

AGM Meeting Minutes



Date and time: Wednesday 20th Oct 2021

Location: The County Arms

Present: Sophie Headland, Jenny Lacey, Kat O'Leary, Jojo Sanderson, Sally Critchley, Sarah Hicks, Milena Camejo, Lisa Sandy and Beccy Higman

Apologies: Leanne Colvill, Becky Clason, Yasmin Baird, Chris Wallis, Anne Davies

Agenda Items:

1. Minutes of the previous AGM Sept 2020

The minutes from the last AGM were circulated and agreed.

2. Chair's Report

SH became Chair in 2020 and started by thanking LC for her previous work, support and encouragement.

SH acknowledged how difficult it has been to fundraise and organise safe events with the COVID pandemic and it's restrictions. Fayres, discos, family breakfast and movie nights have not taken place.

Despite this, FOBSA has remained active, organising a successful Christmas raffle, Christmas cards and paid for a screening of the Mousehole Cat as an end of term treat. We've provided crackers for the school Christmas lunch and two coffee machines and a picture for the staff as a thank you for all of their hard work and dedication.

SH has been maintaining birdfeeders and boxes funded by FOBSA and volunteers joined CW for a working party to make and fill planters in the KS2 playground.

In the summer we organised a non-uniform day to raise funds for the RNLI and a guest speaker gave a beach safety talk over Zoom to our older children.

We've also supported Anne Davis in the Food Hub over the course of the year mostly with banking as the funds run through our account.

We've held uniform sales, a cake sale and crazy hair day which were well supported.

Finally, FOBSA has provided £1000 for the bookshelf books for all the classes - something we do every year and hope to continue doing.

SH would like to thank Yasmin for her great work as Treasurer, Beccy as Secretary and Facebook Guru and Sarah as Vice-Chair, as well as the whole FOBSA community for their enthusiasm and support. I'm hoping FOBSA can go forward from strength to strength in the coming year, with some new parents getting involved and lots of fundraising events able to go ahead. It's good to be able to make a positive difference to the school and to our children's

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education and experiences while in school, at the same time having some fun and making friendships in the process.

3. Treasurer's Report

In for 2020 - 2021 = £846.19

Out for 2020 - 2021 = £3437.63

Balance as of 31st August 2021 = £6897.43 (however Bosvigo are yet to cash cheques so our balance will be lower than this and we have also agreed to pay out £1820.80 this term)

Estimated balance is £3000. YB/JL to confirm exact balance on receipt of statements.

4. Election of the Trustees of the Committee 2020 - 2021

After 5 years, Yasmin Baird would like to step down as Treasurer, Sarah Hicks would like to step down as Vice Chair and Beccy Higman would like to step down as Secretary.

The committee voted and elected:

Chair: Sophie Headland

Treasurer: Jenny Lacey

Secretary: Lisa Sandy

For the Year 2021 - 2022.

5. KS2 Green Space

SC provided an update on the green space being created in KS2 playground. CW would like to suggest another volunteer day of Tuesday 26th Oct from 9am - 3pm. CW will be meeting a gardener to discuss how best to take the project forward.

6. Christmas activities and Fair

We all agreed that we won't offer Christmas Cards this year as time is running out and we can afford to take a break from it for one year.

Given that COVID 19 is still hindering many large events, from a safety point of view we feel it's best not to offer the usual indoor Christmas Fair but instead offer smaller activities in covered areas around the school along with refreshments. For example, Reindeer Hoopla in the KS1 Shelter, refreshments in the FS playground under the cover, Santa's Grotto under the planetarium, Projector for the wall etc. LS suggested a map of activities around the school for children to follow. All agreed to think about ways we can offer something like this so we don't miss another year of offering something fun for the children and an opportunity to fundraise.

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Possible dates Monday 13th Dec or Thursday 16th Dec

6. Events/fundraising activities

School bikes -SH has been asked by CW if we can fund more bikes and scooters as these are very popular with the children. SH suggested that the Sports Partnership might be able to match-fund.

Green School project - SH shared ideas about involving the school community in more green activities such as the Dynamic Dunescape and other wildlife conservation projects. SH will talk to CW about how this could happen. The group discussed other ways to support green projects such as the previous Terracycle scheme, purchasing recycling bins in the school playground and having Class recycling reps. KO offered to speak to Hannah Richards about whether she (or another member of staff) could support this in school with a group of volunteers. SC will speak with CW as well. Jojo suggested a project for children to present ideas to FOBSA and awards/prizes could be given.

