

THE ROBERTSON BURSARY TRUST

Registered Charity No. 1096708

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

THE ROBERTSON BURSARY TRUST
GENERAL INFORMATION FOR YEAR ENDED 31 AUGUST 2021

TRUSTEES

Melissa Mary Gay
Sarah Kilcoyne
Bertie Leigh
Richard Antony Palmer
Paul Parry

REGISTERED OFFICE

St Christopher School
Barrington Road
Letchworth Garden City
Hertfordshire
SG6 3JZ

REGISTERED CHARITY NUMBER

1096708

BANKERS

Barclays Bank plc
Hitchin Branch
5/6 High Street
Hitchin
Hertfordshire SG5 1BJ

INVESTMENT MANAGERS

Smith & Williamson Investment Management LLP
25 Moorgate
London EC2R 6AY

THE ROBERTSON BURSARY TRUST
TRUSTEES' REPORT FOR YEAR ENDED 31 AUGUST 2021

The Trustees have pleasure in submitting their report and accounts for the year ended 31 August 2021.

ORGANISATION

The Trust is a registered charity and is governed by trust deed dated 19th August 2002. A supplemental Deed was established to the Definitive Trust dated 2nd March 2003 and 19 November 2008.

The trustees who served throughout the year were as follows:

Melissa Mary Gay	Chair
Richard Antony Palmer	(Resigned September 2020)
Emma-Kate Henry	(Appointed September 2020)
Peter McMeekin	(Appointed July 2021)
Paul Kenneth Parry	

TRUSTEE RECRUITMENT AND TRAINING

The Trustees are appointed in accordance with the founding trust deed. The trustee body consists of two Robertson Trustees, appointed by Neil Robertson, and three school Trustees, appointed by St Christopher School (Letchworth) Ltd.

New Trustees are inducted into the workings of the Trust as a registered charity, including Board's policy and Procedures, by the Secretary and Treasurer.

PRINCIPAL ACTIVITIES

The Trust was established to award bursaries at St Christopher School, Letchworth, Hertfordshire to persons who are in need of financial assistance to attend the School.

To advance the education (including social and physical training) of pupils attending the School and generally to promote and support the charitable objects of the School.

To advance education within the United Kingdom.

REVIEW OF ACTIVITIES

Bursaries totalling £38,808 were awarded in the year to 31 August 2021. These have been made from accumulated dividends and interest from investments.

GRANT MAKING POLICY

The Trustees must use the income and may use the capital of the Trust in promoting the Objects.

THE ROBERTSON BURSARY TRUST
TRUSTEES' REPORT FOR YEAR ENDED 31 AUGUST 2021

INVESTMENT POLICY

The Trustees hold the Trust assets in cash and shares and similar securities. The majority of the charity's investments are in shares. The shares and similar other securities were held under a portfolio managed on a discretionary basis by Smith & Williamson Investment Management. The share portfolio has a performance target to at least match the FTSE APCIMS BALANCED Index. This year the portfolio's performance was 10.55% compared to the rise in the FTSE APCIMS BALANCED Index of 13.93%. During the same period the FT All Share Index increased by 23.3%

RESERVES POLICY

At the balance sheet date, the Trust held unrestricted funds totalling £203,294

At current activity levels, the Trustees consider that the assets held in these funds are available and adequate to fulfil the obligations of the Trust.

The main funds of the charity take the form of an expendable endowment which generates the income which is used to make the grants. The charity does not need to hold any free reserves and any free reserves at the end of the financial year to 31 August 2021 will be spent during the financial year ended 31 August 2022. This policy is reviewed annually.

This report was approved by the board on: 10 August 2021

Signed on behalf of the board of Trustees



Trustee

MAUREN GAY

THE ROBERTSON BURSARY TRUST
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the Trustees to prepare accounts for each financial year or period, which give a true and fair view of the charity's state of affairs at the end of the year or period and of its surplus or deficit for that period. In preparing the accounts the Trustees are required to:

Select suitable accounting policies and then apply them consistently;

Make judgements and estimates that are reasonable and prudent;

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;

Prepare the accounts on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the organisation and enables it to ensure that the accounts comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

