



# **Annual Report of Trustees 2019-2020**

**&**

# **Annual Accounts for Financial Year ending 31 October 2020**

Registered Charity Number 1097122

# **The Band Hall, Wingates Square, Westhoughton, Bolton, BL5 3PS**

## **Aims of the Charity**

The object of the band is to advance the education of the public in the United Kingdom and throughout the World, in the art and science of British Brass Band Music through the provision of public band concerts and recitals and training in Brass Band Music

## **Management Team and Charity Trustees of Wingates Band as of 31/10/2019**

### **Management Team**

Chairman: Andy Mooney  
Secretary: Joy Mooney  
Treasurer: Joy Mooney  
Band Manager: Sue MacDonald  
Marketing Manager: Melanie McFarland

### **Charity Trustees**

Andrew MacDonald  
Susan MacDonald  
Andy Mooney  
Joy Mooney

## **Band Activities**

### **Competitions**

We began the contesting season well with an excellent North West Area contest result (4<sup>th</sup>) as a newly formed band, of which a number of players had never experienced playing at Championship level, and this consolidated the band's position in the championship section for next year (as were at risk of relegation). However shortly following this the Covid-19 pandemic put a stop to all further banding contests for the remainder of the year. The Grand Shield and British Open contests were cancelled.

We had also been invited to participate in the BrassPass Band of the Year contest, to be held in May. This too has been postponed.

### **Concerts**

Following on from a series of popular concerts held at Blackrod Community Centre we were able to host a Christmas concert there.

Unfortunately Wingates, along with the rest of the banding community then had to cease all performances in March 2020 when the Covid-19 pandemic enforced lockdowns. We had several bookings throughout the year including some new engagements but we were unable to proceed with these.

As the BrassPass contest had been cancelled we were invited to participate in making a concert to be streamed online, however this too did not take place due to socially distancing restrictions and the inability to rehearse.

In an effort to maintain a presence and keep Wingates Band still alive and prominent in the banding world throughout the pandemic we embarked on a number of new self-promotional online videos organised by the band's marketing manager, our Composer in Residence and Musical/Artistic Director.

We continued with carolling around the local food and drink establishments of Westhoughton, Wingates, Blackrod & Horwich villages along with performing at the Trafford Centre and supermarkets in Bolton & Horwich to raise funds. This was again well received and has been scheduled for next year.

## **Support & Fundraising**

Throughout the year the management team have continued to ensure that the band's finances are in order and money has been spent wisely during lean times.

The local community again supported the band at Christmas with our carolling efforts which bring in much needed income. In addition to this, when we have been able, we have been tapping into different types of income streams, which do not necessarily require a full complement of players. As such we have done a couple of outdoor paid jobs playing for birthday celebrations outside people's homes and also at funerals.

Our website officer has created an online shop on our newly rebranded website adding new features and means to raise funds with ease and simplicity. This allows customers to purchase download music tracks as well as a selection of new merchandise items which have been purchased at the beginning of this financial year.

As the band has been unable to continue to generate income through performances due to Covid-19 we were fortunate to receive a Council/Government Grant of £10k as a charity affected by the pandemic.

In an effort to keep expenses streamlined we furloughed our Musical Director for a period of time, but continued to pay him for his contribution regarding artistic director activities on an ad hoc basis. The supporters club and 100 club continue to generate much needed income, but efforts need to be made to increase the number of participants.

The Band was also the fortunate recipient of a will bequest for a significant amount of money which has helped to bolster the bank account.

We have invested some of this money in making the band room more secure and updating equipment in order to protect our building / assets and to help reduce insurance costs.

### **Development Activities**

Following an emergency meeting shortly before last year's AGM we galvanized support from new players. This began almost immediately with the redesigning of the band room in January 2020, a project led by a new player. The band room was looking tired and unappealing to new players. The band room now is refreshed with vibrant colours and looks more inviting and befitting of a championship status band. This project enabled us to bring about team work whilst also providing us with a new sense of pride and a feeling of "new beginnings".

