

# FRIENDS OF SHEREDES PRIMARY SCHOOL AND NURSERY

England & Wales · Charity number 1097113

## Details

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**Other names** F.O.S.S.

**Status** Registered

**Legal form** Other

**Registered** 2003-04-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Sheredes Primary & Nursery School  
Benford Road  
Hoddesdon  
EN11 8LL

**Phone** 01992465154

**Email** [foss@sheredesprimary.herts.sch.uk](mailto:foss@sheredesprimary.herts.sch.uk)

**Website** [www.sheredesprimary.herts.sch.uk](http://www.sheredesprimary.herts.sch.uk)

## Activities

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**Objects:** THE OBJECTIVES OF FOSS ARE TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY:A) FINANCIALLY ASSISTING IN THE PROVISION OF THE NEEDS IDENTIFIED BY THE SCHOOLB) FOSTERING MORE EXTENDED RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOLC) ENGAGING IN ACTIVITIES WHICH SUPPORT THE SCHOOL AND ARE DEEMED SUITABLE BY THE SCHOOL TO ADVANCE THE EDUCATION OF THE PUPILS ATTENDING IT.

**Activities:** School Fund Raising Charity

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** HODDESDEN.
- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£24,752	£19,236	-	-
2024-08-31	£17,206	£24,391	-	-
2023-08-31	£30,274	£2,136	-	-
2022-08-31	£19,754	£15,007	-	-
2021-08-31	£5,327	£8,411	-	-

## Trustees

Name	Role	Appointed
Gemma Benson		2016-09-19
James Simmons		2016-09-16
Lauren Colley		2025-09-03
Lorna Stevenson		2025-09-01
Lucy Smith		2016-09-16
Melissa Lee		2016-09-19
Nicola Ford		2016-09-19

**FRIENDS OF SHEREDES PRIMARY SCHOOL AND NURSERY**

England & Wales - Charity number 1097113

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# Accounts

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**Friends of Sheredes Primary School****Income and Expenditure Account for the year ended 31 August 2023**

	Bank	Cash	Profit and Loss
<b>Income raised</b>			
refund for 50% Small Society Licence	20.00		20.00
Class Fundraising (Christmas Cards/gifts)	936.62		936.62
Easyfundraising	134.60		134.60
Broxbourne Lottery	291.50		291.50
Amazon Smile	181.92		181.92
Independent parent donation	5,000.00		5,000.00
Benevity / Uk online giving foundation	7,968.97		7,968.97
Misc PayPal Giving Donations	6.25		6.25
Christmas Bazaar	4,556.78		4,556.78
Easter Raffle	903.42		903.42
Easter Bake cash takings	1,232.07		1,232.07
Summer Fete stall bookings	138.62		138.62
Summer Fete cash takings	7,475.22	13.80	7,489.02
Summer Fete Advertising Boards	400.00		400.00
Summer Fete raffle online	325.03		325.03
Year 6 Leavers Donation	704.91		704.91
<b>Sub total</b>	<b><u>30,275.91</u></b>	<b><u>13.80</u></b>	<b><u>30,289.71</u></b>
<b>Expenditure</b>			
Small Society Licence	40.00		40.00
Maths & Science Week 2022	3,500.00		3,500.00
School play equipment	808.00		808.00
Sweet bags	13.89		13.89
Black rat for Bat the Rat	6.58		6.58
Selection boxes	149.95		149.95
Christmas bazaar cash float	1,200.00		1,200.00
Grotto decorations	31.40		31.40
Refreshments	31.30		31.30
Tablecloths	135.54		135.54
Christmas crackers	229.93		229.93
Raffle tickets (misc use across events)	30.99		30.99
Hartbeeps for nursery	300.00		300.00
Panto	1,400.25		1,400.25
Easter Bunny costumes	89.75		89.75
Easter Bake supplies (Platters etc)	25.65		25.65
Easter Bake cash float	620.00		620.00
Book Week 2023	3,000.00		3,000.00
Arts & Sports Week 2023	4,000.00		4,000.00
Insurance and PTA-UK membership	140.00		140.00
Temporary Event Notice	42.00		42.00
Summer Fete cash float	2,400.00		2,400.00
Summer Fete inflatables hire	250.00		250.00
Summer Fete facilities management	104.65		104.65
Summer Fete stall expenses	686.81	13.80	700.61
Gazebos	1,179.00		1,179.00
Cooker for D&T	600.00		600.00
Sketchbooks years 3 & 5	350.35		350.35
<b>Sub total</b>	<b><u>21,366.04</u></b>	<b><u>13.80</u></b>	<b><u>21,379.84</u></b>
<b>Total</b>	<b><u>8,909.87</u></b>	<b><u>-</u></b>	<b><u>8,909.87</u></b>

