

Haven House Project

Financial Statements

For the year ended 31 March 2022

Haven House Project

Report of the Board of Directors for the year ended 31 March 2022

The Board of Directors presents its report and unaudited financial statements for the year ended 31 March 2022

Reference and Administrative Information

Charity name	Haven House Project
Charity Registration Number	1096964
Company Registration Number	4657756
Registered Office	Haven C/O The Circle 33 Rockingham Lane Sheffield S1 4FW

Board of Directors (trustees)

Tracy Elliott	Chair
Hannah Cowan	Treasurer
Elizabeth Ferguson	
Claire Heaviside	
Simon Gladding	
Paul Massey	

Principal staff

Kerry Albiston	Director
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Independent Examiner

Paul Cowham MA FCA DChA
Green Fish Resource Centre
46-50 Oldham Street
Manchester
M4 1LE

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

Haven House Project

Report of the Board of Directors for the year ended 31 March 2022

Objects and activities

Haven is a not for profit company limited by guarantee. A small but growing charity that supports children, young people and families affected by domestic violence and abuse.

Our Vision

The vision of Haven is:

A world free from domestic abuse where children and young people are safe, and their voices are heard

Our Mission

The mission statement of Haven is:

Influence, develop and provide specialist support services for children, young people and their families at risk of or affected by domestic abuse

Haven is driven by established and clear values:

There are a number of values that underpin this mission, including:

- Support is **evidence based, flexible** and **responsive to need** and places the **voices** of children and young people at the centre of all our work
- Creating **safe spaces and approaches**, that recognise the **impact of trauma** and the importance of working with **integrity, honesty** and **openness** within all our interactions
- Designing and delivering services that are **FUN, participative, accessible, inclusive** and **celebrate diversity**
- **Challenge and promote change** to enable children and young people to **discover and fulfil their potential**
- Continually striving for **excellence** in all aspects of our service

The Objects

In order to deliver our purpose and vision we have identified three key Strategic Aims as follows:

- A. Maintain and continue to develop a strong effective and stable organisation**
- B. Provide and develop a range of high quality, responsive and flexible support services for children, young people and their families**
- C. Expand reach and improve outcomes for children and young people though working in partnership with other agencies in the statutory, private and voluntary sectors**

Activities - Our Services and What We Do

CandYP

CandYP Project consists of one-to-one sessions facilitated by trained CYP Practitioners. These sessions allow children and young people and their safe carer (usually parent) to communicate together about the abuse that has happened in their lives. At the end of the process, families are given a compilation of the activities they have completed to demonstrate the journey they have been on together. The feedback we have had from the families so far has been overwhelmingly positive; the children say they feel safer, happier, and able to talk to their significant adult better

Group Work Support

Our range of group work includes:

- **Bouncing Back**
A new group work programme adapted to meet the needs of children and young people from the ages of 5 to 18 years, which aims to: enable peer support, identification of risk and safety planning, building positive relationships, understanding feelings and development of strategies to help better regulate emotions. This programme builds on our experience of delivering the Women's Aid Federation England (WAFE) Helping Hands programme to over a 1000 targeted children and young people.
- **Bespoke Group Work**
Group sessions are tailored to meet the specific needs of participants and responding to particular issues, experiences or challenges, for example: children, young people or adults with common demographic characteristics, behaviour or emotional challenges, familial group, school selected group etc.
- **Family Activities**
A range of interventions that aim to enable families to spend positive time together, to build relationships and create happy memories, offering opportunities for Haven to keep in touch and check in.
- **Positive activities**
A range of activities, events, trips and outings that create opportunities for children and young people and/or adults to have fun and build emotional, practical and social skills for greater resilience.

Volunteer Service

Haven's Volunteer service recruits, trains and supports people from across the community with a high level of professional and skill to work safely and effectively to expand the range of provision to children, young people and families.

