

COMMUNITY WORKS CIO

England & Wales · Charity number 1096518

Details

Other names	THE CLOCK (YORKSHIRE) CIO, THE CLOCK (YORKSHIRE) LTD, THIRSK CLOCK
Status	Registered
Legal form	CIO
Registered	2003-03-14
Register	View on the Charity Commission register

Contact

Address Community House
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Thirsk

Phone 01845 524494

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Website www.communityworks.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE:3.1 THE RELIEF OF THOSE IN NEED BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE (PRIMARILY IN THE COUNTY OF NORTHYORKSHIRE):(A) BY PROVIDING PREMISES AND SUPPORT SERVICES FOR YOUNG PEOPLE AND ADULTS TO SUPPORT THEIR DEVELOPMENT AND TO INCREASE THEIR POTENTIAL FOR PLAYING A FULL PART IN THE SOCIAL AND ECONOMIC LIFE OF THE COMMUNITY;(B) BY PROVIDING SUPPORT SERVICES AND CARE IN THEIR OWN HOME OR IN THE LOCAL COMMUNITY FOR PERSONS WHOSE LIFESTYLE IS LIMITED BY AGE OR DISABILITY;(C) BY SUCH OTHER MEANS (BEING CHARITABLE IN LAW) AS THE TRUSTEES MAY FROM TIME TO TIME CONSIDER APPROPRIATE.3.2 TO ADVANCE SUCH OTHER CHARITABLE PURPOSES UNDER THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES SHALL FROM TIME TO TIME CONSIDER EXPEDIENT.

Activities: Our Mission is to improve the life chances of everyone we serve and to build resilience through our programmes and engagements. We do this through health based initiatives including a foodbank, one to one support work, counselling & focused work for women, men and older people. We provide various support services for older people, those not in work and those with barriers to employment.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PRIMARILY IN THE COUNTY OF NORTH YORKSHIRE
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£548,300	£549,661	£410,426	13
2024-03-31	£552,741	£550,518	£411,787	24
2023-03-31	£517,087	£581,976	£409,564	14
2022-03-31	£352,629	£483,745	-	-
2021-03-31	£712,277	£681,352	£617,225	42

Trustees

Name	Role	Appointed
Andrew Charles Trueman		2025-11-01
David Shorrocks		2018-11-13
GEORGINA TURTON		2020-01-22
Malcolm Sollitt		2020-01-22
Rebecca Evermar Lawson-Tancred		2020-01-22
Timothy Ward		2021-01-25

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Accounts



INTEGRITY | COMPASSION | INCLUSIVITY | FAIRNESS | OPENNESS

Annual Report

2024-2025



Publish date: 12th November 2025,
Community Works CIO

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REGISTERED OFFICE

Community Works CIO
14A Market Place,
Thirsk,
YO7 1LB
Charity No. 1096518

ACCOUNTANTS

The Barker Partnership
Chartered Accountants
17 Central Buildings,
Market Place,
Thirsk, North Yorkshire
YO7 1HD

CHAIR

Mr. David Sharp (until Jan 2025)
Mr. Timothy Ward (from Jan 2025)

TRUSTEES

David Tucker - Treasurer
Malcolm Sollitt - Committee Chair
David Shorrocks
Georgina Turton
Rebecca Lawson-Tancred
Isabelle Clough

CHIEF EXECUTIVE OFFICER

Mr. Rob Rolls

GRAPHIC DESIGN

Ben Poole

Chairman's Report

My first duty as the new Chair of Community Works is to extend my heartfelt thanks to our outgoing Chair, David Sharp, who has led the organisation with dedication and integrity for the past ten years. Under his guidance, Community Works navigated some of the most challenging periods in its history, including the Covid pandemic and the successful merger of Thirsk Community Care and Thirsk Clock. It has been a privilege to work alongside David, and stepping into his shoes is both an honour and a daunting task.

I would also like to offer a warm welcome to our new CEO, Sarah Gill, who has already made a strong and positive impression through her open, collaborative style of leadership. My sincere thanks also go to our dedicated and compassionate staff team, whose daily commitment and care continue to

make such a meaningful difference in our community. And finally, but most importantly, I want to express our deepest gratitude to our volunteers. Without their time, energy, and generosity, Community Works simply could not deliver the wide range of services that so many local people depend upon.

The charity sector is currently facing significant challenges, with increasing demand for services coupled with ever-tightening funding. In response, it is vital that Community Works continues to build its resilience and sustainability — generating more income through our own activities, engaging our beneficiaries, and strengthening the support we receive from the local community.

When speaking with local residents, it's clear that Community Works is still something of a "best-kept



secret" in Thirsk. While many recognise our Re-use Shop, far fewer are aware of the breadth and impact of the support we provide.

One of our key aims moving forward is to raise the organisation's profile and ensure that more people understand who we are, what we do, and how they can get involved. Through this report and the launch of our new strategy at the AGM, we will begin that important journey.

Tim Ward
Chair
Community Works

Message From The CEO

It is my pleasure to introduce the 2024–25 Annual Report for Community Works CIO.

Although I was not part of the organisation during this reporting period, I want to begin by recognising and celebrating the dedication of everyone who contributed to our work across the year. From staff and volunteers to trustees and partners, Community Works continued to provide essential support and opportunities to people in our communities.

The year was not without its challenges. Charities everywhere have been facing the pressures of rising costs, growing demand, and increasing complexity in the needs of local people. What stands out to me in looking back over this report is how resilient Community

Works has been. The services delivered during 2024–25 show commitment, adaptability, and a determination to make a difference when it matters most.

I would like to offer my sincere thanks to the leadership team, staff, and volunteers who carried this organisation forward through the year. Their achievements, reflected in the following pages, demonstrate the heart of Community Works: people coming together to support one another, create connections, and strengthen the fabric of community life.

As I step into the role of Chief Executive, I do so with a deep respect for what has already been built. I am excited by the strong foundations laid in 2024–25 and the opportunities ahead to grow, strengthen, and extend our impact.



Together with our staff, trustees, volunteers, and partners, we will continue to develop Community Works so it remains a trusted, vital presence in the lives of local people.

I hope you find the stories and numbers in this report inspiring. They capture a year of hard work, collaboration, and meaningful impact.

Thank you for your continued support as we move forward with confidence and ambition.

Sarah Gill
CEO
Community Works

About Community Works

Our Vision

To improve the life chances of everyone we serve and to build resilience through our programmes and engagements.

Our Values



Integrity: We will be honest, open and transparent.



Compassion: Compassion and respect are at the heart of everything we do.



Inclusivity: We welcome everyone without judgement.



Fairness: We endeavour to act in a fair manner and challenge injustice around us.



Openness: We are open to collaboration, change and listening to feedback.

What We Do

Community Works is here to make life a little easier, a little fairer, and a lot more connected for people in and around Thirsk. Every day, we provide practical support to individuals and families who might otherwise struggle alone. That can mean a food parcel in a moment of crisis, a hot meal delivered to someone who cannot cook for themselves, or a lift to a hospital appointment for someone without transport.

But it is about more than services. Our Re:Use Store makes homes, provides people furniture at reduced prices and promotes a more environmentally friendly approach to preloved items. Our women's projects, men's sheds, carers' support and counselling services offer safe spaces for people to share experiences and build resilience. Through our volunteers, community groups and partnerships, we bring people together in ways that reduce isolation and strengthen the fabric of our local area.

At the heart of this are 19 dedicated staff and more than 90 volunteers. Between them they deliver frontline services, manage operations, run shops and vans, and provide the leadership and governance that keep the organisation strong. It is their combined effort that ensures Community Works continues to be a trusted and vital presence in our community.

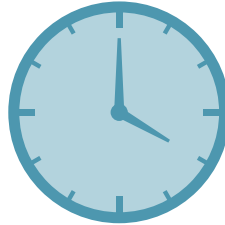
Whether it is food, friendship, transport, advice or simply a listening ear, Community Works exists to ensure everyone who needs help receives it.

Year At a Glance

OVERALL

10,464

Hours were spent volunteering for Community Works



7,192

Times Community Works offered support to people

377

New people were supported by Community Works

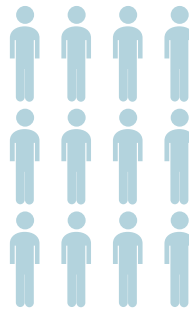


MEN'S SHEDS

425
Times Visited

58

Men received individual or group support across the year



FOOD BANK



1189

People Supported

442

Households



CARER'S BREAK



129

Clients Served (with 15 different people)

MEALS ON WHEELS



1608

Meals Delivered

RE:USE



480

Families Were Helped

CATALYST PROJECT

130 women accessed Catlayst over the five year period, 38 within the year April 2024 to March 2025.



A total of 26 individuals attended groups in Thirsk and Richmond.

And 25 accessed support from the Head of Women's work.

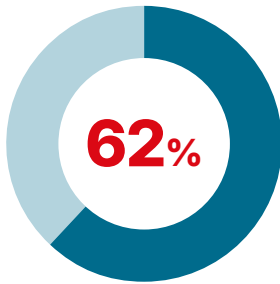
8 women benefitted from receiving counselling from our year 4 student counsellors.

Groups ran on Tuesday mornings in Richmond and Wednesday mornings in Thirsk.

KEYWORK

165 individuals benefited from Key Work Support.

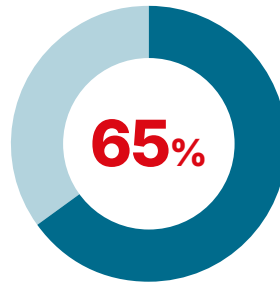
Rise 2 Thrive and Multiply Projects successfully delivered support to over 90 individuals.



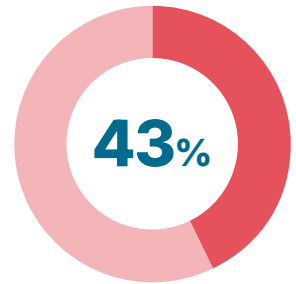
of these engaged with Key Workers on a project receiving multiple appointments.



achieved some kind of positive outcome from their support.



felt their mental wellbeing had improved due to Key Work Support.



gained employability focused support.

CAR SCHEME



OLDER PERSON'S SERVICES

1530
Number of
Contacts Served

252
Clients Served

Across 50 weeks with 4 sessions per week until September and 3 sessions per week from October.

Service Spotlights



MEN IN SHEDS



FOOD AND FRIENDSHIP



TIME FOR TIME



OUT 'N' ABOUT



OLDER PEOPLE'S SERVICES



FOOD BANK



MEALS ON WHEELS

Food Bank

The Community Works Food Bank exists to provide emergency food and essential supplies to individuals and families experiencing crisis or financial hardship. It is totally dependent on donations and ran at a cost to Community Works. We work to ensure that no one in our community goes hungry, offering not just food parcels but also compassion, dignity, and practical support. By responding quickly to urgent needs, the Food Bank helps to ease immediate pressures while connecting people to wider services that can support them in addressing the underlying issues they face.

Key achievements:

We successfully bid for 2 grants from North Yorkshire Council, receiving a total of £13,500. We also had a grant from Broadacres of £400.

Donation levels were very similar to 2023/4. We helped by two Fareshare/Tesco initiatives, which boosted donations. Local business also made some substantial food donations, and the

Thirsk Community Garden, run by the Probation Service, provided fresh fruit and veg in season.

The food bank volunteers are a largely self-organising team continuing to provide most of the foodbank effort at no cost.

New developments:

We set up a new partnership with The Hygiene Bank, which is a national charity providing donations of non-food items such as toiletries.

Extra effort we put into up-front publicity for Harvest Festival, led to excellent donations.

We started collecting surplus food through Aldi and Lidl, for example bread and pastries, which have provided a useful addition to supplies and reduce food waste.

Our team of staff and volunteers have gained confidence in signposting anyone who asks for assistance to the most appropriate member of our staff team.



"I have received considerable gratitude from service users who have accessed food parcels. They have expressed that the system is fair and straightforward, enabling support to be directed to those most in need."

"Volunteering at the Food Bank has been one of the most rewarding things I've ever done. Knowing that I can help make someone's day a little easier means the world to me."



Q CASE STUDY

One local resident came to us after struggling to make ends meet when unexpected bills left them with no money for food.

Through the Food Bank, we were able to provide emergency parcels to get them through a difficult time, while also linking them with wider support. They told us the help was a lifeline and gave them the breathing space they desperately needed.

From there, they were able to progress onto the Rise2Thrive programme, receiving weekly sessions with our Key Working team. This extra support has helped them build confidence, manage their finances, and begin moving towards greater independence and ultimately getting into work.

Re:Use Store & Van Team

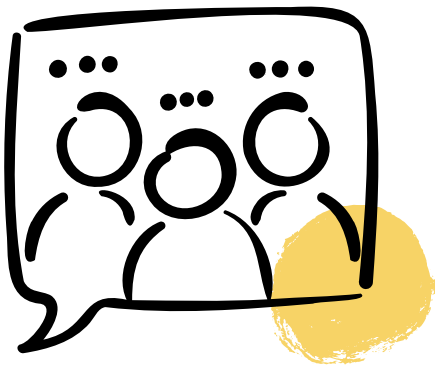
Our Re:Use furniture store plays a vital role in both environmental sustainability and community wellbeing. The store collects good quality, preowned furniture that might otherwise go to landfill, and makes it available at affordable prices for local people, including those on low incomes. By extending the life of these items, we reduce waste and promote recycling. The store also offers volunteer and employment opportunities. The store has a good reputation for supporting local households with affordable goods in time of financial pressure, customer

feedback highlighted how valuable the store had been in supporting families during the cost-of-living crisis, we have built a good working relationship with Broadacres Housing Association, providing low-cost items to those in financial distress.

The positive atmosphere in the store has contributed to a welcoming community space, a place where everyone feels happy to enter without the usual barriers which may stop those in need of accessing support.

🔍 CASE STUDY

One long term volunteer explained that before joining the team they felt very isolated and had little daily structure. Volunteering at the store gives them purpose, routine and social contact. They are now a valued member of the team, with strong friendships and a real sense of belonging.



“When my mum passed away, we wanted her furniture to go to a good cause, we contacted the store and from the very first contact, to the van lads coming to pick up her furniture we were treated with respect and kindness.”

“I live for the days that I volunteer in the store, my life would be so dull without it, I’ve made some real friends and feel useful again.”



Car Scheme

The Car Scheme provides essential transport services that help people remain healthy, independent, and connected to their community.

It enables individuals to access vital medical appointments, visit family and friends, go shopping, attend social activities, or simply enjoy a trip to the hairdresser — the everyday journeys that help sustain wellbeing and quality of life.

The service ensures that people who might otherwise struggle to get out can continue to participate in community life. Volunteer drivers

provide much more than transport; they offer conversation, reassurance, and a sense of connection that helps to reduce loneliness and isolation.

Over the year, the scheme has supported older people, carers, and those with limited mobility to maintain access to health services, friendships, and community networks. It plays a key role in supporting independence and preventing social isolation, helping people to live well, stay active, and remain part of their community.



“Door to door service and the drivers are very friendly.”



CASE STUDY

Fliss is a long-term volunteer with Community Works. She is community-minded, and she has in the past been a Sitter on our Carers' Break service. She is unable to drive anymore due to health reasons. The Car Scheme enables her to attend health appointments and volunteer. Without it, she would be socially isolated, which could impact her well-being. Fliss's use of the car scheme doesn't just help her look after her health; it also enriches our services with her presence at our Food & Friendship Group.

Carer's Break

Our Sitting Service provides essential respite for carers of loved ones living together, offering two hours per week of dedicated support. During this time, a trained volunteer meets with the cared-for individual to engage in conversation, agreed activities, or simply offer companionship. This allows carers a much-needed break, whether to rest, complete household tasks, or enjoy social time elsewhere.

We have expanded from supporting just a few carers to many more, introducing varied forms of support such as a walking group and a golf group to better meet individual needs.

Volunteers have delivered meaningful engagement with those being cared for, helping to reduce feelings of isolation and provide companionship.

Carers have reported feeling supported, reassured, and better able to manage their responsibilities. The service has faced some operational challenges, including limited volunteer availability during peak times and occasional scheduling conflicts that affect matching volunteers with those being cared for. Additionally, ongoing training and recruitment of volunteers remain essential to meet increasing demand and ensure safe, high-quality visits.

Whilst there have been fluctuations throughout the year, our dedicated volunteers have increased the hours spent providing carers with much needed respite. We aim to provide much more consistency throughout the next financial year.

🔍 CASE STUDY

Every Monday, 'L' enjoys a couple of hours playing golf with one of our volunteers, 'J'. The activity keeps him active, engaged, and independent, while his wife gets some much-needed time to research and plan care options.

When 'L' returns, both of them are relaxed and smiling. In just a couple of hours, the Sitting Service provided both enjoyment for 'L' and vital respite for his wife, showing how shared support can make a real difference.

“

“Those two hours each week make such a difference. I can catch up on errands and have a cup of tea in peace knowing David is happy and well cared for. It's a little bit of freedom that means the world.”

”

Older People's Services

People living with Dementia who reside in their own homes in the community attend our Past Times session on Tuesdays and Thursdays between 10am and 3pm. We also provide for those living with Early Onset Dementia on a Wednesday between 10am and 3pm (known as Out 'N' About). This enables their regular Carer to receive much needed respite, which they often don't realise the value of until they engage. It also enhances the care being given to the person living with Dementia, making them feel part of the community still whilst stimulating their minds.

In April 2024, we were delighted to be fully staffed again, with both Gill and Alice in post, allowing us to provide continuity and care at its best. Our groups are a vibrant mix of men and women with a wide range of abilities and interests. We take great care to tailor activities to individual preferences, and it's always wonderful to see participants discovering new

experiences—sometimes trying something for the first time and finding they absolutely love it. Throughout the year, participants were supported by Gill, Alice, and our amazing volunteers, who provided encouragement, companionship, and a friendly presence.

The atmosphere was one of laughter, curiosity, and connection, as everyone enjoyed activities together, shared stories, and felt valued as part of our group. We had a short period (September 2024 – February 2025) where access to the Thirsk Community Minibus was unavailable. We had to think pragmatically about how to handle this and decided on staff and volunteers' cars to transport our clients. This restricted the number of clients we supported and impinged upon the variety of activities we could offer. We learnt a valuable lesson and were extremely happy when the situation was resolved and we could further our client base again.

CASE STUDY

Margaret has been coming along to Past Times since 2022. Sadly, Margaret's dementia has declined during this time. However, that didn't stop her from thoroughly enjoying dancing around to "The Music Man" – Past Times theme song! Her laugh came back whenever that was played, and it was beautiful to see. Margaret had been a yoga teacher, and she was often seen doing some yoga moves alongside Alice and Debbie – it was quite the sight to behold!

Betty joined Out 'N' About in June 2024, settling in immediately with her lovely sense of humour, fun and kindness. It is always lovely to hear Betty talk about her life – she has led quite an incredible one. Her daughter said this of us: "My mum loves her days out with the Out N About group. You are an amazing bunch of people who give my mum's life so many opportunities to remember who she is. Thank you."



"Thank you so much for what you do. It is so much appreciated, Don has only been going a couple of times but has been made so welcome by everyone! Thank you, thank you, thank you!"



Our Lovely Gill

In February 2025 our lovely Gill retired from her role as head of older people's services. Gill worked for Community Works (starting with Thirsk Community Care) for nearly 37 years, starting all the way back in 1988. Gill started on just 8 hours a week and her first job was to run the car scheme. She quickly added more hours to do more incredible work. She started and ran a play scheme and a sitting service for children living with disabilities. In the mid 1990's, Gill focussed her work on the older people of Thirsk, eventually setting up dementia day care for those living with dementia in the 2000s.

She has worked tirelessly for the people of Thirsk – all whilst helping Keith (her husband) to run a farm, running a campsite and looking after not only her own children, but countless foster children too. When you ask people to say a few words about Gill, the clear and resounding answer is always compassion, kindness and hard-working. We all feel incredibly privileged to have worked with Gill during her outstanding and committed career.

Once she adopts you into her life, she doesn't let go and, in our view, she perfectly sums up our values. We shall miss Gill very much but will carry on her legacy and look forward to the bright future of our Older People's work. We wish Gill all the very best for her retirement where she is already busier than ever!



Meals on Wheels

Meals on Wheels is a community service that delivers nutritious, freshly prepared meals directly to the homes of individuals who are unable to shop or cook for themselves, often due to age, illness, or disability. The service helps promote health, independence, and social connection for those in need. Key achievements this period include the expansion of our delivery routes, maintaining almost 100% on-time delivery for all scheduled clients, and strengthening our partnerships.

We have also made significant developments in enhancing our database and improving the efficiency of our weekly rotas.

Feedback from clients has been overwhelmingly positive, with many reporting that they feel

more independent and less isolated, alongside praise for the quality of meals at Meadowfields and the friendliness of our volunteers.

Operationally, we have experienced occasional delays due to roadwork and traffic, as well as increased demand placing additional pressure on existing delivery routes. Volunteer availability has also been limited during peak holiday periods and so we temporarily capped the service to 15 clients until more drivers could be recruited.

Funding and resourcing challenges have arisen due to rising food and fuel costs, leading to higher mileage claims from drivers.



“Before Meals on Wheels, I often went for days without speaking to anyone. Now, I look forward to the friendly face at my door each day.”



Q CASE STUDY

One of our clients, who lives alone with family spread far across the country, often felt isolated and found it difficult to prepare meals. Since receiving our Meals on Wheels service, they now enjoy daily face-to-face contact with our team and a hot, nutritious meal every single day.

The service has not only supported their health but has also introduced a reassuring routine, helping them feel more connected and less alone.

Q CASE STUDY

"A" was referred by the Adult Mental Health team as their contact was ending. After years of domestic violence, she'd been relocated and was extremely fearful—rarely leaving home or allowing her children to attend school. Through weeks of gentle home visits, progress was made: we attended health appointments, shopped locally, and joined her children's sports day. Previously forbidden to cook, A learned meal preparation through foodbank support and now enjoys cooking for her family. With encouragement, she befriended neighbours, joined a women's group, and even went out to dinner—something she never thought possible. Though recovery continues, A is proud of how far she's come.



