

DORE COMMUNITY TRANSPORT

England & Wales · Charity number 1097172

Details

Status Registered

Legal form Charitable company

Company number [04355269](#)

Registered 2003-04-23

Register [View on the Charity Commission register](#)

Contact

Address Ewyas Harold Memorial Hall
Ewyas Harold
Hereford
HR2 0EL

Phone 08452020144

Email doretransport@gmail.com

Website www.dore-ct.co.uk

Activities

Objects: TO WORK IN PARTNERSHIP WITH OTHERS TO PROVIDE A SUSTAINABLE COMMUNITY TRANSPORT SCHEME THAT SUPPORTS THE SOCIAL, ECONOMIC AND PERSONAL DEVELOPMENT OF THE PEOPLE LIVING WITHIN THE REGION DESIGNATED BY THE HEREFORDSHIRE COUNCIL AS FALLING WITHIN THE AMBIT OF THE GOLDEN VALLEY FORUM. THE TRUSTEES MAY, AT THEIR DISCRETION, EXTEND THIS REGION TO INCLUDE NEIGHBOURING PARISHES, EITHER IN HEREFORDSHIRE OR ADJOINING COUNTRIES OF WALES. THE COMPANY WILL PROMOTE THE OPERATION OF COMMUNITY VEHICLES AND A SOCIAL CAR SCHEME OFFERING BEST VALUE WITHIN AN INTEGRATED PUBLIC TRANSPORT SYSTEM.

Activities: We provide community transport in South Herefordshire.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PEOPLE LIVING WITHIN THE REGION OF THE GOLDEN VALLEY FORUM AND NEIGHBOURING PARISHES, EITHER IN HEREFORDSHIRE OR COUNTIES OF WALES.
- Herefordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£92,109	£69,458	-	-
2024-03-31	£72,640	£67,631	-	-
2023-03-31	£75,102	£71,607	-	-
2022-03-31	£53,627	£58,184	-	-
2021-03-31	£65,958	£50,417	-	-

Trustees

Name	Role	Appointed
ROGER MALCOLM BRADLEY	Chair	2012-06-29
ANTHONY RONALD CAPON		
CHRISTOPHER LAURENCE TOMLINSON		
David Edwards Bond		2015-08-26
John Trefor Edwards		2014-07-09
Peter Barns-Graham		2017-11-29
jean mary hope wise		2022-01-01

DORE COMMUNITY TRANSPORT

England & Wales - Charity number 1097172

Accounts

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial statements for the year ended 31 March 2025

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Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Legal and administrative information

Status Charitable Company limited by guarantee

Charity number 1097172

Registration number 4355269

Registered office Ewyas Harold Memorial Hall
Pontrilas Road
Ewyas Harold
Herefordshire
HR2 0EL

Management Committee	Roger Bradley	Trustee, Chairman
	Tony Capon	Trustee
	Chris Tomlinson	Trustee, Fleet Manager
	Trefor Edwards	Trustee, Treasurer
	David Bond	Trustee, Company Secretary
	Peter Barns Graham	Trustee
	Jean Wise	Trustee

Bankers HSBC
High Town
Hereford
HR1 2AQ

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Report of the trustees for the year ended 31st March 2025

The trustees, who are also directors of the company for the purposes of the Companies Act, submit their annual report and the financial statements for the year ending 31st March 2025. In preparing this report the trustees have adopted the provisions of the Charities SORP (FS102).

The charity is a charitable company limited by guarantee and is governed by its memorandum and articles of association.

Aims

Dore Community Transport was set up over 24 years ago and throughout that time our object has been to provide an accessible and affordable transport service to the inhabitants of South West Herefordshire who are in need of the service because of age, sickness or disability, or because of the lack of available public transport. We operate in a rural area covering approximately 200 square miles, an area poorly served by public transport and our service enables our clients to participate in community life and retain their independence in isolated areas.

DCT's aims are simple and have remained unchanged since its creation:-

- To ensure that it can continue to provide a transport service for those living in the South West area of Herefordshire who have little or no access to public transport, and do not have any independent means of transport.
- To provide a safe and reliable service to all who use it or give up their time to make it work.
- To keep the costs of running the service as low as possible to ensure that it remains affordable to those who need to use it, recognising that many of its clients are elderly and infirm and potentially on low income.
- To minimise its impact on the environment by where possible increasing the load factor on its MPVs and minimising dead mileage.
- To increase the awareness of the service we provide to ensure we reach as many of the vulnerable and elderly people in our area and with the additional aim of broadening the demographic profile of its users.
- To extend the hours that the service is available if resources exist to do that.
- To work closely with other interested parties including other Community Transport Groups, Parish Councils and Herefordshire Council to seek opportunities to improve service, reduce waste and duplication and minimise cost, provided this does not adversely affect our customers.
- To ensure the service can continue to grow as demand increases by building contingency plans and funds for new and replacement vehicles, and by planning for driver, committee and trustee retirements.
- To remain responsive to changing conditions and requirements and seek to ensure a process of continuous development and improvement so that we can maintain the high levels of respect and customer satisfaction currently existing.

Financial review

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

24/25 was a very good year for Dore Community Transport financially, with income rising to £92,108, an increase of almost 27% compared to last year's figure. Major contributors to this increase were two substantial donations, one of £6,509 from NFU Mutual and one of £5,100 from the East Wales and Borders Vintage Enthusiasts. Increased demand for Dore Community Transport's services saw fare income rise from £24,955 to £27,967.

The financial support that we receive from Herefordshire Council rose from £26,298 in 23/24 to £28,887, an increase of 11%. Support from Parish Councils increased by over 8% at £6,625 compared to £6,125 in FY2024.

The support we receive from our local community including Parish Councils, clubs, societies, shops and pubs, as well as individuals continues to amaze us and in this financial year total donations rose by almost 85% to £24,152, on last year's figure.

We were also very pleased to see that the Government Bus Service Operators Grant that we receive, a grant normally based on fuel usage during the year, was again held at pre-Covid levels in an attempt to support community transport operators.

Fundraising, achieved largely by selling refreshments at the local auction house, raised £3,405, up 80% from the previous year and my thanks again go to Ann Edwards, the wife of one of our trustees for her sterling work in doing this.

Expenditure was slightly higher than the previous year at £69,457 (£67,631). The major contributors to the increase were higher volunteer expenses, as a result of greater use of volunteers' cars to meet demand and a 5p increase in the mileage rate paid to our volunteers for the use of their own cars. Salaries also rose by approximately 12% to £26,664. Vehicle maintenance and fuel costs, our other major cost centres, were virtually unchanged from the previous year.

Overall our expenditure (excluding depreciation) was up 8% at £65,983 compared to £60,928 in the previous year.

The overall result for the year was that, after including depreciation of £3,564, total assets rose from £106,407 to £129,057 with cash resources rising from £85,954 to £114,111.

The financial position of DCT remains healthy and the charity is financially well placed to meet future demands.

Once again the Trustees decided not to raise fares.

Reserves Policy

The Trustees decided to maintain the operating reserve to £20,000, keeping it at roughly the equivalent of 4 months operating costs. The vehicle replacement reserve is unchanged at £40,000. This reserve is set at 50% of the cost of a new wheelchair adapted MPV in the expectation that we will be able to obtain match funding.

Dore Community Transport

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Company Limited by Guarantee

Review of activities

We transport people living within our catchment area in South West Herefordshire, a very rural area with limited bus services. We provide a door to door service to people who have no transport of their own and who would without us be isolated in their homes. Most of our passengers are elderly, infirm or disabled and their needs are varied. A major part of our activity is taking them to medical appointments which account for just under 30% of our activity and once we add in trips taking people to daycare establishments that figure rises to 60%. The remaining journeys cover shopping and social needs; in fact anything our clients need to do to maintain an active life. We are frequently told by our passengers that they don't know what they would do without us and all of us who are involved in delivering this service understand how critical it is.

During the year we have seen a significant continuing increase in demand for our service, with the number of journeys undertaken during the year rising from 7,088 in 2023/2024, to 7,674 in 24/25, a growth of over 8% in the year. This is the highest number of trips we have ever carried out in a 12 month period and there are no signs of the demand slowing. This of course increases the demands on our vehicles, our volunteer drivers without whom we could not operate, and on the staff who handle bookings and scheduling. Recruitment of volunteers is a major challenge for us but it is essential if we are to continue growing.

We own 6 vehicles and on some days we have all six vehicles on the road and still have to turn to our volunteers to use their own cars in order to meet the need. We pick up clients anywhere within our 200 square mile 'catchment' area, offering a door to door service and as a result we have to spread ourselves very widely. We anticipate that the growth in demand will continue, there is certainly a need for the service we offer in the rural area we cover. Meeting this increasing demand will be a challenge given the area we cover.

Our office at Ewyas Harold Memorial Hall continues to provide a valuable opportunity for drivers to meet staff and perhaps other drivers and we thank Ewyas Harold Memorial Hall for providing this space and also for allowing us to park three of our vehicles there. Our other three vehicles are parked at CR Autos in Kingstone and we thank them for providing this space and also for carrying out maintenance on these vehicles, sometimes at very short notice.

The Trustees and management committee remained unchanged.

Future plans

The biggest challenge for Dore in the coming year continues to be recruiting more volunteers, not only as drivers but also as trustees, We are mainly retired, getting older and it is vital that we continue to recruit. Financially we are very fortunate that the service we provide is valued by our community and is well supported with funding and donations from many sources. Over the years we have built up a healthy reserve. Given the cost of living pressures on many of our clients we are reluctant to increase our fares which have remained unchanged since 2014 but we will continue to monitor the situation closely.

We plan to start a programme of vehicle replacement in FY25/26, our oldest vehicle now being 14 years old and approaching 190,000 miles on the clock. The donations from NFU mutual and the East Wales and Borders Vintage Enthusiasts will go a long way towards the cost of replacing this vehicle.

Acknowledgements and Thanks

The trustees would like to record their thanks and appreciation to all the volunteer drivers without whom DCT could not exist. Particular thanks go to Dermot who looks after our vehicles at Kingstone, to Chris for his work managing our fleet and to Roman who has picked up the role of volunteer training.

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We are also grateful for the financial support provided by Herefordshire County Council; the Parish Councils within our area and to the many organisations and individuals who so generously support our operations. Our thanks also go to the families who donated to DCT following the funerals of their loved ones.

Our thanks go to Ewyas Harold Memorial Hall for continuing to make the office space available to us and for allowing us to park there. Similarly we thank CR Autos for allowing us to park on their premises and for providing excellent maintenance support..

My thanks also go to all the Trustees and Management Committee for the unseen work that they have done keeping DCT operational. Of course we must not forget our co-ordinators, Sarah and Sue who keep everything running on a daily basis and to Claire our clerical administrator. These people have made my, and the Trustees, job much easier than it might otherwise be.

Signed on behalf of the Trustees

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a large initial "R" and a long horizontal stroke at the end.

