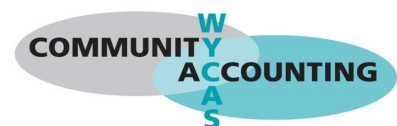


H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Charity number 1096626

Annual Report and Financial Statements

for the year ended 31 March 2022



West Yorkshire Community Accounting Service

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Janette Nixon	Acting Chair
Lorraine Delaney	Treasurer
Patricia Turpin	Secretary
Vera Barker	
June Cartwright	
Annette Townend	
Cllr Nicole Sharpe	
Ann Pritchard	
Cllr Debra Coupar	

Charity number 1096626 Registered in England and Wales

Registered and principal address

8a Coronation Parade
Halton Moor
Leeds
LS15 0AY

Bankers

Virgin Money	CAF Bank Ltd
329 Harehills Lane	25 Kings Hill Avenue
Harehills	West Malling
Leeds	Kent
LS9 6AX	ME19 4JQ

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a constitution adopted on 6 June 2002, as amended 29 November 2002.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

For the benefit of the elderly living in the area of benefit to relieve poverty, sickness or distress and provide or assist in the provision of facilities for general welfare, recreation and leisure time activities with the object of improving the condition of life of the said persons. The area of benefit shall be within East Leeds.

The charity's main activities

HOPE enables and supports older people in the Halton Moor, Osmondthorpe and Sutton Park areas of Leeds to retain their independence by providing practical help, advice and support. We work to address the isolation, poverty, fear of crime and poor health which impact negatively on their lives. We provide outreach, advocacy, medical appointment support and group sessions to relieve isolation and loneliness.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

HOPE enables and supports people 60 plus who live in the Halton Moor, Osmondthorpe and Sutton Park areas of Leeds. Our aims are to deliver services to meet individual and community needs; keeping safe/warm, peer support groups/sessions, shopping, debt/benefit advice, and activities to develop skills and reduce isolation. We are service user led and value the contribution of both service users and volunteers.

Achievements and performance

I am writing this report on what has been an incredibly difficult time for both HOPE, its service users, its team, and the rest of the world with the Covid-19 Pandemic affecting us all. The services we provide and how we deliver them had to be modified to ensure staff and volunteers could work safely and within guidelines as outlined by the government.

Having already worked incredibly hard during the first year of the pandemic, HOPE along with the rest of the country was hoping for a scientific breakthrough in terms of research and development of a vaccination. And then it happened, in December 2020 we saw the start of the vaccination programme roll out. Just before the start of this financial year in March 2021, half of UK adults had had one dose of a Covid vaccination, and this gave us hope that we were moving forward towards getting back to reopening of all services.

I am incredibly proud of HOPE, that when things got tough, we stepped up and worked tirelessly to support our service users as well as running a COVID Community Care Hub for Leeds City Council in the Temple Newsam Ward.

Our staff, trustees and volunteers have worked together as a united front to deliver high quality services even during a pandemic. Our focus has been about recovery, trying to get back to normal, yet following government guidelines as to protect staff, volunteers, and service users.

On the 21 February 2022 restrictions were lifted as the Prime Minister unveiled plans to live with Covid. And just before the end of the financial year on the 9 March 2022 the government announced that 4.9 million people were fully vaccinated in the UK, 73% of the population. This news means we can now start planning for a return of full face to face services for the next financial year as well as developing new ones as a direct result of the pandemic.

In closing, I would like to thank all of you for your support over the last year, it has been appreciated and valued.

Janette Nixon – Chair

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Trustees' report (continued) for the year ended 31 March 2022

Financial review

The net receipts for the year were £46,220, including net receipts of £12,256 on unrestricted funds and net receipts of £33,964 on restricted funds .

Reserves policy

The charity's free reserves at the year end were £30,110.

Halton Moor and Osmondthorpe Project for Elders aim to hold reserves amounting to between three and six months average expenditure.

This policy will be reviewed by the trustees annually in June/July.