Children in Need - SH suggested we support CiN day on Friday 19th Nov. All agreed and it was suggested that children could wear spots and stripes with a suggested £1 donation.

Crazy Hair day - all agreed this was lots of fun and that we should do it again in the summer and hopefully avoid the rain! Some great efforts which were lovely to see.

Teddy Amnesty - KO suggested a Teddy Amnesty, the idea is to donate unwanted (ideally washed) soft toys. All agreed this was a good idea and KO will create a poster explaining how it works.

Movie night - discussed the possibility of offering this which is usually on a Xmas shopping evening in Dec. SC will check with CW whether this could go ahead because of COVID.

AOB

MC has kindly offered to look into a contactless machine. We will need to check how this will work with our bank also.

DONM

Thursday 11th Nov at 3.15ish at Bosvigo School, children welcome

Thank you all for attending and for everyone's continued support

Bank 202021

Date	Written Date	Notes / No. in folder
09/01/2020		Balance starting new finance year
09/09/2020	09/07/2020	32
11/03/2020	10/08/2020	33
11/27/2020		Cornwall Community Fund
12/15/2020		Cornwall Community Fund
12/16/2020	06/24/2020	Y19/20 (29)
12/16/2020	07/13/2020	Y19/20 (30)
12/16/2020	12/02/2020	36
12/18/2020		Xmas Raffle 2020
12/18/2020		Xmas Raffle 2020
12/21/2020		Xmas Raffle 2020
12/21/2020		Fareshare Local Giving
12/21/2020	12/08/2020	38
12/21/2020	12/08/2020	39
12/21/2020	12/14/2020	42
12/21/2020	12/09/2020	46
12/22/2020	12/17/2020	47
12/24/2020	12/02/2020	37
01/04/2021		Direct Debit
02/04/2021	01/26/2021	41
02/15/2021		Cornwall Community Fund
03/16/2021	03/15/2021	43
03/18/2021	12/17/2020	48
04/21/2021	02/18/2021	49
04/26/2021		Cornwall Community Fund
05/24/2021		Amazon Funding
07/22/2021	05/20/2021	50
08/17/2021		Amazon Funding

Bank 202021

Cheque Number	Type	IN	OUT	Balance
ar	BALANCE	£9,522.78		£9,522.78
101327	FOBSA		£28.70	£9,494.08
101329	FOBSA		£1,391.64	£8,102.44
	COVID	£10,000.00		£18,102.44
	COVID	£5,000.00		£23,102.44
101324	FOBSA		£250.00	£22,852.44
101325	FOBSA		£769.55	£22,082.89
	COVID		£235.49	£21,847.40
cash	FOBSA	£733.05		£22,580.45
cash	FOBSA	£86.95		£22,667.40
cheque in	FOBSA	£10.00		£22,677.40
	COVID	£2,000.00		£24,677.40
101334	COVID		£1,000.00	£23,677.40
101335	COVID		£1,000.00	£22,677.40
101338	COVID		£2,000.00	£20,677.40
101342	FOBSA		£118.65	£20,558.75
101343	FOBSA		£119.98	£20,438.77
101333	FOBSA		£198.00	£20,240.77
Parentkind	FOBSA		£111.00	£20,129.77
101337	COVID		£1,000.00	£19,129.77
	COVID	£28,897.00		£48,026.77
101339	COVID		£40,897.00	£7,129.77
101344	FOBSA		£33.90	£7,095.87
101345	FOBSA		£76.69	£7,019.18
	COVID	£5,965.00		£12,984.18
	FOBSA	£10.86		£12,995.04
101346	FOBSA		£373.43	£12,621.61
	FOBSA	£5.33		£12,626.94
Total in/out		£52,708.19	£49,604.03	
End balance		£12,626.94		
Total in excluding starting balance		£43,185.41		
Fobsa opening balance		£9,522.78		
Fobsa in/out	-£2,625.35	£846.19	£3,471.54	
Fobsa closing balance		£6,897.43		
Covid opening balance		£0.00		
Covid in/out	£5,729.51	£51,862.00	£46,132.49	
Covid closing balance		£5,729.51		

