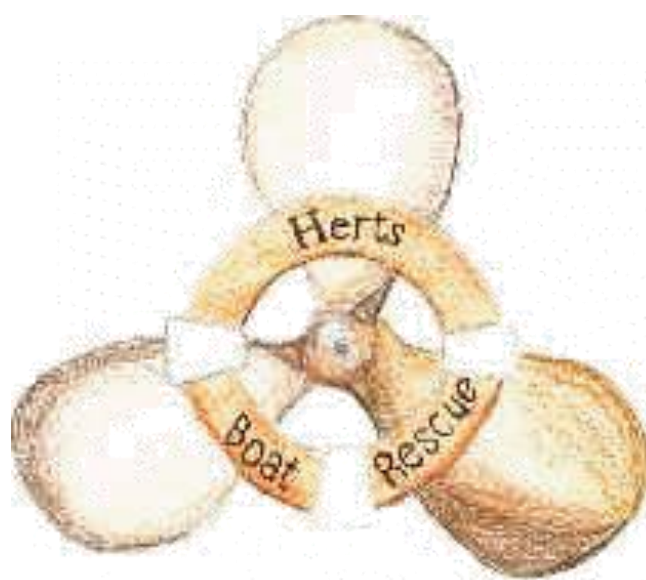


# Herts Boat Rescue

## Annual Report 2020



Registered Charity Number 1097039

## **Notice for Calling of Annual General Meeting 2020**

This year's AGM meeting will be held on the 14<sup>th</sup> July 2021 at 8.00pm  
The venue is Herts Boat Rescue Support Centre Sawbridgeworth,  
CM219LR subject to any covid-19 restrictions.

1. **Apologies for absence**
2. **In attendance**
3. **Minutes of the last AGM**
4. **Officers Reports**
5. **Officers Election**
  - a. Chairman
  - b. Vic Chairman
  - c. Secretary
  - d. Treasurer
  - e. Officer without portfolio
  - f. Officer without portfolio
6. **2022 membership fees**
  - a. £10.00 Individual Membership renewal
  - b. £5.00 Youth Membership renewal
  - c. New membership will be the cost of a current DBS check and yearly membership of the club
7. **Appointment of Trustees and Auditors**
8. **Close Meeting**

All nominations should be placed to the Secretary fourteen days prior to the AGM.

**Minutes of the Annual General Meeting 2019**  
**Via Zoom on the 10<sup>th</sup> November 2020 at 7.30pm**

1. Apologies for absence. Guy Skinner, Joan Foreman and Jacob Wright.
  2. In attendance. Darren Foreman, Stuart Foreman, Kim Ward, Chris Pollard, Barry Ellis, Mark Norbury, Alex Tonge, Edward Foreman, Stewart Ayrey, Catriona Hayes, Luke Wicks, Nikki Ealey, Karl Sturgeon and Jonathan Tricker.
  3. Minutes of the last AGM. These were adopted by the membership proposed by Stewart Ayrey and Seconded by Alex Tonge with a full show of hands
  4. Officer's Reports. These were distributed to the membership
  5. Officer's Election: There was only one nomination for each post
    - a) Chairman Stuart Foreman
    - b) Vice Chairman Chris Pollard
    - c) Secretary Darren Foreman
    - d) Treasurer Kim Ward
    - e) Officer without Portfolio Guy Skinner
    - f) Officer without Portfolio Barry Ellis
- JT took the chair for the election of the Chairman, a full show of hands. SF then took the Chair to vote on bloc of the Vice Chair, Secretary, Treasurer, OWP Guy Skinner and OWP Barry Ellis. Stewart Ayrey proposed and Alex Tonge seconded with a full show of hands
6. 2021 Member ship Fees
    - a) New members £10.00 and for the first year was to include a DBS at the current rate.
    - b) Existing Members subsequent £10.00 per years
    - c) £5 00 Youth Membership subsequent years at the current rateStewart Ayrey Proposed and Jonathan Tricker second, A full show of hands
  7. Appointment of Trustees and Auditors Trustees would be in conjunction with the Constitution and in accordance with Charity Law
  8. Meeting Closed at 7.50pm

## **Officers Reports**

### **Chairman**

2020 was a hard year for Herts boat rescue covid 19 put a halt to so many operations and organised events, public were held in the UK unable to leave the country, with the added hot weather aspect to 2020 this encouraged them to seek outdoor fitness and pleasure this included outdoor swimming and youngsters needed guidance. Herts boat rescue came to the aid of the public and the emergency services which were already stretched in 2020, Herts Boat Rescue had a professional focus on water rescue and water safety in Hertfordshire.