R Bradley
Chairman and Trustee

1/10/25

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Dore Community Transport

Independent examiner's report to the trustees of Dore Community Transport ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Graham Mason F.C.C.A
Golden Valley Accountancy Limited
Unit 4
Westwood Industrial Estate
Pontrilas
Herefordshire
HR2 0EL
Date: 13 January 2026

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Statement of Financial Activities (incorporating the income and expenditure account) for the year ended 31 March 2025

	2025			2024		
	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
Herefordshire Council Grant	£28,887		£28,887	£26,298		£26,298
Donations	£24,152		£24,152	£13,081		£13,081
Fares	£27,967		£27,967	£24,955		£24,955
Grants	£0		£0	£0		£0
BSOG	£5,358		£5,358	£4,082		£4,082
Gift Aid	£918		£918	£1,334		£1,334
Insurance payment	£0		£0	£0		£0
Other	£110		£110	£129		£129
Interest	£1,311		£1,311	£866		£866
Vehicle sales	£0		£0	£0		£0
Fund raising	£3,406		£3,406	£1,895		£1,895
Total incoming resources	£92,108	£0	£92,108	£72,641	£0	£72,641
Resources expended						
Volunteer expenses	£4,314		£4,314	£2,956		£2,956
Salaries	£26,664		£26,664	£23,678		£23,678
Administration expenses	£2,280		£2,280	£2,118		£2,118
Telephones	£1,545		£1,545	£1,589		£1,589
Diesel	£14,341		£14,341	£14,425		£14,425
Vehicle expenses	£9,678		£9,678	£9,218		£9,218
Vehicle purchase and improvement	£0		£0	£0		£0
Fees	£377		£377	£93		£93
Other	£189		£189	£305		£305
Insurance	£6,506		£6,506	£6,546		£6,546
Depreciation	£3,564		£3,564	£6,703		£6,703
Total resources expended	£69,457	£0	£69,457	£67,631	£0	£67,631
Net incoming (outgoing)	£22,650			£5,010		
Net movement in funds	22,650			5,010		
Total funds brought forward	99,619	6,789	106,408	94,609	6,789	101,398
Total funds carried forward	122,269	6,789	129,058	99,619	6,789	106,408

Dore Community Transport

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Charity number 1097172

Company Limited by Guarantee

Balance sheet

For the year ended 31 March 2025

	2025			2024		
	unrestricted funds	Restricted funds	total	Unrestricted funds	Restricted funds	total
Fixed assets - see schedule	£14,944		£14,944	£18,508	£0	£18,508
Total fixed assets	£14,944		£14,944	£18,508	£0	£18,508
Current assets						
Cash in bank	£105,549	£6,789	£112,338	£79,993	£6,789	£86,782
Cash in hand						
Debtors	£2,653		£2,653	£2,242		£2,242
Prepaid expenses						
Creditors	-£879		-£879	-£1,127		-£1,127
Current assets (liabilities)	£107,322	£6,789	£114,111	£81,108	£6,789	£87,897
Total fixed and current assets	£122,267	£6,789	£129,056	£99,616	£6,789	£106,405
Represented by						
Unrestricted funds	£122,269		£122,269	£99,618		£99,618
Restricted funds		£6,789	£6,789		£6,789	£6,789
			£129,058			£106,407

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

Dore Community Transport

Registration number 4355269

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Company Limited by Guarantee

Balance sheet (continued)

Trustees' statements required for the year ended 31 March 2025

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a large initial "R" and a long horizontal stroke at the end.

R Bradley

Chairman and Trustee

1/10/25

Dore Community Transport

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Company Limited by Guarantee

SCHEDULE OF FIXED ASSETS at 31/3/2025

	<u>Purchase cost</u>	<u>Purchase date</u>	<u>depreciation during year</u>	<u>Book value</u>
				31/03/2025
VW3	£32,034.40	29/03/2011	£0.00	£1.00
VW5	£36,070.75	11/07/2014	£0.00	£3,000.00
VW3 suspension	£3,650.00	18/12/2013	£0.00	£1.00
Z1	£9,348.30	29/07/2017	£0.00	£1.00
R1	£31,961.00	26/10/2017	£0.00	£3,000.00
R1 lift	£2,980.00	23/02/2018	£0.00	£0.00
Z2	£8,600	June 2018	£0.00	£1.00
C1	£24,385	Nov 2020	£3,564.12	£8,940.48
			£3564.12	£14,944
Total asset value				

VW3

VW Transporter converted for wheelchair use, fully depreciated.

VW3 Suspension

Air suspension upgrade – fully depreciated.

VW5

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

Z1

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

R1

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

R1 lift

A modification to R1 being depreciated over 68 months to match the life of R1.

Z2

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

C1 A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

Dore Community Transport

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Notes forming part of the financial Statements for the year ended 31st March 2024

1. Accounting Policies

a. Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. The funding shown as restricted in the accounts is the residue of the £7,000 received in FY23 for providing free transport for Ukrainian refugees. There were no expenditures from this fund during the year.

c. Incoming resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

d. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase

A schedule of fixed assets is included in the accounts.

2. Herefordshire County Council funding

Herefordshire County Council's funding for community transport throughout the county increased by almost 12% and DCT saw an increase of 11% in its apportionment as a result of the formula used for distribution.

3. Donations

Donations rose by 85% to £24,152 (£13,081). As well as the donations from NFU Mutual and the East Wales and Borders Vintage Enthusiasts we received 62 individual donations totalling £3,760, plus donations from 18 Parish Councils totalling £6,625 and £2,219 in tips given to drivers. Donations came from various sources including several funeral collections and several donations from church and other groups in our area. We receive donations from many private individuals and several

Dore Community Transport

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groups and organisations raise money on our behalf. We are immensely grateful for this support.

4. Fares

These were kept unchanged for the 12th consecutive year. The increase in fare income arises from increased activity.

5. Grants

No grants were received this year.

6. Volunteer expenses

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses rose with more car journeys being carried out than in the previous year and a 5p increase in the mileage rate paid to volunteers using their own cars.

Staff costs

The number of employees, calculated on a full time basis, was 1.0. Staff costs were higher than the previous year because we increased the hourly rate paid to our staff.

7. Vehicle expenses

Vehicle maintenance costs were little changed from the previous year.

8. Net outgoing resources

This is stated after charging depreciation.

9. Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation.

10. Debtors

This is mainly unpaid fares for billed journeys, (£2,372) and cash fares still to be collected (£238).

11. Creditors

This comprises mainly expenses owed to drivers (£295) and to trade creditors for fuel (£533).

12. Trustees' remuneration

The trustees neither received nor waived any emoluments or expenses during the year.

13. Taxation

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

DORE COMMUNITY TRANSPORT

England & Wales - Charity number 1097172

Accounts

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Financial statements for the year ended 31 March 2024

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Legal and administrative information

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Registration number 4355269

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Pontrilas Road
Ewyas Harold
Herefordshire
HR2 0EL

Management Committee	Roger Bradley	Trustee, Chairman
	Tony Capon	Trustee
	Chris Tomlinson	Trustee, Fleet Manager
	Trefor Edwards	Trustee, Treasurer
	David Bond	Trustee, Company Secretary
	Peter Barns Graham	Trustee
	Jean Wise	Trustee

Bankers HSBC
High Town
Hereford
HR1 2AQ

Dore Community Transport

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Report of the trustees for the year ended 31st March 2024

The trustees, who are also directors of the company for the purposes of the Companies Act, submit their annual report and the financial statements for the year ending 31st March 2024. In preparing this report the trustees have adopted the provisions of the Charities SORP (FS102).

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Aims

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DCT's aims are simple and have remained unchanged since its creation:-

- To ensure that it can continue to provide a transport service for those living in the South West area of Herefordshire who have little or no access to public transport, and do not have any independent means of transport.
- To provide a safe and reliable service to all who use it or give up their time to make it work.
- To keep the costs of running the service as low as possible to ensure that it remains affordable to those who need to use it, recognising that many of its clients are elderly and infirm and potentially on low income.
- To minimise its impact on the environment by where possible increasing the load factor on its MPVs and minimising dead mileage.
- To increase the awareness of the service we provide to ensure we reach as many of the vulnerable and elderly people in our area and with the additional aim of broadening the demographic profile of its users.
- To extend the hours that the service is available if resources exist.
- To work closely with other interested parties including other Community Transport Groups, Parish Councils and Herefordshire Council to seek opportunities to improve service, reduce waste and duplication and minimise cost, provided this does not adversely affect our customers.
- To ensure the service can continue to grow as demand increases by building contingency plans and funds for new and replacement vehicles, and by planning for driver, committee and trustee retirements.
- To remain responsive to changing conditions and requirements and seek to ensure a process of continuous development and improvement so that we can maintain the high levels of respect and customer satisfaction currently existing.

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Company Limited by Guarantee

Financial review

2024 saw a continued increase in demand for Dore Community Transport's services and consequently fare income rose from £23,196 to £24,955.

During the year we continued to receive good financial support. Herefordshire Council provided basic funding of £22,298 up from £20,248 the previous year. In addition the Council gave us a one off grant of £4,000. Total funding from Herefordshire Council therefore amounted to £26,298. Support from Parish Councils was virtually unchanged at £6,125 compared to £6,245 in FY2023. The support we receive from local Parish Councils, clubs, societies, shops and pubs, as well as individuals continues to amaze us and this continued this year with total donations of £13,081, virtually unchanged from the previous year.

We were also very pleased to see that the Government Bus Service Operators Grant that we receive, a grant normally based on fuel usage during the year, was again held at pre-Covid levels in an attempt to support community transport operators.

Fundraising by selling refreshments at the local auction house, raised £1,896 four times more the previous year and my thanks again go to Ann Edwards, the wife of one of our trustees for doing this.

Overall, for the 23/24 financial year our income amounted to £72,640, slightly down on the 22/23 income which was £75,103, a figure which was boosted by a one off council grant of £7,000 for Ukrainian refugee travel. This grant was not repeated this year.

Expenditure fell compared to FY23, mainly as a result of lower vehicle maintenance expenditure, down from £14,162 to £9,218. Fuel costs also fell from £15,164 to £14,162.

The year saw a significant increase in expenditure on salaries which rose from £17,160 to £23,978. This was partly because we recruited a new salaried administrator at the start of the year, replacing the volunteer who had previously undertaken this role. Dore Community Transport is committed to paying salaries above the living wage

Other costs were generally similar to the previous year. Overall our expenditure (excluding depreciation) was virtually unchanged at £60,929 compared to £61,219 the previous year, resulting in an operating surplus for the year of £11,771..

The overall result for the year was that, after including depreciation of £6,708, total assets rose to £106,407 (FY23 £101,397), with cash resources rising from £76,185 to £86,782 and tangible assets falling from £25,212 to £18,508.

The financial position of DCT remains healthy and the charity is financially well placed to meet future demands.

Once again the Trustees decided not to raise fares.

Reserves Policy

The Trustees decided maintain the operating reserve to £20,000, keeping it at roughly the equivalent of 4 months operating costs. The vehicle replacement reserve is unchanged at £40,000. This reserve is set at 50% of the cost of a new wheelchair adapted MPV in the expectation that we will be able to obtain match funding.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Review of activities

We transport people living within our catchment area in South West Herefordshire, a very rural area with limited bus services, offering a door to door service to people who have no transport of their own and who would without us be isolated in their homes. We take them to medical appointments in the year accounting for approximately 28% of our activity, and also for day care, social activities, shopping etc.; in fact anything they need to do. We are frequently told by our passengers that they don't know what they would do without us and all of us involved in delivering this service understand how critical it is.