**Bank Account reconciliation**

Opening balance 01/09/22	<b>20,888.18</b>	
Receipts in year 01/09/22 - 31/08/23	<u>30,275.91</u>	see attached Cashbook Receipts
<b>Sub total</b>		
Payments in year 01/09/22 - 31/08/23	<u>21,366.04</u>	see attached Cashbook Payments
Closing balance at 31/08/23	<b><u>29,798.05</u></b>	<b><u>-13.80</u></b>
	29,798.05	

Difference -

Friends of Sheredes Primary School  
August 2023

Cashbook Receipts

Date	Receipt number	Details	Amount	
9/13/2021		Broxbourne Lottery	27.50	291.50
10/4/2022		Broxbourne Lottery	22.00	
10/10/2022		Independent parent donation	5000.00	
24/10/22		Melissa Lee return of 50% refund for small soci	20.00	<i>NB we were overcharged for the small society licence – I paid for this and was reimbursed so returned the 5% refund when received</i>
11/3/2021		PayPal Giving Fund	6.25	
11/8/2022		Broxbourne Lottery	27.50	
11/30/2022		PayPal Giving Fund – Raffle & Grotto misc	117.82	<b>Duplicated - only one receipt enters bank for £117.82</b>
11/16/2022		Amazon Smile	33.88	181.92
11/22/2022		Easy Fundraising	56.81	134.60
12/1/2022	284	Christmas Bazaar cash takings	2933.45	4674.60
12/1/2022	286	Christmas Bazaar cash takings	177.40	
12/1/2022	287	Christmas Bazaar cash takings	266.95	
12/1/2022	288	Christmas Bazaar cash takings	263.50	
12/1/2022	289	Christmas Bazaar cash takings	230.30	
12/1/2022	290	Christmas Bazaar cash takings	284.25	
12/1/2022		Christmas Bazaar cash takings	117.82	
12/2/2022		Amount refunded for Bat originally bought for I	6.58	<i>purchased from FOSS but was too big – replacement donated by Melissa Lee and amount of original purchase refunded to FOSS</i>
12/6/2022		Broxbourne Lottery	22.00	
12/21/2022		PayPal Giving Fund – Raffle & Grotto misc	230.53	
1/5/2023		Broxbourne Lottery	22.00	
1/25/2023		Class Fundraising	60.75	
1/27/2023		Class Fundraising	875.87	936.62
1/31/2023		PayPal Giving Fund – Raffle & Grotto misc	46.00	
1/31/2023		Amazon Smile	51.52	
2/2/2023		Benevity contribution to Parent donation	3936.39	7968.97
2/8/2023		Broxbourne Lottery	27.50	
2/14/2023		Easy Fundraising	39.38	
3/7/2023		Broxbourne Lottery	22.00	
3/8/2023		Benevity contribution to Parent donation	4032.58	
3/28/2023		PayPal Giving Fund – Easter Raffle	109.57	903.42
3/30/2023	285	Easter Bake cash	1232.07	
4/4/2023		Broxbourne Lottery	22.00	
4/25/2023		Amazon Smile	21.45	
4/27/2023		PayPal Giving Fund – Easter Raffle	793.85	
5/3/2023		Broxbourne Lottery	22.00	
5/16/2023		Easy Fundraising	21.35	
5/19/2023		Amazon Smile	75.07	
5/22/2023		Summer fete external stall fee Lynn Dance	35.00	138.62
5/26/2023		Summer fete external stall fee Carmela Ioannou	34.31	
5/30/2023		Paypal Giving Fund_easter & Summer raffle	115.75	325.03
5/30/2023		Summer fete external stall fee Emma Ingram	35.00	
6/5/2023		Summer fete external stall fee Ania Huth (via P	34.31	
6/12/2023	291	Summer fete cash takings	7475.22	
6/13/2023		Broxbourne Lottery	27.50	
6/19/2023		Christopher Stokes advertising board fees	400.00	
6/28/2023		PayPal Giving Fund - summer raffle	191.78	
7/11/2023		Broxbourne Lottery	22.00	
7/27/2023		PayPal Giving Fund - summer raffle	17.50	
8/7/2023		Year 6 leavers parents donation	704.91	
8/8/2023		Broxbourne Lottery	27.50	
8/22/2023		Easy Fundraising	17.06	
		<b>TOTAL</b>	<b>30393.73</b>	
11/30/2022		PayPal Giving Fund – Raffle & Grotto misc	-117.82	Paypal error - does not clear bank
		<b>Total after adjustment</b>	<b>30275.91</b>	

