

# **Dore Community Transport**

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

## **Financial statements for the year ended 31 March 2024**

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## **Dore Community Transport**

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

### **Legal and administrative information**

**Status** Charitable Company limited by guarantee

**Charity number** 1097172

**Registration number** 4355269

**Registered office** Ewyas Harold Memorial Hall  
Pontrilas Road  
Ewyas Harold  
Herefordshire  
HR2 0EL

<b>Management Committee</b>	Roger Bradley	Trustee, Chairman
	Tony Capon	Trustee
	Chris Tomlinson	Trustee, Fleet Manager
	Trefor Edwards	Trustee, Treasurer
	David Bond	Trustee, Company Secretary
	Peter Barns Graham	Trustee
	Jean Wise	Trustee

**Bankers** HSBC  
High Town  
Hereford  
HR1 2AQ

## **Dore Community Transport**

Registration number 4355269

Charity number 1097172

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### **Report of the trustees for the year ended 31<sup>st</sup> March 2024**

The trustees, who are also directors of the company for the purposes of the Companies Act, submit their annual report and the financial statements for the year ending 31<sup>st</sup> March 2024. In preparing this report the trustees have adopted the provisions of the Charities SORP (FS102).

The charity is a charitable company limited by guarantee and is governed by its memorandum and articles of association.

#### **Aims**

Dore Community Transport was set up over 23 years ago and throughout that time our object has been to provide an accessible and affordable transport service to the inhabitants of South West Herefordshire who are in need of the service because of age, sickness or disability, or because of the lack of available public transport. We operate in a rural area covering approximately 200 square miles, an area poorly served by public transport and our service enables our clients to participate in community life and retain their independence in isolated areas.

DCT's aims are simple and have remained unchanged since its creation:-

- To ensure that it can continue to provide a transport service for those living in the South West area of Herefordshire who have little or no access to public transport, and do not have any independent means of transport.
- To provide a safe and reliable service to all who use it or give up their time to make it work.
- To keep the costs of running the service as low as possible to ensure that it remains affordable to those who need to use it, recognising that many of its clients are elderly and infirm and potentially on low income.
- To minimise its impact on the environment by where possible increasing the load factor on its MPVs and minimising dead mileage.
- To increase the awareness of the service we provide to ensure we reach as many of the vulnerable and elderly people in our area and with the additional aim of broadening the demographic profile of its users.
- To extend the hours that the service is available if resources exist.
- To work closely with other interested parties including other Community Transport Groups, Parish Councils and Herefordshire Council to seek opportunities to improve service, reduce waste and duplication and minimise cost, provided this does not adversely affect our customers.
- To ensure the service can continue to grow as demand increases by building contingency plans and funds for new and replacement vehicles, and by planning for driver, committee and trustee retirements.
- To remain responsive to changing conditions and requirements and seek to ensure a process of continuous development and improvement so that we can maintain the high levels of respect and customer satisfaction currently existing.

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### **Financial review**

2024 saw a continued increase in demand for Dore Community Transport's services and consequently fare income rose from £23,196 to £24,955.

During the year we continued to receive good financial support. Herefordshire Council provided basic funding of £22,298 up from £20,248 the previous year. In addition the Council gave us a one off grant of £4,000. Total funding from Herefordshire Council therefore amounted to £26,298. Support from Parish Councils was virtually unchanged at £6,125 compared to £6,245 in FY2023. The support we receive from local Parish Councils, clubs, societies, shops and pubs, as well as individuals continues to amaze us and this continued this year with total donations of £13,081, virtually unchanged from the previous year.

We were also very pleased to see that the Government Bus Service Operators Grant that we receive, a grant normally based on fuel usage during the year, was again held at pre-Covid levels in an attempt to support community transport operators.

Fundraising by selling refreshments at the local auction house, raised £1,896 four times more the previous year and my thanks again go to Ann Edwards, the wife of one of our trustees for doing this.

