

## Trustees Annual Report

**for the period 5 September 2022 to 4 September 2023**

**Charity name:** Bessemer Grange Primary School PTFA

**Other names charity is known by:** Friends at Bessemer; F@B

**Registered charity number:** 1096913

**Charity's principal address:** Bessemer Grange Primary School, Dylways, London, SE5 8HP

### List of Charity Trustees who manage the Charity:

Trustee Name	Role	Date acted if not for whole year	Status at 04 September 2023
Mark Wharton	Treasurer		Active
Beatriz Santana-Suarez	Secretary	Until 1 <sup>st</sup> Sept 2023	-
Lucy Alder	Trustee	Until 1 <sup>st</sup> Sept 2023	-
Alan Foster	Chairperson	From 1 <sup>st</sup> Sept 2023	Active
Emily Montenero	Secretary	From 1st Oct 2023	Active

### Structure, Governance and Management

#### Description of the Charity's Trusts

**Type of governing document:** Constitution adopted on 5 February 2003

**How the charity is constituted:** Unincorporated association

**How Trustees are appointed:** Trustees are appointed or re-appointed at the annual general meeting

#### Objectives and Activities

##### Summary of the objects of the charity set out in its governing document:

To advance the education of the pupils in the school in particular by

1. Developing effective relationships between staff, parents and others associated with the school;
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### Activities in Year ending 4 September 2023

This has been a successful year, the first without any Covid restrictions, and we have been able to deliver a program of events similar to those that proved so successful pre-pandemic. There were some wonderful events to bring the community together, which have resulted in excellent fundraising results and our being able to support the school with meaningful contributions.

The committee continues to focus on three main goals:

- continuing to build a strong Bessemer community,
- providing enriching experiences for children and families,
- fundraising.

We have been seeking to increase the number of people involved with F@B and increase the diversity of people over the past few years, and while the calls for volunteers for the likes of the Spring and Summer fairs have been reasonably effective, this remains something that is key to the on-going success of F@B.

#### **Communications:**

We have maintained the communication channels and network that have been successful over the past few years. Led by Nicola Cadbury we have been pushing out regular comms across several platforms:

1. The weekly school newsletter has a F@B segment.
2. The Whatsapp groups continue to be managed via a central “Whatsapp Warrior” team who push “messages from F@B” – this is an efficient way of reaching a proportion of the school community.
3. Whole school email sent by the school office on behalf of F@B
4. Classlist – this has not been a success and will no longer be used for F@B comms

#### **FUNDRAISING**

As last year, and unlike previous years, we were not given any specific fundraising targets by the school at the start of the year, but have instead reacted to requests throughout the year. Having specific targets is not only useful to track fundraising through the year, but also to promote F@B’s objectives and encourage donations. In the spring, a conversation with the school highlighted the budget constraints that they are under, and a request was made that F@B should focus for the coming years on paying for the music provision at a cost of £24,000 per annum, which the school can no longer afford to pay out of their own funds.

F@B is Gift Aid registered, which enables us to make an additional 25% on eligible donations. We have a People’s Fundraising page that people can use to make one-off or regular donations to F@B. This has been very well used this year. We had some regular donations on this page raising an important amount and we have set up donation pages for specific events and ah-hoc fundraising.

**Nature Garden:** Thank you to Clare Hewitt for managing the chicken team and all the volunteers helping to maintain the nature garden. We have used the funds that we were awarded from Southwark council’s Cleaner, Greener, Safer grant to buy some new log benches for the Nature Garden and make repairs to the chicken coop along with a new shed for chicken food and equipment.

Parties in the nature garden have been extremely popular, particularly in the summer term. Donations are often in excess of the recommended £30.

**The football cage** – Vlad Stankovic, Dean McCarthy and David Cahill continued to provide regular football coaching to groups of children, with all donations being returned to school via F@B. The school have also begun renting the football cage to groups not associated with the school. This is managed through the school’s Business Manager and has raised additional funds.

**Winter Raffle** – A successful raffle, with nearly 3,000 tickets sold, and a large range of prizes donated by parents, local shops and businesses.

**Christmas trees** – once again F@B partnered with Dulwich Pot and Plant Garden Centre, with every tree purchased using the F@B code eligible for a donation to F@B. A great way of raising money for the school and supporting a local business at the same time.

**Winter Fair** – Our first fair since Covid restrictions to be held in the regular location of the hall and surrounding playgrounds, and the return of Santa to the school due to another event on the same day, the location proved to be very popular with parents and children. A great community event and fundraiser.

**Bessemer Fun Run** – returning this year, this was a very successful event with children, teachers and parents running either 1km, 3km or 5km. The children were really happy with the medals that they all received. We were very grateful to JAGS for generously allowing the free use of their playing field to make this event a memorable one.

**Eid** – it was wonderful to be able to celebrate Eid as a school this year – many thanks to Amie Barrow-Dean and everyone else who cooked delicious food or otherwise volunteered.

**Summer Fair and Raffle** – A very well attended fair Summer fair held in the regular location of the hall and surrounding playgrounds. to be a popular event and good fundraiser.

