



**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

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**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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<b>Trustees</b>	Mark Danson-Hatcher, Chair Paul Harding (resigned 14 July 2022) Amy Franklin (appointed 1 April 2022) Glyn Davies (appointed 30 May 2022) Christopher Bingham (appointed 21 September 2022) Natalia Collins (appointed 15 December 2022, resigned 20 March 2023) Jennie Cummings-Knight MA, MBACP, PGCE, FHEA (resigned 13 October 2022)
<b>Company registered number</b>	04675599
<b>Charity registered number</b>	1097115
<b>Registered office</b>	35b Cremer Street Sheringham Norfolk NR26 8DZ
<b>Centre Manager</b>	Anneliese Maerz
<b>Accountants</b>	MA Partners LLP Chartered Accountants 7 The Close Norwich Norfolk NR1 4DJ

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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The Trustees present their annual report together with the financial statements of the charity for the year 1 April 2022 to 31 March 2023. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

**a. Policies and objectives**

The aims, objectives and activities of the charity are reviewed regularly. This review looks at achievements and outcomes in the period 1 April 2022 to 31 March 2023, at the success of each activity and the benefits brought to older people in North Norfolk. Guidance on public benefit provided by the Charity Commission has been used to review our aims and objectives and in planning our future activities. All our services are available to people in the central part of the North Norfolk District Council area.

The charity's objectives, set out in our Articles of Association, are to promote the wellbeing of older people in and around North Norfolk by:

- preventing or relieving the poverty of older people;
- advancing education;
- preventing or relieving sickness, disease or suffering in older people (whether emotional, mental or physical);
- promoting equality and diversity;
- assisting older people in need by reason of ill-health, disability, financial hardship, social exclusion or other disadvantage; and
- such other charitable purposes for the benefit of older people as the Trustees may from time to time decide.

**b. Activities undertaken to achieve objectives**

The main areas of activity aimed at achieving our objectives are:

**1. Day Centre Hub**

Day and half day service which can include a freshly prepared home cooked lunch and a wide range of enjoyable, stimulating activities for customers.

**2. Meals on Heels**

The provision of high quality, hot and cold, nutritionally balanced meals prepared and cooked at the Day Centre and delivered to customers at home.

**3. Bathing and personal care.**

A specially equipped bathroom with bath and shower facilities. Fully qualified and vetted staff provide support and assistance as necessary.

**4. Laundry service**

A fast turn round for clothing, bed linen and towels using Day Centre facilities.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Objectives and activities (continued)**

5. Limited Home Visits

Linked to Meals on Heels, generally a short wellbeing check for more vulnerable customers.

6. Intergenerational Work

Older and younger people working together gain an increased respect for each other. Links with Gresham's School and Paston College have continued to develop throughout the year. The students interact with our clientele providing social contact, some help with technology as well as involving themselves in organised activities such as art, crafting, quizzes and gently active games. Paston College students preparing for a career in the Care sector can gain and document valuable experience and contribute to the positive environment the Day Centre offers.

**The focus of our work for this year has been:**

Continued improvement of the environment and services the Day Centre offers.

Ensuring our Meals on Heels service provides high quality meals and value for money.

Further developing staff expertise and skills in the care of older people in a Day Centre setting, including deeper knowledge and understanding of the support those with dementia require.

Expanding and improving our network with relevant statutory and charity sector organisations to increase awareness of Age Concern North Norfolk.

**We have also been working on:**

Improving publicity, including web presence and use of printed media

Further improvement of our offer to customers thereby improving uptake of our day and other services

To provide support for carers

To work more closely with Dementia Friendly Groups and to work more closely with the Council (Integrated Care) in the area

Driving down costs without damaging the quality of our services

**c. Main activities undertaken to further the charity's purposes for the public benefit**

Our activities further the charity's purposes for the public benefit. When older people are cared for, with the provision of the range of services that we offer at Age Concern North Norfolk, there is a much wider impact on health services and family and social networks. The dangers of isolation and loneliness are minimised and there is a sense of community cohesion.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance**

**a. Review of activities**

**1. Business Plan**

The current Business Plan, adopted at the June 2021 AGM, expires on 31 March 2024.

The basis of the plan is the charity will offer three levels of service:

**Level 1** - A service which acknowledges that the over 50s of today (future service users) are increasingly more active and looking for services that are geared towards maintaining their health, wellbeing and independent lifestyle, thereby preventing them from being admitted into long term care placements.