Although many events and what we do normally was put on hold in 2020, HBR had one of the busiest years with many callouts, patrols, and flood rescue.

For Herts Boat Rescue grants dried up completely for 2020 – all drawn back to support Covid 19, with this in mind donations from local town councils and the Julia Haus Rising fund assisted us in keeping running.

### **2020 overview-**

#### **Just some of the grants-**

The Julia and Hans Rausing Trust to support us with our building and our charity actives – charity survival fund 2020

Local town councils for running costs

Morrison's for our new boat acquisition

### **Hbr facts for 2020**

1000's of volunteer hours operational run

2020 showed us over 8 callouts to assist with water related incidents

1 first aid incident.

Well over 10,000 people supported with patrols through HERTFORDSHIRE

Assisted in fire and police rescue activates.

1000's of water safety advice interventions.

### **Our team success-**

A huge success for our team in 2020 ensured we kept running, core running was kept to a minimum but essential training was kept running and emergency assistance as well as Covid water rescue patrols which protected the public through 2020, we feel this will be needed from now on.

Our team which is dedicated to water rescue came through in 2020 keeping focus on water rescue and water safety even though a pandemic was in process.

The success of the organisation would not happen without the help and support of all the volunteers.

I wish to thank all of our sponsors and donations that helped us through 2020, without these we would not exist as well as the exceptional support from the Julia and Hans Rausing fund which helped us through 2020 to keep our charity alive.

I hope next year 2021 will be successful for us again keeping the public safe as well as we hope a boost for funding in 2021 will be needed to keep our small charity on the road.

“I am proud to be the chairman Hertfordshire boat rescue, our small team does great work locally in Hertfordshire for no reward and also the UK when the needs arise, I’m 100% sure we will be successful in keeping water safe in 2021”

I will see you all again soon in 2021 in the rescue work we do.

Stuart foreman

## **Vice Chairman**

2020 continued to see Herts Boat Rescue, providing a valuable resource to the community, against the backdrop of a pandemic and lockdowns.

Providing a higher emphasis in local patrols, and checking on hot spot areas when needed with the cancellation of events we normally attend.

This shows the commitment of the clubs role in supporting the local communities and promoting water safety. The main issue worked around was maintaining qualifications and training, so continuing to provide the club ready for flood response. The other issue that has effected the club is the reduction in funding opportunities, this was mainly due to not been able to attend local events and had to rely on our social internet channels to promote the club.

As always I use this report as a platform to formally thank people, for all the support given.

This includes the other committee members who work in the running of the club, this involves dedicating a significant amount of time and effort to the various tasks that are required to make the club function. I would like to give a special mention to Stuart our chairman who has been a significant driving force as always, but especially during this difficult period.

To the various members who donate time, effort and costs in attending events, meetings, training and general club running issues. Without these dedicated volunteers and the family’s that support them, the club would not exist.

Finally the financial assistance and grants by various companies, organisations and people, helping support the club in its many roles.

Chris Pollard

## **Secretary**

2020 saw a very different year in the life of Herts Boat Rescue, with the pandemic of Covid-19. This has had a considerable impact to funding and events through the year.

We still managed to run SRT and SFRBO training during this time so the team was ready for deployment through DEFRA.

The organisation still managed to deliver riverside patrols to promote drowning prevention and still provided call outs during Covid-19 which is a testament to the colleagues that we have within the organisation. With the move to online training sessions throughout the lockdown using Zoom and I would like to thank Jon Tricker for the endless use of the Zoom links to enable us to run these sessions with a completely different concept of training.

We are hoping to arrange SRT and SFRBO training courses to keep up to the high standards that are needed for the rescue industry next year, which will give our volunteers a great opportunity to further their skills at reduced costs.

Running costs have yet again increased this year and our insurance costs are a big part of our funds, local councils and town councils have been very generous with small grants to keep us afloat.

I would like to thank Kim Ward for her help with the accounts and Mark Norbury for his help in carrying out equipment checks.

I am hopeful that when lockdowns are finally finished then we can get back to some normality and we can get back to our events and drive income back into the organisation.

I would just like to say a big thank you to the sponsors that helped in the organisations' running in 2020 and look forward to seeing more on patrol and events in 2021.

Darren Foreman

### **Officer Without Portfolio**

The Club has been running very smoothly during the covid-19 outbreak and with restrictions over the last year we have been able to stay afloat through this tough time.

