taiwan but local decisions are made by the resident monastics.

DIRECTORS

The directors of the charitable company are also the charity trustees of the IBPS (Manchester). The directors in office during the year and currently were:

Venerable Miao Shiunn Shih
Venerable Chueh Yann Shih
Venerable Mei-chu Fan
Venerable Suit Heong Chong (resigned 18 December 2020)
Venerable Sheung Lin Florence Chiu
Venerable Yi Chen Wu
Reverend Yu Ju Lin

In accordance with the charitable company's Articles of Association, all the directors are required to retire and being eligible, may offer themselves for re-election by the members.

Directors are recruited from amongst those supporters of the Society whom the Committee considers can provide valuable service in this position. They are normally appointed at the Annual General Meeting but the Committee itself can appoint directors to fill vacancies.

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2020

OBJECTIVES OF THE INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED [IBPS (Manchester)]

The IBPS (Manchester) has the following objects:

- to follow the Buddha's teaching, sincerely respect The Three Jewels, and propagate Buddhism for the welfare of all beings and awaken the world.
- to promote Humanistic Buddhism and build a Buddha's Light Pure Land, and live a practical humanistic life and help others with compassion
- to abide by the Buddhist precepts and harmonize the Five vehicles; practice The Three Teachings and fulfil the human character
- to be involved internationally in culture and education; have an open mind and treat others with mutual respect

The IBPS (Manchester) also has the following mission:

- to encourage the study and research of Buddhism
- to support related cultural and educational programs
- to serve humanity, the community and society
- to develop educational programs for all Buddhists
- to promote international Dharma propagation

We have aimed to continue to develop closer links with the neighbourhood and local community, as such to bring compassion and spread Buddhism to those less fortunate. Furthermore, to encourage racial tolerance and harmony amongst all with strategies to achieve this objective include ice-breaking with the neighbours.

Through the power of music and cultural events, we also aim to encourage the study of Buddhism and put theory into practise.

Our main objective in the year is reflected in the phrase composed by Grand Master Hsing Yun. This year the phrase is "Every Journey In This World Is A Path To Happiness" and this has been a common theme throughout our activities.

In planning the activities of the Charity, the Trustees have had due regard to the guidance on Public Benefit issued by the Charity Commission, and in particular the supplementary guidance on the advancement of religion for the public benefit.

REVIEW OF ACTIVITIES

Dharma Functions

During the period under review, the IBPS (Manchester) organised the following functions:

- a) The Chinese New Year celebrations on 25 January saw in the year of the Rat. On New Year's Eve, there was a dinner held for volunteers, students, devotees and their family and friends. After the meal there was the Longevity and Farewell service at 9:00 pm. At midnight, we started the morning service to welcome the New Year and the temple stayed open until 2:00 am. This year, we set up a small stall in Chinatown on 26 January. We also attended the celebration held at Greater Manchester Police Headquarters on 11 February.
- b) Sadly the Lantern Festival scheduled for 9 February, to end the Chinese New Year celebrations were cancelled due to fears of COVID-19.
- c) The Great Compassion Repentance Service held on 15 March to celebrate Avalokitesvara Bodhisattva's birthday. This was the last face to face activity held in the temple prior to UK Lockdown.

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2020

- d) The Qing Ming Service was held on 4 April, it allowed devotees to transfer merits to ancestors and deceased people.
- e) Wesak Day on 30 April was to celebrate The Buddha's Birthday. The act of 'Bathing of the Buddha' is to help us to purify ourselves.
- f) The Ullambana Dharma Service was held online 23 August. The underlying benefit of this function is to cultivate our filial piety towards our parents, ancestors, and be compassionate to our neighbours.
- g) The Medicine Buddha Dharma Service was held on 14 and 15 November, in the ninth lunar calendar. We made lamp offerings to cleanse our bodies of past bad deeds, and for longevity and wisdom.
- h) The Amitabha Dharma Service was held on 13 December, gave devotees the opportunity to meditate and chant as part of their Buddhist practice.