Overall, for the 23/24 financial year our income amounted to £72,640, slightly down on the 22/23 income which was £75,103, a figure which was boosted by a one off council grant of £7,000 for Ukrainian refugee travel. This grant was not repeated this year.

Expenditure fell compared to FY23, mainly as a result of lower vehicle maintenance expenditure, down from £14,162 to £9,218. Fuel costs also fell from £15,164 to £14,162.

The year saw a significant increase in expenditure on salaries which rose from £17,160 to £23,978. This was partly because we recruited a new salaried administrator at the start of the year, replacing the volunteer who had previously undertaken this role. Dore Community Transport is committed to paying salaries above the living wage

Other costs were generally similar to the previous year. Overall our expenditure (excluding depreciation) was virtually unchanged at £60,929 compared to £61,219 the previous year, resulting in an operating surplus for the year of £11,771..

The overall result for the year was that, after including depreciation of £6,708, total assets rose to £106,407 (FY23 £101,397), with cash resources rising from £76,185 to £86,782 and tangible assets falling from £25,212 to £18,508.

The financial position of DCT remains healthy and the charity is financially well placed to meet future demands.

Once again the Trustees decided not to raise fares.

### **Reserves Policy**

The Trustees decided maintain the operating reserve to £20,000, keeping it at roughly the equivalent of 4 months operating costs. The vehicle replacement reserve is unchanged at £40,000. This reserve is set at 50% of the cost of a new wheelchair adapted MPV in the expectation that we will be able to obtain match funding.

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### **Review of activities**

We transport people living within our catchment area in South West Herefordshire, a very rural area with limited bus services, offering a door to door service to people who have no transport of their own and who would without us be isolated in their homes. We take them to medical appointments in the year accounting for approximately 28% of our activity, and also for day care, social activities, shopping etc.; in fact anything they need to do. We are frequently told by our passengers that they don't know what they would do without us and all of us involved in delivering this service understand how critical it is.

During the year we have seen a significant increase in demand for our service, with the number of journeys undertaken rising from a figure of 5,632 in 22/23 to 7,088 in 2023/2024, an increase of 25%. Whilst it is gratifying to see passengers returning to our service it does of course increase the demands on our vehicles and on our volunteer drivers without whom we could not operate. At the time of writing this we have 29 volunteer drivers on our books and the major challenge we face is to maintain and increase the size of our volunteer team.

We own 6 vehicles, four of which are adapted to carry wheelchairs and although demand is still below our peak levels this has not substantially reduced the demand for vehicles. We regularly have all six of our vehicles on the road to meet peak demands, supplemented occasionally by volunteers using their own cars. The need for this is basically because we offer a door to door service, covering an area of 200 square miles, and we still have to spread ourselves widely, even if activity levels are less. We anticipate that the growth in demand will continue, there is certainly a need for the service we offer in the rural area we cover, and this will enable us to increase the utilisation of our vehicles when they are out and about.

Our office at Ewyas Harold Memorial Hall continues to provide a valuable opportunity for drivers to meet staff and perhaps other drivers and we thank Ewyas Harold Memorial Hall for providing this space and also for allowing us to park three of our vehicles there. Our other three vehicles are parked at CR Autos in Kingstone and we thank them for providing this space and also for carrying out maintenance on these vehicles, sometimes at very short notice.

The Trustees and management committee remained unchanged.

### **Future plans**

The biggest challenge for Dore in the coming year is recruiting more volunteer drivers. We are mainly retired, getting older and it is vital that we continue to recruit. Financially we are very fortunate that the service we provide is valued by our community and is well supported with funding and donations from many sources so that over the years we have built up a healthy reserve. Given the cost of living pressures on many of our clients we are reluctant to increase our fares which have remained unchanged since 2014 but we will continue to monitor the situation closely.

We will throughout the year continue to promote the service we provide with the ultimate aim of getting back to the level of activity we saw pre-Covid and, as always, recruitment is a key issue for us and we will continue our efforts to recruit more drivers.

We are actively looking at making changes to our fleet in the forthcoming year with our oldest vehicle now being 13 years old and approaching 190,000 miles on the clock.

