

SLOUGH COMMUNITY TRANSPORT & SHOPMOBILITY

England & Wales · Charity number 1096970

Details

Status Registered

Legal form Charitable company

Company number [04624397](#)

Registered 2003-04-10

Register [View on the Charity Commission register](#)

Contact

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Upton Hospital
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Activities

Objects: TO PROVIDE A COMMUNITY TRANSPORT SERVICE FOR SUCH OF THE INHABITANTS OF SLOUGH AND ITS NEIGHBOURHOOD WHO ARE IN NEED OF SUCH A SERVICE BECAUSE OF AGE, SICKNESS OR DISABILITY (MENTAL OR PHYSICAL), OR POVERTY, OR BECAUSE OF A LACK OF AVAILABILITY OF ADEQUATE AND SAFE PUBLIC PASSENGER SERVICES.

Activities: The provision of community transport, shopmobility and essential services for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service (passengers or assistance to non passengers).

Classification

- **How:** Provides Services
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Arts/culture/heritage/science, Other Charitable Purposes
- **Who:** People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** THE INHABITANTS OF SLOUGH AND ITS NEIGHBOURHOOD
- Buckinghamshire
- Slough

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£583,682	£490,622	£175,507	16
2023-09-30	£416,940	£467,472	-	-
2022-09-30	£333,815	£412,806	-	-
2021-09-30	£366,951	£415,637	-	-
2020-09-30	£437,432	£399,350	-	-

Trustees

Name	Role	Appointed
Eleanor Cryer MBE	Chair	2014-06-01
Graham Holland		2025-06-20
Mercedes Martinez Monroy		2014-06-01
Richard Minegard		2016-01-01

Accounts

Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2024

Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2024

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**Slough Community Transport & Shopmobility
Charity Reference and Administrative Details
For the Year Ended 30 September 2024**

Charity registration number	1096970
Company registration number	04624397
Trustees	Mrs E Cryer (Chairman) Miss M Martinez Monroy (Honorary Treasurer) Mr R Mingard (Vice Chairman) Mr R Gray
Chief executive officer	George Howard
Registered office	Upton Hospital Albert Street Slough Berkshire SL1 2BJ
Independent Examiner	FLB Audit LLP Chartered Accountants & Statutory Auditors 1010 Eskdale Road Winnersh Triangle Wokingham RG41 5TS
Bankers	National Westminster Bank 118 High Street Slough Berkshire SL1 1JH

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2024**

As I reflect on the last year, I am delighted to report that our membership of people with disabilities who need help to get 'Out and About' has increased significantly and, although not yet back to pre-pandemic levels, this report reflects the huge amount of work that was undertaken by our committed staff teams to help our members continue to engage with local communities and to manage their daily lives. I and my fellow Trustees are always so pleased to hear the feedback from our members who regularly tell us that Slough Community Transport is "their lifeline" to the world outside their homes. Our Summer trips programme was also very popular in 2024, with a whole range of day trips to the seaside, museums, gardens and parks being very well received by the local community.

We continue to work in partnership with many local groups who regularly depend upon transport to be able to provide their own activities. Without SCTS their member's lives would not be so enriched, these include: The Berkshire Blind Society, Bucks Vision, Slough MENCAP, Age Concern, Britwell Kids Clubs, and many of the local care homes.

SCTS impacts the lives of over 1400 people each year. Much of our activity could be considered 'hidden services' as transport is infrastructure to enable people to get to where they need to be in a timely and safe manner.

All the staff of SCTS are dedicated and professional in their work, and despite daily challenges with our ageing fleet of minibuses, the Drivers and Passenger Assistants carry on making a daily difference to people's lives.

Thank you one and all!

During the year under review we also continued to provide Home to School transport on behalf of Slough Borough Council. A marvellous opportunity for Slough Community Transport to make a difference to the lives of Children with Disabilities, their families and their carers.

Alongside the many operational activities undertaken, our CEO and I also attend various planning meetings, partnership boards and meetings with members of Slough Borough Council to ensure that the voice of our members is properly represented as services are planned and developed. One of the fruits of this collaboration was a request from the Borough Council for Slough Community Transport to host the pilot of the Safer Streets initiative 'Street Guardians'; we look forward to hearing how this will progress through the coming year.

For the next year I hope that we will continue to be able to grow and develop our activities for our members and the for the benefit of all in the Slough Community who need help to get 'Out and About'.

It has been a privilege to serve on the Board of Directors as Chairman and I thank my fellow trustees for all of their help and support during the year.

Sincerely,



25 Jul 2025

Eleanor Cryer MBE

Trustee / Chairman of the Board of Directors

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2024

The Trustees present their report and the audited financial statements of the charity for the year ended September 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

TRUSTEES OF THE CHARITY

The directors of the charitable company are its Trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

Mrs E Cryer (Chairman)
Miss M Martinez Monroy (Honorary Treasurer)
Mr R Mingard
Mr R Gray

OBJECTIVES AND ACTIVITIES

The object of the Charity is to provide a Community Transport and ShopMobility service for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability (mental or physical), or poverty or because of a lack of availability of adequate and safe public passenger services.

The object of the Charity and its desire to provide a public benefit is specifically met by the following aims:

- We aim to provide a service which regularly transports the aforementioned groups from their homes to specific locations in vehicles which are adapted to cope with mobility impaired people primarily within Slough and the surrounding areas.
- We also aim to extend this service to occasional groups and individuals who wish to avail themselves of local facilities which they would find hard to access without suitable transportation.
- Additionally, we aim to provide an electric wheelchair/ scooter service so individuals can have their own transport to access shops and services primarily located around the centre of Slough.
- We aim to provide the delivery of essential services to the community that require the usage of transport.
- We aim to support vulnerable members of the community to access the local area within a safe space

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

PUBLIC BENEFIT STATEMENT

The provision of community transport, Shopmobility and essential services for such of the inhabitants of Slough and its neighbourhood who need such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service (passengers or assistance to non-passengers), the short-term loan of wheelchairs and scooters and town centre support services.

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2024

STRATEGIC REPORT

Achievements and performance

The achievements and performance for Slough Community Transport and ShopMobility can be measured in terms of the activities that are delivered to the community and their social impact.

ACTIVITIES

Dial A Ride/ Out and About

- 6,307 individual journeys provided (5,067 in the previous year)
- Transport provided 5 days a week with the aim of having 13 accessible vehicles available Monday to Friday for 50 weeks of the year.
- Extension of the service before 8.30am and beyond 5pm, giving members greater flexibility and scope to venture out later or earlier in the day.
- Provided free transport to carers to enable them to accompany members to appointments.
- 14 Summer holiday day trips for registered members and local care homes.
- 2 Grant funded free trips to Legoland Windsor for 27 Children with Additional Needs and their Carers.

Contracts with Slough Borough Council

- Provided 12 School Contracts to assist 72 pupils with SEND to access education in Primary, Secondary and College settings (65 pupils in the previous year)
- Starting in April 2024, Lead Organisation for the Street Guardian Scheme, providing 720 hours of coordination of volunteers.

SOCIAL IMPACT – from 1st October 2023 to 30th September 2024

Groups Supported: Total of 1,238 people (1,084 in the previous year) transported through 416 organised trips

	Berkshire Blind Society	96 people across 12 trips
<u>Bucks Vision</u>	Bucks Vision	60 people across 12 trips
	Slough MENCAP	160 people with learning disabilities on 16 trips
<u>AGE CONCERN</u>	Day Care Transport	576 people to local day centres
<u>Local Nursing Homes</u>	Nursing Home Care	130 residents to various destinations across 16 trips
<u>Seated Exercise</u>	Langley Free Church	96 trips provided
<u>Stoke Park Trust</u>	Activities Centre	120 trips provided

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2024**

SOCIAL IMPACT – from 1st October 2023 to 30th September 2024

252 Shoppings Delivered (254 in the previous year)

2,912 Medications Delivered (1,040 in the previous year)

Employment

The direct services are provided by a team of 28 staff (drivers and passenger assistants) who between them have over 154 years of Community Transport experience, specialist training in the management of long term conditions, including epilepsy and drivers who have completed the National Minibus Driver Training Scheme (MIDAS).

Volunteers

4 people serving as Trustees.

14 people involved in Driving, Fundraising and Administration

RISK MANAGEMENT

The Board has conducted a review of the major risks to which the Charity is exposed, in particular those relating to the on-going operations and finances.

In summary these risks are financial loss and/or loss of reputation caused by negligent or wrongful acts or omissions by persons acting on behalf of SCTS. Appropriate systems or procedures have been established to mitigate the risks which the Charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by authorisation procedures for all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, members and visitors. Control procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity.

Furthermore, insurances are arranged on an annual basis that provide the following coverage:

- Public Liability
- Employer Liability
- Fleet Minibus

FINANCIAL REVIEW (INCLUDING RESERVES POLICY)

The Charity's key financial objective is to ensure financial stability and continued solvency, so that it can deliver its aims and objectives.

The Charity has registered a £93,060 surplus for the financial year ended 30th September 2024. The overall surplus is mainly due to the fact that the Charity is no longer funding all its activities out of the existing reserves. From the pandemic until August 2023 the Charity utilised the existing reserves to fund activities that were running at a deficit as the Trustees decided that the provision of the service was a key priority while the economy recovered post-pandemic.

The Charity's surplus of £93,060 includes grants and donations received during the year that apply to a period extending To the year ending 30th September 2025. These funds are classified as Restricted, £21,099 and Designated, £5,000.

The Charity's current vision is to regenerate its reserves with the main purpose of replacing the existing ageing fleet. The repairs cost to the vehicles have significantly increased due to the age of the buses. The forecast increased labour costs for the next two years of the existing contract with Slough Borough Council is also a factor to consider when reviewing the level of reserves for the next two to three years.

Slough Community Transport & Shopmobility

Trustees Annual Report

For the Year Ended 30 September 2024

During the year the Charity received a donations from CATSS of £8,000.

Out and About (Dial-a-Ride) income has slowly increased and the Charity was able to secure funding from One Slough for £15,000 for the period from the 1st August 2024 to the 30th June 2025. Out of this funding, £7,193 was utilised in the year ended 30th September, contributing towards the Out and About cost. Our members and groups have continued to increase their passenger journeys (1,240 more journeys than the previous year). The overall cost of this service is in the region of £78K and this is funded by the DAR income and yearly memberships (87%) and Donations received from outside bodies (4%). Our big thanks you goes to organisations such as the National Lottery and Berkshire Community Foundation, as they each awarded £10K and £5K for the running of this essential service. It is important to note that the rest of the cost of the Out and About services is funded by the surplus that Charity generates via its Extended Services.

The Charity also received donations towards specific activities such as the summer trips (various) and the school trip to Legoland (St Marys School).

Extended Services – school transport services were provided for the year ended September 2024. The Charity was successful on a 3 year tender for school transport services. The contract is for the years 23/24, 24/25 and 25/26. The number of children transported has increased from 65 to 72 and the Charity continues with its commitment to provide excellent caring transport to our young people.

Our Community Support Services have increased during the year as we worked in partnership with local pharmacies to deliver medication to vulnerable residents.

In April 2024 the Charity became the Lead Organisation for the local Street Guardians scheme and received £28,000 income towards the initial set up cost and providing the service for the period April 2024 to April 2025.

The expenses for the year increased as the Charity had significant increases in vehicle repair and maintenance costs as the higher costs of parts throughout the sector were passed on to us as customers. The charity purchased a minibus during the year to reduce to replace an existing bus that had been off the road for a long period of time.

The main activities are funded by way of restricted and unrestricted funds.

RESERVES POLICY

The Charity has reviewed its policy and decided that there should be reserves equivalent to £70,000.

The total Reserves at 30th September 2024 amounted to £175,507 of which £149,4089 are unrestricted. Excluding our fixed assets, the freely available reserves value is £108,615. This is higher than our policy required funds of £70,000. Any reserves above the Reserve Policy required amount will be utilised by the Charity to help provide a better service for its beneficiaries. This could include such things as renewing old fleet vehicles.

The level of reserves is reviewed on an ongoing basis.

RESERVES POLICY

Reserves Policy required funds	70,000	
Total Reserves	175,507	Note 19
Unrestricted Reserves	149,408	Note 19
Excluding Fixed Assets	40,793	Note 13
Available Reserves	108,615	
Available Reserves after Reserves Policy required funds	38,615	

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2024

PLANS FOR FUTURE PERIODS

Our plans for the future are as follows:

The primary aim for 2023/24 is to continue to meet the needs of those members of our community who are unable to get 'Out and About' without our assistance.

For the year ending 30th September 2024, the trustees will be considering the following factors when evaluating how to provide the existing charitable activities:

- **Dial a Ride** – there is a continued need to generate additional funding (Donations, other Funding and member fares. The funding from ONE SLOUGH restarted in August 2024 and it has eased the pressure on passing on the increased costs of transport to our members. The Charity will continue seeking funding from outside bodies as the estimated annual deficit for this service is approximately £15K.
- **ShopMobility** – to ensure that this project can be successfully run there is a need for additional funding via Donations and member fares. As of the time of writing this report there is no specific funding confirmed and readily available towards this service.
- **External services** must run at an annualised break-even point. As of the time of writing, the charity had won a three year tender for a further extension of the extended services. .
- **Community Essential Services** – the charity will continue providing community support services while there is a need for it from the Slough and surrounding areas.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Slough Community Transport & ShopMobility (SCTS) is a charitable company limited by guarantee, incorporated on 23 December 2002 and registered as a Charity on 10 April 2003. The Company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees (Directors)

Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a three-year period after which they must be re-elected at the next Annual General Meeting.

The Trustees are supported in their work by the Management Team, which seeks to ensure that the needs of the organisation are appropriately reflected to the Board.

In the event of a particular skill being required by the organisation, which is not available within the existing Board, then individuals are approached to offer themselves for election.

Trustee Induction and Training

Most Trustees are already familiar with the practical work of the Charity by either being a member of it or belonging to an organisation which works quite closely with the Charity.

New Trustees are encouraged to spend time with the Chief Executive to familiarise themselves with the work of the Charity and also to attend Governance training.

The Board meets every 6-8 weeks and receives reports from the Chief Executive regarding progress towards strategic goals, and operational demands. The Finance Committee also meets every 6-8 weeks and receives financial reports from the Finance Officer. The Finance Committee reports, to the Board via the Chief Executive and the Finance Director.

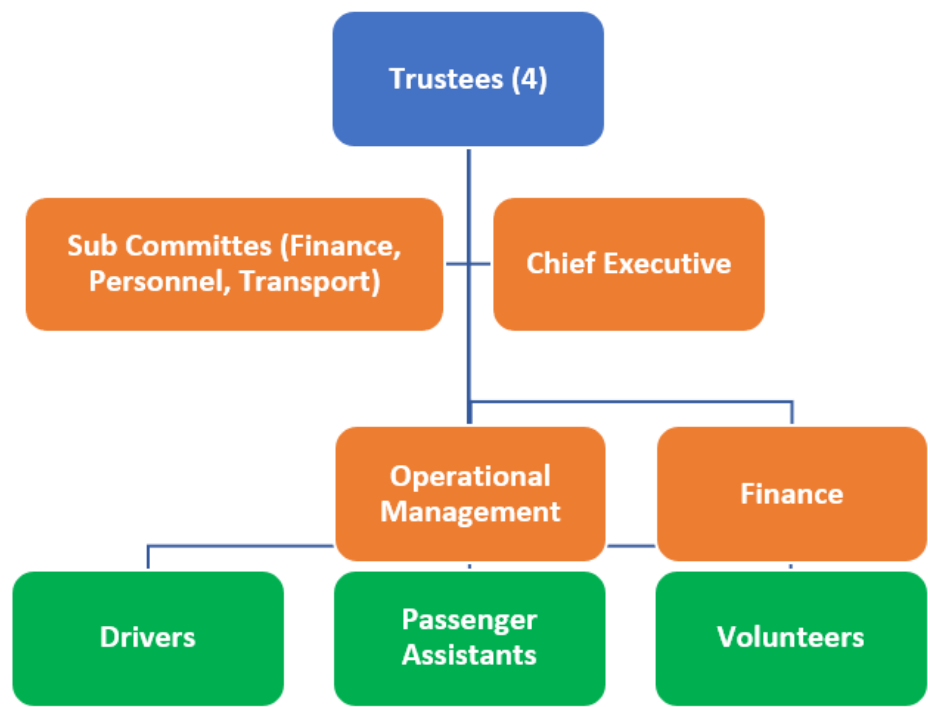
The Board meetings and Finance Committee meetings ensure an involved approach to the decision making process.

Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2024

Organisational Structure

Slough Community Transport & ShopMobility has a Board of Directors which is comprised of 4 individuals who meet every six to eight weeks and are responsible for strategic direction and also the policies of the Charity. The Chief Executive also attends these meetings but has no voting rights. A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the Chief Executive along with the Operations Manager and Finance Administrator. The Chief Executive is responsible for ensuring that the Charity delivers the specified services and that key performance indicators are met.

To enable the organisation to undertake the above aims it has established the following structure and staffing:



The volunteer element within the organisation is an essential part of the structure, as they are present at virtually every point in the organisation, from trustees and members of the Board to helping to deliver the frontline services and raise funds for the organisation. The time donated by volunteers, from very varied backgrounds, is invaluable as it helps the organisation to have good community input into decision making and to quickly identify any changes to services that may be required.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2024**

TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Slough Community Transport & Shopmobility for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued March 2005) and in accordance with the small companies' exemptions as found in Section 415a of the Companies Act 2006.

This report was approved by the Trustees on 24th July 2025 and signed on their behalf by:



Mrs Eleanor Cryer MBE
Trustee/Chairman

25 Jul 2025

**Slough Community Transport & Shopmobility
Independent Examiner's Report
For the Year Ended 30 September 2024**

Independent Examiner's Report to the Trustees of Slough Community Transport & Shopmobility

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2024 which are set out on pages 13 to 25.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



*Daniel Reid FCA
FLB Audit LLP
Chartered Accountants & Statutory Auditors
1010 Eskdale Road
Winnersh Triangle
Wokingham
RG41 5TS*

Date: 25 Jul 2025

Slough Community Transport & Shopmobility
Statement of Financial Activities
For the Year Ended 30 September 2024

					As restated
					2023
		2024			
		Unrestricted funds	Restricted funds	Total	Total
	Note	£	£	£	£
Income and endowments from:					
Donations and legacies	2	20,141	11,796	31,937	44,724
Charitable activities	3	508,180	43,000	551,180	371,929
Investments	4	565	-	565	287
Other		-	-	-	-
Total incoming resources		528,886	54,796	583,682	416,940
Expenditure on:					
Charitable activities	5	441,184	35,566	476,751	450,840
Governance Costs	6	13,871	-	13,871	16,632
Total expenditure		455,056	35,566	490,622	467,472
Net income / (expenditure)		73,830	19,230	93,060	(50,532)
Transfers between funds	19	(1,845)	1,845	-	-
Net movement in funds		71,985	21,075	93,060	(50,532)
Reconciliation of funds:					
Total funds brought forward	19	82,423	24	82,447	132,979
Total funds carried forward	19	154,408	21,099	175,507	82,447

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

Slough Community Transport & Shopmobility
Balance Sheet
For the Year Ended 30 September 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	13	40,793	41,606
		<u>40,793</u>	<u>41,606</u>
Current assets			
Stocks	14	211	211
Debtors	15	92,941	86,487
Cash at bank and in hand	16	91,826	33,513
		<u>184,978</u>	<u>120,211</u>
Creditors: amounts falling due within one year	17	(50,264)	(61,854)
Net current assets		134,714	58,357
		<u>175,507</u>	<u>99,963</u>
Total assets less current liabilities		175,507	99,963
Creditors: amounts falling due after more than one year	18	-	(17,516)
		<u>175,507</u>	<u>82,447</u>
Net assets		175,507	82,447
Charity Funds			
Restricted funds	19	21,099	24
Unrestricted funds	19	154,408	82,423
Total charity funds	19	175,507	82,447

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Board on 24th July 2025.

Signed on behalf of the board of trustees.

Signature
Eleanor Cryer, Trustee

Date: 25 Jul 2025

The notes on pages 15 to 26 form part of these financial statements.

Company registration number: 04624397

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

1 Summary of significant accounting policies

(a) General information and basis of preparation

Slough Community Transport & Shopmobility is a limited company registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are the provision of a community transport and Shopmobility services for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service and the short-term loan of wheelchairs and scooters.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006* and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Joint Venture Income from the interest in Thames Valley Operators is recognised as a Donation.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of a support nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs lined to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. floor area, staff time, etc.

The analysis of these costs is included in notes 5, 6, 7 and 8.

(e) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Scooters and Wheelchairs:	20% per annum reducing balance
Fixtures and Fittings:	15% per annum reducing balance
Motor Vehicles:	20% per annum reducing balance
Computer Equipment:	25% per annum on a straight-line basis

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

(f) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(g) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure

(h) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(i) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

(j) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(k) Going concern

The financial statements have been prepared on a going concern basis. A significant contract from which the charity derives a large proportion of their income has been renewed for the period 1st September 2023 to July 2026.

