

Company registered number 4657756
Registered charity number 1096964

Haven House Project

Financial Statements

For the year ended 31 March 2023

Haven House Project
Report of the Board of Directors for the year ended 31 March 2023

The Board of Directors presents its report and unaudited financial statements for the year ended 31 March 2023

Reference and Administrative Information

Charity name	Haven House Project
Charity Registration Number	1096964
Company Registration Number	4657756
Registered Office	Haven C/O The Circle 33 Rockingham Lane Sheffield S1 4FW

Board of Directors (trustees)

Tracy Elliott	Chair
Hannah Cowan	Treasurer
Elizabeth Ferguson	
Hannah Cowen	
Claire Heaviside	
Simon Gladding	
Paul Massey	

Principal staff

Samira Gjerde	Chief Executive Officer
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Independent Examiner

Paul Cowham MA FCA DChA
Green Fish Resource Centre
46-50 Oldham Street
Manchester
M4 1LE

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

Haven House Project
Report of the Board of Directors
for the year ended 31 March 2023

Objects and activities

Haven is a not-for-profit company limited by guarantee. A small but growing charity that supports children, young people and families affected by domestic violence and abuse.

Our Vision

The vision of Haven is:

A world free from domestic abuse where children and young people are safe, and their voices are heard

Our Mission

The mission statement of Haven is:

Influence, develop and provide specialist support services for children, young people and their families at risk of or affected by domestic abuse.

Haven is driven by established and clear values:

There are several values that underpin this mission, including:

- Support is **evidence based, flexible and responsive to need** and places the **voices** of children and young people at the centre of all our work.
- Creating **safe spaces and approaches**, that recognise the **impact of trauma** and the importance of working with **integrity, honesty and openness** within all our interactions.
- Designing and delivering services that are **FUN, participative, accessible, inclusive and celebrate diversity**.
- **Challenge and promote change** to enable children and young people to **discover and fulfil their potential**.
- Continually striving for **excellence** in all aspects of our service

The Objects

In order to deliver our purpose and vision we have identified three key Strategic Aims as follows:

- A. Maintain and continue to develop a strong effective and stable organisation.**
- B. Provide and develop a range of high quality, responsive and flexible support services for children, young people and their families.**
- C. Expand reach and improve outcomes for children and young people though working in partnership with other agencies in the statutory, private and voluntary sectors.**

Activities - Our Services and What We Do

CandYP

Haven's CandYP Project consists of one-to-one sessions facilitated by trained CYP Practitioners. These sessions allow children and young people and their safe carer (usually parent) to communicate together about the abuse that has happened in their lives. At the end of the process, families are given a compilation of the activities they have completed to demonstrate the journey they have been on together. The feedback we have had from the families so far has been overwhelmingly positive; the children say they feel safer, happier, and able to talk to their significant adult better

Group Work Support

Haven's range of group work includes:

- **Bouncing Back**
A new group work programme adapted to meet the needs of children and young people from the ages of 5 to 18 years, which aims to: enable peer support, identification of risk and safety planning, building positive relationships, understanding feelings and development of strategies to help better regulate emotions. This programme builds on our experience of delivering the Women's Aid Federation England (WAFE) Helping Hands programme to over a 1000 targeted children and young people.
- **Bespoke Group Work**
Group sessions are tailored to meet the specific needs of participants and responding to particular issues, experiences or challenges, for example: children, young people or adults with common demographic characteristics, behaviour or emotional challenges, familial group, school selected group etc.
- **Family Activities**
A range of interventions that aim to enable families to spend positive time together, to build relationships and create happy memories, offering opportunities for Haven to keep in touch and check in.
- **Positive activities**
A range of activities, events, trips and outings that create opportunities for children and young people and/or adults to have fun and build emotional, practical and social skills for greater resilience.

Volunteer Service

Haven's Volunteer service recruits, trains and supports people from across the community with a high level of professional and skill to work safely and effectively to expand the range of provision to children, young people and families.

Support and Advocacy

Bespoke one-to-one, child focused support and advocacy that is designed with the child and young person (and where appropriate the family) to meet individual support needs and risks. The child/young person is often still living within, at risk of domestic abuse and facing significant harm as a result of the trauma experienced.