"I surprised myself, I have very low confidence, but I was able to run one of our groups, everyone was so impressed with my resin making, I loved showing everyone how to create Christmas decorations and that they wanted me to run more sessions."

"I have really enjoyed poetry writing, I didn't know that I could do it, but I can, and I have."



Our Catalyst service supported women from the age of 18 throughout the Hambleton and Richmondshire areas. The main focuses being Wellbeing, social interactions, improved mental wellbeing and improved skillsets. 38 women accessed the service within the year April 2024 to March 2025, making it a total of 130 over the entire project.

A total of 26 individuals attended groups in Thirsk and Richmond and 25 accessing one to one support from the Head of Women's work. 8 women benefitted from receiving counselling from our year 4 student counsellors. Groups ran on Tuesday mornings in Richmond and Wednesday mornings in Thirsk.

The women who attended groups and crafting sessions felt supported, empowered, gained friendships, gained skills and received appropriate information which enabled them to flourish. Art and poetry sessions were particularly well received, and some wonderful work was created. The overall theme for the weekly groups was positivity, looking at what we can do rather than what we can't - what made us great as women and individuals. The women were encouraged to share their individual skillsets, by leading small groups, sharing their knowledge and encouraging others to try new activities and gain new skills.

They were introduced to mindfulness, relaxation and guided meditation, all were received with an open mind and positivity. Some women reported that they used the techniques in their own time with good effect. The main barrier we experienced was the rural location of some of our members, and the lack of transport available to them. This impacted their ability to attend the regular Multiply tied in closely with our Food Bank, along with providing Service Users friendly and supportive numeracy support relating to people's financial planning. We found a lot of people who need the food bank were not budgeting effectively and we worked with them to show how they can break down their income and outgoings.

Key Work

Our Key Work service provides one-to-one support to adults in Thirsk, Richmond, Northallerton, Harrogate and Ripon.

Key Achievements:

We delivered Rise 2 Thrive and Multiply Projects successfully. We expanded our Key Worker team to support people across North Yorkshire, including Harrogate, Richmondshire, Northallerton and Thirsk. We designed the project to provide holistic one-to-one support, helping people regain independence and move towards work. Multiply tied in closely with our Food Bank, along with providing Service Users friendly and supportive numeracy support relating to people's financial planning. We found a lot of people who need the food bank were not budgeting effectively and we worked with them to show how they can break down their income and outgoings.

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being moved to digital only, and more banks leaving the high street, we saw demand for our Digital Inclusion project. We created 11 Digital Champions within the organization and were able to support people every week at drop-ins.

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New Developments:

Hiring a Key Worker in Harrogate expanded our reach and she has been fantastic at providing high quality Key Work in a new area. Her input into how we deliver Key Work has been invaluable and has strengthened the service, demonstrating the value of our Key Work model. Strong feedback received: The support offered on the Rise 2 Thrive project received some very positive feedback. Particularly the work done in the Beacon in Catterick working with homeless veterans where several of them progressed into training.

Q CASE STUDY

X, long known to Community Works, was outwardly capable but privately struggling with poor mental health, heavy drinking, and debt. Ashamed of his rent arrears, he avoided help until eviction left him homeless. Our Key Worker worked with North Yorkshire Council to secure temporary housing in Middlesbrough and provided ongoing support as his mental health suffered. With coordinated, non-judgmental help, X was rehoused quickly, accessed benefits and food support, began volunteering, and regained confidence—eventually moving into employment. Though challenges remain, he escaped a situation he once thought hopeless.



“The support I got from Community Works has meant the world to me. In six months my mental health has been transformed, and I am now starting an online learning course aimed at eventually becoming a counsellor.”



Men's Sheds

Men's Shed & Shedding Doubt Provides a safe space, currently gender specific, allowing for social and behavioural interaction to manage and promote mental wellbeing, in a workshop environment. It blends service users and volunteers, including 1 to 1 support from the staff team. The programme has welcomed referrals from local GPs and the community mental health team. We began to create an identity through social media, promoting things created and brought back to life within the workshop.

This year has seen us start to step into the community with a very successful project at Sowerby primary school, working with local businesses, the Rotary and the school.

Key Challenges:

Funding and resources is the biggest challenge to the project despite re-use and upcycling, the project requires an accessible budget once a month and this has not been available. Sales from products made in the workshop have entirely gone into the core funds.

The limitations of the workshop being a safe working space for no more than 12 meant on really busy days some people having to work outside.

The building has no heating and many days were lost in winter due to the temperature being too cold to work in, even the lads came in looking like eskimos.

Q CASE STUDY

After first accessing the foodbank, J was introduced to the Men in Sheds project, where he received housing support and one-to-one mental health sessions. Time in the workshop helped him rediscover his passion for craftsmanship, and he was also referred to community mental health services for further support. J rebuilt family connections, began volunteering at a Ripon charity shop, and completed several small craft jobs. His next goal is to start his own handyman business in the community.



"Men in sheds, better than daytime TV."

"Helped a lot with my mental wellbeing."

"Always look forward to catching up with everybody."



Groups – Carers, Time for Time, Food and Friendship

Carers

The Family Carers Group provides a safe, supportive space for carers to meet, once a month, share experiences, and focus on their own wellbeing while managing the demands of caring for loved ones. Sessions combine activities such as meditation, yoga, arts and crafts, music, mindful doodling, quizzes and cooking – all designed to reduce stress and offer practical tools that can be used at home.

Guest speakers and professionals from organisations including Carers+, Dementia Forward, Social Services and Home Instead have also contributed, providing valuable advice and support. Regular attendance of 5–6 carers has fostered strong peer support and friendships, while a diverse programme of activities has kept sessions engaging and relevant.

A highlight of the year was celebrating the group's first anniversary, which increased community visibility and gave participants a sense of pride and belonging.

Time for Time

Our Time for Time sessions have run every Tuesday morning at 14A Market Place, welcoming around nine regular attendees. Each session begins with a hot drink and conversation, giving people the chance to share what's been happening in their week and build relationships. This is followed by lively quizzes and activities that bring plenty of laughter and connection.

The group has become a valued source of support, helping members through bereavement, loneliness and other difficult times. Strong friendships have formed, creating a safe, welcoming space where people feel listened to and understood. Shared experiences, such as a recent minibus trip to Preston Park, have been highlights that lift spirits, reduce isolation and strengthen community ties.

While the group continues to thrive, challenges remain. Health and mobility difficulties can affect attendance, and transport is sometimes a barrier. Volunteer capacity is also key, and we are especially grateful to Jess and now Linda for the time and care they give to the group.

Food and Friendship

Our Food and Friendship sessions run every Wednesday at the Gavel Café, bringing together around 25 people each week. The group share a two-course hot meal with a drink, enjoy a quiz while waiting for food, and round off with a few games of bingo. What began as a simple lunch has grown into a lively, welcoming community. Over the past year, the group has gone from strength to strength. It offers much more than food – it provides laughter, companionship, and a safe place where friendships can deepen. The consistency of meeting every week has created strong bonds, with members supporting one another and looking forward to their time together.

The main challenge has been success itself. Demand is now greater than capacity, leaving us with a waiting list of people keen to join. While this highlights the popularity and importance of the group, it also underlines the scale of loneliness in our community. Plans are already underway to launch a second session on an alternative day so more people can benefit.



Q CASE STUDY

During the journey that is caring for someone, there comes a pivotal moment when help of 'those in the know' becomes necessary. I care for my husband who has Alzheimer's and other health conditions, and for me that moment came a couple of years ago when I reached out to CarersPlus, an organisation for unpaid family carers. They put me in touch with Community Works (CW), a local charity hub which, as the name suggests, works in the community to help those who need assistance in day-to-day life and also those who are caring for family members. Once connected to this organisation, all sorts of guidance and avenues opened up for us, from allowances to help with care, sources of advice in the Community Services of the NHS and Health and Adult Services in North Yorkshire Council.

The Carers Group is an important sub-hub to meet with other carers, share experiences and care professionals to offer the latest advice. Both my husband and I were nervous about taking the first steps into CW, but it has rewarded us with both vital help and friendships.

'L' first started attending Time for Time just after her husband passed away. Her mobility is very limited and she is often lonely at home, feeling isolated and unhappy. Since attending the weekly meetings with Time for Time, 'L' has found a purpose again. She is both supported and a support to others in their loss and loneliness. She is a delight to talk to for group members, volunteers and staff.



"I learnt some valuable cooking skills that have meant I have meal options. Thank you to Kate for all your support!"

"It's nice to be with people, especially when you're on your own. We have a laugh together every week."

"This means so much to me, it's the only hot meal I have every week. I love these people!"



Volunteers

Our volunteers are at the heart of Community Works. In 2024/25, more than 90 people gave their time, skills and energy to deliver many of our core services – support we could not provide without them. They bring experience from nursing, teaching, policing, HR and many other walks of life, adding huge strength to our work. Since appointing a Head of Volunteers in March 2024, numbers have grown from 72 to 90 by April 2025. Regular drop-ins at Community House give people a chance to learn more, and each month a small but steady stream of new volunteers joins us. Our services also continue to adapt: for example, a Thursday afternoon drop-in is now a full-day offer, creating new roles and opportunities for volunteers.

What Went Well

Having a single point of contact for volunteers has been a real strength. Regular check-ins and twice-monthly drop-ins are valued, giving people space to share ideas, raise concerns or

simply enjoy a chat. Staff also make a point of visiting services directly – for example, weekly at the Food Bank – so volunteers across the organisation feel supported and recognised.

Challenges & Learning

As a small charity, capacity is always limited. In May 2024 we held our first “Menu” listening event with staff, volunteers, donors and service users. The strongest theme was clear: we need to raise our profile locally, strengthen communication, and build more connections with other organisations.

In response, we have begun door-to-door engagement in Thirsk, combining welfare checks with raising awareness of Community Works. Of the first 50 people visited, only 10 had heard of us – a stark reminder of how much more there is to do. This work will continue into East Thirsk, alongside wider plans to promote our services and strengthen partnerships.



“Volunteering for CW has completely change my life. I feel valued, appreciated and have made lots of new friends. I love helping out weekly and see the change CW makes in local community!”



Challenges and Lessons Learnt

Like many small charities, Community Works faced a year of both achievements and challenges. A recurring theme was funding uncertainty. Services such as the Food Bank and Keywork programme relied on short-term grants, often confirmed late or received partway through delivery. This created difficulties in planning and retaining staff and highlighted the importance of securing more sustainable income streams.

Operationally, services also faced barriers. The Food Bank experienced drops in supermarket donations, later resolved after clarifying collection rules. The Re:Use store wrestled with limited storage, fluctuating donations, and competition from online retailers, while the Car Scheme and OPS services had to manage pressures on volunteers, transport and facilities. Each situation tested our adaptability, but also reinforced the need for clear communication, volunteer support, and flexible planning.

Volunteer recruitment and retention was another challenge, particularly in physically demanding roles. We have learned the importance of tailoring roles, strengthening support, and continuing to value the contribution volunteers make.

The Keywork service found the job market tougher than in previous years, making it harder to help clients into employment. In response, the team has started building

stronger links with local employers to create clearer pathways into work. Despite recruitment delays and funding pressures, the team demonstrated real resilience.

At the same time, we've noticed a shift in how funding is being made available. More grants are focusing on specific projects rather than supporting central running costs, creating pressure on our core infrastructure. This change has prompted us to explore new ways of generating income, strengthen partnerships, and get more creative in how we sustain and grow our organization.

Finally, February 2025 brought a leadership change with the departure of the Chief Executive. This transition underlined the importance of strong governance, continuity planning and the commitment of staff and trustees to maintain stability during times of change.

What we take from these challenges is clear: Community Works is at its best when it adapts quickly, supports one another, and learns from setbacks. These lessons are already shaping our plans for 2025/26 and beyond.



Looking Ahead: Priorities For 2025/26

The year ahead is one of opportunity and renewal for Community Works. With a new Chief Executive and a new Chair in place, we are entering a period of fresh leadership that will build on strong foundations while shaping the organisation for the future.

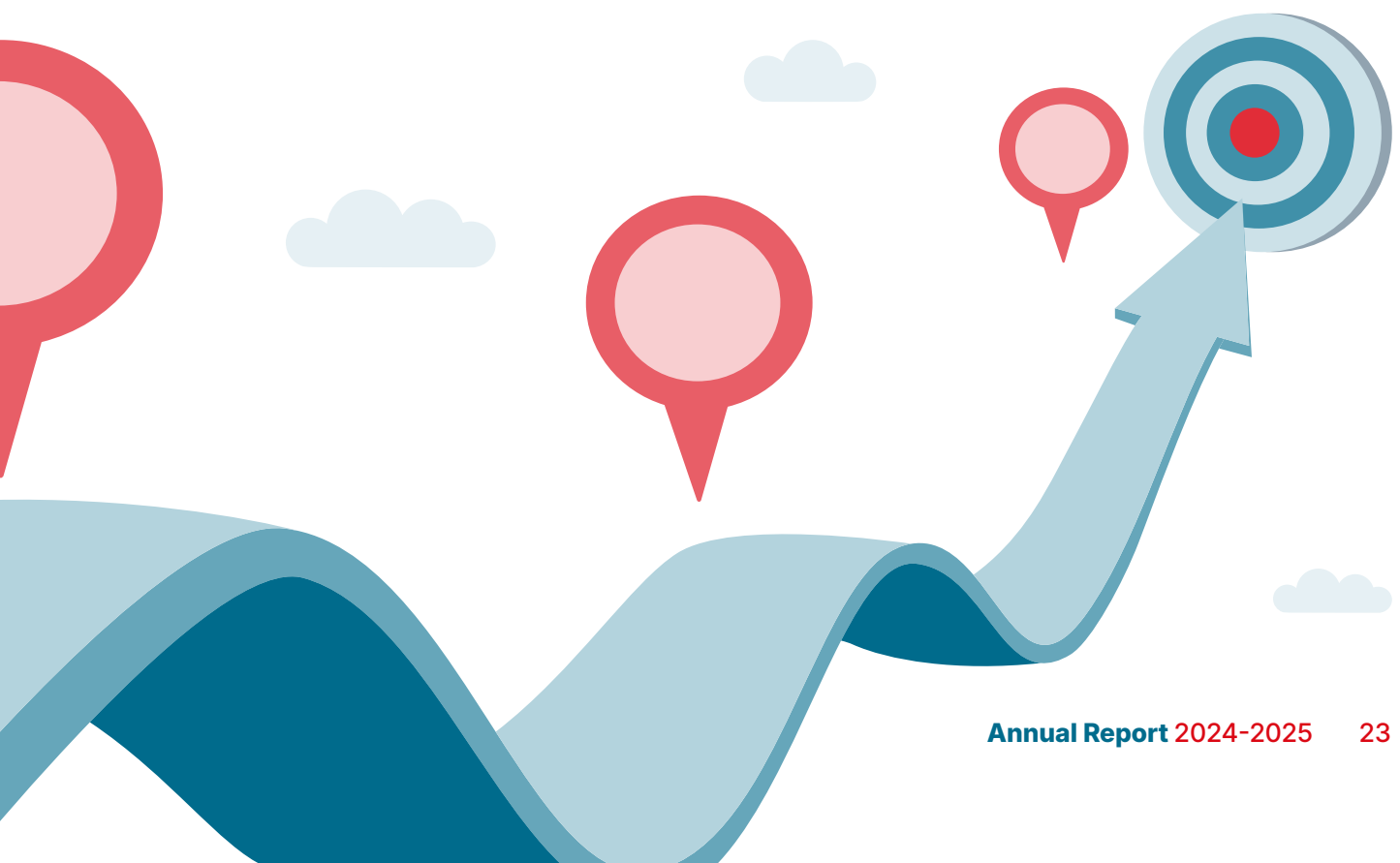
A central priority in 2025/26 will be to engage widely with staff, volunteers, trustees, partners, the people we serve and the wider community to develop a clear and ambitious five-year plan.

This process will ensure our services remain rooted in community need, sustainable in the long term, and ready to respond to the challenges and opportunities that lie ahead.

Alongside this, we will continue to strengthen governance and leadership, ensuring Community Works has the right structures, skills and partnerships in place.

Financial sustainability remains essential, and we will be re-applying for funding to continue our work as a Community Anchor and to sustain vital projects such as our women's programme, the Keywork service, and our wider support services. We are also exploring opportunities to expand into young people's services, as well as identifying new sources of funding to develop and grow our impact.

It is a time to listen, to plan with purpose, and to set a course that will carry Community Works into the future with confidence and clarity.



Financial Overview

Whilst the demands on Community Works (CW) resources and services have continued apace, 2024/25 has proven to be a notably difficult year. We have faced the not insignificant pressures brought about by the cost-of-living increases, including increases in National Insurance and Minimum Wages, which have drained the available funding the charity has received. These challenges are well recognised across all public sectors, but especially in the charitable sector where we are dependent on grants and donations; in times of difficulty these income streams become less forthcoming.

However, in addition to these direct challenges there has been an increase in the reliance on CW for core functions, such as the Food Bank, Meals on Wheels, Car Scheme, etc. where there are direct financial impacts. It is of concern that there is limited support funding for these key activities from agencies, and as such their viability continues to sit on a knife edge.

With the resignation of the chief executive officer toward the end of the financial year, there was some disruption to the bidding processes which impacted on potential income streams and resulted in unexpected associated costs. It should be noted that (and due praise given to Kirsty White and her colleagues) the Senior Leadership Team acted up to cover the short fall until Sarah Gill was appointed as the new CEO in May 2025, and did a sterling job in keeping the bidding processes active.

The current funding position for CW is a decrease in resources of **£4,441**. Resources expended in the year were **£549,661** against an income of **£548,300**. The current net value of CW at the end of year stands at **£410,426**.

David Tucker
Treasurer & Chair
Finance Committee

Financial Overview

Balance Sheet

	Year ending 31/03/2025	Year ending 31/03/2024
Fixed Assets		
Property	203,447	202,140
Computer & Office Equipment	9,246	2,547
Furniture & Fixtures	3,803	-
Motor Vehicles	3,524	4,699
Total Fixed Assets	220,020	209,386
Current Assets		
Trade debtors	2,826	6,927
Prepayments	4,838	34,233
Petty Cash	231	1,675
Bank - Lloyds current a/c	26,598	5,986
Virgin/Yorkshire Bank	324	-
Bank - Lloyds Business Bank Instant	113,890	114,077
Credit Card	(875)	(179)
Co-op	62,508	-
Lloyds Fixed Term Deposit Account	-	52,043
Total Current Assets	210,340	214,762
Total Assets	430,360	424,148
Current Liabilities		
Creditors	(8,055)	(1,985)
Accruals	(4,410)	(4,398)
PAYE	(7,469)	(4,763)
Pension Control	-	(1,216)
Total Current Liabilities	(19,934)	(12,362)
Net Working Capital	190,406	202,401
Total Assets less Liabilities	410,426	411,787
Reserves		
Funds	387,652	387,652
Surplus b/f/w d	24,135	21,912
Surplus(deficit) (Current Year)	(1,361)	2,223
	410,426	411,787

Income

	Actuals	Budget	Diff Act vs Budget
Voluntary	52,694	60,000	(7,306)
Grant Income - Unrestricted	28,125	82,000	(53,875)
Grant Income - Restricted	175,509	227,700	(52,191)
Contract Income	110,349	-	110,349
Re-Use shop	76,522	72,918	3,604
Other income	103,221	114,100	(10,879)
Bank Interest	1,879	-	1,879

Expenditure

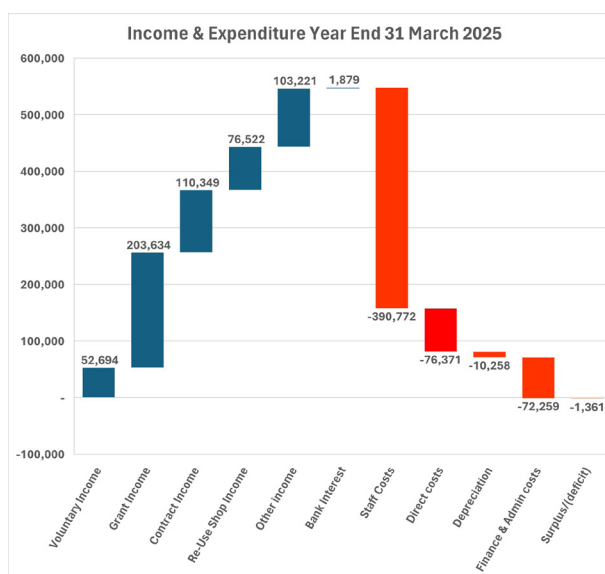
	Actuals	Budget	Diff Act vs Budget
Staff	390,772	382,481	8,291
Direct costs	76,371	74,238	2,133
Depreciation	10,258	-	10,258
Finance & Admin	72,259	72,474	(215)

Surplus/(deficit)

	Actuals	Budget	Diff Act vs Budget
	(1,361)	27,525	(28,886)

Income

Income	548,300	556,718	(8,418)
Expenditure	549,661	529,193	20,468
Surplus/(deficit)	(1,361)	27,525	(28,886)



The trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards. Law applicable to charities in England and Wales requires the trustees to prepare financial statements each year which give a true and fair view of the charity's income, expenditure, assets and liabilities.

Copies of the full accounts and trustees report for the year ending 31st March 2025 will be lodged with the Charity Commission and can be obtained from Community Works CIO.

Thanks & Acknowledgements

Community Works is built on the dedication, passion and generosity of many people. We want to thank our staff, volunteers, trustees, partners, funders and supporters for the role each has played in 2024/25. Your commitment has enabled us to deliver vital services, respond to challenges, and remain a trusted presence for people across our community. Quite simply, we could not do this without you.

- National Lottery Community Fund
- COOP Local Community Fund
- UK Government
- Thirsk Town Council & Mayor
- Tesco's Stronger Starts
- North Yorkshire Council
- Better Connect
- Risetothrive








Community Works

Because life matters...

At heart, Community Works is about people supporting people. Thank you for standing with us.

 Community Works CIO
14A Market Place, Thirsk, YO7 1LB

 01845 524494

 www.communityworks.uk



Community Works
Because life matters...

Community Works

Because life matters...



