

**CHARITY REGISTRATION NUMBER: 1097179**

**SITTINGBOURNE ISLAMIC CULTURAL CENTRE**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

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**SITTINGBOURNE ISLAMIC CULTURAL CENTRE**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

- |                             |  |
|-----------------------------|--|
| 1. NAME                     | Sittingbourne Islamic Cultural Centre  |
| 2. CHAIRMAN                 | Mohammed Abdul Muhith<br>179 Borden Lane<br>Sittingbourne<br>Kent, ME10 1DA      |
| 3. VICE CHAIRMAN            | Mohammed Abdul Razzaque<br>66 Ospringe Street<br>Faversham<br>Kent, ME13 8TN     |
| 4. GENERAL SECRETARY:       | Junaid Abedin<br>11 Toddington Crescent<br>Chatham<br>ME5 9QT                    |
| 5. TREASURER                | Ruhul Hussain<br>66 Ospringe Street<br>Faversham<br>Kent ME13 8TN                |
| 6. CHARITY REGISTRATION NO: | 1097179  |
| 7. REGISTER OFFICE:         | 14 Hawthorn Road<br>Sittingbourne, Kent<br>ME10 1AT                              |
| 8. BANKERS:                 | Barclays Bank plc<br>North Kent Group<br>Sittingbourne High Street               |
| 9. ACCOUNTANT:              | Miah & Company (London) Ltd<br>16a Well Hall Parade<br>Eltham, London<br>SE9 6SP |

## SITTINGBOURNE ISLAMIC CULTURAL CENTRE

### EXECUTIVE COMMITTEE (BOT) PRESENT THEIR ANNUAL REPORT AND THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023

#### 1. INTRODUCTION

The Executive committee of SICC present their annual report and the financial statements of the organisation for the year ended 30 September 2023

#### 2. PRINCIPAL ACTIVITIES:

The principal activities of the charity are that of the advancement of the Islamic religion among the local community, providing facilities for offering daily and weekly prayer and also Islamic and cultural education for children.

#### 3. ACHIEVEMENTS:

On Fridays, more than 125 people of the area take part in the weekly prayer. On other days of the week, approximately 10 people perform their regular prayers. During Ramadan, "Tarawi prayer" is offered and hundreds of Muslims come here for Eid prayer. Currently about 30 children are studying at the religious teaching class, at weekends.

A qualified Imam (religious teacher) has been employed, to lead the prayers and teach the children as well as adults.

#### 4. CHARITABLE STATUS

The organisation was first registered with the Charity Commission on 23 April 2003 with charity number 1097179, having the above objectives. The income of the Centre is exempted from paying tax on its income.

#### 5. THE EXECUTIVE COMMITTEE

The Executive Committee members were as follows:

NAME:	POSITION
Mr Mohammed Abdul Muhith	Chairman
Mr Mohammed Abdul Razzaque	Vice Chairman
Mr Junaid Ahmed	Secretary
Mr Ruhul Hussain	Treasurer
Mr Abdul Quddus	Executive Member
Mr Lal Miah	Executive Member
Mr Abdus Shohid	Executive Member
Mr Dr Nizam Uddin Ahmed	Executive Member
Mr Md Abdul Quddus Kabul	Executive Member
Mr Md Muhit	Executive Member
Mr Joynal Abedin	Executive Member
Mr Salauddin Chowdhury	Executive Member
Mr Kamal Miah	Executive Member

#### 6.STATE OF AFFAIRS

The accounts for the year ended 30 September 2023 are attached

#### 8. AUTHORISATION

By order of the Council of Management.



GENERAL SECRETARY

SITTINGBOURNE ISLAMIC CULTURAL CENTRE

TRUSTEES CERTIFICATE

General Council has approved these accounts and I confirm that I have made available all relevant records and information for their preparation .

Date: 09/10/2024



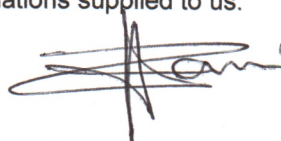
.....Signed

Junaid Ahmed  
General Secretary,  
On behalf of The Executive Committee

ACCOUNTANTS CERTIFICATE

As described, General Council have approved the attached accounts for the year ended 30 September 2023. In accordance with your instructions, we have compiled these accounts from the accounting records and information and explanations supplied to us.

Date: 09/10/2024



MIAH & COMPANY (LONDON) LTD  
16A WELL HALL PARADE  
LONDON  
SE9 6SP

SITTINGBOURNE ISLAMIC CULTURAL CENTRE  
CHARITY COMMISSION REGISTRATION: 1097179

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2023

		<u>2023</u>	<u>2022</u>
		Total	Total
		Fund	Fund
		£	£
<b><u>INCOMING RESOURCES</u></b>			
Donations, Friday collection	(A1a)	34,435	39,832
Grant - COVID19 (Council & JRS)		0	0
Standing order receipts		13,629	7,908
<b><u>Total incoming resources</u></b>		<b><u>48,064</u></b>	<b><u>47,740</u></b>
<b><u>OUTGOING RESOURCES</u></b>			
Charitable expenditure	page 5	43,320	38,120
Accountants fee		400.00	492
<b>Total resources expended</b>		<b><u>43,720</u></b>	<b><u>38,612</u></b>
<b>Net incoming/(outgoing resources)</b>		<b><u>4,344</u></b>	<b><u>9,128</u></b>
<b>Net movement in funds for the year:</b>	(B1a)		
Total funds at 1 October 2022		382,718	373,590
Total funds at 30 September 2023		<b>387,062</b>	<b>382,718</b>