Education and Training for Professionals

A range of bespoke seminars, workshops and programmes designed to meet the needs of the agency/community/organisation, that raise awareness of the trauma experienced by children, young people and families affected by domestic violence and abuse and increases understanding, improving responses.

Bystander Project / Whole Schools Approach

An innovative project delivered in partnership with schools that aims to raise awareness of domestic violence and abuse/unhealthy relationships and the subsequent consequences and to create a culture that 'ending violence and abuse' is everybody's responsibility. This involves training for teachers and support staff, whole school assemblies and group work programmes with smaller groups of children and young people who act as ambassadors/champions.

Achievements and Performance

Haven has ended another year on a success. We have continued to prioritise the development and delivery of a number of core programmes, interventions and services that can be adapted to meet the individual needs of the children, young people (CYP) and their families (CYPF) that we work with, ensuring that inclusive practice is at the heart of everything we do. Our focus this year has been on securing funding for delivery provision for the next 3 - 5 years, with an ambition to be able to expand the reach of our work, to meet the need for demand for fair access to services for CYP in Sheffield, who are victims of domestic abuse. This will enable us to build on the developments of the core infrastructure of the organisation and the services we offer, moving forward.

Haven's strength continues to be within the staff team, improving terms and conditions, demonstrating care and value have been key areas that have helped to maintain a stable workforce.

In April 2022 Samira Gjerde, stepped up from the position of Operational Service Manager into to the Interim Director position when Kerry Albiston resigned from the role of Director. Samira's approach to this role has carried us through a period of change and stabilisation. In recognition of this, the Board of Trustees agreed to make the Director position permanent in September 2022.

We have been successful in developing new services and in securing both charitable and public sector funding. Continuation funding received from Tudor in November 2022, contributes towards Haven's core costs and a contribution to the Director's salary, for the next 4-years. In addition to this we also received the 'Tudor Trust Wellbeing Fund' which has provided the opportunity for the team to get together and provide some much-needed light relief and has been the foundation for the development of a 'Wellbeing Policy', which will be applied for the benefit of our staff members.

Our work over the last 4 years with Sheffield City Council has resulted in them pulling together our various short-term contracts in one 5-year contract, which we have been successful in receiving – this is an enormous achievement and will provide some security for the charity, in terms of our service delivery. We work closely with Sheffield City Council's Strengthening Families Team to deliver bespoke 1:1 support and group programmes for CYP

identified/ referred by Social Care (50 CYP per year), MAST Early Help (25 CYP per year) and those living in Safe Accommodation, which includes CYPF living in refuge across the city (85 CYP per year).

Feedback from one child who received support funded by our Sheffield City Council services includes:

“The support I have had from Haven, has made me feel not only better about myself but also gave me a reason to enjoy life. I have seen the darkest side of the world and was always afraid of opening-up and I never felt like I could tell anyone, but you came in and allowed me to talk at my own pace and made something difficult a lot easier to talk about, helping me understand my emotions. Thank you for listening and making me feel heard’.

Other funding, we have secured this year to continue our existing delivery work, includes:

- **Police and Crime Commission (3 years): DA & SV Support Services**
This funding has enabled us to increase our capacity to deliver bespoke 1:1 support for CYP and the much-needed waiting list support (including welcome packs) that we offer to all our families referred into our services.
- **Sheffield Town Trust: Providing Trips and Positive Activities for CYP**
Haven has used this funding to provide family days out for our families which include: a day at the Butterfly House, Alpaca Farm and a Christmas film screening at the Showroom Cinema. The family days aim to support wellbeing and are just about having fun. Some of the children that we work with have responsibilities far beyond their age and their memories can be challenging and traumatic. The family days are also a way for the children and young people and their families to stay connected, spend time with other families, feel less isolated, create happy memories, and have a great day together. Being able to provide access to these activities through a successful funding application will be an additional positive ending for the CYP and their families that access Haven’s services.
‘Thank you so much. Me and my two girls really enjoyed the day the staff were so nice and helpful! It was great!’
‘I loved it’
‘I enjoyed the most seeing the meerkats and the goats.....’
‘I really enjoyed today. The food was amazing, and the butterfly room was so funny when me and my mum walked in we got hit in the face by a peacock!’
10/10 well done Haven!’
‘Absolutely amazing – me and my daughter had so much fun. So very grateful for the support we have been given’.
- **South Yorkshire Housing Association (1 year): Positive Activities for Adults in Recovery**
This project delivers positive activities to promote emotional and physical wellbeing, for survivors of domestic abuse, who are the parents/carers of children supported by Haven. The activities will aid recovery, giving participants the tools and resources to improve their health, wellness, confidence, self-esteem and strive to reach their full potential. Group sessions will be shaped and led by participants, whose voices will be the heart of the design, guided by a