Bank 202021

in bank statement?	statement balance	check	FOBSA in	FOBSA out
yes	£9,522.78	£0.00	£0.00	£0.00
yes	9494.08	£0.00	£0.00	£28.70
yes	8102.44	£0.00	£0.00	£1,391.64
yes	18102.44	£0.00	£0.00	£0.00
yes	23102.44	£0.00	£0.00	£0.00
yes			£0.00	£250.00
yes			£0.00	£769.55
yes	21847.4	£0.00	£0.00	£0.00
yes			£733.05	£0.00
yes			£86.95	£0.00
yes			£10.00	£0.00
yes			£0.00	£0.00
yes			£0.00	£0.00
yes			£0.00	£0.00
yes	20677.4	£0.00	£0.00	£0.00
yes			£0.00	£118.65
yes	20438.77	£0.00	£0.00	£119.98
yes	20240.77	£0.00	£0.00	£198.00
yes	20129.77	£0.00	£0.00	£111.00
yes	19129.77	£0.00	£0.00	£0.00
yes	48026.77	£0.00	£0.00	£0.00
yes	7129.77	£0.00	£0.00	£0.00
yes	7095.87	£0.00	£0.00	£33.90
yes	7019.18	£0.00	£0.00	£76.69
yes	12984.18	£0.00	£0.00	£0.00
yes	12995.04	£0.00	£10.86	£0.00
yes	12621.61	£0.00	£0.00	£373.43
yes	12626.94	£0.00	£5.33	£0.00
			£846.19	£3,471.54
				-£2,625.35

COVID in	COVID out
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
###	£0.00
£5,000.00	£0.00
£0.00	£0.00
£0.00	£0.00
£0.00	£235.49
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£2,000.00	£0.00
£0.00	£1,000.00
£0.00	£1,000.00
£0.00	£2,000.00
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
£0.00	£1,000.00
###	£0.00
£0.00	###
£0.00	£0.00
£0.00	£0.00
£5,965.00	£0.00
£0.00	£0.00
£0.00	£0.00
£0.00	£0.00
###	###
£5,729.51	



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

Charity Name

FOBSA

On accounts for the year
ended

31st August

2021

Charity no.:

1096909

Company no.:

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st August 2021.

Responsibilities and
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent
examiner's statement

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: SAMANTHA FINNERAN Date: 22/3/23

Name: SAMANTHA FINNERAN

Relevant professional qualification(s) or body (if any): AAT Accounting level 4.

Address: 25 OLD COACH ROAD
PLAYING PLACE, TRURO
CORNWALL, TR3 6ES

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

FOBSA COMBINED PAID IN

Date Paid In	From	Amount
1st Sept 2020	Balance starting new finance year	£9522.78
27/11/2020	Cornwall Community Fund	£10000.00
15/12/2020	Cornwall Community Fund	£5000.00
18/12/2020	Xmas Raffle 2020	£733.05
18/12/2020	Xmas Raffle 2020	£86.95
21/12/2020	Xmas Raffle 2020	£10.00
21/12/2020	Fareshare Local Giving	£2000.00
15/02/2021	Cornwall Community Fund	£28897.00
26/04/2021	Cornwall Community Fund	£5965.00
24/05/2021	Amazon Funding	£10.86
17/08/2021	Amazon Funding	£5.33
31st August 2021	Closing balance of financial year	£12626.94
	CLOSING FOBSA ONLY Balance =	£8997.43
	Total In (exc starting balance) =	£52708.19

COVID FUNDING IN

Date Paid In	From	Amount
18/12/2020	Xmas Raffle 2020	£733.05
18/12/2020	Xmas Raffle 2020	£86.95
21/12/2020	Xmas Raffle 2020	£10.00
24/05/2021	Amazon Funding	£10.86
17/08/2021	Amazon Funding	£5.33
Total IN =		£846.19

COVID FUNDING IN

Date Paid In	From	Amount
27/11/2020	Cornwall Community Fund	£10000.00
15/12/2020	Cornwall Community Fund	£5000.00
21/12/2020	Fareshare Local Giving	£2000.00
15/02/2021	Cornwall Community Fund	£28837.00
26/04/2021	Cornwall Community Fund	£5965.00
	Total IN =	£51862.00