### **Acknowledgements and Thanks**

The trustees would like to record their thanks and appreciation to all the volunteer drivers without whom DCT could not exist. Particular thanks go to Clive and Dermot who look after our vehicles and to Chris for his work managing our fleet.

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We are also grateful for the financial support provided by Herefordshire County Council; the Parish Councils within our area and to the many organisations and individuals who so generously support our operations. Our thanks also go to the families who donated to DCT following the funerals of their loved ones,.

Our thanks go to Ewyas Harold Memorial Hall for continuing to make the office space available to us and for allowing us to park there. Similarly we thank CR Autos for allowing us to park on their premises and for providing excellent maintenance support..

My thanks also go to all the Trustees and Management Committee for the unseen work that they have done keeping DCT operational. Of course we must not forget our co-ordinators, Sarah and Sue who keep everything running on a daily basis and to Claire who has taken on the role of clerical administrator. These people have made my, and the Trustees, job much easier than it might otherwise be.

Signed on behalf of the Trustees

A handwritten signature in black ink, appearing to read 'R Bradley', with a stylized flourish at the end.

R Bradley  
Chairman and Trustee

02/09/2024

## **Dore Community Transport**

**Registration number    4355269**

**Charity number        1097172**

**Company Limited by Guarantee**

Auditors report goes here

## Dore Community Transport

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Charity number 1097172

Company Limited by Guarantee

### Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31 March 2024

2023/24 accounts						
SOFA						
	2024			2023		
	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
<b>Incoming Resources</b>						
Herefordshire Council Grant	£ 26,298		£ 26,298	24,248	6,789	31,037
Donations	£ 13,081		£ 13,081	13,042		13,042
Fares	£ 24,955		£ 24,955	23,196		23,196
Grants			£ -			-
BSOG	£ 4,082		£ 4,082	3,741		3,741
Gift Aid	£ 1,334		£ 1,334	688		688
Insurance payment			£ -	2,744		2,744
Other	£ 129		£ 129			-
Interest	£ 866		£ 866	217		217
Vehicle sales			£ -			-
Fund raising	£ 1,895		£ 1,895	439		439
<b>Total incoming resources</b>	£ 72,640	£ -	£ 72,640	<b>68,314</b>	<b>6,789</b>	<b>75,103</b>
<b>Resources expended</b>						
Volunteer expenses	£ 2,956		£ 2,956	4,982		4,982
Salaries	£ 23,678		£ 23,678	17,160		17,160
Administration expenses	£ 2,118		£ 2,118	963		963
Telephones	£ 1,589		£ 1,589	598		598
Diesel	£ 14,425		£ 14,425	15,614		15,614
Vehicle expenses	£ 9,218		£ 9,218	14,162		14,162
Vehicle purchase and improvement			£ -	784		784
Fees	£ 93		£ 93	176		176
Other	£ 305		£ 305	593		593
Insurance	£ 6,546		£ 6,546	6,186		6,186
Depreciation	£ 6,703		£ 6,703	10,388		10,388
<b>Total resources expended</b>	£ 67,631	£ -	£ 67,631	<b>71,607</b>		<b>71,607</b>
<b>Net incoming (outgoing)</b>	£ 5,009		£ 5,009	- 3,293	6,789	3,495
<b>Net movement in funds</b>	£ 5,009		£ 5,009	- 3,293	6,789	3,495
<b>Total funds brought forward</b>	£ 94,609	£ 6,789	£ 101,398	<b>97,902</b>		<b>97,902</b>
<b>Total funds carried forward</b>	£ 99,618	£ 6,789	£ 106,407	<b>94,609</b>	<b>6,789</b>	<b>101,397</b>