We are grateful for the Europe FGS HQ in Paris for streaming the services under d to h.

Monthly Light Services

These are held on each Full and New Moon. Electric lamps are lit to mark each occasion.

Virtual Meetings

Since the start of the pandemic we have stayed in touch with our devotees and sister temples through platforms such as Zoom and Google Classroom. All events that used to be run in the temple have moved online.

We have been impressed with the devotion and tenacity to continue running classes and meetings. This has also opened up the possibility to continue using the virtual classrooms for those devotees who cannot attend the temple once we have re-opened our doors. The cost is outweighed by the benefits derived for our devotees.

Volunteers

The directors of the charitable company would like to express their gratitude to the volunteers, many of whom are devotees of Manchester Fo Guang Shan Temple. We acknowledge the assistance given by our willing volunteers and our reliance upon this, without which, many of the activities cannot take place.

Volunteers cover areas such as maintaining reception, cooking the lunches for Sunday services, the *Sian Dung* (Service Attendants) and the numerous people who assist in the preparation for the activities noted earlier. The BLIA Manchester also have members who attend chanting services with the Venerables. A prudent estimate would be that the Manchester volunteers' time totals over 1,400 hours (2019: 7,000 hours).

Based on the National Minimum Wage rates for adults (21 to 24) of £8.20 (effective April 2020) and £7.70 (effective April 2019), this equates to a saved cost of approximately £11,590 (2019: £56,085) and does not include National Insurance Contributions. The cost of volunteers has dropped significantly due to the fact the temple was open up to UK Lockdown in March, This figure also excludes the time our volunteers have helped to set up online activities. Our appreciation also goes out to the volunteers who assist this temple in maintaining the IBPS (Manchester)'s accounting records, as well as producing the statutory accounts.

As there is no reliable method to record volunteer time, this intangible income has not been recognised in the financial statements.

Donated Goods

Once again, we cannot ignore the generosity of our devotees. The reception area is full of merchandise sold to those who enter the temple. Most of those items have been kindly donated, and thus saving us this outlay.

Food has been kindly donated to serve after each service. Otherwise, our food costs would be substantially higher. We are also astounded at the generosity of our devotees, who willingly donate incense and other offerings for our Dharma functions. A conservative estimate would be a figure of approximately £500 (2019: £3,200).

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2020

The donated goods in the year have not been included as incoming resources within the Statement of Financial Activities, as no definite measure can be made of these goods.

In no particular order, our other activities during the year included:

Culture & Education

- a) The IBPS (Manchester) has continued to organise a wide spectrum of courses not only to raise Buddhist awareness, but to educate the devotees in cultural matters. Regular classes have covered Dharma courses, meditation, Chinese Vegetarian cooking, Buddhism lessons in English and Chinese, and Children's Dancing Class had been run in the temple to lockdown. The meditation, cooking and Buddhism lessons moved online for the rest of the year. All these courses are free of charge.
- b) The Sunday Chinese School remains highly successful with a graduation ceremony to mark this achievement being held on 28 June 2020.

Dharma Day

There were a series of events organised to celebrate Dharma Day on 12 January. The events included a forum on Master Hsing Yun's new publication where there are over 300 volumes. There was a lively discussion enjoyed by all attendees.

Participating in Multicultural Celebrations and Community Affairs

The temple attended and participated with various multi faiths organisations in public events to promote peace and harmony in the local community through the year. Such events included "Trafford Live" on 21 July, "Peace and Unity" Event on 28 July and the Interfaith Festival of Light on 9 November.

Summer camp

The Summer Camp was cancelled due to the pandemic.

ACHIEVEMENTS AND PERFORMANCE

English Sub-Chapter

In its second year, the group grows in strength. They continue to be at the fore front of building closer links with the local community attending events such as the Peace and Unity and Trafford Live. However, due to the pandemic it was not possible to attend such events. There were some events held virtually.