During the year we have seen a significant increase in demand for our service, with the number of journeys undertaken rising from a figure of 5,632 in 22/23 to 7,088 in 2023/2024, an increase of 25%. Whilst it is gratifying to see passengers returning to our service it does of course increase the demands on our vehicles and on our volunteer drivers without whom we could not operate. At the time of writing this we have 29 volunteer drivers on our books and the major challenge we face is to maintain and increase the size of our volunteer team.

We own 6 vehicles, four of which are adapted to carry wheelchairs and although demand is still below our peak levels this has not substantially reduced the demand for vehicles. We regularly have all six of our vehicles on the road to meet peak demands, supplemented occasionally by volunteers using their own cars. The need for this is basically because we offer a door to door service, covering an area of 200 square miles, and we still have to spread ourselves widely, even if activity levels are less. We anticipate that the growth in demand will continue, there is certainly a need for the service we offer in the rural area we cover, and this will enable us to increase the utilisation of our vehicles when they are out and about.

Our office at Ewyas Harold Memorial Hall continues to provide a valuable opportunity for drivers to meet staff and perhaps other drivers and we thank Ewyas Harold Memorial Hall for providing this space and also for allowing us to park three of our vehicles there. Our other three vehicles are parked at CR Autos in Kingstone and we thank them for providing this space and also for carrying out maintenance on these vehicles, sometimes at very short notice.

The Trustees and management committee remained unchanged.

Future plans

The biggest challenge for Dore in the coming year is recruiting more volunteer drivers. We are mainly retired, getting older and it is vital that we continue to recruit.

Financially we are very fortunate that the service we provide is valued by our community and is well supported with funding and donations from many sources so that over the years we have built up a healthy reserve. Given the cost of living pressures on many of our clients we are reluctant to increase our fares which have remained unchanged since 2014 but we will continue to monitor the situation closely.

We will throughout the year continue to promote the service we provide with the ultimate aim of getting back to the level of activity we saw pre-Covid and, as always, recruitment is a key issue for us and we will continue our efforts to recruit more drivers.

We are actively looking at making changes to our fleet in the forthcoming year with our oldest vehicle now being 13 years old and approaching 190,000 miles on the clock.

Acknowledgements and Thanks

The trustees would like to record their thanks and appreciation to all the volunteer drivers without whom DCT could not exist. Particular thanks go to Clive and Dermot who look after our vehicles and to Chris for his work managing our fleet.

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My thanks also go to all the Trustees and Management Committee for the unseen work that they have done keeping DCT operational. Of course we must not forget our co-ordinators, Sarah and Sue who keep everything running on a daily basis and to Claire who has taken on the role of clerical administrator. These people have made my, and the Trustees, job much easier than it might otherwise be.

Signed on behalf of the Trustees

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R Bradley
Chairman and Trustee

02/09/2024

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Auditors report goes here

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31 March 2024

2023/24 accounts						
SOFA						
	2024			2023		
	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
Incoming Resources						
Herefordshire Council Grant	£ 26,298		£ 26,298	24,248	6,789	31,037
Donations	£ 13,081		£ 13,081	13,042		13,042
Fares	£ 24,955		£ 24,955	23,196		23,196
Grants			£ -			-
BSOG	£ 4,082		£ 4,082	3,741		3,741
Gift Aid	£ 1,334		£ 1,334	688		688
Insurance payment			£ -	2,744		2,744
Other	£ 129		£ 129			-
Interest	£ 866		£ 866	217		217
Vehicle sales			£ -			-
Fund raising	£ 1,895		£ 1,895	439		439
Total incoming resources	£ 72,640	£ -	£ 72,640	68,314	6,789	75,103
Resources expended						
Volunteer expenses	£ 2,956		£ 2,956	4,982		4,982
Salaries	£ 23,678		£ 23,678	17,160		17,160
Administration expenses	£ 2,118		£ 2,118	963		963
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Total funds brought forward	£ 94,609	£ 6,789	£ 101,398	97,902		97,902
Total funds carried forward	£ 99,618	£ 6,789	£ 106,407	94,609	6,789	101,397

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet

For the year ended 31 March 2024

	2024			2023		
	unrestricted	restricted	total	unrestricted	restricted	total
Fixed assets - see schedule						
Total fixed assets	£18,508		£18,508	£25,212		£25,212
Current assets						
Cash in bank	£79,993	£6,789	£86,782	£69,210	£6,789	£75,999
Cash in hand				£876		£876
Debtors	£2,242		£2,242	£288		£288
Prepaid expenses						
Creditors	-£1,127		-£1,127	-£978		-£978
Current assets (liabilities)	£81,108	£6,789	£87,897	£69,396	£6,789	£76,185
Total fixed and current assets	£99,616	£6,789	£106,405	£94,608	£6,789	£101,397
Represented by						
Unrestricted funds	£ 99,618		£ 99,618	£94,610		£94,610
Restricted funds		£ 6,789	£ 6,789	£6,789		£6,789
			£106,407			£101,399

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet (continued)

Trustees' statements required for the year ended 31 March 2024

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a large initial "R" and a long horizontal stroke at the end.

R Bradley

Chairman and Trustee

2/9/2024

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

SCHEDULE OF FIXED ASSETS at 31/3/2024

	<u>Purchase cost</u>	<u>Purchase date</u>	<u>depreciation during year</u>	<u>Book value</u>
				31/03/2024
VW3	£32,034.40	29/03/2011	£0.00	£1.00
VW5	£36,070.75	11/07/2014	£0.00	£3,000.00
VW3 suspension	£3,650.00	18/12/2013	£0.00	£1.00
Z1	£9,348.30	29/07/2017	£0.00	£1.00
R1	£31,961.00	26/10/2017	£2,815.40	£3,000.00
R1 lift	£2,980.00	23/02/2018	£323.73	£0.00
Z2	£8,600	June 2018	£0.00	£1.00
C1	£24,385	Nov 2020	£3,564.12	£12,504.60
			£6,703.25	£18,508.60
Total asset value				

VW3

VW Transporter converted for wheelchair use, fully depreciated.

VW3 Suspension

Air suspension upgrade – fully depreciated.

VW5

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

Z1

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

R1

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

R1 lift

A modification to R1 being depreciated over 68 months to match the life of R1.

Z2

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

C1 A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Notes forming part of the financial Statements for the year ended 31st March 2024

1. Accounting Policies

a. Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. Our Renault vehicle is no longer restricted and in these accounts is now treated as unrestricted. C1 purchased with a grant from Herefordshire Council is shown as a restricted asset.

c. Incoming resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

d. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase

A schedule of fixed assets is included in the accounts.

2. Herefordshire County Council funding

Herefordshire County Council's basic funding for community transport throughout the county remained unchanged for the year. DCT however saw small increase in its apportionment as a result of the formula used for distribution. In addition to the normal Council funding we received an additional sum of £4,000 for general use. The funding shown as reserved in the accounts is the residue of the £7,000 received in FY23.. There were no expenditures from this fund during the year.

3. Donations

Donations remained virtually unchanged at £13,081.

This included 49 individual donations totalling £4,879 plus £6,125 from Parish Councils and £1,972 in tips given to drivers. Donations came from various sources

Dore Community Transport

Registration number 4355269

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including several funeral collections, a wedding collection instead of gifts, and several donations from church and other groups in our area. Donations come from many groups and organisations that raise money on our behalf, and from private individuals. We are immensely grateful for this support.

4. Fares

These were kept unchanged for the 11th consecutive year. The increase in fare income arises from increased activity.

5. Grants

No grants were received this year.

6. Volunteer expenses

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses fell significantly, with fewer car journeys being carried out than in the previous year

7. Staff costs

The number of employees, calculated on a full time basis, was 1.0. Staff costs were higher than the previous year as a result of appointing a clerical administrator and increasing the hourly rate paid to our staff.

8. Vehicle expenses

Vehicle maintenance costs fell significantly as once we sorted problems with the air suspension fitted to two of our vehicles.

9. Net outgoing resources

This is stated after charging depreciation.

10. Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation.

11. Debtors

This is unpaid fares for billed journeys, (£1,295) and cash fares still to be collected (£905).

12. Creditors

This comprises mainly expenses owed to drivers (£258) and to trade creditors for fuel (£821).

13. Trustees' remuneration

The trustees neither received nor waived any emoluments or expenses during the year.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

14. Taxation

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial statements for the year ended 31 March 2024

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Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Legal and administrative information

Status Charitable Company limited by guarantee

Charity number 1097172

Registration number 4355269

Registered office Ewyas Harold Memorial Hall
Pontrilas Road
Ewyas Harold
Herefordshire
HR2 0EL

Management Committee	Roger Bradley	Trustee, Chairman
	Tony Capon	Trustee
	Chris Tomlinson	Trustee, Fleet Manager
	Trefor Edwards	Trustee, Treasurer
	David Bond	Trustee, Company Secretary
	Peter Barns Graham	Trustee
	Jean Wise	Trustee

Bankers HSBC
High Town
Hereford
HR1 2AQ

Dore Community Transport

Registration number 4355269

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Company Limited by Guarantee

Report of the trustees for the year ended 31st March 2024

The trustees, who are also directors of the company for the purposes of the Companies Act, submit their annual report and the financial statements for the year ending 31st March 2024. In preparing this report the trustees have adopted the provisions of the Charities SORP (FS102).

The charity is a charitable company limited by guarantee and is governed by its memorandum and articles of association.

Aims

Dore Community Transport was set up over 23 years ago and throughout that time our object has been to provide an accessible and affordable transport service to the inhabitants of South West Herefordshire who are in need of the service because of age, sickness or disability, or because of the lack of available public transport. We operate in a rural area covering approximately 200 square miles, an area poorly served by public transport and our service enables our clients to participate in community life and retain their independence in isolated areas.

DCT's aims are simple and have remained unchanged since its creation:-

- To ensure that it can continue to provide a transport service for those living in the South West area of Herefordshire who have little or no access to public transport, and do not have any independent means of transport.
- To provide a safe and reliable service to all who use it or give up their time to make it work.
- To keep the costs of running the service as low as possible to ensure that it remains affordable to those who need to use it, recognising that many of its clients are elderly and infirm and potentially on low income.
- To minimise its impact on the environment by where possible increasing the load factor on its MPVs and minimising dead mileage.
- To increase the awareness of the service we provide to ensure we reach as many of the vulnerable and elderly people in our area and with the additional aim of broadening the demographic profile of its users.
- To extend the hours that the service is available if resources exist.
- To work closely with other interested parties including other Community Transport Groups, Parish Councils and Herefordshire Council to seek opportunities to improve service, reduce waste and duplication and minimise cost, provided this does not adversely affect our customers.
- To ensure the service can continue to grow as demand increases by building contingency plans and funds for new and replacement vehicles, and by planning for driver, committee and trustee retirements.
- To remain responsive to changing conditions and requirements and seek to ensure a process of continuous development and improvement so that we can maintain the high levels of respect and customer satisfaction currently existing.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial review

2024 saw a continued increase in demand for Dore Community Transport's services and consequently fare income rose from £23,196 to £24,955.

During the year we continued to receive good financial support. Herefordshire Council provided basic funding of £22,298 up from £20,248 the previous year. In addition the Council gave us a one off grant of £4,000. Total funding from Herefordshire Council therefore amounted to £26,298. Support from Parish Councils was virtually unchanged at £6,125 compared to £6,245 in FY2023. The support we receive from local Parish Councils, clubs, societies, shops and pubs, as well as individuals continues to amaze us and this continued this year with total donations of £13,081, virtually unchanged from the previous year.