Support and Advocacy

Bespoke, child focused support and advocacy that is designed with the child and young person (and where appropriate the family) to meet individual support needs and risks. The child/young person is often still living within, at risk of the domestic violence and abuse and facing significant harm as a result of the trauma experienced

Education and Training for Professionals

A range of bespoke seminars, workshops and programmes designed to meet the needs of the agency/community/organisation, that raise awareness of the trauma experienced by children, young people and families affected by domestic violence and abuse and increases understanding, improving responses.

Bystander Project / Whole Schools Approach

An innovative project delivered in partnership with schools that aims to raise awareness of domestic violence and abuse/unhealthy relationships and the subsequent consequences and to create a culture that 'ending violence and abuse' is everybody's responsibility. This involves training for teachers and support staff, whole school assemblies and group work programmes with smaller groups of children and young people who act as ambassadors/champions.

Achievements and Performance

We have had another very busy year at Haven and have continued to face unprecedented challenges due to the Covid pandemic. However, we have worked hard as an organisation to survive (and in many aspects thrived), built resilience and ensured that we continue to be an invaluable charity that supports and makes a difference to the children and young people (CYP) who access our services.

Haven continues to be the only organisation in Sheffield providing a range of therapeutic, needs-led support for children and young people and their wider family, affected by domestic abuse. During the year we worked with over 1000 CYP and their families and we have continued to see an increase in referrals from those needing support.

Our Director Kerry Albiston, has sadly resigned from her role at Haven and will be moving onto new ventures after a 3 months' notice period. Kerry's leadership, hard work and dedication has helped shape Haven as a whole, the services we deliver and the impact that we have on those we work with. We would like to thank Kerry for all that she has contributed and for the support and guidance she has given to the staff team. We wish her all the best for the future.

Last September we restructured the team to better respond to referrals and to support CYP and families while they are waiting for a service, aided by the development of Haven's own information videos (including exploring emotional regulations strategies, safety planning and trauma) and branded resources.

Haven has continued to develop our Trauma Informed Approach and the range of tools and interventions we have available that have included the use of Drama Therapy, providing 1:1 session to CYP prior to group sessions, use of technology and maintaining face to face support through the pandemic and local restrictions. We have secured additional resources that enable us to utilise a bespoke response – building this around the needs of the CYP. Advocating in individual cases with Health Services/Children's Social Care and with commissioners and other partners about needs and issues

We continue to adapt and change the services we provide to meet presenting demands and challenges that have included: increases in complexity of need in CYP we are working with and who require support. CYP are presenting with multiple and complex needs that have been compounded as a result in the reduction/cuts to public services and growing social issues, food inequality, increases in the levels of violent crime, growing mental health issues such as suicide ideation/self-harm and the labelling of CYP with ADD/Autism spectrum disorders.

We worked extremely hard at the start of lockdown to develop new ways of working to enable us to continue to support CYP and families. We have continued to utilise many of the resources which has increased our ability to support families by offering virtual video call sessions, enhanced our phone call support to families, and implemented socially distanced in-person support such as doorstep visits, visits in gardens, and walk-and-talk sessions in parks as well as continuing to offer sessions at home and in school.

We have also secured a further short-term contract from the council to provide support to a small cohort of CYP who were at risk of school, exclusion and had a history of domestic violence and abuse, to support this work, we developed a video to provide additional information to support referrals and a video that explains the work we do and the benefits. We have continued to priorities the delivery of our other council contract 'CYP Domestic Abuse Therapeutic Support' alongside the Strengthening Families Domestic Abuse Team delivering bespoke 1:1 support for CYP aged 5-19. This supports 50 CYP per year who are open to children's social care (either at Child in Need, Child Protection, looked after Children etc.) 80 CYP per year who are living in DA safe Accommodation, 12 families at one time referred by MAST Early Help.

Haven team members continue to work closely with schools and alongside teaching and support staff, providing advice and guidance where possible. We have also has delivered training to teachers through the Bee the Change Programme – working with 6 school staff teams - 96% of participants said that the training was of benefit and 100% said they felt the work was needed in their school and they would now have the awareness and skills to deliver this.