Some of the events they attended included:

- Holocaust Remembrance Service on 29 January;
- Chinese New Year at Greater Manchester Police Headquarters on 11 February;

The Buddha's Light Scout Group

The only Buddhist scout group in the UK continues to participate in local and national scouting events.

FINANCIAL REVIEW

Due to the payment of our contribution to Taiwan, we expected to report a deficit on the unrestricted fund this year. The deficit on unrestricted funds is £450,531 before transfers to restricted funds. The unrestricted fund is carrying forward a surplus of £248,721. We will aim to generate another surplus next year. Now we are hopefully building the

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2020

expectation of a surplus despite our fundraising activities for the refurbishment of the temple continuing to divert effort and resources.

Our financial position is further strengthened with the funds under the restricted fund and the advance donations account. At the balance sheet date, the restricted reserve stood at a surplus of £183,819 and the advance donations account stood at £10,000. The management committee will aim to see that this improvement in our financial position will continue.

RISK MANAGEMENT

In the temple, there are a number of collection boxes that have now become alarmed (connected to the Police as well installing security cameras) and secured to the wall to deter intruders. The conundrum is that we want to welcome the general public into our temple, and allow them to roam freely. At the same time, we want to ensure our assets and donations are protected.

The pandemic has given us an opportunity to review risks especially in protecting our Venerables and volunteers. We are reviewing how we handle money in the temple to consider the use of a card reader and taking funds electronically.

The management committee continue to monitor any major risks to which the temple and its activities are exposed, and to implement systems and procedures to manage any risks identified.

RESERVES POLICY

The charitable company currently has two reserves: unrestricted reserves contain funds, which are available to use at the discretion of the trustees in furtherance of IBPS (Manchester)'s objectives; restricted reserves contain funds which have specific restrictions imposed by the donor or nature of the appeal.

Given the fundraising to be undertaken to raise funds for the building, the management committee has set a target of £1,000,000 for reserves. They recognise the need to maintain a healthy reserve for unanticipated costs. It is expected the fundraising will take reserves close to the £1,000,000 mark with quotes been obtained for various parts of the building work.

To ensure the charitable company can remain operational an unrestricted fund reserve equivalent to one year's expenditure (excluding depreciation), approximately £100,000 in the current year will be required. This brings total reserve target to £1,100,000. This is to ensure the temple can continue to run for at least one year without relying on future donations.

The management committee will prepare a prudent budget, and ensure this is followed as closely as possible. Unforeseen circumstances may well lead to dropping the best-laid plans. Measures are now in place to improve the position on the bank balance, and free reserves.

PLANS FOR FUTURE PERIODS AND ACTIVITIES IN 2021

Given the pandemic, we are hoping for a return to at least some form of normality. We miss having our doors open to the public to welcome them to our temple.

In 2021, the temple has spent money on improving the perimeter and premises security. This resulted in a gate being installed at the front of the building to minimise the use at the front by local drug takers. We have also sought to secure the rear access to the building by strengthening the back fence.

The temple wishes to continue to work closely with the local community and other faith groups to promote peace and harmony in the nation. At the same time helping schools with their religious education.

Dharma Services

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2020

All regular monthly Dharma Services and Sunday Services will be held in accordance to our previous schedules. These continue to be held online with live streaming offered by European FGS HQ in Paris.

Chinese New Year Celebrations

It is usually one of our biggest events of the year, but due to the pandemic we have for the first time ever not arranged anything for Chinese New Year Eve, 11 February 2021. Instead we held a behind closed door ceremony on 12 February 2021, the Morning Service will be at midnight in the temple to see in the year of the ox.

This is all we could arrange to celebrate this event.

Lantern's day Events

There was no Lantern Festival Celebration in the temple as well.

The English Sub-Chapter

This group continues to forge external relations with the local community attending events such as the Greater Manchester Faith Advisory Panel on 17 March 2021.

Despite the road map shared by the government the temple has remained closed for the rest of the year.