APRIL 2023 – MARCH 2024

**Community Works CIO
Achievement and Progress Report
Registered Charity Number 1096518**



Introduction from the Chief Executive Officer Rob Rolls

To re-quote some lines from a Christmas Carol – ‘the year has performed its wonderful dance’! The period from April 2023 to March 2024 was very formative for the future of Community Works, and an exciting time as we went through many smaller changes which were specifically designed to improve our services and our scope of operations. It is the nature of annual reports that they are written some time after the events themselves, but looking back this report reminds us of year of strong progress.

Food bank

2023/2024 was the year when the food bank took its greatest strides, by means of a new reporting and data collection system, and working towards better ways of managing our support to those who need us. We were also able to move the food bank upstairs and thanks to some wonderful work from our volunteers, brand new shelving appeared to make the food bank look even more like the welcoming and supportive environment that we have always known that it was.

“Without the food bank we as a parents wouldn’t have been able to provide food for our children over the Christmas period, it meant that we could use the spare money we had to pay for heating and that we didn’t have to choose between the two.”

During the year the food bank was able to provide 536 parcels for individuals and families around Thirsk. Due to the creation of a system of introducing informal



assessments from our team, we were able to ensure that only those people that really needed a food parcel got one, despite us never really turning people away. 536 parcels during the year is a massive achievement and equates to well over



THE FOODBANK

WE PROVIDED...
536 parcels

WE SUPPORTED...
1,522
adults and children

GAVE OUT
over 2,044
bags of food

WE HAVE...
10 donation points

Partners:
ALDI
CO-OP
TESCO
NISA
HERON
LIDL
GSM
TOPCLIFFE POST OFFICE
CARLTON MINNIOT STORES
HAMBLETON GRANGE

2,000 bags full of food and other products. Our food bank continues to be the envy of many groups across North Yorkshire and we are particularly grateful to our volunteers in this area who are both wise and dedicated.

During this period we also worked hard at ensuring a better engagement with those service users who come across Community Works via our FoodBank. We started to look into staff and volunteer training, in order that we would be able to offer an informal 'triage' to assess what need sometimes lay behind each food parcel request.

This year as before, we were generously supported by people from all walks of life who simply wanted to help someone worse off than themselves. Time after time we would be surprised by a local school, a

community group, a Thirsk based business, or even just individuals who wanted to donate food, cleaning or sanitary products.

Re:Use Store

The Re:Use store continued to deliver and collect furniture and second hand goods from around the Thirsk area, and importantly continued to be the place where members of the community grew their self-confidence and a renewed sense of purpose through volunteering. We spent some time improving the work of the Men in Sheds and began plans for embedding some of our work with men through this avenue. Our hope for the future is that we will be able to have some dedicated staff time in this area, enabling it to grow and link in more productively with the shop itself.

RE:USE STORE



The store was able to generate over £61,000 during this reporting period which is some achievement given the cost-of-living crisis which bit hard between April 2023 and March 2024.

Car Scheme

This reporting period saw a change of staffing for the Car scheme, and we also moved to a new digital system of operations. Both developments brought a renewed and clearer focus to this area of work which provides low-cost transport to many hundreds of (mainly) older people every year.

Our paper-based system of many folders was gradually changed, leading to a far more effective, manageable and environmentally friendly process for this valuable service. During the reporting period, we were able to complete just under 2,000 journeys which is of course is testament to our dedicated volunteer army and the hard work of the staff involved.

What is unique about this service is the friendly and approachable nature of our drivers, and what they also get from the volunteering themselves.

One of our volunteers, Paul said, "Volunteering has given me a sense of contribution and structure to my week. I regard it as a part-time job. Community Works is a fine example of a locally run organisation that offers several services which are greatly

appreciated by their users". Paul himself covered 5,587 miles during the reporting period!



CAR SCHEME

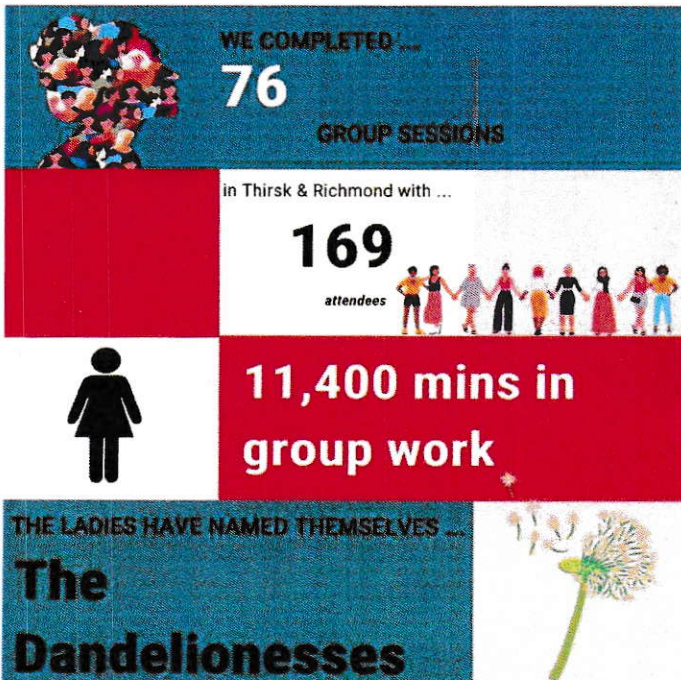


Women's Work

This reporting period was a time of change for the Women's Work at Community Works. We had two staffing changes, and this naturally resulted in some of the work slowing down during the recruitment period. Vic Stapylton took on some of the role and enabled a gentler and more group-work based approach which has benefitted the women quite considerably. We work now with a more diverse group and Vic's approachable way of working has enabled the group to start to grow again, as well as us being able to offer some counselling to smaller numbers of people.



WOMENS WORK



Older People's Services

The work of our OPS team continued to strengthen during the reporting period, with work happening across different venues. We continued with our Dementia Daycare sessions in Sowerby, and continued to receive strong feedback from this area of our work. We started to look at plans for developing this service, and began to recruit extra staff, following one of our team leaving on health grounds. The main focus of



the work happened throughout the wider community, with Time for Time, Food and Friendship, Sitting Service and Carscheme all contributing to the large numbers of engagements with older people each year. We also started a new piece of work with people living with Young/Early Onset Dementia, and began to consider ways in which we could grow and expand this work next year.



MEALS ON WHEELS

Meals on Wheels

Supported by a developing understanding of our 'backroom', Client Relationship Manager programme, our Meals on Wheels service continued at a steady pace throughout 2023 and the early part of 2024, serving hot and healthy meals to over a dozen clients throughout Thirsk and the surrounding area.

This is an invaluable service providing food to older people, and is staffed by our excellent volunteer



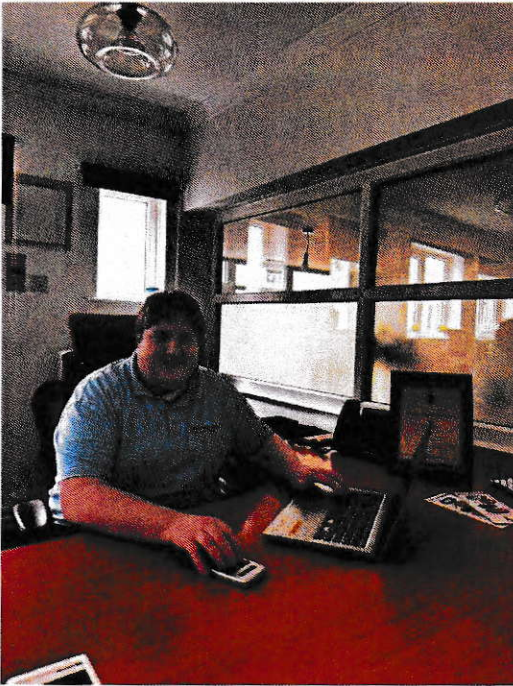
drivers, who again cover hundreds of miles throughout the year, to ensure that this work progresses.



Keyword

One of our most exciting developments during the reporting period came as a part of our one-to-one engagements with our client group – which we know as Keyword. Previously Community Works had been able to take part in various contracted services, enabling our service users to access employment, or those engagements have been around trying to improve the current living and working conditions of those who take part. During this reporting period, we were successful in our applications to continue this work and as we built around this service with more detailed data being captured and examined our group and one to one engagements, it became clear that we could very helpfully grow this service to a higher level. Recognised by outside agencies, again we find ourselves at the heart of some significant delivery in and around North Yorkshire.

At the time of writing, this service has vastly grown and strengthened with other staff being added to the work. During the early months of 2024 we recognised our own capacity for growth. Our investment in data capture services and the experience of staff meant that we were also able to build our own in-house training programme,



helping members of the community to deal with their own finances and spending priorities for the week ahead. Our Head of Keywork and Engagement Oliver Lewis has continued to build up this area of our work. Oliver himself is locally recognised as a specialist in the area of Information Advice and Guidance and his commitment to those whom we serve within the Thirsk area has been unwavering.

Again, this growth demonstrates Community Works' commitment to those in need in the local area. During this reporting period, there were 169 new people accessing this area of our work, which is a huge growth and reflects the fact that the Cost-of-Living crisis continued to have a

detrimental effect to many.

KEY WORK

WE SUPPORTED ...

3371

PEOPLE IN NEED



of this ...

169


were new to our services



**We offered over
15 services**

VOLUNTEERS DONATED ...

**9359
HOURS**



Community Anchor Organisation

During the reporting period Community Works was confirmed as North Yorkshire Council's choice of CAO for Thirsk. This confirmation recognises our ability to signpost people to support wherever and whenever it is needed, as well as being an encouragement to us that our services and operational delivery are of an excellent standard. During the process of becoming a CAO, we looked more thoroughly at our broader work and realised that we needed to be more proactive in listening to the community and the needs that were being expressed. Due to some external funding, we were delighted to recruit Liga Salma as our Community Worker and Volunteer Co-Ordinator. Liga has been working hard within the local area to identify recognised need, as well as creating volunteer pathways and enhancing the volunteer experience for those that help with Community Works. We have seen increased numbers of volunteers come to work with us as a direct result of Liga's work.

Supportive Employment

During this time, we also recognised that we needed to further enhance our reputation as an employer. Community Works has always been somewhere where more vulnerable people can not only volunteer but from time to time be offered employment. During this year we began to look at ways in which we could be a more supportive employer, offering better work-based experiences for those who have come from more challenging backgrounds. We looked at the way that other organisations run supported employment, (which, although it is a slightly different approach, helped us to learn how we could be better at what we do). As a result of this work we have worked hard to enable our staff to thrive in their roles with us.

Branding and Marketing

During the reporting period we also invested a lot of time into looking at how other people in the community saw us as a charity and how we were perceived, not just in terms of social media but also through other avenues where people would hear about us. As a direct result of our CSR programme we were able to identify a supplier of uniforms at a much cheaper price and we were able to pay for these with a grant. A new logo and strap line meant that our profile changed, and furthermore we began to put a lot of time into measuring our social media impact itself. We were

able to identify the main focus group for our social media posts and saw a significant uplift in terms of interest around the operations of the Charity and also a significant change in terms of sales as some of our store items began to go online.

Finance and Operational Systems

One of the more major yet hidden aspects of the progression of the charity was the implementation of new financial processes and systems. In terms of our governance, we were able to ensure that our finances were comprehensively managed and that even more than before, we were able to account for all of our income and expenditure. Through a new system of accounting software, and supported by some outstanding staff and volunteers we have been able to make significant progress in this aspect of our, 'behind the scenes operations'. Community Works' Finance and



Resource Committees continue to meet on a regular basis, reporting back to the board of trustees and ensuring that our financial management and Compliance are at a very high standard.

A Final Word

Having spent some time pouring over the achievements of Community Works in order to compile this report, the depth and breadth of everything we achieve during a year is really quite staggering. We continue to engage with many hundreds of people each year, many of them often in a crisis of sorts. We treat each individual with compassion and respect, whilst working hard to improve their life chances

through our often slender resources – and this is no mean feat. Once again we are indebted to our hard working staff and volunteers who always seem able to go the extra mile. Be that a driver, a van hand, someone in the Bike group, a volunteer at Orchid House, any one of hundreds of people that donates every year to the foodbank – all of our staff and volunteers should be thanked for their efforts this year.

Rob Rolls
Chief Executive Officer

Community Works CIO
Trustees' report and financial statements
for the year ended 31 March 2024

Charity number: 1096518

THE BARKER PARTNERSHIP
Chartered Accountants
Thirsk



Community Works CIO

Chair's Report

for the year ended 31 March 2024

Welcome to Community Works' Annual Report 2023- 24

The second year of our new CEO's tenure has been one of consolidation and development.

During the first half of the year we focused on consolidation, especially around our financial systems and internal processes. As you would expect, this work enabled Rob to do a deep dive into the organisation and our processes and has enabled very strong foundations for us moving forward. Being financially stable and creating clear structures allowed the second half of the year to become a much more developmental stage for us.

To that end we have embraced the Community Anchor work and are proud to have been awarded that status for Thirsk. This in itself allows us to be more flexible and responsive to the needs of the communities we serve, and we are looking forward to developing this work further, to ensure that Thirsk provides its communities with the things they need, but more importantly want.

In addition, we are continually striving to improve our services with additional funding for projects such as Shedding Doubt, The Menu and our Rise to Thrive work. All of which provide our Thirsk Community with much needed support. This additional funding also demonstrates the value and quality of the work we provide and is a real testament to the work the staff and volunteers do, to ensure that the individual and funders' needs are met.

Although reports of this nature are about our past achievements, I can't ignore the future! For me, the coming year is definitely a stepping stone to greater things. We certainly have some opportunities coming our way, with a new Mayoral Authority, new Central Government and with the help of Garfield Weston's Pilotlight programme we will develop a long-term strategy which will ensure that Community Works provides the services to support and benefit our community.

As always, the significant strides we have taken this year have only been possible because of the amazing staff, volunteers and Trustees supporting us. Their commitment, passion and dedication make Community Works the organisation it is, and my personal thanks go to everyone who has contributed to ensuring that we can meet the ever increasing and diverse needs of our community.



Mr D I Sharp
Chair of the trustees
30 October 2024

Community Works CIO

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Community Works CIO

Legal and administrative information

Charity number	1096518
Registered office	Community House 14a Market Place Thirsk North Yorkshire YO7 1LB
Trustees	Mrs R E Lawson-Tancred Mr D I Sharp Chairperson Mr D Shorrocks Mr C Snowden (Resigned 14 October 2024) Mr M Sollitt Mrs G Turton Mr T Ward Mr D R Tucker
Chief Executive	Mr R Rolls
Accountants	The Barker Partnership Chartered Accountants 17 Central Buildings Market Place Thirsk North Yorkshire YO7 1HD

Community Works CIO

Report of the trustees for the year ended 31 March 2024

The trustees present their report and the financial statements for the year ended 31 March 2024. The trustees who served during the year and up to the date of this report are set out on page 2.

Structure, governance and management

Governing document

The organisation converted to a charitable incorporated organisation (CIO) from a charitable company limited by guarantee on 30 September 2019. The charity was registered at the Charities Commission on 14 March 2003.

The CIO was established under a constitution dated 27 November 2019.

Appointment of trustees

Under the constitution, a trustee must be appointed by the charity's members. Also the constitution requires at the annual general meetings one third of the trustees shall retire by rotation.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity. New trustees are invited to meet with the chair in order to familiarise themselves with the charity, in areas such as:

- The obligation of the board of trustees
- The main documents which set out the operational framework for the charity
- Resourcing and financial position
- Future plans and objectives.

Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

Organisation

The charity's constitution states that there can be a minimum of 3 trustees and a maximum of 12 trustees.

Sub groups of the board of trustees cover specific issues such as human resources, events and health and safety.

Volunteers

The charity values the help and support the volunteers provide. Volunteers are encouraged to participate in internal and external training programmes.

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed, particularly those related to the operations and finances of the charity employing the Charities Commission audit tools, where such exist. They are satisfied that systems are in place to mitigate exposure to the major risks.

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Objectives and activities

Objectives

Community Works CIO's charitable objects are as follows:

1) The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage (primarily in the county of North Yorkshire):

(a) by providing premises and support services for young people and adults to support their development and to increase their potential for playing a full part in the social and economic life of the community;

(b) by providing support services and care in their own home or in the local community for persons whose lifestyle is limited by age or disability;

(c) by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

2) To advance such other charitable purposes under the laws of England and Wales as the Trustees shall from time to time consider expedient.

Our Mission

We will facilitate partnerships to support people in North Yorkshire, particularly from Thirsk to connect with and contribute to their community by providing opportunities for them to improve their economic, health and social wellbeing. In particular, our work will help make the following differences:

Increase Social Inclusion

Increase Community Resilience

Improve Well-being

Increase Economic Prosperity

The trustees have referred to the guidance contained in the Charity's Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Introduction from the Chief Executive Office - Rob Rolls

To re-quote some lines from a Christmas Carol - 'the year has performed its wonderful dance'! The period from April 2023 to March 2024 was very formative for the future of Community Works, and an exciting time as we went through many smaller changes which were specifically designed to improve our services and our scope of operations. It is the nature of annual reports that they are written some time after the events themselves, but looking back this report reminds us of year of strong progress.

Food bank

2023/2024 was the year when the food bank took its greatest strides, by means of a new reporting and data collection system, and working towards better ways of managing our support to those who need us. We were also able to move the food bank upstairs and thanks to some wonderful work from our volunteers, brand new shelving appeared to make the food bank look even more like the welcoming and supportive environment that we have always known that it was. One Foodbank user said "Without the food bank we as a parents wouldn't have been able to provide food for our children over the Christmas period, it meant that we could use the spare money we had to pay for heating and that we didn't have to choose between the two."

Community Works CIO

Report of the trustees for the year ended 31 March 2024

During the year the food bank was able to provide 536 parcels for individuals and families around Thirsk. Due to the creation of a system of introducing informal assessments from our team, we were able to ensure that only those people that really needed a food parcel got one, despite us never really turning people away. 536 parcels during the year is a massive achievement and equates to well over 2,000 bags full of food and other products. Our food bank continues to be the envy of many groups across North Yorkshire and we are particularly grateful to our volunteers in this area who are both wise and dedicated.

During this period we also worked hard at ensuring a better engagement with those service users who come across Community Works via our FoodBank. We started to look into staff and volunteer training, in order that we would be able to offer an informal 'triage' to assess what need sometimes lay behind each food parcel request.

This year as before, we were generously supported by people from all walks of life who simply wanted to help someone worse off than themselves. Time after time we would be surprised by a local school, a community group, a Thirsk based business, or even just individuals who wanted to donate food, cleaning or sanitary products.

Re:Use Store

The Re:Use store continued to deliver and collect furniture and second hand goods from around the Thirsk area, and importantly continued to be the place where members of the community grew their self-confidence and a renewed sense of purpose through volunteering. We spent some time improving the work of the Men in Sheds and began plans for embedding some of our work with men through this avenue. Our hope for the future is that we will be able to have some dedicated staff time in this area, enabling it to grow and link in more productively with the shop itself.

The store was able to generate over £67,000 during this reporting period which is some achievement given the cost-of-living crisis which bit hard between April 2023 and March 2024.

Car Scheme

This reporting period saw a change of staffing for the Car scheme, and we also moved to a new digital system of operations. Both developments brought a renewed and clearer focus to this area of work which provides low-cost transport to many hundreds of (mainly) older people every year.

Our paper-based system of many folders was gradually changed, leading to a far more effective, manageable and environmentally friendly process for this valuable service. During the reporting period, we were able to complete just under 2,000 journeys which is of course is testament to our dedicated volunteer army and the hard work of the staff involved.

What is unique about this service is the friendly and approachable nature of our drivers, and what they also get from the volunteering themselves. One of our volunteers, Paul said, "Volunteering has given me a sense of contribution and structure to my week. I regard it as a part-time job. Community Works is a fine example of a locally run organisation that offers several services which are greatly appreciated by their users". Paul himself covered 5,587 miles during the reporting period!

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Women's Work

This reporting period was a time of change for the Women's Work at Community Works. We had two staffing changes, and this naturally resulted in some of the work slowing down during the recruitment period. Vic Stapylton took on some of the role and enabled a gentler and more group-work based approach which has benefitted the women quite considerably. We work now with a more diverse group and Vic's approachable way of working has enabled the group to start to grow again, as well as us being able to offer some counselling to smaller numbers of people.

Older People's Services

The work of our OPS team continued to strengthen during the reporting period, with work happening across different venues. We continued with our Dementia Daycare sessions in Sowerby, and continued to receive strong feedback from this area of our work. We started to look at plans for developing this service, and began to recruit extra staff, following one of our team leaving on health grounds. The main focus of the work happened throughout the wider community, with Time for Time, Food and Friendship, Sitting Service and Carscheme all contributing to the large numbers of engagements with older people each year. We also started a new piece of work with people living with Young/Early Onset Dementia, and began to consider ways in which we could grow and expand this work next year.

Meals on Wheels

Supported by a developing understanding of our 'backroom', Client Relationship Manager programme, our Meals on Wheels service continued at a steady pace throughout 2023 and the early part of 2024, serving hot and healthy meals to over a dozen clients throughout Thirsk and the surrounding area.

This is an invaluable service providing food to older people, and is staffed by our excellent volunteer drivers, who again cover hundreds of miles throughout the year, to ensure that this work progresses.

Keywork

One of our most exciting developments during the reporting period came as a part of our one-to-one engagements with our client group - which we know as Keywork. Previously Community Works had been able to take part in various contracted services, enabling our service users to access employment, or those engagements have been around trying to improve the current living and working conditions of those who take part. During this reporting period, we were successful in our applications to continue this work and as we built around this service with more detailed data being captured and examined our group and one to one engagements, it became clear that we could very helpfully grow this service to a higher level. Recognised by outside agencies, again we find ourselves at the heart of some significant delivery in and around North Yorkshire.

At the time of writing, this service has vastly grown and strengthened with other staff being added to the work. During the early months of 2024 we recognised our own capacity for growth. Our investment in data capture services and the experience of staff meant that we were also able to build our own in-house training programme, helping members of the community to deal with their own finances and spending priorities for the week ahead. Our Head of Keywork and Engagement Oliver Lewis has continued to build up this area of our work. Oliver himself is locally recognised as a specialist in the area of Information Advice and Guidance and his commitment to those whom we serve within the Thirsk area has been unwavering.