**Level 2** - A more holistic approach to day services/opportunities to address issues other than health/disability which may have an impact on well-being. This service will aim to support more independent service users who may be isolated and need more inclusion and interaction. This will involve providing support, information, advice, meals, etc. This will include guidance in health and wellbeing and opportunities for therapies, group activities, education and information sessions.

**Level 3** - Services for older people who require support as a result of their physical or mental difficulties. These services will provide support to carers in the form of daily respite relieving them from their intense caring role. Each client will have their care and activities tailor made to meet their individual needs.

**2. Premises**

Successful grant applications have enabled planned refurbishment and more urgent repair of the Day Centre to be achieved.

**Improved heating and hot water system**

Assessment of the main boiler following a breakdown, and the deteriorating performance of the heating system in early autumn, prompted our decision to bring forward the improvement and complete overhaul of the system. Work was completed in early October. Some initial problems were successfully resolved and there is a substantial improvement to the comfort of the building.

**Internal Doors**

The replacement of doors throughout the building, including specially manufactured fire doors, has been progressed during the year achieving improved safety and appearance.

**Computer and Phone Systems**

The new systems have significantly improved efficiency, eased administration and the ability to respond quickly to enquiries. Support contracts have ensured staff were able to rapidly master these systems, contributing to a favourable and business-like impression of the charity.

**Other works**

General repairs

Remedial and re-decoration work to the kitchen and bathroom ceilings has been completed.

Redecoration of the lobby connecting the Day Centre main room, toilets and offices has continued the theme of the main room. The use of colour and new doors provides customers with impaired vision or dealing with the effects of dementia a better appreciation of distance and perspective.

**Kitchen**

The kitchen is a key facility. Replacement of small appliances and equipment have been made as these items reached the end of useful life. It has also been necessary to replace the commercial dishwasher and replace filter panels in the main extractor. Scheduled hygiene inspection of the kitchen by NNDC has resulted in a

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

continued 5\* rating.

**Manager's Office**

The work needed to fully re-purpose this room as an office has not been possible this year.

**External Building Work**

Failed/failing render on the eastern boundary wall has been removed. The wall itself is sound and the passageway is safe. The use of the limited space around the Day Centre is being reconsidered. A full building survey was commissioned including a drone camera survey of the roof. Generally, the building is in good order for its age and construction. A continuing programme of normal preventative maintenance was recommended.

**DAY SERVICES**

**Introduction**

The charity provides high quality day care for older people funded either through personal care budgets or by customers self-funding.

Under the leadership of Anneliese Maerz, the Day Centre Manager, our well-motivated and well-trained staff team have created a welcoming Day Centre offering a warm, comfortable and caring environment with a wide range of stimulating activities, high quality homecooked meals with refreshments throughout the day. This is further enhanced by the Meals on Heels service which reaches into the wider community and made possible by the excellent volunteer delivery team. The hard work and dedication of staff and volunteers has created an enviable reputation, and this is reflected in the continuing growth in demand for our services.

**Networking**

With this carefully created reputation and the wide-ranging networking conducted by Anneliese's knowledge of the charity has been significantly improved and is also an important factor contributing to increased customer numbers. The following illustrates the range of organisations with which regular contact is maintained:

Meeting Type	Organisers	Dates/frequency
Social Prescribing	NNDC	Weekly online, last in the month is Face to face
Norfolk Care Association – Day Services Subgroup	NorCA	Quarterly online plus AGMs
Healthier Sheringham	ClIr Liz Withington	Monthly
Warm Spaces	ClIr Liz Withington	3/10/22, 02/02/23
Networking day for organisations providing Practical Support	Healthier Sheringham	24/10/22
Community Manager interview panel member	The Salvation Army	01/11/22
Whole day visit of Jenna Barwell Community Connector	NNDC	26/10/22
Networking day for organisations providing social support	Healthier Sheringham	07/11/22
Cost of Living meeting with Anglia Water and ways to help vulnerable people	Anglian Water	11/11/22
Market Position Statement Review	NCC	18/11/22
Meeting with commissioner for Day Services	NCC	19/12/22
Sheringham Dementia Friendly Community Engagement Day	SDFC	21/01/23
Brokerage referral process for day care	NCC	16/02/23
Sheringham Helps Day at The Lighthouse	Healthier Sheringham	18/02/23
Opening of The Salvation Army Food Club	TSA	23/02/23
Volunteer Recruitment Day	Merchant Place, Cromer	15/03/23

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

In addition, contact is maintained with the Parish Nurse of The Salvation Army, Norfolk Police, the Living Well Officer for Community Health, Norfolk Older People's Strategic Partnership, Carers Matter Norfolk, NCC Community Learning Programme, NCC Creative Art and Wellbeing programme, the Dementia Nurse at Sheringham Medical Centre and Foodshare.

