

CHERRYTREE SUPPORT SERVICES LIMITED

England & Wales · Charity number 1096822

Details

Status Registered

Legal form Charitable company

Company number [04625597](#)

Registered 2003-04-02

Register [View on the Charity Commission register](#)

Contact

Address 15 Hickleton Road
Barnburgh
Doncaster
South Yorkshire
DN5 7EH

Phone 011142369260

Email info@cherrytreesupportservices.co.uk

Website www.cherrytreesupportservices.co.uk

Activities

Objects: TO PROMOTE THE BENEFIT OF SINGLE YOUNG PERSONS WHO ARE IN NEED, OR WHO ARE HOMELESS, PARTICULARLY, BUT NOT EXCLUSIVELY, BY THE PROVISION, OR ASSISTANCE IN THE PROVISION, OF MEDIUM STAY ACCOMMODATION ('THE OBJECTS').

Activities: Supporting Homeless Young People between ages 16 and 21, by providing accommodation and support to live independently

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Accommodation/housing
- **Who:** Children/young People

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£823,379	£889,458	£-46,453	18
2024-03-31	£774,164	£797,570	£19,626	17
2023-03-31	£691,387	£766,634	£39,406	17
2022-03-31	£648,708	£710,003	£114,653	17
2021-03-31	£702,652	£701,624	£175,948	18

Trustees

Name	Role	Appointed
STEPHEN PAUL WALKER	Chair	2013-06-11
Alan Stuart Brown		2023-03-01
JANICE KATHRYN HOOLE		
JOHN KENNETH FULLER		2013-05-02
Kathryn Grayson		2024-11-21
LIZ MURRAY		
MR JON DUNN		
Trevor Higginbottom		2024-11-21

CHERRYTREE SUPPORT SERVICES LIMITED

England & Wales - Charity number 1096822

Accounts

Charity Registration No. 1096822

Company Registration No. 04625597 (England and Wales)

CHERRYTREE SUPPORT SERVICES LIMITED
UNAUDITED ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

CHERRYTREE SUPPORT SERVICES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Steve Walker (Chair) - Alan Brown Jon Dunn John Fuller Janice Hoole Liz Murray Jon Smith Retired 1 st July 2024 Lynne Urpeth Retired 30 th June 2025 Kathryn Grayson (Treasurer) Trevor Higginbottom
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Charity number	1096822
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Company number	04625597
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Principal address	Mickley Lane Totley Sheffield S17 4HE
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Registered office	Mickley Lane Totley Sheffield S17 4HE
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Independent Examiner	Sutton McGrath Hartley Ltd 5 Westbrook Court Sharrow Vale Road Sheffield S11 8YZ
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Bankers	Royal Bank of Scotland PLC 5 Church Street Sheffield S1 1HE
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CHERRYTREE SUPPORT SERVICES LIMITED

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CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The directors present their report and accounts for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Objectives and activities

The company's objectives are to:

- provide a safe place for homeless single young people to live;
- provide support and life skills training;
- help young people re-establish their lives and move either into their own accommodation or back to their family home.

The company meets its objectives by offering accommodation, support and in-house counselling. Accommodation comprises a twenty-bed hostel on Mickley Lane in the Sheffield suburb of Totley and an eight-room house on Granville Road, near the city centre. The directors recognise their responsibilities by ensuring that the company continues to provide a service of public benefit and to this end, refer to Charity Commission guidelines.

Achievements and performance

During the year, occupancy rates were 94% for Mickley Lane (2023-24 – 89%) and 94% for Granville Road (2023-24 – 94%). 28 young people were moved on in a positive manner during the year.

A new post of Home & Health Worker was filled in April 2021 for a fixed term of a year, using the six months' deferred income ringfenced in the previous year's Homeless Link grant, followed by a matching amount from Cherrytree. This role provides much needed support to young people moving from the company's accommodation to their own properties, both before and after the move. The role has proved so valuable that Cherrytree agreed to extend its funding of the post until 31 March 2026.

Financial review

The decrease of £66,079 in fund balances resulted in deficit unrestricted funds of £46,176 at the year end. The company continued to receive financial support from Cherrytree, as agreed for previous years. In addition to this Cherrytree loaned the company a further £100,000 during the year ended 31st March 2025 to overcome the deficit resulting from the underfunding crisis from Sheffield City Council's Supporting People Grant.

The company's main funding sources are Sheffield City Council's Supporting People Grant and rents paid by the Benefits Agency for residents in the company's accommodation. The principal risk to the company is the loss of the contract with the Council. In order to mitigate this risk, the company ensures that the service provided to young people is a positive experience, covering their needs through a dedicated team of professionally trained staff. The contract was renewed with effect from 1 April 2022 for a period of five years.

The Chairman and Chief Executive Officer met with the Council in January 2025 to explain the company's issues with the level of support being received, which had not increased in line with costs in recent years. Discussions are ongoing but to date on additional funding has been forthcoming. The Trustees are currently exploring options in mitigating future losses but have agreed to support services to 31st March 2026, before limiting future cuts in services. The Trustees agree that losses of the current level cannot be sustained and supported beyond this date.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management

The company is limited by guarantee (charity registration number: 1096822 and company registration number: 04625597). It is governed by the Memorandum and Articles of Association.

Trustees and directors who served during the period were:

Steve Walker (Chair)
Alan Brown
Jon Dunn
John Fuller
Janice Hoole
Liz Murray
Jon Smith Retired 1st July 2024
Lynne Urpeth Retired 30th June 2025
Kathryn Grayson (Treasurer)
Trevor Higginbottom

None of the directors have any beneficial interest in the company.

The members of the company may by ordinary resolution appoint any individual to fill any vacancy in the directorship. All directors must retire at each Annual General Meeting but are eligible for re-election. Induction and training of new directors is undertaken by the company secretary and existing directors.

The board of directors considers and formulates the company's policies. It is also responsible for the actual management of the company, making or altering rules and regulations and authorising expenditure. The directors have delegated the day-to-day management of the company to the Chief Executive Officer. The directors review pay rates annually. The directors have assessed the major risks to which the company is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

Cherrytree (registered charity number 232351) is the sole member of Cherrytree Support Services Limited. Cherrytree pays grants to Cherrytree Support Services Limited.

Reference and administrative details

The principal office of Cherrytree Support Services Limited is Cherrytree, Mickley Lane, Totley, Sheffield, S17 4HE. The company number is 04625597 and the charity registration number is 1096822.

Details of the directors that served during the year and the delegation of day-to-day management of the company are provided under the heading 'Structure, governance and management' above.

Future plans

The challenging financial environment is ongoing. Cherrytree Charity has agreed to support Cherrytree Support Services to 31st March 2026 and recognises the level of funding that might be needed. However, it is recognised that this is not sustainable beyond 31st March 2026. Without additional funding being agreed by means of the Supporting People Grant the Trustees will be in the unfortunate position to agree a plan to mitigate future losses.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Asset cover for funds

Note 17 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the company's obligations on a fund-by-fund basis.

Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Cherrytree Support Services Limited, are responsible for preparing the directors' report and annual accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the company and financial information included on its website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors' report was approved by the Board of Directors.



Kathryn Grayson (Treasurer)

Date 30/12/2025

CHERRYTREE SUPPORT SERVICES LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF CHERRYTREE SUPPORT SERVICES LIMITED

FOR THE YEAR END 31 MARCH 2025

I report on the accounts of the company for the year ended 31 March 2025, which are set out on pages five to seven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



James Salim
Sutton McGrath Hartley Ltd
5 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Date: 30/12/2025

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2024-25 £	Total 2023-24 £
<u>Income and endowments from:</u>						
Charitable activities	3	760,351	0	57,901	818,252	774,164
Investments	4	606	0	0	606	773
Donations and other income	5	4,521	0	0	4,521	2,853
Total income		765,478	0	57,901	823,379	777,790
<u>Expenditure on:</u>						
Charitable activities	6	831,557	0	57,901	889,458	797,570
Total resources expended		831,557	0	57,901	889,458	797,570
Net outgoing resources before transfers		(66,079)	0	0	(66,079)	(19,780)
Gross transfers between funds		0	0	0	0	0
Net expenditure for the year / net movement in funds		(66,079)	0	0	(66,079)	(19,780)
Fund balances at 1 April 2024		19,626	0	0	19,626	39,406
Fund balances at 31 March 2025		(46,453)	0	0	(46,453)	19,626

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHERRYTREE SUPPORT SERVICES LIMITED

BALANCE SHEET

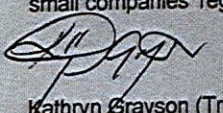
AS AT 31 MARCH 2025

	Notes	31 March 2025		31 March 2024	
		£	£	£	£
Fixed assets					
Tangible assets	11		18,422		0
Current assets					
Debtors	13	34,930		42,280	
Cash at bank and in hand		55,007		18,406	
		<u>89,937</u>		<u>60,686</u>	
Creditors: amounts falling due within one year	14	<u>(54,812)</u>		<u>(41,060)</u>	
Net current assets			35,125		19,626
Loan : amount falling due after one year	15		<u>(100,000)</u>		<u>0</u>
Total assets less liabilities			<u>(46,453)</u>		<u>19,626</u>
Income funds					
Restricted funds	16		0		0
Unrestricted funds:					
Designated funds	17	0		0	
General unrestricted funds		<u>(46,453)</u>		<u>19,626</u>	
			<u>(46,453)</u>		<u>19,626</u>
			<u>(46,453)</u>		<u>19,626</u>

The accounts were approved by the directors on 30 December 2025.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.


Kathryn Grayson (Treasurer)

Company registration number: 04625597

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Note	2024-25		2023-24	
		£	£	£	£
Cash flows from operating activities					
Cash absorbed by operations	19		(42,058)		(9,050)
Investing activities					
Purchase of tangible fixed assets		(21,947)		0	
Interest received		606		773	
Net cash generated from investing activities			(21,341)		773
Cash flows from financing activities					
Loan from Cherrytree			100,000		0
Net decrease in cash and cash equivalents			36,601		(8,277)
Cash and cash equivalents at beginning of year			18,406		26,683
Cash and cash equivalents at end of year			55,007		18,406

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Company information

Cherrytree Support Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Mickley Lane, Totley, Sheffield, S17 4HE.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the company has the continued support of the charity which it operates under. The reserves of the charity at 31 December 2024 were £1,579,185 and so the directors continue to adopt the going concern basis.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are part of unrestricted reserves, but have been set aside by the directors for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are credited to revenue when receivable. They are considered receivable when the conditions for receipt of the grant are deemed, by the directors, to have been met.

Rents are credited to revenue when receivable.

Interest on funds held on deposit is included when receivable and this is normally upon notification of the interest paid or payable by the bank.

No income is shown net of expenditure.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.5 Resources expended

All expenditure is accounted for on an accruals basis.

Costs relating directly to the objects of the company, or support costs, are treated as costs in the furtherance of the company's objects.

Governance costs include expenditure for compliance and management of the company.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

The policy is not to capitalise items below a cost of £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Office Equipment	15% Reducing balance
Motor vehicles	25% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/ (expenditure) for the year.