Again, this growth demonstrates Community Works' commitment to those in need in the local area. During this reporting period, there were 169 new people accessing this area of our work, which is a huge growth and reflects the fact that the Cost-of-Living crisis continued to have a detrimental effect to many.

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Community Anchor Organisation

During the reporting period Community Works was confirmed as North Yorkshire Council's choice of CAO for Thirsk. This confirmation recognises our ability to signpost people to support wherever and whenever it is needed, as well as being an encouragement to us that our services and operational delivery are of an excellent standard. During the process of becoming a CAO, we looked more thoroughly at our broader work and realised that we needed to be more proactive in listening to the community and the needs that were being expressed. Due to some external funding, we were delighted to recruit Liga Salma as our Community Worker and Volunteer Co-Ordinator. Liga has been working hard within the local area to identify recognised need, as well as creating volunteer pathways and enhancing the volunteer experience for those that help with Community Works. We have seen increased numbers of volunteers come to work with us as a direct result of Liga's work.

Supportive Employment

During this time, we also recognised that we needed to further enhance our reputation as an employer. Community Works has always been somewhere where more vulnerable people can not only volunteer but from time to time be offered employment. During this year we began to look at ways in which we could be a more supportive employer, offering better work-based experiences for those who have come from more challenging backgrounds. We looked at the way that other organisations run supported employment, (which, although it is a slightly different approach, helped us to learn how we could be better at what we do). As a result of this work we have worked hard to enable our staff to thrive in their roles with us.

Branding and Marketing

During the reporting period we also invested a lot of time into looking at how other people in the community saw us as a charity and how we were perceived, not just in terms of social media but also through other avenues where people would hear about us. As a direct result of our CSR programme we were able to identify a supplier of uniforms at a much cheaper price and we were able to pay for these with a grant. A new logo and strap line meant that our profile changed, and furthermore we began to put a lot of time into measuring our social media impact itself. We were able to identify the main focus group for our social media posts and saw a significant uplift in terms of interest around the operations of the Charity and also a significant change in terms of sales as some of our store items began to go online.

Finance and Operational Systems

One of the more major yet hidden aspects of the progression of the charity was the implementation of new financial processes and systems. In terms of our governance, we were able to ensure that our finances were comprehensively managed and that even more than before, we were able to account for all of our income and expenditure. Through a new system of accounting software, and supported by some outstanding staff and volunteers we have been able to make significant progress in this aspect of our, 'behind the scenes operations'. Community Works' Finance and Resource Committees continue to meet on a regular basis, reporting back to the board of trustees and ensuring that our financial management and Compliance are at a very high standard.

A Final Word

Having spent some time pouring over the achievements of Community Works in order to compile this report, the depth and breadth of everything we achieve during a year is really quite staggering. We continue to engage with many hundreds of people each year, many of them often in a crisis of sorts. We treat each individual with compassion and respect, whilst working hard to improve their life chances through our often slender resources - and this is no mean feat. Once again we are indebted to our hard working staff and volunteers who always seem able to go the extra mile. Be that a driver, a van hand, someone in the Bike group, a volunteer at Orchid House, any one of hundreds of people that donates every year to the foodbank - all of our staff and volunteers should be thanked for their efforts this year.

Rob Rolls
Chief Executive Officer, October 2024

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Financial review

The charity depends almost entirely on grants and donations for its incoming resources. These resources have increased during the year by £35,654. Resources expended during the year were £550,518. The charity has £411,787 of funds at the year end.

Investment powers and policy

The trustees have the power to invest in such assets as they see fit.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets are held as general funds at such a level that there are free reserves to provide financial flexibility over the next financial period.

New funding streams are continually being identified for this purpose.

Statement of trustees' responsibilities

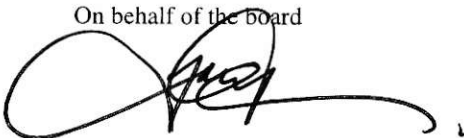
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice ('SORP');
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with responsible accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Mr D R Tucker
Chair of Finance Committee

Community Works CIO

Independent examiner's report to the trustees on the unaudited financial statements of Community Works CIO.

I report on the accounts of Community Works CIO for the year ended 31 March 2024 set out on pages 3 to 21.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Barrie Cross ACA
The Barker Partnership
Chartered Accountants
17 Central Buildings
Market Place
Thirsk
North Yorkshire
YO7 1HD

30 October 2024

Community Works CIO

Statement of financial activities

For the year ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Incoming and endowments					
Donations and legacies	2	32,346	8,069	40,415	30,360
Investment income	3	548	-	548	127
Incoming resources from charitable activities	4	291,229	216,089	507,318	484,600
Other income	5	4,460	-	4,460	2,000
Total income		<u>328,583</u>	<u>224,158</u>	<u>552,741</u>	<u>517,087</u>
Expenditure					
Expenditure on charitable activities	6	351,869	125,845	477,714	581,976
Other resources expended	7	-	72,804	72,804	-
Total expenditure		<u>351,869</u>	<u>198,649</u>	<u>550,518</u>	<u>581,976</u>
Net income/(expenditure) for the year		(23,286)	25,509	2,223	(64,889)
Total funds brought forward		234,645	174,919	409,564	474,453
Total funds carried forward		<u>211,359</u>	<u>200,428</u>	<u>411,787</u>	<u>409,564</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

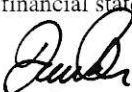
The notes on pages 12 to 21 form an integral part of these financial statements.

Community Works CIO

Balance sheet as at 31 March 2024

	Notes	£	2024 £	£	2023 £
Fixed assets					
Tangible assets	12		209,386		281,379
Current assets					
Debtors	13	41,160		24,048	
Cash at bank and in hand		173,783		114,436	
		<u>214,943</u>		<u>138,484</u>	
Creditors: amounts falling due within one year	14	(12,542)		(10,299)	
Net current assets			<u>202,401</u>		<u>128,185</u>
Net assets			<u>411,787</u>		<u>409,564</u>
Funds	15				
Restricted income funds			200,428		174,919
Unrestricted income funds			211,359		234,645
Total funds			<u>411,787</u>		<u>409,564</u>

The financial statements were approved by the trustees on 30 October 2024 and signed on its behalf by


Mr D I Sharp
Chairperson

The notes on pages 12 to 21 form an integral part of these financial statements.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

1. Accounting policies

The charity is a Charitable Incorporated Organisation (Company number CE020578) having solely charitable objectives, and registered as a charity (number 1096518). The registered office is Community House, 14a Market Place, Thirsk, North Yorkshire, YO7 1LB.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Gifts in kind are recorded at fair value of the items.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. The value of services provided by volunteers has not been included.
- Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.
- Investment income is included when receivable.

1.3. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	0%
Leasehold property improvements	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	33% straight line
Office equipment	-	33% straight line
Motor vehicles	-	25% reducing balance

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
General donations and fundraising	32,346	8,069	40,415	30,360
	<u>32,346</u>	<u>8,069</u>	<u>40,415</u>	<u>30,360</u>

3. Investment income

	Unrestricted funds £	2024 Total £	2023 Total £
Bank interest receivable	548	548	127
	<u>548</u>	<u>548</u>	<u>127</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Re: use	67,180	-	67,180	61,355
Better Connect	28,573	-	28,573	55,605
Car Scheme	20,530	18,978	39,508	40,764
Multiply NYC	16,141	-	16,141	6,052
Catalyst	-	30,832	30,832	30,832
Two Ridings Community Foundation (Activity)	4,000	-	4,000	6,500
The Henry Smith Charity (IL)	-	56,550	56,550	56,000
Kickstart	-	-	-	3,879
Meals on Wheels	15,920	-	15,920	12,637
UKSPF - Buildings	-	16,446	16,446	-
Mental Health	-	-	-	15,000
Community Grants (Thirsk Infant School)	4,174	5,480	9,654	-
Foodbank	-	20,000	20,000	28,625
Thriving at Work/RISE	27,098	-	27,098	32,292
The Menu	-	21,000	21,000	-
Garfield Weston (Pilotlight)	-	1,000	1,000	-
OPS - Dementia Day Care	49,404	-	49,404	51,237
Shedding Doubt	-	40,000	40,000	-
Library	-	-	-	2,422
SHIC	7,500	-	7,500	15,000
OPS - Carer's Break	-	5,803	5,803	7,870
OPS - Early Onset Dementia (Out & About)	8,063	-	8,063	-
Stronger Communities NYC	16,000	-	16,000	36,000
Client Income	880	-	880	578
Other Small Grants	25,766	-	25,766	21,952
	<u>291,229</u>	<u>216,089</u>	<u>507,318</u>	<u>484,600</u>

5. Other income

	Unrestricted funds £	2024 Total £	2023 Total £
Room hire	1,790	1,790	-
Gift aid income	2,670	2,670	2,000
	<u>4,460</u>	<u>4,460</u>	<u>2,000</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Community Works (note 8)	204,989	116,144	321,132	410,590
Core costs (note 9)	146,880	9,701	156,581	171,385
	<u>351,869</u>	<u>125,845</u>	<u>477,714</u>	<u>581,976</u>

7. Other resources expended

	Restricted funds £	2024 Total £	2023 Total £
Loss on disposal of tangible fixed assets - see note 17	72,804	72,804	-
	<u>72,804</u>	<u>72,804</u>	<u>-</u>

8. Analysis of expenditure on charitable activities

	Community Works £	2024 Total £	2023 Total £
Direct costs	81,401	81,401	72,984
Wages and salaries	171,198	171,198	239,536
Training & recruitment	429	429	1,330
Staff - other costs	5,805	5,805	7,317
Rent	29,316	29,316	33,564
Utilities	6,732	6,732	15,552
Insurance	7,441	7,441	14,649
Motor and travelling costs	1,091	1,091	7,501
Accountancy charges	5,714	5,714	6,967
Other professional fees	93	93	-
Other office expenses	6,064	6,064	8,077
Telephone	5,848	5,848	3,113
Sundry expenses	-	-	-
	<u>321,132</u>	<u>321,132</u>	<u>410,590</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

9. Core costs

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Direct costs - Activities	2,144	955	3,099	2,138
Direct costs - Transport & mileage	60	-	60	-
Direct costs - Repairs & maintenance	1,292	-	1,292	1,862
Direct costs - Building maintenance	-	8,746	8,746	81
Wages and salaries	99,320	-	99,320	106,051
Staff recruitment & training	467	-	467	13,679
Staff - other costs	4,302	-	4,302	4,679
Rent	10,238	-	10,238	11,895
Utilities	6,446	-	6,446	3,930
Insurance	4,459	-	4,459	3,824
Motor and travelling costs	1,938	-	1,938	651
Accountancy charges	1,428	-	1,428	1,709
Other professional fees	302	-	302	1,355
Other office expenses including IT	8,362	-	8,362	1,976
Telephone	2,386	-	2,386	763
Bank interest and charges	745	-	745	949
Depreciation	2,991	-	2,991	15,843
	<u>146,880</u>	<u>9,701</u>	<u>156,581</u>	<u>171,385</u>

10. Net incoming/(outgoing) resources for the year

	2024 £	2023 £
Net incoming/(outgoing) resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	2,992	15,843
Loss on disposal of tangible fixed assets - see notes 17	72,804	-
	<u>75,796</u>	<u>15,843</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

11. Employees

Employment costs	2024	2023
	£	£
Wages and salaries	257,176	322,758
Social security costs	13,342	22,829
Pension costs	9,507	11,266
Other costs	600	730
	<u>280,625</u>	<u>357,583</u>

No employee received emoluments of more than £60,000 (2023 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2024	2023
	Number	Number
Trustees	8	10
Administration	1	1
Staff and development workers	15	19
	<u>24</u>	<u>30</u>

Trustees received no remuneration and were not reimbursed for any of their expenses.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

12. Tangible fixed assets	Land and buildings freehold	Leasehold property improvements	Fixtures, fittings and equipment	Computer equipment	Motor vehicles	Skate Park	Total
	£	£	£	£	£	£	£
Cost							
At 1 April 2023	202,140	28,058	12,130	12,367	17,322	113,254	385,270
Additions	-	-	-	3,803	-	-	3,803
Disposals	-	-	-	-	-	(113,254)	(113,254)
At 31 March 2024	<u>202,140</u>	<u>28,058</u>	<u>12,130</u>	<u>16,170</u>	<u>17,322</u>	<u>-</u>	<u>275,819</u>
Depreciation							
At 1 April 2023	-	28,058	12,027	12,299	11,055	40,450	103,889
Charge for the year	-	-	103	1,322	1,567	-	2,992
On disposals	-	-	-	-	-	(40,450)	(40,450)
At 31 March 2024	<u>-</u>	<u>28,058</u>	<u>12,130</u>	<u>13,621</u>	<u>12,622</u>	<u>-</u>	<u>66,431</u>
Net book values							
At 31 March 2024	<u>202,140</u>	<u>-</u>	<u>-</u>	<u>2,547</u>	<u>4,699</u>	<u>-</u>	<u>209,386</u>
At 31 March 2023	<u>202,140</u>	<u>-</u>	<u>103</u>	<u>68</u>	<u>6,267</u>	<u>72,804</u>	<u>281,379</u>

13. Debtors

	2024	2023
	£	£
Trade debtors	6,927	18,748
Other debtors	34,233	5,300
	<u>41,160</u>	<u>24,048</u>

14. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,985	797
Other taxes and social security	4,763	5,232
Other creditors	1,396	-
Accruals and deferred income	4,398	4,270
	<u>12,542</u>	<u>10,299</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

15. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2024 as represented by:			
Tangible fixed assets	209,386	-	209,386
Current assets	14,515	200,428	214,943
Current liabilities	(12,542)	-	(12,542)
	<u>211,359</u>	<u>200,428</u>	<u>411,787</u>

16. Unrestricted funds

	At 1 April 2023 £	Incoming resources £	Outgoing resources £	At 31 March 2024 £
General Funds	<u>234,645</u>	<u>328,583</u>	<u>(351,869)</u>	<u>211,359</u>

Purposes of unrestricted funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

Garfield Weston (Pilotlight)

A grant from the Garfield Weston Foundation, enabling us to receive support from the Pilotlight charity for ten months

The Menu

This is a two year project aimed at listening to our local communities and is based on the ABCD model of community development.

Shedding Doubt

This is a project focusing on Men's Mental health and giving participants the opportunity to open up about their challenges in a productive & supportive environment. It is also about helping individuals find retraining and looking for new career opportunities for the over 50s.

Community Grants (Thirsk Infant School)

This is a grant towards some of the costs of IT and Communications systems.

UKSPF - Buildings

A grant towards the partial refurbishment of Community House.

Thirsk Skate Park

The HDC, Big Lottery Fund, Thirsk Town Council, North Yorkshire Council and the Donation represents income received for the construction of the park. The balance on these funds represents the undepreciated element of the park.

During the year the lease to the skatepark was surrendered and therefore the asset has been written off against the restricted fund brought forward.

18. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to continue to be able to continue as a going concern.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

17. Restricted funds

	At 1 April 2023	Incoming resources	Outgoing resources	At 31 March 2024
	£	£	£	£
Community Works				
The Henry Smith Charity (IL)	59,070	56,550	(22,551)	93,069
Catalyst	32,798	30,832	(26,998)	36,632
Scrubs	1,000	-	(1,000)	-
Foodbank	7,009	22,377	(30,514)	(1,128)
OPS - Carer's Break	7,404	5,803	(3,646)	9,561
OPS - Early Onset Dementia (Out & About)	-	3,868	(2,569)	1,299
OPS - Dementia Day Care (Past Times)	-	1,824	(1,824)	-
Car Scheme	(5,166)	18,978	(21,103)	(7,291)
Garfield Weston (Pilotlight)	-	1,000	(590)	410
The Menu	-	21,000	(3,134)	17,866
Shedding Doubt	-	40,000	(496)	39,504
Community Grants (Thirsk Infant School)	-	5,480	(2,674)	2,806
UKSPF - Buildings	-	16,446	(8,746)	7,700
Thirsk Skate Park				
Hambleton District Council	36,995	-	(36,995)	-
Big Lottery Fund	22,625	-	(22,625)	-
Thirsk Town Council	2,250	-	(2,250)	-
North Yorkshire Council	8,100	-	(8,100)	-
General Donations	2,834	-	(2,834)	-
	<u>174,919</u>	<u>224,158</u>	<u>198,649</u>	<u>200,428</u>

Purposes of restricted funds

The Henry Smith Charity (IL)

Provides support and training to adults to reach their potential.

Catalyst

The project is supporting vulnerable women from across Hambleton and Richmondshire through mentoring, life coaching and support group sessions. The project aims to help women get back on track with their lives and reintegrate into their local communities.

Foodbank

Donations and grants for the purchase of food and toiletries and the running of the foodbank.

Older People Services (OPS)

A service providing respite sitting to carers of older people.

Car Scheme

Community careshare project.

Community Works

Because life matters...



APRIL 2023 – MARCH 2024

**Community Works CIO
Achievement and Progress Report
Registered Charity Number 1096518**



Introduction from the Chief Executive Officer Rob Rolls

To re-quote some lines from a Christmas Carol – ‘the year has performed its wonderful dance’! The period from April 2023 to March 2024 was very formative for the future of Community Works, and an exciting time as we went through many smaller changes which were specifically designed to improve our services and our scope of operations. It is the nature of annual reports that they are written some time after the events themselves, but looking back this report reminds us of year of strong progress.

Food bank

2023/2024 was the year when the food bank took its greatest strides, by means of a new reporting and data collection system, and working towards better ways of managing our support to those who need us. We were also able to move the food bank upstairs and thanks to some wonderful work from our volunteers, brand new shelving appeared to make the food bank look even more like the welcoming and supportive environment that we have always known that it was.

“Without the food bank we as a parents wouldn’t have been able to provide food for our children over the Christmas period, it meant that we could use the spare money we had to pay for heating and that we didn’t have to choose between the two.”

During the year the food bank was able to provide 536 parcels for individuals and families around Thirsk. Due to the creation of a system of introducing informal



assessments from our team, we were able to ensure that only those people that really needed a food parcel got one, despite us never really turning people away. 536 parcels during the year is a massive achievement and equates to well over



THE FOODBANK

WE PROVIDED...
536 parcels

WE SUPPORTED...
1,522
adults and children

GAVE OUT
over 2,044
bags of food

WE HAVE...
10 donation points

ALDI
CO-OP
TESCO
NISA
HERON
LIDL
GSM
TOPCLIFFE POST OFFICE
CARLTON MINNIOT STORES
HAMBLETON GRANGE

2,000 bags full of food and other products. Our food bank continues to be the envy of many groups across North Yorkshire and we are particularly grateful to our volunteers in this area who are both wise and dedicated.

During this period we also worked hard at ensuring a better engagement with those service users who come across Community Works via our FoodBank. We started to look into staff and volunteer training, in order that we would be able to offer an informal 'triage' to assess what need sometimes lay behind each food parcel request.

This year as before, we were generously supported by people from all walks of life who simply wanted to help someone worse off than themselves. Time after time we would be surprised by a local school, a

community group, a Thirsk based business, or even just individuals who wanted to donate food, cleaning or sanitary products.

Re:Use Store

The Re:Use store continued to deliver and collect furniture and second hand goods from around the Thirsk area, and importantly continued to be the place where members of the community grew their self-confidence and a renewed sense of purpose through volunteering. We spent some time improving the work of the Men in Sheds and began plans for embedding some of our work with men through this avenue. Our hope for the future is that we will be able to have some dedicated staff time in this area, enabling it to grow and link in more productively with the shop itself.

RE:USE STORE



The store was able to generate over £61,000 during this reporting period which is some achievement given the cost-of-living crisis which bit hard between April 2023 and March 2024.

Car Scheme

This reporting period saw a change of staffing for the Car scheme, and we also moved to a new digital system of operations. Both developments brought a renewed and clearer focus to this area of work which provides low-cost transport to many hundreds of (mainly) older people every year.

Our paper-based system of many folders was gradually changed, leading to a far more effective, manageable and environmentally friendly process for this valuable service. During the reporting period, we were able to complete just under 2,000 journeys which is of course is testament to our dedicated volunteer army and the hard work of the staff involved.

What is unique about this service is the friendly and approachable nature of our drivers, and what they also get from the volunteering themselves.

One of our volunteers, Paul said, "Volunteering has given me a sense of contribution and structure to my week. I regard it as a part-time job. Community Works is a fine example of a locally run organisation that offers several services which are greatly

appreciated by their users". Paul himself covered 5,587 miles during the reporting period!



CAR SCHEME

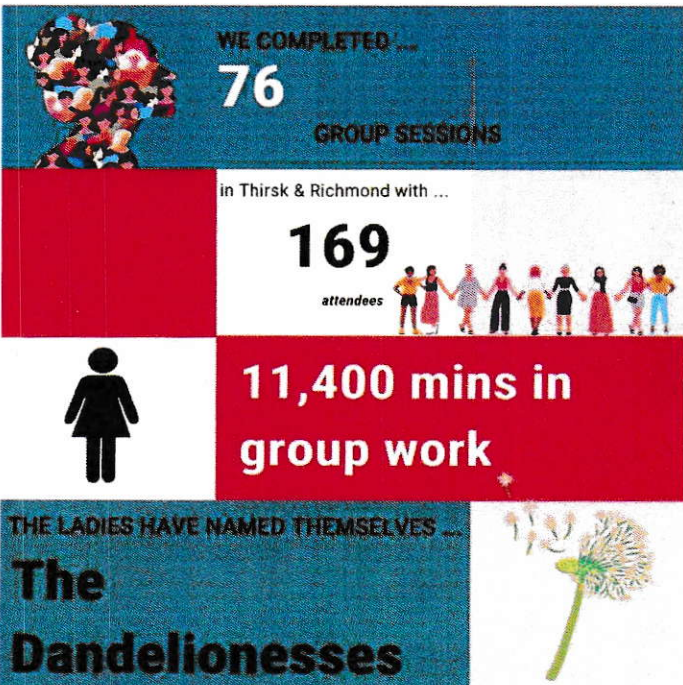


Women's Work

This reporting period was a time of change for the Women's Work at Community Works. We had two staffing changes, and this naturally resulted in some of the work slowing down during the recruitment period. Vic Stapylton took on some of the role and enabled a gentler and more group-work based approach which has benefitted the women quite considerably. We work now with a more diverse group and Vic's approachable way of working has enabled the group to start to grow again, as well as us being able to offer some counselling to smaller numbers of people.