Stuart has been out on his weekly patrols, and has seen a marked increase of footfall on the riverbanks and wild swimmers, this includes the ones that like to "lock jump" at Sawbridgeworth and Hertford which means that our future patrols need to continue. This will give a high-level focus of safety engagement to the public.

Guy Skinner

### **Officer Without Portfolio**

No report received

Barry Ellis

## Treasurers Report for the Year ended 31<sup>st</sup> December 2020, by Kim Ward

Dear All,

Before I started to prepare this report I read the closing comments on my last one, namely for the year ended 31<sup>st</sup> December 2019. Little were we all to know that, as I sit and write this one, we are still living with the Pandemic, albeit slowing moving out of it, and hope that we will all soon be back to something resembling normality. Hopefully, we have all kept safe and well, and look forward to meeting up with you soon.

Treasurers Report for year ended 31<sup>st</sup> December 2020, as follows:-

Fundraising:	£ 69.22	'Easy Fundraising'
Donations:	£ 1,351.98	WHS Trust, Amazon Smile, PayPal Giving, Sawbridgeworth Town Council, East Herts Lottery fund & Waitrose. Donations from members.
GRANTS:	<u>£29,639.25</u>	£1164.25 Epping District Council (towards Insurances), £10,000 Morrisons (for boat, engine, accessories), £7,420 DFT (boat and engine), £400 RLSS (towards Training), £2,600 Co-Op (for Mud Rescue Equipment), £500 Ware Town Council (Covid Support Grant), £1,300 Herts Town Council (towards equipment, running costs & water safety patrols), £255 East Herts District Council (Defib battery & pads), £5,000 Julia & Hans Rausing Trust (support centre rental for 1 year), £1,000 Bishop's Stortford Town Council & Trustees J. Brazier) (towards running costs).
<b><u>TOTAL</u></b>	<b><u>£31,060.45</u></b>	

Boats, Engines and Trailer funded from Grants received. Much needed new Wetsuits. Normal expenses such as Rescue Equipment, spares and accessories, oxygen upkeep/maintenance of equipment, necessary annual Insurances, necessary Minibus & vehicle costs. Support Centre costs.

A copy of Accounts for the year ended 31<sup>st</sup> December 2020 will soon be available to those members wishing to have a copy.

Kim

**I would like to end by saying a huge 'thank you' to all who have continued to strive to keep the Organisation running through a very difficult year, especially to Stuart who has managed to still raise a great amount of money, at a time when fundraising has never been so difficult. Again, as I write, I hope *Herts Boat Rescue* continues to provide a fantastic service to the public, in the years that lie ahead. Keep safe and well. Onwards and upwards.....**

Kim Ward

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# Sponsors of Hertfordshire Boat Rescue

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CLANCY GROUP



NATIONAL LOTTERY



EAST HERTS DISTRICT COUNCIL



Julia And Hans Rausing charity survival fund 2020

UK SAR

DEFRA



D.O.T.



EPHING FOREST DISTRICT COUNCIL



HERTS COMMUNITY FOUNDATION



STANSTED AIRPORT COMMUNITY TRUST



AFFINITY WATER



FINESSE LEISURE



ROYDON LEISURE PARK / MARINA





## RIVERSMEAD HOUSING

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## BROXBOURNE HOUSING



## STORT HOUSING



## LEA VALLEY PARK



## ENVIRONMENT AGENCY

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## CANAL & RIVER TRUST



## DACORUM COUNCIL



## WATFORD COUNCIL



## THREE RIVERS COUNCIL



## RICKMANSWORTH WATERWAYS TRUST



## GEORGE BAIRSTOW CHARITABLE TRUST



## STANSTEAD AIRPORT PASSENGER COMMUNITY TRUST

## Morrisons Foundation

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**HERTFORDSHIRE BOAT RESCUE**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2020**

**Registered Charity No 1097039**

**HERTFORDSHIRE BOAT RESCUE**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

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## **HERTFORDSHIRE BOAT RESCUE**

### **REFERENCE & ADMINISTRATIVE INFORMATION**

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#### **TRUSTEES**

Stuart Foreman (Chairman)

Darren Foreman (Secretary)

Kim Ward (Treasurer)

Chris Pollard (Vice Chair)