## Dore Community Transport

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### Balance sheet

For the year ended 31 March 2024

	2024			2023		
	unrestricted	restricted	total	unrestricted	restricted	total
Fixed assets - see schedule						
Total fixed assets	£18,508		£18,508	£25,212		£25,212
Current assets						
Cash in bank	£79,993	£6,789	£86,782	£69,210	£6,789	£75,999
Cash in hand				£876		£876
Debtors	£2,242		£2,242	£288		£288
Prepaid expenses						
Creditors	-£1,127		-£1,127	-£978		-£978
Current assets (liabilities)	£81,108	£6,789	£87,897	£69,396	£6,789	£76,185
Total fixed and current assets	£99,616	£6,789	£106,405	£94,608	£6,789	£101,397
Represented by						
Unrestricted funds	£ 99,618		£ 99,618	£94,610		£94,610
Restricted funds		£ 6,789	£ 6,789	£6,789		£6,789
			£106,407			£101,399

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

## **Dore Community Transport**

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### **Balance sheet (continued)**

#### **Trustees' statements required for the year ended 31 March 2024**

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by

A handwritten signature in black ink, appearing to read 'R Bradley', with a stylized flourish at the end.

R Bradley

Chairman and Trustee

2/9/2024

## Dore Community Transport

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Company Limited by Guarantee

### SCHEDULE OF FIXED ASSETS at 31/3/2024

	Purchase cost	Purchase date	depreciation during year	Book value  31/03/2024
VW3	£32,034.40	29/03/2011	£0.00	£1.00
VW5	£36,070.75	11/07/2014	£0.00	£3,000.00
VW3 suspension	£3,650.00	18/12/2013	£0.00	£1.00
Z1	£9,348.30	29/07/2017	£0.00	£1.00
R1	£31,961.00	26/10/2017	£2,815.40	£3,000.00
R1 lift	£2,980.00	23/02/2018	£323.73	£0.00
Z2	£8,600	June 2018	£0.00	£1.00
C1	£24,385	Nov 2020	£3,564.12	£12,504.60
			<b>£6,703.25</b>	<b>£18,508.60</b>
Total asset value				

#### **VW3**

VW Transporter converted for wheelchair use, fully depreciated.

#### **VW3 Suspension**

Air suspension upgrade – fully depreciated.

#### **VW5**

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

#### **Z1**

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

#### **R1**

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

#### **R1 lift**

A modification to R1 being depreciated over 68 months to match the life of R1.

#### **Z2**

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

**C1** A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

## **Dore Community Transport**

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### **Notes forming part of the financial Statements for the year ended 31<sup>st</sup> March 2024**

#### **1. Accounting Policies**

##### **a. Basis of accounting**

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

##### **b. Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. Our Renault vehicle is no longer restricted and in these accounts is now treated as unrestricted. C1 purchased with a grant from Herefordshire Council is shown as a restricted asset.

##### **c. Incoming resources**

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

##### **d. Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

##### **e. Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase

A schedule of fixed assets is included in the accounts.

#### **2. Herefordshire County Council funding**

Herefordshire County Council's basic funding for community transport throughout the county remained unchanged for the year. DCT however saw small increase in its apportionment as a result of the formula used for distribution. In addition to the normal Council funding we received an additional sum of £4,000 for general use. The funding shown as reserved in the accounts is the residue of the £7,000 received in FY23.. There were no expenditures from this fund during the year.

#### **3. Donations**

Donations remained virtually unchanged at £13,081.

This included 49 individual donations totalling £4,879 plus £6,125 from Parish Councils and £1,972 in tips given to drivers. Donations came from various sources

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including several funeral collections, a wedding collection instead of gifts, and several donations from church and other groups in our area. Donations come from many groups and organisations that raise money on our behalf, and from private individuals. We are immensely grateful for this support.

### **4. Fares**

These were kept unchanged for the 11<sup>th</sup> consecutive year. The increase in fare income arises from increased activity.

### **5. Grants**

No grants were received this year.

### **6. Volunteer expenses**

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses fell significantly, with fewer car journeys being carried out than in the previous year

### **7. Staff costs**

The number of employees, calculated on a full time basis, was 1.0. Staff costs were higher than the previous year as a result of appointing a clerical administrator and increasing the hourly rate paid to our staff.