We also gained assistance by other people willing to take on back room roles - website officer, contest secretary, and merchandise.

With the anticipation of BrassPass the band commissioned a new programme of music to be written by Adam Taylor, our Composer-in Residence. In addition to this through his innovative ideas and his many skills we have been able to do things differently over the last year with a rebrand on social media, a revamped design of our supporter's newsletter/magazine and the creation of small ensemble videos "on location" and a Christmas appeal video.

We created opportunities to keep all associated with the band involved but also providing goals to aim for in attempt to maintain motivation. We've had Covid secure rehearsals (when allowed), Zoom tutorials, quizzes, free 1:1 lessons, zoom management / band meetings. It has been important for us to keep active as a band and to support our players in maintaining good mental health.

A new handbook was created to be distributed to all current and future members, in line with guidance from Brass Bands England.

Despite being a year of banding “inactivity” we have been proactive in reaching out for new players. Through our online videos and using the band’s social media platforms we have successfully recruited 3 new players and 2 returnees.

### **Summary & Plans for 2020-21**

2019/2020 has been a year of consolidation and stability for the band. The Covid pandemic has provided the management team with the breathing space to take stock of where we are and to get things more streamlined and in order. As such we remained proactive during lockdown in planning for the future.

Going into 2021 the band is in a good place with a solid foundation on which to build. We just need to keep building on this with a desire to succeed.

Looking forward the management team have been proactive in ensuring that the band has various projects to aim towards for 2020-2021. These are all subject to Covid restrictions being lifted of course.

We will continue with our recruitment drive in an effort to secure the long-term stability of the band. We are not alone in attracting players as there are not many bands now that can boast a full complement of players. There is a decline in players in the brass band movement as a whole, and also a decline in standards of performance and a desire to play to a high level as an amateur musician/hobbyist. Especially for the level of commitment that is required. As a consequence of the pandemic this is set to increase significantly as many players decide to give up playing.

The band’s finances continue to remain of the upmost priority to the management team.

The band will continue to strive to perform to the highest possible standard in concerts and contests across the region and the country.

Separate document attached -

### **Annual Accounts for Financial Year ending 31<sup>st</sup> October 2020.**

- *These accounts are solely taken from the bank account statements as we are still awaiting confirmation audit from the external accountants, Hunter Healey, Culcheth, Warrington. These will be available in due course.*



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## Document Details:

<b>Filename:</b>	W044-Partnership_sole trader accounts with notes 17.3-PSN-AS-20210827.PDF
<b>Client of:</b>	Hunter Healey Limited

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## Signature Details

<b>Name:</b>	Joy Mooney
<b>Email:</b>	joy.mooney@hotmail.co.uk
<b>Date &amp; Time:</b>	30/08/2021 12:18:28 (BST)
<b>IP Address:</b>	90.204.95.121
<b>Signing Statement:</b>	Joy Mooney agrees and approves the contents of this document.

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**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST OCTOBER 2020**  
**FOR**  
**WINGATES BAND**



## **WINGATES BAND**

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**WINGATES BAND**

**GENERAL INFORMATION  
FOR THE YEAR ENDED 31ST OCTOBER 2020**

**PROPRIETOR:**

Mrs J Mooney

**ADDRESS:**

The Band Hall  
Wingates Square  
Westhoughton  
Bolton  
BL5 3PS

**ACCOUNTANTS:**

Hunter Healey Limited  
Abacus House  
450 Warrington Road  
Culcheth  
Warrington  
Cheshire  
WA3 5QX

**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST OCTOBER 2020**

**CHARTERED ACCOUNTANTS' REPORT TO**  
**WINGATES BAND**

In accordance with our terms of engagement we have prepared for your approval the financial statements of Wingates Band for the year ended 31st October 2020 on pages four to seven from the accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook).