We were also very pleased to see that the Government Bus Service Operators Grant that we receive, a grant normally based on fuel usage during the year, was again held at pre-Covid levels in an attempt to support community transport operators.

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R Bradley
Chairman and Trustee

02/09/2024

Dore Community Transport

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Auditors report goes here

Dore Community Transport

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For the year ended 31 March 2024

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Dore Community Transport

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Company Limited by Guarantee

Balance sheet

For the year ended 31 March 2024

	2024			2023		
	unrestricted	restricted	total	unrestricted	restricted	total
Fixed assets - see schedule						
Total fixed assets	£18,508		£18,508	£25,212		£25,212
Current assets						
Cash in bank	£79,993	£6,789	£86,782	£69,210	£6,789	£75,999
Cash in hand				£876		£876
Debtors	£2,242		£2,242	£288		£288
Prepaid expenses						
Creditors	-£1,127		-£1,127	-£978		-£978
Current assets (liabilities)	£81,108	£6,789	£87,897	£69,396	£6,789	£76,185
Total fixed and current assets	£99,616	£6,789	£106,405	£94,608	£6,789	£101,397
Represented by						
Unrestricted funds	£ 99,618		£ 99,618	£94,610		£94,610
Restricted funds		£ 6,789	£ 6,789	£6,789		£6,789
			£106,407			£101,399

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet (continued)

Trustees' statements required for the year ended 31 March 2024

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a large initial "R" and a long horizontal stroke at the end.

R Bradley

Chairman and Trustee

2/9/2024

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

SCHEDULE OF FIXED ASSETS at 31/3/2024

	<u>Purchase cost</u>	<u>Purchase date</u>	<u>depreciation during year</u>	<u>Book value</u>
				31/03/2024
VW3	£32,034.40	29/03/2011	£0.00	£1.00
VW5	£36,070.75	11/07/2014	£0.00	£3,000.00
VW3 suspension	£3,650.00	18/12/2013	£0.00	£1.00
Z1	£9,348.30	29/07/2017	£0.00	£1.00
R1	£31,961.00	26/10/2017	£2,815.40	£3,000.00
R1 lift	£2,980.00	23/02/2018	£323.73	£0.00
Z2	£8,600	June 2018	£0.00	£1.00
C1	£24,385	Nov 2020	£3,564.12	£12,504.60
			£6,703.25	£18,508.60
Total asset value				

VW3

VW Transporter converted for wheelchair use, fully depreciated.

VW3 Suspension

Air suspension upgrade – fully depreciated.

VW5

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

Z1

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

R1

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

R1 lift

A modification to R1 being depreciated over 68 months to match the life of R1.

Z2

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

C1 A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Notes forming part of the financial Statements for the year ended 31st March 2024

1. Accounting Policies

a. Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. Our Renault vehicle is no longer restricted and in these accounts is now treated as unrestricted. C1 purchased with a grant from Herefordshire Council is shown as a restricted asset.

c. Incoming resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

d. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase

A schedule of fixed assets is included in the accounts.

2. Herefordshire County Council funding

Herefordshire County Council's basic funding for community transport throughout the county remained unchanged for the year. DCT however saw small increase in its apportionment as a result of the formula used for distribution. In addition to the normal Council funding we received an additional sum of £4,000 for general use. The funding shown as reserved in the accounts is the residue of the £7,000 received in FY23.. There were no expenditures from this fund during the year.

3. Donations

Donations remained virtually unchanged at £13,081.

This included 49 individual donations totalling £4,879 plus £6,125 from Parish Councils and £1,972 in tips given to drivers. Donations came from various sources

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

including several funeral collections, a wedding collection instead of gifts, and several donations from church and other groups in our area. Donations come from many groups and organisations that raise money on our behalf, and from private individuals. We are immensely grateful for this support.

4. Fares

These were kept unchanged for the 11th consecutive year. The increase in fare income arises from increased activity.

5. Grants

No grants were received this year.

6. Volunteer expenses

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses fell significantly, with fewer car journeys being carried out than in the previous year

7. Staff costs

The number of employees, calculated on a full time basis, was 1.0. Staff costs were higher than the previous year as a result of appointing a clerical administrator and increasing the hourly rate paid to our staff.

8. Vehicle expenses

Vehicle maintenance costs fell significantly as once we sorted problems with the air suspension fitted to two of our vehicles.

9. Net outgoing resources

This is stated after charging depreciation.

10. Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation.

11. Debtors

This is unpaid fares for billed journeys, (£1,295) and cash fares still to be collected (£905).

12. Creditors

This comprises mainly expenses owed to drivers (£258) and to trade creditors for fuel (£821).

13. Trustees' remuneration

The trustees neither received nor waived any emoluments or expenses during the year.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

14. Taxation

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

Independent Examiner's Report to the Trustees of
Dore Community Transport

Independent examiner's report to the trustees of Dore Community Transport ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Graham Mason F.C.C.A
Golden Valley Accountancy Limited
Unit 4
Westwood Industrial Estate
Pontrilas
Herefordshire
HR2 0EL
Date: 18/12/2024

DORE COMMUNITY TRANSPORT

England & Wales - Charity number 1097172

Accounts

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial statements for the year ended 31 March 2023

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Notes forming part of the financial statements	12 – 14

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Legal and administrative information

Status Charitable Company limited by guarantee

Charity number 1097172

Registration number 4355269

Registered office Ewyas Harold Memorial Hall
Pontrilas Road
Ewyas Harold
Herefordshire
HR2 0EL

Management Committee	Roger Bradley	Trustee, Chairman
	Tony Capon	Trustee
	Chris Tomlinson	Trustee
	Trefor Edwards	Trustee, Treasurer
	David Bond	Trustee, Company Secretary
	Peter Barns Graham	Trustee
	Jean Wise	Trustee

Bankers HSBC
High Town
Hereford
HR1 2AQ

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Report of the trustees for the year ended 31st March 2023

The trustees, who are also directors of the company for the purposes of the Companies Act, submit their annual report and the financial statements for the year ending 31st March 2023. In preparing this report the trustees have adopted the provisions of the Charities SORP (FS102).

The charity is a charitable company limited by guarantee and is governed by its memorandum and articles of association.

Aims

Dore Community Transport was set up over 22 years ago and throughout that time our object has been to provide an accessible and affordable transport service to the inhabitants of South West Herefordshire who are in need of the service because of age, sickness or disability, or because of the lack of available public transport. We operate in a rural area covering approximately 200 square miles, an area poorly served by public transport and our service enables our clients to participate in community life and retain their independence in isolated areas.

DCT's aims are simple and have remained unchanged since its creation:-

- To ensure that it can continue to provide a transport service for those living in the South West area of Herefordshire who have little or no access to public transport, and do not have any independent means of transport.
- To provide a safe and reliable service to all who use it or give up their time to make it work.
- To keep the costs of running the service as low as possible to ensure that it remains affordable to those who need to use it, recognising that many of its clients are elderly and infirm and potentially on low income.
- To minimise its impact on the environment by where possible increasing the load factor on its MPVs and minimising dead mileage.
- To increase the awareness of the service we provide to ensure we reach as many of the vulnerable and elderly people in our area and with the additional aim of broadening the demographic profile of its users.
- To extend the hours that the service is available if resources exist.
- To work closely with other interested parties including other Community Transport Groups, Parish Councils and Herefordshire Council to seek opportunities to improve service, reduce waste and duplication and minimise cost, provided this does not adversely affect our customers.
- To ensure the service can continue to grow as demand increases by building contingency plans and funds for new and replacement vehicles, and by planning for driver, committee and trustee retirements.
- To remain responsive to changing conditions and requirements and seek to ensure a process of continuous development and improvement so that we can maintain the high levels of respect and customer satisfaction currently existing.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial review

2023 saw continued slow recovery for Dore Community Transport, still re-building the service after the effects of Covid. We saw a steady increase in journeys undertaken and consequently fare income rose from £18,025 to £23,196.

During the year we continued to receive good financial support. Herefordshire Council provided basic funding of £20,248 up from £18,998 the previous year. In addition the Council gave us a one off grant of £4,000 and further sum of £7,000 to be used to fund free travel for Ukrainian refugees. Total funding from Herefordshire Council therefore amounted to £31,248. Support from Parish Councils rose from £5,745 in FY22 to £6,245. The support we receive from local Parish Councils, clubs, societies, shops and pubs, as well as individuals continues to amaze us and this totalled £13,042 for the year, £792 more than in FY22.

We were also very pleased to see that the Government Bus Service Operators Grant that we receive, a grant normally based on fuel usage during the year, was again held at pre-Covid levels in an attempt to support public transport operators.

We made a start on fundraising by selling refreshments at the local auction house, raising £493 and my thanks go to Ann for doing this.

Overall, for the 22/23 financial year our income amounted to £75,102. The 21/22 corresponding figure was £53,627.

More activity has of course resulted in greater expenditure on fuel and on vehicle maintenance with fuel costs up from £11,593 to £15,614, partly as a result of greater mileage but also because of higher diesel prices at the pumps. Vehicle maintenance rose from £7,363 to £14,162 partly driven by the failure of the air suspension system on two of our MPVs. Salaries fell from £20,220 to £17,160, entirely as a result of the role of clerical administrator being taken on voluntarily by Albert Pitcher and we are immensely grateful to him for doing this. Unfortunately he resigned at the end of our financial year and a new, salaried administrator has been appointed since. Other costs were generally similar to the previous year. Overall our expenditure (excluding depreciation) was higher at £61,219 compared with £49,244 the previous year and this resulted in an operating surplus for the year of £13,884.

The overall result for the year was that, after including depreciation of £10,388, total assets rose from £97,902, to £101,397, with cash resources rising from £62,301 to £76,185 and tangible assets falling from £35,600 to £25,212.

The financial position of DCT remains healthy and the charity is financially well placed to meet future demands.

Once again the Trustees decided not to raise fares.

Reserves Policy

The Trustees decided to increase the operating reserve to £20,000, keeping it at roughly the equivalent of 4 months operating costs. The vehicle replacement reserve has also been raised from £25,000 to £40,000, reflecting the substantially higher cost of a new wheelchair adapted MPV. (A recent quotation for a new converted MPV was £79,000)! This reserve is set at 50% of the cost of a new vehicle in the expectation that we will be able to obtain match funding.

Review of activities

We transport people living within our catchment area in South West Herefordshire, a very rural area with limited bus services, offering a door to door service to people who have no transport of their own and who would without us be isolated in their homes. We take them to medical appointments, about 33% of our

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

activity, and also for day care, social activities, shopping etc.; in fact anything they need to do. We are frequently told by our passengers that they don't know what they would do without us and all of us involved in delivering this service understand how critical it is.

During the year we have seen a continuing steady increase in demand for our service, with the number of journeys undertaken rising from a figure of 4,481 in 21/22 to 5,642 in 22/23 an increase of over 25%. The level of activity however remains well below the peak of 7,558 journeys that were undertaken pre-Covid in 2019/20. The mileage travelled has of course increased, from 69,394 in 21/22 to 77,607 in FY23.

Whilst it is gratifying to see passengers returning to our service it does of course increase the demands on our vehicles and on our volunteer drivers without whom we could not operate. At the time of writing this we have 27 volunteer drivers on our books and the major challenge we face is to maintain and increase the size of our volunteer team.