Friends of Sheredes Primary School

Income and Expenditure Account for the year ended 31 August 2023

Cashbook payments

Date	Cheque No	Payee	Details	Amount	Cashed:
9/13/2022	535	Sheredes Primary School	Maths & Science week 2022	3500.00	
10/3/2022	541	Sheredes Primary School	Play equipment	808.00	
10/19/2022		Melissa Lee	Expenses for card payment for small society licen	40.00	
10/19/2022		eBay	Raffle tickets	30.99	
11/15/2022		Party Packs	Tablecloth roll	23.74	135.54
11/21/2022		eBay	1000 x sweet bags	13.89	
11/21/2022		Cadburys	144 x selection packs	149.95	
11/22/2022		eBay	Black rat for Bat the Rat	6.58	later refunded
11/24/2022	536	FOSS	Christmas Bazaar cash float	1200.00	
11/29/2022		Lucy Smith	Expenses for Grotto decorations	31.40	Payment for expenses / purchased for school
11/30/2022		Laura Mudhar	Refreshments expenses	31.30	Payment for expenses / purchased for school
12/11/2022		Joanna Carrington	Christmas crackers	229.93	Payment for expenses / purchased for school
1/3/2023		Parentkind	Membership renewal	140.00	
1/16/2023	537	Sheredes Primary School	Book week 2023	3000.00	
1/16/2023	539	Sheredes Primary School	Hartbeeps entertainment for nursery	300.00	
1/17/2022		Jolee Tablecloths	20 x green & white pvc tablecloths	111.80	
3/17/2023		Lucy Smith	expenses for 2 Easter Bunny costumes	89.75	Payment for expenses / purchased for school
3/21/2023	540	Sheredes Primary School	Arts & Sports Week 2023	4000.00	
3/21/2023	541	FOSS	Easter Bake float	620.00	Payment for expenses / purchased for school
3/21/2023	543	Sheredes Primary School	Panto expenses	1400.25	Payment for expenses / purchased for school
3/27/2023		Melissa Lee	Expenses for easter Bake supplies	25.65	Payment for expenses / purchased for school
5/3/2023		Melissa Lee	reimbursement for Temporary Event Notice (Payl	21.00	Payment for expenses / purchased for school
5/10/2023		Melissa Lee	reimbursement for 20 x Gazebos reimbursement	1179.00	Payment for expenses / purchased for school
5/10/2023		Melissa Lee	reimbursement for Temporary Event Notice (nee	21.00	Payment for expenses / purchased for school
5/18/2023		Melissa Lee	reimbursement for spa supplies PayPal)	26.55	Payment for expenses / purchased for school
6/6/2023	544	Sheredes Primary School	Summer Fete facilities management	104.65	
6/6/2023	545	Sheredes Primary School	Summer Fete cash float plus cash for inflatables t	2650.00	700.61
6/9/2023		James Simmons / Lucy Smith	reimbursement for BBQ & Coconut supplies supp	334.12	Payment for expenses / purchased for school
6/9/2023		Laura Mudhar	reimbursement for refreshment supplies (PayPal)	46.42	Payment for expenses / purchased for school
6/9/2023		Jenny Webb	reimbursement for drinks supplies (PayPal)	95.00	Payment for expenses / purchased for school
6/10/2023		James Simmons / Lucy Smith	reimbursement for BBQ supplies (gas) (PayPal)	85.00	Payment for expenses / purchased for school
6/10/2023		Laura Mudhar	reimbursement for refreshment supplies (PayPal)	99.72	Payment for expenses / purchased for school
6/12/2023		Crystal Martin	reimbursement for drinks & refreshments supplie	13.80	Payment for expenses / purchased for school cash
6/28/2023	546	Sheredes Primary School	Cooker for D&T	600.00	
7/10/2023	547	Sheredes Primary School	Sketchbooks for years 3 & 5	350.35	
			<b>TOTAL</b>	<b>21379.84</b>	
6/12/2023		Crystal Martin	reimbursement for drinks & refreshments supplie	-13.80	pd cash not bank
			<b>Total after adjustment</b>	<b>21366.04</b>	