**SITTINGBOURNE ISLAMIC CULTURAL CENTRE**  
 CHARITY COMMISSION REGISTRATION: 1097179

**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	Notes	<u>2023</u>	<u>2022</u>
<b>RECEIPTS</b>			
Donations, Friday collection	(A1a)	34,435.00	39,832.00
Grant - COVID19 (Council & JRS)		0.00	0.00
Standing order receipts		<u>13,628.84</u>	<u>7,907.50</u>
<b>Total Receipts</b>		<b>48,063.84</b>	<b>47,739.50</b>
<b>PAYMENTS</b>			
<b>Payments for generating funds (A2a)</b>			
Telephone		375.20	132.26
Insurance		1,399.37	1,315.20
Wages	(A2A (1))	28,857.30	28,455.52
Pension contribution		255.18	227.12
DVLA		0.00	55.15
Mashjidbox screens		181.11	0.00
Books		300.00	0.00
Guest services		540.00	250.00
Guest imam		7,040.00	0.00
Credit card		375.00	120.00
Repairs		272.97	638.95
Visa Renewal - Licence		0.00	536.00
Cleaning		400.00	770.00
Water rates		952.46	698.02
Donation		0.00	900.00
Light & Heat		<u>2,371.13</u>	<u>4,153.65</u>
<b>Sub Total</b>		<b>43,319.72</b>	<b>38,119.61</b>
Accountants Fee		<u>400.00</u>	<u>492.00</u>
<b>Sub Total</b>		<b>400.00</b>	<b>492.00</b>
<b>Total Payments</b>		<b><u>43,719.72</u></b>	<b><u>38,611.61</u></b>
<b>Net of Receipts/(Payments)</b>		<b><u>4,344.12</u></b>	<b><u>9,127.89</u></b>
Cash funds last year end	(B1a)	382,717.57	373,589.68
Cash funds this year end		387,061.69	382,717.57

SITTINGBOURNE ISLAMIC CULTURAL CENTRE  
CHARITY COMMISSION REGISTRATION: 1097179

**STATEMENT OF ASSETS AND LIABILITIES**  
AS AT 30 SEPTEMBER 2023

	Notes	<u>Unrestricted</u> <u>Funds</u>
		£
<b><u>Cash Funds</u></b>		
Cash at Bank		48,372.82
Cash in Hand		685.00
		<u>49,057.82</u>
<b><u>Prepayments</u></b>		
Gas & Electricity		
<b><u>Freehold</u></b>		
B/fw	337,462.70	
Add: Improvement during the year	<u>0.00</u>	
		337,462.70
<b><u>Fixture &amp; Fittings</u></b>		
B/fw	3,620.00	
Add: Hoover	<u>280.00</u>	
		3,900.00
Short term Creditors	(C1a)	4,421.12
<b><u>FINANCED BY:</u></b>		
General Fund		<u>385,999.40</u>

Signed by the trustee/trustees on behalf of all trustees of  
Sittingbourne Islamic Cultural Centre

Sign Print Name

Sign Print Name



## SITTINGBOURNE ISLAMIC CULTURAL CENTRE

### **NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2023**

#### **Accounting policies & convention.**

##### **(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with the applicable accounting standards.

##### **(b) Donations, Legacies and other similar incoming resources**

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resources.

It has been the policy of the charity, not to take any interest for the money deposited into the bank account as it is not permissible by the Islamic religion. It had already been agreed with the bank.

c. All expenditure is included on an accruals basis and is recognised where there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

#### **A1a. Donations, Legacies and other incoming resources**

Membership fees, Donations & Grants	<u>£48,063.84</u>
	£48,063.84

#### **A2a. Payments for generating funds.**

As explained in the Trustees Report, the main activities of the charity during the year were providing daily and weekly prayer facilities to the Muslim community of the area and also providing religious education facilities to their children. These expenses incurred in order to provide the above mentioned facilities.

Telephone		£375.20
Insurance		£1,399.37
Wages paid to Imam	(A2A (1))	£28,857.30
Pension contribution		£255.18
DVLA		£0.00
Mashjidbox screens		£181.11
Books		£300.00
Guest services		£540.00
Guest imam		£7,040.00
Credit card		£375.00
Repairs		£272.97
Visa Renewal - Licence		£0.00
Cleaning		£400.00
Water rates		£952.46
Donation		£0.00
Light & Heat		<u>£2,371.13</u>
		<u>£43,319.72</u>

**A2a(1). Wages paid to the Imam. (Person who leads the prayer & teaches the children)**

There were 2 Imams employed during the year.

Net wages paid	
PAYE & NICs	<u>£28,857.30</u>
	<u>£28,857.30</u>

**A2b. Management & Administration**

Accountants Fee	£492.00
	<u>£492.00</u>

**B1a. Movement in general reserve.**

Surplus for the year	£4,344.12
Balance B/F	<u>£382,717.57</u>
	<u>£387,061.69</u>

**C1a. Creditors: Amount falling due within one year**

PAYE and NIC'S	£640.67
Wages	£3,323.17
Pension contribution	£97.28
Accountants fee	<u>£360.00</u>
	<u>£4,421.12</u>