It is the policy of the company not to capitalise furniture and equipment as this is deemed to be a maintenance cost and as such, is charged to expenditure.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/ (expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/ (expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due. These contributions are invested separately from the company's assets.

1.12 Value Added Tax

Value Added Tax is not recoverable by the company and as such is included in the relevant costs in the Statement of Financial Activities.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight-line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

3 Charitable activities

	2024-25	2023-24
	£	£
Supporting People Grant	315,626	315,626
Residents' rents	12,433	24,804
Benefits Agency rents	432,292	321,512
Cherrytree grants	57,901	112,222
	<u>818,252</u>	<u>774,164</u>
For the year ended 31 March 2025		
Unrestricted funds - general	760,351	
Restricted funds	57,901	
	<u>818,252</u>	
For the year ended 31 March 2024		
Unrestricted funds – general	711,942	
Restricted funds	62,222	
	<u>774,164</u>	

The Supporting People Grant funds the provision of housing to those who need support.

Cherrytree grants contribute towards the costs of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker for a fixed term from 1 October 2021 to 31 March 2026.

4 Investments

	2024-25	2023-24
	£	£
Interest receivable	606	773

As in the prior year, all investment income related to unrestricted funds.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

5 Donations and other income

	2024-25	2023-24
	£	£
Donations and other income	4,521	2,853

As in the prior year, all donations and other income related to unrestricted funds.

6 Charitable activities

	2024-25	2023-24
	£	£
Staff costs	450,362	376,988
Security	57,841	57,494
Depreciation	3,525	0
Motor vehicle expenses	3,991	6,243
Repairs, renewals and maintenance	17,765	18,218
Lighting, heating and cleaning	112,791	114,293
Rates and insurance	19,770	16,372
Staff training	2,889	1,012
Rental of properties	50,735	51,048
Homeless Link & Target License	10,059	4,732
General expenses	4,680	414
Profit on disposal of assets	(8,040)	0
Skills initiative	22,545	22,922
	748,913	669,736
Share of governance costs (see note 7)	140,545	125,494
	889,458	795,230

In the prior year £62,222 of expenditure on charitable activities related to restricted funds.

7 Support costs

	2024-25	2023-24	Basis of allocation
	£	£	
Staff costs	110,700	97,468	Governance
Independent examiner's fee	3,102	2,340	Governance
Postage, stationery and telephone	17,472	21,704	Governance
Computing costs	6,931	4,422	Governance
Legal fees	2,340	1,900	Governance
	140,545	127,834	

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

8 Independent examiner's remuneration

The analysis of independent examiner's remuneration is as follows

Fees payable to the independent examiner:	2024-25	2023-24
	£	£
Independent examination of the annual accounts	3,102	2,340

9 Directors

None of the directors (or anyone connected with them) received any remuneration, benefits or expenses from the company during the year. Directors' indemnity insurance cover is included in the overall insurance premiums paid.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2024-25	2023-24
	Number	Number
Managerial	1	1
Administrative	3	2
Project work	14	14
	<u>18</u>	<u>17</u>

Employment costs

	2024-25	2023-24
	£	£
Wages and salaries	512,423	435,208
Social security costs	41,686	33,565
Other pension costs	6,953	5,683
	<u>561,062</u>	<u>476,167</u>

During the year there were 4 part time staff (2023-24 - 3).

The estimate of the equivalent number of full-time staff is 15 employees (2023-24 - 16).

No employee received remuneration of £60,000 or more (2023-24 – Nil).

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

11 Tangible fixed assets

	Motor vehicles £	Office equipment £	Total £
Cost			
At 1 April 2024	29,100	-	29,100
Additions	19,490	2,457	21,947
Disposals	(29,100)	-	(29,100)
At 31 March 2025	<u>19,490</u>	<u>2,457</u>	<u>21,947</u>
DEPRECIATION			
At 1 April 2024	29,100	-	29,100
Charge for year	3,248	277	3,525
Disposals	(29,100)	-	(29,100)
At 31 March 2025	<u>3,248</u>	<u>277</u>	<u>3,525</u>
NET BOOK VALUE			
At 31 March 2025	<u>16,242</u>	<u>7,804</u>	<u>18,422</u>
At 31 April 2024	<u>-</u>	<u>-</u>	<u>-</u>

12 Financial instruments

	2024-25 £	2023-24 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	27,457	30,438

13 Debtors

	2024-25 £	2023-24 £
Amounts falling due within one year		
Other debtors	27,457	24,907
Amounts owed by Cherrytree	0	5,531
Prepayments and accrued income	7,473	11,842
	<u>34,930</u>	<u>42,280</u>

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

14 Creditors falling due within one year

	2024-25	2023-24
	£	£
Credit Card	565	232
Accruals and Deferred Income	28,424	13,638
Trade Creditors	5,853	27,190
Social Security	13,914	0
Amounts owed to Cherrytree	6,056	0
	<u>54,812</u>	<u>41,060</u>

As at the previous balance sheet date, were no accruals relating to deferred income at 31 March 2025.

15 Creditors falling due after one year

	2024-25	2023-24
	£	£
Amounts owed to Cherrytree	100,000	0

16 Restricted funds

The income funds of the company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Movement in funds - current year			
	Balance at 1 April 2024	Incoming resources	Resources expended
	£	£	£
Cherrytree fund	0	51,845	(51,845)
Motor vehicle fund	0	0	0
	<u>0</u>	<u>51,845</u>	<u>(51,845)</u>
			0
Movement in funds - previous year			
	Balance at 1 April 2023	Incoming resources	Resources expended
	£	£	£
Cherrytree fund	0	62,222	(62,222)
Motor vehicle fund	0	0	0
	<u>0</u>	<u>62,222</u>	<u>(62,222)</u>
			0

The Cherrytree fund contributes towards the cost of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker for a fixed term from 1 October 2021 to 31 March 2026.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

17 Analysis of net assets between funds

Current year	Unrestricted Funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2025 are represented by:				
Tangible assets	18,422	0	0	18,422
Net current assets	35,125	0	0	35,125
Loan due after one year	(100,000)	0	0	(100,000)
	<u>(46,453)</u>	<u>0</u>	<u>0</u>	<u>(46,453)</u>
Previous year	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2024 are represented by:				
Tangible assets	0	0	0	0
Net current assets	<u>19,626</u>	<u>0</u>	<u>0</u>	<u>19,626</u>
	<u>19,626</u>	<u>0</u>	<u>0</u>	<u>19,626</u>

18 Related party transactions

Creditors (note 14 and 15) included £106,056 (2023-24 - £5,541 owed from) owed to Cherrytree. Cherrytree Support Services Limited is a company limited by guarantee and Cherrytree is the sole member. If the company is dissolved, Cherrytree promises to pay £1 towards the cost of dissolution and the liabilities incurred by the company while Cherrytree is a member. During the year the Trustees agreed funding to continue to trade despite the resulting deficit as a loan repayable once the company secures additional funding adequate to equitable trading.

During the year, Cherrytree Support Services Limited received £157,901 (2023-24 - £112,222) from Cherrytree to meet its charitable expenditure costs. The company pays Cherrytree rent for the use of Mickley Lane, which in the year amounted to £12,000 (2023-24 - £12,000). Miscellaneous expenditure totalling £200 (2023-24 - £200) was paid by Cherrytree on behalf of Cherrytree Support Services Limited.

Consolidated accounts have not been prepared as the trustees of Cherrytree do not believe they direct the operations of Cherrytree Support Services Limited.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

19 Cash generated from operations

	2024-25	2023-24
	£	£
Deficit for the year	(66,079)	(17,440)
Adjustments for:		
Investment income recognised in statement of financial activities	(606)	(773)
Depreciation and impairment of tangible fixed assets	3,525	0
Movements in working capital:		
Increase/decrease in debtors	7,350	(14,588)
Increase/decrease in creditors	13,752	23,751
Cash absorbed by operations	(42,058)	(9,050)

CHERRYTREE SUPPORT SERVICES LIMITED

England & Wales - Charity number 1096822

Accounts

Charity Registration No. 1096822

Company Registration No. 04625597 (England and Wales)

CHERRYTREE SUPPORT SERVICES LIMITED
UNAUDITED ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

CHERRYTREE SUPPORT SERVICES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Steve Walker (Chair) Alan Brown Jon Dunn John Fuller Janice Hoole Liz Murray Jon Smith Lynne Urpeth
Secretary	Jon Smith
Charity number	1096822
Company number	04625597
Principal address	Mickley Lane Totley Sheffield S17 4HE
Registered office	Mickley Lane Totley Sheffield S17 4HE
Independent Examiner	Sutton McGrath Hartley 5 Westbrook Court Sharrow Vale Road Sheffield S11 8YZ
Bankers	Royal Bank of Scotland PLC 5 Church Street Sheffield S1 1HE

CHERRYTREE SUPPORT SERVICES LIMITED

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Statement of cash flows	7
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CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The directors present their report and accounts for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Objectives and activities

The company's objectives are to:

- provide a safe place for homeless single young people to live;
- provide support and life skills training;
- help young people re-establish their lives and move either into their own accommodation or back to their family home.

The company meets its objectives by offering accommodation, support and in-house counselling. Accommodation comprises a twenty-bed hostel on Mickley Lane in the Sheffield suburb of Totley and an eight-room house on Granville Road, near the city centre. The directors recognise their responsibilities by ensuring that the company continues to provide a service of public benefit and to this end, refer to Charity Commission guidelines.

Achievements and performance

During the year, occupancy rates were 89% for Mickley Lane (2022-23 – 87%) and 93% for Granville Road (2022-23 – 95%). 29 young people were moved on in a positive manner during the year.

A new post of Home & Health Worker was filled in April 2021 for a fixed term of a year, using the six months' deferred income ringfenced in the previous year's Homeless Link grant, followed by a matching amount from Cherrytree. This role provides much needed support to young people moving from the company's accommodation to their own properties, both before and after the move. The role has proved so valuable that Cherrytree agreed to extend its funding of the post until 31 March 2026.

Financial review

The decrease of £19,780 in fund balances resulted in unrestricted funds of £19,626 at the year end.

The company's main funding sources are Sheffield City Council's Supporting People Grant and rents paid by the Benefits Agency for residents in the company's accommodation. The principal risk to the company is the loss of the contract with the Council. In order to mitigate this risk, the company ensures that the service provided to young people is a positive experience, covering their needs through a dedicated team of professionally trained staff. The contract was renewed with effect from 1 April 2022 for a period of five years.

The Chairman and Chief Executive Officer met with the Council in January 2024 to explain the company's issues with the level of support being received, which had not increased in line with costs in recent years. In particular, it was stated that in the medium term, the company may be unable to meet its commitments and be forced to make difficult decisions about its future.

The company continued to receive financial support from Cherrytree, which, in addition to its regular contributions, provided resources of £50,000 during the year to help overcome cash flow difficulties.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

The company is limited by guarantee (charity registration number: 1096822 and company registration number: 04625597). It is governed by the Memorandum and Articles of Association.