**Use of Day Centre Services**

	<b>2022/23</b>	<b>2021/22</b>	<b>2020/21</b>	<b>2019/20</b>	<b>2018/19</b>	<b>2017/18</b>	<b>2016/17</b>
Full days	1,340	777	ND	410	591	ND	ND
Half days	293	212	205	211	427	554	ND
Meals on Heels	4,460	3,875	1,613	421	369	352	204
Centre meals	2,032	281	ND	ND	ND	ND	ND
Baths	267	111	34	183	94	103	155
Laundry	7#	24	ND	ND	ND	ND	ND

**Notes**

ND - No data or service not active.

# - Tumble dryer breakdown has limited the provision of service. Commercial quality replacement machine in course of supply

**Activities**

Facilities at the Day Centre have been enhanced with the purchase of a Portable Mobii Unit, usually referred to as the Magic Table, an interactive projection device which provides games puzzles and competitions. The device can project onto the floor, table-top, wall or other surfaces, used individually or in group activities. The charity is pleased to be the first in North Norfolk to introduce this technology to a Day Centre thanks to funding from the Poors and Ploughlet Trust (a Sheringham Charitable Trust), RC Snelling Trust, Norfolk Community Fund and NNDC Arts and Culture Fund.

Another first for the charity is the acquisition of a lifelike robotic tabby cat named Tabitha. The interactive robot pet has proved very popular and comes close to providing the proven soothing effect of domestic and other animals. However, our activity programme has included visits to the Day Centre from miniature Donkeys, Owls, Guinea Pigs and individual pet dogs and cats.

Other activities this year have included musical entertainment from Sheringham Ukulele Players, soloists playing a variety of instruments and singing sessions led by staff. A strong art group has developed and practical craft sessions including flower arranging and sewing continue to be popular. All staff members and some of our volunteers are responsible for producing the varied and engaging programme enjoyed throughout the year, which included many highlights, not least the welcome booking of an Ice Cream van for a very hot afternoon in July.

**3. Staffing and training**

*Staffing*

Staff levels have been increased over the year to meet the increased number of customers and significantly increased number of meals served. The staff comprises:

**Centre Manager**

Anneliese Maerz

**Office Manager**

Alison Craske



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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

**Senior Care Workers**

Rebecca Lipyeat  
Jennifer Smith

**Support Workers**

Molly Billman  
Ann Harrington  
Susie Lee  
Karen Mallet

**Chef**

Lynn Reid

**Kitchen Assistant/Relief Support Worker**

Belinda Watts

**Cleaner**

Lyudmyla Birtwell

**Volunteers**

Kim Bingham  
Bob Brand  
Sue Churchyard  
Graham Colombe  
Angela Cooper  
Susan Frazer  
Ross Hadden  
Anthony Hyde  
Christine Money  
Sarah Rankin  
Sue Rosser  
June Silcock  
Elisabeth Williams

*Inhouse Training*

**Staff**

All staff undertake programmed mandatory continuation training and training relevant to their role to maintain individual skills and ensure current good practice is used. Staff training is supervised by the Centre Manager and the charity has contracted iHASCO to provide on-line training. Training is provided in the following subjects:

Fire Awareness  
COSHH  
Infection Prevention and Control  
First Aid RIDDOR  
Health and Safety Essentials  
Food Allergy Awareness  
Data Protection GDPR  
Food Safety Hygiene  
Safeguarding Adults  
Risk Assessment  
Moving and Handling People

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

Medication awareness  
Dementia Awareness  
Deaf Awareness  
Equality and Diversity  
First Aid Appointed Person  
Level 2 Dementia  
Lone Working  
CPR/Defibrillator Training

This training system can also be utilised by Volunteers and Trustees.