Feedback from a local school

"Haven have had a huge impact on the children and families that they have supported. I have been working with professionals from Haven for around 18 months and cannot praise them enough. We have benefitted from the bespoke support that they offer, and we have also been part of the bee the change intervention. Bee the change has been delivered to some of our most vulnerable learners in school and the children have been incredibly positive about the work that has been undertaken with them. Staff that have supported the sessions also feel that their knowledge of supporting children with ACEs has been developed. The Haven staff that delivered the sessions to our children were incredibly flexible and knowledgeable in tailoring their approach to meet the needs of some of our youngest vulnerable learners. I can already see the difference that Haven have made to our school community and look forward to working with Haven professionals in the future so that Monteneys Learners can have the best support possible"

We have also developed and delivered a new project 'All about Us' in partnership with IDAS, reaching a further 96 secondary aged young people across (3) schools in Yorkshire (Sheffield, Barnsley and

York). Haven Practitioners have been working with young people and other agencies to develop an interactive, inclusive, experiential, and participatory programme based on 6 broad RSE curriculum topics. A website and face to face training has been developed and delivered (to a total of 59 school staff) to help support secondary schools to deliver this prevention programme as part of the now compulsory RSE curriculum. Each lesson has an interactive lesson plan, accompanying resources and is based around the theme from a series of linked short films to explore each topic, developed as a resource for teachers to deliver in school, to help support and educate young people in alignment with the PSHE curriculum, with the compulsory requirement for 'Healthy Relationships' to be taught in schools.

Excitingly we were included in the cohort of providers supported by the Global Fund for Children exploring masculinity and the needs and issues facing boys and young men around their mental health and wellbeing – we are hopeful that this work will continue and allow us to build on the links we are building with 7 other small charities based across England.

Plans have been discussed for Haven to support training for targeted health and social care staff and we have agreed that the resources (when complete) and the videos we have developed can be shared with those staff once they have been trained. We have also delivered online training on 'Recognising and Understanding Domestic Abuse and Coercive Control and its Impact on Adults, Children and Parenting' to Doncaster Mediation service for professionals involved in family courts (CAFCAS, Solicitors, family mediators etc.), this training took place in June 2021 and reached 50 professionals.

The final evaluation of the WAGI project was completed, distributed, and presented to the DVA operational and strategic groups. Haven also contribute to local and national needs assessments around Covid for CYP affected by DVA and have contributed to a 'good practice guide' developed and distributed by the Women's Aid Federation of England.

We also strive to continuously improve ourselves as an organisation and in January 2022 we passed our assessment for WAFE Quality Standards and were awarded the Women's Aid National Quality Standards (Stage One). The Quality Assessment Panel made particular mention about our promotional material such as the Haven films which were highly commended.

Haven ended the year with a refocus of our mission and values and the start of the development of our strategic objectives that will inform the development of a new business plan and funding strategies for 2022-2025

Other key achievements

Expanded support/services:

- to work with CYP at risk of/excluded from school where Domestic Violence Abuse (DVA), providing 1:1 bespoke packages of intervention
- to CYP living in 'safe accommodation' e.g., women's refuges/DVA dispersed accommodation or properties that have benefited from sanctuary scheme support, providing bespoke 1:1 therapeutic support, positive activities and support for carers to understand the impact of DVA and trauma on their CYP.
- Direct referral pathway created between Sheffield Women's Aid and Haven for when families are ready to leave refuge. This included collaborating with Haven practitioners to determine the information they would find most useful before beginning work with a family and training SWA staff on the support available.
- Trauma training delivered to all Sheffield Woman's Aid Refuge; Parenting and Children's Workers – with a specific focus on how trauma presents in children and how best to support them in their recovery from the impacts of domestic abuse.
- Workshop delivered to Mum's centred on how trauma can impact their child's behaviour and techniques to support this.
- An 'Induction Check-list' created to be used by Children's Workers when each new family arrive at refuge. This was drafted and then a meeting was hosted with SWA Children's Workers where edits and amendments were made collaboratively.