INVESTMENT POLICY

Another area to address is to establish an appropriate investment policy. With the possibility of expensive repairs to the building due in the near few years in mind, it has been decided to place the sum needed into suitable bank accounts to attract the best interest. Various options will be looked at to maximise the return on the funds held, and a decision is to be made in the near future.

The management committee will monitor this policy in the first few years to make best use of existing financial resources.

RESPONSIBILITIES OF THE DIRECTORS

Charity and Company Law requires the directors to prepare financial statements each financial year, which give a true and fair view of the state of affairs of the charitable company and of its financial activities for that period. In preparing those financial statements the directors are required to: -

- select the most suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the Statement of Recommended Practice Accounting for Charities and the Accounting regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue in business.

The directors are responsible for keeping proper books and records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under Part 8 of the Charities Act 2011 and section 386 of the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and ensuring their proper application under charity law, and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Approved by the management committee on 29 September 2021 and signed on its behalf by:

Venerable Sheung Lin Florence Chiu
Director

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED
FOR THE YEAR ENDED 31 DECEMBER 2020**

I report on the accounts for the year ended 31 December 2020 set out on pages 9 to 17.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA
Slade & Cooper Limited
Beehive Mill
Jersey Street
Ancoats, Manchester
M4 6JG

Date: 29 September 2021

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)**

FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total funds 31 December 2020 £	Total funds 31 December 2019 £
Income					
Donations and legacies	5	24,883	-	24,883	69,823
<i>Income from charitable activities</i>					
Operation of temple	6	87,170	11,965	99,135	167,181
<i>Income from other trading activities</i>					
Reception sales	7	1,433	-	1,433	4,230
Investment income		-	46	46	157
Total income		<u>113,486</u>	<u>12,011</u>	<u>125,497</u>	<u>241,391</u>
Expenditure					
<i>Costs of raising funds</i>					
Costs of generating voluntary income		-	-	-	112
Cost of goods sold and other costs	8	-	-	-	568
<i>Expenditure on charitable activities</i>					
Operation of temple	9	564,017	34,743	668,760	171,016
<i>Other resources expended</i>		-	-	-	-
Total expenditure		<u>564,017</u>	<u>34,743</u>	<u>668,760</u>	<u>171,696</u>
Net income before transfers					
- Net income/(expenditure) for the year	3	(450,531)	(22,732)	(473,263)	69,695
Gross transfer between funds	13	<u>10,000</u>	<u>(10,000)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(440,531)</u>	<u>(32,732)</u>	<u>(473,263)</u>	<u>69,695</u>
Total funds at 1 January 2020		<u>689,252</u>	<u>226,551</u>	<u>915,803</u>	<u>846,108</u>
Total funds at 31 December 2020		<u><u>248,721</u></u>	<u><u>193,819</u></u>	<u><u>442,540</u></u>	<u><u>915,803</u></u>

The notes on pages 11 to 17 form part of these financial statements.

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED**REGISTRATION NUMBER 04272555****BALANCE SHEET****AS AT 31 DECEMBER 2020**

	Note	£	2020 £	2019 £
FIXED ASSETS				
Tangible assets	10		181,474	186,172
CURRENT ASSETS				
Debtors	11	6,796		6,853
Cash at bank and in hand		<u>263,465</u>		<u>751,500</u>
		270,261		758,353
CREDITORS: Amounts falling due within one year	12	<u>(9,195)</u>		<u>(28,722)</u>
NET CURRENT ASSETS			<u>261,066</u>	<u>729,631</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>442,540</u>	<u>915,803</u>
THE FUNDS OF THE CHARITY				
Unrestricted funds	13		248,721	689,252
Restricted funds	14		<u>193,819</u>	<u>226,551</u>
TOTAL CHARITY FUNDS	15		<u>442,540</u>	<u>915,803</u>

For the year ended 31 December 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Members have not required the charitable company to obtain an audit in accordance with section 476(2) of the Companies Act 2006;

The directors acknowledge their responsibility for ensuring the charitable company keeps accounting records that comply with section 386; and preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year, and of its surplus or deficit for the financial year, in accordance with the requirements of section 394, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company;

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with FRS102 SORP, and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

Approved by the Board on 29 September 2021 and signed on its behalf.