Centre Manager Training and Conferences attended

Title of training/conferences	Organisers	Date
The Secrets of Effective Teams	NorCA	30/05/22
Shaping the Market	NNC	06/06/22
Workshop on Social Care Pay Framework	NorCA	09/06/22
Dementia Open Forum	UEA	30/6/22,24/11/22
Talk to Nurses at Sheringham Surgery	The Surgery	27/07/22
Care Quality for all Providers	NCC	02/08/22
Market Position Statement Webinar	NCC	07/10/22
Talk to students at Paston College	Paston College	17/10/22
Coop Community Fund Webinar	Coop	20/10/22
Norfolk Health and Wellbeing Partnership Thematic Workshop on Ageing	NNDC	31/10/22
Cost of Living Summit	NNDC	03/11/22
Food Aid and Distribution		24/11/22
Shaping the Market; Workforce and Skills	NCC	06/12/22
Coop Community Fund meeting with other sponsored projects	Coop Community Fund	08/12/22
Invitation for professionals to view new home in Holt	The Home	18/01/23
Zellar Webinar on being Green and Sustainable in our business	Zellar/Coop Bank	01/03/23
Tips and Tricks for Stretching the Budget	In Kind Direct	23/03/23

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Achievements and performance (continued)**

*Trustee Training Record*

Whilst our Trustees are from an experienced and professional background, it is recognised that the acquisition of further knowledge in this field is always beneficial. A local Law Firm provides free access to a series of seminars on a regular basis.

Trustees also have access to resources produced by the National Council for Voluntary Organisations (NVCO).

**b. Investment policy and performance**

We are a small charity and do not have an active investment policy at the present time. Funds not required for working capital are held on a deposit account.

**Financial review**

**a. Overview**

The charity's finances are stable.

Total income for the year rose from £229,644 to £268,971. Generally, our income from charitable activities has continued to improve following recovery from the effects of the Covid-19 Pandemic. However, the current financial climate has presented further unanticipated and potentially longer-term problems whilst creating an increased demand for our services.

Despite these factors income from donations and grants has remained reasonably strong this year with £123,843 from donations (including legacies) and £38,650 from grants.

The net surplus for the year was £36,838.

The charity's balance sheet shows an increase in net current assets from £149,801 to £188,872 and total funds as at 31 March 2023 were £325,372 of which £285,592 are unrestricted and £39,780 restricted.

**b. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to remain operational for the foreseeable future. Consequently, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Our income comes from sales of our day and related services to both Social Services and self-funding clients and from grants and donations. Income remains a challenging issue but we have expanded our clientele considerably. We are still reliant on grants to balance income and expenditure.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**c. Reserves policy**

The Trustees have designated £4,280 to cover redundancy costs and £30,000 being an estimate of four month's running costs as contingency against existing grant funding applications proving unsuccessful. In the light of recent significant increases in costs any necessary revisions to these figures will be considered early in the new financial year. A further £5,000 has been designated as contingency against unforeseen maintenance costs.

As at 31 March 2023, the charity had "free reserves", being unrestricted funds which have not been designated and are not represented by fixed assets, of £109,812 (2022: £57,676).

**d. Material investments policy**

In accordance with the Memorandum of Association the charity has the power to invest funds not immediately required for its own purposes in or upon such investments, securities or property of whatsoever nature and wherever situate as may be thought fit provided that the Board seek written professional advice, unless concluded that it is unnecessary or inappropriate to do so.

**e. Principal risks and uncertainties**

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate these risks.

**Structure, governance and management**

**a. Constitution**

Age Concern North Norfolk is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 30 January 2003.

The charity is constituted under a Memorandum of Association dated 30 January 2003 and is a registered charity number 1097115.

**b. Methods of appointment or election of Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co opted under the terms of the Articles of Association. We have updated our Trustees Policy which includes the Induction Process and Trustee outline duties.

During the year Paul Harding resigned as Trustee due to changes in his personal circumstances.

Having completed their probationary period Amy Franklin and Glyn Davies have joined the Board of Trustees; Amy has taken on the role of Finance Trustee and Glyn the PR and Publicity role.

We are pleased to have recruited Christopher Bingham who has completed the induction and is currently within his probationary period. Natalia Collins also joined the Board in the year but subsequently resigned due to other commitments.

We continue to attempt to recruit suitable personnel who have the necessary expertise and human relations skills necessary for the task of helping to run a small charity. North Norfolk has a great many small and medium sized charities and trustees often have multiple commitments when they join Age Concern North Norfolk.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Structure, governance and management (continued)**

**c. Organisational structure and decision-making policies**

Age Concern North Norfolk is a Charitable Company Limited by guarantee, and the financial liability of the trustees, is limited to £1 each. This limitation applies only where the Trustees can be shown to have acted within the legal and regulatory framework.

The Charity is governed by a Board of Trustees, with the Centre Manager having operational responsibility for staff and services.

The role of the Board of Trustees (The Board) is defined by Charity Commission rules and our own Articles of Association. The Board is responsible for ensuring it has achievable and effective plans in place to govern, manage and deliver services and other activities. Trustees are recruited through open advertisement in local free papers and through word of mouth. All trustees are encouraged to undertake available training and to fully acquaint themselves with the Charity's policies and procedures and with Charitable law and regulations.