FOSS - SUMMER FETE 2022

STALL INCOME

STALL	TAKINGS (inc float)	FLOAT	EXPENSES (from cash takings)	EXPENSES (PayPal)	NET TAKINGS
Gate	708.33	360.00			348.33
Bottle Tombola	503.00	170.00			333.00
Teddy Tombola	200.00	90.00			110.00
Lucky Dip	163.00	70.00			93.00
Coconut Shy	114.00	60.00		16	38.00
Toy Stall	234.70	50.00			184.70
Sweet Tombola	128.50	50.00			78.50
Penalty Shoot Out	237.20	60.00	90.00		87.20
Bouncy castle under 5	421.40	60.00	60.00		301.40
Lucky Ducks	200.00	40.00			160.00
Tin Can Alley	181.80	50.00			131.80
Bouncy Castle assault course	329.00	60.00	55.00		214.00
Drinks	550.04	90.00	6.90	95.00	358.14
BBQ / Candy Floss / Ice cream	900.00	360.00	45.00	403.12	91.88
Refreshments	500.45	190.00	6.90	146.14	157.41
Sheredes Spa	201.20	60.00		26.55	114.65
Braiding	100.00	80.00			20.00
Raffle	1138.50	90.00			1048.50
Father's Day crafts	116.40	60.00			56.40
Bat the Rat game	100.50	50.00			50.50
Guess the Teacher / name of the elephant	77.00	50.00			27.00
Welly wanging	174.00	40.00			134.00
Spare Float	210.00	210.00			0.00
Sub Total	7489.02	2400.00	263.80	686.81	4138.41

SUMMER FETE 2023 - PAGE 2

OTHER INCOME

OUTSIDE STALLS

Crafty Little Customs (Lynn Dance)	35.00				35.00
Carmela Ioannou	34.31				34.31
Emma Ingram	35.00				35.00
Ania Huth	34.31				34.31
Sub Total	138.62				138.62

PAYPAL GIVING FUND

5/30/2023	115.75
6/28/2023	191.78
7/27/2023	17.50

325.03

ADVERTS / SIGNS

Chris Stokes signs

Sub Total	400.00	400.00
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CASH EXPENSES FROM TAKINGS

tal Martin expenses (drinks / Refreshments)	13.80
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GENERAL EXPENSES

Stall expenses	950.61	950.61
Temporary Event Notice	42.00	42.00
Facilities management	104.65	104.65
Sub total	1097.26	1097.26

TOTALS 8338.87 -2400.00 -1097.26 -1097.26

TOTAL INCOME	8338.87
TOTAL EXPENSES	1097.26
LESS FLOAT	2400.00
GRAND TOTAL (PROFIT)	4841.61

SUMMER FETE 2023 - PAGE 3

Cash Reconciliation

Banked 12/06/23	7475.22	Cash takings
tal Martin expenses (drinks / Refreshments)	13.80	taken from cash takings