Haven Practitioner. Feedback from one Mum attending the group includes:
“Fantastic people running this group. So grateful you are here! Thank you.”

We are still the only specialist charity in Sheffield that solely supports children and young people affected by domestic abuse and in the past 4-years we have supported over 1000 children, young people and parents alone, which is a huge achievement, though we know there are many more CYPF that need our continued support. Sheffield City Council has estimated that there were almost 20,000 adults and up to 28,000 children affected by domestic abuse in Sheffield over the last twelve months. This is an increase from 17,000 children affected which was reported in 2018.

Since Covid-19, closely followed by the cost-of-living Crisis, the demand for the service has been high and remains so. Our referrals are continuing to increase steadily as awareness about our work grows and we expect to see the same levels of increases in demand and complexity of need. We anticipate that a minimum of 1500 CYPF will access our service in 2023/24, providing direct and indirect benefits to CYP as well as having a positive impact on the whole family, schools, communities, other professionals and their agencies.

This year haven has delivered 4 x online training sessions as part of the Sheffield Safeguarding Partnership Board to over 100 professionals attending from schools, MAST, Social Care, Family support teams etc: Supporting children and young people affected by Domestic Abuse.

Quote from training from primary school, safeguarding officer:

‘We already work closely with Haven and will continue this in the future as the work they provide is vital. It gave a clear understanding of the impact of trauma on a child.’

Learning mentor in a school:

‘I will pass on what I've learnt at the next BASI meeting within school to let them know how good the training is so that others within school could do the training as well. I think it would be good for all staff to undertake this training to have a better understanding of trauma and the impact it has on children/young people’.

This year we have worked extremely hard to support the demand and the additional needs of our services and restructured during Jan – March 23, ready for implementation the following month. To support this the restructure includes creating a referral and assessment department within the organisation, led by its own Service Manager. This will ensure we are responding to all referrals within our 3 working day target and are able to support CYPF while they are waiting for a service, with the aim to bring our waiting times down, this is aided by the development of Haven’s own information videos and branded resources (including welcome and information packs and emotional wellbeing tools for regulation). These will also help us to expand our reach as well as raise our profile and the perception of our professionalism – potentially providing an income stream. Some other plans for the future of our work include:

- Planning a new strategy and re-assessing our organisational structure
- Website Development. We are developing a new trauma informed website. This will enable us to provide information and materials for the Children and Young People and their wider family. It will also improve the referral process, making it more accessible for professionals and self-referrals.
- We would like to expand the support we can offer to schools including our preventative programmes and training, as we know this joined up way of working will expand our reach and can have a huge positive impact. This, is shown in feedback from one Primary School, that we work very closely with:

‘As a Primary school, we face many challenges that impact on children's lives. One such challenge is domestic abuse, often witnessed in their own homes. In school, children can present as quiet, withdrawn, angry, scared and violent. Supporting these children is not easy but through joint work with Haven, we can offer a bespoke package of support, empowering children and helping them to understand their emotions and giving them strategies to manage these’.

Some feedback from people involved in our work:

“I never talked about my stepdad before. Sometimes I still don’t want to, but my Haven Practitioner told me what I remember was real and what happened wasn’t my fault. That makes me feel better inside and I can talk to mum about it too.” Child feedback, aged 11.

“The children seeing their Haven practitioner as their advocate has been hugely beneficial and has helped them to build a trusting relationship, share their feelings and contributed massively to strengthening the relationship between mum and child.” Social Worker

“Thank you – you have really helped me speak and helped me control my emotions and not worry as much. You also helped me express and talk about things I haven’t before. Thank you, thank you” Child feedback.