Trustees and directors who served during the period were:

Steve Walker (Chair)
Alan Brown
Jon Dunn
John Fuller
Janice Hoole
Liz Murray
Jon Smith
Lynne Urpeth

None of the directors have any beneficial interest in the company.

The members of the company may by ordinary resolution appoint any individual to fill any vacancy in the directorship. All directors must retire at each Annual General Meeting but are eligible for re-election. Induction and training of new directors is undertaken by the company secretary and existing directors.

The board of directors considers and formulates the company's policies. It is also responsible for the actual management of the company, making or altering rules and regulations and authorising expenditure. The directors have delegated the day-to-day management of the company to the Chief Executive Officer. The directors review pay rates annually. The directors have assessed the major risks to which the company is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

Cherrytree (registered charity number 232351) is the sole member of Cherrytree Support Services Limited. Cherrytree pays grants to Cherrytree Support Services Limited.

Reference and administrative details

The principal office of Cherrytree Support Services Limited is Cherrytree, Mickley Lane, Totley, Sheffield, S17 4HE. The company number is 04625597 and the charity registration number is 1096822.

Details of the directors that served during the year and the delegation of day-to-day management of the company are provided under the heading 'Structure, governance and management' above.

Future plans

During the ongoing challenging financial environment, interim additional support from Cherrytree stabilised the position during the year. Further support may be needed during the next year, which Cherrytree has agreed to provide as necessary.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Asset cover for funds

Note 17 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the company's obligations on a fund-by-fund basis.

Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Cherrytree Support Services Limited, are responsible for preparing the directors' report and annual accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the company and financial information included on its website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors' report was approved by the Board of Directors.



Steve Walker (Chairman)

Date 1/7/24

CHERRYTREE SUPPORT SERVICES LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF CHERRYTREE SUPPORT SERVICES LIMITED

FOR THE YEAR END 31 MARCH 2024

I report on the accounts of the company for the year ended 31 March 2024, which are set out on pages five to seven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Jonathon Dickens FCA
Sutton McGrath Hartley
5 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Date:

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2023-24 £	Total 2022-23 £
<u>Income and endowments from:</u>						
Charitable activities	3	711,942	0	62,222	774,164	686,179
Investments	4	773	0	0	773	306
Donations and other income	5	2,853	0	0	2,853	4,902
Total income		715,568	0	62,222	777,790	691,387
<u>Expenditure on:</u>						
Charitable activities	6	735,348	0	62,222	797,570	766,634
Total resources expended		735,348	0	62,222	797,570	766,634
Net outgoing resources before transfers		(19,780)	0	0	(19,780)	(75,247)
Gross transfers between funds		0	0	0	0	0
Net expenditure for the year / net movement in funds		(19,780)	0	0	(19,780)	(75,247)
Fund balances at 1 April 2023		39,406	0	0	39,406	114,653
Fund balances at 31 March 2024		19,626	0	0	19,626	39,406

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHERRYTREE SUPPORT SERVICES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2024

		31 March 2024		31 March 2023	
Fixed assets	Notes	£	£	£	£
Tangible assets	11		0		0
Current assets					
Debtors	13	42,280		27,692	
Cash at bank and in hand		18,406		26,683	
		<u>60,686</u>		<u>54,375</u>	
Creditors: amounts falling due within one year	14	<u>(41,060)</u>		<u>(14,969)</u>	
Net current assets			19,626		39,406
Total assets less current liabilities			<u>19,626</u>		<u>39,406</u>
Income funds					
Restricted funds	15		0		0
Unrestricted funds:					
Designated funds	16	0		0	
General unrestricted funds		<u>19,626</u>		<u>39,406</u>	
			19,626		39,406
			<u>19,626</u>		<u>39,406</u>

The accounts were approved by the directors on 1 July 2024.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



Steve Walker (Chairman)

Date: 1/7/24

Company registration number: 04625597

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

		2023-24		2022-23	
	Note	£	£	£	£
Cash flows from operating activities					
Cash absorbed by operations	20		(9,050)		(92,808)
Investing activities					
Interest received			<u>773</u>		<u>306</u>
Net cash generated from investing activities			<u>773</u>		<u>306</u>
Net decrease in cash and cash equivalents			(8,277)		(92,502)
Cash and cash equivalents at beginning of year			26,683		119,185
Cash and cash equivalents at end of year			<u>18,406</u>		<u>26,683</u>

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Company information

Cherrytree Support Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Mickley Lane, Totley, Sheffield, S17 4HE.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are part of unrestricted reserves, but have been set aside by the directors for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are credited to revenue when receivable. They are considered receivable when the conditions for receipt of the grant are deemed, by the directors, to have been met.

Rents are credited to revenue when receivable.

Interest on funds held on deposit is included when receivable and this is normally upon notification of the interest paid or payable by the bank.

No income is shown net of expenditure.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.5 Resources expended

All expenditure is accounted for on an accruals basis.

Costs relating directly to the objects of the company, or support costs, are treated as costs in the furtherance of the company's objects.

Governance costs include expenditure for compliance and management of the company.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

The policy is not to capitalise items below a cost of £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Motor vehicles	25% Reducing balance
----------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/ (expenditure) for the year.

It is the policy of the company not to capitalise furniture and equipment as this is deemed to be a maintenance cost and as such, is charged to expenditure.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/ (expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/ (expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due. These contributions are invested separately from the company's assets.

1.12 Value Added Tax

Value Added Tax is not recoverable by the company and as such is included in the relevant costs in the Statement of Financial Activities.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight-line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

3 Charitable activities

	2023-24	2022-23
	£	£
Supporting People Grant	315,626	315,093
Residents' rents	24,804	12,786
Benefits Agency rents	321,512	290,327
Cherrytree grants	112,222	67,973
	<u>774,164</u>	<u>686,179</u>
For the year ended 31 March 2024		
Unrestricted funds - general	711,942	
Restricted funds	<u>62,222</u>	
	<u>774,164</u>	
For the year ended 31 March 2023		
Unrestricted funds – general	618,206	
Restricted funds	<u>67,973</u>	
	<u>686,179</u>	

The Supporting People Grant funds the provision of housing to those who need support.

Cherrytree grants contribute towards the costs of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker for a fixed term from 1 October 2021 to 31 March 2026. During the year, a further £50,000 was granted to help the company overcome cash flow difficulties.

4 Investments

	2023-24	2022-23
	£	£
Interest receivable	773	306

In the prior year, all investment income related to unrestricted funds.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

5 Donations and other income

	2023-24	2022-23
	£	£
Donations and other income	2,853	4,902

In the prior year, all donations and other income related to unrestricted funds.

6 Charitable activities

	2023-24	2022-23
	£	£
Staff costs	376,988	385,695
Security	57,494	49,652
Depreciation	0	998
Motor vehicle expenses	6,243	5,724
Repairs, renewals and maintenance	18,218	26,169
Lighting, heating and cleaning	114,293	86,780
Rates and insurance	16,372	13,798
Staff training	1,012	1,452
Rental of properties	51,048	45,794
Homeless Link system	4,732	4,644
General expenses	414	200
Skills initiative	22,922	24,473
	669,736	645,379
Share of governance costs (see note 7)	127,834	121,255
	797,570	766,634

In the prior year £68,801 of expenditure on charitable activities related to restricted funds.

7 Support costs

	2023-24	2022-23	Basis of allocation
	£	£	
Staff costs	97,468	90,472	Governance
Independent examiner's fee	2,340	2,040	Governance
Postage, stationery and telephone	21,704	24,823	Governance
Computing costs	4,422	3,920	Governance
Legal fees	1,900	0	Governance
	127,834	121,255	

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

8 Independent examiner's remuneration

The analysis of independent examiner's remuneration is as follows

Fees payable to the independent examiner:	2023-24	2022-23
	£	£
Independent examination of the annual accounts	2,340	2,040

9 Directors

None of the directors (or anyone connected with them) received any remuneration, benefits or expenses from the company during the year. Directors' indemnity insurance cover is included in the overall insurance premiums paid.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2023-24	2022-23
	Number	Number
Managerial	1	1
Administrative	2	1
Project work	14	15
	<u>17</u>	<u>17</u>

Employment costs

	2023-24	2022-23
	£	£
Wages and salaries	435,208	438,161
Social security costs	33,565	31,687
Other pension costs	5,683	6,319
	<u>474,456</u>	<u>476,167</u>

During the year there were 3 part time staff (2022-23 - 3).

The estimate of the equivalent number of full-time staff is 16 employees (2022-23 - 15).

No employee received remuneration of £60,000 or more (2022-23 – Nil).

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

11 Tangible fixed assets

	Motor vehicles £
Cost	
At 1 April 2023	29,100
At 31 March 2024	<u>29,100</u>
Depreciation and impairment	
At 1 April 2023	29,100
Depreciation charged in the year	<u>0</u>
At 31 March 2024	<u>29,100</u>
Carrying amount	
At 31 March 2024	<u>0</u>
At 31 March 2023	<u>0</u>

12 Financial instruments

	2023-24 £	2022-23 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	30,438	14,547

13 Debtors

	2023-24 £	2022-23 £
Amounts falling due within one year		
Other debtors	24,907	10,910
Amounts owed by Cherrytree	5,531	3,637
Prepayments and accrued income	<u>11,842</u>	<u>13,145</u>
	<u>42,280</u>	<u>27,692</u>

14 Creditors

	2023-24 £	2022-23 £
Amounts falling due within one year		
Accruals and deferred income	41,060	14,969

As at the previous balance sheet date, were no accruals relating to deferred income at 31 March 2024.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

15 Restricted funds

The income funds of the company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds - current year			Balance at 31 March 2024
	Balance at 1 April 2023	Incoming resources	Resources expended	
	£	£	£	£
Cherrytree fund	0	62,222	(62,222)	0
Motor vehicle fund	0	0	0	0
Homeless Link fund	0	0	0	0
	<u>0</u>	<u>62,222</u>	<u>(62,222)</u>	<u>0</u>

	Movement in funds - previous year			Balance at 31 March 2023
	Balance at 1 April 2022	Incoming resources	Resources expended	
	£	£	£	£
Cherrytree fund	0	67,973	(67,973)	0
Motor vehicle fund	828	0	(828)	0
Homeless Link fund	0	0	0	0
	<u>828</u>	<u>67,973</u>	<u>(68,801)</u>	<u>0</u>

The Cherrytree fund contributes towards the cost of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker for a fixed term from 1 October 2021 to 31 March 2026.

The motor vehicle fund contributed to the cost of an all-purpose vehicle for the transportation of residents during their activities.