This report is made solely to you, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Wingates Band and state those matters that we have agreed to state to you in this report in accordance with ICAEW Technical Release TECH08/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work or for this report.

You have approved the financial statements for the year ended 31st October 2020 and have acknowledged your responsibility for them, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for their compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express any opinion on the financial statements.

Hunter Healey Limited  
Abacus House  
450 Warrington Road  
Culcheth  
Warrington  
Cheshire  
WA3 5QX

27th August 2021

**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST OCTOBER 2020**  
**WINGATES BAND**

**CLIENT APPROVAL CERTIFICATE**

In accordance with the terms of engagement of Hunter Healey Limited, I approve the financial statements for the year ended 31st October 2020 which comprise the Trading and Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing Hunter Healey Limited with all information and explanations necessary for their compilation.

Mrs J Mooney

27th August 2021

# WINGATES BAND

## TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST OCTOBER 2020

	2020		2019	
	£	£	£	£
<b>Income</b>				
Donations	27,516		11,424	
Engagements & concerts	1,488		10,426	
Sale of merchandise	48		177	
Supporters subscriptions	2,457		1,700	
100 Club	3,060		3,660	
	<u>          </u>	34,569	<u>          </u>	27,387
<b>Cost of sales</b>				
Opening stock	9,326		9,326	
Artists fees & guest players	-		6,379	
Conductors fees	10,015		12,246	
Contest entry fees	1,005		2,745	
Cost of music	2,395		589	
Hire of rooms and halls	50		2,561	
Uniform expenses	517		540	
Catering expenses	-		775	
Merchandise costs	1,403		-	
Accommodation costs	-		3,260	
Transport costs	250		1,357	
100 club winners	1,590		1,170	
	<u>          </u>		<u>          </u>	
	26,551		40,948	
Closing stock	(3,810)		(9,326)	
	<u>          </u>	22,741	<u>          </u>	31,622
<b>GROSS PROFIT/(LOSS)</b>		11,828		(4,235)
<b>Other income</b>				
Government grants		10,000		-
		<u>          </u>		<u>          </u>
		21,828		(4,235)
<b>Expenditure</b>				
Bins, rates and water	463		501	
Insurance	1,422		1,398	
Light and heat	1,776		1,756	
Stationery	167		215	
Repairs and renewals	500		-	
Sundry expenses	606		840	
Accountancy	258		480	
Donations	216		216	
	<u>          </u>	5,408	<u>          </u>	5,406
Carried forward		16,420		(9,641)

**WINGATES BAND****TRADING AND PROFIT AND LOSS ACCOUNT  
FOR THE YEAR ENDED 31ST OCTOBER 2020**

	2020		2019	
	£	£	£	£
Brought forward		16,420		(9,641)
<b>Depreciation</b>				
Instruments	4,114		5,142	
Fixtures and fittings	628		786	
	<u>          </u>	4,742	<u>          </u>	5,928
<b>NET PROFIT/(LOSS)</b>		<u><u>11,678</u></u>		<u><u>(15,569)</u></u>

**WINGATES BAND****BALANCE SHEET  
31ST OCTOBER 2020**

	Notes	2020 £	£	2019 £	£
<b>FIXED ASSETS</b>					
Tangible assets	2		<b>113,969</b>		118,712
<b>CURRENT ASSETS</b>					
Stocks		<b>3,810</b>		9,326	
Current account		<b>28,124</b>		6,275	
Bank account no. 2		<b>100</b>		-	
Cash in hand		<b>295</b>		295	
		<hr/>		<hr/>	
		<b>32,329</b>		15,896	
<b>CURRENT LIABILITIES</b>					
Accrued expenses		<b>258</b>		246	
		<hr/>	<b>32,071</b>	<hr/>	15,650
<b>NET ASSETS</b>			<b>146,040</b>		134,362
			<hr/> <hr/>		<hr/> <hr/>
<b>FINANCED BY</b>					
<b>LONG TERM LIABILITIES</b>					
Loans			<b>5,318</b>		5,318
<b>CAPITAL ACCOUNT</b>	3		<b>140,722</b>		129,044
			<hr/>		<hr/>
			<b>146,040</b>		134,362
			<hr/> <hr/>		<hr/> <hr/>

# WINGATES BAND

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST OCTOBER 2020

### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements have been compiled on a basis which enables profits to be calculated in accordance with generally accepted accounting practice and which provides sufficient and relevant information to enable the completion of a tax return.