We have continued to be increasingly resilient as an organisation and are very proud of our achievement in maintaining a high level of support to the children, young people and families we work with.

Financial review

Reserves policy

The Management Board has established a reserves policy that takes into account the likely call on the unrestricted funds, should particular planned projects take off, or the charity fail in the future. By law, we are required to designate some of our unrestricted funds in the event of redundancy, and the Management Board has also agreed to designate funds towards the core services we currently provide. It is now our standard practice to designate funds for Maternity cover, rather than have this figure within the annual budget.

Unrestricted funds are designated to cover redundancy, overhead and maternity cover.

Structure, governance and management

The overall responsibility for **HAVEN** rests with the Board of Trustees who meet at least 4 times per year with the addition of development days and specific working groups. The skills and experience of the board are assessed annually with any skill deficit being addressed through regular recruitment.

The day-to-day work of **HAVEN** is carried out by the Director who is supported by a two Service Managers. They ensure that organisational functions and activities that support children, young people and families are carried out in an effective and efficient manner and meet the overall purpose of the charity.

Company status and Governing document

The organisation is a registered charity that exists for the benefit of the public, and is a company limited by guarantee. All members have agreed to contribute a sum not exceeding £1 in the event of the organisation winding up. The number of guarantees at 31st March 2019 was 6. The organisation was established by its Memorandum of Association and is governed through its Articles of Association.

Staff

Our dedicated staff team are skilled, specialist practitioners who have invaluable experience of working with families, especially children, young people and families affected by domestic abuse. The Board of Trustees is responsible for the effective management of the charity in a wide range of areas including; Management consultancy, HR and policy development, sustainability, insurance, premises, budgeting and good governance in all areas. The Director is responsible for managing the charity on a day-day basis.

Trustees

This year we are very grateful to our Trustees who have devoted a tremendous amount of effort and time to develop strong governance functions. The Trustees have a wealth of experience and skills pertinent to domestic abuse support and running a successful organisation. All our trustees and volunteers are interviewed; trustees are elected at the AGM or co-opted during the year in accordance with the Articles of Association.

Public Benefit

The trustees confirm that they are aware of and have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. The explanation of the services that the charity provides earlier in this report, demonstrates how the public benefit from the activities of the charity.

Haven House Project
Report of the Board of Directors
for the year ended 31 March 2023

Statement of Board of Directors responsibilities

The Board of Directors is responsible for preparing the Report of the Board of Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the Board of Directors to prepare financial statements for each financial year. Under that law the Board of Directors has elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities). Under company law the Board of Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing these financial statements the Board of Directors is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board of Directors is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Board of Directors, who are trustees for the purposes of charity law, who served during the year and up to the date of this report are set out on page 1.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

Approved by the Board of Directors and signed on its behalf by:

Tracy Elliott

..... Tracy Elliott (Chair of the Board of Directors)

8 November 2023
..... Date

Independent Examiner's Report to the Trustees of

Haven House Project

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Cowham

Paul Cowham MA FCA DChA
Green Fish Resource Centre
46-50 Oldham Street
Manchester M4 1LE

22/11/2023

Haven House Project
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Income					
Donations and legacies	3	2,230	-	2,230	3,090
Charitable activities	4	2,910	143,485	146,395	210,283
Fees and other income	5	162,190	-	162,190	178,782
Investments	-	-	-	-	-
Total income		167,330	143,485	310,815	392,155
Expenditure					
Raising funds	6	-	-	-	-
Charitable activities	7	168,723	179,723	348,446	417,851
Total expenditure		168,723	179,723	348,446	417,851
Net income/(expenditure) for the year	9	(1,393)	(36,238)	(37,631)	(25,696)
Transfer between funds		-	-	-	-
Net movement in funds for the year		(1,393)	(36,238)	(37,631)	(25,696)
Reconciliation of funds					
Total funds brought forward		123,051	76,057	199,108	224,804
Total funds carried forward		121,658	39,819	161,477	199,108

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Haven House Project
Company number 4657756
Balance sheet as at 31 March 2023

	Note	2023	2022
		£	£
Fixed assets			
Tangible assets	-	-	-
Total fixed assets		-	-
Current assets			
Debtors	14	63,373	35,078
Cash at bank and in hand		107,149	184,954
Total current assets		170,522	220,032
Liabilities			
Creditors: amounts falling due in less than one year	15	(9,045)	(20,924)
Net current assets		161,477	199,108
Total assets less current liabilities		161,477	199,108
Net assets		161,477	199,108
Funds of the charity			
Restricted income funds	16	39,819	76,057
Unrestricted income funds	17	121,658	123,051
Total charity funds		161,477	199,108

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 13 to 23 form part of these accounts.

