

Trustees Annual Report

for the period 5 September 2021 to 4 September 2022

Charity name: Bessemer Grange Primary School PTFA

Other names charity is known by: Friends at Bessemer; F@B

Registered charity number: 1096913

Charity's principal address: Bessemer Grange Primary School, Dylways, London, SE5 8HP

List of Charity Trustees who manage the Charity:

Trustee Name	Role	Date acted if not for whole year	Status at 30 June 2022
Mark Wharton	Treasurer		Active
Beatriz Santana-Suarez	Secretary		Active
Lucy Alder	Trustee		Active

Structure, Governance and Management

Description of the Charity's Trusts

Type of governing document: Constitution adopted on 5 February 2003

How the charity is constituted: Unincorporated association

How Trustees are appointed: Trustees are appointed or re-appointed at the annual general meeting

Objectives and Activities

Summary of the objects of the charity set out in its governing document:

To advance the education of the pupils in the school in particular by

1. Developing effective relationships between staff, parents and others associated with the school;
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Activities in Year ending 4 September 2022

After two years impacted by Covid restrictions, this year has had its own challenges – partly through some Covid restrictions in the first term, but also as a result of F@B not having a Chair and the extra capacity which that brings. However, it has been a successful year, with some wonderful events to bring the community back together in person, which have resulted in some good fundraising and being able to support the school with meaningful contributions.

The committee continues to focus on three main goals:

- continuing to build a strong Bessemer community,

- providing enriching experiences for children and families,
- fundraising.

We have been seeking to increase the number of people involved with F@B and increase the diversity of people over the past few years, and while the calls for volunteers for the likes of the Spring and Summer fairs have been reasonably effective, this remains something that is key to the on-going success of F@B.

Communications:

We have built on the success of last year to develop our communication network. Led by Nicola Cadbury we have been pushing out regular comms across several platforms:

1. The weekly school newsletter has a F@B segment.
2. The Whatsapp groups continue to be managed via a central “Whatsapp Warrior” team who push “messages from F@B” – this is an efficient way of reaching a proportion of the school community.
3. Classlist
4. Whole school email sent by the school office on behalf of F@B

FUNDRAISING

Unlike previous years, we were not given any specific fundraising targets by the school at the start of the year but have instead reacted to requests throughout the year. Having specific targets is not only useful to track fundraising through the year, but also to promote F@B’s objectives and encourage donations. As F@B started the year with significant reserves, we asked that the school identified some ‘big ticket’ items, and new playground equipment has been purchased with F@B’s support.

F@B is Gift Aid registered, which enables us to make an additional 25% on eligible donations. We have a Virgin Money Giving page that people can use to make one-off or regular donations to F@B. This has been very well used this year. We had some regular donations on this page raising an important amount and we have set up donation pages for specific events and ad-hoc fundraising.

Nature Garden: Thank you to Clare Hewitt, Ella Anderson and Amanda Leat for managing the chicken team and overseeing the nature garden. We are currently waiting to receive the Cleaner, Greener, Safer grant that we’ve been awarded from Southwark council (£2000), which will be used for maintenance to the area and repair of the pizza oven.

Parties in the nature garden have been extremely popular, particularly in the summer term. Donations are often in excess of the recommended £30.

The football cage – Vlad Stankovic, Dean McCarthy and David Cahill continue to provide regular football coaching to groups of children, with all donations being returned to school via F@B. The school have also begun renting the football cage to groups not associated with the school. This is managed through the school’s Business Manager and has raised additional funds.

It has been wonderful to see so many children regularly using the football cage and the nature garden this year through these projects and we are grateful to everyone who looks after the garden and enables children to spend time there.

Halloween Balloon Race – the second year that we have run this, raising £180, compared to £590 the previous year.

Winter Raffle – A very successful raffle, with nearly 3,500 tickets sold, and a large range of prizes donated by parents, local shops and businesses.

Christmas trees – for the second year, F@B partnered with Dulwich Pot and Plant Garden Centre, with every tree purchased using the F@B code eligible for a donation to F@B. A great way of raising money for the school and supporting a local business at the same time.

Spring Fair – as the Winter Fair had to be postponed due to Covid restrictions, we held a Spring Fair this year. As the first in-person fair since December 2019, this proved to be a very popular event. Held in the years 5/6 playground and the Nature Garden instead of the hall and surrounding playgrounds due to another event on the same day, the location proved to be very popular with parents and children. A great community event and fundraiser.

Eid – it was wonderful to be able to celebrate Eid as a school this year – many thanks to Amie Barrow-Dean and everyone else who cooked delicious food or otherwise volunteered.

Summer Fair and Raffle – Summer fair was held on a Friday after school this year, as this was the only date where enough core volunteers were available. Like the spring fair, it was held in the years 5/6 playground and the Nature Garden, and again proved to be a popular event and good fundraiser. Tickets are currently on sale for the summer raffle, with the draw next week.