THE ROBERTSON BURSARY TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Unrestricted Funds £	Endowment Fund £	Total 2021 £	Total 2020 £
INCOME AND EXPENDITURE ACCOUNT					
INCOMING RESOURCES					
Income on investments		33,330	-	33,330	35,390
Interest receivable		-	-	-	-
		<u>33,330</u>	<u>-</u>	<u>33,330</u>	<u>35,390</u>
CHARITABLE EXPENDITURE					
Grants payable for the advancement of education	3	38,808	-	38,808	35,511
Governance costs	4	<u>6,539</u>	<u>-</u>	<u>6,539</u>	<u>6,545</u>
TOTAL RESOURCES EXPENDED		<u>45,347</u>	<u>-</u>	<u>45,347</u>	<u>42,056</u>
NET INCOMING RESOURCES/(EXPENDED)		(12,017)	-	(12,017)	(6,666)
OTHER RECOGNISED GAINS AND LOSSES					
Gain/(Loss) on investment assets		<u>9,940</u>	<u>177,160</u>	<u>187,100</u>	<u>(90,150)</u>
		- 2,077	177,160	175,083	(96,816)
Funds brought forward at 1 September 2020		205,471	596,010	801,481	898,297
Funds carried forward at 31 August 2021		<u>203,394</u>	<u>773,170</u>	<u>976,564</u>	<u>801,481</u>

The notes on pages 8 to 10 form an integral part of these accounts.

THE ROBERTSON BURSARY TRUST
BALANCE SHEET
AS AT 31 AUGUST 2021

	Notes	2021 £	2020 £	2019 £
FIXED ASSETS				
Investments	5	<u>933,370</u>	<u>747,770</u>	<u>844,268</u>
CURRENT ASSETS				
Cash at bank and in hand		39,841	48,672	49,790
Debtors and prepayments	6	<u>3,353</u>	<u>5,039</u>	<u>4,239</u>
NET CURRENT ASSETS		<u>43,194</u>	<u>53,711</u>	<u>54,029</u>
TOTAL NET ASSETS		<u>976,564</u>	<u>801,481</u>	<u>898,297</u>
REPRESENTED BY:				
FUNDS				
Unrestricted		203,394	205,471	192,997
Expendable endowment	7	<u>773,170</u>	<u>596,010</u>	<u>705,300</u>
	8	<u>976,564</u>	<u>801,481</u>	<u>898,297</u>

For the year ended 31 August 2021, the Trust was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the Trust to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Trustees on: 10 August 2021

Signed on behalf of the Trustees

Trustee

Maura Gay
Maura Gay 5/3/23

The notes on pages 8 to 10 form an integral part of these accounts.

THE ROBERTSON BURSARY TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES

- (a) The accounts are prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Statement of Recommended Practice by Charities issued in 2005 and applicable accounting standards and the Charities Act 2011.
- (b) (1) Donations and legacies are accounted for when received or notified.
 (2) Investment income, other interest receivable and similar income are accounted for on a receivable basis.
- (c) Expenditure is accounted for on an accruals basis.
- (d) Listed investments are included in the balance sheet at their mid market quotation at the year end.
- (e) The nature and purpose of the expendable endowment fund is explained in note 7 to the accounts.

2. TRUSTEES' REMUNERATION

The Trustees received no remuneration or other benefits for the year, and no reimbursement of expenses during the year.

3. GRANTS PAYABLE FOR THE ADVANCEMENT OF EDUCATION

Bursaries of £38,808 in total were awarded to 4 pupils attending the Sixth Form at St Christopher School during the year.

4. GOVERNANCE COSTS

	2021	2020
Includes:	£	£
Investment Management fees	6,539	6,545

2021

THE ROBERTSON BURSARY TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

5. INVESTMENTS

	£
Listed investments:	
Market value as at 1 September 2020	747,770
Acquisitions at cost	139,548
Disposals at carrying value	(135,013)
Gain/Loss in the period	<u>177,160</u>
	929,465
Cash held by investment managers	<u>3,905</u>
Market value of investments at 31 August 2021	<u>933,370</u>
Historical cost as at 31 August 2021	
Listed investments	<u>679,989</u>

Listed investments are represented by:

	UK	Overseas	Total
Equities	575,486	115,197	690,683
Alternative Investments	-	-	-
Bonds	90,529	148,252	238,781
	<u>666,015</u>	<u>263,449</u>	<u>929,464</u>

6. DEBTORS

	2021	2020
	£	£
Prepayments - accrued dividends & interest	<u>3,353</u>	<u>5,039</u>

7. EXPENDABLE ENDOWMENT FUND

Balance at 1 September 2020	Investment gains/ (losses)	Balance at 31 August 2021
£	£	£
596,010	177,160	<u>773,170</u>

The expendable endowment fund arose from a gift of £542,000 by the Robertson Family.

THE ROBERTSON BURSARY TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Investments	Net Current Assets	Net Assets
	£	£	£
Unrestricted Funds	160,200	43,194	203,394
Endowment Funds	773,170	-	773,170
	933,370	43,194	976,564