### 2. TANGIBLE FIXED ASSETS

	Freehold property £	Instruments £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1st November 2019 and 31st October 2020	<b>95,000</b>	<b>59,710</b>	<b>11,294</b>	<b>166,004</b>
<b>DEPRECIATION</b>				
At 1st November 2019	-	<b>39,141</b>	<b>8,151</b>	<b>47,292</b>
Charge for year	-	<b>4,114</b>	<b>629</b>	<b>4,743</b>
At 31st October 2020	-	<b>43,255</b>	<b>8,780</b>	<b>52,035</b>
<b>NET BOOK VALUE</b>				
At 31st October 2020	<b>95,000</b>	<b>16,455</b>	<b>2,514</b>	<b>113,969</b>
At 31st October 2019	95,000	20,569	3,143	118,712

### 3. CAPITAL ACCOUNT

	2020 £	£	2019 £	£
Brought forward	<b>129,044</b>		144,613	
Add				
Net profit	<b>11,678</b>		-	
	<b>140,722</b>		144,613	
Less				
Net loss	-		15,569	
		<b>140,722</b>		129,044
		<b>140,722</b>		129,044





# HUNTER HEALEY

.....  
CHARTERED ACCOUNTANTS

Our Ref: W044/NRH/YP  
27<sup>th</sup> August 2021

Joy Mooney

Email: [joy.mooney@hotmail.co.uk](mailto:joy.mooney@hotmail.co.uk)

Dear Joy

**WINGATES BAND**  
**ACCOUNTS YEAR ENDED 31<sup>ST</sup> OCTOBER 2020**

The accounts of the band for the above year are now available on Open Space for your approval. Please log on to the Open Space portal to review the accounts prior to appending your electronic signature to same.

Income has substantially increased to £34,569, mainly as a result of donations with revenue from engagements and concerts having drastically reduced as expected during the pandemic. Overheads have reduced but the main cost being conductor's fees were still £10,000 this year compared with £12,246 for 2019. I presume Paul was still working on behalf of the band during this period and possibly you were undertaking virtual rehearsals.

We discussed briefly by email the merchandise stocks held by the band. As CD's etc on hand were produced a number of years ago and hence the value of any stock remaining on hand is likely to be much reduced, I have written this stock down by two thirds and also assumed that 50% of the merchandise purchased during the year is still on hand. This therefore gives a closing stock valuation of £3,810 and after providing for same the band has returned a gross profit of £11,828 (2019 loss £4,235). Please confirm my approach to stock valuation is reasonable or advise an alternative value that is a better approximation to actual.

After inclusion of a Government Grant received of £10,000, the accounts reflect a profit of £11,678 (2019 loss £15,569).

With regard to the balance sheet, the increased revenue from donations and Government Grants during the year has mainly been retained and the bank balance reflects a healthy increase from £6,275 in 2019 to £28,224 at 31<sup>st</sup> October 2020.

If you would like to discuss any matter arising out of the accounts please do not hesitate to contact me otherwise I look forward to receipt of the approved accounts via the Open Space portal at your earliest convenience.

Finally, may I take this opportunity of attaching my fee note in respect of preparation of the accounts in the sum of £215 plus VAT for your kind attention.

Kind regards.

Yours sincerely

*Nigel*

**NR HEALEY**  
**HUNTER HEALEY**

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