TOTAL 7489.02

## FOSS Christmas Bazaar 2022

Stall	Takings (inc float)	Float	Expenses	Net Takings
Refreshments	256.25	115.00	31.30	109.95
Bottle Tombola	402.00	150.00		252.00
Sweet Tombola	113.40	40.00	13.89	59.51
Teddy Tombola	143.00	40.00		103.00
Lucky Dip	120.00	40.00		80.00
Bat the Christmas Rat	74.00	40.00		34.00
Guess how many sweets	78.50	40.00		38.50
Christmas Craft	61.50	40.00		21.50
Lucky Ducks	113.90	40.00		73.90
Raffle	1642.50	60.00		1582.50
Santas Grotto	403.60	150.00	181.35	72.25
Name the Christmas reindeer / giraffe	94.00	30.00		64.00
Guess the Christmas Teacher	72.00	30.00		42.00
Cup Game	88.00	40.00		48.00
Biscuit Decorating	80.60	40.00		40.60
Reindeer food making	95.00	40.00		55.00
Toy & gift stall	250.42	80.00		170.42
SPARE	185.00	185.00		0.00
<b>Sub-Total</b>	<b>4273.67</b>	<b>1200.00</b>	<b>226.54</b>	<b>2847.13</b>

### Paypal payments - Raffle and Grotto

12/21/2022	230.53
1/31/2023	46.00

### Refund for Bat

12/2/2022	6.58
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### Grand Totals

Christmas Bazaar	4,556.78	1,200.00	226.54	<b>3,130.24</b>
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### Xmas Bazaar Cash reconciliation

Banked 01/12	177.40 Cash takings
Banked 01/12	266.95 Cash takings
Banked 01/12	263.50 Cash takings
Banked 01/12	230.30 Cash takings
Banked 01/12	284.25 Cash takings
Banked 01/12	2933.45 Cash takings
Banked 01/12	117.82

<b>Total</b>	<b>4273.67</b>
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**Friends of Sheredes Primary School****Income and Expenditure Account for the year ended 31 August 2023**

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<b>Expenditure</b>			
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Maths & Science Week 2022	3,500.00		3,500.00
School play equipment	808.00		808.00
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Selection boxes	149.95		149.95
Christmas bazaar cash float	1,200.00		1,200.00
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Panto	1,400.25		1,400.25
Easter Bunny costumes	89.75		89.75
Easter Bake supplies (Platters etc)	25.65		25.65
Easter Bake cash float	620.00		620.00
Book Week 2023	3,000.00		3,000.00
Arts & Sports Week 2023	4,000.00		4,000.00
Insurance and PTA-UK membership	140.00		140.00
Temporary Event Notice	42.00		42.00
Summer Fete cash float	2,400.00		2,400.00
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Gazebos	1,179.00		1,179.00
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Total	<u>8,909.87</u>	<u>-</u>	<u>8,909.87</u>
<b>Bank Account reconciliation</b>			
Opening balance 01/09/22	20,888.18		
Receipts in year 01/09/22 - 31/08/23	30,275.91	see attached Cashbook Receipts	
<b>Sub total</b>			
Payments in year 01/09/22 - 31/08/23	21,366.04	see attached Cashbook Payments	13.80
Closing balance at 31/08/23	<u>29,798.05</u>		<u>-13.80</u>
	29,798.05		
Difference	-		

DGG/FOSS

Friends of Sheredes Primary School  
Benford Road  
Hoddesdon  
Hertfordshire  
EN11 8LL

DIRECTORS: DAVID G. ROBERTS F.C.A.  
DAVID G. GANDOLFO F.C.C.A.  
MARK A. ROBERTS A.C.A, C.T.A.  
SIMON J. ROBERTS A.C.A, F.C.C.A.

18 June 2024

Dear Sirs

**Accountant's Certificate for Friends Of Sheredes Primary School**

Please find enclosed a copy of the Income and Expenditure report for the year ended 31 August 2023 together with bank receipt and bank payment supporting schedules.

We have examined the bank account and supporting financial records for the year ended 31 August 2023 for the Friends Of Sheredes Primary School. We have obtained the information and explanations we consider necessary to confirm that for the present year the financial statements provide a full and accurate picture of the activities and transactions undertaken through this account.

We have no significant or material concerns regarding the accounts which remain either unresolved or undeclared in the accounts themselves or in this report.

I certify the Friends Of Sheredes Primary School Accounts for the year present an accurate picture of the activities and transactions undertaken through this account and of the financial position at the end of the year.

Yours Faithfully

*Roberts & Co*

Roberts & Co  
Encs