Approved by the trustees on 8 Nov 2023 and signed on their behalf by:

Tracy Elliott (chair)

Tracy Elliott

Haven House Project

Notes to the accounts for the year ended 31 March 2023

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

Haven House Project meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis. There are currently no fixed assets.

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

N Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

O Pensions

Arc operates a work place pension scheme with NEST as well as making contributions to an employee's own scheme which is a Qualifying Workplace Pension Scheme (QWPS).

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Donations and gift aid	2,230	-	2,230	3,090
Total	2,230	-	2,230	3,090
<i>Total by fund 31 March 2022</i>	3,090	-	3,090	

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2023 £
Grants			
BBC Children in Need	-	49,688	49,688
Women's Aid Federation	2,910	-	2,910
Police and Crime Commissioner for South Yorkshire	-	48,963	48,963
Sheffield Town Trust	-	2,500	2,500
Tudor Trust	-	42,334	42,334
Total	2,910	143,485	146,395
Prior year			
	Unrestricted £	Restricted £	Total 2022 £
Grants			
ASDA - IDAS	-	35,000	35,000
BBC Children in Need	-	48,640	48,640
Big Lottery Reaching Communities	-	38,895	38,895
Global fund for Children	-	5,000	5,000
Masonic Charitable Foundation	-	5,000	5,000
Sheffield Women's Aid	19,241	-	19,241
South Yorkshire Police Commission - Critical Care	-	23,895	23,895
South Yorkshire Police Commission - VRF	-	33,112	33,112
Womens Aid Federation	1,500	-	1,500
Total	20,741	189,542	210,283

5 Fees and other income

	Unrestricted £	Restricted £	2023 £	2022 £
Sheffield CC contracts	162,190	-	162,190	178,782
Other income	-	-	-	-
	162,190	-	162,190	178,782

All income from fees and trading is unrestricted.

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

6 Analysis of expenditure on raising funds

	Total 2023 £	Total 2022 £
Fundraising costs	-	-
	<u><u> </u></u>	<u><u> </u></u>

7 Analysis of expenditure on charitable activities

	Total 2023 £	Total 2022 £
Staff costs	284,307	337,379
Premises costs	12,000	12,450
Administrative & office costs	28,512	28,891
Project costs	22,727	38,231
Other governance costs		
Independent examination	900	900
	<u> </u>	<u> </u>
	348,446	417,851
	<u><u> </u></u>	<u><u> </u></u>
	2023 £	2022 £
Restricted expenditure	179,723	230,519
Unrestricted expenditure	168,723	187,332
	<u> </u>	<u> </u>
	348,446	417,851
	<u><u> </u></u>	<u><u> </u></u>

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2023 £	2022 £
Depreciation	-	-
Independent examiner's remuneration		
- accountancy	450	450
- independent examination	450	450
	<u> </u>	<u> </u>

10 Staff costs

Staff costs during the year were as follows:

	2023 £	2022 £
Wages and salaries	227,638	271,124
Social security costs	14,425	16,765
Employers pension contributions	17,550	19,210
Staff expenses and training	6,316	9,098
Recruitment, payroll costs & DBS checks	706	1,978
Sessional workers	17,672	19,204
	<u> </u>	<u> </u>
	284,307	337,379
	<u> </u>	<u> </u>

No employee has employee benefits in excess of £60,000 (2022: Nil).

The average number of staff employed during the period was 9 (2022: 14).

The average full time equivalent number of staff employed during the period was 6.5 (2022: 9).

The key management personnel of the charity comprise the trustees, and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £43,481 (2022: £32,450).

11 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration during the year (2022: £nil), in addition no travel expenses were claimed in the year (2022 £nil).

Aggregate donations from related parties were £nil (2022: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2022: nil).