Venerable Sheung Lin Florence Chiu
Director

The notes on pages 11 to 17 form part of these financial statements.

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting Policies

a) Basis of preparation

"The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

International Buddhist Progress Society (Manchester) Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b) Cashflow statements

The charity has applied the exemption available to small charities in the Charities SORP (FRS 102) and does not include a Statement of Cash Flows in these Financial Statements.

c) Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There were no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

d) Income

All income is included in the Statement of Financial Activities when the charity is entitled to the income, any performance conditions have been met, there is sufficient certainty that receipt of the income is considered probable and the amount can be measured reliably. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable.

e) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charitable company has control over the item, any conditions associated with the donated item have been met the receipt of economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the value of services provided by volunteers has not been included in these accounts and refer to the trustees' annual report for more information about their contribution.

f) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company: this is normally upon notification of the interest paid or payable by the bank.

g) Fund accounting

Unrestricted funds comprise of general funds which are available to use at the discretion of the trustees in furtherance of the charitable company's objectives.

Restricted funds are funds received which are subject to specific restrictions as imposed by the donor or nature of the appeal.

h) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

- Costs of raising funds comprise the costs of selling goods within the reception.
- Expenditure on charitable activities includes the costs of running the temple (dharma functions and educational seminars).
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) **Allocation of governance costs**

Governance costs are those functions that assist the work of the charitable company but do not directly undertake charitable activities. Governance costs include back office costs, finance, personnel and governance costs which support the charitable company's activities.

j) **Netting off of expenses and related income**

No netting off of expenses and income takes place within the accounts of the charitable company, unless the charitable company received income from and incurred expenses on special fundraising events or activities, and they are not material. Under these circumstances it may include only the net figure in the Statement of Financial Activities.

k) **Fixed assets**

Fixed assets are stated at cost less depreciation with items below £500 in value are not capitalised. Depreciation is provided at rates calculated to write off cost, less estimated residual value of the fixed assets over their useful economic lives as follows: -

	Basis
Freehold buildings	2% on cost
Property improvements	25% on cost
Fixtures, fittings and equipment	15% on cost

l) **Debtors**

Debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid after taking into account any discounts due.

m) **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n) **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) **Financial instruments**

The charitable company has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2 **Legal status of the charitable company**

The charitable company is limited by guarantee and has no share capital. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The charitable company is registered in England with its registered office at 540 Stretford Road, Old Trafford, Manchester, M16 9AF

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

3 Net incoming resources for the year

This is stated after charging:

	2020	2019
	£	£
Depreciation	36,047	35,968
Operating lease rentals		
Other	1,224	1,224
Directors' meeting costs	2,400	2,610
Independent examiner's fees	900	853
	<u>900</u>	<u>853</u>

4 Staff and trustees costs

The charitable company did not have any employees during the year under review (2019 - nil), nor received any remuneration.

No employees received remuneration exceeding £60,000 (2019 - nil).

The directors of the charitable company, who are also the trustees, received £2,400 (2019 - £2,610) during the year to cover expenses to attend meetings. Two trustees received expense allowances in the year (2019 - two). The trustees received no remuneration in either year.

There are no related party transactions.

5 Donations and legacies

	Unrestricted	Restricted	2020	Unrestricted	Restricted	2019
	£	£	£	£	£	£
General donations	24,883	-	24,883	69,823	-	69,823
	<u>24,883</u>	<u>-</u>	<u>24,883</u>	<u>69,823</u>	<u>-</u>	<u>69,823</u>

6 Income resources from charitable activities

	Unrestricted	Restricted	2020	Unrestricted	Restricted	2019
	£	£	£	£	£	£
Dharma functions	75,404	-	75,404	129,390	-	129,390
Funeral services	4,193	-	4,193	6,217	-	6,217
Other offering	7,573	11,965	19,538	1,732	29,842	31,574
	<u>87,170</u>	<u>11,965</u>	<u>99,135</u>	<u>137,339</u>	<u>29,842</u>	<u>167,181</u>

