




**CHARITY REGISTRATION NUMBER: 1097179**

**SITTINGBOURNE ISLAMIC CULTURAL CENTRE**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

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**SITTINGBOURNE ISLAMIC CULTURAL CENTRE**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

1. NAME	Sittingbourne Islamic Cultural Centre
2. CHAIRMAN	Mohammed Abdul Muhith 179 Borden Lane Sittingbourne Kent, ME10 1DA
3. VICE CHAIRMAN	Mohammed Abdul Razzaque 66 Ospringe Street Faversham Kent, ME13 8TN
4. GENERAL SECRETARY:	Mohammed Islam Uddin 75 Bell Road Sittingbourne, Kent ME10 4DS
5. TREASURER	Ruhul Ambia Hussain 66 Ospringe Street Faversham Kent ME13 8TN
6. CHARITY REGISTRATION NO:	1097179
7. REGISTER OFFICE:	14 Hawthorn Road Sittingbourne, Kent ME10 1AT
8. BANKERS:	Barclays Bank plc North Kent Group Sittingbourne High Street
9. ACCOUNTANT:	Miah & Company (London) Ltd 16a Well Hall Parade Eltham, London SE9 6SP

## **SITTINGBOURNE ISLAMIC CULTURAL CENTRE**

### **EXECUTIVE COMMITTEE (BOT) PRESENT THEIR ANNUAL REPORT AND THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **1. INTRODUCTION**

The Executive committee of SICC present their annual report and the financial statements of the organisation for the year ended 30 September 2021

#### **2. PRINCIPAL ACTIVITIES:**

The principal activities of the charity are that of the advancement of the Islamic religion among the local community, providing facilities for offering daily and weekly prayer and also Islamic and cultural education for children.

#### **3. ACHIEVEMENTS:**

On Fridays, more than 125 people of the area take part in the weekly prayer. On other days of the week, approximately 10 people perform their regular prayers. During Ramadan, "Tarawi prayer" is offered and hundreds of Muslims come here for Eid prayer. Currently about 30 children are studying at the religious teaching class, at weekends.

A qualified Imam (religious teacher) has been employed, to lead the prayers and teach the children as well as adults.

#### **4. CHARITABLE STATUS**

The organisation was first registered with the Charity Commission on 23 April 2003 with charity number 1097179, having the above objectives. The income of the Centre is exempted from paying tax on its income.

#### **5. THE EXECUTIVE COMMITTEE**

The Executive Committee members were as follows:

NAME:	POSITION
Mr Mohammed Abdul Muhith	Chairman
Mr Mohammed Abdul Razzaque	Vice Chairman
Mr Mohammed Islam Uddin	Secretary
Mr Ruhul Ambia Hussain	Treasurer
Mr Abdul Quddus	Executive Member
Mr Lal Miah	Executive Member
Mr Abdus Shohid	Executive Member
Mr Abdul Ahad	Executive Member
Mr Mohammed Arob Uddin	Executive Member
Mr Mahmudur Rahman	Executive Member
Mr Joynal Abedin	Executive Member
Mr Khoir Ullah	Executive Member
Mr Muhammad Ansar Azizur Miah	Executive Member
Mr Kamal Miah	Executive Member

#### **6.STATE OF AFFAIRS**

The accounts for the year ended 30 September 2021 are attached

#### **8. AUTHORISATION**

By order of the Council of Management.

.....  
**GENERAL SECRETARY**

**Date:**

SITTINGBOURNE ISLAMIC CULTURAL CENTRE

TRUSTEES CERTIFICATE

General Council has approved these accounts and I confirm that I have made available all relevant records and information for their preparation .

Date:

.....Signed  
Mohammed Islam Uddin  
General Secretary,  
On behalf of The Executive Committee

**ACCOUNTANTS CERTIFICATE**

As described, General Council have approved the attached accounts for the year ended 30 September 2021. In accordance with your instructions, we have compiled these accounts from the accounting records and information and explanations supplied to us.

Date:

MIAH & COMPANY (LONDON) LTD  
16A WELL HALL PARADE  
LONDON  
SE9 6SP



**SITTINGBOURNE ISLAMIC CULTURAL CENTRE  
CHARITY COMMISSION REGISTRATION: 1097179**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

		<b><u>2021</u></b>	<b><u>2020</u></b>
		<b>Total Fund £</b>	<b>Total Fund £</b>
<b><u>INCOMING RESOURCES</u></b>			
Donations, Friday collection	(A1a)	21,268	25,325
Grant - COVID19 (Council & JRS)		24,223	20,322
Standing order receipts		4,352	3,960
<b><u>Total incoming resources</u></b>		<b><u>49,843</u></b>	<b><u>49,606</u></b>
<b><u>OUTGOING RESOURCES</u></b>			
<b>Charitable expenditure</b>	page 5	35,774	36,731
Accountants fee		360	360
<b>Total resources expended</b>		<b><u>36,134</u></b>	<b><u>37,091</u></b>
<b>Net incoming/(outgoing resources)</b>		<b><u>13,708</u></b>	<b><u>12,516</u></b>
<b>Net movement in funds for the year:</b>	(B1a)		
Total funds at 1 October 2019		359,881	347,366
Total funds at 30 September 2020		<b><u>373,590</u></b>	<b><u>359,881</u></b>