Guy Skinner

Barry Ellis

**REGISTERED CHARITY NO.** 1097039

#### **BANKERS**

Barclays Bank Plc

**DEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HERTS BOAT RESCUE**

The accounts have been prepared in accordance with the accounting policies set out in note 2 to the accounts and comply with them. These financial statements have been prepared under the historic cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out therein.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. The charity's gross income is less than £250,000 and therefore the examiner is required to be independent and have a sound knowledge of charity finance and the law relating to it.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act and
- to state whether particular matters have come to my attention


**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Signed.....  ..... Date..... 01/08/2021 .....

Melanie Camden FMAAT FCCA  
Bunbury Bookkeeping Ltd  
17 Bunbury Road  
Bury St Edmunds  
Suffolk  
IP32 6HU



**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees of the Charity present their report and financial statements for the year ended 31 December 2020. The trustees have abbreviated the charity's name to Herts Boat Rescue throughout this report.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial period which give a true and fair view of its undertaking's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Risk Management**

The trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to major risks.

**OBJECTIVES AND ACTIVITIES****Objects**

Herts Boat Rescue is a charity set up to promote water safety and provide water rescue cover to prevent drowning in the UK.

The organisation provides teams of trained volunteers, with necessary equipment to assist the public and emergency services to help protect lives, through support of water based events, to providing a rescue team for water situations within Hertfordshire and the UK. Services to the public include:

- Patrols- to promote water safety and protect the public.
- Flood rescue- save lives and assist with joint rescue operations.
- Event rescue assistance- to protect swimmers and water users.
- Emergency water search and rescue- assisting emergency services to protect and save lives.
- Provide education to youths to promote water safety and cut drownings locally and within the UK.

Herts Boat Rescue offers education in water safety, water rescue, and promotes the well-being to its volunteers and other people, providing life skills and promote youth volunteers with the organisation, protecting our future. Many unnecessary lives are lost each year to water based incidents, inland and at sea. We are an organisation that promotes and teaches water safety to the public for drowning prevention. A person taught may help save a life, or indeed their own, and this may be through direct teaching or water safety advice.

**ACHIEVEMENTS IN THE YEAR AND PLANS FOR THE FUTURE**

**PROMOTE- PROTECT-SAVE**

During the year 2020 Hert's Boat Rescue has continued to monitor and support local communities and national resilience.

TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2020

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In 2019 we gained our new support centre thanks to The Lottery, which is fully operational. This now supports the county of Hertfordshire and we are able to train, teach water safety and support our cadet training and volunteers.

In 2021 the charity will continue to provide water safety and educational advice. Herts Boat Rescue would like to become a Gold Standard in water safety within the UK to assist and enhance water rescue capabilities, to save lives and be part of the big drive to reduce unnecessary drowning.

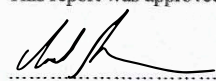
FINANCIAL REVIEW

The charity is supported by various grants and donations. Should these reduce significantly, the trustees consider that they have the ability to cut expenditure in line with the reduced income.

The trustees have put aside £750 to assist with the closure of the charity, paying off any creditors that may exist, if required.

This report was approved by the Trustees on

and signed on their behalf.



Stuart Foreman

Trustee



Darren Foreman

Trustee



Kim Ward

Treasurer



**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	<i>Restricted Funds</i> £	<i>Unrestricted Funds</i> £	2020 <i>Total</i> £	2019 <i>Total</i> £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	4	11,585	20,401	31,986	26,500
Investment income	6	-	6	6	-
		<u>11,585</u>	<u>20,407</u>	<u>31,992</u>	<u>26,500</u>
<b>Donations from members</b>					
Donations from members	5	-	2,923	2,923	5,884
		<u>-</u>	<u>2,923</u>	<u>2,923</u>	<u>5,884</u>
<b>TOTAL INCOMING RESOURCES</b>		<u>11,585</u>	<u>23,330</u>	<u>34,915</u>	<u>32,384</u>
<b>RESOURCES EXPENDED</b>					
Charitable activities	7	18,867	16,104	34,971	46,766
Governance costs	7	-	80	80	80
		<u>-</u>	<u>80</u>	<u>80</u>	<u>80</u>
<b>TOTAL RESOURCES EXPENDED</b>		<u>18,867</u>	<u>16,184</u>	<u>35,051</u>	<u>46,846</u>
<b>NET MOVEMENT IN FUNDS</b>					
		( 7,282)	7,146	( 136)	( 14,462)
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>24,800</u>	<u>17,088</u>	<u>41,888</u>	<u>56,350</u>
<b>TRANSFER BETWEEN FUNDS</b>					
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>17,518</u>	<u>24,234</u>	<u>41,752</u>	<u>41,888</u>