In 2020-21, Homeless Link awarded a grant of £38,675 to support costs and income loss arising from the COVID-19 pandemic. £8,250 of this was deferred to match the first six months' costs of the Home & Health Worker post, for which recruitment was delayed until 2021-22.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

16 Designated funds

The income fund of the company represents the following designated fund which has been set aside out of the unrestricted fund by the trustees for specific purposes:

	Movement in funds - current year				
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£
Major repairs fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Movement in funds - previous year				
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 31 March 2023
	£	£	£	£	£
Major repairs fund	<u>83,564</u>	<u>0</u>	<u>0</u>	<u>(83,564)</u>	<u>0</u>
	<u>83,564</u>	<u>0</u>	<u>0</u>	<u>(83,564)</u>	<u>0</u>

The major repairs fund was established to recognise that major repairs to the property occur over extended periods and a fund should be set aside to meet these costs as and when required. During 2022-23, the directors decided that the fund was no longer required and transferred the balance to unrestricted funds.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

17 Analysis of net assets between funds

Current year	Unrestricted Funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2024 are represented by:				
Tangible assets	0	0	0	0
Net current assets	19,626	0	0	19,626
	<u>19,626</u>	<u>0</u>	<u>0</u>	<u>19,626</u>
Previous year	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2023 are represented by:				
Tangible assets	0	0	0	0
Net current assets	39,406	0	0	39,406
	<u>39,406</u>	<u>0</u>	<u>0</u>	<u>39,406</u>

18 Operating lease commitments

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	2023-24 £	2022-23 £
Within one year	0	17,200

19 Related party transactions

Debtors (note 13) included £5,531 (2022-23 - £3,637) owed by Cherrytree. Cherrytree Support Services Limited is a company limited by guarantee and Cherrytree is the sole member. If the company is dissolved, Cherrytree promises to pay £1 towards the cost of dissolution and the liabilities incurred by the company while Cherrytree is a member.

During the year, Cherrytree Support Services Limited received £112,222 (2022-23 - £67,973) from Cherrytree to meet its charitable expenditure costs. The company pays Cherrytree rent for the use of Mickley Lane via Target, which in the year amounted to £12,000 (2022-23 - £12,000). Miscellaneous expenditure totalling £200 (2022-23 - £200) was paid by Cherrytree on behalf of Cherrytree Support Services Limited.

Consolidated accounts have not been prepared as the trustees of Cherrytree do not believe they direct the operations of Cherrytree Support Services Limited.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

20 Cash generated from operations

	2023-24	2022-23
	£	£
Deficit for the year	(19,780)	(74,749)
Adjustments for:		
Investment income recognised in statement of financial activities	(773)	(306)
Depreciation and impairment of tangible fixed assets	0	500
Movements in working capital:		
Increase in debtors	(14,588)	(6,636)
Increase/(decrease) in creditors	26,091	(11,617)
Cash absorbed by operations	(9,050)	(92,808)

CHERRYTREE SUPPORT SERVICES LIMITED

England & Wales - Charity number 1096822

Accounts

CHERRYTREE SUPPORT SERVICES LIMITED
UNAUDITED ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

CHERRYTREE SUPPORT SERVICES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Steve Walker (Chair) Alan Brown Jon Dunn John Fuller Janice Hooie Liz Murray Jon Smith Lynne Urpeth	-
Secretary	Jon Smith	
Charity number	1096822	
Company number	04625597	
Principal address	Mickley Lane Totley Sheffield S17 4HE	
Registered office	Mickley Lane Totley Sheffield S17 4HE	
Independent Examiner	Sutton McGrath Hartley 5 Westbrook Court Sharrow Vale Road Sheffield S11 8YZ	
Bankers	Royal Bank of Scotland PLC 5 Church Street Sheffield S1 1HE	

CHERRYTREE SUPPORT SERVICES LIMITED

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Balance sheet	6
Statement of cash flows	7
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CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The directors present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

Objectives and activities

The company's objectives are to:

- provide a safe place for homeless single young people to live;
- provide support and life skills training;
- help young people re-establish their lives and move either into their own accommodation or back to their family home.

The company meets its objectives by offering accommodation, support and in-house counselling. Accommodation comprises a twenty-bed hostel on Mickley Lane in the Sheffield suburb of Totley and an eight-room house on Granville Road, near the city centre. The directors recognise their responsibilities by ensuring that the company continues to provide a service of public benefit and to this end, refer to Charity Commission guidelines.

Achievements and performance

During the year, occupancy rates were 87% for Mickley Lane (2021-22 – 75%) and 95% for Granville Road (2021-22 – 93%). The company achieved a 97% rate of moving young people into their own accommodation in a positive manner or reuniting them with their families (2021-22 – 91%).

A new post of Home & Health Worker was filled in April 2021 for a fixed term of a year, using the six months' deferred income ringfenced in the previous year's Homeless Link grant, followed by a matching amount from Cherrytree. This role provides much needed support to young people moving from the company's accommodation to their own properties, both before and after the move. The role has proved so valuable that Cherrytree agreed to extend its funding of the post until April 2024.

Financial review

The decrease of £75,247 in fund balances resulted in unrestricted funds of £39,406 at the year end. As this followed a similar deterioration in the previous year, the traditional policy of the company to maintain funds at a level equivalent to at least three months' running costs became unrealistic and at the balance sheet date, fund balances had dropped below one month's running costs.

The company's main funding sources are Sheffield City Council's Supporting People Grant and rents paid by the Benefits Agency for residents in the company's accommodation. The principal risk to the company is the loss of the contract with the Council. In order to mitigate this risk, the company ensures that the service provided to young people is a positive experience, covering their needs through a dedicated team of professionally trained staff. The contract was renewed with effect from 1 April 2022 for a period of five years.

The company continued to receive financial support from Cherrytree, which provided additional resources when necessary, including extending the funding of the Home & Health Worker post.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

The company is limited by guarantee (charity registration number: 1096822 and company registration number: 04625597). It is governed by the Memorandum and Articles of Association.

Trustees and directors who served during the period were:

Steve Walker (Chair)
Jon Dunn
John Fuller
Janice Hoole
Liz Murray
Jon Smith
Peter Stubbs (to 16 April 2022)
Lynne Urpeth

None of the directors have any beneficial interest in the company.

The members of the company may by ordinary resolution appoint any individual to fill any vacancy in the directorship. All directors must retire at each Annual General Meeting but are eligible for re-election. Induction and training of new directors is undertaken by the company secretary and existing directors.

The board of directors considers and formulates the company's policies. It is also responsible for the actual management of the company, making or altering rules and regulations and authorising expenditure. The directors have delegated the day-to-day management of the company to the Chief Executive Officer. The directors review pay rates annually. The directors have assessed the major risks to which the company is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

Cherrytree (registered charity number: 232351) is the sole member of Cherrytree Support Services Limited. Cherrytree pays grants to Cherrytree Support Services Limited.

Reference and administrative details

The principal office of Cherrytree Support Services Limited is Cherrytree, Mickley Lane, Totley, Sheffield, S17 4HE. The company number is 04625597 and the charity registration number is 1096822.

Details of the directors that served during the year and the delegation of day-to-day management of the company are provided under the heading 'Structure, governance and management' above.

Future plans

After two challenging financial years, interim additional support from Cherrytree has stabilised the position early in the new financial year. This support will continue while the directors discuss how to restore the company's long-term financial viability during the difficult economic climate.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Asset cover for funds

Note 17 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the company's obligations on a fund-by-fund basis.

Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Cherrytree Support Services Limited, are responsible for preparing the directors' report and annual accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the company and financial information included on its website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors' report was approved by the Board of Directors.



Jon Smith (Secretary and Treasurer)

Date 3/7/23

CHERRYTREE SUPPORT SERVICES LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF CHERRYTREE SUPPORT SERVICES LIMITED

FOR THE YEAR END 31 MARCH 2023

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages five to seven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

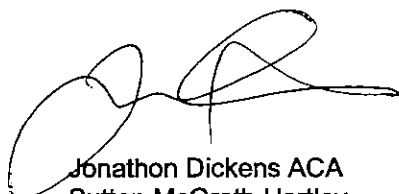
Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Jonathon Dickens ACA
Sutton McGrath Hartley
5 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Date: 5/7/23

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2022-23 £	Total 2021-22 £
<u>Income and endowments from:</u>						
Charitable activities	3	618,206	0	67,973	686,179	645,800
Investments	4	306	0	0	306	16
Donations and other income	5	4,902	0	0	4,902	2,892
Total income		623,414	0	67,973	691,387	648,708
<u>Expenditure on:</u>						
Charitable activities	6	697,833	0	68,801	766,634	710,003
Total resources expended		697,833	0	68,801	766,634	710,003
Net outgoing resources before transfers		(74,419)	0	(828)	(75,247)	(61,295)
Gross transfers between funds		83,564	(83,564)	0	0	0
Net income / (expenditure) for the year / net movement in funds		9,145	(83,564)	(828)	(75,247)	(61,295)
Fund balances at 1 April 2022		30,261	83,564	828	114,653	175,948
Fund balances at 31 March 2023		39,406	0	0	39,406	114,653

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHERRYTREE SUPPORT SERVICES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2023

		31 March 2023		31 March 2022	
Fixed assets	Notes	£	£	£	£
Tangible assets	11		0		998
Current assets					
Debtors	13	27,692		21,056	
Cash at bank and in hand		26,683		119,185	
		<u>54,375</u>		<u>140,241</u>	
Creditors: amounts falling due within one year					
	14	<u>(14,969)</u>		<u>(26,586)</u>	
Net current assets			39,406		113,655
Total assets less current liabilities			<u>39,406</u>		<u>114,653</u>
Income funds					
Restricted funds	15		0		828
Unrestricted funds:					
Designated funds	16	0		83,564	
General unrestricted funds		<u>39,406</u>		<u>30,261</u>	
			39,406		113,825
			<u>39,406</u>		<u>114,653</u>

The accounts were approved by the directors on 3 July 2023.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.


Jon Smith (Secretary and Treasurer)

Date: 3/7/23

Company registration number: 04625597

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

		2022-23		2021-22	
	Note	£	£	£	£
Cash flows from operating activities					
Cash absorbed by operations	20		(92,808)		(70,228)
Investing activities					
Interest received			<u>306</u>		<u>16</u>
Net cash generated from investing activities			<u>306</u>		<u>16</u>
Net decrease in cash and cash equivalents			(92,502)		(70,212)
Cash and cash equivalents at beginning of year			119,185		189,397
Cash and cash equivalents at end of year			<u>26,683</u>		<u>119,185</u>

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Company information

Cherrytree Support Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Mickley Lane, Totley, Sheffield, S17 4HE.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are part of unrestricted reserves, but have been set aside by the directors for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are credited to revenue when receivable. They are considered receivable when the conditions for receipt of the grant are deemed, by the directors, to have been met.

Rents are credited to revenue when receivable.

Interest on funds held on deposit is included when receivable and this is normally upon notification of the interest paid or payable by the bank.

No income is shown net of expenditure.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.5 Resources expended

All expenditure is accounted for on an accruals basis.

Costs relating directly to the objects of the company, or support costs, are treated as costs in the furtherance of the company's objects.

Governance costs include expenditure for compliance and management of the company.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

The policy is not to capitalise items below a cost of £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Motor vehicles	25% Reducing balance
----------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/ (expenditure) for the year.

It is the policy of the company not to capitalise furniture and equipment as this is deemed to be a maintenance cost and as such, is charged to expenditure.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/ (expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/ (expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due. These contributions are invested separately from the company's assets.