- Partnerships developed with wider agencies, including schools, MAST management teams, Door43 counsellors and Social Care.
- Attendance at Child Protection Conferences, TAF Meetings and CIN Core Groups to advocate for the needs of the children.
- Induction Training delivered to new staff around the impact of DA on children.
- Continued development and delivery of our Bystander programme in schools, using a 'whole school approach' and setting up ambassador schemes – that are age appropriate and school pledges/changes that embed the approach
- Secured an extension to our contract to provide early intervention to CYP supported by the local authority early Help Service where CYP have been affected by DVA
- Haven has developed the organisations infrastructure:
- Improved the governance structure, developing the board and recruiting and inducting new trustees. Reviewing the role of the board/development of a trustee handbook and a scheme of delegation to clarify the role of the board/operational staff
- Strengthened/developed policies and procedures: Health and safety (management and response to Covid-19), Safeguarding Adults and Vulnerable Children, Equality and Diversity etc. and has a plan to continue this work

Some feedback from people involved in our work:

"I never talked about my step-dad before. Sometimes I still don't want to but my Haven Practitioner told me what I remember was real and what happened wasn't my fault. That makes me feel better inside and I can talk to mum about it too." Child feedback, aged 11

"The children seeing their Haven practitioner as their advocate has been hugely beneficial and has helped them to build a trusting relationship, share their feelings and contributed massively to strengthening the relationship between mum and child." Social Worker

"Thank you – you have really helped me speak and helped me control my emotions and not worry as much. You also helped me express and talk about things I haven't before. Thank you, thank you" Child feedback

We have become increasingly resilient as an organisation and are very proud of our achievement in maintaining a high level of support to families.

Plans for future periods

We are always striving to expand the reach of our services, through collaborative working and our preventative work in schools. We will revisit our plans, which have been impacted by the Covid pandemic to develop a package of services to generate unrestricted income, which will broaden our mix of income and help to support financial sustainability. This will include selling our own existing (including CandYP) and recently developed products e.g. All About Us and Bee the Change; preventative, whole school approach programmes which have been developed in partnership with IDAS (Independent Domestic Abuse Service) and delivered across Yorkshire. We also want to do more to improve our: performance management, monitoring and analysis in order to better understand our impact and improve our support to children and their families.

Early years is another area we would like to secure resources to explore further. There is a growing body of evidence to suggest that even pre-birth the experience of domestic abuse has a significant impact on future life chances – we would like to develop an early intervention approach by working with mothers/carers to build positive attachments and an awareness of how the impact of the domestic abuse can manifest.

We are also planning to progress our need to secure a building with outdoor space to facilitate our work with children and young people and their families, by providing a therapeutic hub and a safe space where CYP and families can return and/or just drop in for support.

Financial review

Reserves policy

The Management Board has established a reserves policy to take into account the likely call on the unrestricted funds, should particular planned projects take off, or the charity fail in the future. By law, we are required to designate some of our unrestricted funds in the event of redundancy, and the Management Board has also agreed to designate funds towards the core services we currently provide. It is now our standard practice to designate funds for Maternity cover, rather than have this figure within the annual budget.

Unrestricted reserves at 31.03.22 are: £123,051. This includes: £77,051 for the general fund and £46,000 designated funds. Unrestricted funds are designated to cover redundancy, overhead and maternity cover.

Structure, governance and management

The overall responsibility for **HAVEN** rests with the Board of Trustees who meet at least 4 times per year with the addition of development days and specific working groups. The skills and experience of the board are assessed annually with any skill deficit being addressed through regular recruitment

The day-to-day work of **HAVEN** is carried out by the Director who is supported by a three Service Managers. They ensure that organisational functions and activities that support children, young people and families are carried out in an effective and efficient manner and meet the overall purpose of the charity.

Company status and Governing document

The organisation is a registered charity that exists for the benefit of the public, and is a company limited by guarantee. All members have agreed to contribute a sum not exceeding £1 in the event of the organisation winding up. The number of guarantees at 31st March 2019 was 6. The organisation was established by its Memorandum of Association and is governed through its Articles of Association.

Staff

Our dedicated staff team are skilled, specialist practitioners who have invaluable experience of working with families, especially children, young people and families affected by domestic abuse. The Board of Trustees is responsible for the effective management of the charity in a wide range of areas including: Management consultancy, HR and policy development, sustainability, insurance, premises, budgeting and good governance in all areas. The Director is responsible for managing the charity on a day-day basis.