BALANCE SHEET  
AS AT 31 DECEMBER 2020

	Note	£	2020 £	2019 £
<b>FIXED ASSETS</b>				
Tangible Fixed Assets	8		25,151	25,798
			25,151	25,798
<b>CURRENT ASSETS</b>				
Debtors	9	-		2,763
Cash at bank and in hand		16,731	13,407	16,170
		16,731		
<b>CREDITORS: Amounts falling due within one year</b>		(130)	(80)	
<b>NET CURRENT ASSETS</b>			16,601	16,090
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			41,752	41,888
<b>REPRESENTING:</b>				
Unrestricted funds	11		24,234	17,088
Restricted funds	11		17,518	24,800
			41,752	41,888

The accounts were approved by the Trustees on  
and signed on their behalf

 Stuart Foreman (Trustee)

 Darren Foreman (Trustee)

 Kim Ward (Treasurer)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**1 LEGAL FORM**

The charity is a registered charity registered in England and Wales number 1097039.

The operations of the entity are to advance water safety and awareness of the dangers of water.

**2 ACCOUNTING POLICIES****(a) Basis of preparation**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

**(b) Income recognition**

All income is recognised once the charity has entitlement to income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Grants received are attributed to the financial year for which they are intended, any monies received in advance being carried forward to the next financial year.

**(c) Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**(d) Raising funds**

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and included costs of all fundraising activities, events and membership.

**(e) Charitable activities**

Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**(f) Governance costs**

Governance costs include those costs associated with meeting constitutional and statutory requirements of the charity and include costs related to the examination and costs linked to the strategic management of the Charity.

**(g) Allocation and apportionment of costs**

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. estimated usage.

**(h) Tangible Fixed Assets and Depreciation**

Depreciation is charged on fixed assets on a straight line basis over the estimated useful economic life of the assets as follows:

Rescue equipment	33% on cost
Rescue Vehicle	20% on cost

**(i) Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for the particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**(j) Debtors**

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(k) Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with short maturity of three months or less from the date of acquisition or opening the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2 ACCOUNTING POLICIES CONTINUED

(l) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be estimated or measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualifies as basic financial instruments. Basic financial instruments are initially recognised as transaction value and subsequently measured at their settlement value.

3 NET MOVEMENT IN RESOURCES

(Deficit)/Surplus for the year is after charging:

	2020 £	2019 £
Independent examiner fee	80	80

4 VOLUNTARY INCOME

	Restricted Capital fund	General fund	2020 Total	2019 Total
	£	£	£	£
Donations, legacies etc.	-	6,527	6,527	4,173
Grants	11,585	13,055	24,640	20,653
Fundraising	-	69	69	1,674
Other income	-	750	750	-
Total	11,585	20,401	31,986	26,500

5 DONATIONS FROM MEMBERS

	Restricted Capital fund	General fund	2020 Total	2019 Total
	£	£	£	£
Annual subscriptions	-	268	268	259
General donations from members	-	323	323	60
Donations from members towards training and equipment	-	2,332	2,332	5,565
	-	2,923	2,923	5,884



## 6 INVESTMENT INCOME

	Restricted Capital fund £	General fund £	2020 Total £	2019 Total £
Interest received	-	6	6	-
	-	6	6	-

## 7 TOTAL RESOURCES EXPENDED

	Restricted fund £	General fund £	2020 Total £	2019 Total £
<b>Charitable activities</b>				
Equipment purchased	395	1,849	2,244	3,397
Subscriptions	-	-	-	114
Insurance	1,164	1,815	2,979	2,902
Volunteer training and safety clothing	1,849	164	2,013	8,804
Fuel and vehicle expenses	-	215	215	230
Sundry expenses	-	347	347	110
Depreciation of equipment	5,245	5,272	10,517	14,728
Depreciation of vehicles	10,214	-	10,214	10,214
Support centre and storage	-	6,075	6,075	4,637
Repairs to property	-	367	367	783
Repairs to equipment	-	-	-	708
Donations	-	-	-	139
Bank charges & interest	-	-	-	-
	18,867	16,104	34,971	46,766
<b>Governance costs</b>				
Independent examiner fees	-	80	80	80
Donation to member memorial	-	-	-	-
	-	80	80	80
<b>TOTAL RESOURCES EXPENDED</b>	<b>18,867</b>	<b>16,184</b>	<b>35,051</b>	<b>46,846</b>