We own 6 vehicles, four of which are adapted to carry wheelchairs and although demand is well below our peak levels this has not substantially reduced the demand for vehicles. We regularly have all six of our vehicles on the road to meet peak demands, supplemented occasionally by volunteers using their own vehicles. The need for this is basically because we offer a door to door service, covering an area of 200 square miles, and we have to spread ourselves widely, even if activity levels are less. We anticipate that the growth in demand will continue, there is certainly a need for the service we offer in the rural area we cover, and this will enable us to increase the utilisation of our vehicles when they are out and about.

On the negative side we have had considerable problems with two of our MPVs which experienced major failures of their air suspension systems. This has resulted in substantial cost and on one vehicle we have removed the system completely and reverted to standard suspension.

Having closed our office at Ewyas Harold Memorial Hall during Covid we returned for two days a week from October. Apart from assisting in the administration the office provides a valuable opportunity for drivers to meet staff and perhaps other drivers, something that has been sorely missed.

We also relocated our vehicles during the year and our thanks go to Ewyas Harold Memorial Hall for allowing us to park two of our vehicles there and to CR Autos who provide parking for three others, as well as carrying out maintenance.

The Trustees and management committee remained unchanged. As mentioned previously our clerical administrator resigned at the end of the year following relocation, but we have recruited an excellent replacement.

Future plans

The biggest challenge for Dore in the coming year is recruiting more volunteer drivers. We are mainly retired, getting older and it is vital that we continue to recruit. This will be the main focus for 2024. Financially we are very fortunate that the service we provide is valued by our community and is well supported with funding and donations from many sources so that over the years we have built up a healthy reserve. Given the cost of living pressures on many of our clients we are reluctant to increase our fares which have remained unchanged since 2014 but we will continue to monitor the situation closely.

We will throughout the year continue to promote the service we provide with the ultimate aim of getting back to the level of activity we saw pre-Covid and, as always, recruitment is a key issue for us and we will continue our efforts to recruit more drivers.

We do not anticipate making changes to our fleet in the immediate future but with our oldest vehicle being 12 years old and having covered over 178,000 miles we will be continuing to review our future needs and developing our replacement strategy during the year.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Acknowledgements and Thanks

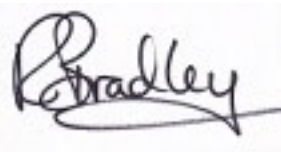
The trustees would like to record their thanks and appreciation to all the volunteer drivers without whom DCT could not exist. Particular thanks go to Clive and Dermot who look after our vehicles and to Chris for his work managing our fleet.

We are also grateful for the financial support provided by Herefordshire County Council; the Parish Councils within our area and to the many organisations and individuals who so generously support our operations. Our thanks also go to the families who donated to DCT following the funerals of their loved ones,.

Our thanks go to Ewyas Harold Memorial Hall for continuing to make the office space available to us and for allowing us to park there. Similarly we thank CR Autos for allowing us to park on their premises and for providing excellent maintenance support..

My thanks also go to all the Trustees and Management Committee for the unseen work that they have done keeping DCT operational. Of course we must not forget our co-ordinators, Sarah and Sue who keep everything running on a daily basis. A special mention goes to Albert who retired at the end of the financial year and we welcome Claire who has taken on that role. These people have made my, and the Trustees, job much easier than it might otherwise be.

Signed on behalf of the Trustees

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a large initial 'R' and a long horizontal stroke at the end.

R Bradley
Chairman and Trustee

27/08/23

Dore Community Transport
Registration number 4355269
Charity number 1097172
Company Limited by Guarantee

Independent Examiner's Report to the Trustees of
Dore Community Transport

Independent examiner's report to the trustees of Dore Community Transport ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Graham Mason F.C.C.A
Golden Valley Accountancy Limited
Unit 4
Westwood Industrial Estate
Pontrilas
Herefordshire
HR2 0EL
Date:06/03/2023.....

Dore Community Transport
Registration number 4355269
Charity number 1097172
Company Limited by Guarantee

Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31 March 2023

	2023			2022		
	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
Incoming Resources						
Herefordshire Council Grant	24,248	6,789	31,037	18,998		18,998
Donations	13,042		13,042	12,250		12,250
Fares	23,196		23,196	18,025		18,025
Grants			-			-
BSOG	3,741		3,741	3,741		3,741
Gift Aid	688		688	606		606
Insurance payment	2,744		2,744			-
Other			-			-
Interest	217		217	5		5
Vehicle sales			-			-
Fund raising	439		439	2		2
Total incoming resources	68,313	6,789	75,102	53,627	-	53,627
Resources expended						
Volunteer expenses	4,982		4,982	2,132		2,132
Salaries	17,160		17,160	20,220		20,220
Administration expenses	963		963	923		923
Telephones	598		598	670		670
Diesel	15,614		15,614	11,593		11,593
Vehicle expenses	14,162		14,162	7,363		7,363
Vehicle purchase and improvement	784		784	-		-
Fees	176		176	196		196
Other	593		593	416		416
Insurance	6,186		6,186	5,727		5,727
Depreciation	10,388		10,388	8,944	3,564	12,508
Total resources expended	71,607		71,607	58,184	3,564	61,748
Net incoming (outgoing)	- 3,294	6,789	3,495	- 4,557	- 3,564	- 8,121
Net movement in funds	- 3,294	6,789	3,495	- 4,557	- 3,564	- 8,121
Total funds brought forward	97,902		97,902	82,826	23,197	106,023
Total funds carried forward	94,608	6,789	101,397	78,269	19,633	97,902

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet

F

	2023			2022		
	unrestricted	restricted	total	unrestricted	restricted	total
Fixed assets - see schedule						
Total fixed assets	£ 25,212		£ 25,212	£ 15,967	£ 19,633	£ 35,600
Current assets						
Cash in bank	£ 69,210	£ 6,789	£ 75,999	£ 63,403		£ 63,403
Cash in hand	£ 876		£ 876			
Debtors	£ 288		£ 288	£ 429		£ 429
Prepaid expenses						£ -
Creditors	-£ 978		-£ 978	-£ 1,531		-£ 1,531
Current assets (liabilities)	£ 69,396	£ 6,789	£ 76,185	£ 62,301		£ 62,301
Total fixed and current assets	£ 94,608	£ 6,789	£ 101,397	£ 78,268	£ 19,633	£ 97,901
Represented by						
Unrestricted funds	£ 94,610		£ 94,610	£ 78,269	£ -	£ 78,269
Restricted funds	£ 6,789		£ 6,789		£ 19,633	£ 19,633
			£ 101,399			£ 97,902

or the year ended 31 March 2023

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet (continued)

Trustees' statements required for the year ended 31 March 2022

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

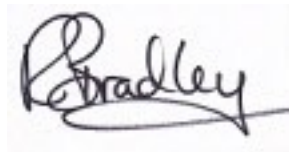
The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a large initial "R" and a long horizontal stroke at the end.

R Bradley

Chairman and Trustee

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

SCHEDULE OF FIXED ASSETS at 31/3/2022

	<u>Purchase cost</u>	<u>Purchase date</u>	<u>depreciation during year</u>	<u>Book value</u>
				31/03/2023
VW3	£32,034.40	29/03/2011		£1.00
VW5	£36,070.75	11/07/2014		£3,000
VW3 suspension	£3,650.00	18/12/2013		£1.00
Z1	£9,348.30	29/07/2017		£1.00
R1	£31,961.00	26/10/2017	£4,826.88	£5,815.14
R1 lift	£2,980.00	23/02/2018	£522.36	£323.73
Z2	£8,600	June 2018	£1,474.15	£1.00
C1	£24,385	Nov 2020	£3,564.12	£16,068.72
Total asset value			£10,387.51	£25,211.85

VW3

VW Transporter converted for wheelchair use, fully depreciated.

VW3 Suspension

Air suspension upgrade – fully depreciated.

VW5

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

Z1

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

R1

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

R1 lift

A modification to R1 being depreciated over 68 months to match the life of R1.

Z2

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1,000

C1 A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Notes forming part of the financial Statements for the year ended 31st March 2022

1. Accounting Policies

a. Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. Our Renault vehicle is no longer restricted and in these accounts is now treated as unrestricted. C1 purchased with a grant from Herefordshire Council is shown as a restricted asset.

c. Incoming resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

d. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase

A schedule of fixed assets is included in the accounts.

2. Herefordshire County Council funding

Herefordshire County Council's basic funding for community transport throughout the county remained unchanged for the year. DCT however saw small increase in its apportionment as a result of the formula used for distribution. In addition to the normal Council funding we received an additional sum of £4,000 for general use and a further sum of £7,000 to be used for funding free travel for Ukrainian refugees. This is shown in the accounts as a reserved fund with fare value for the transport being provided debited from the restricted fund and added to the fares category. Within FY23 we provided £211 of free transport and this has been deducted from the £7,000 funding and added to fares.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

3. Donations

Donations rose by £1,905 to £12,250.

A total of 48 donations (excluding tips to drivers which also go into the funds) were received, with 18 of our local Parish Councils donating a total of £6,245, slightly up on the previous year. We received donations totalling £2,108 from 5 funeral collections and the tips given to drivers added up to £1,923. £1,000 was donated by Whitfield Estate from funds raised at their Jubilee fair. The remainder comes from various groups and organisations that raised money on our behalf, and from individual private donations. We are immensely grateful for this support.

4. Fares

These were kept unchanged for the 10th consecutive year. The increase in fare income arises from increased activity.

5. Grants

No grants were received this year.

6. Volunteer expenses

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses rose significantly, again as a result of increased activity.

7. Staff costs

The number of employees, calculated on a full time basis, was 0.75 (2022: 1.0). Staff costs were lower than previous years because the role of clerical administrator was carried out by a volunteer.

8. Vehicle expenses

Vehicle maintenance costs rose substantially with increased activity and mainly as a result of problems with our two VW transporter MPVs. The total also includes £2,744 for damage repairs, reimbursed by Western Power.

9. Net outgoing resources

This is stated after charging depreciation.

10. Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation.

11. Debtors

This is unpaid fares for billed journeys.

12. Creditors

This comprises expenses owed to drivers (£258) and to trade creditors for fuel (£582) and vehicle repairs (£138).

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

13. Trustees' remuneration

The trustees neither received nor waived any emoluments or expenses during the year.

14. Taxation

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

DORE COMMUNITY TRANSPORT

England & Wales - Charity number 1097172

Accounts

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial statements for the year ended 31 March 2022

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Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Legal and administrative information

Status Charitable Company limited by guarantee

Charity number 1097172

Registration number 4355269

Registered office Ewyas Harold Memorial Hall
Pontrilas Road
Ewyas Harold
Herefordshire
HR2 0EL

Management Committee	Roger Bradley	Trustee, Chairman
	Tony Capon	Trustee
	Chris Tomlinson	Trustee
	Trefor Edwards	Trustee, Treasurer
	David Bond	Trustee, Company Secretary
	Peter Barns Graham	Trustee

Bankers HSBC
High Town
Hereford
HR1 2AQ

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Report of the trustees for the year ended 31st March 2022

The trustees, who are also directors of the company for the purposes of the Companies Act, submit their annual report and the financial statements for the year ending 31st March 2022. In preparing this report the trustees have adopted the provisions of the Charities SORP (FS102).