1.12 Value Added Tax

Value Added Tax is not recoverable by the company and as such is included in the relevant costs in the Statement of Financial Activities.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight-line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities

	2022-23	2021-22
	£	£
Supporting People Grant	315,093	314,604
Residents' rents	12,786	10,932
Benefits Agency rents	290,327	260,847
Cherrytree grants	67,973	51,167
Homeless Link grant	0	8,250
	<u>686,179</u>	<u>645,800</u>
For the year ended 31 March 2023		
Unrestricted funds - general	618,206	
Restricted funds	<u>67,973</u>	
	<u>686,179</u>	
For the year ended 31 March 2022		
Unrestricted funds – general	586,313	
Restricted funds	<u>59,417</u>	
	<u>645,800</u>	

The Supporting People Grant funds the provision of housing to those who need support.

Cherrytree grants contribute towards the costs of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker for a fixed term from 1 October 2021 to 31 March 2024.

Homeless Link awarded a grant to support income loss and costs arising from COVID-19, an element of which was deferred to fund the Home & Health Worker until 30 September 2021.

4 Investments

	2022-23	2021-22
	£	£
Interest receivable	306	16

In the prior year, all investment income related to unrestricted funds.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

5 Donations and other income

	2022-23	2021-22
	£	£
Donations and other income	4,902	2,892

In the prior year, all donations and other income related to unrestricted funds.

6 Charitable activities

	2022-23	2021-22
	£	£
Staff costs	385,695	375,433
Security	49,652	41,324
Depreciation	998	500
Motor vehicle expenses	5,724	4,733
Repairs, renewals and maintenance	26,169	34,202
Lighting, heating and cleaning	86,780	63,788
Rates and insurance	13,798	13,436
Staff training	1,452	1,600
Rental of properties	45,794	47,216
Homeless Link system	4,644	4,765
PTS expenses	0	(10,740)
General expenses	200	0
Skills initiative	24,473	17,292
	645,379	593,549
Share of governance costs (see note 7)	121,255	116,454
	766,634	710,003

In the prior year £59,832 of expenditure on charitable activities related to restricted funds.

7 Support costs

	2022-23	2021-22	Basis of allocation
	£	£	
Staff costs	90,472	88,065	Governance
Independent examiner's fee	2,040	2,640	Governance
Postage, stationery and telephone	24,823	16,984	Governance
Computing costs	3,920	8,765	Governance
	121,255	116,454	

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

8 Independent examiner's remuneration

The analysis of independent examiner's remuneration is as follows

Fees payable to the independent examiner:	2022-23	2021-22
	£	£
Independent examination of the annual accounts	2,040	2,640

9 Directors

None of the directors (or anyone connected with them) received any remuneration, benefits or expenses from the company during the year. Directors' indemnity insurance cover is included in the overall insurance premiums paid.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2022-23	2021-22
	Number	Number
Managerial	1	1
Administrative	1	1
Project work	15	15
	<u>17</u>	<u>17</u>

Employment costs

	2022-23	2021-22
	£	£
Wages and salaries	438,161	427,228
Social security costs	31,687	30,142
Other pension costs	6,319	6,128
	<u>476,167</u>	<u>463,498</u>

During the year there were 3 part time staff (2021-22 - 6).

The estimate of the equivalent number of full-time staff is 15 employees (2021-22 - 15).

No employee received remuneration of £60,000 or more (2021-22 - Nil).

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

11 Tangible fixed assets

	Motor vehicles £
Cost	
At 1 April 2022	29,100
At 31 March 2023	<u>29,100</u>
Depreciation and impairment	
At 1 April 2022	28,102
Depreciation charged in the year	998
At 31 March 2023	<u>29,100</u>
Carrying amount	
At 31 March 2023	<u>0</u>
At 31 March 2022	<u>998</u>

12 Financial instruments

	2022-23 £	2021-22 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	14,547	9,201

13 Debtors

	2022-23 £	2021-22 £
Amounts falling due within one year		
Other debtors	10,910	4,327
Amounts owed by Cherrytree	3,637	4,874
Prepayments and accrued income	13,145	11,855
	<u>27,692</u>	<u>21,056</u>

14 Creditors

	2022-23 £	2021-22 £
Amounts falling due within one year		
Accruals and deferred income	14,969	26,586

There were no accruals relating to deferred income at either 31 March 2023 or 31 March 2022.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

15 Restricted funds

The income funds of the company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds - current year			
	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 31 March 2023
	£	£	£	£
Cherrytree fund	0	67,973	(67,973)	0
Motor vehicle fund	828	0	(828)	0
Homeless Link fund	0	0	0	0
	<u>828</u>	<u>67,973</u>	<u>(68,801)</u>	<u>0</u>

	Movement in funds - previous year			
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£
Cherrytree fund	0	51,167	(51,167)	0
Motor vehicle fund	1,243	0	(415)	828
Homeless Link fund	0	8,250	(8,250)	0
	<u>1,243</u>	<u>59,417</u>	<u>(59,832)</u>	<u>828</u>

The Cherrytree fund contributes towards the cost of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker for a fixed term from 1 October 2021 to 31 March 2024.

The motor vehicle fund contributes to the cost of an all-purpose vehicle for the transportation of residents during their activities.

In 2020-21, Homeless Link awarded a grant of £38,675 to support costs and income loss arising from the COVID-19 pandemic. £8,250 of this was deferred to match the first six months' costs of the Home & Health Worker post, for which recruitment was delayed until 2021-22.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

16 Designated funds

The income fund of the company represents the following designated fund which has been set aside out of the unrestricted fund by the trustees for specific purposes:

	Movement in funds - current year				
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 31 March 2023
	£	£	£	£	£
Major repairs fund	83,564	0	0	(83,564)	0
	83,564	0	0	(83,564)	0

	Movement in funds - previous year				
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Major repairs fund	115,408	0	0	(31,844)	83,564
	115,408	0	0	(31,844)	83,564

The major repairs fund was established to recognise that major repairs to the property occur over extended periods and a fund should be set aside to meet these costs as and when required. During the year, the directors decided that the fund was no longer required and transferred the balance to unrestricted funds.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 Analysis of net assets between funds

Current year	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2023 are represented by:				
Tangible assets	0	0	0	0
Net current assets	39,406	0	0	39,406
	<u>39,406</u>	<u>0</u>	<u>0</u>	<u>39,406</u>
Previous year	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2022 are represented by:				
Tangible assets	170	0	828	998
Net current assets	30,091	83,564	0	113,655
	<u>30,261</u>	<u>83,564</u>	<u>828</u>	<u>114,653</u>

18 Operating lease commitments

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	2022-23 £	2021-22 £
Within one year	17,200	0

19 Related party transactions

Debtors (note 13) included £3,637 (2021-22 - £4,874) owed by Cherrytree. Cherrytree Support Services Limited is a company limited by guarantee and Cherrytree is the sole member. If the company is dissolved, Cherrytree promises to pay £1 towards the cost of dissolution and the liabilities incurred by the company while Cherrytree is a member.

During the year, Cherrytree Support Services Limited received grants of £67,973 (2021-22 - £51,167) from Cherrytree to meet its charitable expenditure costs. The company pays Cherrytree rent for the use of Mickley Lane via Target, which in the year amounted to £12,000 (2021-22 - £18,000). Miscellaneous expenditure totalling £200 (2021-22 - £200) was paid by Cherrytree on behalf of Cherrytree Support Services Limited.

Consolidated accounts have not been prepared as the trustees of Cherrytree do not believe they direct the operations of Cherrytree Support Services Limited.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

20 Cash generated from operations

	2022-23	2021-22
	£	£
Deficit for the year	(74,749)	(61,295)
Adjustments for:		
Investment income recognised in statement of financial activities	(306)	(16)
Depreciation and impairment of tangible fixed assets	500	500
Movements in working capital:		
Increase in debtors	(6,636)	(171)
Decrease in creditors	(11,617)	(9,246)
Cash absorbed by operations	(92,808)	(70,228)

CHERRYTREE SUPPORT SERVICES LIMITED

England & Wales - Charity number 1096822

Accounts

Charity Registration No. 1096822

Company Registration No. 04625597 (England and Wales)

CHERRYTREE SUPPORT SERVICES LIMITED
UNAUDITED ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

CHERRYTREE SUPPORT SERVICES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Steve Walker (Chair) Jon Dunn John Fuller Janice Hoole Liz Murray Jon Smith Peter Stubbs Lynne Urpeth
Secretary	Jon Smith
Charity number	1096822
Company number	04625597
Principal address	Mickley Lane Totley Sheffield S17 4HE
Registered office	Mickley Lane Totley Sheffield S17 4HE
Independent Examiner	Sutton McGrath Hartley 5 Westbrook Court Sharrow Vale Road Sheffield S11 8YZ
Bankers	Royal Bank of Scotland PLC 5 Church Street Sheffield S1 1HE

CHERRYTREE SUPPORT SERVICES LIMITED

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Statement of financial activities	5
Balance sheet	6
Statement of cash flows	7
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CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The directors present their report and accounts for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Objectives and activities

The company's objectives are to:

- provide a safe place for homeless single young people to live;
- provide support and life skills training;
- help young people re-establish their lives and move either into their own accommodation or back to their family home.

The company meets its objectives by offering accommodation, support and in-house counselling. Accommodation comprises a twenty-bed hostel on Mickley Lane in the Sheffield suburb of Totley and an eight-room house on Granville Road, near the city centre. The directors recognise their responsibilities by ensuring that the company continues to provide a service of public benefit and to this end, refer to Charity Commission guidelines.

Achievements and performance

During the year, occupancy rates were 75% for Mickley Lane (2020-21 – 80%) and 93% for Granville Road (2020-21 – 95%). The relatively low rate for Mickley Lane was due primarily to the safe zone of four rooms which reduced capacity at the site by 14% when empty. This was reserved for residents testing positive for COVID-19 and was in place throughout the year. The company achieved a 91% rate of moving young people into their own accommodation in a positive manner or reuniting them with their families (2020-21 – 96%).

A new Home & Health Worker started in April 2021 for a fixed term of a year, using the six months' deferred income ringfenced in the previous year's Homeless Link grant, followed by a matching amount from Cherrytree. This role provides much needed support to young people moving from the company's accommodation to their own properties, both before and after the move.

Financial review

The decrease of £61,295 in fund balances resulted in restricted funds of £828 and unrestricted funds of £113,825 at the year end. Within unrestricted funds, £83,564 has been set aside as a designated fund by the directors, leaving general unrestricted funds of £30,261.

It has been the policy of the company that unrestricted funds and those designated for a specific use should be maintained at a level equivalent to at least three months' running costs. In the event of a significant drop in funding, it was felt that this policy would enable the directors to continue the company's current activities while considering ways in which additional funds may be raised. At the balance sheet date, fund balances had dropped to a level equivalent to around two months' running costs, following the company's challenging year. Now the Mickley Lane site has returned to full capacity, the directors aim to achieve something close to a breakeven position during 2022-23, which would stabilise the company during the difficult economic climate.