As the trustees review the operational projections for the next two years and the current charity commitments, they consider the going concern basis to be appropriate

(l) Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Depreciation – This is an area for judgement and is based on the directors' assessment of the likely useful economic lives of the asset.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2024	As restated Total 2023
	£	£		
Donated Services and Facilities			-	-
- Office facility	2,400	-	2,400	2,412
- Accounts services	3,744	-	3,744	3,917
CATSS	8,000	-	8,000	9,600
Staff activities	-	-	-	357
Tesco Fundraising	375	-	375	1,125
Langley Neighbourhood Forum	502	-	502	-
Summer Trips Donation	-	500	500	-
St Mary's School Donation Trips	-	1,296	1,296	-
Members Donations	120	-	120	303
Shanly Foundation	-	-	-	2,000
Berkshire Community Foundation	5,000	-	5,000	5,000
The Edward Gosling Foundation	-	-	-	10,000
The National Lottery Community Fund	-	10,000	10,000	9,880
Langley Parish Church	-	-	-	130
	20,141	11,796	31,937	44,724

In the year ended 30 September 2024, the Income from donations and legacies was £31,937 (2023 - £44,724) of which £11,796 (2023 - £Nil) was attributable to Restricted funds and £24,141 (2023 - £44,724) was attributable to Unrestricted funds.

The comparatives have been restated in the prior year to better reflect the allocation of funds. There has not been overall impact on income.

3 Income from charitable activities

	Unrestricted	Restricted	Total 2024	As restated Total 2023
	£	£		
One Slough (previously SPACE)				
- Dial-a-ride transport	-	15,000	15,000	-
Community Support Services	6,811	-	6,811	10,344
Extended Services	439,818	-	439,818	313,477
Out and About Membership and fares	61,551	-	61,551	48,108
Street Guardians	-	28,000	28,000	-
	508,180	43,000	551,180	371,929

During the year ended 30 September 2024, the Income from charitable activities was £551,180 (2023 - £371,929) of which £43,000 (2023 - £Nil) was attributable to Restricted funds and £508,180 (2023 - £371,929) was attributable to Unrestricted funds.

The comparatives have been restated in the prior year to better reflect the allocation of funds. There has not been overall impact on income.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

4 Other income

In the year ended 30 September 2024 the charity received £565 in bank interest (2023 - £287)

5 Analysis of expenditure on charitable activities

Activity or Programme	Direct Costs Note 7 £	Support Costs Note 8 £	As restated	
			Total 2024	Total 2023
			£	£
Extended Services	315,016	58,878	373,894	369,116
Out and About	54,630	23,563	78,193	71,828
Shopmobility	894	-	894	379
Community Support Services	6,290	2,397	8,687	9,517
Street Guardians	7,691	7,392	15,083	-
	384,521	92,230	476,751	450,840

In the year ended 30 September 2024 the Direct Costs were £384,521 (2023 - £370,937) and the Support Costs were £92,230 (2023 - £79,903).

The prior year balances for Extended Services, Out and About and Community Support Services have been restated to better reflect the allocation costs towards each activity.

6 Governance costs

	Direct Costs £	Support Costs £	Total 2024 £	Total 2023 £
Staff salaries	-	9,577	9,577	10,513
Independent examination fee	1,300	-	1,300	1,200
Other costs	-	2,994	2,994	4,919
	1,300	12,571	13,871	16,632

In the year ended 30 September 2024 the Direct Costs were £1,300 (2023 - £1,200) and the Support Costs were £12,571 (2023 - £15,432).

Other costs include phone, postage, printing and stationery, depreciation, computer expenses, rent, repairs and maintenance, general insurance and meeting rooms.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

7 Allocation of Direct Cost

As restated

Activity breakdown of Direct Cost	Extended Services	Out and About	ShopMobility	Community Support Services	Street Guardians	Total 2024	Total 2023
Salaries	214,792	39,105	-	5,079	7,618	266,594	236,569
Travel and subsistence						-	-
Other Staff costs	1,246	11	-	1	2	1,260	647
Maintenance of vehicles	50,806	7,863	-	605	-	59,274	67,336
Maintenance of Scooters	-	-	720	-	-	720	-
Fuel cost (including rebate)	17,607	2,725	-	210	-	20,542	29,432
Vehicles Insurance	16,102	2,492	-	192	-	18,786	18,665
Other vehicles Cost / Parking	4,361	679	-	53	3	5,096	5,000
Telephone	1,796	278	-	21	-	2,095	2,167
Depreciation	7,068	1,094	174	84	-	8,420	8,544
General Insurance / review	-	-	-	-	-	-	644
Pension	1,203	342	-	44	66	1,655	1,538
Bad debts written off	-	30	-	-	-	30	-
Disposal of Fixed Assets	-	-	-	-	-	-	-
Other Expenses - Covid19	-	-	-	-	-	-	374
Health & Safety	35	11	-	1	2	49	21
	315,016	54,630	894	6,290	7,691	384,521	370,937

8 Allocation of Support Cost

As restated

Activity breakdown of Support Cost	Extended Services	Out and About	ShopMobility	Community Support Services	Street Guardians	Total 2024	Total 2023
Salaries	42,564	20,218	-	2,128	2,128	67,038	62,947
Travel and subsistence						-	-
Telephone						-	-
Postage, Printing and Stationery	592	280	-	30	30	932	817
Depreciation	69	32	-	3	2	106	117
Subscriptions and Memberships	119	57	-	6	6	188	258
Computer Expenses	574	273	-	29	29	905	287
Property Expenses	5,382	840	-	56	4,438	10,716	7,081
General Insurance	1,060	166	-	11	88	1,325	745
Sundry Expenses	783	372	-	39	39	1,233	160
Legal and Professional Fees	7,372	1,152	-	77	614	9,215	6,945
Bank Charges	363	173	-	18	18	572	546
	58,878	23,563	-	2,397	7,392	92,230	79,903

Support costs are allocated on a basis consistent with the use of resources. With the exception of Depreciation, General Insurance, Sundry Expenses and Bank Charges, all costs have been allocated on a Staff Usage / Numbers basis. Depreciation and Repairs are charged on the basis of floor area occupied. General Insurance, Bad Debts, Sundry Expenses and Bank Charges are charged on usage, as expenditure incurred directly in undertaking an activity.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

9 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	8,542	8,676
(Gain) / loss on sale of tangible fixed assets	-	-
Cost of stock recognised as an expense	-	-
	<u>8,542</u>	<u>8,676</u>

10 Independent examiners' remuneration

The independent examiners' remuneration amounts to an independent examination fee of £1,300 (2023 - £1,200).

11 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2023: £Nil). The chief executive officer postponed £2,562 training allowance for payment on the year ending September 2024 (2023: £2,562).

12 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2024	2024	2023	2023
	Number	FTE	Number	FTE
Charitable activities	26	14	26	14
Governance	2	2	2	2
	<u>28</u>	<u>16</u>	<u>28</u>	<u>16</u>

The total staff costs and employees' benefits was as follows:

	2024	2023
	£	£
Wages and salaries	341,541	302,415
Social security	1,669	7,612
Defined contribution pension costs	1,655	1,538
	<u>344,865</u>	<u>312,082</u>

There were no redundancy / termination payments (2023 - £Nil). During the year the Charity claimed unused NIC Eer Allowances for the tax years 18/19 and 19/20 for a value of £8,595. No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

13 Tangible fixed assets

	Scooters & Wheelchairs £	Fixtures and Fittings £	Motor Vehicles £	Computer Equipment £	Total £
Cost or valuation					
As at 1 October 2023	9,277	2,101	367,740	8,193	387,311
Prior year restatement	-	-	-	-	-
Additions	-	-	6,560	1,169	7,729
Disposals	-	-	-	-	-
At 30 Sep 2024	9,277	2,101	374,300	9,362	395,040
Depreciation					
As at 1 October 2023	8,407	1,790	327,330	8,178	345,705
Prior year restatement	-	-	-	-	-
Charge for the Year	174	47	8,246	75	8,542
Disposals	-	-	-	-	-
At 30 Sep 2024	8,581	1,837	335,576	8,253	354,247
Net Book Value					
At 30 Sep 2024	696	264	38,724	1,109	40,793
At 30 Sep 2023	870	311	40,410	15	41,606

14 Stocks

	2024 £	2023 £
Shopmobility Sundries (Radar keys, etc)	211	211
	211	211

15 Debtors

	2024 £	2023 £
Trade debtors	49,948	48,844
Other Debtors	6,293	4,900
Social Security and other taxes	7,013	5,362
Prepayments and accrued income	29,687	27,381
	92,941	86,487

16 Cash at bank and in hand

	2024 £	2023 £
Cash and cash equivalents	91,826	33,513
	91,826	33,513

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	30,219	44,227
Other creditors	15,448	13,365
Accruals and deferred income	4,597	4,262
	<u>50,264</u>	<u>61,854</u>

18 Long Term Liabilities

	2024 £	2023 £
Trustee	0	10,000
Employee	0	7,516
	<u>0</u>	<u>17,516</u>

Loans for a total value of £Nil (2023 - £17,516) are due in after September 2024.

19 Fund reconciliation

	1 October 2023 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2024 balance c/fwd £
Restricted Funds					
Fixed Assets Fund	24	-	-	(24)	-
National Lottery Community Fund	-	10,000	(10,000)	-	-
One Slough Funding	-	15,000	(8,687)	1,869	8,182
Donation - Summer Trips	-	1,796	(1,796)	-	-
Street Guardians	-	28,000	(15,083)	-	12,917
Total Restricted Funds	<u>24</u>	<u>54,796</u>	<u>(35,566)</u>	<u>1,845</u>	<u>21,099</u>
Unrestricted Funds					
Designated Funds		5,000		-	5,000
	-	5,000	-	-	5,000
General unrestricted Funds	82,423	523,886	(455,056)	(1,845)	149,408
Total Unrestricted Funds	<u>82,423</u>	<u>528,886</u>	<u>(455,056)</u>	<u>(1,845)</u>	<u>154,408</u>
Total Funds	<u>82,447</u>	<u>583,682</u>	<u>(490,622)</u>	<u>-</u>	<u>175,507</u>

Fixed Assets Fund: The transfer relates to depreciation on a restricted asset.

National Lottery Community Fund - Funds of £10,000 were made towards the specific DAR projects.

One Slough Funding - Funding towards the DAR service was received by One Slough to contribute towards the service for the period 1st Aug24 to 30th Jun25

Donation Trips - Funds received for Trips from the Hedgerley Women Fellowship and the St Mary's School

Street Guardians - Funding towards a new pilot service in partnership with SBC was received. The funding applies to the period 1st Oct24 to 30th Apr25.

Designated Funds - Funding towards the provision of DAR passenger trips.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

	1 October 2022 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2023 balance c/fwd £
Restricted Funds					
Fixed Assets Fund	65	-	-	(41)	24
Donation - DAR	-	10,000	(10,000)	-	-
Total Restricted Funds	65	10,000	(10,000)	(41)	24
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	132,914	406,940	(457,472)	41	82,423
Total Unrestricted Funds	132,914	406,940	(457,472)	41	82,423
Total Funds	132,979	416,940	(467,472)	-	82,447

Fixed Assets Fund: The transfer relates to depreciation on a restricted asset.

Donation DAR - Funds of £10,000 were made towards the specific DAR projects.

20 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	40,793	-	40,793
Current Assets	163,879	21,099	184,978
Current Liabilities	(50,264)	-	(50,264)
Long Term Liabilities	-	-	-
Net assets at 30 September 2024	154,408	21,099	175,507
	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	41,582	24	41,606
Current Assets	120,211	-	120,211
Current Liabilities	(61,854)	-	(61,854)
Long Term Liabilities	(17,516)	-	(17,516)
Net assets at 30 September 2023	82,423	24	82,447

21 Pensions and other post-retirement benefits

a) Defined contribution pension plans

The Charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,655 (2023 - £1,538).

The defined contribution liability is allocated to unrestricted funds and Charitable Activities.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2024

22 Related party disclosure

In the year a donation was made by a Trustee for a value of £3,744 (2023: £3,917). The donation was for bookkeeping services (amount).

As at the year end there was a loan amount owed to a Trustee for a value of £10,000 (2023: £10,000).

As at the year end there is an amount outstanding towards the chief executive officer of £2,562 (2023: £2,562).

23 Joint Venture

The charity has an interest in Thames Valley Operators CIC Limited which is a joint venture with Keep Mobile Country Tours Ltd and Swindon Dial A Ride. Thames Valley Operators CIC Limited is a company limited by guarantee and its registered number is 05431185.

The principal activity of this company is developing software for use by charitable and user member-only entities. The dedicated CATSS software provides a logistical system for the transportation of people with mobility restrictions which is used by the founder charities as well as being sold to third parties.

The results of the financial year for Thames Valley Operators CIC Limited are:

	Year to 30-Apr-24 £
Turnover	300,414
Resultant operating surplus / (deficit) for the year	6,687
Reserves as at 30 April 2024	18,776

The company made donations to the three-member organisations of £8,000 each (2023-£9,600), based on the results for the Year.

24 Post Balance Sheet Event

In February 2025 the loan for £10,000 was donated to the charity towards the purchase of a bus. Therefore the loan is no longer repayable.

Accounts

**Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2023**

**Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2023**

Charity registration number: 1096970
Company registration number: 04624397

**Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2023**

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Slough Community Transport & Shopmobility
Charity Reference and Administrative Details
For the Year Ended 30 September 2023

Charity registration number	1096970
Company registration number	04624397
Trustees	Mrs E Cryer (Chairman) Miss M Martinez Monroy (Honorary Treasurer) Mr R Mingard (Vice Chairman) Mr R Gray
Chief executive officer	George Howard
Registered office	Upton Hospital Albert Street Slough Berkshire SL1 2BJ
Independent Examiner	Donald Reid Limited Prince Albert House 20 King Street Maidenhead Berkshire SL6 1DT
Bankers	National Westminster Bank 118 High Street Slough Berkshire SL1 1JH

**Slough Community Transport & Shopmobility
Chairman's Report
For the Year Ended 30 September 2023**

As I reflect on the last year, I am delighted to report that our membership of people with disabilities who need help to get 'Out and About' has increased significantly and, although not yet back to pre-pandemic levels, this report reflects the huge amount of work that was undertaken by our committed staff teams to help our members continue to engage with local communities and to manage their daily lives. I and my fellow Trustees are always so pleased to hear the feedback from our members who regularly tell us that Slough Community Transport is "their lifeline" to the world outside their homes. Our Summer trips programme was also fully reinstated in 2023 with a whole range of day trips to the seaside, museums, gardens and parks being very well received by the local community.

We continue to work in partnership with many local groups who regularly depend upon transport to be able to provide their own activities. Without SCTS their members' lives would not be so enriched, these include: The Berkshire Blind Society, Bucks Vision, Slough MENCAP, Age Concern, Britwell Kids Clubs, and many of the local care homes.

SCTS impacts the lives of over 1400 people each year. Much of our activity could be considered 'hidden services' as transport is infrastructure to enable people to get to where they need to be in a timely and safe manner.

All the staff of SCTS are dedicated and professional in their work, and despite daily challenges with our ageing fleet of minibuses, the Drivers and Passenger Assistants carry on making a daily difference to people's lives.

Thank you one and all!

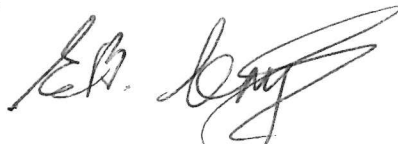
During the year under review we also engaged in a competitive tender process with the local Borough Council for the provision of Home to School transport for the next three years. I am delighted to report that after many hours of hard work, led by our Treasurer and our CEO, we were advised in August that we had been successful in securing twelve routes for the next three years. A marvellous achievement and another opportunity for Slough Community Transport to make a difference to the lives of Children with disabilities, their families and their carers.

Alongside the many operational activities undertaken, our CEO and I also attend various planning meetings, partnership boards and meetings with members of Slough Borough Council to ensure that the voice of our members is properly represented as services are planned and developed.

For the next year I hope that we will continue to be able to grow and develop our activities for our members and the for the benefit of all in the Slough Community who need help to get 'Out and About'.

It has been a privilege to serve on the Board of Directors as Chairman and I thank my fellow trustees for all of their help and support during the year.

Sincerely,



26 June 2024

Eleanor Cryer MBE
Trustee / Chairman of the Board of Directors

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2023

The Trustees present their report and the audited financial statements of the charity for the year ended September 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

TRUSTEES OF THE CHARITY

The directors of the charitable company are its Trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

Mrs E Cryer (Chairman)
Miss M Martinez Monroy (Honorary Treasurer)
Mr R Mingard
Mr R Gray

OBJECTIVES AND ACTIVITIES

The object of the Charity is to provide a Community Transport and ShopMobility service for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability (mental or physical), or poverty or because of a lack of availability of adequate and safe public passenger services.

The object of the Charity and its desire to provide a public benefit is specifically met by the following aims:

- We aim to provide a service which regularly transports the aforementioned groups from their homes to specific locations in vehicles which are adapted to cope with mobility impaired people primarily within Slough and the surrounding areas.
- We also aim to extend this service to occasional groups and individuals who wish to avail themselves of local facilities which they would find hard to access without suitable transportation.
- Additionally, we aim to provide an electric wheelchair/ scooter service so individuals can have their own transport to access shops and services primarily located around the centre of Slough.
- We aim to provide the delivery of essential services to the community that require the usage of transport.

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

PUBLIC BENEFIT STATEMENT

The provision of community transport, Shopmobility and essential services for such of the inhabitants of Slough and its neighbourhood who need such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service (passengers or assistance to non-passengers) and the short-term loan of wheelchairs and scooters.

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2023

STRATEGIC REPORT

Achievements and performance

The achievements and performance for Slough Community Transport and ShopMobility can be measured in terms of the activities that are delivered to the community and their social impact.

ACTIVITIES

Dial A Ride/ Out and About

- 5067 individual journeys provided
- Transport provided 5 days a week with the aim of having 13 accessible vehicles available Monday to Friday for 50 weeks of the year.
- Extension of the service before 8.30am and beyond 5pm, giving members greater flexibility and scope to venture out later or earlier in the day.
- 14 Summer holiday day trips for registered members and local care homes.
- Provided free transport to carers to enable them to accompany members to appointments

Contracts with Slough Borough Council

- Provided 12 School Contracts to assist 65 pupils with SEND to access education in Primary, Secondary and College settings

SOCIAL IMPACT – from 1st October 2022 to 30th September 2023

Groups Supported: Total of 1084 people transported through 146 organised trips

 Berkshire Vision Supporting The Visually Impaired	Berkshire Blind Society	96 people across 12 trips
Bucks Vision	Bucks Vision	60 people across 12 trips
	Slough MENCAP	160 people with learning disabilities on 16 trips
AGE CONCERN	Day Care Transport	40 passengers to various destinations across 8 trips
Local Nursing Homes	Nursing Home Care	130 residents to various destinations across 20 trips

SOCIAL IMPACT – from 1st October 2022 to 30th September 2023

254 Shoppings Delivered

1040 Medications Delivered

Employment

The direct services are provided by a team of 28 staff (drivers and passenger assistants) who between them have 194 years of Community Transport experience, specialist training in the management of long term conditions, including epilepsy and drivers who have completed the National Minibus Driver Training Scheme (MIDAS).

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2023**

Volunteers

4 people serving as Trustees.

14 people involved in Driving, Fundraising and Administration.

RISK MANAGEMENT

The Board has conducted a review of the major risks to which the Charity is exposed, in particular those relating to the on-going operations and finances.

In summary these risks are financial loss and/or loss of reputation caused by negligent or wrongful acts or omissions by persons acting on behalf of SCTS. Appropriate systems or procedures have been established to mitigate the risks which the Charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by authorisation procedures for all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, members and visitors. Control procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity. The review of the risks in 21/22 involved appropriate provisions to ensure that our staff, passengers, others were safe and significant expenditure was made towards PPE required during the global pandemic.

Furthermore, insurances are arranged on an annual basis that provide the following coverage:

- Public Liability
- Employer Liability
- Fleet Minibus

FINANCIAL REVIEW (INCLUDING RESERVES POLICY)

The Charity's key financial objective is to ensure financial stability and continued solvency, so that it can deliver its aims and objectives.

The Charity has registered £50,532 deficit for the financial year ended 30th September 2023. The overall deficit is mainly due to the utilising the Charity's resources towards the continuation of transport in the community. In previous years the Charity received funding from various organisations towards the running of the Dial a Ride service which contributed towards the economies of scale. This funding is no longer available. However, in order to keep the service active and while working towards new funding sources, the trustees approved the utilisation of the reserves towards this year's operations.

There was a donation from CATSS for a value of £9,600.

Out and About (Dial-a-Ride) income has resumed after a hard stop during the pandemic. Our members and groups have steadily started to travel again and the numbers were nearly back to pre-pandemic times towards the end of the year.

Extended Services – school transport services were provided for the year ended September 2023. The Charity was successful on a 3 year tender for school transport services. The contract is for the years 23/24, 24/25 and 25/26. The Charity has also engaged on conversations to pilot a partnership with the Community Hub in the year 2023/24 which would increase the level of income.

The expenses for the year increased as the Charity had significant increases in vehicle repair and maintenance costs as the higher costs of parts throughout the sector were passed on to us as customers. The charity purchased a minibus during the year to reduce the spend on repairs of older buses.

The main activities are funded by way of restricted and unrestricted funds. If the restricted income received for the year is less than the cost generated by the related activities, then the charity transfers unrestricted funds to cover the excess.

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2023

RESERVES POLICY

The Charity has reviewed its policy and decided that there should be reserves equivalent to £70,000. The reserves include tangible assets that can be sold within 3 months. The net book value of the assets is £41,606 and the estimated market value of the FA as of the 31st January 2023 is £95,500. The Charity has not revalued the assets as it does not intend on selling them.