The charity is a charitable company limited by guarantee and is governed by its memorandum and articles of association.

Aims

Dore Community Transport was set up over 21 years ago and throughout that time our object has been to provide an accessible and affordable transport service to the inhabitants of South West Herefordshire who are in need of the service because of age, sickness or disability, or because of the lack of available public transport. We operate in a rural area covering approximately 200 square miles, an area poorly served by public transport and our service enables our clients to participate in community life and retain their independence in isolated areas.

DCT's aims are simple and have remained unchanged since its creation:-

- To ensure that it can continue to provide a transport service for those living in the South West area of Herefordshire who have little or no access to public transport, and do not have any independent means of transport.
- To provide a safe and reliable service to all who use it or give up their time to make it work.
- To keep the costs of running the service as low as possible to ensure that it remains affordable to those who need to use it, recognising that many of its clients are elderly and infirm and potentially on low income.
- To minimise its impact on the environment by where possible increasing the load factor on its MPVs and minimising dead mileage.
- To increase the awareness of the service we provide to ensure we reach as many of the vulnerable and elderly people in our area and with the additional aim of broadening the demographic profile of its users.
- To extend the hours that the service is available if resources exist.
- To work closely with other interested parties including other Community Transport Groups, Parish Councils and Herefordshire Council to seek opportunities to improve service, reduce waste and duplication and minimise cost, provided this does not adversely affect our customers.
- To ensure the service can continue to grow as demand increases by building contingency plans and funds for new and replacement vehicles, and by planning for driver, committee and trustee retirements.
- To remain responsive to changing conditions and requirements and seek to ensure a process of continuous development and improvement so that we can maintain the high levels of respect and customer satisfaction currently existing.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial review

As for many other organisations 2022 was a year of slow recovery for Dore Community Transport as Covid 19 restrictions were relaxed and ultimately removed. We saw a steady increase in journeys undertaken and consequently fare income rose from £7,851 to £18,025.

During the year we continued to receive good financial support. Herefordshire Council provided £18,998, £851 more than the previous year. Support from Parish Councils fell slightly to £5,745 45 down £406 on the previous year. The support we receive from local Parish Councils, clubs, societies, shops and pubs, as well as individuals continues to amaze us and totalled £12,250, £1,905 higher than the year before, mainly as a result of several funeral collection donations.

We were also very pleased to see that the Government Bus Service Operators Grant that we receive, a grant normally based on fuel usage during the year, was held at pre-Covid levels in an attempt to support public transport operators.

We were unable to undertake fundraising during the year but our fundraising team are keen to get going again when opportunities permit.

Overall, for the 21/22 financial year our income amounted to £53,627. The FY 20/21 corresponding figure was £41,073.

More activity has of course resulted in greater expenditure on fuel and vehicle maintenance with fuel costs up from £4,462 to £11,593 and vehicle maintenance rising from £3,997 to £7,363. Insurance costs fell by £1,588 as a result of switching insurers but other costs were generally similar to the previous year. Overall our expenditure (excluding capital and depreciation) was higher at £49,240 compared with £38,053 the previous year. This resulted in a small operating surplus for the year of £4,387, £1,367 more than the previous year..

The overall result for the year was that, after including depreciation of £12,508, total assets fell from £106,023, to £97,902 with cash resources rising from £57,915 to £62,302 and tangible assets falling from £48,108.to £35,600

The financial position of DCT remains healthy and the charity is well placed to meet future demands.

Once again the Trustees decided not to raise fares.

Reserves Policy

The Trustees maintain a policy of holding an operating reserve of £16,000, equivalent to approximately 4 months operating costs. A vehicle replacement reserve of £20,000 is also held, this being set at approximately 50% of the cost of a new wheelchair adapted MPV in the expectation that match funding can be found should a replacement be needed.

Review of activities

Dore Community Transport has seen a steady increase in demand for its service during the year, with the journeys undertaken rising from a figure of 1,891 in 20/21 to 4,481 in 21/22. There are indications however that this growth has slowed and the current level of activity remains well below the peak of 7,558 journeys that were undertaken in 2019/20. The mileage travelled has of course increased from 29,239 in 20/21 to 69,394 in 21/22.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

We own 6 vehicles, four of which are adapted to carry wheelchairs and although demand is well below our peak levels this has not substantially reduced the demand for vehicles. We regularly have all six of our vehicles on the road to meet peak demands, supplemented occasionally with volunteers using their own vehicles. The need for this is basically because we offer a door to door service covering an area of 200 square miles and we still have to spread ourselves widely, even if activity levels are less. We are optimistic that the growth in demand for our service will pick up again; there is certainly a need for the service we offer in the rural area we cover and this will enable us to increase the utilisation of our vehicles when they are out and about.

Having six vehicles on the road means that the demands on our drivers, all of whom are volunteers, remain high and we have been successful in recruiting several new volunteer drivers during the year.

We have not yet re-opened our office which was closed down at the start of the pandemic but we hope to do so at the end of the summer, at least on a part time basis. Apart from assisting in the administration the office provides a valuable opportunity for drivers to meet staff and perhaps other drivers, something that is sorely missed at the moment.

The Trustees and management committee remained unchanged during the year but our administrative coordinator, Kath, retired at the end of the year. She has been a key part of Dore's team for several years and we thank her for her commitment during those years. We have been fortunate to find a replacement, Albert, who has taken over the role very capably and has insisted that he will undertake the role on a voluntary basis, something that will help Dore financially while we struggle with increased fuel costs. We are grateful to him for doing this.

Future plans

The biggest challenge for Dore in the coming year is the cost of fuel, which at the time of writing this is almost £2.00 / litre, up from an average of £1.43 over the last year. Fuel accounted for around 60% of our fare income in 21/22 but in 22/23 we anticipate the figure being closer to 85%. We are very fortunate that the service we provide is valued by our community and is well supported with donations from many sources and over the years we have built up a healthy reserve. Given the cost of living pressures on many of our clients we are reluctant to increase our fares which have remained unchanged since 2014 but we will however be monitoring the situation closely.

We will throughout the year continue to promote the service we provide with the ultimate aim of getting back to the level of activity we saw pre-Covid and, as always, recruitment is a key issue for us and we will continue our efforts to recruit more drivers.

We do not anticipate making changes to our fleet in the forthcoming year but, with our oldest vehicle being 11 years old and having covered approaching 170,000 miles we will be reviewing our future needs and replacement strategy during the year.

Acknowledgements and Thanks

The trustees would like to record their thanks and appreciation to all the volunteer drivers without whom DCT could not exist. Particular thanks go to Clive and Dermot who look after our vehicles and to Chris for his work managing our fleet.

We are also grateful for the financial support provided by Herefordshire County Council; the Parish Councils within our area and to the many organisations and individuals who so

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

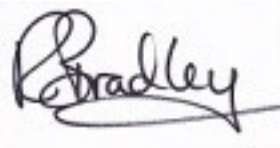
generously support our operations. Our thanks go to the families who donated to DCT following the funerals of their loved ones, including particularly the family of one of our long term drivers who sadly passed away during the year.

Our thanks go to Ewyas Harold Memorial Hall for continuing to make the office space available to us.

We also are very grateful to Morgan's garage in Ewyas Harold and Brian Watkins' garage at Kingstone for allowing us to park our vehicles with them at no charge.

My thanks also go to all the Trustees and Management Committee for the unseen work that they have done keeping DCT operational. Of course we must not forget our co-ordinators, Sarah and Sue who keep everything running on a daily basis. A special mention goes to our administrator Kath who retired at the end of the financial year after many years of service to Dore. These three ladies have made my, and the Trustees, job much easier than it might otherwise be.

Signed on behalf of the Trustees

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a large initial 'R' and a long horizontal flourish at the end.

R Bradley
Chairman and Trustee

20/7/22

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

DORE COMMUNITY TRANSPORT

On accounts for the year
ended

31st MARCH 2011

Charity no
(if any)

1097172

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 03 2011.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

G. Mason

Date:

10/12/2011

Name:

GRANAM MASON

Relevant professional
qualification(s) or body

F. C. C. A.

IER

1

Oct 2018

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

(if any):

Address:

	GOLDEN VALLEY ACCOUNTANCY Ltd Pontnias, Hereford, HR2 0EL Telephone: 01981 241000 info@gvaccountancy.co.uk
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Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee
account)**For the year ended 31 March 2022**

Note		2022			2021		
		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted fund	Total
	Incoming Resources						
2	Herefordshire Council Grant	18,988		18,988	18,147		18,147
3	Donations	12,250		12,250	10,345		10,345
4	Fares	18,025		18,025	7,851		7,851
5	Grants				500	24,385	24,885
	BSOG	3,741		3,741	3,767		3,767
	Gift Aid	606		606	911		911
	Insurance payment						
	Other				8		8
	Interest	5		5	14		14
	Vehicle sales						
	Fund raising	2		2	30		30
	Total incoming resources	53,627		53,627	41,573	24,385	65,958
	Resources expended						
6	Volunteer expenses	2,132		2,132	792		792
7	Salaries	20,220		20,220	18,396		18,396
	Administration expenses	923		923	1,801		1,801
	Telephones	670		670	1,103		1,103
	Diesel	11,593		11,593	4,462		4,462
8	Vehicle expenses	7,363		7,363	3,997		3,997
	Vehicle purchase/improvement				107		107
	Fees	196		196	0		0
	Other	416		416	80		80
	Insurance	5,727		5,727	7,315		7,315
	Depreciation	8,944	3,564	12,508	11,176	1,188	12,364
	Total resources expended	58,184	3,564	61,748	49,229	1,188	50,417
9	Net incoming (outgoing)	(4,557)	(3,564)	(8,121)	-7,656	23,197	15,541
	Net movement in funds	(4,557)	(3,564)	(8,121)	-7,656	23,197	15,541
	Total funds brought forward	82,826	23,197	106,02	90,482		90,482
	Total funds carried forward	78,269	19,633	97,902	82,826	23,197	106,02

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet

For the year ended 31 March 2020

	2022			2021		
	unrestricted	Restricted	total	unrestricted	Restrict ed	total
1 0	Fixed assets - see schedule					
	15,967	19,633	35,600	24,911	23,197	48,108
	Current assets					
	Cash in bank & in hand			58,588		
1 1	Debtors			120		
	Prepaid expenses					
	<u>63,832</u>			<u>58,678</u>		
1 2	Creditors			(763)		
	62,302		62,302	57,915		57,915
	Current assets (liabilities)					
	78,269	19,633	97,902	82,826	23,197	106,023
	Total fixed and current assets					
	Represented by					
	Unrestricted funds			82,826		82,826
	Restricted funds				23,197	23,197
			97,902			106,023

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet (continued)

Trustees' statements required for the year ended 31 March 2022

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

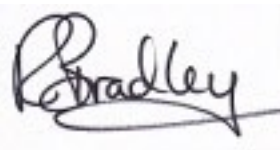
The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by



R Bradley

Chairman and Trustee

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

SCHEDULE OF FIXED ASSETS at 31/3/2022

	<u>Purchase cost</u>	<u>Purchase date</u>	<u>depreciation during year</u>	<u>Book value</u>
				31/03/2022
				2
VW3	£32,034.40	29/03/2011		£1.00
VW5	£36,070.75	11/07/2014		£3,000
VW3 suspension	£3,650.00	18/12/2013		£1.00
Z1	£9,348.30	29/07/2017	£1,694.82	£1.00
R1	£31,961.00	26/10/2017	£4,826.88	£10,642.26
R1 lift	£2,980.00	23/02/2018	£522.36	£846.09
Z2	£8,600	June 2018	£1,899.96	£1,475.15
C1	£24,385	Nov 2020	£3,564.12	£19,632.84
			£12,508.14	£35,599.36
Total asset value			4	6

VW3

VW Transporter converted for wheelchair use, fully depreciated.

