



Trustees' Annual Report for the period

Period start date		Period end date	
From	1st April 2020	To	31st March 2021

Section A Reference and administration details

Charity name	Families Matter at Hythe United Reformed Church
Other names charity is known by	
Registered charity number (if any)	1097108
Charity's principal address	Cornerstone Hythe United Reformed Church Hythe, Southampton Postcode SO45 6BR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Blasby	Acting Chairman		Charity members
2	Joan Shewry	Secretary		Charity members
3	Peter Blasby	Treasurer		Charity members
4	Beverley Hall			Charity members
5	Kay Keen			Charity members
6	Joy Drake			Charity members
7	Barbara Coulthard			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year		

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Families Matter maintains a full set of policies and procedures

Families Matter works with two other local charities, The Handy Trust and Youth and Families Matter and some statutory bodies

We have working agreements with The Handy Trust

All major systems and procedures are the result of collective management discussion

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance public education and awareness in the promotion of good parenting and other areas of family life and to build self confidence and resilience. This is achieved through the provision of support, training, advice and information..

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Parenting courses, group activities, one to one support, working in schools and other places.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Families Matter does not supply grants to other people or organisations

Families Matter do not have an investment policy

Families Matter relies to a great extent on volunteers to provide much of the service provision and to support our paid workers

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over 900 individuals helped by Families Matter, a record number

Very successful Care parcels, packed lunches, creative boxes and Christmas parcel schemes during lockdown

Last years children successfully transitioned and settling well in their senior schools September 2020 and 40 children On the Right Track this year

Successful mentoring for 15 children. 81% of these helped to build more positive relationships with their parents and 80% happier in school

The flexibility of Families Matter and its groups in unprecedented conditions.

Section E

Financial review

Brief statement of the charity's policy on reserves

Many years ago we took the decision to start a reserve fund which has grown over the years and now represents six months of our expenditure. We will continue to grow the fund.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding -Children in Need, Dibden Allotments Charity, Hampshire County Council, New Forest District Council, Hythe United Reformed Church plus many smaller amounts coming from other sources including fundraising which all help to maintain this work.

Feedback from all areas of work shows the need and the success of our work.

Families Matter does not have an investment policy

Section F**Other optional information**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Peter Blasby

Full name(s)

Peter Blasby

Position (eg Secretary, Chair, etc)

Acting Chair

Date

18th June 2021

FAMILIES MATTER ACHIEVEMENTS

At least 200 families were impacted during the year by our various groups and activities.
The figures are shown below

Activity/group	Number of families helped	Estimated number of people helped
On the Right Track	40	160
School mentoring	15	60
Family Support 1:1	11	44
Parenting courses	9	36
SWANS	5	20
Autism drop in	6	24
Women's wellbeing	25	100
Our Time	9	18
Memory group	8	16
Christmas parcels scheme	65	260
Food parcels	41	164
Creative boxes	15	60
total		900+

FAMILIES MATTER AT HYTHE URC

Charity No 1097108

RECEIPTS AND PAYMENTS ACCOUNT 1/4/20 to 31/3/21

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds	Last year
A1 Receipts				
Donations	£ 7,962	£ -	£ 7,962	£ 3,015
Hythe URC	£ -	£ -	£ -	£ 1,320
Dibden Allotments	£ 19,000	£ -	£ 19,000	£ 20,000
Bank interest	£ 36	£ -	£ 36	£ 112
SWANS	£ -	£ -	£ -	£ 785
WASSP	£ -	£ -	£ -	-
BBC CIN	£ 375	£ 9,500	£ 9,875	£ 10,000
Huddle	£ -	£ 475	£ 475	£ 6,978
Bubble	£ -	£ 1,031	£ 1,031	£ -
Dementia	£ -	£ 2,182	£ 2,182	£ 9,128
Puppets	£ -	£ -	£ -	£ 6
Support	£ 250	£ 4,750	£ 5,000	£ -
OTRT	£ -	£ -	£ -	£ 2,347
Total	£ 27,624	£ 15,876	£ 43,499	£ 39,723

A3 payments

Office costs, note 5	£ 21,456	£ -	£ 21,456	£ 21,529
SWANS	£ -	£ 28	£ 28	£ 931
BBC CIN	£ -	£ 9,669	£ 9,669	£ 10,264
Huddle	£ -	£ -	£ -	£ 6,458
Bubble	£ -	£ 122	£ 122	£ 235
Dementia	£ -	£ 274	£ 274	£ 806
Support	£ -	£ 2,962	£ 2,962	£ -
OTRT	£ -	£ 1,729	£ 1,729	£ 1,597
Total	£ 21,456	£ 14,783	£ 36,239	£ 41,820