Playstreets – it has been good to have playstreets back this year, both as community events and a source of fundraising. We would like to run more Playstreets and Ice Cream Fridays next year. We're keen to recruit volunteers who have availability on a Friday and could help to make this a regular event.

2nd Hand Clothes – many thanks to Harriet for managing the 2nd hand clothes stalls throughout the year, with uniform available to parents for free or for a small donation.

Nature Garden Tote Bags – we still have some tote bags that were made last year, and we have had these available for sale at the spring fair, and will have at the new starters event on 15th July. Having the same or similar design on other products has occasionally been mentioned in meetings, and could be something to be explored in more detail next year.

Partizan Brewery – Special thanks to Andy of Partizan brewery for his contributions to both the Spring and Summer fairs, and raffle prize donations. Partizan continue to offer F@B £5 for every purchase made using the Bessemer code (as well as a discount). This has not been widely advertised through the year.

Easy Fundraising / Amazon Smile – An easy way to raise funds for F@B – this has potential to raise greater amounts and needs to be promoted to ensure more parents are registered.

Donations from Urban Village - We are incredibly grateful to Urban Village for their continued support of the school. They have supported the Spring raffle and donated prizes to the raffle.

OTHER EVENTS

Year 6 Disco - An end of year event to celebrate Year 6 finishing their time at Bessemer. F@B provided refreshments.

FINANCIAL REVIEW FOR 4 SEPTEMBER 2022

Summary of accounts 2021/2022

The total income from the year's events and grants was £28,549.

The total spend was £26,996 including donations to the school of £23,617.

Funds carried over on 5 September 2021 = £49,151

Funds carried forward at 4 September 2022 = £50,704

The donations to the school were for the following resources / activities:

- £20,000 for new climbing frame and other playground equipment
- £2,000 for Early Years Playground
- £1,500 for school trips
- £117 for Year 6 disco

A summary of the financial results of the main events is below:

Event	Income (£)	Expenditure (£)	Surplus / Deficit (£)
Halloween Balloon Race	£215	£35	£180
Winter Raffle	£1,724	£49	£1,675
Christmas trees (donations from Dulwich Pot and Plant Garden Centre)	£550	-	£550
Spring Fair	£4,513	£667	£3,845
Summer Fair	£2,481	£691	£1,790
Summer Raffle	£1,409	£42	£1,367
EID	£583	£92	£490
Playstreets & Ice Cream Fridays	£487	£305	£182
Football donations	£1,004	£19	£985
Nature Garden Parties	£1,340	-	£1,340
Easy Fundraising / Amazon Smile	£697	-	£697
Matched Giving	£600	-	£600
Donations from Urban Village (for Spring Fair)	£750	-	£750
General donations via Virgin Money Giving / People's Fundraising	£2,725	£51	£2,674
Orbis donation – restricted income	£9,000	-	£9,000
Donations to School	-	£23,500	£23,500
Total	£28,549	£26,996	£1,553

Charity Name Bessemer Grange Primary School PTFA	No (if any) 1096913
--	-------------------------------

Receipts and payments accounts

CC16a

For the period from	Period start date 5/9/2021	To	Period end date 4/9/2022
------------------------	-------------------------------	----	-----------------------------



Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	4,022	9,000	-	13,022	11,288
Fundraising Events	15,527		-	15,527	17,847
			-	-	-
			-	-	-
			-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,549	9,000	-	28,549	29,135
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,549	9,000	-	28,549	29,135
A3 Payments					
Donations Paid	21,500			21,500	45,577
Cost of Fundraising Events	1,885			1,885	2,020
Cost of Nature Garden	1,449			1,449	957
General Overhead				-	1,567
Bank Charges	162	-	-	162	
Year 1 playground	-	2,000	-	2,000	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	24,996	2,000	-	26,996	50,121
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,996	2,000	-	26,996	50,121
Net of receipts/(payments)	- 5,447	7,000	-	1,553	- 20,986
A5 Transfers between funds	- 732	732	-	-	-
A6 Cash funds last year end	47,883	1,268	-	49,151	70,137
Cash funds this year end	41,704	9,000	-	50,704	49,151

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	Bank account	41,547	9,000	-
	Petty cash	157	-	-
		-	-	-
	Total cash funds	41,704	9,000	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use				
B5 Liabilities				

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	MARK WHARTON	01/07/23
	Beatriz Santana-Suarez	01/07/23

Independent Examiner's Report to the
Trustees of Bessemer Grange PTFA
Year ended 4 September 2022

I report to the trustees on my examination of the financial statements of Bessemer Grange PTFA ('the charity') for the year ended 4 September 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities SORP

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £25,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kim D Hooper

Kim D Hooper
Chartered accountant

July 1 2023