VW3 Suspension

Air suspension upgrade – fully depreciated.

VW5

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

Z1

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1

R1

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

R1 lift

A modification to R1 being depreciated over 68 months to match the life of R1.

Z2

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1,000

C1 A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Notes forming part of the financial Statements for the year ended 31st March 2022

1. Accounting Policies

a. Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. Our Renault vehicle is no longer restricted and in these accounts is now treated as unrestricted. C1 purchased with a grant from Herefordshire Council is shown as a restricted asset.

c. Incoming resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

d. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase. A schedule of fixed assets is included in the accounts.

2. Herefordshire County Council grant

Herefordshire County Council funding for community transport throughout the county remained constant for the year. DCT however saw small increase in its apportionment as a result of the formula used for distribution.

3. Donations

Donations rose by £1,905 to £12,250.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

A total of 54 donations (excluding tips to drivers which also go into the funds) were received, with 18 of our local Parish Councils donating a total of £5,745, slightly down on the previous year. We received donations totalling £2,606 from 4 funeral collections and the tips given to drivers added up to £2,066. The remainder comes from various groups and organisations that raised money on our behalf, and from individual private donations. We are immensely grateful for this support.

4. Fares

These were kept unchanged for the 9th consecutive year. The increase in fare income arises from increased activity.

5. Grants

No grants were received this year.

6. Volunteer expenses

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses rose significantly, again as a result of increased activity

7. Staff costs

The number of employees, calculated on a full time basis, was 1.0 (2019 : 1.0). Staff costs were slightly higher than previous year as a result of salary increases.

8. Vehicle expenses

Vehicle maintenance costs rose substantially with increased activity and mainly as a result of problems with our oldest vehicle, an 11 year old VW Transporter.

9. Net outgoing resources

This is stated after charging depreciation.

10. Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation.

11. Debtors

This is unpaid fares for billed journeys.

12. Creditors

This comprises expenses owed to drivers (£177) and to trade creditors for fuel (£1,354).

13. Trustees' remuneration

The trustees neither received nor waived any emoluments or expenses during the year.

14. Taxation

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31 March 2022

Note		2022			2021		
		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted fund	Total
	Incoming Resources						
2	Herefordshire Council Grant	18,988		18,988	18,147		18,147
3	Donations	12,250		12,250	10,345		10,345
4	Fares	18,025		18,025	7,851		7,851
5	Grants				500	24,385	24,885
	BSOG	3,741		3,741	3,767		3,767
	Gift Aid	606		606	911		911
	Insurance payment						
	Other				8		8
	Interest	5		5	14		14
	Vehicle sales						
	Fund raising	2		2	30		30
	Total incoming resources	53,627		53,627	41,573	24,385	65,958
	Resources expended						
6	Volunteer expenses	2,132		2,132	792		792
7	Salaries	20,220		20,220	18,396		18,396
	Administration expenses	923		923	1,801		1,801
	Telephones	670		670	1,103		1,103
	Diesel	11,593		11,593	4,462		4,462
8	Vehicle expenses	7,363		7,363	3,997		3,997
	Vehicle purchase/improvement				107		107
	Fees	196		196	0		0
	Other	416		416	80		80
	Insurance	5,727		5,727	7,315		7,315
	Depreciation	8,944	3,564	12,508	11,176	1,188	12,364
	Total resources expended	58,184	3,564	61,748	49,229	1,188	50,417
9	Net incoming (outgoing)	(4,557)	(3,564)	(8,121)	-7,656	23,197	15,541
	Net movement in funds	(4,557)	(3,564)	(8,121)	-7,656	23,197	15,541
	Total funds brought forward	82,826	23,197	106,023	90,482		90,482

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

	Total funds carried forward	78,269	19,633	97,902	82,826	23,197	106,023
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Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet

For the year ended 31 March 2022

	2022			2021			
	unrestricted	Restricted	total	unrestricted	Restricted	total	
10	Fixed assets - see schedule						
	Total fixed assets	15,967	19,633	35,600	24,911	23,197	48,108
	Current assets						
	Cash in bank & in hand	63,403		63,403	58,588		58,588
11	Debtors	429		429	120		120
	Prepaid expenses						
		<u>63,832</u>		<u>63,832</u>	<u>58,678</u>		<u>58,678</u>
12	Creditors	(1,531)		(1,531)	(763)		(763)
	Current assets (liabilities)	62,302		62,302	57,915		57,915
	Total fixed and current assets	78,269	19,633	97,902	82,826	23,197	106,023
	Represented by						
	Unrestricted funds	78,269		78,269	82,826		82,826
	Restricted funds		19,633	19,633		23,197	23,197
				97,902			106,023

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

DORE COMMUNITY TRANSPORT

On accounts for the year
ended

31/03/2022

Charity no
(if any)

1097172

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L. Mason

Date:

09/11/2022

Name:

GRAHAM MASON

Relevant professional
qualification(s) or body

F.C.C.A.

IER

1

Oct 2018

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

DORE COMMUNITY TRANSPORT

England & Wales - Charity number 1097172

Accounts

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial statements for the year ended 31 March 2021

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Statement of Financial Activities	9
Balance Sheet	10 -- 11
Schedule of fixed assets	12
Notes forming part of the financial statements	13 – 15

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Legal and administrative information

Status Charitable Company limited by guarantee

Charity number 1097172

Registration number 4355269

Registered office Ewyas Harold Memorial Hall
Pontrilas Road
Ewyas Harold
Herefordshire
HR2 0EL

Management Committee	Roger Bradley	Trustee & Director, Chairman
	Tony Capon	Trustee & Director
	Chris Tomlinson	Trustee & Director
	Trefor Edwards	Trustee, Treasurer
	David Bond	Trustee, Company Secretary
	Peter Barns Graham	Trustee

Bankers HSBC
High Town
Hereford
HR1 2AQ

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Report of the trustees for the year ended 31st March 2021

The trustees, some of whom are also directors of the company for the purposes of the Companies Act, submit their annual report and the financial statements for the year ending 31st March 2021. In preparing this report the trustees have adopted the provisions of the Charities SORP (FS102).

The charity is a charitable company limited by guarantee and is governed by its memorandum and articles of association.

Aims

Dore Community Transport was set up over 20 years ago and throughout that time our object has been to provide an accessible and affordable transport service to the inhabitants of South West Herefordshire who are in need of the service because of age, sickness or disability, or because of the lack of available public transport. We operate in a rural area covering approximately 200 square miles, an area poorly served by public transport and our service enables our clients to participate in community life and retain independence in isolated areas.

DCT's aims are simple and have remained unchanged from its creation:-

- To ensure that it can continue to provide a transport service for those living in the South West area of Herefordshire who have little or no access to public transport, and do not have any independent means of transport.
- To provide a safe and reliable service to all who use it or give up their time to make it work.
- To keep the costs of running the service as low as possible to ensure that it remains affordable to those who need to use it, recognising that many of its clients are elderly and infirm and potentially on low income.
- To minimise its impact on the environment by where possible increasing the load factor on its MPVs and minimising dead mileage.
- To increase the awareness of the service we provide to ensure we reach as many of the vulnerable and elderly people in our area and with the additional aim of broadening the demographic profile of its users.
- To extend the hours that the service is available if resources exist.
- To work closely with other interested parties including other Community Transport Groups, Parish Councils and Herefordshire Council to seek opportunities to improve service, reduce waste and duplication and minimise cost, provided this does not adversely affect our customers.
- To ensure the service can continue to grow as demand increases by building contingency plans and funds for new and replacement vehicles, and by planning for driver, committee and trustee retirements.
- To remain responsive to changing conditions and requirements and seek to ensure a process of continuous development and improvement so that we can maintain the high levels of respect and customer satisfaction currently existing.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Financial review

As for many other organisations 2021 was a strange and difficult year for Dore Community Transport as we adapted to the restrictions caused by Covid 19. Services were drastically curtailed and consequently fare income fell sharply from £29,513 to £7,851.

During the year we continued to receive good financial support. Herefordshire Council provided £18,147, down £1,177 on last year as a result of a redistribution of Council funds to the seven CT groups in Herefordshire. Parish Councils increased their support from £5,605 to £6,205. The support we receive from local Parish Councils, clubs, societies, shops and pubs, as well as individuals continues to amaze us and, although less than the previous year this totalled £10,345 a good result in what has been a very difficult year for everyone. We also obtained a £500 grant from Tesco to help offset our Covid related costs. We were also very pleased to see that the Government Bus Service Operators Grant we receive, a grant based on mileage during the year was held at 2019 levels in an attempt to support public transport operators.

We were unable to undertake fundraising during the year but our fundraising team are keen to get going again when opportunities permit.

Overall, for the 20/21 financial year our income excluding the vehicle grant we received amounted to £41,073, down from £69,991 in the previous year..

Reduced activity of course meant considerably lower expenditure on fuel and vehicle maintenance but many costs, for example insurance, remained unchanged. Overall our expenditure (excluding capital and depreciation) was substantially lower at £38,053 compared to £56,305 the previous year. This resulted in a small operating surplus for the year of £3,020.

In addition, we were lucky enough to get grant support of £24,885 from Herefordshire Council to cover the cost of purchasing a new vehicle which was delivered during the year.

After adding this grant income and accounting for depreciation of £12,364 the end result was a net increase in funds of £15,541.

The overall result for the year was that total assets rose from £90,482 to £106,023, with cash resources rising from £54,396 to £57,915 and tangible assets rising from £36,086 to £48,108.

The financial position of DCT remains healthy and the charity is well placed to meet future demands. Once again the Trustees decided not to raise fares.

Reserves Policy

The Trustees maintain a policy of holding an operating reserve of £16,000, equivalent to approximately 4 months operating costs. A vehicle replacement reserve of £18,000 is also held, this being set at approximately 50% of the cost of a new wheelchair adapted MPV in the expectation that match funding can be found should a replacement be needed.

Review of activities

Dore Community Transport has continued to provide a transport service throughout the year including during lockdown periods when only essential travel was permitted. For these periods our journeys were entirely for medical purposes. Having spare resources available we sought to help in other ways by contacting doctor's surgeries and shops in our area offering to deliver prescriptions and shopping. , We were surprised that there was little demand for this, with many of the communities in the area making local arrangement within their own community. During the lockdown we stopped using drivers over 70 and also stopped using our volunteers' cars. This meant the load fell on the shoulders of our relatively few volunteer drivers who were aged under 70 and who were willing to carry on driving. At start of the financial year we

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

were undertaking about 4% of the journeys we would normally expect, a figure that has recovered somewhat, but only 39% by the end of the financial year.

In order to reduce the risks of infection as far as possible we fitted screens between the driver and the passenger compartments in our vehicles, equipped vehicles with sanitising and cleaning equipment and put in place procedures including compulsory mask wearing and vehicle cleaning at the start and end of the day and between passengers. We also limited passengers to one per vehicle at all times and we closed our office with our staff working from home. We did not use the Government furlough scheme.