RESERVES POLICY

3 months' Expenses (based on estimated costs of closure)	70,000
Unrestricted Reserves	82,423

The Reserves at 30th September 2023 amounted to £82,423 which is higher than our policy required funds of £70,000. Any reserves above this 3-month expenditure reserve will be utilised by the Charity to help provide a better service for its beneficiaries. This could include such things as renewing old fleet vehicles. During the year ended 30th September 2023 the reserves above the 3-month expenditure were utilised to carry on providing the existing services to all its passengers.

The level of reserves is reviewed on an ongoing basis.

PLANS FOR FUTURE PERIODS

Our plans for the future are as follows:

The primary aim for 2023/24 is to continue to meet the needs of those members of our community who are unable to get 'Out and About' without our assistance.

For the year ending 30th September 2024, the trustees will be considering the following factors when evaluating how to provide the existing charitable activities:

- Dial a Ride – there is a need to generate additional funding (Donations, other Funding and member fares. At the time of writing this report the Charity has secured funding from One Slough for the DAR. This funding impacts the number of slots available to our members as we no longer can sustain the same level of service (6 days per week, 8:30 to 17:30 and utilising the existing fleet of 16 vehicles) without additional income resources. The funding also needs to contribute towards the fixed costs of running the charity. The charity is engaged in conversations with SBC and looking for partnerships to continue with the provision of this service at a subsidised rate to the members of the community. The rates are reviewed annually to ensure alignment with current inflation.
- ShopMobility – to ensure that this project can be successfully run there is a need for additional funding via Donations and member fares. As of the time of writing this report there is no specific funding confirmed and readily available towards this service.
- External services must run at a minimum annualised break-even point. As of the time of writing, the charity had won a three-year tender for a further extension of the extended services. This extension provides the opportunity to recover from the deficits generated in the previous years as there is a surplus forecast for each year. The contract prices allow for an annual increase with current inflation.
- Covid-19 response – the charity will continue providing community support services while there is a need for it from the Slough and surrounding areas.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Slough Community Transport & ShopMobility (SCTS) is a charitable company limited by guarantee, incorporated on 23 December 2002 and registered as a Charity on 10 April 2003. The Company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees (Directors)

Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a three-year period after which they must be re-elected at the next Annual General Meeting.

The Trustees are supported in their work by the Management Team, which seeks to ensure that the needs of the organisation are appropriately reflected to the Board.

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2023

In the event of a particular skill being required by the organisation, which is not available within the existing Board, then individuals are approached to offer themselves for election.

Trustee Induction and Training

Most Trustees are already familiar with the practical work of the Charity by either being a member of it or belonging to an organisation which works quite closely with the Charity.

New Trustees are encouraged to spend time with the Chief Executive to familiarise themselves with the work of the Charity and also to attend Governance training.

The Board meets every 6-8 weeks and receives reports from the Chief Executive regarding progress towards strategic goals, and operational demands. The Finance Committee also meets every 6-8 weeks and receives financial reports from the Finance Officer. The Finance Committee reports, to the Board via the Chief Executive and the Finance Director.

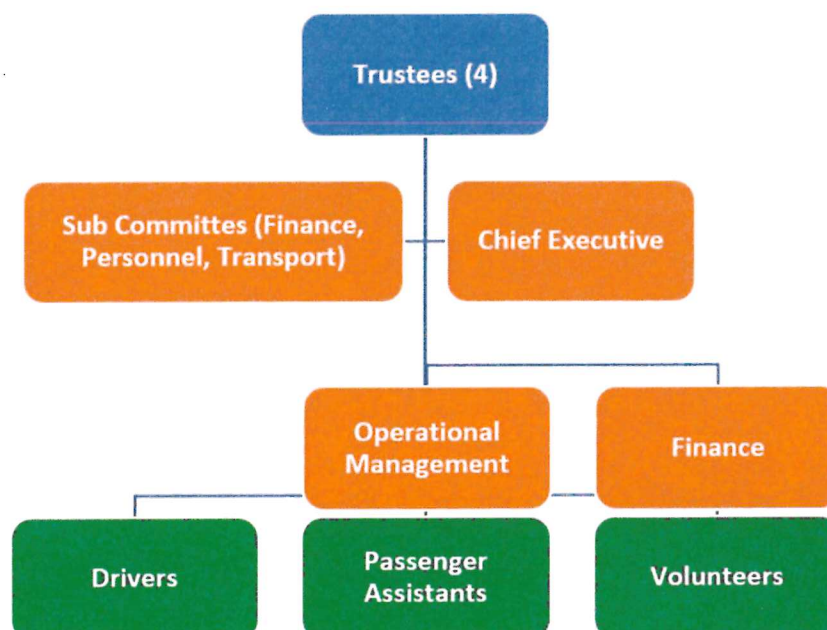
The Board meetings and Finance Committee meetings ensure an involved approach to the decision making process.

Organisational Structure

Slough Community Transport & ShopMobility has a Board of Directors which is comprised of 4 individuals who meet every six to eight weeks and are responsible for strategic direction and also the policies of the Charity. The Chief Executive also attends these meetings but has no voting rights.

A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the Chief Executive along with the Operations Manager and Finance Administrator. The Chief Executive is responsible for ensuring that the Charity delivers the specified services and that key performance indicators are met.

To enable the organisation to undertake the above aims it has established the following structure and staffing:



The volunteer element within the organisation is an essential part of the structure, as they are present at virtually every point in the organisation, from trustees and members of the Board to helping to deliver the frontline services and raise funds for the organisation. The time donated by volunteers, from very varied backgrounds, is invaluable as it helps the organisation to have good community input into decision making and to quickly identify any changes to services that may be required.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2023**

TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Slough Community Transport & Shopmobility for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

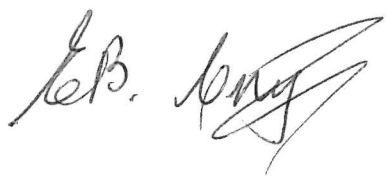
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued March 2005) and in accordance with the small companies' exemptions as found in Section 415a of the Companies Act 2006.

This report was approved by the Trustees on 26th June ²⁰²⁴~~2023~~ and signed on their behalf by:



Mrs Eleanor Cryer MBE
Trustee/Chairman

26th June 2024

**Slough Community Transport & Shopmobility
Independent Examiner's Report
For the Year Ended 30 September 2023**

Independent Examiner's Report to the Trustees of Slough Community Transport & Shopmobility

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2023 which are set out on pages 12 to 24.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Daniel Reid FCA
Donald Reid Limited
Chartered Accountants and Statutory Auditors
Prince Albert House
20 King Street
Maidenhead
Berkshire
SL6 1DT

Date: 27th June 2024

Slough Community Transport & Shopmobility
Statement of Financial Activities incorporating Income and Expenditure account
For the Year Ended 30 September 2023

		2023		2022
		Unrestricted funds	Restricted funds	
	Note	£	£	Total £
Income and endowments from:				
Donations and legacies	2	40,664	10,000	50,664
Charitable activities	3	365,989	-	365,989
Investments		287	-	287
Other	4	-	-	-
Total incoming resources		406,940	10,000	416,940
Expenditure on:				
Charitable activities	5	440,840	10,000	450,840
Governance Costs	6	16,632	-	16,632
Total expenditure		457,472	10,000	467,472
Net income / (expenditure)		(50,532)	-	(50,532)
Transfers between funds	19	41	(41)	-
Net movement in funds		(50,491)	(41)	(50,532)
Reconciliation of funds:				
Total funds brought forward	19	132,914	65	132,979
Total funds carried forward	19	82,423	24	82,447

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

Slough Community Transport & Shopmobility
Balance Sheet
For the Year Ended 30 September 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	41,606	42,532
		<u>41,606</u>	<u>42,532</u>
Current assets			
Stocks	14	211	211
Debtors	15	86,487	62,329
Cash at bank and in hand	16	33,513	67,997
		<u>120,211</u>	<u>130,537</u>
Creditors: amounts falling due within one year	17	(61,854)	(40,090)
Net current assets		<u>58,357</u>	<u>90,447</u>
Total assets less current liabilities		<u>99,963</u>	<u>132,979</u>
Creditors: amounts falling due after more than one year	18	(17,516)	-
Net assets		<u>82,447</u>	<u>132,979</u>
Charity Funds			
Restricted funds	19	24	65
Unrestricted funds	19	82,423	132,914
Total charity funds	19	<u>82,447</u>	<u>132,979</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

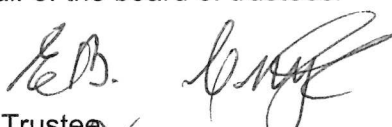
The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Board on 26th June 2024.

Signed on behalf of the board of trustees.

Signature



Eleanor Cryer, Trustee

Date:

26th June 2024

The notes on pages 14 to 24 form part of these financial statements.
Company registration number: 04624397

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

1 Summary of significant accounting policies

(a) General information and basis of preparation

Slough Community Transport & Shopmobility is a limited company registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are the provision of a community transport and Shopmobility services for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service and the short-term loan of wheelchairs and scooters.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006* and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Joint Venture Income from the interest in Thames Valley Operators is recognised as a Donation.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of a support nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs lined to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. floor area, staff time, etc.

The analysis of these costs is included in notes 5, 6, 7 and 8.

(e) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Scooters and Wheelchairs:	20% per annum reducing balance
Fixtures and Fittings:	15% per annum reducing balance
Motor Vehicles:	20% per annum reducing balance
Computer Equipment:	25% per annum on a straight-line basis

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

(f) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(g) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure

(h) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(i) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

(j) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(k) Going concern

The Charity has been successful on the tender for the renewal of a significant contract from which the charity derives a large proportion of their income. The contract is for a duration of three years. A forecast has been prepared for the year ending September 2024 which shows an estimated surplus of £25,000. The forecast for the following two years is a continuous surplus. Given the reserve balance of £82,447, the trustees consider it is appropriate to prepare the accounts on a going concern basis.

(l) Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Depreciation – This is an area for judgement and is based on the directors' assessment of the likely useful economic lives of the asset.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£		
Donated Services and Facilities			-	-
- Office facility	2,412	-	2,412	2,400
- Accounts software/services	3,917	-	3,917	3,917
CATSS	9,600	-	9,600	6,600
Staff activities	357	-	357	-
Tesco Fundraising	1,125	-	1,125	-
Harrison Fundraising	-	-	-	1,657
Members Donations	303	-	303	163
Shanly Foundation	2,000	-	2,000	-
Berkshire Community Foundation	5,000	-	5,000	-
The Edward Gosling Foundation	-	10,000	10,000	-
The National Lottery Community Fund	9,880	-	9,880	-
Langley Parish Church	130	-	130	-
Pharmacy and Testing services	5,940	-	5,940	8,760
	40,664	10,000	50,664	23,497

In the year ended 30 September 2023, the Income from donations and legacies was £50,664 (2022 - £23,497) of which £10,000 (2022 - £8,760) was attributable to Restricted funds and £40,664 (2022 - £14,737) was attributable to Unrestricted funds.

3 Income from charitable activities

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£		
One Slough (previously SPACE)				
- Dial-a-ride transport	-	-	-	7,506
- ShopMobility	-	-	-	-
- Covid19 Support Services	4,404	-	4,404	2,047
Extended Services	313,477	-	313,477	264,613
Out and About Membership and fares	48,108	-	48,108	31,524
Shopmobility Membership and fares	-	-	-	-
Shoppers Helper	-	-	-	-
	365,989	-	365,989	305,690

During the year ended 30 September 2023, the Income from charitable activities was £365,989 (2022 - £305,690) of which £0 (2022 - £9,553) was attributable to Restricted funds and £365,989 (2022 - £296,137) was attributable to Unrestricted funds.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

4 Other income

In the year ended 30 September 2023 the charity did not dispose of tangible assets. During the year ended 30 September 2022 the charity disposed of tangible assets and did not receive any income from the disposals made during the year.

5 Analysis of expenditure on charitable activities

Activity or Programme	Direct Costs Note 7 £	Support Costs Note 8 £	Total 2023 £	Total 2022 £
Extended Services	282,844	48,932	331,776	218,558
Out and About	35,958	25,870	61,828	121,538
Shopmobility	217	162	379	429
Covid19 Services	51,918	4,939	56,857	55,249
	370,937	79,903	450,840	395,774

In the year ended 30 September 2023 the Direct Costs were £370,937 (2022 - £313,560) and the Support Costs were £79,903 (2022 - £82,214).

6 Governance costs

	Direct Costs £	Support Costs £	Total 2023 £	Total 2022 £
Staff salaries	-	10,513	10,513	10,513
Independent examination fee	1,200	-	1,200	1,200
Other costs	-	4,919	4,919	5,320
	1,200	15,432	16,632	17,033

In the year ended 30 September 2023 the Direct Costs were £1,200 (2022 - £1,200) and the Support Costs were £15,432 (2022 - £15,883).

Other costs include phone, postage, printing and stationery, depreciation, computer expenses, rent, repairs and maintenance, general insurance and meeting rooms.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

7 Allocation of Direct Cost

Activity breakdown of Direct Cost	Extended Services	Out and About	ShopMobility	Covid19 Services	Total 2023	Total 2022
Salaries	202,773	16,898	-	16,898	236,569	211,524
Travel and subsistence	-	-	-	-	-	-
Other Staff costs	494	41	-	112	647	1,292
Maintenance of vehicles	25,912	11,498	-	29,926	67,336	32,881
Fuel cost (including rebate)	25,947	3,098	-	387	29,432	31,133
Vehicles Insurance	16,454	1,965	-	246	18,665	15,740
Other vehicles Cost / Parking	4,408	526	-	66	5,000	5,029
Telephone	1,857	155	-	155	2,167	2,496
Depreciation	3,204	1,422	217	3,701	8,544	10,602
General Insurance	367	245	-	32	644	644
Pension	1,428	110	-	-	1,538	1,714
Bad debts written off	-	-	-	-	-	-
Disposal of Fixed Assets	-	-	-	-	-	-
Other Expenses - Covid19	-	-	-	374	374	0
Health & Safety	-	-	-	21	21	505
	282,844	35,958	217	51,918	370,937	313,560

8 Allocation of Support Cost

Activity breakdown of Support Cost	Extended Services	Out and About	ShopMobility	Covid19 Services	Total 2023	Total 2022
Salaries	39,179	22,083	-	1,685	62,947	62,947
Travel and subsistence	-	-	-	-	-	-
Telephone	-	-	-	-	-	-
Postage, Printing and Stationery	519	272	-	26	817	765
Depreciation	74	39	-	4	117	178
Subscriptions and Memberships	164	86	-	8	258	211
Computer Expenses	182	96	-	9	287	460
Property Expenses	4,496	2,360	-	225	7,081	7,587
Repairs and Maintenance	-	-	-	-	-	-
General Insurance	639	53	-	53	745	644
Bad debts	-	-	-	-	-	-
Sundry Expenses	102	53	-	5	160	2,277
Legal and Professional Fees	3,230	646	162	2,907	6,945	6,751
Bank Charges	347	182	-	17	546	394
	48,932	25,870	162	4,939	79,903	82,214

Support costs are allocated on a basis consistent with the use of resources. With the exception of Depreciation, General Insurance, Sundry Expenses and Bank Charges, all costs have been allocated on a Staff Usage / Numbers basis. Depreciation and Repairs are charged on the basis of floor area occupied. General Insurance, Bad Debts, Sundry Expenses and Bank Charges are charged on usage, as expenditure incurred directly in undertaking an activity.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

9 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	8,676	10,805
(Gain) / loss on sale of tangible fixed assets	-	-
Cost of stock recognised as an expense	-	-
	<u>8,676</u>	<u>10,805</u>

10 Independent examiners' remuneration

The independent examiners' remuneration amounts to an independent examination fee of £1,200 (2022 - £1,200).

11 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2022: £Nil). The chief executive officer postponed £2,562 training allowance for payment on the year ending September 2023 (2022: £2,562).

12 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2023	2023	2022	2022
	Number	FTE	Number	FTE
Charitable activities	26	14	24	13
Governance	2	2	2	2
	<u>28</u>	<u>16</u>	<u>26</u>	<u>15</u>

The total staff costs and employees' benefits was as follows:

	2023	2022
	£	£
Wages and salaries	302,415	276,551
Social security	7,612	8,431
Defined contribution pension costs	1,538	1,714
	<u>312,082</u>	<u>286,696</u>

There were no redundancy / termination payments (2022 - £Nil).

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

13 Tangible fixed assets

	Freehold, Land and Buildings £	Scooters & Wheelchairs £	Fixtures and Fittings £	Motor Vehicles £	Computer Equipment £	Total £
Cost or valuation						
As at 1 October 2022	-	9,277	2,101	359,990	8,193	379,561
Prior year restatement	-	-	-	-	-	-
Additions	-	-	-	7,750	-	7,750
Disposals	-	-	-	-	-	-
At 30 Sep 2023	-	9,277	2,101	367,740	8,193	387,311
Depreciation						
As at 1 October 2022	-	8,190	1,735	319,003	8,101	337,029
Prior year restatement	-	-	-	-	-	-
Charge for the Year	-	217	55	8,327	77	8,676
Disposals	-	-	-	-	-	-
At 30 Sep 2023	-	8,407	1,790	327,330	8,178	345,705
Net Book Value						
At 30 Sep 2023	-	870	311	40,410	15	41,606
At 30 Sep 2022	-	1,087	366	40,987	92	42,532

There were no disposals for the year.

14 Stocks

	2023 £	2022 £
Shopmobility Sundries (Radar keys, etc)	211	211
	211	211

15 Debtors

	2023 £	2022 £
Trade debtors	48,844	30,221
Other Debtors	4,900	4,854
Social Security and other taxes	5,362	3,825
Prepayments and accrued income	27,381	23,429
	86,487	62,329

16 Cash at bank and in hand

	2023 £	2022 £
Cash and cash equivalents	33,513	67,997
	33,513	67,997

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

17 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	44,227	26,744
Other creditors	13,365	6,354
Accruals and deferred income	4,262	6,992
	61,854	40,090

18 Long Term Liabilities

	2023	2022
	£	£
Trustee	10,000	-
Employee	7,516	-
	17,516	-

Loans for a total value of £17,516 (2022 - £Nil) are due in after September 2024.

19 Fund reconciliation

	1 October 2022 balance b/fwd	Incoming Resources	Outgoing Resources	Transfers	30 September 2023 balance c/fwd
	£	£	£	£	£
Restricted Funds					
Fixed Assets Fund	65	-	-	(41)	24
Donation - DAR	-	10,000	(10,000)	-	-
Total Restricted Funds	65	10,000	(10,000)	(41)	24
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	132,914	406,940	(457,472)	41	82,423
Total Unrestricted Funds	132,914	406,940	(457,472)	41	82,423
Total Funds	132,979	416,940	(467,472)	-	82,447

Fixed Assets Fund: The transfer relates to depreciation on a restricted asset.

Donation DAR - Funds of £10,000 were made towards the specific DAR projects.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

	1 October 2021 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2022 balance c/fwd £
Restricted Funds					
SPACE - Dial A Ride Transport	-	7,506	(7,506)	-	-
SPACE - ShopMobility	-	-	-	-	-
SPACE - Pandemic Services	-	2,047	(2,047)	-	-
Fixed Assets Fund	106	-	-	(41)	65
Covid19 Pandemic Funding	-	8,760	(8,760)	-	-
Total Restricted Funds	106	18,313	(18,313)	(41)	65
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	216,447	310,920	(394,494)	41	132,914
Total Unrestricted Funds	216,447	310,920	(394,494)	41	132,914
Total Funds	216,553	329,233	(412,807)	-	132,979

SPACE Dial-a-ride transport: Funds of £7,506 were made towards the Dial-a-ride transport project

SPACE Pandemic Services: Funds of £2,047 were made towards response services during the Covid-19

Fixed Assets Fund: The transfer relates to the release and reallocation to unrestricted funds.

20 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	41,582	24	41,606
Current Assets	120,211	-	120,211
Current Liabilities	(61,854)	-	(61,854)
Long Term Liabilities	(17,516)	-	(17,516)
Net assets at 30 September 2023	82,423	24	82,447
	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	42,467	65	42,532
Current Assets	130,537	-	130,537
Current Liabilities	(40,090)	-	(40,090)
Net assets at 30 September 2022	132,914	65	132,979

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2023

21 Pensions and other post-retirement benefits

a) Defined contribution pension plans

The Charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,538 (2022 - £1,714).

The defined contribution liability is allocated to unrestricted funds and Charitable Activities.

22 Related party disclosure

In the year there was a donation was made on behalf of a Trustee for a value of £3,917. The donation was for bookkeeping services (amount).

In the year a loan was made from a Trustee for a value of £10,000. This loan is repayable within 3 years and interest free.

23 Joint Venture

The charity has an interest in Thames Valley Operators CIC Limited which is a joint venture with Keep Mobile Country Tours Ltd and Swindon Dial A Ride. Thames Valley Operators CIC Limited is a company limited by guarantee and its registered number is 05431185.

The principal activity of this company is developing software for use by charitable and user member-only entities. The dedicated CATSS software provides a logistical system for the transportation of people with mobility restrictions which is used by the founder charities as well as being sold to third parties.

