

SOUTH HYLTON COMMUNITY PROJECT
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025

SOUTH HYLTON COMMUNITY PROJECT

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SOUTH HYLTON COMMUNITY PROJECTTRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2025

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ending 31st March 2025.

Reference and administration details below form part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice "Accounting and Reporting by Charities (Revised 2000)".

Reference and administrative details:

Charity Name:	South Hylton Community Project
Working Name:	The South Hylton Tansy Centre
Website:	www.thetansycentre.org.uk
Charity Number	1097068
Registered Office	The South Hylton Tansy Centre Church Street South Hylton Sunderland SR4 0QD
Correspondence address	C/o The Treasurer 24 Primrose Street South Hylton Sunderland SR4 0PH
Independent Examiners	Reah & McBride Suite 2B North Sands Business Centre Liberty Way Sunderland SR6 0QA
Bankers	Barclays Bank plc 53 Fawcett Street Sunderland SR1 1RS

TRUSTEES' REPORT (Continued)**1. Trustees**

Chair	Joyce Walton
Secretary	Laura Ward
Treasurer	Claire Burgess (Brownies)
Trustees	Marie Bamborough Kate Carr Pauline Bell Sharon Mills Sue Greenwell

2. Structure, Governance and ManagementGoverning Document

South Hylton Community Building Project is a Registered Charity governed by its Constitution dated November 2002.

Anyone over the age of 18 can become a full member.

Appointment of Trustees

As set out in the Constitution, the Chair of the Trustees is appointed at the AGM. Trustees on the Management Committee are drawn from any member of the Centre;

Nominees

- 7 members (elected)
- 3 officers
- 3 Co Optees

Individuals

- Co Optees (up to 3 seats)
- Officers (3 seats)

There are a total of 15 seats on the Management Committee and the potential to co-opt an additional three members for their specific skills and expertise.

The Trustees retire on an annual basis. If a vacancy is not contested, the retiring Trustee can, if willing and if such action conforms to the relevant clauses in the Constitution, be deemed to have been reappointed. New Trustees are appointed in line with the relevant section of Clause 7 of the Constitution. Trustees may appoint Trustees to either fill a vacancy, or as an additional Trustee, provided that appointment does not cause the number of Trustees to exceed the number fixed in the Constitution (18) and that such appointments are in line with the relevant sections of the Constitution.

TRUSTEES' REPORT (Continued)

Introduction

I am looking forward to this year's Chair report being presented at the AGM, held on 19th November 2024 at South Hylton Tansy Centre. From the year 2023 to 2024 has it been a transformational period, thanks to contributions received by grant funding and support of partnership work with other local organisations, in addition to the ongoing help of volunteers. The Tansy Centre with 45 recorded members has again demonstrated the importance of having a central hub for the benefit of the South Hylton Community and the wider Sunderland area working towards achieving the objectives set out in the Constitution. The Tansy Centre was instrumental as a Polling Station site used for the General Elections this year. The Sunderland Council lease we had with the Boathouse ended in October 2024, the Sunderland Rowing Club now has a direct lease agreement themselves with the Local Authority. We have a new website created with assistance from Media Savvy and design input was given by a local volunteer – Sam. A new mobile phone number and new BT contract is helping us improve our connection with the community of Sunderland.

On behalf of the Tansy Centre I want to begin with noting the achievements with how proud the Tansy Centre members are to be a part of the South Hylton community spirit. This year we are taking over from the Royal British Legion to continue the Remembrance Sunday Parade. On 10th November 2024 it will be the 100th year anniversary of the Village parade which begins and ends at the Tansy Centre. A few months ago, on 17th August 2024 the Tansy centre hosted the celebration marking the 100th year anniversary of the unveiling cenotaph World War service personnel memorial.

Trustee Induction and Training

New Trustees are provided with a comprehensive induction pack which provides information on their legal obligations under charity and company law, the content of the Constitution, key guidance documents from the Charity Commission website (including guidance in relation to Child Protection and public service delivery by Charities) and the latest governance-related documents available from organisations such as ACEVO. Existing Trustees are regularly updated on any relevant charity law changes affecting their roles.