WOMENS WORK



Older People's Services

The work of our OPS team continued to strengthen during the reporting period, with work happening across different venues. We continued with our Dementia Daycare sessions in Sowerby, and continued to receive strong feedback from this area of our work. We started to look at plans for developing this service, and began to recruit extra staff, following one of our team leaving on health grounds. The main focus of



the work happened throughout the wider community, with Time for Time, Food and Friendship, Sitting Service and Carscheme all contributing to the large numbers of engagements with older people each year. We also started a new piece of work with people living with Young/Early Onset Dementia, and began to consider ways in which we could grow and expand this work next year.



MEALS ON WHEELS

Meals on Wheels

Supported by a developing understanding of our 'backroom', Client Relationship Manager programme, our Meals on Wheels service continued at a steady pace throughout 2023 and the early part of 2024, serving hot and healthy meals to over a dozen clients throughout Thirsk and the surrounding area.

This is an invaluable service providing food to older people, and is staffed by our excellent volunteer



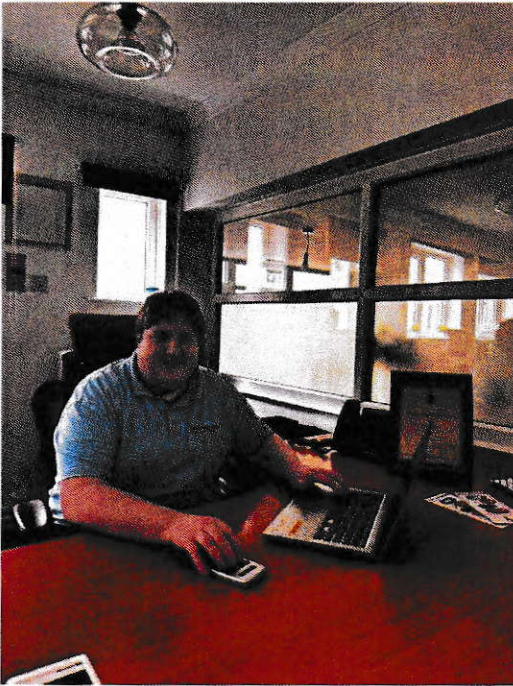
drivers, who again cover hundreds of miles throughout the year, to ensure that this work progresses.



Keyword

One of our most exciting developments during the reporting period came as a part of our one-to-one engagements with our client group – which we know as Keyword. Previously Community Works had been able to take part in various contracted services, enabling our service users to access employment, or those engagements have been around trying to improve the current living and working conditions of those who take part. During this reporting period, we were successful in our applications to continue this work and as we built around this service with more detailed data being captured and examined our group and one to one engagements, it became clear that we could very helpfully grow this service to a higher level. Recognised by outside agencies, again we find ourselves at the heart of some significant delivery in and around North Yorkshire.

At the time of writing, this service has vastly grown and strengthened with other staff being added to the work. During the early months of 2024 we recognised our own capacity for growth. Our investment in data capture services and the experience of staff meant that we were also able to build our own in-house training programme,



helping members of the community to deal with their own finances and spending priorities for the week ahead. Our Head of Keywork and Engagement Oliver Lewis has continued to build up this area of our work. Oliver himself is locally recognised as a specialist in the area of Information Advice and Guidance and his commitment to those whom we serve within the Thirsk area has been unwavering.

Again, this growth demonstrates Community Works' commitment to those in need in the local area. During this reporting period, there were 169 new people accessing this area of our work, which is a huge growth and reflects the fact that the Cost-of-Living crisis continued to have a

detrimental effect to many.

KEY WORK

WE SUPPORTED ...

3371

PEOPLE IN NEED



WELCOME

of this ...

169

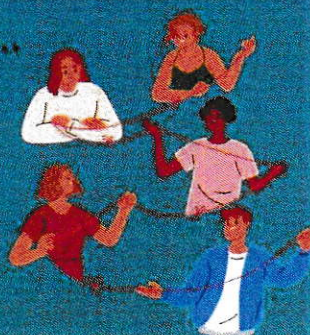
were new to our services



**We offered over
15 services**

VOLUNTEERS DONATED ...

**9359
HOURS**



Community Anchor Organisation

During the reporting period Community Works was confirmed as North Yorkshire Council's choice of CAO for Thirsk. This confirmation recognises our ability to signpost people to support wherever and whenever it is needed, as well as being an encouragement to us that our services and operational delivery are of an excellent standard. During the process of becoming a CAO, we looked more thoroughly at our broader work and realised that we needed to be more proactive in listening to the community and the needs that were being expressed. Due to some external funding, we were delighted to recruit Liga Salma as our Community Worker and Volunteer Co-Ordinator. Liga has been working hard within the local area to identify recognised need, as well as creating volunteer pathways and enhancing the volunteer experience for those that help with Community Works. We have seen increased numbers of volunteers come to work with us as a direct result of Liga's work.

Supportive Employment

During this time, we also recognised that we needed to further enhance our reputation as an employer. Community Works has always been somewhere where more vulnerable people can not only volunteer but from time to time be offered employment. During this year we began to look at ways in which we could be a more supportive employer, offering better work-based experiences for those who have come from more challenging backgrounds. We looked at the way that other organisations run supported employment, (which, although it is a slightly different approach, helped us to learn how we could be better at what we do). As a result of this work we have worked hard to enable our staff to thrive in their roles with us.

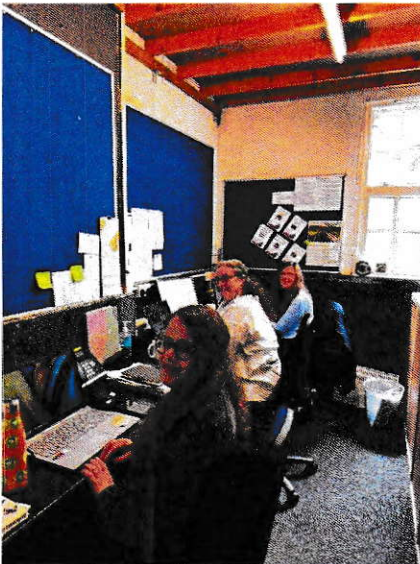
Branding and Marketing

During the reporting period we also invested a lot of time into looking at how other people in the community saw us as a charity and how we were perceived, not just in terms of social media but also through other avenues where people would hear about us. As a direct result of our CSR programme we were able to identify a supplier of uniforms at a much cheaper price and we were able to pay for these with a grant. A new logo and strap line meant that our profile changed, and furthermore we began to put a lot of time into measuring our social media impact itself. We were

able to identify the main focus group for our social media posts and saw a significant uplift in terms of interest around the operations of the Charity and also a significant change in terms of sales as some of our store items began to go online.

Finance and Operational Systems

One of the more major yet hidden aspects of the progression of the charity was the implementation of new financial processes and systems. In terms of our governance, we were able to ensure that our finances were comprehensively managed and that even more than before, we were able to account for all of our income and expenditure. Through a new system of accounting software, and supported by some outstanding staff and volunteers we have been able to make significant progress in this aspect of our, 'behind the scenes operations'. Community Works' Finance and



Resource Committees continue to meet on a regular basis, reporting back to the board of trustees and ensuring that our financial management and Compliance are at a very high standard.

A Final Word

Having spent some time pouring over the achievements of Community Works in order to compile this report, the depth and breadth of everything we achieve during a year is really quite staggering. We continue to engage with many hundreds of people each year, many of them often in a crisis of sorts. We treat each individual with compassion and respect, whilst working hard to improve their life chances

through our often slender resources – and this is no mean feat. Once again we are indebted to our hard working staff and volunteers who always seem able to go the extra mile. Be that a driver, a van hand, someone in the Bike group, a volunteer at Orchid House, any one of hundreds of people that donates every year to the foodbank – all of our staff and volunteers should be thanked for their efforts this year.

Rob Rolls
Chief Executive Officer

Community Works CIO
Trustees' report and financial statements
for the year ended 31 March 2024

Charity number: 1096518

THE BARKER PARTNERSHIP
Chartered Accountants
Thirsk



Community Works CIO

Chair's Report

for the year ended 31 March 2024

Welcome to Community Works' Annual Report 2023- 24

The second year of our new CEO's tenure has been one of consolidation and development.

During the first half of the year we focused on consolidation, especially around our financial systems and internal processes. As you would expect, this work enabled Rob to do a deep dive into the organisation and our processes and has enabled very strong foundations for us moving forward. Being financially stable and creating clear structures allowed the second half of the year to become a much more developmental stage for us.

To that end we have embraced the Community Anchor work and are proud to have been awarded that status for Thirsk. This in itself allows us to be more flexible and responsive to the needs of the communities we serve, and we are looking forward to developing this work further, to ensure that Thirsk provides its communities with the things they need, but more importantly want.

In addition, we are continually striving to improve our services with additional funding for projects such as Shedding Doubt, The Menu and our Rise to Thrive work. All of which provide our Thirsk Community with much needed support. This additional funding also demonstrates the value and quality of the work we provide and is a real testament to the work the staff and volunteers do, to ensure that the individual and funders' needs are met.

Although reports of this nature are about our past achievements, I can't ignore the future! For me, the coming year is definitely a stepping stone to greater things. We certainly have some opportunities coming our way, with a new Mayoral Authority, new Central Government and with the help of Garfield Weston's Pilotlight programme we will develop a long-term strategy which will ensure that Community Works provides the services to support and benefit our community.

As always, the significant strides we have taken this year have only been possible because of the amazing staff, volunteers and Trustees supporting us. Their commitment, passion and dedication make Community Works the organisation it is, and my personal thanks go to everyone who has contributed to ensuring that we can meet the ever increasing and diverse needs of our community.



Mr D I Sharp
Chair of the trustees
30 October 2024

Community Works CIO

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Trustees report	3 - 8
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Community Works CIO

Legal and administrative information

Charity number	1096518
Registered office	Community House 14a Market Place Thirsk North Yorkshire YO7 1LB
Trustees	Mrs R E Lawson-Tancred Mr D I Sharp Chairperson Mr D Shorrocks Mr C Snowden (Resigned 14 October 2024) Mr M Sollitt Mrs G Turton Mr T Ward Mr D R Tucker
Chief Executive	Mr R Rolls
Accountants	The Barker Partnership Chartered Accountants 17 Central Buildings Market Place Thirsk North Yorkshire YO7 1HD

Community Works CIO

Report of the trustees for the year ended 31 March 2024

The trustees present their report and the financial statements for the year ended 31 March 2024. The trustees who served during the year and up to the date of this report are set out on page 2.

Structure, governance and management

Governing document

The organisation converted to a charitable incorporated organisation (CIO) from a charitable company limited by guarantee on 30 September 2019. The charity was registered at the Charities Commission on 14 March 2003.

The CIO was established under a constitution dated 27 November 2019.

Appointment of trustees

Under the constitution, a trustee must be appointed by the charity's members. Also the constitution requires at the annual general meetings one third of the trustees shall retire by rotation.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity. New trustees are invited to meet with the chair in order to familiarise themselves with the charity, in areas such as:

- The obligation of the board of trustees
- The main documents which set out the operational framework for the charity
- Resourcing and financial position
- Future plans and objectives.

Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

Organisation

The charity's constitution states that there can be a minimum of 3 trustees and a maximum of 12 trustees.

Sub groups of the board of trustees cover specific issues such as human resources, events and health and safety.

Volunteers

The charity values the help and support the volunteers provide. Volunteers are encouraged to participate in internal and external training programmes.

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed, particularly those related to the operations and finances of the charity employing the Charities Commission audit tools, where such exist. They are satisfied that systems are in place to mitigate exposure to the major risks.

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Objectives and activities

Objectives

Community Works CIO's charitable objects are as follows:

1) The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage (primarily in the county of North Yorkshire):

(a) by providing premises and support services for young people and adults to support their development and to increase their potential for playing a full part in the social and economic life of the community;

(b) by providing support services and care in their own home or in the local community for persons whose lifestyle is limited by age or disability;

(c) by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

2) To advance such other charitable purposes under the laws of England and Wales as the Trustees shall from time to time consider expedient.

Our Mission

We will facilitate partnerships to support people in North Yorkshire, particularly from Thirsk to connect with and contribute to their community by providing opportunities for them to improve their economic, health and social wellbeing. In particular, our work will help make the following differences:

Increase Social Inclusion

Increase Community Resilience

Improve Well-being

Increase Economic Prosperity

The trustees have referred to the guidance contained in the Charity's Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Introduction from the Chief Executive Office - Rob Rolls

To re-quote some lines from a Christmas Carol - 'the year has performed its wonderful dance!' The period from April 2023 to March 2024 was very formative for the future of Community Works, and an exciting time as we went through many smaller changes which were specifically designed to improve our services and our scope of operations. It is the nature of annual reports that they are written some time after the events themselves, but looking back this report reminds us of year of strong progress.

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Community Works CIO

Report of the trustees for the year ended 31 March 2024

During the year the food bank was able to provide 536 parcels for individuals and families around Thirsk. Due to the creation of a system of introducing informal assessments from our team, we were able to ensure that only those people that really needed a food parcel got one, despite us never really turning people away. 536 parcels during the year is a massive achievement and equates to well over 2,000 bags full of food and other products. Our food bank continues to be the envy of many groups across North Yorkshire and we are particularly grateful to our volunteers in this area who are both wise and dedicated.

During this period we also worked hard at ensuring a better engagement with those service users who come across Community Works via our FoodBank. We started to look into staff and volunteer training, in order that we would be able to offer an informal 'triage' to assess what need sometimes lay behind each food parcel request.

This year as before, we were generously supported by people from all walks of life who simply wanted to help someone worse off than themselves. Time after time we would be surprised by a local school, a community group, a Thirsk based business, or even just individuals who wanted to donate food, cleaning or sanitary products.

Re:Use Store

The Re:Use store continued to deliver and collect furniture and second hand goods from around the Thirsk area, and importantly continued to be the place where members of the community grew their self-confidence and a renewed sense of purpose through volunteering. We spent some time improving the work of the Men in Sheds and began plans for embedding some of our work with men through this avenue. Our hope for the future is that we will be able to have some dedicated staff time in this area, enabling it to grow and link in more productively with the shop itself.

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Our paper-based system of many folders was gradually changed, leading to a far more effective, manageable and environmentally friendly process for this valuable service. During the reporting period, we were able to complete just under 2,000 journeys which is of course is testament to our dedicated volunteer army and the hard work of the staff involved.

What is unique about this service is the friendly and approachable nature of our drivers, and what they also get from the volunteering themselves. One of our volunteers, Paul said, "Volunteering has given me a sense of contribution and structure to my week. I regard it as a part-time job. Community Works is a fine example of a locally run organisation that offers several services which are greatly appreciated by their users". Paul himself covered 5,587 miles during the reporting period!

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Women's Work

This reporting period was a time of change for the Women's Work at Community Works. We had two staffing changes, and this naturally resulted in some of the work slowing down during the recruitment period. Vic Stapylton took on some of the role and enabled a gentler and more group-work based approach which has benefitted the women quite considerably. We work now with a more diverse group and Vic's approachable way of working has enabled the group to start to grow again, as well as us being able to offer some counselling to smaller numbers of people.

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This is an invaluable service providing food to older people, and is staffed by our excellent volunteer drivers, who again cover hundreds of miles throughout the year, to ensure that this work progresses.

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One of our most exciting developments during the reporting period came as a part of our one-to-one engagements with our client group - which we know as Keywork. Previously Community Works had been able to take part in various contracted services, enabling our service users to access employment, or those engagements have been around trying to improve the current living and working conditions of those who take part. During this reporting period, we were successful in our applications to continue this work and as we built around this service with more detailed data being captured and examined our group and one to one engagements, it became clear that we could very helpfully grow this service to a higher level. Recognised by outside agencies, again we find ourselves at the heart of some significant delivery in and around North Yorkshire.

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Community Works CIO

Report of the trustees for the year ended 31 March 2024

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During this time, we also recognised that we needed to further enhance our reputation as an employer. Community Works has always been somewhere where more vulnerable people can not only volunteer but from time to time be offered employment. During this year we began to look at ways in which we could be a more supportive employer, offering better work-based experiences for those who have come from more challenging backgrounds. We looked at the way that other organisations run supported employment, (which, although it is a slightly different approach, helped us to learn how we could be better at what we do). As a result of this work we have worked hard to enable our staff to thrive in their roles with us.

Branding and Marketing

During the reporting period we also invested a lot of time into looking at how other people in the community saw us as a charity and how we were perceived, not just in terms of social media but also through other avenues where people would hear about us. As a direct result of our CSR programme we were able to identify a supplier of uniforms at a much cheaper price and we were able to pay for these with a grant. A new logo and strap line meant that our profile changed, and furthermore we began to put a lot of time into measuring our social media impact itself. We were able to identify the main focus group for our social media posts and saw a significant uplift in terms of interest around the operations of the Charity and also a significant change in terms of sales as some of our store items began to go online.

Finance and Operational Systems

One of the more major yet hidden aspects of the progression of the charity was the implementation of new financial processes and systems. In terms of our governance, we were able to ensure that our finances were comprehensively managed and that even more than before, we were able to account for all of our income and expenditure. Through a new system of accounting software, and supported by some outstanding staff and volunteers we have been able to make significant progress in this aspect of our, 'behind the scenes operations'. Community Works' Finance and Resource Committees continue to meet on a regular basis, reporting back to the board of trustees and ensuring that our financial management and Compliance are at a very high standard.

A Final Word

Having spent some time pouring over the achievements of Community Works in order to compile this report, the depth and breadth of everything we achieve during a year is really quite staggering. We continue to engage with many hundreds of people each year, many of them often in a crisis of sorts. We treat each individual with compassion and respect, whilst working hard to improve their life chances through our often slender resources - and this is no mean feat. Once again we are indebted to our hard working staff and volunteers who always seem able to go the extra mile. Be that a driver, a van hand, someone in the Bike group, a volunteer at Orchid House, any one of hundreds of people that donates every year to the foodbank - all of our staff and volunteers should be thanked for their efforts this year.

Rob Rolls
Chief Executive Officer, October 2024

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Financial review

The charity depends almost entirely on grants and donations for its incoming resources. These resources have increased during the year by £35,654. Resources expended during the year were £550,518. The charity has £411,787 of funds at the year end.

Investment powers and policy

The trustees have the power to invest in such assets as they see fit.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets are held as general funds at such a level that there are free reserves to provide financial flexibility over the next financial period.

New funding streams are continually being identified for this purpose.

Statement of trustees' responsibilities

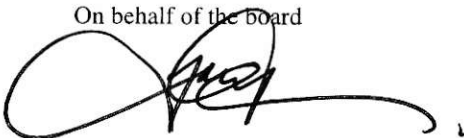
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice ('SORP');
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with responsible accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Mr D R Tucker
Chair of Finance Committee

Community Works CIO

Independent examiner's report to the trustees on the unaudited financial statements of Community Works CIO.

I report on the accounts of Community Works CIO for the year ended 31 March 2024 set out on pages 3 to 21.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Barrie Cross ACA
The Barker Partnership
Chartered Accountants
17 Central Buildings
Market Place
Thirsk
North Yorkshire
YO7 1HD

30 October 2024

Community Works CIO

Statement of financial activities

For the year ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Incoming and endowments					
Donations and legacies	2	32,346	8,069	40,415	30,360
Investment income	3	548	-	548	127
Incoming resources from charitable activities	4	291,229	216,089	507,318	484,600
Other income	5	4,460	-	4,460	2,000
Total income		<u>328,583</u>	<u>224,158</u>	<u>552,741</u>	<u>517,087</u>
Expenditure					
Expenditure on charitable activities	6	351,869	125,845	477,714	581,976
Other resources expended	7	-	72,804	72,804	-
Total expenditure		<u>351,869</u>	<u>198,649</u>	<u>550,518</u>	<u>581,976</u>
Net income/(expenditure) for the year		(23,286)	25,509	2,223	(64,889)
Total funds brought forward		234,645	174,919	409,564	474,453
Total funds carried forward		<u>211,359</u>	<u>200,428</u>	<u>411,787</u>	<u>409,564</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 12 to 21 form an integral part of these financial statements.

Community Works CIO

Balance sheet as at 31 March 2024

	Notes	£	2024 £	£	2023 £
Fixed assets					
Tangible assets	12		209,386		281,379
Current assets					
Debtors	13	41,160		24,048	
Cash at bank and in hand		173,783		114,436	
		<u>214,943</u>		<u>138,484</u>	
Creditors: amounts falling due within one year	14	(12,542)		(10,299)	
Net current assets			<u>202,401</u>		<u>128,185</u>
Net assets			<u>411,787</u>		<u>409,564</u>
Funds	15				
Restricted income funds			200,428		174,919
Unrestricted income funds			211,359		234,645
Total funds			<u>411,787</u>		<u>409,564</u>

The financial statements were approved by the trustees on 30 October 2024 and signed on its behalf by


Mr D I Sharp
Chairperson

The notes on pages 12 to 21 form an integral part of these financial statements.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

1. Accounting policies

The charity is a Charitable Incorporated Organisation (Company number CE020578) having solely charitable objectives, and registered as a charity (number 1096518). The registered office is Community House, 14a Market Place, Thirsk, North Yorkshire, YO7 1LB.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Gifts in kind are recorded at fair value of the items.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. The value of services provided by volunteers has not been included.
- Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.
- Investment income is included when receivable.