The results of the financial year for Thames Valley Operators CIC Limited are:

	Year to 30-Apr-23 £
Turnover	278,753
Resultant operating surplus / (deficit) for the year	1,436
Reserves as at 30 April 2023	12.089

The joint venture made donations to the three-member organisations of £9,600 each (2022-£6,600), based on the results for the Year.

Accounts

Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2022

Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2022

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Slough Community Transport & Shopmobility
Charity Reference and Administrative Details
For the Year Ended 30 September 2022

Charity registration number	1096970
Company registration number	04624397
Trustees	Mr R Gray Mrs E Cryer (Chairman) Miss M Martinez Monroy (Honorary Treasurer) Mr R Mingard (Vice Chairman)
Chief executive officer	George Howard
Registered office	Upton Hospital Albert Street Slough Berkshire SL1 2BJ
Independent Examiner	Donald Reid Limited Prince Albert House 20 King Street Maidenhead Berkshire SL6 1DT
Bankers	National Westminster Bank 118 High Street Slough Berkshire SL1 1JH

**Slough Community Transport & Shopmobility
Chairman's Report
For the Year Ended 30 September 2022**

Another year has passed and I am pleased to report that due to the commitment of the Staff and the Board SCTS high standards of service are still being achieved.

Despite the huge impact of the Covid Pandemic on local Charities such as ours, services have continued to be provided to people needing their weekly food shopping and medication deliveries in addition to our Core Business of transporting so many people each week who are unable to access other means of transport. For this work we were recognised by both the High Sherriff of Berkshire and by The Mayor of Slough with certificates of recognition for an outstanding contribution to the local community.

We are happy to work in partnership with many local groups who regularly depend upon transport to be able to provide their services. Without SCTS their member's lives would not be enriched, these include: The Berkshire Blind Society, Bucks Vision, Slough MENCAP, Age Concern and many of the local Nursing homes.

SCTS enriches the lives of over 1200 people each year. Much of our activity could be considered 'hidden services' as transport is infrastructure to enable people to get to where they need to be in a timely and safe manner.

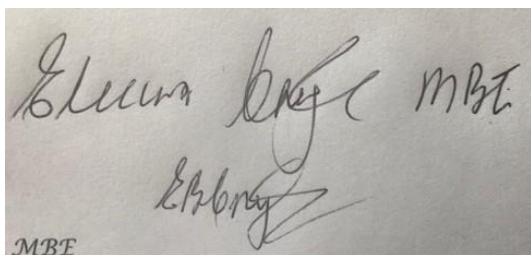
All the staff of SCTS are dedicated and professional in their work, and despite daily challenges with our ageing fleet of minibuses, the Drivers and Passenger Assistants carry on making a daily difference to peoples lives.

Thank you one and all!

The school transport services also continue, again greatly appreciated by the families and carers of children with multiple special needs. The feedback we receive from these people about the services provided is always very positive, especially from those who have had services from others in the past. It is essential these services continue. As we enter the last year of the current contracts for Home to School Transport we look forward to engaging positively with the local authority in the retendering process.

It has been a privilege to serve on the Board of Directors as Chairman and I thank my fellow trustees for all of their help and support during the year.

Sincerely,

A photograph of a handwritten signature in black ink on a light-colored background. The signature is written in a cursive style and reads "Eleanor Cryer MBE". Below the main signature, there is a smaller, more stylized signature that also appears to read "Eleanor Cryer". In the bottom left corner of the image, the letters "MBE" are printed in a small, bold, sans-serif font.

Eleanor Cryer MBE

Trustee / Chairman of the Board of Directors

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2022

The Trustees present their report and the audited financial statements of the charity for the year ended September 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

TRUSTEES OF THE CHARITY

The directors of the charitable company are its Trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

Mr R Gray
Mrs E Cryer (Chairman)
Miss M Martinez Monroy (Honorary Treasurer)
Mr R Mingard

OBJECTIVES AND ACTIVITIES

The object of the Charity is to provide a Community Transport and ShopMobility service for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability (mental or physical), or poverty or because of a lack of availability of adequate and safe public passenger services.

The object of the Charity and its desire to provide a public benefit is specifically met by the following aims:

- We aim to provide a service which regularly transports the aforementioned groups from their homes to specific locations in vehicles which are adapted to cope with mobility impaired people primarily within Slough and the surrounding areas.
- We also aim to extend this service to occasional groups and individuals who wish to avail themselves of local facilities which they would find hard to access without suitable transportation.
- Additionally, we aim to provide an electric wheelchair/ scooter service so individuals can have their own transport to access shops and services primarily located around the centre of Slough.
- We aim to provide the delivery of essential services to the community that require the usage of transport.

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

PUBLIC BENEFIT STATEMENT

The provision of community transport, shopmobility and essential services for such of the inhabitants of Slough and its neighbourhood who need such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service (passengers or assistance to non-passengers) and the short-term loan of wheelchairs and scooters.

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2022

STRATEGIC REPORT

Achievements and performance

The achievements and performance for Slough Community Transport and ShopMobility can be measured in terms of the activities that are delivered to the community and their social impact.

ACTIVITIES

Dial A Ride/ Out and About

- 4204 individual journeys provided
- Transport provided 5 days a week with the aim of having 13 accessible vehicles available Monday to Friday for 50 weeks of the year.
- Extension of the service before 8.30am and beyond 5pm, giving members greater flexibility and scope to venture out later or earlier in the day.
- Summer holiday day trips for registered members and local care homes.
- Provided free transport to carers to enable them to accompany members to appointments
- One Slough funding for Dial a Ride services secured to June 2022. Service unfunded by Grant after this date.

Contracts with Slough Borough Council

- Provided 12 School Contracts to assist 65 pupils with SEND to access education in Primary, Secondary and College settings

Shopmobility

- Closed in March 2020 in response to Covid Pandemic
- All wheelchairs loaned to NHS for use at the Vaccination centre as part of SCTS Covid response.

SOCIAL IMPACT – from 1st October 2021 to 30th September 2022

Groups Supported: Total of 1084 people transported through 146 organised trips

 Berkshire Vision Supporting The Visually Impaired	Berkshire Blind Society	120 people across 12 trips
<u>Bucks Vision</u>	Bucks Vision	60 people across 12 trips
 MENCAP	Slough MENCAP	160 people with learning disabilities on 16 trips
<u>AGE CONCERN</u>	Day Care Transport	40 passengers to various destinations across 8 trips
<u>Local Nursing Homes</u>	Nursing Home Care	108 residents to various destinations across 20 trips

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2022**

SOCIAL IMPACT – from 1st October 2021 to 30th September 2022 – COVID-19 response

268 Shoppings Delivered

1040 Medications Delivered

Certificates of thanks and visits from both the High Sherriff of Berkshire and the Mayor of Slough in recognition of the Covid Response from our staff and volunteers.

Employment

The direct services are provided by a team of 25 staff (drivers and passenger assistants) who between them have 176 years of Community Transport experience, specialist training in the management of long term conditions, including epilepsy and drivers who have completed the National Minibus Driver Training Scheme (MIDAS).

Volunteers

4 people serving as Trustees.

14 people involved in Covid response services, Driving, Fundraising and Administration.

RISK MANAGEMENT

The Board has conducted a review of the major risks to which the Charity is exposed, in particular those relating to the on-going operations and finances.

In summary these risks are financial loss and/or loss of reputation caused by negligent or wrongful acts or omissions by persons acting on behalf of SCTS. Appropriate systems or procedures have been established to mitigate the risks which the Charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by authorisation procedures for all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, members and visitors. Control procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity. The review of the risks in 21/22 involved appropriate provisions to ensure that our staff, passengers, others were safe and significant expenditure was made towards PPE required during the global pandemic.

Furthermore, insurances are arranged on an annual basis that provide the following coverage:

- Public Liability
- Employer Liability
- Fleet Minibus

FINANCIAL REVIEW (INCLUDING RESERVES POLICY)

The Charity's key financial objective is to ensure financial stability and continued solvency, so that it can deliver its aims and objectives.

The Charity has registered £83,574 deficit for the financial year ended 30th September 2022. The overall deficit is mainly due to the utilising the Charity's resources towards the continuation of transport in the community. In previous years the Charity received funding from SPACE and SBC towards the running of the Dial a Ride service and ShopMobility which contributed towards the economies of scale. This funding is no longer available. However, in order to the service active and while working towards new funding sources, the trustees approved the utilisation of the reserves towards this year's operations.

There was a donation from CATSS for a value of £6,600.

Slough Community Transport & Shopmobility

Trustees Annual Report

For the Year Ended 30 September 2022

Out and About (Dial-a-Ride) income has resumed after a hard stop during the pandemic. Our members and groups have steadily started to travel again and the numbers were nearly back to pre-pandemic times towards the end of the year.

The ShopMobility service closed from March 2020 in response to the Covid-19 pandemic and following the withdrawal of the One Slough grant funding has not been able to reopen.

Extended Services – school transport services were provided for the year ended September 2022. These services had to be adapted to the new health and safety requirements borne from the Covid19 pandemic. Nevertheless, the charity was able to deliver the services to its usual high standards

The expenses for the year increased as the Charity had significant increases in vehicle repair and maintenance costs as the higher costs of parts throughout the sector were passed on to us as customers.

The main activities are funded by way of restricted and unrestricted funds. If the restricted income received for the year is less than the cost generated by the related activities, then the charity transfers unrestricted funds to cover the excess.

RESERVES POLICY

The Board has maintained its policy that in order to operate efficiently and ensure continuity of ongoing activities of the charitable company that there should be free reserves equivalent to three months' expenditure.

RESERVES POLICY	
Total Expenses (based on SOFA yearly expenses)	412,807
3 months' Expenses (based on operational expenses)	89,921
Unrestricted Reserves	132,914
Unrestricted Reserves Freely Available	90,447
Unrestricted Reserves Freely Available (outside the 3 months policy)	526

The Unrestricted Reserves at 30th September 2022 amounted to £132,914 of which, £90,447 are freely available, which is higher than our three-month operational expenditure reserve which is approximately £89,921. Any reserves above this 3-month expenditure reserve will be utilised by the Charity to help provide a better service for its beneficiaries. This could include such things as renewing old fleet vehicles. During the year ended 30th September 2022 the reserves above the 3-month expenditure were utilised to carry on providing the existing services to all its passengers.

The level of free reserves is reviewed on an ongoing basis.

PLANS FOR FUTURE PERIODS

Our plans for the future are as follows:

The primary aim for 2022/23 is to continue to meet the needs of those members of our community who are unable to get 'Out and About' without our assistance.

For the year ending 30th September 2023, the trustees will be considering the following factors when evaluating how to provide the existing charitable activities:

- Dial a Ride – there is a need to generate additional funding (Donations, other Funding and member fares. The funding from ONE SLOUGH has ceased. This funding impacts the number of slots available to our members as we no longer can sustain the same level of service (6 days per week, 8:30 to 17:30 and utilising the existing fleet of 16 vehicles) without additional income resources. The funding also needs to contribute towards the fixed costs of running the charity.

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2022

The charity will be engaging in conversations with SBC and looking for partnerships to continue with the provision of this service at a subsidised rate to the members of the community.

- ShopMobility – to ensure that this project can be successfully run there is a need for additional funding via Donations and member fares. As of the time of writing this report there is no specific funding confirmed and readily available towards this service.
- External services must run at an annualised break-even point. As of the time of writing, all our external services have been extended to the term ending July 2023.
- Regrettably owing to the financial circumstances of the Borough Council a 3% reduction in daily charges for all our services has been required in order to continue the provision of services for the contract year ending July 2022. Full contract price will resume from September 2022. It is expected that the fees would be reviewed in line with raising costs. The Charity has tender for the renewal of the services. The provision of services applies to a 3 year period.
- Covid-19 response – the charity will continue providing community support services while there is a need for it from the Slough and surrounding areas.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Slough Community Transport & ShopMobility (SCTS) is a charitable company limited by guarantee, incorporated on 23 December 2002 and registered as a Charity on 10 April 2003. The Company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees (Directors)

Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a three-year period after which they must be re-elected at the next Annual General Meeting.

The Trustees are supported in their work by the Management Team, which seeks to ensure that the needs of the organisation are appropriately reflected to the Board.

In the event of a particular skill being required by the organisation, which is not available within the existing Board, then individuals are approached to offer themselves for election.

Trustee Induction and Training

Most Trustees are already familiar with the practical work of the Charity by either being a member of it or belonging to an organisation which works quite closely with the Charity.

New Trustees are encouraged to spend time with the Chief Executive to familiarise themselves with the work of the Charity and also to attend Governance training.

The Board meets every 6-8 weeks and receives reports from the Chief Executive regarding progress towards strategic goals, and operational demands. The Finance Committee also meets every 6-8 weeks and receives financial reports from the Finance Officer. The Finance Committee reports, to the Board via the Chief Executive and the Finance Director.

The Board meetings and Finance Committee meetings ensure an involved approach to the decision making process.

Slough Community Transport & Shopmobility

Trustees Annual Report

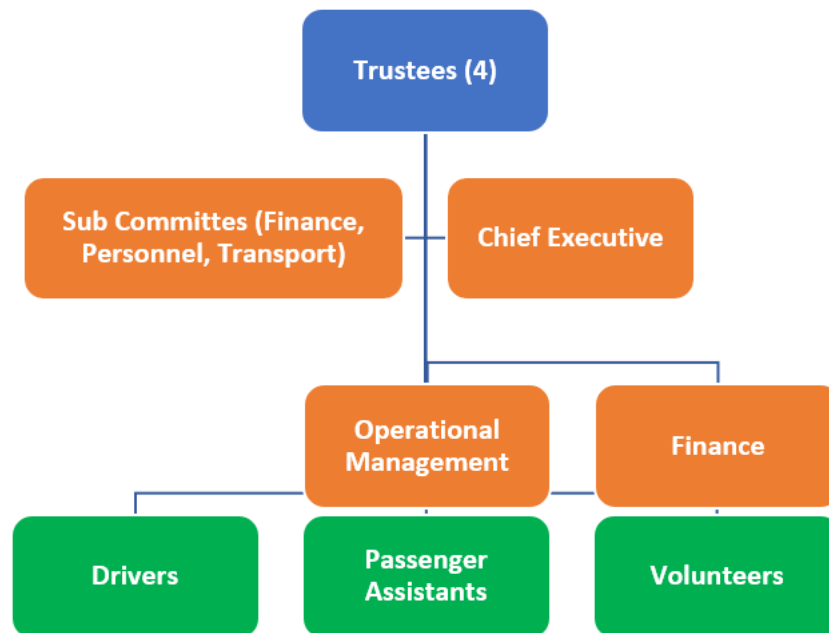
For the Year Ended 30 September 2022

Organisational Structure

Slough Community Transport & ShopMobility has a Board of Directors which is comprised of 4 individuals who meet every six to eight weeks and are responsible for strategic direction and also the policies of the Charity. The Chief Executive also attends these meetings but has no voting rights.

A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the Chief Executive along with the Operations Manager and Finance Administrator. The Chief Executive is responsible for ensuring that the Charity delivers the specified services and that key performance indicators are met.

To enable the organisation to undertake the above aims it has established the following structure and staffing:



The volunteer element within the organisation is an essential part of the structure, as they are present at virtually every point in the organisation, from trustees and members of the Board to helping to deliver the frontline services and raise funds for the organisation.

The time donated by volunteers, from very varied backgrounds, is invaluable as it helps the organisation to have good community input into decision making and to quickly identify any changes to services that may be required.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2022**

TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Slough Community Transport & Shopmobility for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

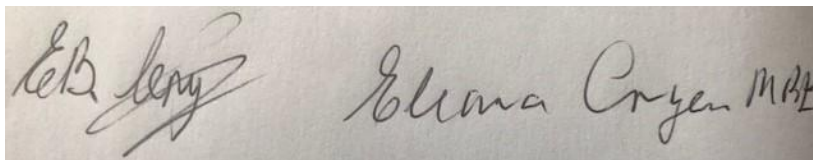
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued March 2005) and in accordance with the small companies' exemptions as found in Section 415a of the Companies Act 2006.

This report was approved by the Trustees on 29th June 2023 and signed on their behalf by:

A photograph of a handwritten signature in black ink on a light-colored surface. The signature is written in a cursive style and appears to read 'Eleanor Cryer MBE'.

Mrs Eleanor Cryer MBE
Trustee/Chairman

**Slough Community Transport & Shopmobility
Independent Examiner's Report
For the Year Ended 30 September 2022**

Independent Examiner's Report to the Trustees of Slough Community Transport & Shopmobility

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2022 which are set out on pages 14 to 27.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

*Daniel Reid FCA
Donald Reid Limited
Chartered Accountants and Statutory Auditors
Prince Albert House
20 King Street
Maidenhead
Berkshire
SL6 1DT*

Date: 28 July 2023

Slough Community Transport & Shopmobility
Statement of Financial Activities
For the Year Ended 30 September 2022

		2022		2021	
		Unrestricted funds	Restricted funds	Total	Total
	Note	£	£	£	£
Income and endowments from:					
Donations and legacies	2	14,737	8,760	23,497	83,327
Charitable activities	3	296,137	9,553	305,690	283,613
Investments		46	-	46	11
Other	4	-	-	-	-
Total incoming resources		310,920	18,313	329,233	366,951
Expenditure on:					
Charitable activities	5	377,461	18,313	395,774	406,917
Governance Costs	6	17,033	-	17,033	8,730
Total expenditure		394,494	18,313	412,807	415,649
Net income / (expenditure)		(83,574)	-	(83,574)	(48,696)
Transfers between funds	19	41	(41)	-	-
Net movement in funds		(83,533)	(41)	(83,574)	(48,696)
Reconciliation of funds:					
Total funds brought forward	19	216,447	106	216,553	265,249
Total funds carried forward		132,914	65	132,979	216,553

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

Slough Community Transport & Shopmobility
Balance Sheet
For the Year Ended 30 September 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	42,532	53,338
		42,532	53,338
Current assets			
Stocks	14	211	211
Debtors	15	62,329	65,093
Cash at bank and in hand	16	67,997	130,647
		130,537	195,951
Creditors: amounts falling due within one year	17	(40,090)	(32,736)
Net current assets		90,447	163,215
Total assets less current liabilities		132,979	216,553
Charity Funds			
Restricted funds	19	65	106
Unrestricted funds	19	132,914	216,447
Total charity funds	19	132,979	216,553

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

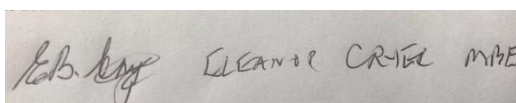
The financial statements were approved and authorised for issue by the Board on 29 July 2022.

Signed on behalf of the board of trustees.

Signature

Eleanor Cryer, Trustee

Date:



The notes on pages 15 to 26 form part of these financial statements.
 Company registration number: 04624397

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

1 Summary of significant accounting policies

(a) General information and basis of preparation

Slough Community Transport & Shopmobility is a limited company registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are the provision of a community transport and Shopmobility services for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service and the short-term loan of wheelchairs and scooters.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006* and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Joint Venture Income from the interest in Thames Valley Operators is recognised as a Donation.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of a support nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs lined to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. floor area, staff time, etc.

The analysis of these costs is included in notes 5, 6, 7 and 8.

(e) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Scooters and Wheelchairs:	20% per annum reducing balance
Fixtures and Fittings:	15% per annum reducing balance
Motor Vehicles:	20% per annum reducing balance
Computer Equipment:	25% per annum on a straight-line basis

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

(f) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(g) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure

(h) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(i) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

(j) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(k) Going concern

The Charity has tendered for the renewal of a significant contract from which the charity derives a large proportion of their income. The contract is for a duration of three years. A forecast has been prepared for the year ending September 2023 which shows an estimated deficit of £56,000. Given the current reserve balance of £90,447, the trustees consider it is appropriate to prepare the accounts on a going concern basis.

(l) Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Depreciation – This is an area for judgement and is based on the directors' assessment of the likely useful economic lives of the asset.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

2 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2022	Total 2021
Donations	-	-	-	-
Donated Services and Facilities			-	-
- Parking Space	-	-	-	-
- Office facility	2,400	-	2,400	7,994
- Accounts software/services	3,917	-	3,917	3,917
CATSS	6,600	-	6,600	16,000
Rotary Club	-	-	-	-
Staff activities	-	-	-	503
Arnold Clark Community Fund	-	-	-	1,000
Harrison Fundraising	1,657	-	1,657	-
- Members Donations	163	-	163	138
- Bershire Community Foundation	-	-	-	5,000
- SCVS SPACE / One Slough Community	-	-	-	43,600
- Pharmacy and Testing services	-	8,760	8,760	5,175
	14,737	8,760	23,497	83,327

In the year ended 30 September 2022, the Income from donations and legacies was £23,497 (2021 - £83,327) of which £8,760 (2021 - £53,913) was attributable to Restricted funds and £14,737 (2021 - £29,414) was attributable to Unrestricted funds.

3 Income from charitable activities

	Unrestricted £	Restricted £	Total 2022	Total 2021
One Slough (previously SPACE)				
- Dial-a-ride transport	-	7,506	7,506	2,500
- ShopMobility	-	-	-	-
- Covid19 Support Services	-	2,047	2,047	15,797
Extended Services	264,613	-	264,613	258,544
Out and About Membership and fares	31,524	-	31,524	6,772
Shopmobility Membership and fares	-	-	-	-
Shoppers Helper	-	-	-	-
	296,137	9,553	305,690	283,613

During the year ended 30 September 2022, the Income from charitable activities was £305,690 (2021 - £283,613) of which £9,553 (2021 - £18,297) was attributable to Restricted funds and £296,137 (2021 - £265,316) was attributable to Unrestricted funds.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

4 Other income

In the year ended 30 September 2022 the charity did not dispose of tangible assets. During the year ended 30 September 2021 the charity disposed of tangible assets and did not receive any income from the disposals made during the year.