The company's main funding sources are Sheffield City Council's Supporting People Grant and rents paid by the Benefits Agency for residents in the company's accommodation. The principal risk to the company is the loss of the contract with the Council. In order to mitigate this risk, the company ensures that the service provided to young people is a positive experience, covering their needs through a dedicated team of professionally trained staff. The contract was renewed with effect from 1 April 2022 for a period of five years.

The company continued to receive financial support from Cherrytree, which provided additional resources when necessary, including funding to extend the fixed term of the Home & Health Worker post from 1 October 2021.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

The company is limited by guarantee (charity registration number: 1096822 and company registration number: 04625597). It is governed by the Memorandum and Articles of Association.

Trustees and directors who served during the period were:

Steve Walker (Chair)
Jon Dunn
John Fuller
Janice Hoole
Bill Hui (to 17 February 2022)
Liz Murray
Jon Smith
Peter Stubbs (to 16 April 2022)
Lynne Urpeth

None of the directors have any beneficial interest in the company.

The members of the company may by ordinary resolution appoint any individual to fill any vacancy in the directorship. All directors must retire at each Annual General Meeting but are eligible for re-election. Induction and training of new directors is undertaken by the company secretary and existing directors.

The board of directors considers and formulates the company's policies. It is also responsible for the actual management of the company, making or altering rules and regulations and authorising expenditure. The directors have delegated the day-to-day management of the company to the Chief Executive Officer. The directors review pay rates annually. The directors have assessed the major risks to which the company is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

Cherrytree (registered charity number: 232351) is the sole member of Cherrytree Support Services Limited. Cherrytree pays grants to Cherrytree Support Services Limited.

Reference and administrative details

The principal office of Cherrytree Support Services Limited is Cherrytree, Mickley Lane, Totley, Sheffield, S17 4HE. The company number is 04625597 and the charity registration number is 1096822.

Details of the directors that served during the year and the delegation of day-to-day management of the company are provided under the heading 'Structure, governance and management' above.

Future plans

Following the early promise shown by the new Home & Health Worker, Cherrytree agreed to extend its support by providing funding for another two years, extending the arrangement to 31 March 2024. After the challenging financial year experienced by the company, the directors are looking for a period of stability now Mickley Lane has returned to full capacity. A budget just below breakeven has been agreed for 2022-23, helped by an increase of £4,000 per year in the support provided by Cherrytree.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Asset cover for funds

Note 17 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the company's obligations on a fund-by-fund basis.

Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Cherrytree Support Services Limited, are responsible for preparing the directors' report and annual accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the company and financial information included on its website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors' report was approved by the Board of Directors.



Jon Smith (Secretary and Treasurer)

Date

19/7/22

CHERRYTREE SUPPORT SERVICES LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF CHERRYTREE SUPPORT SERVICES LIMITED

FOR THE YEAR END 31 MARCH 2022

I report on the accounts of the company for the year ended 31 March 2022, which are set out on pages five to seven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Jonathon Dickens ACA
Sutton McGrath Hartley
5 Westbrook Court
Sharrow Vale Road
Sheffield
S11 8YZ

Date: 09/04/2022

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2021-22 £	Total 2020-21 £
<u>Income and endowments from:</u>						
Charitable activities	3	586,383	0	59,417	645,800	700,477
Investments	4	16	0	0	16	80
Donations and other income	5	2,892	0	0	2,892	2,095
Total income		589,291	0	59,417	648,708	702,652
<u>Expenditure on:</u>						
Charitable activities	6	650,171	0	59,832	710,003	701,624
Total resources expended		650,171	0	59,832	710,003	701,624
Net incoming / (outgoing) resources before transfers		(60,880)	0	(415)	(61,295)	1,028
Gross transfers between funds		31,844	(31,844)	0	0	0
Net income / (expenditure) for the year / net movement in funds		(29,036)	(31,844)	(415)	(61,295)	1,028
Fund balances at 1 April 2021		59,297	115,408	1,243	175,948	174,920
Fund balances at 31 March 2022		30,261	83,564	828	114,653	175,948

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHERRYTREE SUPPORT SERVICES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2022

		31 March 2022		31 March 2021	
Fixed assets	Notes	£	£	£	£
Tangible assets	11		998		1,498
Current assets					
Debtors	13	21,056		20,885	
Cash at bank and in hand		119,185		189,397	
		<u>140,241</u>		<u>210,282</u>	
Creditors: amounts falling due within one year					
	14	<u>(26,586)</u>		<u>(35,832)</u>	
Net current assets			113,655		174,450
Total assets less current liabilities			<u>114,653</u>		<u>175,948</u>
Income funds					
Restricted funds	15		828		1,243
Unrestricted funds:					
Designated funds	16	83,564		115,408	
General unrestricted funds		<u>30,261</u>		<u>59,297</u>	
			113,825		174,705
			<u>114,653</u>		<u>175,948</u>

The accounts were approved by the Directors on 4 July 2022.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.


Jon Smith (Secretary and Treasurer)

Date:

19/7/22

Company registration number: 04625597

CHERRYTREE SUPPORT SERVICES LIMITED
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

		2021-22	2020-21
	Note	£	£
Cash flows from operating activities			
Cash absorbed by operations	20	(70,228)	(451)
Investing activities			
Interest received		16	80
Net cash generated from investing activities		16	80
Net decrease in cash and cash equivalents		(70,212)	(371)
Cash and cash equivalents at beginning of year		189,397	189,768
Cash and cash equivalents at end of year		119,185	189,397

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Company information

Cherrytree Support Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Mickley Lane, Totley, Sheffield, S17 4HE.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are part of unrestricted reserves, but have been set aside by the directors for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are credited to revenue when receivable. They are considered receivable when the conditions for receipt of the grant are deemed, by the directors, to have been met.

Rents are credited to revenue when receivable.

Interest on funds held on deposit is included when receivable and this is normally upon notification of the interest paid or payable by the bank.

No income is shown net of expenditure.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.5 Resources expended

All expenditure is accounted for on an accruals basis.

Costs relating directly to the objects of the company, or support costs, are treated as costs in the furtherance of the company's objects.

Governance costs include expenditure for compliance and management of the company.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

The policy is not to capitalise items below a cost of £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Motor vehicles	25% Reducing balance
----------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/ (expenditure) for the year.

It is the policy of the company not to capitalise furniture and equipment as this is deemed to be a maintenance cost and as such, is charged to expenditure.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/ (expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/ (expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due. These contributions are invested separately from the company's assets.

1.12 Value Added Tax

Value Added Tax is not recoverable by the company and as such is included in the relevant costs in the Statement of Financial Activities.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight-line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

3 Charitable activities

	2021-22	2020-21
	£	£
Supporting People Grant	314,604	316,663
Residents' rents	10,932	9,742
Benefits Agency rents	260,847	260,060
Cherrytree grants	51,167	83,587
Homeless Link grant	8,250	30,425
	645,800	700,477

For the year ended 31 March 2022

Unrestricted funds - general	586,313
Restricted funds	59,417
	645,800

For the year ended 31 March 2021

Unrestricted funds – general	599,188
Restricted funds	101,289
	700,477

The Supporting People Grant funds the provision of housing to those who need support.

Cherrytree grants contribute towards the costs of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker post from 1 October 2021.

Homeless Link awarded a grant to support income loss and costs arising from COVID-19, an element of which was deferred to fund the Home & Health Worker until 30 September 2021.

4 Investments

	2021-22	2020-21
	£	£
Interest receivable	16	80

In the prior year, all investment income related to unrestricted funds.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

5 Donations and other income

	2021-22	2020-21
	£	£
Donations and other income	2,892	2,095

In the prior year, all donations and other income related to unrestricted funds.

6 Charitable activities

	2021-22	2020-21
	£	£
Staff costs	375,433	379,382
Depreciation	500	500
Motor vehicle expenses	4,733	4,206
Repairs, renewals and maintenance	34,202	31,818
Light, heat and cleaning	105,112	90,002
Rates and insurance	13,436	8,489
Staff training	1,600	3,144
Rental of properties	47,216	44,554
Homeless Link system	4,765	4,674
PTS expenses	(10,740)	14,122
Skills initiative	17,292	15,103
	593,549	595,994
Share of governance costs (see note 7)	116,454	105,630
	710,003	701,624

In the prior year £101,703 of expenditure on charitable activities related to restricted funds.

7 Support costs

	2021-22	2020-21	Basis of allocation
	£	£	
Staff costs	88,065	83,279	Governance
Independent examiner's fee	2,640	2,640	Governance
Postage, stationery and telephone	16,984	12,092	Governance
Computing costs	8,765	7,619	Governance
	116,454	105,630	

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

8 Independent examiner's remuneration

The analysis of independent examiner's remuneration is as follows

Fees payable to the examiner:

	2021-22	2020-21
	£	£
Independent examination of the annual accounts	2,640	2,640

9 Directors

None of the directors (or anyone connected with them) received any remuneration, benefits or expenses from the company during the year. Directors' indemnity insurance cover is included in the overall insurance premiums paid.

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2021-22	2020-21
	Number	Number
Managerial	1	1
Administrative	1	1
Project work	15	16
	<u>17</u>	<u>18</u>

Employment costs

	2021-22	2020-21
	£	£
Wages and salaries	427,228	425,272
Social security costs	30,142	30,831
Other pension costs	6,128	6,558
	<u>463,498</u>	<u>462,661</u>

During the year there were 6 part time staff (2020-21 - 6).

The estimate of the equivalent number of full-time staff is 15 employees (2020-21 - 15).

As in 2020-21, no employee received remuneration of £60,000 or more.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

11 Tangible fixed assets

	Motor vehicles £
Cost	
At 1 April 2021	29,100
At 31 March 2022	<u>29,100</u>
Depreciation and impairment	
At 1 April 2021	27,602
Depreciation charged in the year	500
At 31 March 2022	<u>28,102</u>
Carrying amount	
At 31 March 2022	998
At 31 March 2021	<u>1,498</u>

12 Financial instruments

	2021-22 £	2020-21 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	9,201	17,619

13 Debtors

	2021-22 £	2020-21 £
Amounts falling due within one year		
Other debtors	4,327	8,530
Amounts owed by Cherrytree	4,874	1,209
Prepayments and accrued income	11,855	11,146
	<u>21,056</u>	<u>20,885</u>

14 Creditors

	2021-22 £	2020-21 £
Amounts falling due within one year		
Accruals and deferred income	26,586	35,832

There were no accruals relating to deferred income at 31 March 2022. At 31 March 2021, £8,250 was received in advance from Homeless Link and deferred.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

15 Restricted funds

The income funds of the company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds - current year			
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£
Cherrytree fund	0	51,167	(51,167)	0
Motor vehicle fund	1,243	0	(415)	828
Homeless Link fund	0	8,250	(8,250)	0
	<u>1,243</u>	<u>59,417</u>	<u>(59,832)</u>	<u>828</u>

	Movement in funds - previous year			
	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 31 March 2021
	£	£	£	£
Cherrytree fund	0	83,587	(83,587)	0
Motor vehicle fund	1,657	0	(414)	1,243
Homeless Link fund	0	30,425	(30,425)	0
	<u>1,657</u>	<u>114,012</u>	<u>(114,426)</u>	<u>1,243</u>

The Cherrytree fund contributes towards the cost of a project worker, counselling and residents' activities on an ongoing basis, and the Home & Health Worker post from 1 October 2021.