1.3. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	0%
Leasehold property improvements	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	33% straight line
Office equipment	-	33% straight line
Motor vehicles	-	25% reducing balance

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
General donations and fundraising	32,346	8,069	40,415	30,360
	<u>32,346</u>	<u>8,069</u>	<u>40,415</u>	<u>30,360</u>

3. Investment income

	Unrestricted funds £	2024 Total £	2023 Total £
Bank interest receivable	548	548	127
	<u>548</u>	<u>548</u>	<u>127</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Re: use	67,180	-	67,180	61,355
Better Connect	28,573	-	28,573	55,605
Car Scheme	20,530	18,978	39,508	40,764
Multiply NYC	16,141	-	16,141	6,052
Catalyst	-	30,832	30,832	30,832
Two Ridings Community Foundation (Activity)	4,000	-	4,000	6,500
The Henry Smith Charity (IL)	-	56,550	56,550	56,000
Kickstart	-	-	-	3,879
Meals on Wheels	15,920	-	15,920	12,637
UKSPF - Buildings	-	16,446	16,446	-
Mental Health	-	-	-	15,000
Community Grants (Thirsk Infant School)	4,174	5,480	9,654	-
Foodbank	-	20,000	20,000	28,625
Thriving at Work/RISE	27,098	-	27,098	32,292
The Menu	-	21,000	21,000	-
Garfield Weston (Pilotlight)	-	1,000	1,000	-
OPS - Dementia Day Care	49,404	-	49,404	51,237
Shedding Doubt	-	40,000	40,000	-
Library	-	-	-	2,422
SHIC	7,500	-	7,500	15,000
OPS - Carer's Break	-	5,803	5,803	7,870
OPS - Early Onset Dementia (Out & About)	8,063	-	8,063	-
Stronger Communities NYC	16,000	-	16,000	36,000
Client Income	880	-	880	578
Other Small Grants	25,766	-	25,766	21,952
	<u>291,229</u>	<u>216,089</u>	<u>507,318</u>	<u>484,600</u>

5. Other income

	Unrestricted funds £	2024 Total £	2023 Total £
Room hire	1,790	1,790	-
Gift aid income	2,670	2,670	2,000
	<u>4,460</u>	<u>4,460</u>	<u>2,000</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Community Works (note 8)	204,989	116,144	321,132	410,590
Core costs (note 9)	146,880	9,701	156,581	171,385
	<u>351,869</u>	<u>125,845</u>	<u>477,714</u>	<u>581,976</u>

7. Other resources expended

	Restricted funds £	2024 Total £	2023 Total £
Loss on disposal of tangible fixed assets - see note 17	72,804	72,804	-
	<u>72,804</u>	<u>72,804</u>	<u>-</u>

8. Analysis of expenditure on charitable activities

	Community Works £	2024 Total £	2023 Total £
Direct costs	81,401	81,401	72,984
Wages and salaries	171,198	171,198	239,536
Training & recruitment	429	429	1,330
Staff - other costs	5,805	5,805	7,317
Rent	29,316	29,316	33,564
Utilities	6,732	6,732	15,552
Insurance	7,441	7,441	14,649
Motor and travelling costs	1,091	1,091	7,501
Accountancy charges	5,714	5,714	6,967
Other professional fees	93	93	-
Other office expenses	6,064	6,064	8,077
Telephone	5,848	5,848	3,113
Sundry expenses	-	-	-
	<u>321,132</u>	<u>321,132</u>	<u>410,590</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

9. Core costs

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Direct costs - Activities	2,144	955	3,099	2,138
Direct costs - Transport & mileage	60	-	60	-
Direct costs - Repairs & maintenance	1,292	-	1,292	1,862
Direct costs - Building maintenance	-	8,746	8,746	81
Wages and salaries	99,320	-	99,320	106,051
Staff recruitment & training	467	-	467	13,679
Staff - other costs	4,302	-	4,302	4,679
Rent	10,238	-	10,238	11,895
Utilities	6,446	-	6,446	3,930
Insurance	4,459	-	4,459	3,824
Motor and travelling costs	1,938	-	1,938	651
Accountancy charges	1,428	-	1,428	1,709
Other professional fees	302	-	302	1,355
Other office expenses including IT	8,362	-	8,362	1,976
Telephone	2,386	-	2,386	763
Bank interest and charges	745	-	745	949
Depreciation	2,991	-	2,991	15,843
	<u>146,880</u>	<u>9,701</u>	<u>156,581</u>	<u>171,385</u>

10. Net incoming/(outgoing) resources for the year

	2024 £	2023 £
Net incoming/(outgoing) resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	2,992	15,843
Loss on disposal of tangible fixed assets - see notes 17	72,804	-
	<u>75,796</u>	<u>15,843</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

11. Employees

Employment costs	2024	2023
	£	£
Wages and salaries	257,176	322,758
Social security costs	13,342	22,829
Pension costs	9,507	11,266
Other costs	600	730
	<u>280,625</u>	<u>357,583</u>

No employee received emoluments of more than £60,000 (2023 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2024	2023
	Number	Number
Trustees	8	10
Administration	1	1
Staff and development workers	15	19
	<u>24</u>	<u>30</u>

Trustees received no remuneration and were not reimbursed for any of their expenses.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

12. Tangible fixed assets	Land and buildings freehold	Leasehold property improvements	Fixtures, fittings and equipment	Computer equipment	Motor vehicles	Skate Park	Total
	£	£	£	£	£	£	£
Cost							
At 1 April 2023	202,140	28,058	12,130	12,367	17,322	113,254	385,270
Additions	-	-	-	3,803	-	-	3,803
Disposals	-	-	-	-	-	(113,254)	(113,254)
At 31 March 2024	<u>202,140</u>	<u>28,058</u>	<u>12,130</u>	<u>16,170</u>	<u>17,322</u>	<u>-</u>	<u>275,819</u>
Depreciation							
At 1 April 2023	-	28,058	12,027	12,299	11,055	40,450	103,889
Charge for the year	-	-	103	1,322	1,567	-	2,992
On disposals	-	-	-	-	-	(40,450)	(40,450)
At 31 March 2024	<u>-</u>	<u>28,058</u>	<u>12,130</u>	<u>13,621</u>	<u>12,622</u>	<u>-</u>	<u>66,431</u>
Net book values							
At 31 March 2024	<u>202,140</u>	<u>-</u>	<u>-</u>	<u>2,547</u>	<u>4,699</u>	<u>-</u>	<u>209,386</u>
At 31 March 2023	<u>202,140</u>	<u>-</u>	<u>103</u>	<u>68</u>	<u>6,267</u>	<u>72,804</u>	<u>281,379</u>

13. Debtors

	2024 £	2023 £
Trade debtors	6,927	18,748
Other debtors	34,233	5,300
	<u>41,160</u>	<u>24,048</u>

14. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	1,985	797
Other taxes and social security	4,763	5,232
Other creditors	1,396	-
Accruals and deferred income	4,398	4,270
	<u>12,542</u>	<u>10,299</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

15. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2024 as represented by:			
Tangible fixed assets	209,386	-	209,386
Current assets	14,515	200,428	214,943
Current liabilities	(12,542)	-	(12,542)
	<u>211,359</u>	<u>200,428</u>	<u>411,787</u>

16. Unrestricted funds

	At 1 April 2023 £	Incoming resources £	Outgoing resources £	At 31 March 2024 £
General Funds	<u>234,645</u>	<u>328,583</u>	<u>(351,869)</u>	<u>211,359</u>

Purposes of unrestricted funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

Garfield Weston (Pilotlight)

A grant from the Garfield Weston Foundation, enabling us to receive support from the Pilotlight charity for ten months

The Menu

This is a two year project aimed at listening to our local communities and is based on the ABCD model of community development.

Shedding Doubt

This is a project focusing on Men's Mental health and giving participants the opportunity to open up about their challenges in a productive & supportive environment. It is also about helping individuals find retraining and looking for new career opportunities for the over 50s.

Community Grants (Thirsk Infant School)

This is a grant towards some of the costs of IT and Communications systems.

UKSPF - Buildings

A grant towards the partial refurbishment of Community House.

Thirsk Skate Park

The HDC, Big Lottery Fund, Thirsk Town Council, North Yorkshire Council and the Donation represents income received for the construction of the park. The balance on these funds represents the undepreciated element of the park.

During the year the lease to the skatepark was surrendered and therefore the asset has been written off against the restricted fund brought forward.

18. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to continue to be able to continue as a going concern.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

17. Restricted funds

	At 1 April 2023	Incoming resources	Outgoing resources	At 31 March 2024
	£	£	£	£
Community Works				
The Henry Smith Charity (IL)	59,070	56,550	(22,551)	93,069
Catalyst	32,798	30,832	(26,998)	36,632
Scrubs	1,000	-	(1,000)	-
Foodbank	7,009	22,377	(30,514)	(1,128)
OPS - Carer's Break	7,404	5,803	(3,646)	9,561
OPS - Early Onset Dementia (Out & About)	-	3,868	(2,569)	1,299
OPS - Dementia Day Care (Past Times)	-	1,824	(1,824)	-
Car Scheme	(5,166)	18,978	(21,103)	(7,291)
Garfield Weston (Pilotlight)	-	1,000	(590)	410
The Menu	-	21,000	(3,134)	17,866
Shedding Doubt	-	40,000	(496)	39,504
Community Grants (Thirsk Infant School)	-	5,480	(2,674)	2,806
UKSPF - Buildings	-	16,446	(8,746)	7,700
Thirsk Skate Park				
Hambleton District Council	36,995	-	(36,995)	-
Big Lottery Fund	22,625	-	(22,625)	-
Thirsk Town Council	2,250	-	(2,250)	-
North Yorkshire Council	8,100	-	(8,100)	-
General Donations	2,834	-	(2,834)	-
	<u>174,919</u>	<u>224,158</u>	<u>198,649</u>	<u>200,428</u>

Purposes of restricted funds

The Henry Smith Charity (IL)

Provides support and training to adults to reach their potential.

Catalyst

The project is supporting vulnerable women from across Hambleton and Richmondshire through mentoring, life coaching and support group sessions. The project aims to help women get back on track with their lives and reintegrate into their local communities.

Foodbank

Donations and grants for the purchase of food and toiletries and the running of the foodbank.

Older People Services (OPS)

A service providing respite sitting to carers of older people.

Car Scheme

Community careshare project.

COMMUNITY WORKS CIO

England & Wales - Charity number 1096518

Accounts

Community Works

Because life matters...



APRIL 2023 – MARCH 2024

**Community Works CIO
Achievement and Progress Report
Registered Charity Number 1096518**

Introduction from the Chief Executive Officer Rob Rolls

To re-quote some lines from a Christmas Carol – ‘the year has performed its wonderful dance’! The period from April 2023 to March 2024 was very formative for the future of Community Works, and an exciting time as we went through many smaller changes which were specifically designed to improve our services and our scope of operations. It is the nature of annual reports that they are written some time after the events themselves, but looking back this report reminds us of year of strong progress.

Food bank

2023/2024 was the year when the food bank took its greatest strides, by means of a new reporting and data collection system, and working towards better ways of managing our support to those who need us. We were also able to move the food bank upstairs and thanks to some wonderful work from our volunteers, brand new shelving appeared to make the food bank look even more like the welcoming and supportive environment that we have always known that it was.

“Without the food bank we as a parents wouldn’t have been able to provide food for our children over the Christmas period, it meant that we could use the spare money we had to pay for heating and that we didn’t have to choose between the two.”

During the year the food bank was able to provide 536 parcels for individuals and families around Thirsk. Due to the creation of a system of introducing informal



assessments from our team, we were able to ensure that only those people that really needed a food parcel got one, despite us never really turning people away. 536 parcels during the year is a massive achievement and equates to well over



THE FOODBANK

WE PROVIDED...
536 parcels

WE SUPPORTED...
1,522
adults and children

GAVE OUT
over 2,044
bags of food

WE HAVE...
10 donation points

Partners:
ALDI
CO-OP
TESCO
NISA
HERON
LIDL
GSM
TOPCLIFFE POST OFFICE
CARLTON MINNIOT STORES
HAMBLETON GRANGE

2,000 bags full of food and other products. Our food bank continues to be the envy of many groups across North Yorkshire and we are particularly grateful to our volunteers in this area who are both wise and dedicated.

During this period we also worked hard at ensuring a better engagement with those service users who come across Community Works via our FoodBank. We started to look into staff and volunteer training, in order that we would be able to offer an informal 'triage' to assess what need sometimes lay behind each food parcel request.

This year as before, we were generously supported by people from all walks of life who simply wanted to help someone worse off than themselves. Time after time we would be surprised by a local school, a

community group, a Thirsk based business, or even just individuals who wanted to donate food, cleaning or sanitary products.

Re:Use Store

The Re:Use store continued to deliver and collect furniture and second hand goods from around the Thirsk area, and importantly continued to be the place where members of the community grew their self-confidence and a renewed sense of purpose through volunteering. We spent some time improving the work of the Men in Sheds and began plans for embedding some of our work with men through this avenue. Our hope for the future is that we will be able to have some dedicated staff time in this area, enabling it to grow and link in more productively with the shop itself.

RE:USE STORE



The store was able to generate over £61,000 during this reporting period which is some achievement given the

cost-of-living crisis which bit hard between April 2023 and March 2024.

Car Scheme

This reporting period saw a change of staffing for the Car scheme, and we also moved to a new digital system of operations. Both developments brought a renewed and clearer focus to this area of work which provides low-cost transport to many hundreds of (mainly) older people every year.

Our paper-based system of many folders was gradually changed, leading to a far more effective, manageable and environmentally friendly process for this valuable service. During the reporting period, we were able to complete just under 2,000 journeys which is of course is testament to our dedicated volunteer army and the hard work of the staff involved.

What is unique about this service is the friendly and approachable nature of our drivers, and what they also get from the volunteering themselves.

One of our volunteers, Paul said, "Volunteering has given me a sense of contribution and structure to my week. I regard it as a part-time job. Community Works is a fine example of a locally run organisation that offers several services which are greatly

appreciated by their users". Paul himself covered 5,587 miles during the reporting period!



CAR SCHEME

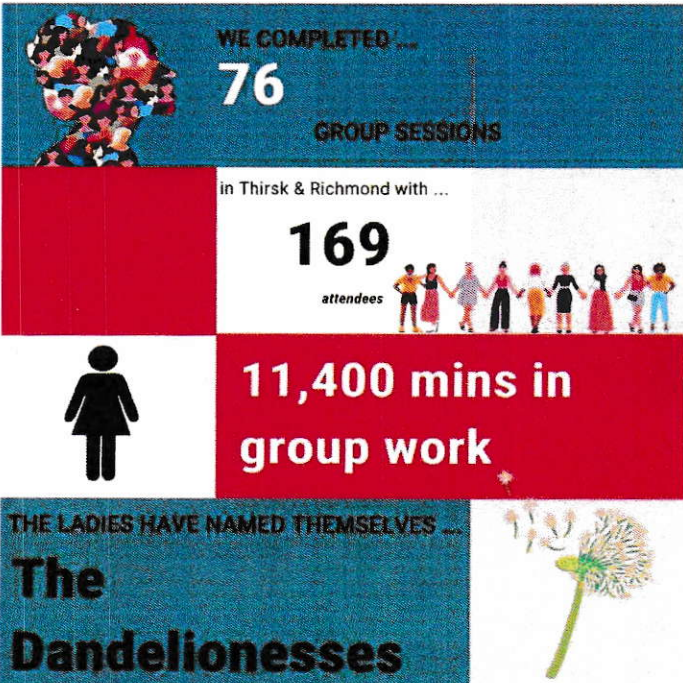


Women's Work

This reporting period was a time of change for the Women's Work at Community Works. We had two staffing changes, and this naturally resulted in some of the work slowing down during the recruitment period. Vic Stapylton took on some of the role and enabled a gentler and more group-work based approach which has benefitted the women quite considerably. We work now with a more diverse group and Vic's approachable way of working has enabled the group to start to grow again, as well as us being able to offer some counselling to smaller numbers of people.



WOMENS WORK



Older People's Services

The work of our OPS team continued to strengthen during the reporting period, with work happening across different venues. We continued with our Dementia Daycare sessions in Sowerby, and continued to receive strong feedback from this area of our work. We started to look at plans for developing this service, and began to recruit extra staff, following one of our team leaving on health grounds. The main focus of



the work happened throughout the wider community, with Time for Time, Food and Friendship, Sitting Service and Carscheme all contributing to the large numbers of engagements with older people each year. We also started a new piece of work with people living with Young/Early Onset Dementia, and began to consider ways in which we could grow and expand this work next year.



MEALS ON WHEELS

Meals on Wheels

Supported by a developing understanding of our 'backroom', Client Relationship Manager programme, our Meals on Wheels service continued at a steady pace throughout 2023 and the early part of 2024, serving hot and healthy meals to over a dozen clients throughout Thirsk and the surrounding area.

This is an invaluable service providing food to older people, and is staffed by our excellent volunteer



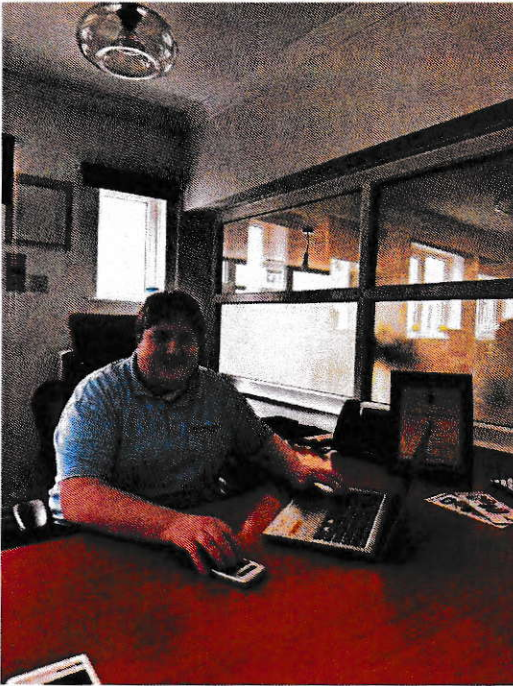
drivers, who again cover hundreds of miles throughout the year, to ensure that this work progresses.



Keyword

One of our most exciting developments during the reporting period came as a part of our one-to-one engagements with our client group – which we know as Keyword. Previously Community Works had been able to take part in various contracted services, enabling our service users to access employment, or those engagements have been around trying to improve the current living and working conditions of those who take part. During this reporting period, we were successful in our applications to continue this work and as we built around this service with more detailed data being captured and examined our group and one to one engagements, it became clear that we could very helpfully grow this service to a higher level. Recognised by outside agencies, again we find ourselves at the heart of some significant delivery in and around North Yorkshire.

At the time of writing, this service has vastly grown and strengthened with other staff being added to the work. During the early months of 2024 we recognised our own capacity for growth. Our investment in data capture services and the experience of staff meant that we were also able to build our own in-house training programme,



helping members of the community to deal with their own finances and spending priorities for the week ahead. Our Head of Keywork and Engagement Oliver Lewis has continued to build up this area of our work. Oliver himself is locally recognised as a specialist in the area of Information Advice and Guidance and his commitment to those whom we serve within the Thirsk area has been unwavering.

Again, this growth demonstrates Community Works' commitment to those in need in the local area. During this reporting period, there were 169 new people accessing this area of our work, which is a huge growth and reflects the fact that the Cost-of-Living crisis continued to have a

detrimental effect to many.

KEY WORK

WE SUPPORTED ...

3371

PEOPLE IN NEED



WELCOME

of this ...

169

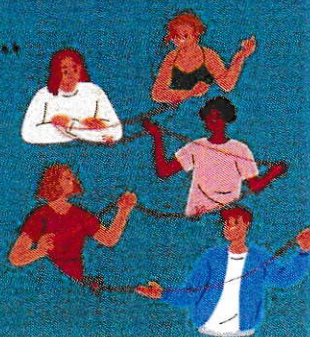
were new to our services



**We offered over
15 services**

VOLUNTEERS DONATED ...

**9359
HOURS**



Community Anchor Organisation

During the reporting period Community Works was confirmed as North Yorkshire Council's choice of CAO for Thirsk. This confirmation recognises our ability to signpost people to support wherever and whenever it is needed, as well as being an encouragement to us that our services and operational delivery are of an excellent standard. During the process of becoming a CAO, we looked more thoroughly at our broader work and realised that we needed to be more proactive in listening to the community and the needs that were being expressed. Due to some external funding, we were delighted to recruit Liga Salma as our Community Worker and Volunteer Co-Ordinator. Liga has been working hard within the local area to identify recognised need, as well as creating volunteer pathways and enhancing the volunteer experience for those that help with Community Works. We have seen increased numbers of volunteers come to work with us as a direct result of Liga's work.

Supportive Employment

During this time, we also recognised that we needed to further enhance our reputation as an employer. Community Works has always been somewhere where more vulnerable people can not only volunteer but from time to time be offered employment. During this year we began to look at ways in which we could be a more supportive employer, offering better work-based experiences for those who have come from more challenging backgrounds. We looked at the way that other organisations run supported employment, (which, although it is a slightly different approach, helped us to learn how we could be better at what we do). As a result of this work we have worked hard to enable our staff to thrive in their roles with us.

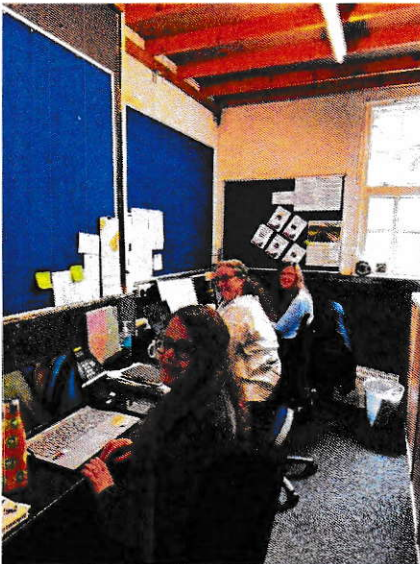
Branding and Marketing

During the reporting period we also invested a lot of time into looking at how other people in the community saw us as a charity and how we were perceived, not just in terms of social media but also through other avenues where people would hear about us. As a direct result of our CSR programme we were able to identify a supplier of uniforms at a much cheaper price and we were able to pay for these with a grant. A new logo and strap line meant that our profile changed, and furthermore we began to put a lot of time into measuring our social media impact itself. We were

able to identify the main focus group for our social media posts and saw a significant uplift in terms of interest around the operations of the Charity and also a significant change in terms of sales as some of our store items began to go online.