### **8. Vehicle expenses**

Vehicle maintenance costs fell significantly as once we sorted problems with the air suspension fitted to two of our vehicles.

### **9. Net outgoing resources**

This is stated after charging depreciation.

### **10. Tangible fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation.

### **11. Debtors**

This is unpaid fares for billed journeys, (£1,295) and cash fares still to be collected (£905).

### **12. Creditors**

This comprises mainly expenses owed to drivers (£258) and to trade creditors for fuel (£821).

### **13. Trustees' remuneration**

The trustees neither received nor waived any emoluments or expenses during the year.

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### **14. Taxation**

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

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During the year we have seen a significant increase in demand for our service, with the number of journeys undertaken rising from a figure of 5,632 in 22/23 to 7,088 in 2023/2024, an increase of 25%. Whilst it is gratifying to see passengers returning to our service it does of course increase the demands on our vehicles and on our volunteer drivers without whom we could not operate. At the time of writing this we have 29 volunteer drivers on our books and the major challenge we face is to maintain and increase the size of our volunteer team.

We own 6 vehicles, four of which are adapted to carry wheelchairs and although demand is still below our peak levels this has not substantially reduced the demand for vehicles. We regularly have all six of our vehicles on the road to meet peak demands, supplemented occasionally by volunteers using their own cars. The need for this is basically because we offer a door to door service, covering an area of 200 square miles, and we still have to spread ourselves widely, even if activity levels are less. We anticipate that the growth in demand will continue, there is certainly a need for the service we offer in the rural area we cover, and this will enable us to increase the utilisation of our vehicles when they are out and about.

Our office at Ewyas Harold Memorial Hall continues to provide a valuable opportunity for drivers to meet staff and perhaps other drivers and we thank Ewyas Harold Memorial Hall for providing this space and also for allowing us to park three of our vehicles there. Our other three vehicles are parked at CR Autos in Kingstone and we thank them for providing this space and also for carrying out maintenance on these vehicles, sometimes at very short notice.

The Trustees and management committee remained unchanged.

### **Future plans**

The biggest challenge for Dore in the coming year is recruiting more volunteer drivers. We are mainly retired, getting older and it is vital that we continue to recruit. Financially we are very fortunate that the service we provide is valued by our community and is well supported with funding and donations from many sources so that over the years we have built up a healthy reserve. Given the cost of living pressures on many of our clients we are reluctant to increase our fares which have remained unchanged since 2014 but we will continue to monitor the situation closely.

We will throughout the year continue to promote the service we provide with the ultimate aim of getting back to the level of activity we saw pre-Covid and, as always, recruitment is a key issue for us and we will continue our efforts to recruit more drivers.

We are actively looking at making changes to our fleet in the forthcoming year with our oldest vehicle now being 13 years old and approaching 190,000 miles on the clock.

### **Acknowledgements and Thanks**

The trustees would like to record their thanks and appreciation to all the volunteer drivers without whom DCT could not exist. Particular thanks go to Clive and Dermot who look after our vehicles and to Chris for his work managing our fleet.

## **Dore Community Transport**

**Registration number** 4355269

**Charity number** 1097172

**Company Limited by Guarantee**

We are also grateful for the financial support provided by Herefordshire County Council; the Parish Councils within our area and to the many organisations and individuals who so generously support our operations. Our thanks also go to the families who donated to DCT following the funerals of their loved ones,.

Our thanks go to Ewyas Harold Memorial Hall for continuing to make the office space available to us and for allowing us to park there. Similarly we thank CR Autos for allowing us to park on their premises and for providing excellent maintenance support..

My thanks also go to all the Trustees and Management Committee for the unseen work that they have done keeping DCT operational. Of course we must not forget our co-ordinators, Sarah and Sue who keep everything running on a daily basis and to Claire who has taken on the role of clerical administrator. These people have made my, and the Trustees, job much easier than it might otherwise be.

Signed on behalf of the Trustees

A handwritten signature in black ink, appearing to read 'R Bradley', with a stylized flourish at the end.