We work with a network of organisations in the voluntary and statutory sectors to ensure the best outcomes for our target client group. We are part of the unincorporated association of the Assembly of Independent Age Concern and Age UK charities.

The Centre Manager has a 30 hour per week contract from 8 February 2021. There are currently 10 other part time staff (including the Office Manager, Senior Workers, Care Workers, Cooks and Cleaner) who are under the management of the Centre Manager.

The Board of Trustees consists of a variable number of volunteer Trustees including the Chair and Vice-Chair; the minimum is 3 Trustees.

The Board is responsible for all financial decisions made by the charity and oversees the Centre Manager in all tasks relating to the provision of services and the recruitment, training, management and welfare of staff.

**Plans for future periods**

Our challenges for the year ahead are to:

- continue to increase usage of our services and consolidate our staffing base, thereby providing greater public benefit.
- remain flexible in the difficult financial climate and to respond to client need in new ways as appropriate.
- build sustainability of our services through increased income, improving facilities and efficient use of resources.
- maintain and improve funding streams, including donations and legacies; we have produced and started distribution of a Legacy Leaflet.
- continue to develop our marketing plan, including using social media and the local press, to increase awareness of our Age Concern North Norfolk brand and services.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

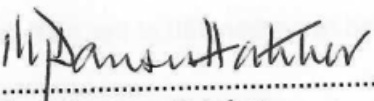
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**Thanks**

The Board of Trustees thank the Centre Manager, staff and volunteers of the Charity for their dedication and hard work over the year. This has resulted in the continuing growth in customers wanting to use our services and enabled the Charity to successfully meet its key purpose of improving the well-being of older people in the Sheringham area assisting with making later life a fulfilling and enjoyable experience.

We would also like to thank all those individuals and organisations who have provided services and support, often above and beyond their contracts.

Approved by order of the members of the board of Trustees and signed on their behalf by:

  
.....  
**Mark Danson-Hatcher**

Date: 20 July 2023

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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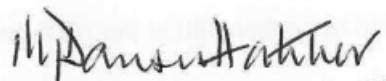
The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:

  
.....  
**Mark Danson-Hatcher**

Date: 20 July 2023

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**Independent Examiner's Report to the Trustees of Age Concern North Norfolk ('the charity')**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2023.

**Responsibilities and Basis of Report**

As the Trustees of the charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:



Dated: 21 July 2023

Mrs Alice Lynch BSc ACA DChA

MA Partners LLP  
7 The Close  
Norwich  
Norfolk  
NR1 4DJ

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>Income from:</b>					
Donations and legacies	3	45,152	117,341	162,493	142,415
Charitable activities	4	-	105,380	105,380	87,138
Investments		-	1,098	1,098	91
<b>Total income</b>		<b>45,152</b>	<b>223,819</b>	<b>268,971</b>	<b>229,644</b>
<b>Expenditure on:</b>					
Raising funds		-	10,638	10,638	9,162
Charitable activities	5	59,973	161,522	221,495	166,800
<b>Total expenditure</b>		<b>59,973</b>	<b>172,160</b>	<b>232,133</b>	<b>175,962</b>
<b>Net (expenditure)/income</b>		<b>(14,821)</b>	<b>51,659</b>	<b>36,838</b>	<b>53,682</b>
Transfers between funds	13	1,756	(1,756)	-	-
<b>Net movement in funds before other recognised gains/(losses)</b>		<b>(13,065)</b>	<b>49,903</b>	<b>36,838</b>	<b>53,682</b>
<b>Other recognised gains/(losses):</b>					
Losses on disposal of tangible fixed assets		-	-	-	(2,257)
<b>Net movement in funds</b>		<b>(13,065)</b>	<b>49,903</b>	<b>36,838</b>	<b>51,425</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		52,845	235,689	288,534	237,109
Net movement in funds		(13,065)	49,903	36,838	51,425
<b>Total funds carried forward</b>		<b>39,780</b>	<b>285,592</b>	<b>325,372</b>	<b>288,534</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 19 to 33 form part of these financial statements.