5 Analysis of expenditure on charitable activities

Activity or Programme	Direct Costs Note 7 £	Support Costs Note 8 £	Total 2022 £	Total 2021 £
Extended Services	168,333	50,225	218,558	161,732
Out and About	94,626	26,912	121,538	40,935
Shopmobility	272	157	429	2,301
Access to Work	-	-	-	-
Shoppers Helper	-	-	-	509
Covid19 Services	50,329	4,920	55,249	201,440
	313,560	82,214	395,774	406,917

In the year ended 30 September 2022 the Direct Costs were £313,560 (2021 - £318,539) and the Support Costs were £82,214 (2021 - £88,378).

6 Governance costs

	Direct Costs £	Support Costs £	Total 2022 £	Total 2021 £
Staff salaries	-	10,513	10,513	4,101
Independent examination fee	1,200	-	1,200	1,150
Other costs	-	5,320	5,320	3,479
	1,200	15,833	17,033	8,730

In the year ended 30 September 2022 the Direct Costs were £1,200 (2021 - £1,150) and the Support Costs were £15,833 (2021 - £7,580).

Other costs include phone, postage, printing and stationery, depreciation, computer expenses, rent, repairs and maintenance, general insurance and meeting rooms.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

7 Allocation of Direct Cost

Activity breakdown of Direct Cost	Extended Services	Out and About	ShopMobility	Shoppers Helper	Covid19 Services	Total 2022	Total 2021
Salaries	120,871	80,580	-	-	10,073	211,524	213,585
Travel and subsistence	-	-	-	-	-	-	-
Other Staff costs	10	8	-	-	1,274	1,292	1,213
Maintenance of vehicles	12,653	5,615	-	-	14,613	32,881	43,850
Fuel cost (including rebate)	16,386	3,277	-	-	11,470	31,133	16,300
Vehicles Insurance	8,284	1,657	-	-	5,799	15,740	16,378
Other vehicles Cost / Parking	2,647	529	-	-	1,853	5,029	5,100
Telephone	1,426	951	-	-	119	2,496	2,960
Depreciation	3,975	1,764	272	-	4,591	10,602	12,669
General Insurance	367	245	-	-	32	644	613
Pension	1,714	-	-	-	-	1,714	1,670
Bad debts written off	-	-	-	-	-	-	-
Disposal of Fixed Assets	£ -	£ -	-	-	£ -	£ -	(2,445)
Other Expenses - Covid19	-	-	-	-	-	£ -	4860
Health & Safety	-	-	-	-	505	505	1786
	168,333	94,626	272	-	50,329	313,560	318,539

8 Allocation of Support Cost

Activity breakdown of Support Cost	Extended Services	Out and About	ShopMobility	Shoppers Helper	Covid19 Services	Total 2022	Total 2021
Salaries	39,179	22,083	-	-	1,685	62,947	69,357
Travel and subsistence	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-
Postage, Printing and Stationery	486	255	-	-	24	765	1,550
Depreciation	113	59	-	-	6	178	309
Subscriptions and Memberships	134	70	-	-	7	211	56
Computer Expenses	292	153	-	-	15	460	512
Property Expenses	4,817	2,529	-	-	241	7,587	8,939
Repairs and Maintenance	-	-	-	-	-	-	-
General Insurance	368	245	-	-	31	644	613
Bad debts	-	-	-	-	-	-	-
Sundry Expenses	1,446	759	-	-	72	2,277	401
Legal and Professional Fees	3,140	628	157	-	2,826	6,751	6,340
Bank Charges	250	131	-	-	13	394	304
	50,225	26,912	157	-	4,920	82,214	88,381

Support costs are allocated on a basis consistent with the use of resources. With the exception of Depreciation, General Insurance, Sundry Expenses and Bank Charges, all costs have been allocated on a Staff Usage / Numbers basis. Depreciation and Repairs are charged on the basis of floor area occupied. General Insurance, Bad Debts, Sundry Expenses and Bank Charges are charged on usage, as expenditure incurred directly in undertaking an activity.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

9 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	10,805	12,995
(Gain) / loss on sale of tangible fixed assets	-	(2,445)
Cost of stock recognised as an expense	-	-
	<u>10,805</u>	<u>10,550</u>

10 Independent examiners' remuneration

The independent examiners' remuneration amounts to an independent examination fee of £1,200 (2021 - £1,200).

11 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2021: £Nil). The chief executive officer postponed £2,562 training allowance for payment on the year ending September 2022 (2021: £2,562).

12 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2022	2022	2021	2021
	Number	FTE	Number	FTE
Charitable activities	24	13	24	13
Governance	2	2	2	2
	<u>26</u>	<u>16</u>	<u>26</u>	<u>16</u>

The total staff costs and employees' benefits was as follows:

	2022	2021
	£	£
Wages and salaries	276,551	278,447
Social security	8,431	8,593
Defined contribution pension costs	1,714	1,670
	<u>286,696</u>	<u>288,710</u>

There were no redundancy / termination payments (2021 - £Nil).

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

13 Tangible fixed assets

	Freehold, Land and Buildings £	Scooters & Wheelchairs £	Fixtures and Fittings £	Motor Vehicles £	Computer Equipment £	Total £
Cost or valuation						
As at 1 October 2021	-	9,277	2,101	359,990	8,193	379,561
Additions	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
At 30 Sep 2022	-	9,277	2,101	359,990	8,193	379,561
Depreciation						
As at 1 October 2021	-	7,919	1,666	308,672	7,967	326,224
Charge for the Year	-	272	69	10,330	134	10,805
Disposals	-	-	-	-	-	-
At 30 Sep 2022	-	8,191	1,735	319,002	8,101	337,029
Net Book Value						
At 30 Sep 2022	-	1,086	366	40,988	92	42,532
At 30 Sep 2021	-	1,358	435	51,318	226	53,337

14 Disposal of Fixed Assets

There was no disposal of Fixed Assets (2021 - £905).A

14 Stocks

	2022 £	2021 £
Shopmobility Sundries (Radar keys, etc)	211	211
	211	211

15 Debtors

	2022 £	2021 £
Trade debtors	30,221	15,142
Other Debtors	4,854	4,326
Social Security and other taxes	3,825	3,766
Prepayments and accrued income	23,429	35,292
	62,329	58,526

16 Cash at bank and in hand

	2022 £	2021 £
Cash and cash equivalents	67,997	130,647
	67,997	130,647

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

17 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	26,744	23,076
Other creditors	6,354	12,513
Accruals and deferred income	6,992	3,714
	40,090	39,303

18 Deferred income

Movement on Deferred Income	2021	2020
	£	£
Deferred Income brought forward	-	104
Released in the year	-	(104)
Deferred in the year	-	-
	-	-

Deferred income relates to Membership fees and other income recognised over more than one financial year in accordance with the accounting policy stated.

19 Fund reconciliation

	1 October	Incoming	Outgoing	Transfers	30 September
	2021	Resources	Resources		2022
	balance b/fwd	£	£	£	balance c/fwd
	£				£
Restricted Funds					
SPACE - Dial A Ride Transport	-	7,506	(7,506)	-	-
SPACE - ShopMobility	-	-	-	-	-
SPACE - Pandemic Services	-	2,047	(2,047)	-	-
Fixed Assets Fund	106	-	-	(41)	65
Covid19 Pandemic Funding	-	8,760	(8,760)	-	-
Total Restricted Funds	106	18,313	(18,313)	(41)	65
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	216,447	310,920	(394,494)	41	132,914
Total Unrestricted Funds	216,447	310,920	(394,494)	41	132,914
Total Funds	216,553	329,233	(412,807)	-	132,979

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

SPACE Dial-a-ride transport: Funds of £7,506 were made towards the Dial-a-ride transport project

SPACE Shopmobility: No funds were made towards this project as ShopMobility was closed during the Covid-19

SPACE Pandemic Services: Funds of £2,047 were made towards response services during the Covid-19 pandemic.

Fixed Assets Fund: The transfer relates to the release and reallocation to unrestricted funds.

	1 October 2020 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2021 balance c/fwd £
Restricted Funds					
SPACE - Dial A Ride Transport	-	2,500	(2,500)	-	-
SPACE - ShopMobility	-	-	-	-	-
SPACE - Pandemic Services	-	15,797	(15,797)	-	-
Fixed Assets Fund	157	-	-	(51)	106
Covid19 Pandemic Funding	-	53,913	(53,913)	-	-
Total Restricted Funds	157	72,210	(72,210)	(51)	106
Unrestricted Funds					
Designated Funds	-	-	-	-	-
	-	-	-	-	-
General unrestricted Funds	265,092	294,741	(343,437)	51	216,447
Total Unrestricted Funds	265,092	294,741	(343,437)	51	216,447
Total Funds	265,249	366,951	(415,647)	-	216,553

SPACE Dial-a-ride transport: Funds of £2,500 were made towards the Dial-a-ride transport project

SPACE Shopmobility: No funds were made towards this project as ShopMobility was closed during the Covid-19

SPACE Pandemic Services: Funds of £43,728 were made towards response services during the Covid-19 pandemic.

Fixed Assets Fund: The transfer relates to the release and reallocation to unrestricted funds. During the year the Charity received a donation from the Rotary Club for the purchase of a minibus.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

20 Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible Fixed Assets	42,467	65	42,532
Current Assets	130,537	-	130,537
Current Liabilities	(40,090)	-	(40,090)
Net assets at 30 September 2022	132,914	65	132,979

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible Fixed Assets	53,232	106	53,338
Current Assets	195,951	-	195,951
Current Liabilities	(32,736)	-	(32,736)
Net assets at 30 September 2021	216,447	106	216,553

21 Pensions and other post-retirement benefits

a) Defined contribution pension plans

The Charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,714 (2021 - £1,670).

The defined contribution liability is allocated to unrestricted funds and Charitable Activities.

22 Related party disclosure

In the year there was a donation was made on behalf of a Trustee for a value of £3,917. The donation was for bookkeeping services (amount).

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2022

22 Joint Venture

The charity has an interest in Thames Valley Operators CIC Limited which is a joint venture with Keep Mobile Country Tours Ltd and Swindon Dial A Ride. Thames Valley Operators CIC Limited is a company limited by guarantee and its registered number is 05431185.

The principal activity of this company is developing software for use by charitable and user member-only entities. The dedicated CATSS software provides a logistical system for the transportation of people with mobility restrictions which is used by the founder charities as well as being sold to third parties.

The results of the financial year for Thames Valley Operators CIC Limited are:

	Year to 30-Apr-22 £
Turnover	262,071
Resultant operating surplus / (deficit) for the year	(17)
Reserves as at 30 April 2022	10,653

The company made donations to the three-member organisations of £6,600 each (2021-£16,000), based on the results for the Year.

Accounts

Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2021

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Slough Community Transport & Shopmobility
Charity Reference and Administrative Details
For the Year Ended 30 September 2021

Charity registration number	1096970
Company registration number	04624397
Trustees	Mr R Gray Mrs E Cryer (Chairman) Miss M Martinez Monroy (Honorary Treasurer) Mr R Mingard (Vice Chairman)
Chief executive officer	George Howard
Registered office	Upton Hospital Albert Street Slough Berkshire SL1 2BJ
Independent Examiner	Donald Reid Limited Prince Albert House 20 King Street Maidenhead Berkshire SL6 1DT
Bankers	National Westminster Bank 118 High Street Slough Berkshire SL1 1JH

**Slough Community Transport & Shopmobility
Chairman's Report
For the Year Ended 30 September 2021**

Yet another year has passed and whilst the outcomes of the previous year and Covid are still impacting upon the services we provide; I am pleased to report that due to the commitment of the staff and the Board SCTS high standards of service are still being achieved.

During this time 768 food shopping's were delivered and 4,108 prescriptions, plus deliveries to nursing homes and carers. Wellbeing calls to check up on our members, many of them vulnerable people were provided to 412 people. This is an example of the care and well-being we have for all that we work with.

We are happy to work in partnership with many local groups who regularly depend upon transport to be able to operate effectively. Without SCTS their members lives would not be enriched, these include: The Berkshire Blind Society, Slough Disabled Men's group, Slough MENCAP and Age Concern.

SCTS enriches the lives of over 1084 people each year. Much of our activity could be considered 'hidden services' as transport is infrastructure to enable people to get to where they need to be in a timely and safe manner.

All the staff of SCTS are dedicated and professional in their work. The Drivers and Passenger Assistants carry on despite any issues that are raised.

Thank you one and all!

The school transport services also continue, once again greatly appreciated by the families and carers of children with multiple disabilities. It is essential these services continue. Despite the fact the local authority will be looking for reduced costs, SCTS will continue to supply the high-quality services built up over many years to the best of our ability.

It has been a privilege to serve on the Board of Directors, and this current year as Chairman.

Sincerely,

Eleanor Cryer MBE
Chairman of the Board of Directors

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2021

The Trustees present their report and the audited financial statements of the charity for the year ended September 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

TRUSTEES OF THE CHARITY

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

Mr R Gray
Mrs E Cryer (Chairman)
Miss M Martinez Monroy (Honorary Treasurer)
Mr R Mingard

OBJECTIVES AND ACTIVITIES

The object of the Charity is to provide a Community Transport and ShopMobility service for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability (mental or physical), or poverty or because of a lack of availability of adequate and safe public passenger services.

The object of the Charity and its desire to provide a public benefit is specifically met by the following aims:

- We aim to provide a service which regularly transports the aforementioned groups from their homes to specific locations in vehicles which are adapted to cope with mobility impaired people primarily within Slough and the surrounding areas.
- We also aim to extend this service to occasional groups and individuals who wish to avail themselves of local facilities which they would find hard to access without suitable transportation.
- Additionally, we aim to provide an electric wheelchair/ scooter service so individuals can have their own transport to access shops and services primarily located around the centre of Slough.
- We aim to provide the delivery of essential services to the community that require the usage of transport.

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

PUBLIC BENEFIT STATEMENT

The provision of community transport, shopmobility and essential services for such of the inhabitants of Slough and its neighbourhood who need such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service (passengers or assistance to non-passengers) and the short-term loan of wheelchairs and scooters.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2021**

STRATEGIC REPORT

Achievements and performance

The achievements and performance for Slough Community Transport and ShopMobility can be measured in terms of the activities that are delivered to the community and their social impact.

ACTIVITIES

Dial A Ride/ Out and About

October 2020 – April 2021

- Dial a Ride services suspended in response to the global Covid-19 pandemic and UK Government instructions for people to stay at home.
- Services provided to deliver food shopping and prescription medications to all those who were unable to shop for themselves owing to age or ill health (the 'Shielding list')
- Transport provided to Vaccination Clinics and Hospital appointments as restrictions allowed.

May 2021 – September 2021

- Transport provided 6 days a week with the aim of having 13 accessible vehicles available Monday to Friday and 1 vehicle on Saturdays for 50 weeks of the year.
- Extension of the service before 8.30am and beyond 5pm, giving members greater flexibility and scope to venture out later or earlier in the day.
- Summer holiday day trips for returning members and local care homes.
- Provided free transport to carers to enable them to accompany members to appointments
- Continued partial funding for Out and About service from the SPACE consortium until 30th June 2021. Funding then ceased.
- New One Slough funding for Dial a Ride services secured for one year July 2021 – June 2022.

Contracts with Slough Borough Council

- Provided 10 School Contracts to assist 54 pupils with SEND to access education in Primary, Secondary and College settings

Shopmobility

- Closed in March 2020 in response to Covid Pandemic
- All wheelchairs loaned to NHS for use at the Vaccination centre as part of SCTS Covid response.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2021**

SOCIAL IMPACT – from 1st May to 30th September 2021

Groups Supported: Total of 1084 people transported through 146 organised trips

 Berkshire Vision Supporting The Visually Impaired	Berkshire Blind Society	52 passengers across 7 trips
	Slough Disabled Men's Group	30 passengers across 10 trips
 MENCAP	Slough MENCAP	160 people with learning disabilities on 16 trips
<u>AGE CONCERN</u>	Day Care Transport	40 passengers to various destinations across 8 trips

Social Services Spot Purchase Arrangements

Ceased in March 2020 in response to Government requirements. Not restarted.

People with disabilities transported to work

Ceased in March 2020 in response to Government requirements. Not restarted.

SOCIAL IMPACT – from 1st October 2020 – COVID-19 response



COVID-19 Response

UN Image

Supermarket Shopping completed and delivered

• 768 food shops delivered

Prescription Medications delivered

• 4,108 prescriptions delivered

PPE delivered to Nursing homes and carers

• 18 units

Food Parcels delivered

• 16 parcels

Wellbeing calls to check on vulnerable people and maintain contacts

• 412 calls

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2021**

Employment

The direct services are provided by a team of 24 staff (drivers and passenger assistants) who between them have 164 years of Community Transport experience, specialist training in the management of long term conditions, including epilepsy and drivers who have completed the National Minibus Driver Training Scheme (MIDAS).

Volunteers

Pandemic response volunteers – 14 people

RISK MANAGEMENT

The Board has conducted a review of the major risks to which the Charity is exposed, in particular those relating to the on-going operations and finances.

In summary these risks are financial loss and/or loss of reputation caused by negligent or wrongful acts or omissions by persons acting on behalf of SCTS. Appropriate systems or procedures have been established to mitigate the risks which the Charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by authorisation procedures for all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, members and visitors. Control procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity. The review of the risks in 20/21 involved appropriate provisions to ensure that our staff, passengers, others were safe and significant expenditure was made towards PPE required during the global pandemic.

Furthermore, insurances are arranged on an annual basis that provide the following coverage:

- Public Liability
- Employer Liability
- Fleet Minibus
- ShopMobility

FINANCIAL REVIEW (INCLUDING RESERVES POLICY)

The Charity's key financial objective is to ensure financial stability and continued solvency, so that it can deliver its aims and objectives.

The Charity has registered £48,696 deficit for the financial year ended 30th September 2021. The Charity will continue providing Covid-19 pandemic support services in the year ending 30th September 2022. This means that financial support will be required to keep the current structure and financial allocation has been made to ensure the level of service can be maintained. The trustees worked closely with the management team to monitor income and expenditure to ensure that the charity remained solvent.

The overall deficit is mainly due to utilising our existing resources towards providing support to the community during the Covid-19 pandemic. There was a donation from CATSS for a value of £16,000.

Out and About (Dial-a-Ride) income decreased during the year, mainly due to the fact that the service stopped during the pandemic and it only resumed in July 2021.

The ShopMobility service closed from March 2020 in response to the Covid-19 pandemic.

Extended Services – school transport services were provided for the year ended September 2021. These services had to be adapted to the new health and safety requirements borne from the Covid19 pandemic. Nevertheless the charity was able to deliver the services with high standards

The expenses for the year increased as the Charity had unforeseen high value expenditure items, mainly PPE to keep our staff and passengers safe during the global pandemic.

Slough Community Transport & Shopmobility

Trustees Annual Report

For the Year Ended 30 September 2021

The main activities are funded by way of restricted and unrestricted funds. If the restricted income received for the year is less than the cost generated by the related activities, then the charity transfers unrestricted funds to cover the excess.

The Shopper's Helper service is funded by the members' fees. As a response to the Covid 19 pandemic this service was unavailable during the year ended September 2021.

Reserves Policy

The Board has maintained its policy that in order to operate efficiently and ensure continuity of ongoing activities of the charitable company that there should be free reserves equivalent to three months' expenditure.

RESERVES POLICY	
Total Expenses (based on SOFA yearly expenses)	415,647
Monthly Expenses Estimate (based on SOFA yearly expenses)	34,637
3 months' Expenses (based on SOFA yearly expenses)	103,912
Unrestricted Reserves	216,447
Unrestricted Reserves Freely Available	163,215
Unrestricted Reserves Freely Available (outside the 3 months policy)	59,303

The Unrestricted Reserves at 30th September 2021 amounted to £216,447 of which, £163,215 are freely available, which is higher than our three-month expenditure reserve which is approximately £103,912. Any reserves above this 3-month expenditure reserve will be utilised by the Charity to help provide a better service for its beneficiaries. This could include such things as renewing old fleet vehicles, scooters/wheelchairs and accessing new technology. During the year ended 30th September 2021 the reserves above the 3-month expenditure were utilised to carry on providing the existing services to all its passengers.

The level of free reserves is reviewed on an ongoing basis.

PLANS FOR FUTURE PERIODS

Our plans for the future are as follows:

The primary aim for 2021/22 is to continue to meet the needs of those members of our community who are unable to get 'Out and About' without our assistance.