**Summer Raffle** – Our most successful raffle ever, with over 4,000 tickets sold.

**Playstreets and Ice Cream Fridays** – these have once again proved to be very successful both as community events and a source of fundraising. There is still opportunity to encourage more volunteers to be able to run these events on a more regular basis.

**2<sup>nd</sup> Hand Clothes** – many thanks to Harriet for managing the 2<sup>nd</sup> hand clothes stalls throughout the year, with uniform available to parents for free or for a small donation.

**Easy Fundraising** – An easy way to raise funds for F@B – this has potential to raise greater amounts and needs to be promoted to ensure more parents are registered.

**Donations from Urban Village**- We are incredibly grateful to Urban Village for their continued support of the school. They have supported the Winter and Summer fairs, and donated raffle prizes.

## **OTHER EVENTS**

**Year 6 Disco** - An end of year event to celebrate Year 6 finishing their time at Bessemer. F@B provided refreshments.

## **FINANCIAL REVIEW FOR 4 SEPTEMBER 2023**

### **Summary of accounts 2022/2023**

The total income from the year's events and grants was £48,783.

The total spend was £29,518 including donations to the school of £22,737.

Funds carried over on 5 September 2022 = £50,704

Funds carried forward at 4 September 2023 = £69,969

The donations to the school were for the following resources / activities:

- £3,000 for new books
- £3,000 for playground equipment
- £2,100 towards Forest School sessions
- £1,600 for Science week events
- £3,000 for school trips
- £420 for Year 6 disco
- £600 for chickens and nature garden
- £9,000 from a restricted donation

There were also £660 in admin costs

A summary of the financial results of the main events is below:

Event	Income (£)	Expenditure / Costs (£)	Surplus / Deficit (£)
Winter Fair	4,910	1,772	3,139
Winter Raffle	1,401	79	1,322
Christmas trees (donations from Dulwich Pot and Plant Garden Centre)	430	-	430
Summer Fair	4,371	1,241	3,130
Summer Raffle	2,148	63	2,085
Bessemer Fun Run	998	122	876
EID	363	51	311
Playstreets & Ice Cream Fridays	1,723	434	1,289
Football donations	3,330	13	3,317
Nature Garden Parties	920	-	920
Easy Fundraising / Amazon Smile	592	-	592
Second-hand Uniform sales	383	-	383
Donations from Urban Village (Boards for Fairs)	1,875	-	1,875
General donations, incl Matched Giving	25,095	374	25,313
Donations to School and other costs	-	24,729	-24,729
<b>Total</b>	<b>£48,783</b>	<b>£29,518</b>	<b>£19,265</b>

Charity Name <b>Bessemer Grange Primary School PTFA</b>	No (if any) <b>1096913</b>
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## Receipts and payments accounts

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For the period from	Period start date 5/9/2022	To	Period end date 4/9/2023
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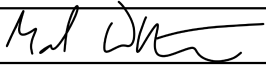

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	25,687	-	-	25,687	13,022
Fundraising Events	22,023	-	-	22,023	15,527
Nature Garden hire	920	-	-	920	-
Bank Interest	156	-	-	156	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,786</b>	<b>-</b>	<b>-</b>	<b>48,786</b>	<b>28,549</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,786</b>	<b>-</b>	<b>-</b>	<b>48,786</b>	<b>28,549</b>
<b>A3 Payments</b>					
Donations Paid	13,122	9,000	-	22,122	21,500
Cost of donations	376	-	-	376	-
Cost of Fundraising Events	3,775	-	-	3,775	1,885
Cost of Nature Garden	2,588	-	-	2,588	1,449
General Overhead	660	-	-	660	-
Bank Charges	-	-	-	-	162
Yr1 Playground	-	-	-	-	2,000
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>20,521</b>	<b>9,000</b>	<b>-</b>	<b>29,521</b>	<b>26,996</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,521</b>	<b>9,000</b>	<b>-</b>	<b>29,521</b>	<b>26,996</b>
<b>Net of receipts/(payments)</b>	<b>28,265</b>	<b>- 9,000</b>	<b>-</b>	<b>19,265</b>	<b>1,553</b>
<b>A5 Transfers between funds</b>					
	41,704	9,000	-	50,704	49,151
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>	<b>69,969</b>	<b>-</b>	<b>-</b>	<b>69,969</b>	<b>50,704</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
<b>B1 Cash funds</b>	Bank account	65,258		-
	Petty cash	4,711	-	-
		-	-	-
	<b>Total cash funds</b>	<b>69,969</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mark Wharton	17/06/24
	Emily Montenero	26/06/24

**Independent Examiners Report to the**  
**Trustees of Bessemer Grange Primary School PTFA (F@B)**  
**Year-end 4 September 2023**

I report to the trustees on my examination of the accounts of the Bessemer Grange Primary School PTFA ('the Trust') for the year ended 4 September 2023.

**Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that, in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
Alice French

Alice French

AAT student member

86 Casino Avenue, London, SE24 9PL

16 June 2024