**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 04675599**

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	10	136,500	138,733
		<u>136,500</u>	<u>138,733</u>
<b>Current assets</b>			
Debtors	11	923	1,628
Cash at bank and in hand		194,367	154,730
		<u>195,290</u>	<u>156,358</u>
Creditors: amounts falling due within one year	12	(6,418)	(6,557)
<b>Net current assets</b>		188,872	149,801
<b>Total assets less current liabilities</b>		<u>325,372</u>	<u>288,534</u>
<b>Total net assets</b>		<u><u>325,372</u></u>	<u><u>288,534</u></u>
<b>Charity funds</b>			
Restricted funds	13	39,780	52,845
Unrestricted funds	13	285,592	235,689
<b>Total funds</b>		<u><u>325,372</u></u>	<u><u>288,534</u></u>

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

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**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 04675599**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2023**

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The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

  
.....  
**Mark Danson-Hatcher**

Date: 20 July 2023

The notes on pages 19 to 33 form part of these financial statements.

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**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**1. General information**

Age Concern North Norfolk is a company incorporated in England and Wales. The registered office and principal place of business is 35b Cremer Street, Sheringham, Norfolk, NR26 8DZ.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Age Concern North Norfolk ("the charity") meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**2.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

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**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.3 Expenditure (continued)**

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.4 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis. The freehold property is not depreciated as the residual value is considered to be higher than the book value.

Depreciation is provided on the following basis:

Fixtures and fittings	-	20%
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Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset at the date of disposal and are recognised in the Statement of Financial Activities.

**2.6 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.7 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.8 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

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**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Accounting policies (continued)**

**2.9 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.10 Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**2.11 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**3. Income from donations and legacies**

	<b>Restricted funds 2023 £</b>	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Donations	9,750	76,155	<b>85,905</b>	55,189
Legacies	-	37,938	<b>37,938</b>	-
Grants	35,402	3,248	<b>38,650</b>	87,226
<b>Total 2023</b>	<u>45,152</u>	<u>117,341</u>	<u><b>162,493</b></u>	<u>142,415</u>
<i>Total 2022</i>	<u>64,868</u>	<u>77,547</u>	<u>142,415</u>	

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**4. Income from charitable activities**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Income from charitable activities - Day Centre	73,934	<b>73,934</b>	62,727
Income from charitable activities - Other services	31,446	<b>31,446</b>	24,411
<b>Total 2023</b>	<u>105,380</u>	<u><b>105,380</b></u>	<u>87,138</u>
<i>Total 2022</i>	<u>87,138</u>	<u>87,138</u>	

**5. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Restricted funds 2023 £</b>	<b>Unrestricted funds 2023 £</b>	<b>Total 2023 £</b>	<i>Total 2022 £</i>
Promoting the wellbeing of older people	<u>59,973</u>	<u>161,522</u>	<u><b>221,495</b></u>	<u>166,800</u>
<i>Total 2022</i>	<u>23,310</u>	<u>143,490</u>	<u>166,800</u>	

**6. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2023 £</b>	<b>Support costs 2023 £</b>	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Promoting the wellbeing of older people	<u>151,382</u>	<u>70,113</u>	<u><b>221,495</b></u>	<u>166,800</u>
<i>Total 2022</i>	<u>110,624</u>	<u>56,176</u>	<u>166,800</u>	



**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**6. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Staff costs	<b>126,928</b>	97,237
Food	<b>18,383</b>	11,285
Agency staff	<b>239</b>	415
Travel and transport	<b>2,662</b>	1,328
Other direct costs	<b>3,170</b>	359
	<b>151,382</b>	110,624

**Analysis of support costs**

	<b>Total funds 2023 £</b>	<i>Total funds 2022 £</i>
Depreciation	<b>6,232</b>	4,783
Premises	<b>33,609</b>	17,873
General overheads	<b>16,082</b>	17,469
Other direct costs	<b>18</b>	-
Governance costs	<b>14,172</b>	16,051
	<b>70,113</b>	56,176

**7. Independent examiner's remuneration**

	<b>2023 £</b>	<i>2022 £</i>
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	<b>1,980</b>	1,900
Fees payable to the charity's independent examiner in respect of:		
All other services not included above	<b>11,449</b>	7,669

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**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**8. Staff costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>125,614</b>	96,420
Social security costs	<b>212</b>	97
Contribution to defined contribution pension schemes	<b>1,102</b>	720
	<u><b>126,928</b></u>	<u>97,237</u>

The average number of persons employed by the charity during the year was as follows:

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
Manager	<b>1</b>	1
Support	<b>6</b>	4
Kitchen	<b>2</b>	2
Administrator	<b>1</b>	1
Cleaner	<b>1</b>	1
	<u><b>11</b></u>	<u>9</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits received by key management personnel for their services to the charity was £23,606 (2022 - £22,001).