R Bradley  
Chairman and Trustee

02/09/2024

## **Dore Community Transport**

**Registration number    4355269**

**Charity number        1097172**

**Company Limited by Guarantee**

Auditors report goes here

## Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

### Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31 March 2024

2023/24 accounts						
SOFA						
	2024			2023		
	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
<b>Incoming Resources</b>						
Herefordshire Council Grant	£ 26,298		£ 26,298	24,248	6,789	31,037
Donations	£ 13,081		£ 13,081	13,042		13,042
Fares	£ 24,955		£ 24,955	23,196		23,196
Grants			£ -			-
BSOG	£ 4,082		£ 4,082	3,741		3,741
Gift Aid	£ 1,334		£ 1,334	688		688
Insurance payment			£ -	2,744		2,744
Other	£ 129		£ 129			-
Interest	£ 866		£ 866	217		217
Vehicle sales			£ -			-
Fund raising	£ 1,895		£ 1,895	439		439
<b>Total incoming resources</b>	£ 72,640	£ -	£ 72,640	<b>68,314</b>	<b>6,789</b>	<b>75,103</b>
<b>Resources expended</b>						
Volunteer expenses	£ 2,956		£ 2,956	4,982		4,982
Salaries	£ 23,678		£ 23,678	17,160		17,160
Administration expenses	£ 2,118		£ 2,118	963		963
Telephones	£ 1,589		£ 1,589	598		598
Diesel	£ 14,425		£ 14,425	15,614		15,614
Vehicle expenses	£ 9,218		£ 9,218	14,162		14,162
Vehicle purchase and improvement			£ -	784		784
Fees	£ 93		£ 93	176		176
Other	£ 305		£ 305	593		593
Insurance	£ 6,546		£ 6,546	6,186		6,186
Depreciation	£ 6,703		£ 6,703	10,388		10,388
<b>Total resources expended</b>	£ 67,631	£ -	£ 67,631	<b>71,607</b>		<b>71,607</b>
<b>Net incoming (outgoing)</b>	£ 5,009		£ 5,009	- 3,293	6,789	3,495
<b>Net movement in funds</b>	£ 5,009		£ 5,009	- 3,293	6,789	3,495
<b>Total funds brought forward</b>	£ 94,609	£ 6,789	£ 101,398	<b>97,902</b>		<b>97,902</b>
<b>Total funds carried forward</b>	£ 99,618	£ 6,789	£ 106,407	<b>94,609</b>	<b>6,789</b>	<b>101,397</b>

## Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

### Balance sheet

For the year ended 31 March 2024

	2024			2023		
	unrestricted	restricted	total	unrestricted	restricted	total
Fixed assets - see schedule						
Total fixed assets	£18,508		£18,508	£25,212		£25,212
Current assets						
Cash in bank	£79,993	£6,789	£86,782	£69,210	£6,789	£75,999
Cash in hand				£876		£876
Debtors	£2,242		£2,242	£288		£288
Prepaid expenses						
Creditors	-£1,127		-£1,127	-£978		-£978
Current assets (liabilities)	£81,108	£6,789	£87,897	£69,396	£6,789	£76,185
Total fixed and current assets	£99,616	£6,789	£106,405	£94,608	£6,789	£101,397
Represented by						
Unrestricted funds	£ 99,618		£ 99,618	£94,610		£94,610
Restricted funds		£ 6,789	£ 6,789	£6,789		£6,789
			£106,407			£101,399

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

## **Dore Community Transport**

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

### **Balance sheet (continued)**

#### **Trustees' statements required for the year ended 31 March 2024**

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by

A handwritten signature in black ink, appearing to read 'R Bradley', with a stylized flourish at the end.