The vehicle fund contributes to the cost of an all-purpose vehicle for the transportation of residents during their activities.

In 2020-21, Homeless Link awarded a grant of £38,675 to support costs and income loss arising from the COVID-19 pandemic. £8,250 of this was deferred to match the first six months' costs of the Home & Health Worker post, for which recruitment had been delayed until 2021-22.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

16 Designated funds

The income fund of the company represents the following designated fund which has been set aside out of the unrestricted fund by the trustees for specific purposes:

	Movement in funds - current year				Balance at 31 March 2022
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Major repairs fund	115,408	0	0	(31,844)	83,564
	<u>115,408</u>	<u>0</u>	<u>0</u>	<u>(31,844)</u>	<u>83,564</u>
	Movement in funds - previous year				Balance at 31 March 2021
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Major repairs fund	102,408	0	0	13,000	115,408
	<u>102,408</u>	<u>0</u>	<u>0</u>	<u>13,000</u>	<u>115,408</u>

The major repairs fund was established to recognise that major repairs to the property occur over extended periods and a fund should be set aside to meet these costs as and when required.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

17 Analysis of net assets between funds

Current year	Unrestricted funds	Designated funds	Restricted funds	Total
	£	£	£	£
Fund balances at 31 March 2022 are represented by:				
Tangible assets	170	0	828	998
Net current assets	30,091	83,564	0	113,655
	<u>30,261</u>	<u>83,564</u>	<u>828</u>	<u>114,653</u>
Previous year	Unrestricted funds	Designated funds	Restricted funds	Total
	£	£	£	£
Fund balances at 31 March 2021 are represented by:				
Tangible assets	255	0	1,243	1,498
Net current assets	59,042	115,408	0	174,450
	<u>59,297</u>	<u>115,408</u>	<u>1,243</u>	<u>175,948</u>

18 Operating lease commitments

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	2021-22	2020-21
	£	£
Within one year	0	22,800

19 Related party transactions

Included within debtors (note 13) is £4,874 (2020-21: £1,209) owed by Cherrytree. Cherrytree Support Services Limited is a company limited by guarantee and Cherrytree is the sole member. If the company is dissolved, Cherrytree promises to pay £1 towards the cost of dissolution and the liabilities incurred by the company while Cherrytree is a member.

During the year, Cherrytree Support Services Limited received grants of £51,167 (2020-21 - £83,587) from Cherrytree to meet its charitable expenditure costs. The company pays Cherrytree rent for the use of Mickley Lane via Target, which in the year amounted to £18,000 (2020-21 - £18,000). Miscellaneous expenditure totalling £200 (2020-21 - £200) was paid by Cherrytree on behalf of Cherrytree Support Services Limited.

Consolidated accounts have not been prepared as the trustees of Cherrytree do not believe they direct the operations of this company.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

20 Cash generated from operations		
	2021-22	2020-21
	£	£
Surplus/(deficit) for the year	(61,295)	1,028
Adjustments for:		
Investment income recognised in statement of financial activities	(16)	(80)
Depreciation and impairment of tangible fixed assets	500	500
Movements in working capital:		
(Increase)/decrease in debtors	(171)	10,043
Increase/(decrease) in creditors	(9,246)	(11,942)
Cash absorbed by operations	(70,228)	(451)

CHERRYTREE SUPPORT SERVICES LIMITED

England & Wales - Charity number 1096822

Accounts

Charity Registration No. 1096822

Company Registration No. 04025597 (England and Wales)

CHERRYTREE SUPPORT SERVICES LIMITED
UNAUDITED ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

CHERRYTREE SUPPORT SERVICES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Steve Walker (Chair); Jon Duan John Fuller Janice Hoole Bill Hui Liz Murray; Jon Smith Peter Stubbs; Lynne Urpeth
Secretary	Jon Smith
Charity number	1096822
Company number	04825697
Principal address	Mickley Lane Totley Sheffield S17 4HE
Registered office	Mickley Lane Totley Sheffield S17 4HE
Independent Examiner	Sutton McGrath Hartley 5 Westbrook Court Sharrow Vale Road Sheffield S11 8YZ
Bankers	Royal Bank of Scotland PLC 5 Church Street Sheffield S1 1HE

CHERRYTREE SUPPORT SERVICES LIMITED

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Statement of cash flows	7
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CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The directors present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

Objectives and activities

The company's objectives are to:

- provide a safe place for homeless single young people to live;
- provide support and life skills training;
- help young people re-establish their lives and move either into their own accommodation or back to their family home.

The company meets its objectives by offering accommodation, support and in-house counselling. Accommodation comprises a twenty-bed hostel on Mickley Lane in the Sheffield suburb of Totley and an eight-room house on Granville Road, near the city centre. The directors recognise their responsibilities by ensuring that the company continues to provide a service of public benefit and to this end, refer to Charity Commission guidelines.

Achievements and performance

During the year, occupancy rates were 80% for Mickley Lane (2019-20 – 90%) and 95% for Granville Road (2019-20 – 93%). These were remarkably high rates under the difficult circumstances created by COVID-19, which began to affect the country just before the start of the financial year. In particular, a safe zone of four rooms at Mickley Lane was created in June 2020 to accommodate residents who had tested positive, which reduced capacity at the site by 14% when empty. The company achieved a 96% rate of moving young people into their own accommodation in a positive manner or reuniting them with their families (2019-20 – 79%).

The company hosted the Personal Transitions Service (PTS) in partnership with the Mayday Trust until the service was discontinued on 31 December 2020. This service provided counselling and mentoring to young people prior to their assignment to accommodation, and a separate and independent source of support thereafter.

Financial review

The increase of £1,028 in fund balances resulted in restricted funds of £1,243 and unrestricted funds of £174,705 at the year end. Within unrestricted funds, £115,408 has been set aside as a designated fund by the directors, leaving general unrestricted funds of £59,297.

It is the policy of the company that unrestricted funds and those designated for a specific use should be maintained at a level equivalent to at least three months' running costs. The directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the company's current activities while consideration is given to ways in which additional funds may be raised. At the balance sheet date, the level of reserves held met this criterion.

The company's main funding sources are Sheffield City Council's Supporting People Grant and rents paid by the Benefits Agency for tenants in the company's accommodation. The principal risk to the company is the loss of the contract with the Council. In order to mitigate this risk, the company ensures that the service provided to young people is a positive experience, covering their needs through a dedicated team of professionally trained staff. Staff maintained the service throughout this most difficult of years, adapting to many rapidly changing circumstances associated with COVID-19. The company continued to receive financial support from Cherrytree, which provided additional resources when necessary, and received a grant from the COVID-19 Homelessness Response Fund provided by Homeless Link to help adapt and develop services in light of the pandemic.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

The company is limited by guarantee (charity registration number: 1096822 and company registration number: 04625597). It is governed by the Memorandum and Articles of Association.

Trustees and directors who served during the period were:

Steve Walker
Jon Dunn
John Fuller
Janice Hoole
Bill Hui
Liz Murray
Jon Smith
Peter Stubbs
Lynne Urpeth

None of the directors have any beneficial interest in the company.

The members of the company may by ordinary resolution appoint any individual to fill any vacancy in the directorship. All directors must retire at each Annual General Meeting but are eligible for re-election. Induction and training of new directors is undertaken by the company secretary and existing directors.

The board of directors considers and formulates the company's policies. It is also responsible for the actual management of the company, making or altering rules and regulations and authorising expenditure. The directors have delegated the day to day management of the company to the Chief Executive Officer. The directors review pay rates annually. The directors have assessed the major risks to which the company is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

Cherrytree (registered charity number: 232351) is the sole member of Cherrytree Support Services Limited. Cherrytree pays grants to Cherrytree Support Services Limited.

Reference and administrative details

The principal office of Cherrytree Support Services Limited is Cherrytree, Mickley Lane, Totley, Sheffield, S17 4HE. The company number is 04625597 and the charity registration number is 1096822.

Details of the directors that served during the year and the delegation of day to day management of the company are provided under the heading 'Structure, governance and management' above.

Future plans

In March 2020, the company developed a business continuity plan designed to maintain its services during the COVID-19 pandemic. This focussed on measures to enhance the safety of residents and staff, and deal appropriately with those showing symptoms of the virus. The company's services evolved throughout the year in line with changes in government guidance and will continue to do so into the future. Although restrictions are expected to be gradually lifted throughout 2021, it is likely to be another challenging year. Reduced occupancy due partly to the continuing safe zone at Mickley Lane will have an adverse effect on income, and staff costs will increase following a pay review to recognise excellent work under difficult circumstances and pay salaries comparable with rates at similar organisations. It is planned to recruit to a new Home & Health Worker post for a fixed term of a year, using the six months' funding ringfenced in the Homeless Link grant, with the rest contributed by the company, supported by Cherrytree as necessary.

CHERRYTREE SUPPORT SERVICES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Asset cover for funds

Note 17 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the company's obligations on a fund by fund basis.

Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Cherrytree Support Services Limited, are responsible for preparing the directors' report and annual accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the company and financial information included on its website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors' report was approved by the Board of Directors.



Joe Smith (Secretary and Treasurer)

Date: 31/7/21

CHERRYTREE SUPPORT SERVICES LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE MEMBERS OF CHERRYTREE SUPPORT SERVICES LIMITED

FOR THE YEAR END 31 MARCH 2021

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages five to seven.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

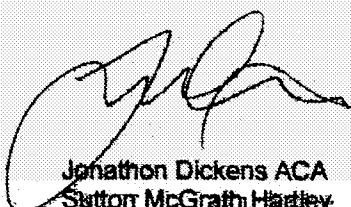
Having satisfied myself that the charitable company is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 388 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Jonathon Dickens ACA
Sutton McGrath Hatley
5 Westbrook Court
Sparrow Vale Road
Sheffield
S11 8YZ

Date: 9/7/2021

CHERRYTREE SUPPORT SERVICES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds general £	Unrestricted funds designated £	Restricted funds £	Total 2020-21 £	Total 2019-20 £
<u>Income and endowments from:</u>						
Charitable activities	3	599,188	0	101,289	700,477	708,940
Investments	4	80	0	0	80	380
Donations and other income	5	2,096	0	0	2,096	7,396
Total income		601,363	0	101,289	702,652	716,716
<u>Expenditure on:</u>						
Charitable activities	6	599,921	0	101,703	701,624	764,480
Total resources expended		599,921	0	101,703	701,624	764,480
Net incoming / (outgoing) resources before transfers		1,442	0	(414)	1,028	(47,764)
Gross transfers between funds		(13,000)	13,000	0	0	0
Net income / (expenditure) for the year / net movement in funds		(11,558)	13,000	(414)	1,028	(47,764)
Fund balances at 1 April 2020		70,855	102,408	1,657	174,920	222,684
Fund balances at 31 March 2021		59,297	115,408	1,243	175,948	174,920

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

CHERRYTREE SUPPORT SERVICES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2021

		31 March 2021		31 March 2020	
Fixed assets	Notes	£	£	£	£
Tangible assets	11		1,498		1,998
Current assets					
Debtors	13	20,886		30,928	
Cash at bank and in hand		189,397		189,768	
		210,282		220,696	
Creditors: amounts falling due within one year					
	14	(35,832)		(47,774)	
Net current assets			174,450		172,922
Total assets less current liabilities			175,948		174,920
Income funds					
Restricted funds	15		1,243		1,657
Unrestricted funds:					
Designated funds	16	115,408		102,408	
General unrestricted funds		59,297		70,855	
			174,705		173,263
			175,948		174,920

The accounts were approved by the Directors on 5 July 2021.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.