7 Activities from other trading activities

	Unrestricted	Restricted	2020	Unrestricted	Restricted	2019
	£	£	£	£	£	£
Reception sales	1,433	-	1,433	4,230	-	4,230
	<u>1,433</u>	<u>-</u>	<u>1,433</u>	<u>4,230</u>	<u>-</u>	<u>4,230</u>

8 Costs of raising funds: cost of goods sold and other costs

	Unrestricted	Restricted	2020	Unrestricted	Restricted	2019
	£	£	£	£	£	£
Purchase of reception goods	-	-	-	568	-	568
	<u>-</u>	<u>-</u>	<u>-</u>	<u>568</u>	<u>-</u>	<u>568</u>

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

9 Charitable activities

	Unrestricted £	Restricted £	2020 £	Unrestricted £	Restricted £	2019 £
Dharma functions	5,741	-	5,741	11,777	-	11,777
Property costs	40,318	2,854	43,172	39,549	-	39,549
Insurance	8,132	-	8,132	7,963	-	7,963
Travel and accommodation expenses	2,091	-	2,091	7,571	-	7,571
Support costs	6,566	-	6,566	14,034	-	14,034
Depreciation	4,158	31,889	36,047	4,444	31,524	35,968
Fundraising paid onwards	-	-	-	-	25,410	25,410
Contributions to IBPS Taiwan	480,000	-	480,000	-	-	-
Donations and sponsorship	8,927	-	8,927	20,790	-	20,790
Scouts group expenses	1,170	-	1,170	1,203	-	1,203
Dance class costs	-	-	-	1,350	-	1,350
Sundry expenses	2,405	-	2,405	1,938	-	1,938
Directors' meeting costs	2,400	-	2,400	2,610	-	2,610
Independent examiner's fees	1,080	-	1,080	853	-	853
Accountancy	1,029	-	1,029	-	-	-
	<u>564,017</u>	<u>34,743</u>	<u>598,760</u>	<u>114,082</u>	<u>56,934</u>	<u>171,016</u>

10 Tangible fixed assets

	Freehold land and buildings £	Property improvements £	Fixtures, fittings and equipment £	Total £
Cost				
At 1 January 2020	180,000	324,197	304,645	808,842
Additions	-	27,865	3,484	31,349
Disposals	-	-	(10,000)	(10,000)
At 31 December 2020	<u>180,000</u>	<u>352,062</u>	<u>298,129</u>	<u>830,191</u>
Depreciation				
At 1 January 2020	82,800	249,913	289,957	622,670
Charge for the year	3,600	28,966	3,481	36,047
Released on disposals	-	-	(10,000)	(10,000)
At 31 December 2020	<u>86,400</u>	<u>278,879</u>	<u>283,438</u>	<u>648,717</u>
Net book value				
At 31 December 2019	<u>97,200</u>	<u>74,284</u>	<u>14,688</u>	<u>186,172</u>
At 31 December 2020	<u>93,600</u>	<u>73,183</u>	<u>14,691</u>	<u>181,474</u>

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

11 Debtors

	2020	2019
	£	£
Prepayments	<u>6,796</u>	<u>6,853</u>

12 Creditors: Amounts falling due within one year

	2020	2019
	£	£
Fundraising for European branches	7,730	21,761
Accruals and deferred income	<u>1,465</u>	<u>6,961</u>
	<u>9,195</u>	<u>28,722</u>

In 2009, IBPS (Manchester) undertook some fundraising activities on behalf of the Swiss branch of IBPS to support the programme of repair work to the European temples which has therefore not been included in the Statement of Financial Activities.

As at the year end, the total raised for the European branches was £1,604,416 (£55,969 in the year), with the net balance of £7,730 yet to be passed over to the Swiss branch of IBPS who are co-ordinating this fundraising campaign.