R Bradley

Chairman and Trustee

2/9/2024

## Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

### SCHEDULE OF FIXED ASSETS at 31/3/2024

	<b>Purchase cost</b>	<b>Purchase date</b>	<b>depreciation during year</b>	<b>Book value  31/03/2024</b>
<b>VW3</b>	£32,034.40	29/03/2011	£0.00	£1.00
<b>VW5</b>	£36,070.75	11/07/2014	£0.00	£3,000.00
<b>VW3 suspension</b>	£3,650.00	18/12/2013	£0.00	£1.00
<b>Z1</b>	£9,348.30	29/07/2017	£0.00	£1.00
<b>R1</b>	£31,961.00	26/10/2017	£2,815.40	£3,000.00
<b>R1 lift</b>	£2,980.00	23/02/2018	£323.73	£0.00
<b>Z2</b>	£8,600	June 2018	£0.00	£1.00
<b>C1</b>	£24,385	Nov 2020	£3,564.12	£12,504.60
			<b>£6,703.25</b>	<b>£18,508.60</b>
<b>Total asset value</b>				

#### **VW3**

VW Transporter converted for wheelchair use, fully depreciated.

#### **VW3 Suspension**

Air suspension upgrade – fully depreciated.

#### **VW5**

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

#### **Z1**

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

#### **R1**

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

#### **R1 lift**

A modification to R1 being depreciated over 68 months to match the life of R1.

#### **Z2**

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

**C1** A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

## **Dore Community Transport**

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### **Notes forming part of the financial Statements for the year ended 31<sup>st</sup> March 2024**

#### **1. Accounting Policies**

##### **a. Basis of accounting**

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

##### **b. Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. Our Renault vehicle is no longer restricted and in these accounts is now treated as unrestricted. C1 purchased with a grant from Herefordshire Council is shown as a restricted asset.

##### **c. Incoming resources**

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

##### **d. Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

##### **e. Fixed assets**

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase

A schedule of fixed assets is included in the accounts.

#### **2. Herefordshire County Council funding**

Herefordshire County Council's basic funding for community transport throughout the county remained unchanged for the year. DCT however saw small increase in its apportionment as a result of the formula used for distribution. In addition to the normal Council funding we received an additional sum of £4,000 for general use. The funding shown as reserved in the accounts is the residue of the £7,000 received in FY23.. There were no expenditures from this fund during the year.

#### **3. Donations**

Donations remained virtually unchanged at £13,081.

This included 49 individual donations totalling £4,879 plus £6,125 from Parish Councils and £1,972 in tips given to drivers. Donations came from various sources

## **Dore Community Transport**

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including several funeral collections, a wedding collection instead of gifts, and several donations from church and other groups in our area. Donations come from many groups and organisations that raise money on our behalf, and from private individuals. We are immensely grateful for this support.

### **4. Fares**

These were kept unchanged for the 11<sup>th</sup> consecutive year. The increase in fare income arises from increased activity.

### **5. Grants**

No grants were received this year.

### **6. Volunteer expenses**

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses fell significantly, with fewer car journeys being carried out than in the previous year

### **7. Staff costs**

The number of employees, calculated on a full time basis, was 1.0. Staff costs were higher than the previous year as a result of appointing a clerical administrator and increasing the hourly rate paid to our staff.

### **8. Vehicle expenses**

Vehicle maintenance costs fell significantly as once we sorted problems with the air suspension fitted to two of our vehicles.

### **9. Net outgoing resources**

This is stated after charging depreciation.

### **10. Tangible fixed assets**

Tangible fixed assets are stated at cost less accumulated depreciation.

### **11. Debtors**

This is unpaid fares for billed journeys, (£1,295) and cash fares still to be collected (£905).

### **12. Creditors**

This comprises mainly expenses owed to drivers (£258) and to trade creditors for fuel (£821).

### **13. Trustees' remuneration**

The trustees neither received nor waived any emoluments or expenses during the year.

## **Dore Community Transport**

**Registration number 4355269**

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**Company Limited by Guarantee**

### **14. Taxation**

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

Independent Examiner's Report to the Trustees of  
Dore Community Transport

**Independent examiner's report to the trustees of Dore Community Transport ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Graham Mason F.C.C.A  
Golden Valley Accountancy Limited  
Unit 4  
Westwood Industrial Estate  
Pontrilas  
Herefordshire  
HR2 0EL  
Date: 18/12/2024