Trustees

This year we are very grateful to our Trustees who have devoted a tremendous amount of effort and time to develop strong governance functions. The Trustees have a wealth of experience and skills pertinent to domestic abuse support and running a successful organisation. All our trustees and volunteers are interviewed; trustees are elected at the AGM or co-opted during the year in accordance with the Articles of Association.

Public Benefit

The trustees confirm that they are aware of, and have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. The explanation of the services that the charity provides earlier in this report, demonstrates how the public benefit from the activities of the charity.

Haven House Project
Report of the Board of Directors
for the year ended 31 March 2022

Statement of Board of Directors responsibilities

The Board of Directors is responsible for preparing the Report of the Board of Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the Board of Directors to prepare financial statements for each financial year. Under that law the Board of Directors has elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities). Under company law the Board of Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing these financial statements the Board of Directors is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Board of Directors is responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Board of Directors, who are trustees for the purposes of charity law, who served during the year and up to the date of this report are set out on page 1.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

Approved by the Board of Directors and signed on its behalf by:

Tracy Elliott

..... Tracy Elliott (Chair of the Board of Directors)

30 November 2022

..... Date

Independent Examiner's Report to the Trustees of
Haven House Project

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Cowham

Paul Cowham MA FCA DChA
Green Fish Resource Centre
46-50 Oldham Street
Manchester M4 1LE

12 / 14 / 2022

Date.....

Haven House Project
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Income					
Donations and legacies	3	3,090	-	3,090	3,495
Charitable activities	4	20,741	189,542	210,283	291,425
Fees and other income	5	178,782	-	178,782	100,058
Investments	-	-	-	-	-
Total income		202,613	189,542	392,155	394,978
Expenditure					
Raising funds	6	-	-	-	-
Charitable activities	7	187,332	230,519	417,851	345,583
Total expenditure		187,332	230,519	417,851	345,583
Net income/(expenditure) for the year	9	15,281	(40,977)	(25,696)	49,395
Transfer between funds		722	(722)	-	-
Net movement in funds for the year		16,003	(41,699)	(25,696)	49,395
Reconciliation of funds					
Total funds brought forward		107,048	117,756	224,804	175,409
Total funds carried forward		123,051	76,057	199,108	224,804

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Haven House Project
Company number 4657756
Balance sheet as at 31 March 2022

	Note	2022	2021
		£	£
Fixed assets			
Tangible assets	-	-	-
Total fixed assets		-	-
Current assets			
Debtors	14	35,078	49,405
Cash at bank and in hand		184,954	180,739
Total current assets		220,032	230,144
Liabilities			
Creditors: amounts falling due in less than one year	15	(20,924)	(5,340)
Net current assets		199,108	224,804
Total assets less current liabilities		199,108	224,804
Net assets		199,108	224,804
Funds of the charity			
Restricted income funds	16	76,057	117,756
Unrestricted income funds	17	123,051	107,048
Total charity funds		199,108	224,804

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 12 to 22 form part of these accounts.

Approved by the trustees on 30 Nov 2022 and signed on their behalf by:

Tracy Elliott (chair) 

Haven House Project

Notes to the accounts for the year ended 31 March 2022

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

Haven House Project meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis. There are currently no fixed assets.

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

N Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

O Pensions

Arc operates a work place pension scheme with NEST as well as making contributions to an employee's own scheme which is a Qualifying Workplace Pension Scheme (QWPS).