13 Unrestricted funds

	2020	2019
	£	£
Unrestricted funds at 1 January 2020	689,252	721,410
Income	113,486	211,392
Expenditure	<u>(564,017)</u>	<u>(114,762)</u>
Surplus/(deficit) for the year	(450,531)	96,630
Transfer to general repair fund	<u>10,000</u>	<u>(128,788)</u>
Unrestricted funds at 31 December 2020	<u>248,721</u>	<u>689,252</u>

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

14 Restricted funds

	General Repair Fund	Advance Donations Account	Total
	£	£	£
Restricted funds at 1 January 2019	94,698	30,000	124,698
Income	29,999	-	29,999
Expenditure	(56,934)	-	(56,934)
Deficit for the year	(26,935)	-	(26,935)
Transfer from general repair fund	138,788	(10,000)	128,788
Restricted funds at 1 January 2020	206,551	20,000	226,551
Income	12,011	-	12,011
Expenditure	(34,743)	-	(34,743)
Deficit for the year	(22,732)	-	(22,732)
Transfer from general repair fund	-	(10,000)	(10,000)
Restricted funds at 31 December 2020	<u>183,819</u>	<u>10,000</u>	<u>193,819</u>

The General Repair Fund was set up to fund the programme of repairs around the temple. So far the major repair work has been carried out on the dormitory area on the top floor. Funds are held for the continuing programme of repairs as and when required.

The Advance Donations Account represents donations made by devotees for the purchase and renovation of the freehold property amounting to £250,000 and have been transferred to the Advance Donation Account, from which £10,000 per annum is to be released to the Income and Expenditure Account over a period of 25 years commencing from the year ended 30 June 1997.

15 Analysis of funds

As at 31 December 2019:

	Tangible fixed assets	Net Current Assets	Long-term liabilities	Total
	£	£	£	£
Unrestricted funds	14,689	674,563	-	689,252
Restricted funds	171,483	55,068	-	226,551
	<u>186,172</u>	<u>729,631</u>	<u>-</u>	<u>915,803</u>

As at 31 December 2020:

	Tangible fixed assets	Net Current Assets	Long-term liabilities	Total
	£	£	£	£
Unrestricted funds	28,327	220,394	-	248,721
Restricted funds	153,147	40,672	-	193,819
	<u>181,474</u>	<u>247,035</u>	<u>-</u>	<u>442,540</u>

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

16 Operating leases

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods:

	Equipment	
	2020	2019
	£	£
Less than one year	1,224	1,224
One to five years	7,645	8,869
More than five years	-	-

INTERNATIONAL BUDDHIST PROGRESS SOCIETY (MANCHESTER) LIMITED
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2020

(This statement does not form part of the statutory accounts)

		2020	2019
	£	£	£
INCOME			
Donations		24,883	69,823
Dharma functions		75,404	129,390
Other offering		17,498	31,574
Funeral services		4,193	6,217
Reception sales		1,433	4,230
Gross interest received		46	157
		125,497	241,391
 ADMINISTRATIVE EXPENSES			
Purchase of food	2,457		5,062
Festival and festival expenses	1,113		2,559
Souvenirs	-		568
Fundraising expenditure	-		112
Rates	548		548
Light and heat	22,437		21,284
Travelling	2,091		7,537
Motor expenses	-		34
Printing, postage and stationery	3,720		6,970
Telephone	2,846		2,362
Repairs and renewals	14,050		15,642
Cleaning	6,137		2,074
Insurance	8,132		7,963
Accountancy	2,109		853
Depreciation	36,047		35,968
Summer camp	-		4,702
Scouts group expenses	1,170		1,203
Dance class costs	-		1,350
Flowers	2,171		4,157
Directors meeting costs	2,400		2,610
Fundraising paid onwards	-		25,410
Contributions to IBPS Taiwan	480,000		-
Sponsorship	8,927		20,790
Donations	-		-
Sundry expenses	2,405		1,938
		598,760	171,696
 (DEFICIT)/SURPLUS FOR THE YEAR			
		(473,263)	69,695