As restrictions have eased and some venues have re-opened we have seen more people requiring transport for non-medical reasons, mainly for shopping and travelling to day care establishments but many of our elderly clients are still very reluctant to venture out. Over the whole of the financial year the number of journeys carried out has been only 25% of what we would have expected in a normal year. The service to the community provided by Dore Community Transport had increased every year since 2015 but clearly that changed this year. The number of journeys carried out fell from 7,558 to 1,835 and the mileage covered to deliver this service fell from 97,647miles to 28,134.

Despite the problems we have continued to offer our usual door to door service which is invaluable to our users, many of whom are infirm or elderly and who, as well as having access to the transport they need, frequently benefit from the assistance which we can offer at both ends of the journey by helping with mobility issues, shopping bags and even shopping where driver's schedules permit. The social interaction with our drivers has also been a significant benefit for many of our clients who have been largely isolated during the epidemic.

The service relies on volunteer drivers and recruiting new drivers is always a key task. Many of our drivers decided not to drive during the pandemic for understandable reasons but several new volunteers came forward and were trained and used during the year.

Our office was closed at the start of the pandemic and our staff has continued to work from home. This has functioned very smoothly and we are grateful for their commitment to make it work.

The Trustees and management committee remained unchanged during the year.

Future plans

Clearly the future continues to be affected significantly by Covid 19. We have seen a steady increase in demand since the end of the financial year but it is still only at about 60% of pre-pandemic levels. Our clientele are predominantly elderly and are understandably careful about getting out and about so this slow return is very understandable. It is also possible that some will have found alternative arrangements with friends and neighbours during the pandemic. We anticipate passenger numbers will continue to increase but only slowly.

Driver recruitment is also a key issue for us. We have recruited drivers during the year but several of our drivers who stopped driving during the Pandemic have yet to return, leaving us short of drivers even at these reduced operating levels. Driver recruitment will be a key issue for us in 2022.

In the current economic climate we have to be concerned about future funding. At the moment Herefordshire Council continue to afford us monthly funding as part of our Service Level Agreement (SLA) with them and this goes some way to covering our administration costs. DCT is grateful for this support, without which it would be extremely difficult to maintain our service. Herefordshire Council is very supportive of Community Transport but in the current financial circumstances there will clearly be severe pressures on their financial resources in years to come. We are also fortunate that the value of our service is widely recognised within our community and the support from Parish Councils, individuals and organisations within the area is of great importance to us.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

3. Acknowledgements and Thanks

The trustees would like to record their thanks and appreciation to all the volunteer drivers without whom DCT could not exist and particularly to those who kept Dore Community Transport operating during the lockdown. Particular thanks go to Clive and Dermot who look after our vehicles and to Chris for his efforts in obtaining the new vehicle and managing our fleet.

We are also grateful for the financial support provided by Herefordshire County Council; the Parish Councils within our area and to the many organisations and individuals who so generously support our operations.

Our thanks go to Ewyas Harold Memorial Hall for continuing to make the office space available to us. We would like to thank Morgan's garage in Ewyas Harold and Brian Watkins' garage at Kingstone for allowing us to park our vehicles with them at no charge.

My thanks also go to all the Trustees and Management Committee for the unseen work that they have done keeping DCT operational. We also are very grateful to our co-ordinators, Sarah and Sue, and our administrator Kath who between them have kept the operation running smoothly and make my and the Trustees job much easier than it otherwise would be.

Signed on behalf of the Trustees

A handwritten signature in black ink that reads "R Bradley". The signature is written in a cursive style with a long horizontal stroke at the end.

R Bradley
Chairman and Trustee

13/9/21

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

DORE COMMUNITY TRANSPORT

On accounts for the year
ended

31st MARCH 2021

Charity no
(if any)

1097172

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 03 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

G. Mason

Date:

10/12/2021

Name:

GRAHAM MASON

Relevant professional
qualification(s) or body

F. C. C. A.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

(if any):

Address:

	GOLDEN VALLEY ACCOUNTANCY Ltd Pontnillas, Hereford, HR2 0EL Telephone: 01981 241000 info@gvaccountancy.co.uk
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Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31 March 2021

Note		2021			2020		
		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted fund	Total
	Incoming Resources						
2	Herefordshire Council Grant	18,147		18,147	19,324		19,324
3	Donations	10,345		10,345	12,463		12,463
4	Fares	7,851		7,851	29,513		29,513
5	Grants	500	24,385	24,885			
	BSOG	3,767		3,767	3,621		3,621
	Gift Aid	911		911	1,020		1,020
	Insurance payment						
	Other	8		8			
	Interest	14		14	53		53
	Vehicle sales						
	Fund raising	30		30	3,998		3,998
	Total incoming resources	41,573	24,385	65,958	69,991		69,991
	Resources expended						
6	Volunteer expenses	792		792	5,493		5,493
7	Salaries	18,396		18,396	18,908		18,908
	Administration expenses	1,801		1,801	2,149		2,149
	Telephones	1,103		1,103	1,157		1,157
	Diesel	4,462		4,462	13,905		13,905
8	Vehicle expenses	3,997		3,997	8,732		8,732
	Vehicle purchase and	107		107			
	Fees	0		0	0		0
	Other	80		80	111		111
	Insurance	7,315		7,315	5,851		5,851
	Depreciation	11,176	1,188	12,364	14,845		14,485
	Total resources expended	49,229	1,188	50,417	71,151		71,151
9	Net incoming (outgoing)	-7,656	23,197	15,541	-1,160		-1,160
	Net movement in funds	-7,656	23,197	15,541	-1,160		-1,160
	Total funds brought forward	90,482		90,482	91,642		91,642
	Total funds carried forward	82,826	23,197	106,023	90,482		90,482

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet

For the year ended 31 March 2020

	2020			2019		
	unrestricted	Restricted	total	unrestricted	Restricted	Total
10	Fixed assets - see schedule					
	Total fixed assets	24,911	23,197	48,108	36,086	36,086
	Current assets					
	Cash in bank & in hand	58,588		54,663		
11	Debtors	120		556		
	Prepaid expenses					
		<u>58,678</u>		<u>55,220</u>		
12	Creditors	-763		-824		
	Current assets (liabilities)	57,915		57,915	54,395	54,395
	Total fixed and current assets	82,826	23,197	106,023	90,482	90,482
	Represented by					
	Unrestricted funds	82,826		82,826		90,482
	Restricted funds		23,197	23,197		
			106,023			90,482

Note: Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason

The balance sheet continues on the following page.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Balance sheet (continued)

Trustees' statements required for the year ended 31 March 2020

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:-

Ensuring that the company keeps accounts which comply with the sections 386 and 387 of the Companies Act 2006.

Preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies' regime.

Approved by trustees on and signed on their behalf by

A handwritten signature in black ink, appearing to read 'R Bradley', is written over a light grey rectangular background.

R Bradley

Chairman and Trustee

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

SCHEDULE OF FIXED ASSETS at 31/3/2021

	<u>Purchase cost</u>	<u>Purchase date</u>	<u>depreciation during year</u>	<u>Book value</u>
				31/03/2020
VW3	£32,034.40	29/03/2011		£1.00
VW5	£36,070.75	11/07/2014	£1,839.6	£3,000
VW3 suspension	£3,650.00	18/12/2013		£1.00
Z1)	£9,348.30	29/07/2017	£2,087.04	£1,695.82
R1	£31,961.00	26/10/2017	£4,826.88	£15,469.16
R1 lift	£2,980.00	23/02/2018	£522.36	£1,368.45
Z2	£8,600	June 2018	£1,899.96	£3,375.11
C1	£24,385	Nov 2020	£1,188.04	£23,196.96
Total asset value			£12,363.88	£48,107.5

VW3

VW Transporters converted for wheelchair use, fully depreciated.

VW3 Suspension

Air suspension upgrade – fully depreciated.

VW5

A long wheelbase VW Transporter converted for wheelchair use, purchased July 2014 and being written off over 6 years with a residual value of £3,000.

Z1

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1,000

R1

A Renault Master being depreciated over 6 years with a residual value of £3,000. The restriction in the grant funding for this vehicle (that it must be retained for 2 years) is now complete and it is treated as an unrestricted asset.

R1 lift

A modification to R1 being depreciated over 68 months to match the life of R1.

Z2

A used Vauxhall Zafira being depreciated over 4 years with a residual value of £1,000

C1 A wheelchair adapted long wheelbase VW Caddy treated as a restricted asset and being written off over 6 years with a residual value of £3,000.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

Notes forming part of the financial Statements for the year ended 31st March 2016

1. Accounting Policies

a. Basis of accounting

The financial statements have been prepared in accordance with the Companies Act 1985 and FS102.

b. Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the charity and which have not been designated for other purpose. Our Renault vehicle is no longer restricted and in these accounts is now treated as unrestricted. C1 purchased with a grant from Herefordshire Council is shown as a restricted asset.

c. Incoming resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

No amounts are included in the SoFA for services donated by volunteers.

d. Resources expended

All expenditure is accounted for on an accruals basis and has been classified under natural headings.

e. Fixed assets

Fixed assets are stated at cost less accumulated depreciation. For the new vehicles purchased new since 2014/2015 depreciation is calculated on a life of 6 years with a residual value of £3,000. Used assets are depreciated over a shorter period, dependent on the estimated useful life. Modifications to fixed assets are depreciated over the remaining life of the asset.

Depreciation is charged proportionately in the year of purchase

A schedule of fixed assets is included in the accounts.

2. Herefordshire County Council grant

Herefordshire County Council funding for community transport remained constant for the year. DCT however saw small fall in its apportionment as a result of the formula used for distribution.

3. Donations

Donations fell by £2,118 to £10,345. Of this local Parish Councils provided £6,205 an increase of £600 on the previous year. The remainder comes from various groups and organisations that raised money on our behalf, and from individual private

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

donations. The main reason for the fall was the reduction in passenger donations arising as a result of reduced activity.

4. Fares

These were kept unchanged for the 8th consecutive year. The fall in fare income is a result of drastically reduced activity caused by Covid restrictions.

5. Grants

We received a grant of £24,385 from Herefordshire Council to purchase a new vehicle which was purchased in November 2020. Another grant of £500 was provided by Tesco to help cover the costs associated with installing Covid related safety precautions in our vehicles.

6. Volunteer expenses

Volunteer expenses consist of mileage payments made to volunteers for the use of their own cars to carry out trips and for miles covered to access our own vehicles. Expenses were drastically down as a result of lower activities and the decision not to use private cars during the pandemic..

7. Staff costs

The number of employees, calculated on a full time basis, was 1.0 (2019 : 1.0). Staff costs were slightly lower than previous year.

8. Vehicle expenses

Vehicle maintenance fell substantially, again as a result of lower activity.

9. Net outgoing resources

This is stated after charging depreciation.

10. Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation.

11. Debtors

This is unpaid fares for billed journeys.

12. Creditors

This comprises expenses owed to drivers (£113), to trade creditors for fuel (£616) and £33 telephone charges.

13. Trustees' remuneration

The trustees neither received nor waived any emoluments or expenses during the year.

Dore Community Transport

Registration number 4355269

Charity number 1097172

Company Limited by Guarantee

14. Taxation

The charities activities fall within the exemptions afforded by the provisions of the income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.