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
Donations and gift aid	3,090	-	3,090	3,495
Total	3,090	-	3,090	3,495
<i>Total by fund 31 March 2021</i>	3,495	-	3,495	

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2022 £
Grants			
ASDA - IDAS	-	35,000	35,000
BBC Children in Need	-	48,640	48,640
Big Lottery Reaching Communities	-	38,895	38,895
Global fund for Children	-	5,000	5,000
Masonic Charitable Foundation	-	5,000	5,000
Sheffield Women's Aid	19,241	-	19,241
South Yorkshire Police Commission - Critical Care	-	23,895	23,895
South Yorkshire Police Commission - VRF	-	33,112	33,112
Womens Aid Federation	1,500	-	1,500
Total	20,741	189,542	210,283

Prior year

	Unrestricted £	Restricted £	Total 2021 £
Grants			
ASDA - IDAS	-	15,000	15,000
BBC Children in Need	-	54,536	54,536
Big Lottery Reaching Communities	-	79,487	79,487
CAF Covid emergency	-	3,600	3,600
National Lottery Community Fund Covid	-	9,500	9,500
Global fund for Children	-	24,000	24,000
Henry Spencer Charitable Trust	5,000	-	5,000
Masonic Charitable Foundation	-	5,000	5,000
South Yorkshire Police Commission - Covid	-	30,054	30,054
South Yorkshire Police Commission - VRF	-	17,798	17,798
The Tudor Trust	-	35,000	35,000
Womens Aid Comic Relief	-	12,450	12,450
Total	5,000	286,425	291,425

5 Fees and other income

	Unrestricted £	Restricted £	2022 £	2021 £
Sheffield CC contracts	178,782	-	178,782	98,258
Other income	-	-	-	1,800
	178,782	-	178,782	100,058

All income from fees and trading is unrestricted.

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

6 Analysis of expenditure on raising funds

	Total 2022 £	Total 2021 £
Fundraising costs	-	-
	<hr/>	<hr/>

7 Analysis of expenditure on charitable activities

	Total 2022 £	Total 2021 £
Staff costs	337,379	267,665
Premises costs	12,450	7,086
Administrative & office costs	28,891	38,985
Project costs	38,231	30,947
Other governance costs		
Independent examination	900	900
	<hr/>	<hr/>
	417,851	345,583
	<hr/>	<hr/>
	2022 £	2021 £
Restricted expenditure	230,519	249,796
Unrestricted expenditure	187,332	95,787
	<hr/>	<hr/>
	417,851	345,583
	<hr/>	<hr/>

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2022 £	2021 £
Depreciation	-	-
Independent examiner's remuneration		
- accountancy	450	450
- independent examination	450	450
	<u> </u>	<u> </u>

10 Staff costs

Staff costs during the year were as follows:

	2022 £	2021 £
Wages and salaries	271,124	229,179
Social security costs	16,765	12,669
Employers pension contributions	19,210	16,125
Staff expenses and training	9,098	1,509
Recruitment, payroll costs & DBS checks	1,978	467
Sessional workers	19,204	7,716
	<u> </u>	<u> </u>
	337,379	267,665
	<u> </u>	<u> </u>

No employee has employee benefits in excess of £60,000 (2021: Nil).

The average number of staff employed during the period was 14 (2021: 14).

The average full time equivalent number of staff employed during the period was 9 (2021: 8.75).

The key management personnel of the charity comprise the trustees, and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £32,450 (2021: £32,450).

11 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration during the year (2021: £nil), in addition no travel expenses were claimed in the year (2021: £nil).

Aggregate donations from related parties were £nil (2021: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: nil).

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

12 Government grants

The government grants recognised in the accounts were as follows:

	2022 £	2021 £
South Yorkshire Police and Crime Commission	57,007	47,852
	<u>57,007</u>	<u>47,852</u>

There were no unfulfilled conditions and contingencies attaching to the grants.

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

14 Debtors

	2022 £	2021 £
Other debtors	28,440	32,764
Prepayments	6,638	16,641
	<u>35,078</u>	<u>49,405</u>

15 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	17,889	2,741
Other creditors and accruals	2,309	2,599
Taxation and social security costs	726	-
	<u>20,924</u>	<u>5,340</u>