For the year ending 30th September 2022, the trustees will be considering the following factors when evaluating how to provide the existing charitable activities:

- Dial a Ride – there is a need to generate additional funding (Donations, other Funding and member fares. The funding from SPACE has ceased in 2020. This funding impacts the number of slots available to our members as we no longer can sustain the same level of service (6 days per week, 8:30 to 17:30 and utilising the existing fleet of 16 vehicles) without additional income resources. The funding also needs to contribute towards the fixed costs of running the charity. The charity will be engaging in conversations with SBC and looking for partnerships to continue with the provision of this service at a subsidised rate to the members of the community.
- ShopMobility – to ensure that this project can be successfully run there is a need for additional funding via Donations and member fares. As of the time of writing this report there is no specific funding confirmed and readily available towards this service.
- Shoppers Helper – this service works on ad-hoc basics and there is a need for additional funding to keep it running.
- External services must run at an annualised break-even point. As of the time of writing, all our external services have been extended to the term ending July 2023.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2021**

- Regrettably owing to the financial circumstances of the Borough Council a 3% reduction in daily charges for all our services has been required in order to continue the provision of services for the contract year ending July 2022. Full contract price will resume from September 2022. It is expected that the fees would be reviewed in line with raising costs.
- Covid-19 response – the charity will continue providing community support services while there is a need for it from the Slough and surrounding areas. As of the time of writing, the charity has received funding from ONE SLOUGH and is utilising the surplus generated in the year ended September 2020 to fund the Covid-19 response services.

Covid-19 Response Services	20th March 2020 to 30th September 2020	1st October 2020 to 30th April 2021
Supermarket Shopping completed and delivered	1,243 food shops delivered	768 food shops delivered
Prescription Medications delivered	4619 prescriptions delivered	4108 prescriptions delivered
PPE delivered to Nursing homes and carers	30 units	18 units
Food Parcels delivered	24 parcels	16 parcels
Wellbeing calls to check on vulnerable people and maintain contacts	321 calls	412 calls
School transport Key workers children	Ongoing	Provided throughout

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Slough Community Transport & ShopMobility (SCTS) is a charitable company limited by guarantee, incorporated on 23 December 2002 and registered as a Charity on 10 April 2003. The Company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees (Directors)

Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a three-year period after which they must be re-elected at the next Annual General Meeting.

The Trustees are supported in their work by the Management Team, which seeks to ensure that the needs of the organisation are appropriately reflected to the Board.

In the event of a particular skill being required by the organisation, which is not available within the existing Board, then individuals are approached to offer themselves for election.

Trustee Induction and Training

Most Trustees are already familiar with the practical work of the Charity by either being a member of it or belonging to an organisation which works quite closely with the Charity.

New Trustees are encouraged to spend time with the Chief Executive to familiarise themselves with the work of the Charity and also to attend Governance training.

The Board meets every 6-8 weeks and receives reports from the Chief Executive regarding progress towards strategic goals, and operational demands. The Finance Committee also meets every 6-8 weeks

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2021

and receives financial reports from the Finance Officer. The Finance Committee reports, to the Board via the Chief Executive and the Finance Director.

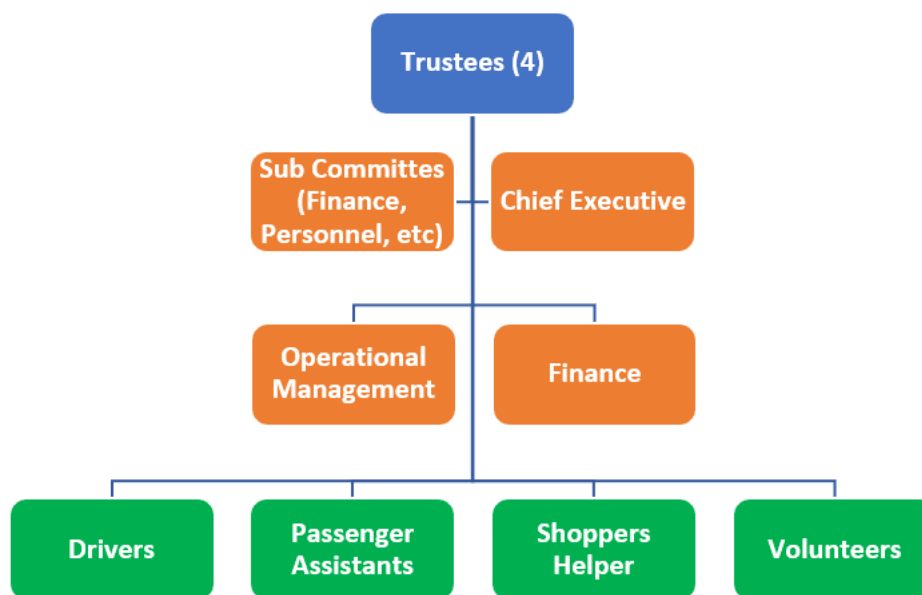
The Board meetings and Finance Committee meetings ensure an involved approach to the decision making process.

Organisational Structure

Slough Community Transport & ShopMobility has a Board of Directors which is comprised of 4 individuals who meet every six to eight weeks and are responsible for strategic direction and also the policies of the Charity. The Chief Executive also attends these meetings but has no voting rights.

A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the Chief Executive along with the Operations Manager and Finance Administrator. The Chief Executive is responsible for ensuring that the Charity delivers the specified services and that key performance indicators are met.

To enable the organisation to undertake the above aims it has established the following structure and staffing:



The volunteer element within the organisation is an essential part of the structure, as they are present at virtually every point in the organisation, from trustees and members of the Board to helping to deliver the frontline services and raise funds for the organisation.

The time donated by volunteers, from very varied backgrounds, is invaluable as it helps the organisation to have good community input into decision making and to quickly identify any changes to services that may be required.

TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Slough Community Transport & Shopmobility for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2021

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued March 2005) and in accordance with the small companies' exemptions as found in Section 415a of the Companies Act 2006.

This report was approved by the Trustees on 29th July 2022 and signed on their behalf by:

Mrs Eleanor Cryer MBE
Trustee/Chairman

**Slough Community Transport & Shopmobility
Independent Examiner's Report
For the Year Ended 30 September 2021**

Independent Examiner's Report to the Trustees of Slough Community Transport & Shopmobility

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2021 which are set out on pages 14 to 27..

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Daniel Reid FCA
Donald Reid Limited
Chartered Accountants and Statutory Auditors
Prince Albert House
20 King Street
Maidenhead
Berkshire
SL6 1DT*

Date:

Slough Community Transport & Shopmobility
Statement of Financial Activities
For the Year Ended 30 September 2021

		2022		2021	
		Unrestricted funds	Restricted funds	Total	Total
	Note	£	£	£	£
Income and endowments from:					
Donations and legacies	2	29,414	53,913	83,327	78,372
Charitable activities	3	265,316	18,297	283,613	358,959
Investments		11	-	11	101
Other	4	-	-	-	-
Total incoming resources		294,741	72,210	366,951	437,432
Expenditure on:					
Charitable activities	5	334,707	72,210	406,917	391,358
Governance Costs	6	8,730	-	8,730	7,992
Total expenditure		343,437	72,210	415,647	399,350
Net income / (expenditure)		(48,696)	-	(48,696)	38,083
Transfers between funds	19	51	(51)	-	-
Net movement in funds		(48,645)	(51)	(48,696)	38,083
Reconciliation of funds:					
Total funds brought forward	19	265,092	157	265,249	227,166
Total funds carried forward	19	216,447	106	216,553	265,249

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

Slough Community Transport & Shopmobility
Balance Sheet
For the Year Ended 30 September 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	53,338	63,024
		<u>53,338</u>	<u>63,024</u>
Current assets			
Stocks	14	211	211
Debtors	15	65,093	78,028
Cash at bank and in hand	16	130,647	155,334
		<u>195,951</u>	<u>233,573</u>
Creditors: amounts falling due within one year	17	(32,736)	(31,348)
Net current assets		<u>163,215</u>	<u>202,225</u>
Total assets less current liabilities		<u>216,553</u>	<u>265,249</u>
Charity Funds			
Restricted funds	19	106	157
Unrestricted funds	19	216,447	265,092
Total charity funds	19	<u>216,553</u>	<u>265,249</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Board on 29 July 2022.

Signed on behalf of the board of trustees

Signature

Eleanor Cryer, Trustee

Date:

The notes on pages 16 to 27 form part of these financial statements.

Company registration number: 04624397

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

1 Summary of significant accounting policies

(a) General information and basis of preparation

Slough Community Transport & Shopmobility is a limited company registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are the provision of a community transport and Shopmobility services for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service and the short-term loan of wheelchairs and scooters.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006* and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Joint Venture Income from the interest in Thames Valley Operators is recognised as a Donation.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of a support nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs lined to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. floor area, staff time, etc.

The analysis of these costs is included in notes 5, 6, 7 and 8.

(e) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Scooters and Wheelchairs:	20% per annum reducing balance
Fixtures and Fittings:	15% per annum reducing balance
Motor Vehicles:	20% per annum reducing balance
Computer Equipment:	25% per annum on a straight-line basis

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

(f) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(g) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure

(h) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(i) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

(j) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(k) Going concern

A significant contract from which the charity derives a large proportion of their income has been rolled over for two years due to the current global pandemic and the constraints around procurement services. A forecast has been prepared for the year ending September 2022 which shows an estimated deficit of £60,000. Given the reserve balance is £163,215, the trustees consider it is appropriate to prepare the accounts on a going concern basis.

(l) Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Depreciation – This is an area for judgement and is based on the directors' assessment of the likely useful economic lives of the asset.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£		£
Donations	-	-	-	-
Donated Services and Facilities			-	-
- Parking Space	-	-	-	-
- Office facility	7,994	-	7,994	8,352
- Accounts software/services	3,917	-	3,917	2,342
CATSS	16,000	-	16,000	17,000
Rotary Club	-	-	-	6,000
Staff activities	503	-	503	-
Heathrow Community Fund	-	-	-	-
Louis Baylis	-	-	-	-
Arnold Clark Community Fund	1,000	-	1,000	-
Tesco Fundraising	-	-	-	500
5G Comms	-	-	-	250
WHSmith	-	-	-	200
Covid-19 Response Funding		-	-	-
- Members Donations	-	138	138	528
- SCVS	-	-	-	500
- Berskhire Garden Centre	-	-	-	500
- Shanly Foundation	-	-	-	3,000
- Bershire Community Foundation	-	5,000	5,000	5,000
- The Edward Gosling Foundation	-	-	-	6,000
- Kingsways's Over 60s	-	-	-	500
- St Mary's church	-	-	-	300
- Charity Aid Foundation	-	-	-	3,000
- National Lottery	-	-	-	9,000
- The Clothworkers Foundation	-	-	-	400
- SCVS SPACE / One Slough Community	-	43,600	43,600	15,000
- Pharmacy and Testing services	-	5,175	5,175	-
	29,414	53,913	83,327	78,372

In the year ended 30 September 2021, the Income from donations and legacies was £83,327 (2020 - £78,372) of which £53,913 (2020 - £49,728) was attributable to Restricted funds and £29,414 (2020 - £28,644) was attributable to Unrestricted funds.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

3 Income from charitable activities

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£		£
One Slough (previously SPACE)				
- Dial-a-ride transport	-	2,500	2,500	13,929
- ShopMobility	-	-	-	1,500
- Covid19 Support Services	-	15,797	15,797	16,467
Extended Services	258,544	-	258,544	300,088
Out and About Membership and fares	6,772	-	6,772	26,603
Shopmobility Membership and fares	-	-	-	172
Shoppers Helper	-	-	-	200
	265,316	18,297	283,613	358,959

During the year ended 30 September 2021, the Income from charitable activities was £283,613 (2020 - £358,959) of which £18,297 (2020 - £31,896) was attributable to Restricted funds and £265,316 (2020 - £327,063) was attributable to Unrestricted funds.

4 Other income

In the year ended 30 September 2021 the charity disposed of tangible assets. The charity did not receive any income from the disposals made during the year. During the year ended 30 September 2020 the charity did dispose of tangible assets.

5 Analysis of expenditure on charitable activities

Activity or Programme	Direct Costs	Support Costs	Total 2021	Total 2020
	Note 7	Note 8		
	£	£	£	£
Extended Services	145,770	15,963	161,732	150,073
Out and About	33,436	7,499	40,935	39,011
Shopmobility	952	1,349	2,301	7,033
Access to Work	-	-	-	-
Shoppers Helper	-	509	509	514
Covid19 Services	138,382	63,058	201,440	194,727
	318,539	88,378	406,917	391,358

In the year ended 30 September 2021 the Direct Costs were £318,539 (2020 - £301,210) and the Support Costs were £88,378 (2019 - £89,889).

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

6 Governance costs

	Direct Costs £	Support Costs £	Total 2021 £	Total 2020 £
Staff salaries	-	4,101	4,101	3,916
Independent examination fee	1,150	-	1,150	1,600
Other costs	-	3,479	3,479	2,476
	1,150	7,580	8,730	7,992

In the year ended 30 September 2021 the Direct Costs were £1,150 (2020 - £1,600) and the Support Costs were £7,580 (2020 - £6,392). Note: All staff were supporting the Covid-19 response services from the 20th March 2020.

Other costs include phone, postage, printing and stationery, depreciation, computer expenses, rent, repairs and maintenance, general insurance and meeting rooms.

7 Allocation of Direct Cost

Activity breakdown of Direct Cost	Extended Services	Out and About	ShopMobility	Shoppers Helper	Covid19 Services	Total 2021	Total 2020
Salaries	101,707	5,085	-	-	106,792	213,585	191,126
Travel and subsistence	-	-	-	-	-	-	-
Other Staff costs	295	15	-	-	903	1,213	6,141
Maintenance of vehicles	16,875	7,487	-	-	19,488	43,850	34,827
Fuel cost (including rebate)	8,579	1,716	-	-	6,005	16,300	21,296
Vehicles Insurance	8,620	1,724	-	-	6,034	16,378	16,598
Other vehicles Cost / Parking	2,684	537	-	-	1,879	5,100	5,000
Telephone	1,410	70	-	-	1,480	2,960	2,859
Depreciation	4,745	2,105	339	-	5,480	12,669	16,206
General Insurance	-	-	613	-	-	613	540
Pension	1,670	-	-	-	-	1,670	1,452
Disposal of Fixed Assets	(815)	(815)	-	-	(815)	(2,445)	308
Other Expenses - Covid19	-	-	-	-	4,861	4,861	5731
Health & Safety	-	-	-	-	1,786	1,786	
	145,769	17,925	952	-	153,893	318,539	301,468

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

8 Allocation of Support Cost

Activity breakdown of Support Cost	Extended Services	Out and About	ShopMobility	Shoppers Helper	Covid19 Services	Total 2021	Total 2020
Salaries	10,858	1,446	-	-	57,053	69,357	66,115
Travel and subsistence	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-
Postage, Printing and Stationery	239	34	-	-	1,277	1,550	1,164
Depreciation	48	7	-	-	254	309	139
Subscriptions and Memberships	9	1	-	-	46	56	261
Computer Expenses	79	11	-	-	422	512	482
Property Expenses	1,380	197	-	-	7,362	8,939	12,659
General Insurance	292	15	-	-	306	613	540
Sundry Expenses	62	9	-	-	330	401	3,109
Legal and Professional Fees	2,949	590	147	-	2,654	6,340	5,078
Bank Charges	47	7	-	-	250	304	343
	15,963	2,316	147	-	69,954	88,381	89,890

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Support costs are allocated on a basis consistent with the use of resources. With the exception of Depreciation, General Insurance, Sundry Expenses and Bank Charges, all costs have been allocated on a Staff Usage / Numbers basis. Depreciation and Repairs are charged on the basis of floor area occupied. General Insurance, Bad Debts, Sundry Expenses and Bank Charges are charged on usage, as expenditure incurred directly in undertaking an activity.

9 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	12,995	16,375
(Gain) / loss on sale of tangible fixed assets	(2,445)	(308)
Cost of stock recognised as an expense	-	-
	<u>10,550</u>	<u>16,067</u>

10 Independent examiners' remuneration

The independent examiners' remuneration amounts to an independent examination fee of £1,200 (2020 - £1,100).

11 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2020: £Nil). The chief executive officer postponed £2,562 training allowance for payment on the year ending September 2022 (2020: £Nil).

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

12 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2021 Number	2021 FTE	2020 Number	2020 FTE
Charitable activities	24	13	24	13
Governance	2	2	2	2
	<u>26</u>	<u>16</u>	<u>26</u>	<u>16</u>

The total staff costs and employees' benefits was as follows:

	2021 £	2020 £
Wages and salaries	278,447	249,479
Social security	8,593	11,676
Defined contribution pension costs	1,670	1,452
	<u>288,710</u>	<u>262,607</u>

There were no redundancy / termination payments (2020 - £Nil).

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

13 Tangible fixed assets

	Land and Buildings £	Scooters & Wheelchairs £	Fixtures and Fittings £	Motor Vehicles £	Computer Equipment £	Total £
Cost or valuation						
As at 1 October 2020	-	9,277	1,876	359,423	8,193	378,769
Additions	-	-	225	3,990	-	4,215
Disposals	-	-	-	(3,423)	-	(3,423)
At 30 Sep 2021	<u>-</u>	<u>9,277</u>	<u>2,101</u>	<u>359,990</u>	<u>8,193</u>	<u>379,561</u>
Depreciation						
As at 1 October 2020	-	7,579	1,599	298,860	7,707	315,745
Charge for the Year	-	340	67	12,330	259	12,995
Disposals	-	-	-	(2,518)	-	(2,518)
At 30 Sep 2021	<u>-</u>	<u>7,919</u>	<u>1,666</u>	<u>308,672</u>	<u>7,967</u>	<u>10,477</u>
Net Book Value						
At 30 Sep 2021	<u>-</u>	<u>1,358</u>	<u>435</u>	<u>51,318</u>	<u>226</u>	<u>53,338</u>
At 30 Sep 2020	<u>-</u>	<u>1,698</u>	<u>277</u>	<u>60,563</u>	<u>486</u>	<u>63,024</u>

14 Disposal of Fixed Assets

A motor vehicle was disposed of because of an insurance write off. The carrying amount of this vehicle was £905.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

14 Stocks

	2021 £	2020 £
Shopmobility Sundries (Radar keys, etc)	211	211
	<u>211</u>	<u>211</u>

15 Debtors

	2021 £	2020 £
Trade debtors	15,142	28,343
Other Debtors	4,326	7,224
Social Security and other taxes	3,766	2,518
Prepayments and accrued income	35,292	39,943
	<u>58,526</u>	<u>78,028</u>

16 Cash at bank and in hand

	2021 £	2020 £
Cash and cash equivalents	130,647	155,334
	<u>130,647</u>	<u>155,334</u>

17 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	23,076	24,026
Other creditors	12,513	5,204
Accruals and deferred income	3,714	2,118
	<u>39,303</u>	<u>31,348</u>

18 Deferred income

Movement on Deferred Income	2021 £	2020 £
Deferred Income brought forward	-	104
Released in the year	-	(104)
Deferred in the year	-	-
	<u>-</u>	<u>-</u>

Deferred income relates to Membership fees and other income recognised over more than one financial year in accordance with the accounting policy stated.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

19 Fund reconciliation

	1 October 2020 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2021 balance c/fwd £
Restricted Funds					
SPACE - Dial A Ride Transport	-	2,500	(2,500)	-	-
SPACE - ShopMobility	-	-	-	-	-
SPACE - Pandemic Services	-	15,797	(15,797)	-	-
Fixed Assets Fund	157	-	-	(51)	106
Covid19 Pandemic Funding	-	53,913	(53,913)	-	-
Total Restricted Funds	157	72,210	(72,210)	(51)	106
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	265,092	294,741	(343,437)	51	216,447
Total Unrestricted Funds	265,092	294,741	(343,437)	51	216,447
Total Funds	265,249	366,951	(415,647)	-	216,553

SPACE Dial-a-ride transport: Funds of £2,500 were made towards the Dial-a-ride transport project

SPACE Shopmobility: No funds were made towards this project as ShopMobility was closed during the Covid-19

SPACE Pandemic Services: Funds of £43,728 were made towards response services during the Covid-19 pandemic.

Fixed Assets Fund: The transfer relates to the release and reallocation to unrestricted funds. During the year the Charity received a donation from the Rotary Club for the purchase of a minibus.

	1 October 2019 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2020 balance c/fwd £
Restricted Funds					
SPACE - Dial A Ride Transport	-	13,929	(13,929)	-	-
SPACE - ShopMobility	-	1,500	(1,500)	-	-
SPACE - Pandemic Services	-	16,467	(16,467)	-	-
Fixed Assets Fund	221	6,000	(6,000)	(64)	157
Covid19 Pandemic Funding	-	43,728	(43,728)	-	-
Total Restricted Funds	221	81,624	(81,624)	(64)	157
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	226,945	355,808	(317,725)	64	265,092
Total Unrestricted Funds	226,945	355,808	(317,725)	64	265,092
Total Funds	227,166	437,432	(399,350)	-	265,249

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

SPACE Dial-a-ride transport: Funds of £31,800 were made towards the Dial-a-ride transport project

SPACE Shopmobility: Funds of £1,375 were made towards the Shopmobility project.

Fixed Assets Fund: The transfer relates to the release and reallocation to unrestricted funds.

Shopmobility Donations: Funds were received during the year to keep the Shopmobility project open for the year 2019.

20 Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible Fixed Assets	53,232	106	53,338
Current Assets	195,951	-	195,951
Current Liabilities	(32,736)	-	(32,736)
Net assets at 30 September 2021	216,447	106	216,553

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible Fixed Assets	62,867	157	63,024
Current Assets	233,573	-	233,573
Current Liabilities	(31,348)	-	(31,348)
Net assets at 30 September 2020	265,092	157	265,249

21 Pensions and other post-retirement benefits

a) Defined contribution pension plans

The Charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,670 (2020 - £1,452).