Finance and Operational Systems

One of the more major yet hidden aspects of the progression of the charity was the implementation of new financial processes and systems. In terms of our governance, we were able to ensure that our finances were comprehensively managed and that even more than before, we were able to account for all of our income and expenditure. Through a new system of accounting software, and supported by some outstanding staff and volunteers we have been able to make significant progress in this aspect of our, 'behind the scenes operations'. Community Works' Finance and



Resource Committees continue to meet on a regular basis, reporting back to the board of trustees and ensuring that our financial management and Compliance are at a very high standard.

A Final Word

Having spent some time pouring over the achievements of Community Works in order to compile this report, the depth and breadth of everything we achieve during a year is really quite staggering. We continue to engage with many hundreds of people each year, many of them often in a crisis of sorts. We treat each individual with compassion and respect, whilst working hard to improve their life chances

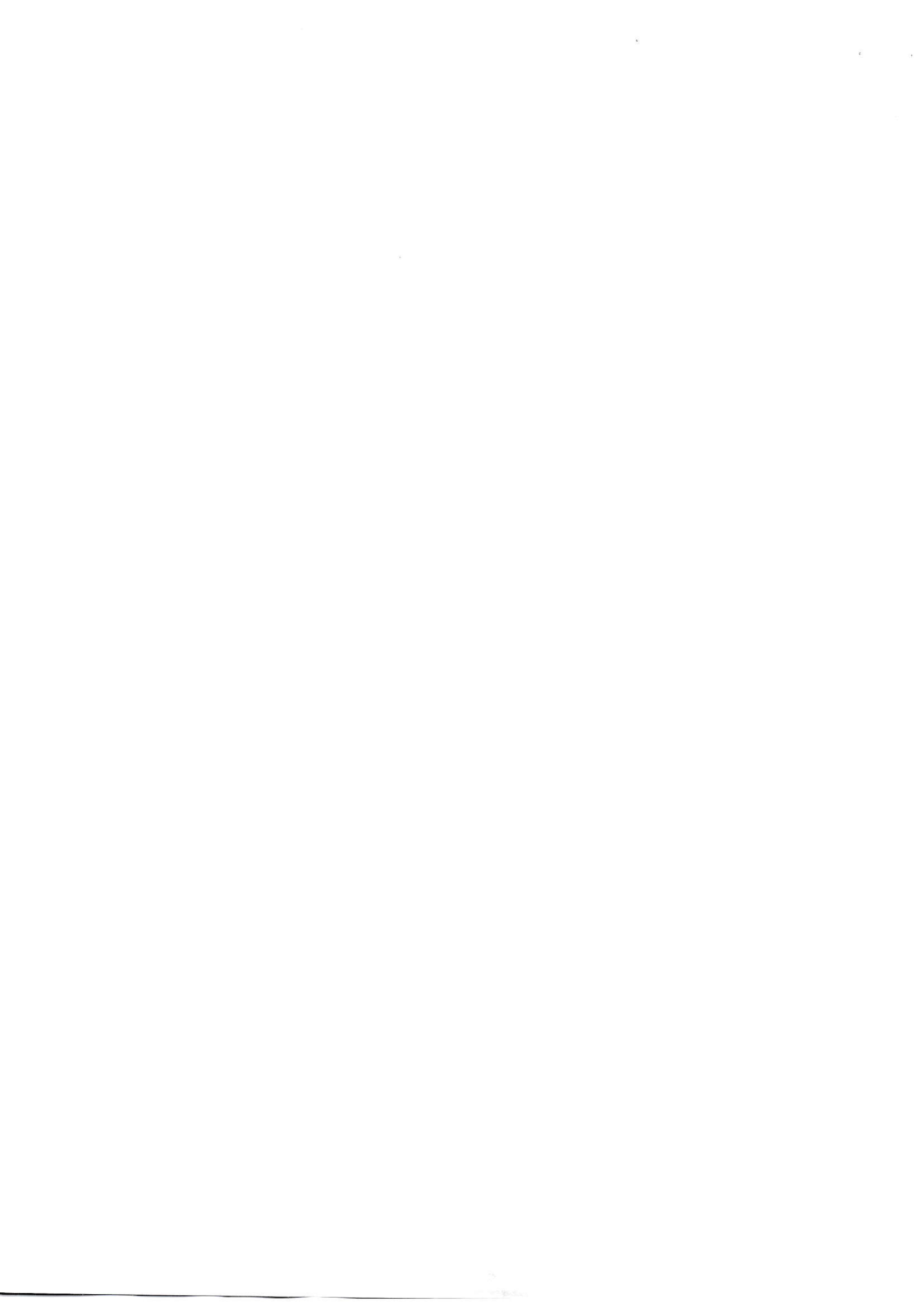
through our often slender resources – and this is no mean feat. Once again we are indebted to our hard working staff and volunteers who always seem able to go the extra mile. Be that a driver, a van hand, someone in the Bike group, a volunteer at Orchid House, any one of hundreds of people that donates every year to the foodbank – all of our staff and volunteers should be thanked for their efforts this year.

Rob Rolls
Chief Executive Officer

Community Works CIO
Trustees' report and financial statements
for the year ended 31 March 2024

Charity number: 1096518

THE BARKER PARTNERSHIP
Chartered Accountants
Thirsk



Community Works CIO

Chair's Report

for the year ended 31 March 2024

Welcome to Community Works' Annual Report 2023- 24

The second year of our new CEO's tenure has been one of consolidation and development.

During the first half of the year we focused on consolidation, especially around our financial systems and internal processes. As you would expect, this work enabled Rob to do a deep dive into the organisation and our processes and has enabled very strong foundations for us moving forward. Being financially stable and creating clear structures allowed the second half of the year to become a much more developmental stage for us.

To that end we have embraced the Community Anchor work and are proud to have been awarded that status for Thirsk. This in itself allows us to be more flexible and responsive to the needs of the communities we serve, and we are looking forward to developing this work further, to ensure that Thirsk provides its communities with the things they need, but more importantly want.

In addition, we are continually striving to improve our services with additional funding for projects such as Shedding Doubt, The Menu and our Rise to Thrive work. All of which provide our Thirsk Community with much needed support. This additional funding also demonstrates the value and quality of the work we provide and is a real testament to the work the staff and volunteers do, to ensure that the individual and funders' needs are met.

Although reports of this nature are about our past achievements, I can't ignore the future! For me, the coming year is definitely a stepping stone to greater things. We certainly have some opportunities coming our way, with a new Mayoral Authority, new Central Government and with the help of Garfield Weston's Pilotlight programme we will develop a long-term strategy which will ensure that Community Works provides the services to support and benefit our community.

As always, the significant strides we have taken this year have only been possible because of the amazing staff, volunteers and Trustees supporting us. Their commitment, passion and dedication make Community Works the organisation it is, and my personal thanks go to everyone who has contributed to ensuring that we can meet the ever increasing and diverse needs of our community.



Mr D I Sharp
Chair of the trustees
30 October 2024

Community Works CIO

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Community Works CIO

Legal and administrative information

Charity number	1096518
Registered office	Community House 14a Market Place Thirsk North Yorkshire YO7 1LB
Trustees	Mrs R E Lawson-Tancred Mr D I Sharp Chairperson Mr D Shorrocks Mr C Snowden (Resigned 14 October 2024) Mr M Sollitt Mrs G Turton Mr T Ward Mr D R Tucker
Chief Executive	Mr R Rolls
Accountants	The Barker Partnership Chartered Accountants 17 Central Buildings Market Place Thirsk North Yorkshire YO7 1HD

Community Works CIO

Report of the trustees for the year ended 31 March 2024

The trustees present their report and the financial statements for the year ended 31 March 2024. The trustees who served during the year and up to the date of this report are set out on page 2.

Structure, governance and management

Governing document

The organisation converted to a charitable incorporated organisation (CIO) from a charitable company limited by guarantee on 30 September 2019. The charity was registered at the Charities Commission on 14 March 2003.

The CIO was established under a constitution dated 27 November 2019.

Appointment of trustees

Under the constitution, a trustee must be appointed by the charity's members. Also the constitution requires at the annual general meetings one third of the trustees shall retire by rotation.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity. New trustees are invited to meet with the chair in order to familiarise themselves with the charity, in areas such as:

- The obligation of the board of trustees
- The main documents which set out the operational framework for the charity
- Resourcing and financial position
- Future plans and objectives.

Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

Organisation

The charity's constitution states that there can be a minimum of 3 trustees and a maximum of 12 trustees.

Sub groups of the board of trustees cover specific issues such as human resources, events and health and safety.

Volunteers

The charity values the help and support the volunteers provide. Volunteers are encouraged to participate in internal and external training programmes.

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed, particularly those related to the operations and finances of the charity employing the Charities Commission audit tools, where such exist. They are satisfied that systems are in place to mitigate exposure to the major risks.

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Objectives and activities

Objectives

Community Works CIO's charitable objects are as follows:

1) The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage (primarily in the county of North Yorkshire):

(a) by providing premises and support services for young people and adults to support their development and to increase their potential for playing a full part in the social and economic life of the community;

(b) by providing support services and care in their own home or in the local community for persons whose lifestyle is limited by age or disability;

(c) by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

2) To advance such other charitable purposes under the laws of England and Wales as the Trustees shall from time to time consider expedient.

Our Mission

We will facilitate partnerships to support people in North Yorkshire, particularly from Thirsk to connect with and contribute to their community by providing opportunities for them to improve their economic, health and social wellbeing. In particular, our work will help make the following differences:

Increase Social Inclusion

Increase Community Resilience

Improve Well-being

Increase Economic Prosperity

The trustees have referred to the guidance contained in the Charity's Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Introduction from the Chief Executive Office - Rob Rolls

To re-quote some lines from a Christmas Carol - 'the year has performed its wonderful dance!' The period from April 2023 to March 2024 was very formative for the future of Community Works, and an exciting time as we went through many smaller changes which were specifically designed to improve our services and our scope of operations. It is the nature of annual reports that they are written some time after the events themselves, but looking back this report reminds us of year of strong progress.

Food bank

2023/2024 was the year when the food bank took its greatest strides, by means of a new reporting and data collection system, and working towards better ways of managing our support to those who need us. We were also able to move the food bank upstairs and thanks to some wonderful work from our volunteers, brand new shelving appeared to make the food bank look even more like the welcoming and supportive environment that we have always known that it was. One Foodbank user said "Without the food bank we as a parents wouldn't have been able to provide food for our children over the Christmas period, it meant that we could use the spare money we had to pay for heating and that we didn't have to choose between the two."

Community Works CIO

Report of the trustees for the year ended 31 March 2024

During the year the food bank was able to provide 536 parcels for individuals and families around Thirsk. Due to the creation of a system of introducing informal assessments from our team, we were able to ensure that only those people that really needed a food parcel got one, despite us never really turning people away. 536 parcels during the year is a massive achievement and equates to well over 2,000 bags full of food and other products. Our food bank continues to be the envy of many groups across North Yorkshire and we are particularly grateful to our volunteers in this area who are both wise and dedicated.

During this period we also worked hard at ensuring a better engagement with those service users who come across Community Works via our FoodBank. We started to look into staff and volunteer training, in order that we would be able to offer an informal 'triage' to assess what need sometimes lay behind each food parcel request.

This year as before, we were generously supported by people from all walks of life who simply wanted to help someone worse off than themselves. Time after time we would be surprised by a local school, a community group, a Thirsk based business, or even just individuals who wanted to donate food, cleaning or sanitary products.

Re:Use Store

The Re:Use store continued to deliver and collect furniture and second hand goods from around the Thirsk area, and importantly continued to be the place where members of the community grew their self-confidence and a renewed sense of purpose through volunteering. We spent some time improving the work of the Men in Sheds and began plans for embedding some of our work with men through this avenue. Our hope for the future is that we will be able to have some dedicated staff time in this area, enabling it to grow and link in more productively with the shop itself.

The store was able to generate over £67,000 during this reporting period which is some achievement given the cost-of-living crisis which bit hard between April 2023 and March 2024.

Car Scheme

This reporting period saw a change of staffing for the Car scheme, and we also moved to a new digital system of operations. Both developments brought a renewed and clearer focus to this area of work which provides low-cost transport to many hundreds of (mainly) older people every year.

Our paper-based system of many folders was gradually changed, leading to a far more effective, manageable and environmentally friendly process for this valuable service. During the reporting period, we were able to complete just under 2,000 journeys which is of course is testament to our dedicated volunteer army and the hard work of the staff involved.

What is unique about this service is the friendly and approachable nature of our drivers, and what they also get from the volunteering themselves. One of our volunteers, Paul said, "Volunteering has given me a sense of contribution and structure to my week. I regard it as a part-time job. Community Works is a fine example of a locally run organisation that offers several services which are greatly appreciated by their users". Paul himself covered 5,587 miles during the reporting period!

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Women's Work

This reporting period was a time of change for the Women's Work at Community Works. We had two staffing changes, and this naturally resulted in some of the work slowing down during the recruitment period. Vic Stapylton took on some of the role and enabled a gentler and more group-work based approach which has benefitted the women quite considerably. We work now with a more diverse group and Vic's approachable way of working has enabled the group to start to grow again, as well as us being able to offer some counselling to smaller numbers of people.

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The work of our OPS team continued to strengthen during the reporting period, with work happening across different venues. We continued with our Dementia Daycare sessions in Sowerby, and continued to receive strong feedback from this area of our work. We started to look at plans for developing this service, and began to recruit extra staff, following one of our team leaving on health grounds. The main focus of the work happened throughout the wider community, with Time for Time, Food and Friendship, Sitting Service and Carscheme all contributing to the large numbers of engagements with older people each year. We also started a new piece of work with people living with Young/Early Onset Dementia, and began to consider ways in which we could grow and expand this work next year.

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Supported by a developing understanding of our 'backroom', Client Relationship Manager programme, our Meals on Wheels service continued at a steady pace throughout 2023 and the early part of 2024, serving hot and healthy meals to over a dozen clients throughout Thirsk and the surrounding area.

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One of our most exciting developments during the reporting period came as a part of our one-to-one engagements with our client group - which we know as Keywork. Previously Community Works had been able to take part in various contracted services, enabling our service users to access employment, or those engagements have been around trying to improve the current living and working conditions of those who take part. During this reporting period, we were successful in our applications to continue this work and as we built around this service with more detailed data being captured and examined our group and one to one engagements, it became clear that we could very helpfully grow this service to a higher level. Recognised by outside agencies, again we find ourselves at the heart of some significant delivery in and around North Yorkshire.

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Community Works CIO

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A Final Word

Having spent some time pouring over the achievements of Community Works in order to compile this report, the depth and breadth of everything we achieve during a year is really quite staggering. We continue to engage with many hundreds of people each year, many of them often in a crisis of sorts. We treat each individual with compassion and respect, whilst working hard to improve their life chances through our often slender resources - and this is no mean feat. Once again we are indebted to our hard working staff and volunteers who always seem able to go the extra mile. Be that a driver, a van hand, someone in the Bike group, a volunteer at Orchid House, any one of hundreds of people that donates every year to the foodbank - all of our staff and volunteers should be thanked for their efforts this year.

Rob Rolls
Chief Executive Officer, October 2024

Community Works CIO

Report of the trustees for the year ended 31 March 2024

Financial review

The charity depends almost entirely on grants and donations for its incoming resources. These resources have increased during the year by £35,654. Resources expended during the year were £550,518. The charity has £411,787 of funds at the year end.

Investment powers and policy

The trustees have the power to invest in such assets as they see fit.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets are held as general funds at such a level that there are free reserves to provide financial flexibility over the next financial period.

New funding streams are continually being identified for this purpose.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice ('SORP');
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with responsible accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Mr D R Tucker
Chair of Finance Committee

Community Works CIO

Independent examiner's report to the trustees on the unaudited financial statements of Community Works CIO.

I report on the accounts of Community Works CIO for the year ended 31 March 2024 set out on pages 3 to 21.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Barrie Cross ACA
The Barker Partnership
Chartered Accountants
17 Central Buildings
Market Place
Thirsk
North Yorkshire
YO7 1HD

30 October 2024

Community Works CIO

Statement of financial activities

For the year ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Incoming and endowments					
Donations and legacies	2	32,346	8,069	40,415	30,360
Investment income	3	548	-	548	127
Incoming resources from charitable activities	4	291,229	216,089	507,318	484,600
Other income	5	4,460	-	4,460	2,000
Total income		<u>328,583</u>	<u>224,158</u>	<u>552,741</u>	<u>517,087</u>
Expenditure					
Expenditure on charitable activities	6	351,869	125,845	477,714	581,976
Other resources expended	7	-	72,804	72,804	-
Total expenditure		<u>351,869</u>	<u>198,649</u>	<u>550,518</u>	<u>581,976</u>
Net income/(expenditure) for the year		(23,286)	25,509	2,223	(64,889)
Total funds brought forward		234,645	174,919	409,564	474,453
Total funds carried forward		<u>211,359</u>	<u>200,428</u>	<u>411,787</u>	<u>409,564</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

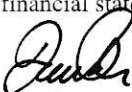
The notes on pages 12 to 21 form an integral part of these financial statements.

Community Works CIO

Balance sheet as at 31 March 2024

	Notes	£	2024 £	£	2023 £
Fixed assets					
Tangible assets	12		209,386		281,379
Current assets					
Debtors	13	41,160		24,048	
Cash at bank and in hand		173,783		114,436	
		<u>214,943</u>		<u>138,484</u>	
Creditors: amounts falling due within one year	14	(12,542)		(10,299)	
Net current assets			<u>202,401</u>		<u>128,185</u>
Net assets			<u>411,787</u>		<u>409,564</u>
Funds	15				
Restricted income funds			200,428		174,919
Unrestricted income funds			211,359		234,645
Total funds			<u>411,787</u>		<u>409,564</u>

The financial statements were approved by the trustees on 30 October 2024 and signed on its behalf by


Mr D I Sharp
Chairperson

The notes on pages 12 to 21 form an integral part of these financial statements.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

1. Accounting policies

The charity is a Charitable Incorporated Organisation (Company number CE020578) having solely charitable objectives, and registered as a charity (number 1096518). The registered office is Community House, 14a Market Place, Thirsk, North Yorkshire, YO7 1LB.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Gifts in kind are recorded at fair value of the items.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. The value of services provided by volunteers has not been included.
- Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.
- Investment income is included when receivable.

1.3. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	0%
Leasehold property improvements	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	33% straight line
Office equipment	-	33% straight line
Motor vehicles	-	25% reducing balance

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
General donations and fundraising	32,346	8,069	40,415	30,360
	<u>32,346</u>	<u>8,069</u>	<u>40,415</u>	<u>30,360</u>

3. Investment income

	Unrestricted funds £	2024 Total £	2023 Total £
Bank interest receivable	548	548	127
	<u>548</u>	<u>548</u>	<u>127</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Re: use	67,180	-	67,180	61,355
Better Connect	28,573	-	28,573	55,605
Car Scheme	20,530	18,978	39,508	40,764
Multiply NYC	16,141	-	16,141	6,052
Catalyst	-	30,832	30,832	30,832
Two Ridings Community Foundation (Activity)	4,000	-	4,000	6,500
The Henry Smith Charity (IL)	-	56,550	56,550	56,000
Kickstart	-	-	-	3,879
Meals on Wheels	15,920	-	15,920	12,637
UKSPF - Buildings	-	16,446	16,446	-
Mental Health	-	-	-	15,000
Community Grants (Thirsk Infant School)	4,174	5,480	9,654	-
Foodbank	-	20,000	20,000	28,625
Thriving at Work/RISE	27,098	-	27,098	32,292
The Menu	-	21,000	21,000	-
Garfield Weston (Pilotlight)	-	1,000	1,000	-
OPS - Dementia Day Care	49,404	-	49,404	51,237
Shedding Doubt	-	40,000	40,000	-
Library	-	-	-	2,422
SHIC	7,500	-	7,500	15,000
OPS - Carer's Break	-	5,803	5,803	7,870
OPS - Early Onset Dementia (Out & About)	8,063	-	8,063	-
Stronger Communities NYC	16,000	-	16,000	36,000
Client Income	880	-	880	578
Other Small Grants	25,766	-	25,766	21,952
	<u>291,229</u>	<u>216,089</u>	<u>507,318</u>	<u>484,600</u>

5. Other income

	Unrestricted funds £	2024 Total £	2023 Total £
Room hire	1,790	1,790	-
Gift aid income	2,670	2,670	2,000
	<u>4,460</u>	<u>4,460</u>	<u>2,000</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Community Works (note 8)	204,989	116,144	321,132	410,590
Core costs (note 9)	146,880	9,701	156,581	171,385
	<u>351,869</u>	<u>125,845</u>	<u>477,714</u>	<u>581,976</u>

7. Other resources expended

	Restricted funds £	2024 Total £	2023 Total £
Loss on disposal of tangible fixed assets - see note 17	72,804	72,804	-
	<u>72,804</u>	<u>72,804</u>	<u>-</u>

8. Analysis of expenditure on charitable activities

	Community Works £	2024 Total £	2023 Total £
Direct costs	81,401	81,401	72,984
Wages and salaries	171,198	171,198	239,536
Training & recruitment	429	429	1,330
Staff - other costs	5,805	5,805	7,317
Rent	29,316	29,316	33,564
Utilities	6,732	6,732	15,552
Insurance	7,441	7,441	14,649
Motor and travelling costs	1,091	1,091	7,501
Accountancy charges	5,714	5,714	6,967
Other professional fees	93	93	-
Other office expenses	6,064	6,064	8,077
Telephone	5,848	5,848	3,113
Sundry expenses	-	-	-
	<u>321,132</u>	<u>321,132</u>	<u>410,590</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

9. Core costs

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Direct costs - Activities	2,144	955	3,099	2,138
Direct costs - Transport & mileage	60	-	60	-
Direct costs - Repairs & maintenance	1,292	-	1,292	1,862
Direct costs - Building maintenance	-	8,746	8,746	81
Wages and salaries	99,320	-	99,320	106,051
Staff recruitment & training	467	-	467	13,679
Staff - other costs	4,302	-	4,302	4,679
Rent	10,238	-	10,238	11,895
Utilities	6,446	-	6,446	3,930
Insurance	4,459	-	4,459	3,824
Motor and travelling costs	1,938	-	1,938	651
Accountancy charges	1,428	-	1,428	1,709
Other professional fees	302	-	302	1,355
Other office expenses including IT	8,362	-	8,362	1,976
Telephone	2,386	-	2,386	763
Bank interest and charges	745	-	745	949
Depreciation	2,991	-	2,991	15,843
	<u>146,880</u>	<u>9,701</u>	<u>156,581</u>	<u>171,385</u>