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

16 Analysis of movements in restricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
ASDA - IDAS	15,000	35,000	(30,720)	-	19,280
Children in need	5,283	38,730	(30,412)	-	13,601
Children in need - small projects	27	9,910	(9,717)	-	220
Big Lottery Reaching Communities	33,876	38,895	(72,771)	-	-
Global fund for Children	22,737	5,000	(22,792)	-	4,945
Masonic Charitable Foundation	4,451	5,000	(1,961)	(573)	6,917
South Yorkshire	-	33,112	(33,112)	-	-
South Yorkshire	-	23,895	(23,895)	-	-
The Tudor Trust	36,382	-	(5,139)	(149)	31,094
	<u>117,756</u>	<u>189,542</u>	<u>(230,519)</u>	<u>(722)</u>	<u>76,057</u>
Previous reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
ASDA - IDAS	-	15,000	-	-	15,000
Children in need	4,728	44,657	(44,102)	-	5,283
Children in need - small projects	-	9,879	(9,852)	-	27
Big Lottery Reaching Communities	25,644	79,487	(71,255)	-	33,876
CAF Covid emergency	-	3,600	(3,600)	-	-
Global fund for Children	-	24,000	(1,263)	-	22,737
Lloyds Enhance	14,147	-	(14,147)	-	-
Masonic Charitable Foundation	3,623	5,000	(4,172)	-	4,451
National Lottery Community Fund	-	9,500	(9,500)	-	-
Covid South Yorkshire Police Commission - Covid	-	30,054	(30,054)	-	-
South Yorkshire Police Commission - VRF	-	17,798	(17,798)	-	-
The Tudor Trust	28,139	35,000	(26,757)	-	36,382
WAGI	3,872	-	(3,872)	-	-
Womens Aid Comic Relief	-	12,450	(12,450)	-	-
The Woodward Charitable Trust	974	-	(974)	-	-
Total	<u><u>81,127</u></u>	<u><u>286,425</u></u>	<u><u>(249,796)</u></u>	<u><u>-</u></u>	<u><u>117,756</u></u>

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

16 Analysis of movements in restricted funds (continued)

Name of	Description, nature and purposes of the fund
ASDA- IDAS	to Develop a Domestic Abuse Education and Prevention programme to support Children and Young People
Children in Need	the grant has been used to deliver the therapeutic CandyP programme, Bouncing Back and Helping Hands group work programmes.
Global fund for children:	To support the development of Haven's delivery programmes.
Masonic Charities	To improve performance management and monitoring, for improved impact analysis.
Reaching Communities	to strengthen infrastructure, develop partnerships and opportunities for collaborative working and develop a volunteer programme
Tudor Trust	To support the core costs of the charity

17 Analysis of movement in unrestricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	61,048	202,613	(187,332)	722	77,051
Staff - redundancy fund	30,000	-	-	-	30,000
Staff - maternity cover	4,000	-	-	-	4,000
Other financial commitments	12,000	-	-	-	12,000
	<u>107,048</u>	<u>202,613</u>	<u>(187,332)</u>	<u>722</u>	<u>123,051</u>

Haven House Project

Notes to the accounts for the year ended 31 March 2022 (continued)

17 Analysis of movements in unrestricted funds (continued)

Previous reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
General fund	53,282	108,553	(95,787)	(5,000)	61,048
Staff - redundancy fund	25,000	-	-	5,000	30,000
Staff - maternity cover	4,000	-	-	-	4,000
Other financial commitments	12,000	-	-	-	12,000
	<u>94,282</u>	<u>108,553</u>	<u>(95,787)</u>	<u>-</u>	<u>107,048</u>

Name of	Description, nature and purposes of the fund
Redundancy fund	This is to ensure that sufficient is held in reserves to cover statutory redundancy based on length of service to the organisation
Maternity cover	This is to fund one staff member to be on maternity leave in any one year
Other financial commitments	This is to cover any other financial commitments that the charity would face during closure such as rent

18 Analysis of net assets between funds

	General £	Designated £	Restricted £	£
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	77,051	46,000	76,057	199,108
	<u>77,051</u>	<u>46,000</u>	<u>76,057</u>	<u>199,108</u>

Prior period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	-	-	-	-
Net current assets/(liabilities)	61,048	46,000	117,756	224,804
	<u>61,048</u>	<u>46,000</u>	<u>117,756</u>	<u>224,804</u>