Jon Smith (Secretary and Treasurer)

Date: 8/7/21

Company registration number 04625597

CHERRYTREE SUPPORT SERVICES LIMITED**STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2021**

	Note	2020-21 £	£	2019-20 £	£
Cash flows from operating activities:					
Cash absorbed by operations	20		(451)		(28,037)
Investing activities:					
Interest received			80		380
Net cash generated from investing activities			<u>80</u>		<u>380</u>
Net decrease in cash and cash equivalents			(371)		(27,657)
Cash and cash equivalents at beginning of year			189,768		217,425
Cash and cash equivalents at end of year			<u>189,397</u>		<u>189,768</u>

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Company information

Cherrytree Support Services Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Mickley Lane, Totley, Sheffield, S17 4HE.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest pound.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds are part of unrestricted reserves, but have been set aside by the directors for a specific purpose.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are credited to revenue when receivable. They are considered receivable when the conditions for receipt of the grant are deemed, by the directors, to have been met.

Rents are credited to revenue when receivable.

Interest on funds held on deposit is included when receivable and this is normally upon notification of the interest paid or payable by the bank.

No income is shown net of expenditure.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.5 Resources expended

All expenditure is accounted for on an accruals basis.

Costs relating directly to the objects of the company, or support costs, are treated as costs in the furtherance of the company's objects.

Governance costs include expenditure for compliance and management of the company.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

The policy is not to capitalise items below a cost of £1,000.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Motor vehicles	25% Reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/ (expenditure) for the year.

It is the policy of the company not to capitalise furniture and equipment as this is deemed to be a maintenance cost and as such, is charged to expenditure.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Impairment of financial assets

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in net income/ (expenditure) for the year.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been, had the impairment not previously been recognised. The impairment reversal is recognised in net income/ (expenditure) for the year.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due. These contributions are invested separately from the company's assets.

1.12 Value Added Tax

Value Added Tax is not recoverable by the company and as such is included in the relevant costs in the Statement of Financial Activities.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to expenditure on a straight-line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Charitable activities

	2020-21 £	2019-20 £
Supporting People grants	316,663	317,493
Residents' rents	9,742	10,164
Benefits Agency rents	260,060	289,366
Cherrytree grants	83,587	91,918
Homeless Link grant	30,425	0
	<u>700,477</u>	<u>708,940</u>
 For the year ended 31 March 2021		
Unrestricted funds - general	599,188	
Restricted funds	<u>101,289</u>	
	<u>700,477</u>	
 For the year ended 31 March 2020		
Unrestricted funds - general	617,022	
Restricted funds	<u>91,918</u>	
	<u>708,940</u>	

Supporting People grants fund the provision of housing to those who need support.

Cherrytree grants cover the cost of a project worker, a counsellor and residents' activities on an ongoing basis, and the PTS project until it was discontinued on 31 December 2020.

Homeless Link awarded a grant to support income loss and costs arising from COVID-19.

4 Investments

	2020-21 £	2019-20 £
Interest receivable	80	380

In the prior year, all investment income related to unrestricted funds.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

5 Donations and other income

	2020-21	2019-20
	£	£
Donations and other income	2,095	7,396

In the prior year, all donations and other income related to unrestricted funds.

6 Charitable activities

	2020-21	2019-20
	£	£
Staff costs	379,382	371,371
Depreciation	500	666
Motor vehicle expenses	4,206	4,946
Repairs, renewals and maintenance	31,818	98,393
Light, heat and cleaning	90,002	90,267
Rates and insurance	8,489	10,382
Staff training	3,144	1,330
Rental of properties	44,554	48,507
Homeless Link system	4,674	4,664
PTS expenses	14,122	9,648
General expenses	0	906
Skills initiative	15,103	20,074
	595,994	661,154
Share of governance costs (see note 7)	105,630	103,326
	701,624	764,480

In the prior year £147,106 of expenditure on charitable activities related to restricted funds.

7 Support costs

	2020-21	2019-20	Basis of allocation
	£	£	
Staff costs:	83,279	81,520	Governance
Independent examiner's fee	2,640	2,760	Governance
Postage, stationery and telephone	12,092	16,122	Governance
Computing costs	7,619	2,924	Governance
	105,630	103,326	

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

8: Independent examiner's remuneration

The analysis of examiner's remuneration is as follows

Fees payable to the examiners:	2020-21	2019-20
	£	£
Independent examination of the annual accounts	2,640	2,640
Audit fee of the annual accounts	0	120

9: Directors

None of the directors (or anyone connected with them) received any remuneration, benefits or expenses from the company during the year. Directors' indemnity insurance cover is included in the overall insurance premiums paid.

10: Employees

Number of employees

The average monthly number of employees during the year was:

	2020-21	2019-20
	Number	Number
Managerial	1	1
Administrative	1	1
Project work	16	16
	<u>18</u>	<u>18</u>

Employment costs

	2020-21	2019-20
	£	£
Wages and salaries	425,272	418,149
Social security costs	30,831	28,250
Other pension costs	6,558	6,492
	<u>462,661</u>	<u>452,891</u>

During the year there were 6 part time staff (2019-20 - 8).

The estimate of the equivalent number of full-time staff is 15 employees (2019-20 - 13).

As in 2019-20, no employee received remuneration of £60,000 or more.

CHERRYTREE SUPPORT SERVICES LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

11 Tangible fixed assets

	Motor vehicles £
Cost	
At 1 April 2020	29,100
At 31 March 2021	<u>29,100</u>
Depreciation and impairment	
At 1 April 2020	27,102
Depreciation charged in the year	500
At 31 March 2021	<u>27,602</u>
Carrying amount	
At 31 March 2021	1,498
At 31 March 2020	<u>1,998</u>

12 Financial instruments

	2020-21 £	2019-20 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	17,619	24,362

13 Debtors

	2020-21 £	2019-20 £
Amounts falling due within one year		
Other debtors	8,530	17,702
Amounts owed by Cherrytree	1,209	6,660
Prepayments and accrued income	11,148	6,566
	<u>20,885</u>	<u>30,928</u>

14 Creditors

	2020-21 £	2019-20 £
Amounts falling due within one year		
Accruals and deferred income	35,832	47,774

Accruals includes an amount totalling £22,358 (2020 - £24,344) relating to deferred income, which is for income received in advance from Supporting People and Homeless Link.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

15 Restricted funds

The income funds of the company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds - current year			Balance at 31 March 2021
	Balance at 1 April 2020	Incoming resources	Resources expended	
	£	£	£	£
Cherrytree fund	0	83,587	(83,587)	0
Motor vehicle fund	1,657	0	(414)	1,243
Homeless Link fund	0	30,425	(30,425)	0
	<u>1,657</u>	<u>114,012</u>	<u>(114,426)</u>	<u>1,243</u>

	Movement in funds - previous year			Balance at 31 March 2020
	Balance at 1 April 2019	Incoming resources	Resources expended	
	£	£	£	£
Cherrytree fund	0	88,642	(88,642)	0
Motor vehicle fund	2,209	0	(552)	1,657
Mickley Lane refurbishment fund	54,636	3,276	(57,912)	0
	<u>56,845</u>	<u>91,918</u>	<u>(147,106)</u>	<u>1,657</u>

The Cherrytree fund provides for the cost of a project worker, a counsellor and residents' activities on an ongoing basis. The fund also covered the PTS project from 1 June 2018 to 31 December 2020.

The vehicle fund contributes to the cost of an all-purpose vehicle for the transportation of residents during their activities.

Homeless Link awarded a grant of £38,675 to support costs and income loss arising from the COVID-19 pandemic. At the balance sheet date, £8,250 was deferred to match six months' costs of a new post for which recruitment had been delayed until the next financial year.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Designated funds

The income fund of the company represents the following designated fund which has been set aside out of the unrestricted fund by the trustees for specific purposes:

	Movement in funds - current year				Balance at 31 March 2021
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	
	£	£	£	£	
Major repairs fund	102,408	0	0	13,000	115,408
	102,408	0	0	13,000	115,408

	Movement in funds - previous year				Balance at 31 March 2020
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	
	£	£	£	£	
Major repairs fund	105,131	0	0	(2,723)	102,408
	105,131	0	0	(2,723)	102,408

The major repairs fund was established to recognise that major repairs to the property occur over extended periods and a fund should be set aside to meet these costs as and when required.

CHERRYTREE SUPPORT SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Analysis of net assets between funds

Current year	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2021 are represented by:				
Tangible assets	255	0	1,243	1,498
Net current assets	59,042	115,408	0	174,450
	<u>59,297</u>	<u>115,408</u>	<u>1,243</u>	<u>175,948</u>
Previous year	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
Fund balances at 31 March 2020 are represented by:				
Tangible assets	341	0	1,657	1,998
Net current assets	70,514	102,408	0	172,922
	<u>70,855</u>	<u>102,408</u>	<u>1,657</u>	<u>174,920</u>

18 Operating lease commitments

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows:

	2020-21 £	2019-20 £
Within one year	22,800	0

19 Related party transactions

Included within debtors (note 13) is £11,209 (2020: £6,660) owed by Cherrytree. Cherrytree Support Services Limited is a company limited by guarantee and Cherrytree is the sole member. If the company is dissolved, Cherrytree promises to pay £1 towards the cost of dissolution and the liabilities incurred by the company while Cherrytree is a member.

During the year, Cherrytree Support Services Limited received grants of £83,587 (2019-20: £91,918) from Cherrytree to meet its charitable expenditure costs. The company pays Cherrytree rent for the use of Mickley Lane via Target, which in the year amounted to £18,000 (2019-20: £18,000). Miscellaneous expenditure totalling £200 (2019-20: £200) was paid by Cherrytree on behalf of Cherrytree Support Services Limited.

Consolidated accounts have not been prepared as the trustees of Cherrytree do not believe they direct the operations of this company.

CHERRYTREE SUPPORT SERVICES LIMITED**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2021****20 Cash generated from operations**

	2020-21	2019-20
	£	£
Surplus/(deficit) for the year	1,028	(47,764)
Adjustments for:		
Investment income recognised in statement of financial activities	(80)	(380)
Depreciation and impairment of tangible fixed assets	500	666
Movements in working capital:		
(Increase)/decrease in debtors	10,043	(4,472)
Increase/(decrease) in creditors	(11,942)	23,913
Cash absorbed by operations	(451)	(28,037)