Organisation

The management committee administers the charity, meeting at least once a month, where all financial and development issues are discussed.

Related Parties

The organisation has a good relationship with other local groups, that provide members of the Management Committee. These are Rainbows, Brownies, Karate, and other User Groups.

3. Objectives of the Charity

The charity was set up in November 2002 with the following objectives;

- a) To promote the advancement of education, social welfare, recreation and leisure time occupation of all residents of South Hylton village and the wider community with the aim of improving the conditions of life for the said inhabitants.
- b) By collaborative efforts with other voluntary and statutory groups and organisations seek the provision and development of a community facility for the use of the people of South Hylton village and the wider community.
- c) To ensure that usage of any community facility provided by efforts of the Project shall be open to all inhabitants of the area of benefit, regardless of ability and without distinction of sex, sexual orientation, race, or of political, religious or other opinions.
- d) To promote such other charitable purposes as may from time to time be determined.

TRUSTEES' REPORT (Continued)

The actions of the charity through the year ensured that we achieved all of those objectives and secured appropriate public benefit.

The main focus for the year has been ongoing fundraising efforts to provide the finance needed to run the Centre.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Welcome

Welcome to this year's Chair Report. We are pleased to share updates on the improvements at the Tansy Centre and our vision for the future. This year, we experienced a significant change as our Centre Coordinator Karen Parkinson, resigned in October. We wish Karen well in her new role and thank her for her service. This transition has given our Board of Trustees an opportunity to reflect and review the Centre's direction.

4. Management Committee

We welcomed new trustees to our Board, bringing diverse skills and experience. We are still seeking additional members to strengthen our team. The hard work of our volunteers is greatly valued, and we thank them for their ongoing commitment. Our new Community Development and Facilities Manager will soon implement a strategic plan, working closely with community groups to guide our services.

5. New Activities and Community Engagement

Several new activities have started this year, enriching our existing groups and services. These have been made possible through the dedication of our volunteers and generous support from grants and funders.

6. Achievements this year

The centre has undergone essential upgrades:

- . Installation of a new fire alarm system
- . Replacement of toilet taps
- . Protective wood panels for hall walls
- . New ceiling tiles and lighting in the hall and cupboards
- . Successful remodelling of the garden area

Thanks to Sunderland City Council Community Chest, we launched a well-attended indoor green bowling club. Gentoo Aspire funded a new Tuesday evening bingo, a walking group, and a Christmas pantomime scheduled for December 2025. Mary Nicol continues to volunteer running a sewing club and soup and sandwich sessions on Thursdays. The Tuesday Toddler Group and POSH Club (Pensioners of South Hylton) remain popular, and Youth Almighty provides youth activities every Saturday evening.

TRUSTEES' REPORT (Continued)**7. Investment Policy**

The trustees have the power to invest any funds not immediately required for the objectives, to obtain maximum profitability.

8. Financial review

The net outgoings less income for the charity after expenses of £81701 was £(617) and this represents the net movement for the year on unrestricted funds. At the end of the financial year the free assets of the charity were £81136 and the total funds carried forward were £293971.

9. Reserves Policy

The impact of Covid pandemic has impacted on the Trustees reaching a position where we have one year's revenue spend in reserve. They anticipate that this target will be in the region of £25000.

10. Community Partnerships and Events

Our Centre hosts a variety of groups, including Rainbow/Brownies, Jittabugs, Roz Dance, Together for Children (special education needs), Northeast Cheerleaders, Polio Group, Washington MIND, and ABL Health (smoking cessation). New hires includes Skills in Care and we hosted a local archaeological dig presentation. Several volunteers completed Midas minibus training, allowing us to register for community minibus use.

Our caretaker Dave, has been invaluable, especially in sourcing quotes for an energy-efficient boiler system.

This year, the Tansy Centre will take over as lead organiser for the Remembrance Sunday Parade, assuming responsibility for event planning and management.

11. Fundraising

We are grateful to all funders, volunteers, and Trustees for their dedication. Their support enabled us to host seasonal craft fairs, a teddy bears picnic, summer tea and the Puffin Billy Christmas train. Special thanks to Sunderland Voluntary Sector Alliance and Voluntary Community Action Sunderland for helping the Centre grow.