**9. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**10. Tangible fixed assets**

	Freehold property £	Fixtures and fittings £	Total £
<b>Cost or valuation</b>			
At 1 April 2022	108,578	59,663	168,241
Additions	-	3,999	3,999
At 31 March 2023	<u>108,578</u>	<u>63,662</u>	<u>172,240</u>
<b>Depreciation</b>			
At 1 April 2022	-	29,508	29,508
Charge for the year	-	6,232	6,232
At 31 March 2023	<u>-</u>	<u>35,740</u>	<u>35,740</u>
<b>Net book value</b>			
At 31 March 2023	<u>108,578</u>	<u>27,922</u>	<u>136,500</u>
At 31 March 2022	<u>108,578</u>	<u>30,155</u>	<u>138,733</u>

**11. Debtors**

	2023 £	2022 £
<b>Due within one year</b>		
Trade debtors	31	832
Other debtors	-	49
Prepayments and accrued income	892	747
	<u>923</u>	<u>1,628</u>

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**AGE CONCERN NORTH NORFOLK**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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**12. Creditors: Amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	<b>2,571</b>	4,335
Accruals and deferred income	<b>3,847</b>	2,222
	<hr/> <b>6,418</b> <hr/>	<hr/> 6,557 <hr/>

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**13. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>						
<b>Designated funds</b>						
Redundancy	4,280	-	-	-	-	4,280
Maintenance	5,000	-	-	-	-	5,000
4 months running costs	30,000	-	-	-	-	30,000
	<u>39,280</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>39,280</u>
<b>General funds</b>						
Unrestricted funds	196,409	223,819	(172,160)	(1,756)	-	246,312
<b>Total Unrestricted funds</b>	<u>235,689</u>	<u>223,819</u>	<u>(172,160)</u>	<u>(1,756)</u>	<u>-</u>	<u>285,592</u>

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**13. Statement of funds (continued)**

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
<b>Restricted funds</b>						
Good Companions Lunch Club	2,000	-	(2,000)	-	-	-
Green Hall Foundation	4,000	-	(4,000)	-	-	-
Independent Age	230	-	(193)	-	-	37
Mrs Smith & Mount Trust	1,250	-	(1,250)	-	-	-
Norfolk County Council ("NCC") Infection Control	3,486	(1,898)	-	-	-	1,588
National Lottery - Outreach	4,367	-	(4,367)	-	-	-
Francis Winham Foundation	636	6,000	(2,707)	-	-	3,929
Garfield Weston	10,000	15,000	(25,000)	-	-	-
Geoffrey Watling Charity	295	-	(231)	-	-	64
National Lottery - Reaching Out, Reaching Back	9,809	-	(9,809)	-	-	-
NCF - Intergenerational Activity Groups	7,882	-	(223)	-	-	7,659
NCF - Norfolk Household Support Fund	2,500	-	(4,186)	1,686	-	-
NCF - Response & Recovery Fund	5,390	-	(2,044)	-	-	3,346
NCF - Connecting Older People	-	6,000	-	-	-	6,000

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**13. Statement of funds (continued)**

**Statement of funds - current year (continued)**

		Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Tesco Bags of Help	1,000	-	(1,070)	70	-	-
Helen Hamlyn Trust	-	3,000	-	-	-	3,000
National Community Fund	-	8,300	-	-	-	8,300
D C Moncrieff Charitable Trust - Lunch Club	-	750	-	-	-	750
The Robert McAlpine Foundation	-	8,000	(2,893)	-	-	5,107
	<u>52,845</u>	<u>45,152</u>	<u>(59,973)</u>	<u>1,756</u>	<u>-</u>	<u>39,780</u>
<b>Total of funds</b>	<u><u>288,534</u></u>	<u><u>268,971</u></u>	<u><u>(232,133)</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>325,372</u></u>

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**13. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2022 £</i>
<b>Unrestricted funds</b>						
<b>Designated funds</b>						
Redundancy	4,280	-	-	-	-	4,280
Maintenance	5,000	-	-	-	-	5,000
4 months running costs	30,000	-	-	-	-	30,000
	<u>39,280</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>39,280</u>
<b>General funds</b>						
Unrestricted funds	<u>179,042</u>	<u>164,776</u>	<u>(152,652)</u>	<u>7,500</u>	<u>(2,257)</u>	<u>196,409</u>
<b>Total Unrestricted funds</b>	<u>218,322</u>	<u>164,776</u>	<u>(152,652)</u>	<u>7,500</u>	<u>(2,257)</u>	<u>235,689</u>
<b>Restricted funds</b>						
Good Companions Lunch Club	2,000	-	-	-	-	2,000
Green Hall Foundation	4,000	-	-	-	-	4,000
Independent Age	635	-	(405)	-	-	230
Mrs Smith & Mount Trust	1,250	-	-	-	-	1,250
Norfolk County Council ("NCC") Infection Control	476	13,115	(10,105)	-	-	3,486
National Lottery - Outreach	2,500	-	-	(2,500)	-	-