**SITTINGBOURNE ISLAMIC CULTURAL CENTRE**

CHARITY COMMISSION REGISTRATION: 1097179

**RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	<b>Notes</b>	<b><u>2021</u></b>	<b><u>2020</u></b>
<b><u>RECEIPTS</u></b>			
Donations, Friday collection	(A1a)	21,267.51	25,324.86
Grant - COVID19 (Council & JRS)		24,223.47	20,321.55
Standing order receipts		4,351.67	3,960.04
		<u>49,842.65</u>	<u>49,606.45</u>
<b><u>Total Receipts</u></b>			
<b><u>PAYMENTS</u></b>			
<b><u>Payments for generating fund</u></b> (A2a)			
Rent		0.00	0.00
Insurance		1,303.61	2,048.68
Wages paid to Imams	(A2A (1))	29,987.28	29,824.80
Pension contribution		260.28	283.63
Postage/Stationery		0.00	0.00
Repairs		1,932.00	2,145.94
Cleaning		120.00	1,031.75
Water rates		318.97	575.13
Light & Heat		1,852.30	820.60
<b>Sub Total</b>		<u>35,774.44</u>	<u>36,730.53</u>
Accountants Fee		360.00	360.00
<b>Sub Total</b>		<u>360.00</u>	<u>360.00</u>
<b>Total Payments</b>		<b><u>36,134.44</u></b>	<b><u>37,090.53</u></b>
<b>Net of Receipts/(Payments)</b>		<b><u>13,708.21</u></b>	<b><u>12,515.92</u></b>
Cash funds last year end	(B1a)	359,881.47	347,365.55
Cash funds this year end		373,589.68	359,881.47

**SITTINGBOURNE ISLAMIC CULTURAL CENTRE**  
**CHARITY COMMISSION REGISTRATION: 1097179**

**STATEMENT OF ASSETS AND LIABILITIES**

AS AT 30 SEPTEMBER 2021

	<b>Notes</b>	<b><u>Unrestricted</u></b> <b><u>Funds</u></b>
		£
<b><u>Cash Funds</u></b>		
Cash at Bank		35,870.45
Cash in Hand		445.00
		<hr/> 36,315.45
<b><u>Prepayments</u></b>		
Gas & Electricity		
<b><u>Freehold</u></b>		
B/fw	337,462.70	
Add: Improvement during the year	<hr/> 0.00	
		337,462.70
<b><u>Fixture &amp; Fittings</u></b>		
B/fw	3,620.00	
Add: Canopy, Collection boxes & mattress	<hr/> 0.00	
		3,620.00
Short term Creditors	(C1a)	3,808.45
<b><u>FINANCED BY:</u></b>		
General Fund		<hr/> 373,589.70

Signed by the trustee/trustees on behalf of all trustees of  
Sittingbourne Islamic Cultural Centre

Sign Print Name

Sign Print Name

## SITTINGBOURNE ISLAMIC CULTURAL CENTRE

### **NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021**

#### **Accounting policies & convention.**

##### **(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with the applicable accounting standards.

##### **(b) Donations, Legacies and other similar incoming resources**

Donations, legacies and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resources.

It has been the policy of the charity, not to take any interest for the money deposited into the bank account as it is not permissible by the Islamic religion. It had already been agreed with the bank.

c. All expenditure is included on an accruals basis and is recognised where there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the SOFA. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

#### **A1a. Donations, Legacies and other incoming resources**

Membership fees, Donations & Grants	<u>£49,842.65</u>
	£49,842.65

#### **A2a. Payments for generating funds.**

As explained in the Trustees Report, the main activities of the charity during the year were providing daily and weekly prayer facilities to the Muslim community of the area and also providing religious education facilities to their children. These expenses incurred in order to provide the above mentioned facilities.

Insurance		£1,303.61
Wages paid to Imam	(A2A (1))	£29,987.28
Pension contribution		£260.28
PPS		£0.00
Repairs		£1,932.00
Cleaning		£120.00
Water rates		£318.97
Light & Heat		£1,852.30
		<u>£35,774.44</u>

**A2a(1). Wages paid to the Imam. (Person who leads the prayer & teaches the children)**

There were 2 Imams employed during the year.

Net wages paid	
PAYE & NICs	<u>£29,987.28</u>
	<u>£29,987.28</u>

**A2b. Management & Administration**

Accountants Fee	<u>£360.00</u>
	<u>£360.00</u>

**B1a. Movement in general reserve.**

Surplus for the year	£13,708.21
Balance B/F	<u>£359,881.47</u>
	<u>£373,589.68</u>

**C1a. Creditors: Amount falling due within one year**

PAYE and NIC'S	£697.29
Wages	£2,289.94
Pension contribution	£101.22
Accountants fee	<u>£720.00</u>
	<u>£3,808.45</u>