12 Benefit to the Community

The Tansy Centre remains the only not-for-profit hub in South Hylton, advocating for local people. We are a central space for residents and welcome participation from the wider Sunderland Area. Our services aim to prevent social isolation, provide information, advice, and guidance, and signpost to other agencies. Through partnerships and networking, we will continue to develop and improve our services for the benefit of our community in 2025/26.

Thank you

Joyce Walton

Trustees Responsibilities

The trustees have a duty to prepare an Annual Report and Financial Statements that give an accurate picture of the Charity and true and fair view of the Charity's financial position, respectively.

The Annual Report should include an explanation of objects of the Charity and the policies, and any changes to the policies that are in place to further the Charity's objects. The organisational structure should be explained.

TRUSTEES' REPORT (Continued)

A review of the development, activities and achievements as required, highlighting progress made any significant events which took place during the year. Where possible statistical analysis of beneficiaries should be included.

A review of the transactions and the financial position should put the accounts into an accurate perspective in order that they (the accounts) can be readily understood and demonstrate how the Charity aims to achieve its objectives.

In preparing the financial statements the trustees must adopt appropriate accounting policies, stating what they are and that they comply with the Charities Act 1993, Regulations contained therein and the Charity Commissioners' Statement of Recommended Practice. The SORP requires relevant accounting standards to be used in the preparation of financial statements.

Any departures disclosed in the financial statements should be adequately explained.

The trustees are responsible for maintaining proper accounting records which reflect the financial position of the Charity and enable it to fulfil the duties and responsibilities outlined above.

In order to safeguard the assets of the Charity the trustees should implement any reasonable measures and take appropriate action to protect those assets from misappropriation or loss.

By Order of the Trustees

Joyce Walton

Chair

Date:

SOUTH HYLTON COMMUNITY PROJECTINDEPENDENT EXAMINER'S REPORTINDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTH HYLTON COMMUNITY PROJECT

I report to the trustees on my examination of the accounts of the South Hylton Community Project for the year ended 31st March 2025.

This report is made solely to the Trust's Trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Trust's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trust and the Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a fair and 'true view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Derek Reah

REAH & McBRIDE, Certified Accountants

Suite 2B
North Sands Business Centre
Liberty Way
Sunderland
SR6 0QA

Date:

SOUTH HYLTON COMMUNITY PROJECT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2025

	<u>Note</u>	<u>Building Project - Capital</u>	<u>Restricted Funds</u>	<u>Unrestricted Funds</u>	<u>Total 2025</u>	<u>Total 2024</u>
INCOMING RESOURCES						
Incoming resources from generated funds:						
Voluntary income:						
Donation and grants	2.	-	-	92	92	-
Activities for generating funds:		-	5971	80439	86410	37599
Investment Income		-	-	553	553	443
TOTAL INCOMING RESOURCES		<u>-</u>	<u>5971</u>	<u>81084</u>	<u>87055</u>	<u>38042</u>
		=====	=====	=====	=====	=====
RESOURCES EXPENDED						
Cost of generating funds						
Charitable activities		25784	2255	80807	108846	57911
Governance costs		-	-	894	894	876
TOTAL RESOURCES EXPENDED	3.	<u>25784</u>	<u>2255</u>	<u>81701</u>	<u>109740</u>	<u>58787</u>
		=====	=====	=====	=====	=====
NET INCOMING/(OUTGOING) RESOURCES		(25784)	3716	(617)	(22685)	(20745)
Gross transfers between funds		-	-	-	-	-
NET MOVEMENT OF FUNDS		<u>(25784)</u>	<u>3716</u>	<u>(617)</u>	<u>(22685)</u>	<u>(20745)</u>
		=====	=====	=====	=====	=====
Total funds bought forward		233134	1769	81753	316656	337401
Total funds carried forward		<u>207350</u>	<u>5485</u>	<u>81136</u>	<u>293971</u>	<u>316656</u>
		=====	=====	=====	=====	=====