## 8 TANGIBLE FIXED ASSETS

	Restricted Rescue Vehicle £	Rescue equipment £	Unrestricted Rescue equipment £	Total £
<b>Cost</b>				
At 1 January 2020	100,611	56,385	3,132	160,128
Additions	-	7,025	13,059	20,084
Disposals	-	(750)	-	(750)
At 31 December 2020	100,611	62,660	16,191	179,462
<b>Depreciation</b>				
At 1 January 2020	80,182	52,414	1,734	134,330
Charge for the year	10,214	5,245	5,272	20,731
Disposals	-	(750)	-	(750)
At 31 December 2020	90,396	56,909	7,006	154,311
<b>Net Book Value</b>				
At 31 December 2020	10,215	5,751	9,185	25,151
At 31 December 2019	20,429	3,971	1,398	25,798

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

## 9 OTHER DEBTORS

Prepayments

Restricted £	Unrestricted £	Total £
-	-	-

## 10 MOVEMENT OF FUNDS

	Balance at 01-Jan-20 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31-Dec-20 £
Restricted capital fund	24,800	11,585	( 18,867)	-	17,518
General Fund	17,088	23,330	( 16,184)	-	24,234
	<u>41,888</u>	<u>34,915</u>	<u>( 35,051)</u>	<u>-</u>	<u>41,752</u>

## 11 ANALYSIS OF FUNDS

	General fund £	Restricted Capital Fund £	Total £
Tangible Fixed Assets	9,185	15,966	25,151
Current Assets	15,179	1,552	16,731
Current Liabilities	( 130)	-	( 130)
	<u>24,234</u>	<u>17,518</u>	<u>41,752</u>

## 12 TRUSTEES EXPENSES &amp; RELATED PARTY TRANSACTIONS

No Trustee was paid a salary in 2020 or 2019.

During the year £346 (2019: £537) was reimbursed to 2 (2019: 2) trustees for goods they purchased on behalf of the charity.

During the year a short term loan of £2,000 was received from 1 trustee. The loan was repaid before the year end and was provided free of interest.

**HERTFORDSHIRE BOAT RESCUE**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2020**

**Registered Charity No 1097039**

**HERTFORDSHIRE BOAT RESCUE**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

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## **HERTFORDSHIRE BOAT RESCUE**

### **REFERENCE & ADMINISTRATIVE INFORMATION**

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#### **TRUSTEES**

Stuart Foreman (Chairman)

Darren Foreman (Secretary)

Kim Ward (Treasurer)

Chris Pollard (Vice Chair)

Guy Skinner

Barry Ellis

**REGISTERED CHARITY NO.** 1097039

#### **BANKERS**

Barclays Bank Plc



**DEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HERTS BOAT RESCUE**

The accounts have been prepared in accordance with the accounting policies set out in note 2 to the accounts and comply with them. These financial statements have been prepared under the historic cost convention as modified by the revaluation of certain fixed assets and the accounting policies set out therein.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. The charity's gross income is less than £250,000 and therefore the examiner is required to be independent and have a sound knowledge of charity finance and the law relating to it.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act and
- to state whether particular matters have come to my attention


**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Signed.....  ..... Date... 01/08/2021 .....

Melanie Camden FMAAT FCCA  
Bunbury Bookkeeping Ltd  
17 Bunbury Road  
Bury St Edmunds  
Suffolk  
IP32 6HU



**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees of the Charity present their report and financial statements for the year ended 31 December 2020. The trustees have abbreviated the charity's name to Herts Boat Rescue throughout this report.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial period which give a true and fair view of its undertaking's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Risk Management**

The trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to major risks.

**OBJECTIVES AND ACTIVITIES****Objects**

Herts Boat Rescue is a charity set up to promote water safety and provide water rescue cover to prevent drowning in the UK.

The organisation provides teams of trained volunteers, with necessary equipment to assist the public and emergency services to help protect lives, through support of water based events, to providing a rescue team for water situations within Hertfordshire and the UK. Services to the public include:

- Patrols- to promote water safety and protect the public.
- Flood rescue- save lives and assist with joint rescue operations.
- Event rescue assistance- to protect swimmers and water users.
- Emergency water search and rescue- assisting emergency services to protect and save lives.
- Provide education to youths to promote water safety and cut drownings locally and within the UK.