The defined contribution liability is allocated to unrestricted funds and Charitable Activities.

22 Related party disclosure

In the year there was a donation was made on behalf of a Trustee for a value of £3,917 The donation was for bookkeeping services (amount).

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2021

22 Joint Venture

The charity has an interest in Thames Valley Operators CIC Limited which is a joint venture with Keep Mobile Country Tours Ltd and Swindon Dial A Ride. Thames Valley Operators CIC Limited is a company limited by guarantee and its registered number is 05431185.

The principal activity of this company is developing software for use by charitable and user member-only entities. The dedicated CATSS software provides a logistical system for the transportation of people with mobility restrictions which is used by the founder charities as well as being sold to third parties.

The results of the financial year for Thames Valley Operators CIC Limited are:

	Year to 30-Apr-21 £
Turnover	268,000
Resultant operating surplus / (deficit) for the year	827
Reserves as at 30 April 2021	10,670

The company made donations to the three-member organisations of £16,000 each (2020-£17,000), based on the results for the Year.

Accounts

Slough Community Transport & Shopmobility
Financial Statements
For the Year Ended 30 September 2020

Slough Community Transport & Shopmobility
Financial Statements
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Slough Community Transport & Shopmobility
Charity Reference and Administrative Details
For the Year Ended 30 September 2020

Charity registration number	1096970
Company registration number	04624397
Trustees	Mr R Gray (Chairman) Mrs E Cryer (Vice Chairman) Miss M Martinez Monroy (Honorary Treasurer) Mr S Laryea-Goldsmith (stood down 22 nd February 2020) Mr R Mingard Mrs Jane Riley (stood down 22 nd February 2020) Mr Colin Pill (stood down on 8 th February 2021)
Chief executive officer	George Howard
Registered office	Upton Hospital Albert Street Slough Berkshire SL1 2BJ
Independent Examiner	Donald Reid Limited Prince Albert House 20 King Street Maidenhead Berkshire SL6 1DT
Bankers	National Westminster Bank 118 High Street Slough Berkshire SL1 1JH

Slough Community Transport & Shopmobility Chairman's Report For the Year Ended 30 September 2020

The year under review I think can safely be said has been one with two distinct halves. We started in October 2019 with a previous year end surplus of £20K, the Berkshire School contracts were secure until July 2021 and we had on-going Bucks contracts, and although we knew it was imperative to continue to seek additional work particularly with groups, we knew we had sufficient funds together with our reserves to cover any eventuality. As previously, the ageing fleet of buses with the resultant expense of continuous vehicle repairs to ensure road worthiness remained a source of concern. In July 2020 we were grateful to the Rotary Club of Slough for their donation of £6K to purchase a good second hand minibus. SBC funding via the SPACE consortia continues at present but will cease at the end of June 2021. The new streamlined book-keeping had improved efficiency with better credit control.

Routine transport work continued until 23rd March 2020 when the Covid-19 pandemic forced the Government to "Lockdown" all activity other than food shops and emergency services, particularly leaving elderly and vulnerable people at risk. Our Management Team were very quick to source and initiate ways in which SCTS could best be utilised in this time of crisis for the benefit of the community of Slough and surrounding area. With the promise of continuing schools contract funding for any Covid-19 work carried out, and safe in the knowledge that we had well trained staff, SCTS was soon involved in pharmacy and shopping deliveries and supporting vulnerable residents. The safety of the staff has always been paramount and every care has been taken to provide PPE and other protection and the Operations Manager has always been available to give additional support when necessary.

SCTS has been enormously grateful to the team of volunteers who have willingly come forward to help and for the grants and donations we have received specifically to fund work during the pandemic - SCVS £500; Garden Centre £500; Shanly Foundation £3,000; Berkshire Community Fund £5,000; Edward Gosling Foundation £6,000; and URC Kingsway £5,052 (see page 22 Income from donations and legacies Financial Statement).

Some children returned to school each day from May half term but with a shorter school day staff were able to dovetail school runs with continuing pharmacy and shopping deliveries and by the middle of July 2020 6,500 deliveries had been carried out. SBC funding for any pandemic work during the month of August continued which compensated for the loss of our usual group day trips. In September all schools returned with Covid restrictions remaining in place and once again pharmacy and shopping trips were managed in tandem.

It has been enormously gratifying to receive many accolades as a result of the work and support given by SCTS during this unprecedented time - the visit of the High Sheriff of Berkshire and the Mayor of Slough, and a letter of appreciation from the Director of Adult Services at SBC (Alan Sinclair). There have also been many letters of appreciation from service users saying how they valued the safe and friendly service.

In the early part of 2021 we were saddened to hear of the death of Colin Pill, one of our members of the Board of Trustees, who had had ongoing serious health problems for some time. He was very well respected as a trustee and we were grateful for his helpful contribution over a number of years. Trying to attract Trustees with the appropriate skills remains a source of concern for the existing members of the Board who have met 7 times in the year, 4 of which have been held on Zoom.

We feel very fortunate that we have not had to furlough any of the staff and the Board of Trustees is enormously grateful for the initiative and dedication shown by the CEO and the support and dedication of all of his team which we believe has helped to showcase the value and safety of the service SCTS offers the community of Slough both during normal times and those in times of crisis.

Ray Gray
Chairman of the Board of Directors

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2020

The Trustees present their report and the audited financial statements of the charity for the year ended September 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

TRUSTEES OF THE CHARITY

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

Mr R Gray (Chairman)
Mrs E Cryer (Vice Chairman)
Miss M Martinez Monroy (Honorary Treasurer)
Mr S Laryea-Goldsmith (stood down 22nd February 2020)
Mr R Mingard
Mrs Jane Riley (stood down 22nd February 2020)
Mr Colin Pill (stood down on 8th February 2021)

OBJECTIVES AND ACTIVITIES

The object of the Charity is to provide a Community Transport and ShopMobility service for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability (mental or physical), or poverty or because of a lack of availability of adequate and safe public passenger services.

The object of the Charity and its desire to provide a public benefit is specifically met by the following aims:

- We aim to provide a service which regularly transports the aforementioned groups from their homes to specific locations in vehicles which are adapted to cope with mobility impaired people primarily within Slough and the surrounding areas.
- We also aim to extend this service to occasional groups and individuals who wish to avail themselves of local facilities which they would find hard to access without suitable transportation.
- Additionally, we aim to provide an electric wheelchair/ scooter service so individuals can have their own transport to access shops and services primarily located around the centre of Slough.
- We aim to provide the delivery of essential services to the community that require the usage of transport.

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

PUBLIC BENEFIT STATEMENT

The provision of community transport, shopmobility and essential services for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service (passengers or assistance to non passengers) and the short-term loan of wheelchairs and scooters.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2020**

STRATEGIC REPORT

Achievements and performance

The achievements and performance for Slough Community Transport and ShopMobility can be measured in terms of the activities that are delivered to the community and their social impact.

ACTIVITIES

Dial A Ride/ Out and About

October 2019 – March 2020

- Transport provided 6 days a week with the aim of having 13 accessible vehicles available Monday to Friday and 1 vehicle on Saturdays for 50 weeks of the year.
- Extension of the service before 8.30am and beyond 5pm, giving members greater flexibility and scope to venture out later or earlier in the day.
- 6900 people transported to various destinations.
- Provided free transport to carers to enable them to accompany members to appointments
- Enabled Nursing home residents to attend concerts, Art Exhibitions and family events.
- Continued partial funding for Out and About service for the three years January 2016-December 2018 from the SPACE consortium (using Slough Borough Council funding)

March 2020 – September 2020

- Dial a Ride services suspended in response to the global Covid-19 pandemic and UK Government instructions for people to stay at home.
- New services launched to deliver food shopping and prescription medications to all those who were unable to shop for themselves owing to age or ill health (the 'Shielding list')

Contracts with Slough Borough Council

- Provided 10 School Contracts to assist 54 pupils with SEND to access education

Shopmobility

- Maintained Town Centre base
- Project operational for 24 weeks in the year
- Provided an information hub for wide ranging Disability enquiries
- Sold a range of disability equipment at subsidised prices.
- Closed in March 2020 in response to Covid Pandemic

Shoppers Helper

- Operational for 24 weeks of the year, Monday to Friday
- 30 time slots were funded by the Charity and made available from 1st October 2019 for severely disabled people who were assisted in doing their own shopping.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2020**

SOCIAL IMPACT – from 1st October to 20th March 2020

Groups Supported: Total of 1084 people transported through 146 organised trips

 Berkshire Vision Supporting The Visually Impaired	Berkshire Blind Society	132 passengers across 12 trips
	Slough Disabled Men's Group	190 passengers across 24 trips
 MENCAP	Slough MENCAP	528 people with learning disabilities on 48 trips
	Outings from local nursing homes	234 passengers to various destinations across 62 trips

Social Services Spot Purchase Arrangements

521 trips to enable Social Services clients to access day care at Priors Day Centre, Burnham Resource Centre, The Phoenix Day Centre and out of Borough specialist placements.

People with disabilities transported to work

356 trips to and from work locations for people with registered disabilities.

SOCIAL IMPACT – from 21st March 2020 to 30th September – COVID-19 response



COVID-19 Response

UN Image

Supermarket Shopping completed and delivered

• 1243 food shops delivered

Prescription Medications delivered

• 4,619 prescriptions delivered

PPE delivered to Nursing homes and carers

• 30 units

Food Parcels delivered

• 24 parcels

Wellbeing calls to check on vulnerable people and maintain contacts

• 321 calls

Slough Community Transport & Shopmobility Trustees Annual Report For the Year Ended 30 September 2020

Employment

The direct services are provided by a team of 24 staff (drivers and passenger assistants) who between them have 144 years of Community Transport experience, specialist training in the management of long term conditions, including epilepsy and drivers who have completed the National Minibus Driver Training Scheme (MIDAS).

Volunteers

Pandemic response volunteers – 14 people



Images: staff Covid-19 support services 2020

RISK MANAGEMENT

The Board has conducted a review of the major risks to which the Charity is exposed, in particular those relating to the on-going operations and finances.

In summary these risks are financial loss and/or loss of reputation caused by negligent or wrongful acts or omissions by persons acting on behalf of SCTS. Appropriate systems or procedures have been established to mitigate the risks which the Charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by authorisation procedures for all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, members and visitors. Control procedures are periodically reviewed to ensure that they continue to meet the needs of the Charity. The review of the risk in 2020 involved appropriate provisions to ensure that our staff, passengers, others were safe and significant expenditure was made towards PPE required during the global pandemic.

Furthermore, insurances are arranged on an annual basis that provide the following coverage:

- Public Liability
- Employer Liability
- Fleet Minibus
- ShopMobility

Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2020

FINANCIAL REVIEW (INCLUDING RESERVES POLICY)

The Charity's key financial objective is to ensure financial stability and continued solvency, so that it can deliver its aims and objectives.

The Charity has registered a net surplus of £38,083 for the financial year ended 30th September 2020. The Charity will continue providing Covid-19 pandemic support services in the year ending 30th September 2021. This means that financial support will be required to keep the current structure and financial allocation has been made to ensure the level of service can be maintained. The trustees worked closely with the management team to monitor income and expenditure to ensure that the charity remained solvent.

Income = £437,432

Expenses = £399,350

Surplus = £38,083

Source of Income	Year 2020	Year 2019		Variance
Out and About	40,532	99,895	↓	(59,363)
Shopmobility	1,672	3,104	↓	(1,432)
Shoppers Helper	200	270	↓	(70)
Extended Services	300,088	269,702	↑	30,386
Covid19 Support Services	16,467	-	↑	16,467
Donations received	78,372	44,432	↑	33,940
Investment Income	101	74	↑	27

The overall surplus is mainly to the increase on income from other services and the increase of donations received. The charity was able to secure several contracts with SBC at current market rates that are sustainable for a period of three years. There was a donation from CATSS for a value of £17,000.

Out and About (Dial-a-Ride) income decreased during the year, mainly due to the reduction of funding from the SPACE consortium. Despite the reduction, this activity has continued to provide groups travelling and of passengers travelling using their Personalised budget allowance. The income reflected in the accounts is for the period of 1st October to 20th March 2020. Dial a Ride services were suspended in response to the world wide Covid-19 pandemic and UK Government instructions for people to stay at home.

ShopMobility income has declined during the year. This service is partly funded by funding from SPACE (£1,672) and the charitable reserves. This service closed in March 2020 in response to the Covid-19 pandemic.

Shoppers Helper carried on as a service (despite the cessation of the SBC Grant in 2016). The impact to the members was a higher charge to support the higher cost to the Charity.

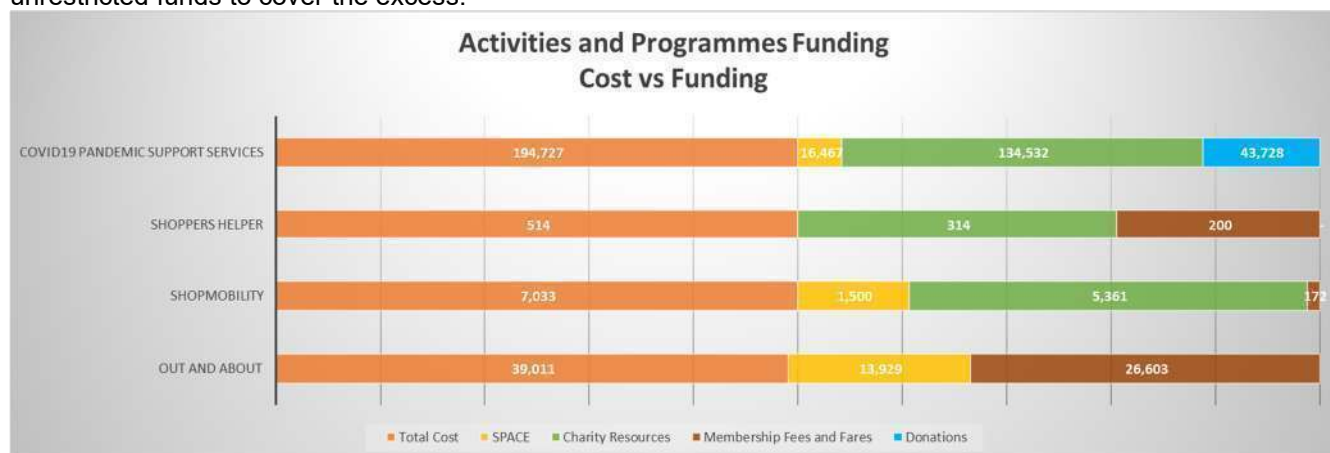
Extended Services – when the Covid-19 global pandemic was announced the Government issued a Public Note of commitment to keep companies going after the pandemic. This means that existing contracts were paid and our staff was paid fully.

Slough Community Transport & Shopmobility
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Expenses	Year 2020	Year 2019	Variance
Out and About	39,011	115,284	↓ (76,273)
Shopmobility	7,033	10,906	↓ (3,873)
Shoppers Helper	514	427	↑ 87
Extended Services	150,073	246,914	↓ (96,841)
Covid19 Support Services	194,727	-	↑ 194,727
Governance	7,992	22,486	↓ (14,494)

The expenses for the year increased as the Charity had unforeseen high value expenditure items, mainly PPE to keep our staff and passengers safe during the global pandemic. Transport was adapted during the pandemic to take Key workers' children to school.

The main activities are funded by way of restricted and unrestricted funds. If the restricted income received for the year is less than the cost generated by the related activities, then the charity transfers unrestricted funds to cover the excess.



The Out and About (Dial a Ride) service is key for the provision of transport to the local community. This service was funded by the SPACE consortium (£13,929) and the membership fees and fares (£26,603).

The ShopMobility service (£10,906) was partly funded by the Charity from the charitable reserves (£7,802), the members' fares (£729), donations received from the SPACE consortium (£1,500) and other donations (£1,000).

The Shoppers Helper service was funded by the members' fees (£200). This service is only available when there is a request from a member and partly subsidised by the charity.

Extended Services have generated a surplus that has been utilised for funding other charitable activities and increasing the charities reserves in order to sustain the increase of expenses in the next two years (e.g. Employer NIC, Pensions, others).

Reserves Policy

The Board has maintained its policy that in order to operate efficiently and ensure continuity of ongoing activities of the charitable company that there should be free reserves equivalent to three months' expenditure.

Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2020

RESERVES POLICY

Total Expenses (based on SOFA yearly expenses)	399,350
Monthly Expenses Estimate (based on SOFA yearly expenses)	33,279
3 months' Expenses (based on SOFA yearly expenses)	99,837

Unrestricted Reserves	265,092
Unrestricted Reserves Freely Available	202,230
Unrestricted Reserves Freely Available (outside the 3 months policy)	102,393

The Unrestricted Reserves at 30th September 2020 amounted to £265,092 of which, £202,230 are freely available, which is higher than our three-month expenditure reserve which is approximately £102,393. Any reserves above this 3-month expenditure reserve will be utilised by the Charity to help provide a better service for its beneficiaries. This could include such things as renewing old fleet vehicles, scooters/wheelchairs and accessing new technology. During the year ended 30th September 2020 the reserves above the 3-month expenditure were utilised to carry on providing the existing services to all its passengers.

The level of free reserves is reviewed on an ongoing basis.

PLANS FOR FUTURE PERIODS

Our plans for the future are as follows:

The primary aim for 2020/21 is to continue to meet the needs of those members of our community who are unable to get 'Out and About' without our assistance.

For the year ending 30th September 2021, the trustees will be considering the following factors when evaluating how to provide the existing charitable activities:

- Dial a Ride – there is a need to generate additional funding (Donations, other Funding and member fares. The funding from the SPACE has ceased in 2020. This funding impacts the number of slots available to our members as we no longer can sustain the same level of service (6 days per week, 8:30 to 17:30 and utilising the existing fleet of 16 vehicles) without additional income resources. The funding also needs to contribute towards the fixed costs of running the charity. The charity will be engaging in conversations with SBC and looking for partnerships to continue with the provision of this service at a subsidised rate to the members of the community.
- ShopMobility – to ensure that this project can be successfully run there is a need for additional funding via Donations and member fares. As of the time of writing this report there is no specific funding confirmed and readily available towards this service.
- Shoppers Helper – this service works on ad-hoc basics and there is a need for additional funding to keep it running.
- External services must run at an annualised break-even point. As of the time of writing, all external services have been renegotiated from September 2018 and it is expected that the charity will carry on with the provision of this transport until the next contract renewal (minimum 3 years). Should contracts be rolled over because of timing constraints, it is expected that the fees would be reviewed in line with inflation rates.
- Covid-19 response – the charity will continue providing community support services while there is a need for it from the Slough and surrounding areas. As of the time of writing, the charity has received funding from SPACE and is utilising the surplus generated in the year ended September 2020 to fund the Covid-19 response services.

Covid-19 Response Services	20th March 2020 to 30th September 2020	1st October 2020 to 30th April 2021
Supermarket Shopping completed and delivered	1,243 food shops delivered	Ongoing
Prescription Medications delivered	4619 prescriptions delivered	Ongoing

Slough Community Transport & Shopmobility
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PPE delivered to Nursing homes and carers	30 units	N/A
Food Parcels delivered	24 parcels	Ongoing
Wellbeing calls to check on vulnerable people and maintain contacts	321 calls	Ongoing
School transport Key workers children	Ongoing	Ongoing

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Slough Community Transport & ShopMobility (SCTS) is a charitable company limited by guarantee, incorporated on 23 December 2002 and registered as a Charity on 10 April 2003. The Company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Trustees (Directors)

Under the requirements of the Memorandum and Articles of Association the Trustees are elected to serve for a three-year period after which they must be re-elected at the next Annual General Meeting.

The Trustees are supported in their work by the Management Team, which seeks to ensure that the needs of the organisation are appropriately reflected to the Board.

In the event of a particular skill being required by the organisation, which is not available within the existing Board, then individuals are approached to offer themselves for election.

Trustee Induction and Training

Most Trustees are already familiar with the practical work of the Charity by either being a member of it or belonging to an organisation which works quite closely with the Charity.

New Trustees are encouraged to spend time with the Chief Executive to familiarise themselves with the work of the Charity and also to attend Governance training.

The Board meets every 6-8 weeks and receives reports from the Chief Executive regarding progress towards strategic goals, and operational demands. The Finance Committee also meets every 6-8 weeks and receives financial reports from the Finance Officer. The Finance Committee reports, to the Board via the Chief Executive and the Finance Director.

The Board meetings and Finance Committee meetings ensure an involved approach to the decision making process.