Approved by the board of trustees on

Signed: (Trustee)

Name:

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Independent examiner's report to the trustees of H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: Stephen Procter

Date:

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Receipts and payments account

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	73,154	107,050	180,204	179,037
Contributions for activities		2,035	-	2,035	-
Fundraising		600	-	600	-
Other income		124	-	124	452
Total receipts		75,913	107,050	182,963	179,489
Payments					
Salaries, NIC's and pensions		38,966	53,920	92,886	65,804
Payroll costs		291	514	805	406
Staff travel and home working expenses		1,334	575	1,909	1,496
Volunteer and student expenses		20	-	20	489
COVID Hub and support costs		610	11,067	11,677	12,222
Training		580	36	616	544
Office expenses		1,275	653	1,928	812
Rent and rates		6,600	-	6,600	3,555
Insurance		430	-	430	479
Telephone		2,695	449	3,144	2,373
Events and activities		5,549	1,177	6,726	276
Food and refreshments		121	326	447	13
Affiliation and membership fees		85	-	85	60
Equipment and resources		1,755	4,224	5,979	7,645
Accounting and independent examination		900	-	900	1,200
Professional fees		2,115	145	2,260	3,029
Bank charges		260	-	260	270
Other expenses		71	-	71	23
Total payments		63,657	73,086	136,743	100,696
Net income		12,256	33,964	46,220	78,793
Fund balances brought forward		17,854	61,224	79,078	285
Fund balances carried forward	(3)	30,110	95,188	125,298	79,078

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	29,554	95,188	124,742	79,220
Cash in hand	556	-	556	(142)
Total cash funds	<u>30,110</u>	<u>95,188</u>	<u>125,298</u>	<u>79,078</u>

Assets retained for the charity's own use

HOPE retain a number of items of office equipment, computers, domestic appliances and furniture for use by the group. Full details of these items are available on an extensive register of assets maintained by the organisation.

Liabilities

Independent examination

£
<u>1,050</u>
<u>1,050</u>

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

H.O.P.E. Halton Moor and Osmondthorpe Project for Elders

Notes to the accounts continued

for the year ended 31 March 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (ABCD)	-	25,000	25,000	-
Leeds City Council (Adult Social Care)	70,011	-	70,011	58,348
Leeds City Council (COVID)	-	53,000	53,000	60,575
Leeds City Council (SWIFT)	-	22,500	22,500	22,500
Leeds City Council (Trips)	-	1,000	1,000	1,000
Leeds Community Foundation	-	5,000	5,000	10,000
LCF/LCC Digital Inclusion	-	550	550	1,250
Leeds City Council (HAP - Art)	-	-	-	2,500
National Lottery Community Fund	-	-	-	10,000
West Riding Masonic Lodge	-	-	-	3,000
Other donations	3,143	-	3,143	9,864
	<u>73,154</u>	<u>107,050</u>	<u>180,204</u>	<u>179,037</u>

3 Restricted funds	Balance b/f	Receipts	Payments	Transfers	Balance c/f
	£	£	£	£	£
Leeds City Council (ABCD)	-	25,000	5,687	-	19,313
Leeds City Council (COVID)	43,779	53,000	45,793	-	50,986
Leeds City Council (SWIFT)	12,238	22,500	15,648	-	19,090
Leeds City Council (Trips)	900	1,000	890	-	1,010
Leeds Community Foundation	-	5,000	5,000	-	-
LCF/LCC Digital Inclusion	578	550	-	-	1,128
Leeds City Council (HAP - Art)	729	-	-	-	729
West Riding Masonic Lodge	3,000	-	68	-	2,932
	<u>61,224</u>	<u>107,050</u>	<u>73,086</u>	<u>-</u>	<u>95,188</u>

Fund name

Purpose of restriction

Leeds City Council (ABCD)	Towards the costs of work focused on engaging the skills, knowledge and talents of citizens living in the community.
Leeds City Council (COVID)	Central and area funding towards setting up a COVID Hub and other support services.
Leeds City Council (SWIFT)	Towards running costs for Supporting Wellbeing in Frailty (SWIFT).
Leeds City Council (Trips)	Funding from a local councillor towards the costs of trips.
Leeds Community Foundation	Harnessing the Power of Communities'. To address health inequalities emerging from the Covid-19 pandemic.
LCF/LCC Digital Inclusion	For digital inclusion work with older people.
Leeds City Council (HAP - Art)	Towards the costs of a Community Arts Programme.
West Riding Masonic Lodge	Towards the costs of work with men.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.