Herts Boat Rescue offers education in water safety, water rescue, and promotes the well-being to its volunteers and other people, providing life skills and promote youth volunteers with the organisation, protecting our future. Many unnecessary lives are lost each year to water based incidents, inland and at sea. We are an organisation that promotes and teaches water safety to the public for drowning prevention. A person taught may help save a life, or indeed their own, and this may be through direct teaching or water safety advice.

**ACHIEVEMENTS IN THE YEAR AND PLANS FOR THE FUTURE**

**PROMOTE- PROTECT-SAVE**

During the year 2020 Hert's Boat Rescue has continued to monitor and support local communities and national resilience.

TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2020

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In 2019 we gained our new support centre thanks to The Lottery, which is fully operational. This now supports the county of Hertfordshire and we are able to train, teach water safety and support our cadet training and volunteers.

In 2021 the charity will continue to provide water safety and educational advice. Herts Boat Rescue would like to become a Gold Standard in water safety within the UK to assist and enhance water rescue capabilities, to save lives and be part of the big drive to reduce unnecessary drowning.

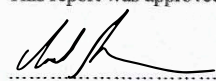
FINANCIAL REVIEW

The charity is supported by various grants and donations. Should these reduce significantly, the trustees consider that they have the ability to cut expenditure in line with the reduced income.

The trustees have put aside £750 to assist with the closure of the charity, paying off any creditors that may exist, if required.

This report was approved by the Trustees on

and signed on their behalf.



Stuart Foreman

Trustee



Darren Foreman

Trustee



Kim Ward

Treasurer



**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	<i>Restricted Funds</i> £	<i>Unrestricted Funds</i> £	2020 <i>Total</i> £	2019 <i>Total</i> £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	4	11,585	20,401	31,986	26,500
Investment income	6	-	6	6	-
		<u>11,585</u>	<u>20,407</u>	<u>31,992</u>	<u>26,500</u>
<b>Donations from members</b>					
Donations from members	5	-	2,923	2,923	5,884
		<u>-</u>	<u>2,923</u>	<u>2,923</u>	<u>5,884</u>
<b>TOTAL INCOMING RESOURCES</b>		<u>11,585</u>	<u>23,330</u>	<u>34,915</u>	<u>32,384</u>
<b>RESOURCES EXPENDED</b>					
Charitable activities	7	18,867	16,104	34,971	46,766
Governance costs	7	-	80	80	80
		<u>-</u>	<u>80</u>	<u>80</u>	<u>80</u>
<b>TOTAL RESOURCES EXPENDED</b>		<u>18,867</u>	<u>16,184</u>	<u>35,051</u>	<u>46,846</u>
<b>NET MOVEMENT IN FUNDS</b>					
		( 7,282)	7,146	( 136)	( 14,462)
<b>FUND BALANCES BROUGHT FORWARD</b>		<u>24,800</u>	<u>17,088</u>	<u>41,888</u>	<u>56,350</u>
<b>TRANSFER BETWEEN FUNDS</b>					
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES CARRIED FORWARD</b>		<u>17,518</u>	<u>24,234</u>	<u>41,752</u>	<u>41,888</u>

BALANCE SHEET  
AS AT 31 DECEMBER 2020

	Note	£	2020 £	2019 £
<b>FIXED ASSETS</b>				
Tangible Fixed Assets	8		25,151	25,798
			25,151	25,798
<b>CURRENT ASSETS</b>				
Debtors	9	-		2,763
Cash at bank and in hand		16,731	13,407	16,170
		16,731		
<b>CREDITORS: Amounts falling due within one year</b>		(130)	(80)	
<b>NET CURRENT ASSETS</b>			16,601	16,090
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			41,752	41,888
<b>REPRESENTING:</b>				
Unrestricted funds	11		24,234	17,088
Restricted funds	11		17,518	24,800
			41,752	41,888

The accounts were approved by the Trustees on  
and signed on their behalf

 Stuart Foreman (Trustee)

 Darren Foreman (Trustee)

 Kim Ward (Treasurer)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**1 LEGAL FORM**

The charity is a registered charity registered in England and Wales number 1097039.

The operations of the entity are to advance water safety and awareness of the dangers of water.

**2 ACCOUNTING POLICIES****(a) Basis of preparation**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Charities Act 2011.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

**(b) Income recognition**

All income is recognised once the charity has entitlement to income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Grants received are attributed to the financial year for which they are intended, any monies received in advance being carried forward to the next financial year.

**(c) Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**(d) Raising funds**

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and included costs of all fundraising activities, events and membership.