FOBSA

FOBSA in	FOBSA out	Difference
846.19	3471.54	-£2625.35

COVID

Covid in	Covid out	Difference
£51862.00	£46132.49	PLUS £5729.51

FOBSA COMBINED PAID OUT

Paid Out Date	Written Date	No. In Folder	Cheque Number	Amount
08/09/2020	07/09/2020	32	101327	£28.70
03/11/2020	08/10/2020	33	101329	£1391.64
16/12/2020	24/06/2020	Y19/20 (29)	101324	£250.00
16/12/2020	13/07/2020	Y19/20 (30)	101325	£769.55
16/12/2020	02/12/2020	36	101332	£235.49
21/12/2020	08/12/2020	38	101334	£1000.00
21/12/2020	08/12/2020	39	101335	£1000.00
21/12/2020	14/12/2020	42	101338	£2000.00
21/12/2020	09/12/2020	46	101342	£118.65
22/12/2020	17/12/2020	47	101343	£119.98
24/12/2020	02/12/2020	37	101333	£198.00
04/01/2021	Direct Debit		Parentkind	£111.00
04/02/2021	26/01/2021	41	101337	£1000.00
16/03/2021	15/03/2021	43	101339	£40897.00
18/03/2021	17/12/2020	48	101344	£33.90
21/04/2021	18/02/2021	49	101345	£76.69
22/07/2021	20/05/2021	50	101346	£373.43
			Total OUT -	£40904.03

FOBSA ONLY OUT

Paid Out Date	Written Date	No. In Folder	Cheque Number	Amount
08/09/2020	07/09/2020	32	101327	£28.70
03/11/2020	08/10/2020	33	101329	£1391.64
16/12/2020	24/06/2020	Y19/20 (29)	101324	£250.00
16/12/2020	13/07/2020	Y19/20 (30)	101325	£768.55
21/12/2020	09/12/2020	46	101342	£118.65
22/12/2020	17/12/2020	47	101343	£119.98
24/12/2020	02/12/2020	37	101333	£198.00
04/01/2021	Direct Debit		Parentkind	£111.00
18/03/2021	17/12/2020	48	101344	£33.90
21/04/2021	18/02/2021	49	101345	£76.69
22/07/2021	20/05/2021	50	101346	£373.43
Total OUT =				£3471.54

COVID FUNDING OUT

Paid Out Date	Written Date	No. In Folder	Check Number	Amount
16/12/2020	02/12/2020	36	101332	£235.49
21/12/2020	08/12/2020	38	101334	£1000.00
21/12/2020	08/12/2020	39	101335	£1000.00
21/12/2020	14/12/2020	42	101338	£2000.00
04/02/2021	26/01/2021	41	101337	£1000.00
16/03/2021	15/03/2021	43	101339	£40897.00
Total OUT =				£46132.49

Notes: - opening + closing balances match

- bank statement
- totals all checked & correct (see excel) →
- cash entries split out to show 'cash in' account.
- All looks good. ~~James~~ S. FINNEGAN.

22/3/2023.

W. J. Pinner. S. Pinner. 05/3/2023.

22/3/2023.

