

# Trustees' annual report for the period



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Period start date       Period end date

Charity name

Charity No  
(if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	London Mandarin School (LMS) is a non-profit organisation (Charity Number: 1096809, England). Its aim is to promote Chinese language and culture to Chinese and Non-Chinese background children age from 4.5-18.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	LMS provides courses to 4.5 - 18 years old children and for adults who have a desire do Business with Chinese companies to promote the benefit of those residents or working in London and in particular those of Chinese ethnic origin without distinction of sex or of political or other opinions by:- 1) To advance the education of the public in the Chinese language and culture; and 2) To promote racial harmony and understanding between people of Chinese origin and other communities in the UK.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public • Teaching Chinese language to children and • Teaching Chinese art and tradition • Participating in various performance and competitions

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1) more than 50 students took YCT and HSK exams and achieved</p> <p>2) 13 students took GCSE Mandarin exam and achieved with A*</p> <p>3) 2 students took A Level Mandarin exam and achieved A-C</p> <p>4) More than 200 students took part in all competitions organised by UKAPCE and UKFCS and have won a lot awards</p> <p>5) Students had been invited to take part in the events organised by Chinese associations and performed publicly</p> <p>6) We are constantly improving our teaching and have organised in house training for all the teachers and also encouraging our teachers to take part in the training organised by UKAPCE and China Overseas Chinese Education Funding Organisation.</p> <p>7) During pandemic and the lockdown period, LMS has successfully provided online teaching to more than 600 pupils.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

	<b>SORP reference</b>	
Review of the charity's financial position at the end of the period	Para 1.21	The school was in a good and healthy financial position at the end of period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	For next year's emergency operation.
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
The charity's principal sources of funds (including any fundraising)	Para 1.47	School fees, few donations from the volunteers
Investment policy and objectives including any social investment policy adopted	Para 1.46	none
A description of the principal risks facing the charity	Para 1.46	none
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	London Mandarin School
Other name the charity uses	伦敦普通話簡體字學校
Registered charity number	1096809
Charity's principal address	Haggerston School , Dunloe Street, E2 8NE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Xiu Qin Liao			
2	Yan Chang			
3	Cai Yu Wang			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
none		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
none		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

*Xiu Qin Liao*

Full name(s)

Xiu Qin Liao

Position (eg Secretary,  
Chair, etc)

Chair

Date

26/06/21





## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Sep-19

To

Period end date  
31-Aug-20

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
student fees	70,296	-	-	70,296	-
book, copy and clean security fees	4,736	-	-	4,736	-
fund raising, donations	2,236	-	-	2,236	-
other classes materials, HSK exam and book fees	2,372	-	-	2,372	-
Hand craft materials fee	2,010	-	-	2,010	-
COVID Donation	6,048	-	-	6,048	-
Other	173	-	-	173	-
Charges for carious activities	31,386	-	-	31,386	-
<b>Sub total (Gross income for AR)</b>	<b>119,257</b>	<b>-</b>	<b>-</b>	<b>119,257</b>	<b>161,754</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>119,257</b>	<b>-</b>	<b>-</b>	<b>119,257</b>	<b>161,754</b>
<b>A3 Payments</b>					
Teachers and Volunteers travel fee	90,446	-	-	90,446	-
School Rent	38,012	-	-	38,012	-
Teachers Taining	1,402	-	-	1,402	-
Books and Teaching Materials	2,267	-	-	2,267	-
Other fees: reimbursement, web, copy, membership, bereavement etc	8,066	-	-	8,066	-
Wuhan Donation	4,213	-	-	-	-
HSK costs	1,569	-	-	1,569	-
Function expenses	19,006	-	-	19,006	-
UKAPCE Donation	1,000	-	-	1,000	-
Bank Commision Changes	890	-	-	890	-
<b>Sub total</b>	<b>166,872</b>	<b>-</b>	<b>-</b>	<b>166,872</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>166,872</b>	<b>-</b>	<b>-</b>	<b>166,872</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 47,615</b>	<b>-</b>	<b>-</b>	<b>- 47,615</b>	<b>161,754</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 47,615</b>	<b>-</b>	<b>-</b>	<b>- 47,615</b>	<b>161,754</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		- 47,615	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	- 47,615	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Xiu Qin Liao		26/06/2021	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
London Mandarin School

On accounts for the year  
ended

31/08/2020

Charity no  
(if any)

1096809

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/06/2021

Name:

Yan Feng

Relevant professional  
qualification(s) or body  
(if any):

AAT Qualify

<b>Address:</b>	24 Camer Grove
	Kingston, Surrey
	KT2 5GR

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

<p>none</p>
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