**(e) Charitable activities**

Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**(f) Governance costs**

Governance costs include those costs associated with meeting constitutional and statutory requirements of the charity and include costs related to the examination and costs linked to the strategic management of the Charity.

**(g) Allocation and apportionment of costs**

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. estimated usage.

**(h) Tangible Fixed Assets and Depreciation**

Depreciation is charged on fixed assets on a straight line basis over the estimated useful economic life of the assets as follows:

Rescue equipment	33% on cost
Rescue Vehicle	20% on cost

**(i) Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for the particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**(j) Debtors**

Trade and other debtors are recognised at settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(k) Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with short maturity of three months or less from the date of acquisition or opening the deposit or similar account.



NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

2 ACCOUNTING POLICIES CONTINUED

(l) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be estimated or measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(m) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualifies as basic financial instruments. Basic financial instruments are initially recognised as transaction value and subsequently measured at their settlement value.

3 NET MOVEMENT IN RESOURCES

(Deficit)/Surplus for the year is after charging:

	2020 £	2019 £
Independent examiner fee	80	80

4 VOLUNTARY INCOME

	Restricted Capital fund	General fund	2020 Total	2019 Total
	£	£	£	£
Donations, legacies etc.	-	6,527	6,527	4,173
Grants	11,585	13,055	24,640	20,653
Fundraising	-	69	69	1,674
Other income	-	750	750	-
Total	11,585	20,401	31,986	26,500

5 DONATIONS FROM MEMBERS

	Restricted Capital fund	General fund	2020 Total	2019 Total
	£	£	£	£
Annual subscriptions	-	268	268	259
General donations from members	-	323	323	60
Donations from members towards training and equipment	-	2,332	2,332	5,565
	-	2,923	2,923	5,884

6 INVESTMENT INCOME

	Restricted Capital fund £	General fund £	2020 Total £	2019 Total £
Interest received	-	6	6	-
	-	6	6	-

7 TOTAL RESOURCES EXPENDED

	Restricted fund £	General fund £	2020 Total £	2019 Total £
<b>Charitable activities</b>				
Equipment purchased	395	1,849	2,244	3,397
Subscriptions	-	-	-	114
Insurance	1,164	1,815	2,979	2,902
Volunteer training and safety clothing	1,849	164	2,013	8,804
Fuel and vehicle expenses	-	215	215	230
Sundry expenses	-	347	347	110
Depreciation of equipment	5,245	5,272	10,517	14,728
Depreciation of vehicles	10,214	-	10,214	10,214
Support centre and storage	-	6,075	6,075	4,637
Repairs to property	-	367	367	783
Repairs to equipment	-	-	-	708
Donations	-	-	-	139
Bank charges & interest	-	-	-	-
	18,867	16,104	34,971	46,766
<b>Governance costs</b>				
Independent examiner fees	-	80	80	80
Donation to member memorial	-	-	-	-
	-	80	80	80
<b>TOTAL RESOURCES EXPENDED</b>	<b>18,867</b>	<b>16,184</b>	<b>35,051</b>	<b>46,846</b>

8 TANGIBLE FIXED ASSETS

	Restricted Rescue Vehicle £	Rescue equipment £	Unrestricted Rescue equipment £	Total £
<b>Cost</b>				
At 1 January 2020	100,611	56,385	3,132	160,128
Additions	-	7,025	13,059	20,084
Disposals	-	(750)	-	(750)
At 31 December 2020	100,611	62,660	16,191	179,462
<b>Depreciation</b>				
At 1 January 2020	80,182	52,414	1,734	134,330
Charge for the year	10,214	5,245	5,272	20,731
Disposals	-	(750)	-	(750)
At 31 December 2020	90,396	56,909	7,006	154,311
<b>Net Book Value</b>				
At 31 December 2020	10,215	5,751	9,185	25,151
At 31 December 2019	20,429	3,971	1,398	25,798



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

## 9 OTHER DEBTORS

Prepayments

Restricted £	Unrestricted £	Total £
-	-	-

## 10 MOVEMENT OF FUNDS

	Balance at 01-Jan-20 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31-Dec-20 £
Restricted capital fund	24,800	11,585	( 18,867)	-	17,518
General Fund	17,088	23,330	( 16,184)	-	24,234
	<u>41,888</u>	<u>34,915</u>	<u>( 35,051)</u>	<u>-</u>	<u>41,752</u>

## 11 ANALYSIS OF FUNDS

	General fund £	Restricted Capital Fund £	Total £
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No Trustee was paid a salary in 2020 or 2019.

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