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2023 £	2022 £
South Yorkshire Police and Crime Commission	48,963	57,007
	<u> </u>	<u> </u>

There were no unfulfilled conditions and contingencies attaching to the grants.

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

14 Debtors

	2023 £	2022 £
Other debtors	60,092	28,440
Prepayments	3,281	6,638
	<u> </u>	<u> </u>
	63,373	35,078
	<u> </u>	<u> </u>

15 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	7,855	17,889
Other creditors and accruals	1,190	2,309
Taxation and social security costs	-	726
	<u> </u>	<u> </u>
	9,045	20,924
	<u> </u>	<u> </u>

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

16 Analysis of movements in restricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
ASDA - IDAS	19,280	-	(19,280)	-	-
Children in need	13,601	39,690	(42,507)	-	10,784
Children in need - small projects	220	9,998	(10,218)	-	-
Global fund for Children	4,945	-	-	-	4,945
Masonic Charitable Foundation	6,917	-	(6,917)	-	-
Sheffield Town Trust	-	2,500	(1,358)	-	1,142
South Yorkshire	-	48,963	(48,963)	-	-
The Tudor Trust	31,094	40,334	(48,800)	-	22,628
Tudor Wellbeing	-	2,000	(1,680)	-	320
	<u>76,057</u>	<u>143,485</u>	<u>(179,723)</u>	<u>-</u>	<u>39,819</u>
Previous reporting period	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
ASDA - IDAS	15,000	35,000	(30,720)	-	19,280
Children in need	5,283	38,730	(30,412)	-	13,601
Children in need - small projects	27	9,910	(9,717)	-	220
Big Lottery Reaching Communities	33,876	38,895	(72,771)	-	-
Global fund for Children	22,737	5,000	(22,792)	-	4,945
Masonic Charitable Foundation	4,451	5,000	(1,961)	(573)	6,917
South Yorkshire	-	33,112	(33,112)	-	-
South Yorkshire Police Commission -	-	23,895	(23,895)	-	-
 The Tudor Trust	 36,382	 -	 (5,139)	 (149)	 31,094
Total	<u>117,756</u>	<u>189,542</u>	<u>(230,519)</u>	<u>(722)</u>	<u>76,057</u>

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

16 Analysis of movements in restricted funds (continued)

Name of	Description, nature and purposes of the fund
Children in Need	To support the delivery of the CandyP and group work programme.
Global fund for children	To support IT development
Sheffield Town Trust	To support activities for the Children and Young People
Tudor Trust	To support core costs and staff wellbeing.

17 Analysis of movement in unrestricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	77,051	146,435	(168,723)	-	54,763
Staff - redundancy fund	30,000	-	-	-	30,000
Staff - maternity cover	4,000	-	-	-	4,000
Other financial commitments	12,000	-	-	-	12,000
Utilities		17,500			17,500
Women's Aid Federation	-	2,910	-	-	2,910
Lord Mayor	-	485	-	-	485
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	123,051	167,330	(168,723)	-	121,658
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Haven House Project

Notes to the accounts for the year ended 31 March 2023 (continued)

17 Analysis of movements in unrestricted funds (continued)

Previous reporting period	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
General fund	61,048	202,613	(187,332)	722	77,051
Staff - redundancy fund	30,000	-	-	-	30,000
Staff - maternity cover	4,000	-	-	-	4,000
Other financial commitments	12,000	-	-	-	12,000
	<u>107,048</u>	<u>202,613</u>	<u>(187,332)</u>	<u>722</u>	<u>123,051</u>

Name of	Description, nature and purposes of the fund
Redundancy fund	This is to ensure that sufficient is held in reserves to cover statutory redundancy based on length of service to the organisation
Maternity cover	This is to fund one staff member to be on maternity leave in any one year
Other financial commitments	This is to cover any other financial commitments that the charity would face during closure such as rent

18 Analysis of net assets between funds

	General £	Designated £	Restricted £	£
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	54,763	66,895	39,819	161,477
	<u>54,763</u>	<u>66,895</u>	<u>39,819</u>	<u>161,477</u>

Prior period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	77,051	46,000	76,057	199,108
	<u>77,051</u>	<u>46,000</u>	<u>76,057</u>	<u>199,108</u>