SOUTH HYLTON COMMUNITY PROJECTBALANCE SHEET AS AT 31ST MARCH 2025

	<u>Note</u>	<u>2025</u>	<u>2024</u>
FIXED ASSETS			
Tangible assets	5.	209957	237411
CURRENT ASSETS			
Debtors		243	-
Bank balances		84665	80121
		-----	-----
		84908	80121
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	6.	(894)	(876)
		-----	-----
NET CURRENT ASSETS		84014	79245
		-----	-----
		293971	316656
		=====	=====
Total funds		293971	316656
		=====	=====

As trustees we hereby approved these accounts

.....
Chairperson

.....
Secretary

.....
Date

CHARITY NO: 1097068

SOUTH HYLTON COMMUNITY PROJECT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025

1. ACCOUNTING POLICIES

a) Preparation of Accounts

The financial statements are prepared under the historical cost convention and in accordance with relevant accounting standards. Also the Charity Commissioners for England and Wales Statement of Recommended Practice has been followed in the preparation of the financial statements.

(b) Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and Voluntary Income

These items are accounted for gross when received.

Grants Receivable

Grants for immediate expenditure are accounted for when they become receivable. Grants received for designated funds are treated as restricted funds and, if restricted to a future accounting periods, are deferred and recognised in those future periods.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generated funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the cafe.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Note 4.

e) Realised and Unrealised Gains and Losses

All realised gains and losses are reflected in the financial statements.

SOUTH HYLTON COMMUNITY PROJECT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025 (Continued)

1. ACCOUNTING POLICIES (Continued)

f) Fixed Assets

Fixed assets for use by the charity are capitalised at cost on acquisition or market value, estimated by the trustees, where those assets are donated. Assets are stated in the accounts at cost or original value less depreciation.

Depreciation is calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives using the following bases:

Building	4% on cost
Equipment	25% on cost

g) Operating Leases

Rentals applicable to operating leases where all of the benefits and risks of ownership remain substantially with the lesser are charged to the income and expenditure account as incurred.

2. DONATIONS AND GRANTS

	<u>2025</u>	<u>2024</u>
City of Sunderland	440	6099
Local community and other donations	86062	31500
	-----	-----
	86502	37599
	=====	=====

3. TOTAL RESOURCES EXPENDED

	<u>Basis of Allocation</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Building Project - Capital</u>	<u>Total 2025</u>	<u>Total 2024</u>
Activity costs	Direct	22371	1767	-	24138	12753
Depreciation	Usage	2621	488	25784	28893	28961
Donations	Direct	50	-	-	50	70
Management and administration	Direct	55765	-	-	55765	14757
Professional fees	Direct	894	-	-	894	2246
		-----	-----	-----	-----	-----
		81701	2255	25784	109740	58787
		=====	=====	=====	=====	=====

SOUTH HYLTON COMMUNITY PROJECT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2025 (Continued)

4. TRANSFER BETWEEN FUNDS

The transfer represents funds transferred as relating to unrestricted activities.

5. TANGIBLE FIXED ASSETS

	<u>Building</u>	<u>Equipment</u>	<u>Total</u>
<u>COST/VALUATION</u>			
At 1st April 2024	653187	56001	709188
Additions	-	1439	1439
	-----	-----	-----
At 31st March 2025	653187	57440	710627
	=====	=====	=====
 <u>DEPRECIATION</u>			
At 1st April 2024	419526	52251	471777
Charge for the year	27274	1619	28893
	-----	-----	-----
At 31st March 2025	446800	53870	500670
	=====	=====	=====
 <u>NET BOOK VALUE</u>			
At 31st March 2025	206387	3570	209957
	=====	=====	=====
At 31st March 2024	233661	3750	237411
	=====	=====	=====

All fixed assets are used solely in pursuance of the charity's objectives.

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>2025</u>	<u>2024</u>
Accruals	894	876
	=====	=====

7. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Building Project Capital</u>	<u>Total 2025</u>	<u>Total 2024</u>
Tangible fixed assets	2219	1351	206387	209957	237411
Creditors	(894)	-	-	(894)	(876)
Bank	79568	4134	963	84665	80121
Debtors	243	-	-	243	-
	-----	-----	-----	-----	-----
	81136	5485	207350	293971	316656
	=====	=====	=====	=====	=====