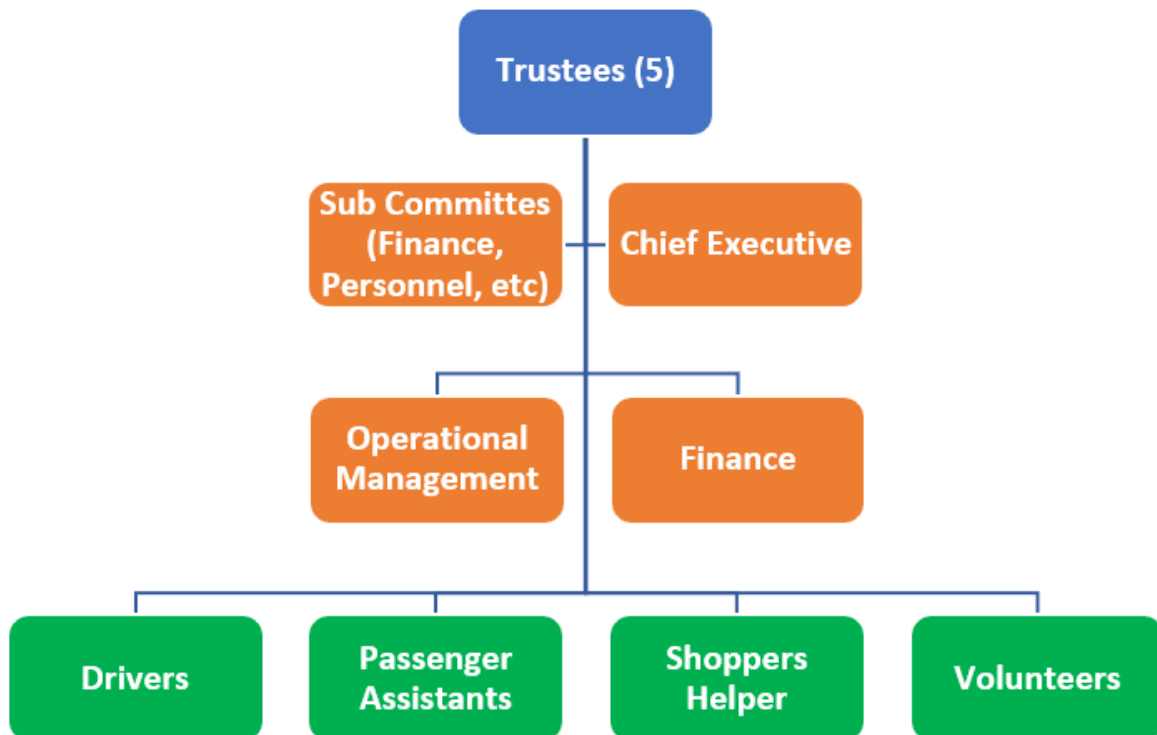
Organisational Structure

Slough Community Transport & ShopMobility has a Board of Directors which is comprised of 7 individuals who meet every six to eight weeks and are responsible for strategic direction and also the policies of the Charity. The Chief Executive also attends these meetings but has no voting rights.

A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the Chief Executive along with the Co-ordinator and Finance Administrator. The Chief Executive is responsible for ensuring that the Charity delivers the specified services and that key performance indicators are met.

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2020**

To enable the organisation to undertake the above aims it has established the following structure and staffing:



The volunteer element within the organisation is an essential part of the structure, as they are present at virtually every point in the organisation, from trustees and members of the Board to helping to deliver the frontline services and raise funds for the organisation.

The time donated by volunteers, from very varied backgrounds, is invaluable as it helps the organisation to have good community input into decision making and to quickly identify any changes to services that may be required.

TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Slough Community Transport & Shopmobility for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the

**Slough Community Transport & Shopmobility
Trustees Annual Report
For the Year Ended 30 September 2020**

financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued March 2005) and in accordance with the small companies' exemptions as found in Section 415a of the Companies Act 2006.

This report was approved by the Trustees on 21st May 21 and signed on their behalf by:



Mr R Gray
Trustee/Chairman

**Slough Community Transport & Shopmobility
Independent Examiner's Report
For the Year Ended 30 September 2020**

Independent Examiner's Report to the Trustees of Slough Community Transport & Shopmobility

I report to the charity trustees on my examination of the accounts of the company for the year ended 30 September 2020 which are set out on pages 16 to 30.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

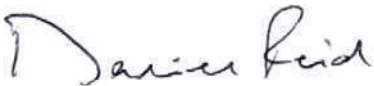
Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants of England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting applicable to charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Daniel Reid FCA
Donald Reid Limited
Chartered Accountants and Statutory Auditors
Prince Albert House
20 King Street
Maidenhead
Berkshire
SL6 1DT

Date: **21st May 2021**

Slough Community Transport & Shopmobility
Statement of Financial Activities
For the Year Ended 30 September 2020

		2020		2019	
		Unrestricted funds	Restricted funds	Total	Total
	Note	£	£	£	£
Income and endowments from:					
Donations and legacies	2	28,644	49,728	78,372	44,432
Charitable activities	3	327,063	31,896	358,959	371,971
Investments		101	-	101	74
Other	4	-	-	-	-
Total incoming resources		355,808	81,624	437,432	416,477
Expenditure on:					
Charitable activities	5	309,733	81,624	391,358	373,531
Governance Costs	6	7,992	-	7,992	22,486
Total expenditure		317,725	81,624	399,350	396,017
Net income / (expenditure)		38,083	-	38,083	20,460
Transfers between funds	19	64	(64)	-	-
Net movement in funds		38,147	(64)	38,083	20,460
Reconciliation of funds:					
Total funds brought forward	19	226,945	221	227,166	206,706
Total funds carried forward	19	265,092	157	265,249	227,166

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

Slough Community Transport & Shopmobility
Balance Sheet
For the Year Ended 30 September 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	13	63,024	71,874
		63,024	71,874
Current assets			
Stocks	14	211	194
Debtors	15	78,028	77,277
Cash at bank and in hand	16	155,334	117,164
		233,573	194,635
Creditors: amounts falling due within one year	17	(31,348)	(39,343)
Net current assets		202,225	155,292
Total assets less current liabilities		265,249	227,166
Charity Funds			
Restricted funds	19	157	221
Unrestricted funds	19	265,092	226,945
Total charity funds	19	265,249	227,166

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small company's regime.

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Board on 21 May 2021.

Signed on behalf of the board of trustees

Signature



Ray Gray, Trustee

Date: 21 May 2021

The notes on pages 18 to 30 form part of these financial statements.

Company registration number: 04624397

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

1 Summary of significant accounting policies

(a) General information and basis of preparation

Slough Community Transport & Shopmobility is a limited company registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are the provision of a community transport and Shopmobility services for such of the inhabitants of Slough and its neighbourhood who are in need of such services because of age, sickness or disability, or poverty or because of a lack of availability of adequate and safe public passenger services. This is met by the provision of a transport service and the short-term loan of wheelchairs and scooters.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Joint Venture Income from the interest in Thames Valley Operators is recognised as a Donation.

The charity receives government donations (vehicles) in respect of £Nil (2019 - £Nil). Donated vehicles are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The charity receives government grants (charitable activities) in respect of £Nil (2019 - £Nil). Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of a support nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs lined to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, e.g. floor area, staff time, etc.

The analysis of these costs is included in notes 5, 6, 7 and 8.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

(e) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Scooters and Wheelchairs:	20% per annum reducing balance
Fixtures and Fittings:	15% per annum reducing balance
Motor Vehicles:	20% per annum reducing balance
Computer Equipment:	25% per annum on a straight-line basis

(f) Investments

Investments in joint ventures are measured at cost less impairment.

(g) Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

(h) Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure

(i) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

(j) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

(k) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

(l) Going concern

The financial statements have been prepared on a going concern basis. A significant contract from which the charity derives a large proportion of their income was renewed for further three years in September 2018. It is expected that this contract will be rolled over for one year due to the current global pandemic and the constraints around procurement services.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

(m) Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Depreciation – This is an area for judgement and is based on the directors' assessment of the likely useful economic lives of the asset.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

2 Income from donations and legacies

	Unrestricted	Restricted	Total 2020	2019
	£	£	£	£
Donations	-	-	-	140
Donated Services and Facilities			-	-
- Parking Space	-	-	-	18,625
- Office facility	8,352	-	8,352	3,600
- Accounts software/services	2,342	-	2,342	144
CATSS	17,000	-	17,000	14,668
Rotary Club	-	6,000	6,000	1,000
Staff activities	-	-	-	1,556
Heathrow Community Fund	-	-	-	1,099
Louis Baylis	-	-	-	1,000
Slough Cribbage	-	-	-	600
Tesco Fundraising	500	-	500	2,000
5G Comms	250	-	250	-
WHSmith	200	-	200	-
Covid-19 Response Funding				
- Members Donations	-	528	528	-
- SCVS	-	500	500	-
- Berkshire Garden Centre	-	500	500	-
- Shanly Foundation	-	3,000	3,000	-
- Berkshire Community Foundation	-	5,000	5,000	-
- The Edward Gosling Foundation	-	6,000	6,000	-
- Kingsways's Over 60s	-	500	500	-
- St Mary's church	-	300	300	-
- Charity Aid Foundation	-	3,000	3,000	-
- National Lottery	-	9,000	9,000	-
- The Clothworkers Foundation	-	400	400	-
- SCVS One Slough Community Respons	-	15,000	15,000	-
	28,644	49,728	78,372	44,432

In the year ended 30 September 2020, the Income from donations and legacies was £78,372 (2019 - £26,564) of which £49,728 (2019 - £3,975) was attributable to Restricted funds and £28,644 (2019 - £22,589) was attributable to Unrestricted funds.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

3 Income from charitable activities

	Unrestricted	Restricted	Total 2020	2019
	£	£	£	£
SPACE consortium				
- Dial-a-ride transport	-	13,929	13,929	31,800
- ShopMobility	-	1,500	1,500	1,375
- Covid19 Support Services	-	16,467	16,467	
Extended Services	300,088	-	300,088	269,702
Out and About Membership and fares	26,603	-	26,603	68,095
Shopmobility Membership and fares	172	-	172	729
			-	-
Shoppers Helper	200	-	200	270
	327,063	31,896	358,959	371,971

During the year ended 30 September 2020, the Income from charitable activities was £358,959 (2019 - £326,775) of which £31,896 (2019 - £43,901) was attributable to Restricted funds and £327,063 (2019 - £282,874) was attributable to Unrestricted funds.

4 Other income

In the year ended 30 September 2020 the charity disposed of tangible assets. The charity did not receive any income from the disposals made during the year. During the year ended 30 September 2019 the charity did not dispose of tangible assets.

5 Analysis of expenditure on charitable activities

Activity or Programme	Direct Costs	Support Costs	Total 2020	Total 2019
	Note 7	Note 8		
	£	£	£	£
Extended Services	134,205	15,868	150,073	246,914
Out and About	31,432	7,579	39,011	115,284
Shopmobility	5,651	1,382	7,033	10,906
Access to Work	-	-	-	-
Shoppers Helper	-	514	514	427
Covid19 Services	130,180	64,547	194,727	-
	301,468	89,890	391,358	373,531

In the year ended 30 September 2020 the Direct Costs were £301,210 (2019 - £305,739) and the Support Costs were £89,889 (2019 - £87,994).

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

6 Governance costs

	Direct Costs £	Support Costs £	Total 2020 £	Total 2019 £
Staff salaries	-	3,916	3,916	14,757
Independent examination fee	1,600	-	1,600	1,580
Other costs	-	2,476	2,476	6,149
	1,600	6,392	7,992	22,486

In the year ended 30 September 2020 the Direct Costs were £1,600 (2019 - £3,010) and the Support Costs were £6,392 (2019 - £21,727). Note: All staff were supporting the Covid-19 response services from the 20th March 2020.

Other costs include phone, postage, printing and stationery, depreciation, computer expenses, rent, repairs and maintenance, general insurance and meeting rooms.

7 Allocation of Direct Cost

Activity breakdown of Direct Cost	Extended Services	Out and About	ShopMobility	Shoppers Helper	Covid19 Services	Total 2020	Total 2019
Salaries	88,896	17,779	4,445	-	80,006	191,126	176,149
Travel and subsistence	-	-	-	-	-	-	-
Other Staff costs	485	97	24	-	5,535	6,141	2,345
Maintenance of vehicles	13,402	5,947	-	-	15,478	34,827	34,165
Fuel cost (including rebate)	11,208	2,242	-	-	7,846	21,296	21,218
Vehicles Insurance	8,736	1,747	-	-	6,115	16,598	17,206
Other vehicles Cost / Parking	2,632	526	-	-	1,842	5,000	19,450
Telephone	1,330	266	66	-	1,197	2,859	5,503
Depreciation	6,302	2,796	576	-	6,532	16,206	17,499
General Insurance	-	-	540	-	-	540	-
Pension	1,317	135	-	-	-	1,452	1,501
Bad debts written off	-	-	-	-	-	-	2,430
Disposal of Fixed Assets	(103)	(103)	-	-	(103)	(308)	-
Other Expenses - Covid19	-	-	-	-	5,731	5,731	-
	134,205	31,432	5,651	-	130,180	301,468	297,466

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

8 Allocation of Support Cost

Activity breakdown of Support Cost	Extended Services	Out and About	ShopMobility	Shoppers Helper	Covid19 Services	Total 2020	Total 2019
Salaries	10,392	5,420	979	376	48,948	66,115	58,013
Travel and subsistence	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	40
Postage, Printing and Stationery	180	103	17	9	855	1,164	1,524
Depreciation	81	46	8	4	-	139	552
Subscriptions and Memberships	40	23	4	2	192	261	167
Computer Expenses	74	43	7	4	354	482	739
Property Expenses	1,955	1,117	186	93	9,308	12,659	11,002
Repairs and Maintenance	-	-	-	-	-	-	56
General Insurance	251	50	13	-	226	540	-
Bad debts	-	-	-	-	-	-	-
Sundry Expenses	480	274	46	23	2,286	3,109	1,609
Legal and Professional Fees	2,362	472	118	-	2,126	5,078	2,178
Bank Charges	53	30	5	3	252	343	185
	15,868	7,579	1,382	514	64,547	89,890	76,065

Support costs are allocated on a basis consistent with the use of resources. With the exception of Depreciation, Repairs and Maintenance, General Insurance, Bad Debts, Sundry Expenses and Bank Charges, all costs have been allocated on a Staff Usage / Numbers basis. Depreciation and Repairs are charged on the basis of floor area occupied. General Insurance, Bad Debts, Sundry Expenses and Bank Charges are charged on usage, as expenditure incurred directly in undertaking an activity.

9 Net income / (expenditure) for the year

Net income / (expenditure) is stated after charging / (crediting):

	2020 £	2019 £
Depreciation of tangible fixed assets	16,375	18,165
(Gain) / loss on sale of tangible fixed assets	(308)	-
Cost of stock recognised as an expense	-	81
	<u>16,067</u>	<u>18,246</u>

10 Independent examiners' remuneration

The independent examiners' remuneration amounts to an independent examination fee of £1,100 (2019 - £1,580).

11 Trustees' and key management personnel remuneration and expenses

The trustees neither received nor waived any remuneration during the year (2019: £Nil).

Slough Community Transport & Shopmobility
Notes to the Financial Statements
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12 Staff costs and employee benefits

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2020 Number	2020 FTE	2019 Number	2019 FTE
Charitable activities	24	13	22	12
Governance	2	2	3	3
	<u>26</u>	<u>16</u>	<u>25</u>	<u>15</u>

The total staff costs and employees' benefits was as follows:

	2020 £	2019 £
Wages and salaries	249,479	237,531
Social security	11,676	11,389
Defined contribution pension costs	1,452	1,501
	<u>262,607</u>	<u>250,421</u>

There were no redundancy / termination payments (2019 - £Nil).

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

13 Tangible fixed assets

	Freehold, Land and Buildings £	Scooters & Wheelchairs £	Fixtures and Fittings £	Motor Vehicles £	Computer Equipment £	Total £
Cost or valuation						
As at 1 October 2019	-	17,957	17,757	271,994	28,180	335,888
Prior year restatement	-	-	-	80,454	-	80,454
As restated	-	17,957	17,757	352,448	28,180	416,342
Additions	-	-	-	6,975	241	7,216
Disposals	-	(8,680)	(15,881)	-	(20,228)	(44,789)
At 30 Sep 2020	-	<u>9,277</u>	<u>1,876</u>	<u>359,423</u>	<u>8,193</u>	<u>378,769</u>
Depreciation						
As at 1 October 2019	-	15,081	16,268	205,060	27,605	264,014
Prior year restatement	-	-	-	80,454	-	-
As restated	-	15,081	16,268	285,514	27,605	-
Charge for the Year	-	575	223	15,246	330	16,374
Disposals	-	(8,077)	(14,892)	(1,900)	(20,228)	(45,097)
At 30 Sep 2020	-	<u>7,579</u>	<u>1,599</u>	<u>298,860</u>	<u>7,707</u>	<u>(28,723)</u>
Net Book Value						
At 30 Sep 2020	-	<u>1,698</u>	<u>277</u>	<u>60,563</u>	<u>486</u>	<u>63,024</u>
At 30 Sep 2019	-	<u>2,876</u>	<u>1,489</u>	<u>66,934</u>	<u>575</u>	<u>71,874</u>

Motor Vehicles were restated in the prior year to correct the brought forward cost of the assets. The cost brought forward increased by £80,454 and depreciation brought forward increased by the same amount. Therefore, this restatement caused no change to the balance sheet and the profit or loss in the prior year.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
For the Year Ended 30 September 2020

14 Stocks

	2020 £	2019 £
Shopmobility Sundries (Radar keys, etc)	211	194
	211	194

15 Debtors

	2020 £	2019 £
Trade debtors	28,343	37,929
Other Debtors	7,224	6,918
Social Security and other taxes	2,518	2,239
Prepayments and accrued income	39,943	30,191
	78,028	77,277

16 Cash at bank and in hand

	2020 £	2019 £
Cash and cash equivalents	155,334	117,164
	155,334	117,164

17 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	24,026	31,499
Other creditors	5,204	2,143
Accruals and deferred income	2,118	5,701
	31,348	39,343

18 Deferred income

Movement on Deferred Income	2020 £	2019 £
Deferred Income brought forward	104	1,375
Released in the year	(104)	(1,375)
Deferred in the year	-	104
	-	104

Deferred income relates to Membership fees and other income recognised over more than one financial year in accordance with the accounting policy stated.

Slough Community Transport & Shopmobility
Notes to the Financial Statements
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19 Fund reconciliation

	1 October 2019 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2020 balance c/fwd £
Restricted Funds					
SPACE - Dial A Ride Transport	-	13,929	(13,929)	-	-
SPACE - ShopMobility	-	1,500	(1,500)	-	-
SPACE - Pandemic Services	-	16,467	(16,467)	-	-
Fixed Assets Fund	221	6,000	(6,000)	(64)	157
Covid19 Pandemic Funding	-	43,728	(43,728)	-	-
Total Restricted Funds	221	81,624	(81,624)	(64)	157
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	226,945	355,808	(317,725)	64	265,092
Total Unrestricted Funds	226,945	355,808	(317,725)	64	265,092
Total Funds	227,166	437,432	(399,350)	-	265,249

SPACE Dial-a-ride transport: Funds of £13,929 were made towards the Dial-a-ride transport project

SPACE Shopmobility: Funds of £1,500 were made towards the Shopmobility project.

SPACE Pandemic Services: Funds of £43,728 were made towards response services during the Covid-19 pandemic.

Fixed Assets Fund: The transfer relates to the release and reallocation to unrestricted funds. During the year the Charity received a donation from the Rotary Club for the purchase of a minibus.

	1 October 2018 balance b/fwd £	Incoming Resources £	Outgoing Resources £	Transfers £	30 September 2019 balance c/fwd £
Restricted Funds					
SPACE - Dial A Ride Transport	-	31,800	(31,800)	-	-
SPACE - Shopmobility	-	1,375	(1,375)	-	-
Fixed Assets Fund	301	-	-	(80)	221
Shopmobility Donations	-	1,000	(1,000)	-	-
Total Restricted Funds	301	34,175	(34,175)	(80)	221
Unrestricted Funds					
Designated Funds	-	-	-	-	-
General unrestricted Funds	206,405	382,302	(361,842)	80	226,945
Total Unrestricted Funds	206,405	382,302	(361,842)	80	226,945
Total Funds	206,706	416,477	(396,017)	-	227,166

Slough Community Transport & Shopmobility
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SPACE Dial-a-ride transport: Funds of £31,800 were made towards the Dial-a-ride transport project

SPACE Shopmobility: Funds of £1,375 were made towards the Shopmobility project.

Fixed Assets Fund: The transfer relates to the release and reallocation to unrestricted funds.

Shopmobility Donations: Funds were received during the year to keep the Shopmobility project open for the year 2019.

20 Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible Fixed Assets	62,867	157	63,024
Current Assets	233,578	-	233,578
Current Liabilities	(31,348)	-	(31,348)
Net assets at 30 September 2020	265,097	157	265,254

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible Fixed Assets	71,653	221	71,874
Current Assets	194,635	-	194,635
Current Liabilities	(39,343)	-	(39,343)
Net assets at 30 September 2019	226,945	221	227,166

21 Pensions and other post-retirement benefits

a) Defined contribution pension plans

The Charity operates a defined contribution pension plan for its employees. The amount recognised as an expense in the period was £1,452 (2019 - £1,501).

The defined contribution liability is allocated to unrestricted funds and Charitable Activities.

Slough Community Transport & Shopmobility
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22 Joint Venture

The charity has an interest in Thames Valley Operators CIC Limited which is a joint venture with Keep Mobile Country Tours Ltd and Swindon Dial A Ride. Thames Valley Operators CIC Limited is a company limited by guarantee and its registered number is 05431185.

The principal activity of this company is developing software for use by charitable and user member-only entities. The dedicated CATSS software provides a logistical system for the transportation of people with mobility restrictions which is used by the founder charities as well as being sold to third parties.

The results of the financial year for Thames Valley Operators CIC Limited are:

	Year to 30-Apr-20 £
Turnover	287,762
Resultant operating surplus / (deficit) for the year	2,197
Reserves as at 30 April 2020	9,843

The company made donations to the three-member organisations of £17,000 each (2019-£14,666), based on the results for the Year.