Date	Wb/y	Written Date	Notes / No. in folder	Cheque Number	Type	IN	OUT	Balance	In bank statement?	statement balance	check	FOBSA in	FOBSA out	COVID in	COVID out
9/1/20			Balance starting new finance year		BALANCE	£9,522.78		£9,522.78		£9,522.78		£0.00	£0.00	£0.00	£0.00
9/9/20		9/7/20 32		101327	FOBSA		£28.70	£9,494.08	yes	9494.08	-£0.00	£0.00	£28.70	£0.00	£0.00
11/3/20		10/8/20 33		101329	FOBSA		£1,391.64	£8,102.44	yes	8102.44	-£0.00	£0.00	£1,391.64	£0.00	£0.00
11/27/20			Cornwall Community Fund		COVID	£10,000.00		£18,102.44	yes	18102.44	£0.00	£0.00	£0.00	£10,000.00	£0.00
12/15/20			Cornwall Community Fund		COVID	£5,000.00		£23,102.44	yes	23102.44	£0.00	£0.00	£0.00	£5,000.00	£0.00
12/16/20		6/24/20 Y19/20 (29)		101324	FOBSA		£250.00	£22,852.44	yes		£22,852.44	£0.00	£250.00	£0.00	£0.00
12/16/20		7/13/20 Y19/20 (30)		101325	FOBSA		£769.55	£22,082.89	yes		£22,082.89	£0.00	£769.55	£0.00	£0.00
12/16/20		12/2/20 36			COVID		£235.49	£21,847.40	yes	21847.4	-£0.00	£0.00	£0.00	£0.00	£0.00
12/18/20		Xmas Raffle 2020			FOBSA	£733.05		£22,580.45	yes		£22,580.45	£0.00	£0.00	£0.00	£0.00
12/18/20		Xmas Raffle 2020			FOBSA	£86.95		£22,667.40	yes		£22,667.40	£0.00	£0.00	£0.00	£0.00
12/21/20		Xmas Raffle 2020			FOBSA	£10.00		£22,677.40	yes		£22,677.40	£0.00	£0.00	£0.00	£0.00
12/21/20		Fareshare Local Giving			COVID	£2,000.00		£24,677.40	yes		£24,677.40	£0.00	£0.00	£0.00	£0.00
12/21/20					COVID		£1,000.00	£23,677.40	yes		£23,677.40	£0.00	£0.00	£0.00	£0.00
12/21/20		12/8/20 38			COVID		£1,000.00	£22,677.40	yes	20677.4	-£0.00	£0.00	£0.00	£0.00	£0.00
12/21/20		12/8/20 39			COVID		£1,000.00	£20,677.40	yes		£22,677.40	£0.00	£0.00	£0.00	£0.00
12/21/20		12/14/20 42			COVID		£2,000.00	£20,677.40	yes			£0.00	£0.00	£0.00	£0.00
12/21/20		12/9/20 46			FOBSA		£118.65	£20,558.75	yes	20438.77	-£0.00	£0.00	£118.65	£0.00	£0.00
12/22/20		12/17/20 47			FOBSA		£119.98	£20,438.77	yes	20240.77	-£0.00	£0.00	£119.98	£0.00	£0.00
12/24/20		12/2/20 37			FOBSA		£198.00	£20,240.77	yes	19129.77	-£0.00	£0.00	£198.00	£0.00	£0.00
1/4/21		Direct Debit			FOBSA		£111.00	£20,129.77	yes	19129.77	-£0.00	£0.00	£111.00	£0.00	£0.00
2/4/21		1/26/21 41			COVID		£1,000.00	£19,129.77	yes	48026.77	-£0.00	£0.00	£0.00	£0.00	£0.00
2/15/21			Cornwall Community Fund		COVID	£28,897.00		£7,129.77	yes	7129.77	-£0.00	£0.00	£0.00	£28,897.00	£0.00
3/16/21		3/15/21 43			COVID		£40,897.00	£7,095.87	yes	7095.87	-£0.00	£0.00	£0.00	£0.00	£0.00
3/18/21		12/17/20 48			FOBSA		£33.90	£7,019.18	yes	7019.18	-£0.00	£0.00	£33.90	£0.00	£0.00
4/21/21		2/18/21 49			FOBSA		£76.69	£12,984.18	yes	12984.18	-£0.00	£0.00	£76.69	£0.00	£0.00
4/26/21			Cornwall Community Fund		COVID	£5,965.00		£12,995.04	yes	12995.04	-£0.00	£0.00	£0.00	£5,965.00	£0.00
5/24/21			Amazon Funding		FOBSA	£10.86		£12,621.61	yes	12621.61	-£0.00	£0.00	£10.86	£0.00	£0.00
7/22/21		5/20/21 50			FOBSA		£373.43	£12,626.94	yes	12626.94	-£0.00	£5.33	£373.43	£0.00	£0.00
8/17/21			Amazon Funding		FOBSA							£846.19	£3,471.54	£51,862.00	£46,132.49
				Total in/out		£52,708.19	£49,604.03					£846.19	£3,471.54	£51,862.00	£46,132.49
				End balance			£12,626.94							£5,729.51	
				Total in excluding starting balance			£43,185.41								
				Foba opening balance			£9,522.78								
				Foba in/out			£846.19								
				Foba closing balance			£6,897.43								
				Covid opening balance			£0.00								
				Covid in/out			£5,729.51								
				Covid closing balance			£5,729.51								

CASH. 2020/21

[illegible]