A4 Accounts & cash funds 1 April 2020

Cheque account	£ 10	£ -	£ 10	£ 10
Deposit account	£ 43,910	£ 16,358	£ 60,268	£ 52,258
Reserve Fund	£ -	£ 14,354	£ 14,354	£ 7,703
Petty cash	£ -	£ -	£ -	£ -
Total	£ 43,920	£ 30,712	£ 74,632	£ 59,971

A5 Accounts & cash funds 31 March 2021

Cheque account	£ 10	£ -	£ 10	£ 10
Deposit account	£ 50,079	£ 17,450	£ 67,528	£ 60,268
Reserve Fund	£ -	£ 15,064	£ 15,064	£ 14,354
Petty cash	£ -	£ -	£ -	£ -
Total funds	£ 50,089	£ 32,514	£ 82,603	£ 74,632

Section B Statement of assets and liabilities at 31 March 2021

B1 Accounts & cash funds	unrestricted funds	restricted funds	Total funds
Current account	£ 10	£ -	£ 10
Deposit account	£ 50,079	£ 17,450	£ 67,528
Reserve Fund	£ -	£ 15,064	£ 15,064
Petty cash	£ -	£ -	£ -
Total	£ 50,089	£ 32,514	£ 82,603

B2 Assets No value to assets - see note 4 £ 442

B3 Liabilities	Fund to which liability relates	Amount due	When due
HMRC	Unrestricted	£ 132	April 2021
Un-cleared payments	Unrestricted	£ -	April 2021
	Total	£ 132	

Approved by the treasurer
on behalf of all the trustees

P C Blasby

date of audit by Mr R. M. C. Mike Harvey
10th May 2021

See Independent Examiner's Report

Notes to these receipts and payment accounts

- 1 These accounts have been prepared in accordance with the Charity Commission recommended practice 'Accounting and Reporting' May 2007.
- 2 All amounts are to nearest whole £.
- 3 Families Matter has no Endowment funds or investments.
- 4 The only tangible assets are office equipment which are written-off over four years at 25% per year of the original price.
- 5 The expenditure by the office is for courses, one to one support, puppets project, crèche support work, support of shortfalls in funding and payments to HMRC.
- 6 Families Matter is committed to providing a professional service and this year £150 was spent on staff training.
- 7 Families Matter employs one member of staff on an annual basis, a number of sessional staff whose payments are arranged termly and a large number of volunteers who only receive expenses.
- 8 A reserve fund has been established which is reviewed each year.
- 9 The Trustees have not claimed any personal expenses again this year.
- 10 Families Matter thanks Mike Harvey for auditing our accounts and his advice.
- 11 Families Matter thanks Oliver Milton for his technical expertise with our computers.
- 11 Families Matter would like to thank the following people and companies for their continued financial support and in many other ways;
 - A - Hythe United Reformed Church for their continued support of the FM project.
 - B - Dibden Allotment Fund for their three year commitment to the FM project.
 - c - Children in Need fund for their three year commitment to the FM project
 - C - Hampshire County Council.
 - D - New Forest District Council
 - E - Esso Petroleum
 - F - Malcolm Wade - County Councillor.
 - F - Peter and Mary York for their support
 - G - And many other donations that all ensure that this service can continue.

Independent examiner's report of the accounts of Families Matter at Hythe United Reformed Church

Report to the trustees/ members of	Families Matter at Hythe United Reformed Church		
On accounts for the year ended	31 March 2021	Charity no (if any)	1097108
Set out on pages	One page		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

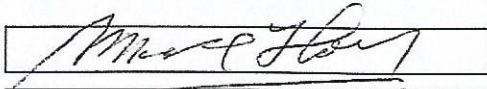
- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention that needs attention, in fact the accounts were well presented and the procedures used in preparing and maintaining the accounts were comprehensive and transparent. In light of this I have not had reason to raise any items and hence I have not used the 'Section B – Disclosure'.

Signed:  **Date:** 10 May 2021

Name: Ronald Michael Colliss Harvey

Relevant professional qualification(s) or body (if any): Chartered Mechanical Engineer, M.I.Mech.E, B Sc (Eng)

Address: 26 Velsheda Court, Hythe Marina Village, Hythe, SO45 6DW