**AGE CONCERN NORTH NORFOLK**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**13. Statement of funds (continued)**

**Statement of funds - prior year (continued)**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2022 £</i>
Francis Winham Foundation	7,926	-	(3,559)	-	-	4,367
Garfield Weston	-	6,000	(5,364)	-	-	636
Geoffrey Watling Charity	-	10,000	-	-	-	10,000
National Lottery - Reaching Out, Reaching Back	-	1,500	(1,205)	-	-	295
NCF - Intergenerational Activity Groups	-	-	-	-	-	-
NCF - Norfolk Household Support Fund	-	9,809	-	-	-	9,809
NCF - Response & Recovery Fund	-	7,944	(62)	-	-	7,882
NCF - Connecting Older People	-	2,500	-	-	-	2,500
Tesco Bags of Help	-	8,000	(2,610)	-	-	5,390
Helen Hamlyn Trust	-	2,500	-	(2,500)	-	-
National Community Fund	-	2,500	-	(2,500)	-	-
D C Moncrieff Charitable Trust - Lunch Club	-	-	1,000	-	-	1,000
The Robert McAlpine Foundation	-	-	-	-	-	-
	<u>18,787</u>	<u>63,868</u>	<u>(22,310)</u>	<u>(7,500)</u>	<u>-</u>	<u>52,845</u>

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**13. Statement of funds (continued)**

	<i>Balance at 1 April 2021</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers in/out</i> £	<i>Gains/ (Losses)</i> £	<i>Balance at 31 March 2022</i> £
<b>Total of funds</b>	<b>237,109</b>	<b>228,644</b>	<b>(174,962)</b>	<b>-</b>	<b>(2,257)</b>	<b>288,534</b>

**14. Summary of funds**

**Summary of funds - current year**

	<b>Balance at 1 April 2022</b> £	<b>Income</b> £	<b>Expenditure</b> £	<b>Transfers in/out</b> £	<b>Balance at 31 March 2023</b> £
Designated funds	<b>39,280</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,280</b>
General funds	<b>196,409</b>	<b>223,819</b>	<b>(172,160)</b>	<b>(1,756)</b>	<b>246,312</b>
Restricted funds	<b>52,845</b>	<b>45,152</b>	<b>(59,973)</b>	<b>1,756</b>	<b>39,780</b>
	<b>288,534</b>	<b>268,971</b>	<b>(232,133)</b>	<b>-</b>	<b>325,372</b>

**Summary of funds - prior year**

	<i>Balance at 1 April 2021</i> £	<i>Income</i> £	<i>Expenditure</i> £	<i>Transfers in/out</i> £	<i>Gains/ (Losses)</i> £	<i>Balance at 31 March 2022</i> £
Designated funds	39,280	-	-	-	-	39,280
General funds	179,042	164,776	(152,652)	7,500	(2,257)	196,409
Restricted funds	18,787	63,868	(22,310)	(7,500)	-	52,845
	<b>237,109</b>	<b>228,644</b>	<b>(174,962)</b>	<b>-</b>	<b>(2,257)</b>	<b>288,534</b>

**AGE CONCERN NORTH NORFOLK**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Restricted funds 2023 £</b>	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Tangible fixed assets	-	136,500	<b>136,500</b>
Current assets	39,780	155,510	<b>195,290</b>
Creditors due within one year	-	(6,418)	<b>(6,418)</b>
<b>Total</b>	<b>39,780</b>	<b>285,592</b>	<b>325,372</b>

**Analysis of net assets between funds - prior year**

	<i>Restricted funds 2022 £</i>	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	-	138,733	138,733
Current assets	52,845	103,513	156,358
Creditors due within one year	-	(6,557)	(6,557)
<b>Total</b>	<b>52,845</b>	<b>235,689</b>	<b>288,534</b>

**16. Pension commitments**

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The pension cost charge represents contributions payable by the Charity to the fund and amounted to **£1,102** (2022: £720). No amounts were payable to the fund at the balance sheet date.

**17. Related party transactions**

The charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the charity at 31 March 2023.