10. Net incoming/(outgoing) resources for the year

	2024 £	2023 £
Net incoming/(outgoing) resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	2,992	15,843
Loss on disposal of tangible fixed assets - see notes 17	72,804	-
	<u>75,796</u>	<u>15,843</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

11. Employees

Employment costs	2024	2023
	£	£
Wages and salaries	257,176	322,758
Social security costs	13,342	22,829
Pension costs	9,507	11,266
Other costs	600	730
	<u>280,625</u>	<u>357,583</u>

No employee received emoluments of more than £60,000 (2023 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2024	2023
	Number	Number
Trustees	8	10
Administration	1	1
Staff and development workers	15	19
	<u>24</u>	<u>30</u>

Trustees received no remuneration and were not reimbursed for any of their expenses.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

12. Tangible fixed assets	Land and buildings freehold	Leasehold property improvements	Fixtures, fittings and equipment	Computer equipment	Motor vehicles	Skate Park	Total
	£	£	£	£	£	£	£
Cost							
At 1 April 2023	202,140	28,058	12,130	12,367	17,322	113,254	385,270
Additions	-	-	-	3,803	-	-	3,803
Disposals	-	-	-	-	-	(113,254)	(113,254)
At 31 March 2024	<u>202,140</u>	<u>28,058</u>	<u>12,130</u>	<u>16,170</u>	<u>17,322</u>	<u>-</u>	<u>275,819</u>
Depreciation							
At 1 April 2023	-	28,058	12,027	12,299	11,055	40,450	103,889
Charge for the year	-	-	103	1,322	1,567	-	2,992
On disposals	-	-	-	-	-	(40,450)	(40,450)
At 31 March 2024	<u>-</u>	<u>28,058</u>	<u>12,130</u>	<u>13,621</u>	<u>12,622</u>	<u>-</u>	<u>66,431</u>
Net book values							
At 31 March 2024	<u>202,140</u>	<u>-</u>	<u>-</u>	<u>2,547</u>	<u>4,699</u>	<u>-</u>	<u>209,386</u>
At 31 March 2023	<u>202,140</u>	<u>-</u>	<u>103</u>	<u>68</u>	<u>6,267</u>	<u>72,804</u>	<u>281,379</u>

13. Debtors

	2024	2023
	£	£
Trade debtors	6,927	18,748
Other debtors	34,233	5,300
	<u>41,160</u>	<u>24,048</u>

14. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	1,985	797
Other taxes and social security	4,763	5,232
Other creditors	1,396	-
Accruals and deferred income	4,398	4,270
	<u>12,542</u>	<u>10,299</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

15. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2024 as represented by:			
Tangible fixed assets	209,386	-	209,386
Current assets	14,515	200,428	214,943
Current liabilities	(12,542)	-	(12,542)
	<u>211,359</u>	<u>200,428</u>	<u>411,787</u>

16. Unrestricted funds

	At 1 April 2023 £	Incoming resources £	Outgoing resources £	At 31 March 2024 £
General Funds	<u>234,645</u>	<u>328,583</u>	<u>(351,869)</u>	<u>211,359</u>

Purposes of unrestricted funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

Garfield Weston (Pilotlight)

A grant from the Garfield Weston Foundation, enabling us to receive support from the Pilotlight charity for ten months

The Menu

This is a two year project aimed at listening to our local communities and is based on the ABCD model of community development.

Shedding Doubt

This is a project focusing on Men's Mental health and giving participants the opportunity to open up about their challenges in a productive & supportive environment. It is also about helping individuals find retraining and looking for new career opportunities for the over 50s.

Community Grants (Thirsk Infant School)

This is a grant towards some of the costs of IT and Communications systems.

UKSPF - Buildings

A grant towards the partial refurbishment of Community House.

Thirsk Skate Park

The HDC, Big Lottery Fund, Thirsk Town Council, North Yorkshire Council and the Donation represents income received for the construction of the park. The balance on these funds represents the undepreciated element of the park.

During the year the lease to the skatepark was surrendered and therefore the asset has been written off against the restricted fund brought forward.

18. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to continue to be able to continue as a going concern.

Community Works CIO

Notes to financial statements for the year ended 31 March 2024

17. Restricted funds

	At 1 April 2023	Incoming resources	Outgoing resources	At 31 March 2024
	£	£	£	£
Community Works				
The Henry Smith Charity (IL)	59,070	56,550	(22,551)	93,069
Catalyst	32,798	30,832	(26,998)	36,632
Scrubs	1,000	-	(1,000)	-
Foodbank	7,009	22,377	(30,514)	(1,128)
OPS - Carer's Break	7,404	5,803	(3,646)	9,561
OPS - Early Onset Dementia (Out & About)	-	3,868	(2,569)	1,299
OPS - Dementia Day Care (Past Times)	-	1,824	(1,824)	-
Car Scheme	(5,166)	18,978	(21,103)	(7,291)
Garfield Weston (Pilotlight)	-	1,000	(590)	410
The Menu	-	21,000	(3,134)	17,866
Shedding Doubt	-	40,000	(496)	39,504
Community Grants (Thirsk Infant School)	-	5,480	(2,674)	2,806
UKSPF - Buildings	-	16,446	(8,746)	7,700
Thirsk Skate Park				
Hambleton District Council	36,995	-	(36,995)	-
Big Lottery Fund	22,625	-	(22,625)	-
Thirsk Town Council	2,250	-	(2,250)	-
North Yorkshire Council	8,100	-	(8,100)	-
General Donations	2,834	-	(2,834)	-
	<u>174,919</u>	<u>224,158</u>	<u>198,649</u>	<u>200,428</u>

Purposes of restricted funds

The Henry Smith Charity (IL)

Provides support and training to adults to reach their potential.

Catalyst

The project is supporting vulnerable women from across Hambleton and Richmondshire through mentoring, life coaching and support group sessions. The project aims to help women get back on track with their lives and reintegrate into their local communities.

Foodbank

Donations and grants for the purchase of food and toiletries and the running of the foodbank.

Older People Services (OPS)

A service providing respite sitting to carers of older people.

Car Scheme

Community careshare project.

COMMUNITY WORKS CIO

England & Wales - Charity number 1096518

Accounts



Community Works

Because life matters...

Annual Report April 1st 2022
to
March 31st 2023

**Community Works,
Community House,
14a Market Place,
Thirsk
YO7 1LB**

Registered Charity No: 1096518

Introduction from the Chief Executive Officer, Rob Rolls.

As I write this, the annual battle for supremacy between Autumn and Winter is in full swing, and Winter is winning! One season has ended, and we blend into another. It's a striking metaphor as we look back on the last year for Community Works. Recently I asked some of our senior staff team to list what they saw as the major changes affecting the charity since September last year, and between us we counted over 40 of them. Many of them were challenging, but none have been negative in the long run. During the course of a year people come and go and we've been recruiting at different times throughout the year, strengthening some of our team around the Re:Use store, and at times changing the roles of staff to play more to their strengths as situations demand.

Those staffing changes have been quite significant and have strengthened our leadership structure. Notably, Kirsty White has moved from the keywork team to become our Operations Manager, Oliver Lewis has become the Head of Keywork and Engagement and Victoria Stapylton has moved to be the new Head of Women's Work. These three staffing changes recognise not only the great depth of ability that Kirsty, Oliver and Vic have, but also how highly they are regarded throughout the community and Community Works itself.

One of the many changes we made during this reporting period was to our strap line which you'll see underneath our logo. It was a small change in many ways, but 'because life matters...', seemed to summarise so much of what we're about. The dots at the end of the statement are called Ellipsis Points and they signify that something has been left unsaid or undone. For us as a charity, this creatively sums up our desire to help, to serve and to be involved as much as we can. We work with many hundreds of vulnerable people and each day there always seems to be something left undone, something more to be said, or a new way in which we can help.



2022/2023 was a very challenging period for many families and individuals across North Yorkshire. Inflation hit its highest rate for thirty years, and the combined effects of Brexit, what many would see as financial mismanagement at the highest level and other international factors, pushed daily costs beyond reach for many thousands of families in our area. As a result, we saw, (and continue to see), heightened demand across many of our services.

Food Bank

One clear increase in demand was at our Food Bank where our dedicated volunteer team helped to feed almost 500 people in October 2022 and November 2022 alone.

Despite the generosity of so many hundreds of people across Thirsk and our nearby villages, we saw supplies at the Food Bank begin to diminish a little, and as a result we

needed to change the way we work with those who use this provision. A new system was designed to assess the point of need of Foodbank users and as such we have been able to streamline this service, a change that has received much positive feedback.

I have been so humbled by the kindness of our volunteer team at the Foodbank, who week in, week out, bound up and down the cellar stairs, filling bags, taking donations, and spending time with those who use the Foodbank. It seems that in so many ways, this kindness and dedication sums up what we are all about as a charity.

OPS

Our Older People's Services continued to strengthen during the reporting period, and again our volunteer and staff team deserve great credit for their continuous commitment to working in this challenging and moving area. During the week, our Older People's Team generally deliver three sessions, but in 2023 we started a group for those living with early/young onset dementia and at the time of writing, this group has grown in number by 400%. One email we recently received expresses how much the work of our OPS team means for one particular service user;

As the main carer, you have to start to live and organise a 2nd life alongside your own. I'm always asking, 'are you well?', 'are you too hot, too cold?' I might then have to take a coat off, take boots off, how do I do that? I come across boredom, resistance. I try and explain, I reason, and then I repeat, and I repeat, and I repeat..



This might not be one of the much older people at Community Works' older people's groups, it might be your parents. It might be your son, your daughter, your brother, your sister. This all takes place before Doctors, Dentists, Social Workers, or any form of expert has got involved. Everyone has to be spoken to – Hairdressers, Banks, and permission has to be obtained. You have to run two lives! But you have become the

expert on this person, everyone asks you the questions. Then they tell you you're doing a great job.

Then they ask how you are. -That's not an easy one.

You ask for help. This usually comes as more homework and reading material. No one seems to have the answers.

The work of your Older People's Services team has been invaluable for my relative. This is her favourite day out. Never a complaint, never a bad word. This cannot be duplicated by family. Your team have become her friends and part of her routine. More

than this though, the feedback gives a valuable 2nd insight and assessment of progress the family cannot see. Also, the input and help, both practical help and in terms of advice has been, and continues to be invaluable in finding a way forward for future care.

CarScheme

During this reporting period, we changed some of our infrastructure as a charity to enable us to more tightly manage our services. A new CRM system became embedded within the charity and enables us to more effectively manage our data and reporting. One of the areas of our work to significantly benefit from this new ability to capture and record data has been our CarScheme. At the click of a mouse, we are now able to find out how many journeys we have done over the last few weeks, which kind drivers have driven how many miles and even who has been the busiest of our service users!

In January 2023 we were strengthened by the arrival of Kate to run our car scheme. Kate is one of the many success stories at Community works and we are very glad of the enthusiasm and care that she brings to our team. Recently, (albeit in her own time), Kate has formed a group for carers. Based out of some of Kate's own personal experiences, this group is beginning to grow, and is a result of the passion that one of our team members has for the local community. The CarScheme project continues to be busy and we are the busiest service provider in Hambleton and Richmond. Some months alone we can do over 300 Journeys. This is another service which simply wouldn't exist if it weren't for the dedicated team of drivers, to whom we owe so much.

Catalyst Project

During the latter part of 2022, there was a staff change within the Catalyst Project and we took the decision to move one of our more senior members of staff into the role of



Head of Women's Work. Vic Stapylton has been with Community Works for many years and brings with her great experience of one-to-ones, and pastoral care for people right across the charity. We recently completed our yearly report for this project, and over its time we have reached 114 women and we have been able to work with such issues as social isolation, poor mental health and complicated domestic situations.

A new focus on the work has emerged and there has been a great emphasis on positivity and looking at what our service users can do, and the skills and abilities that they have as individuals. One of our service users said.

“I have attended the Catalyst Project for the past 18 months, this project has been instrumental in boosting my self-esteem, and ending my loneliness, it has helped me

address my anxieties and find ways to cope. I have made lasting friendships and regained the confidence to seek employment. I was overjoyed to be able to apply for one of the roles and was a successful candidate. This opportunity has opened so many doors for me, I feel that I can look to the future with optimism. I acknowledge that without the support of Victoria and other members of the women's group, I would not be in the position I'm in today. I was so isolated, locked in my bedroom, only leaving it to eat. I still enjoy my online gaming but realise that this cannot be the centre of my universe, there is a big world out there, and I'm just starting my journey into exploring it. I cannot overestimate the importance of the support I have received, I'm now part of a team, this is massive for me, even more importantly it is a team which helps in our local community, I have such a sense of pride in being a part of that.

We are very grateful to the National Lottery for funding this piece of work.

Meals on Wheels

Our Meals on Wheels service continues to provide vital hot meals for a dozen people across Thirsk and the surrounding area. The service runs at capacity at the moment, and is another area of our work that has benefitted from the online Client Relationship Manager system which has been a part of Community Works for several months now. We're grateful to our volunteers from CarScheme who deliver the meals every Monday to Friday.

Re:Use Store

This last reporting period has been a time of change for the Re:Use second hand furniture store in the Market Place. There have been some staff and volunteer changes which have strengthened our operations, and the store continues to be indebted to this volunteer team, who are now perhaps even more dedicated and go 'above and beyond', many times each week.

The Store has been able to receive and sell more items than before during this financial year, and the change to our operating systems has enabled us to provide a better service for the many customers that visit us. We now have a growing social media presence for the store furniture, and have seen a huge rise in the number of items that we have been able to sell online. We are grateful for the kindness of those that donate to us on a regular basis, and any surplus that the shop makes is put into the overall running of the Charity itself.

One to One work

Our one-to-one work was also strengthened during this reporting period, and Oliver Lewis one of our longest serving staff members was recognised for his achievements in the field of Information, Advice and Guidance by the then High Sherriff of North Yorkshire, Jamie Lambert OBE.

Oliver's award noted that, 'this award was given by The High Sheriff of North Yorkshire to Oliver Lewis in recognition of great and valuable services to the community. This

award also recognises the appreciation of the residents and people of North Yorkshire for activity and contribution in enhancing the life of the community’.

It was quite a year for Oliver who was moved from a position of Keywork to the Head of Keywork and Engagement in February 2023.

Our drop ins for both volunteers and service users have got busier as the year has progressed and we continue to engage with those who need us at any level.

Behind the Scenes

Finally, it seems right to recognise the hard work and dedication that goes in to the life of Community Works that generally is not seen by anybody outside of our buildings. There are many hard working staff members not mentioned by name in this report! This hard work also encompasses volunteers who drop



off food that has been collected from the outlying villages, drivers that take some of our older service users to hospital appointments, unknown volunteers that will faithfully turn up with bags of food at Christmas when we collate hundreds of food parcels, and of course those who are even more hidden away, working hard to ensure that our accounts are accurate, that our policies are succinct, and those who faithfully heave furniture to and from the store every day. Without those people, our staff team and the kind donations that we receive month in, month out, we couldn't do what we do.

With your support, we'll continue to be Community Works, because life matters...

Rob Rolls
Chief Executive Officer
December 2023

Community Works CIO
Trustees' report and financial statements
for the year ended 31 March 2023

Charity number: 1096518

THE BARKER PARTNERSHIP
Chartered Accountants
Thirsk

Community Works CIO

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Community Works CIO

Chair's Report

for the year ended 31 March 2023

Welcome to Community Works Annual Report for 2022-23

Of all the years I have been involved in Community Works and the voluntary and community sector, I think that 2022/23 has seen some of the greatest challenges and changes in our communities.

Many will say they don't agree. The challenges faced during the pandemic were definitely harder! But if you consider the facts; so many of us had the time to volunteer, government funding was available at regular intervals and as a nation we did the 'British' thing in a crisis and just got on with it. This meant that we coped pretty well, and yes there was uncertainty but there were also innovations and improvements.

Now consider the current context for many of us. The cost of living crisis, an uncertain political future, Local government review, conflict in areas of the world that we didn't expect and many of us are still in the recovery phase from 'organisational long covid'.

There are bounce back loans that need repaying, a reduced number of volunteers, a real shortage of qualified staff and less government funding available. You will perhaps understand why I think 2022 - 23 has been our most difficult year yet!

Then consider Community Works. We've had a new CEO coming into all the organisational challenges described above. So, when you put things into context, the achievements for the year are amazing. A small deficit, (although we have invested in a staff team to build capacity), services still providing the high-quality provision expected and all with increased referrals and demand.

Once again this has only been possible because of the amazing staff, volunteers and trustees supporting us. Their commitment, passion and dedication make Community Works the organisation it is, and my personal thanks go to everyone who has contributed to ensuring that we can meet the ever increasing needs of our community.



Mr D I Sharp
Chair of the trustees
16 November 2023

Community Works CIO

Legal and administrative information

Charity number	1096518
Registered office	Church Hall St James Green Thirsk North Yorkshire YO7 1AQ
Trustees	Ms S Burton (resigned 24 Jan 2023) Mrs R E Lawson-Tancred Mrs A P Naughton (resigned 24 Jan 2023) Mr D I Sharp Chairperson Mr D Shorrocks Mr C Snowden Mr Sollitt Mrs G Turton Mr T Ward Mr D R Tucker Mrs R A Robinson (resigned 27 April 2022)
Chief Executive	Mr R Rolls
Accountants	The Barker Partnership Chartered Accountants 17 Central Buildings Market Place Thirsk North Yorkshire YO7 1HD

Community Works CIO

Report of the trustees for the year ended 31 March 2023

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees who served during the year and up to the date of this report are set out on page 2.

Structure, governance and management

Governing document

The organisation converted to a charitable incorporated organisation (CIO) from a charitable company limited by guarantee on 30 September 2019. The charity was registered at the Charities Commission on 14 March 2003.

The CIO was established under a constitution dated 27 November 2019.

Appointment of trustees

Under the constitution, a trustee must be appointed by the charity's members. Also the constitution requires at the annual general meetings one third of the trustees shall retire by rotation.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity. New trustees are invited to meet with the chair in order to familiarise themselves with the charity, in areas such as:

- The obligation of the board of trustees
- The main documents which set out the operational framework for the charity
- Resourcing and financial position
- Future plans and objectives.

Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

Organisation

The charity's constitution states that there can be a minimum of 3 trustees and a maximum of 12 trustees.

Sub groups of the board of trustees cover specific issues such as human resources, events and health and safety.

Volunteers

The charity values the help and support the volunteers provide. Volunteers are encouraged to participate in internal and external training programmes.

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed, particularly those related to the operations and finances of the charity employing the Charities Commission audit tools, where such exist. They are satisfied that systems are in place to mitigate exposure to the major risks.

Community Works CIO

Report of the trustees for the year ended 31 March 2023

Objectives and activities

Objectives

Community Works CIO's charitable objects are as follows:

1) The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage (primarily in the county of North Yorkshire):

(a) by providing premises and support services for young people and adults to support their development and to increase their potential for playing a full part in the social and economic life of the community;

(b) by providing support services and care in their own home or in the local community for persons whose lifestyle is limited by age or disability;

(c) by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

2) To advance such other charitable purposes under the laws of England and Wales as the Trustees shall from time to time consider expedient.

Our Mission

We will facilitate partnerships to support people in North Yorkshire, particularly from Thirsk to connect with and contribute to their community by providing opportunities for them to improve their economic, health and social wellbeing. In particular, our work will help make the following differences:

Increase Social Inclusion

Increase Community Resilience

Improve Well-being

Increase Economic Prosperity

The trustees have referred to the guidance contained in the Charity's Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

Introduction from the Chief Executive Officer, Rob Rolls.

As I write this, the annual battle for supremacy between Autumn and Winter is in full swing, and Winter is winning! One season has ended, and we blend into another. It's a striking metaphor as we look back on the last year for Community Works. Recently I asked our new Senior Leadership Team to list what they saw as the major changes affecting the charity since September last year, and between us we counted over 40 of them. Many of them were challenging, but none have been negative in the long run. During the course of a year people come and go and we've been recruiting at different times throughout the year, strengthening some of our team around the Re:Use store, and at times changing the roles of staff to play more to their strengths as situations demand.

Those staffing changes have been quite significant and have strengthened our leadership structure. Notably, Kirsty White has moved from the Keyword Team to become our Operations Manager, Oliver Lewis has become the Head of Keyword and Engagement and Victoria Stapylton has moved to be the new Head of Women's Work. These three staffing changes recognise not only the great depth of ability that Kirsty, Oliver and Vic have, but also how highly they are regarded throughout the community and the charity itself.

Community Works CIO

Report of the trustees for the year ended 31 March 2023

One of the many changes we made was to our strap line which you'll see underneath our logo. It was a small change in many ways, but 'because life matters...', seemed to summarise so much of what we're about. The dots at the end of the statement are called Ellipsis points and they signify that something has been left unsaid or undone. For us as a charity, this creatively sums up our desire to help, to serve and to be involved as much as we can. We work with many hundreds of vulnerable people and each day there always seems to be something left undone, something more to be said, or a new way in which we can help.

2022/2023 was a very challenging period for many families and individuals across North Yorkshire. Inflation hit its highest rate for thirty years, and the combined effects of Brexit, what many would see as financial mismanagement at the highest level, and other international factors, pushed daily costs beyond reach for many thousands of families in our area. As a result, we saw (and continue to see), heightened demand across many of our services.

Food Bank

One clear increase in demand was at our Food Bank where our dedicated volunteer team helped to feed almost 500 people in October 2022 and November 2022 alone.

Despite the generosity of so many hundreds of people across Thirsk and our nearby villages, we saw supplies at the Food Bank begin to diminish a little, and as a result we needed to change the way we work with those who use this provision. A new system was designed to assess the point of need of Foodbank users and as such we have been able to streamline this service, a change that has received much positive feedback.

I have been so humbled by the kindness of our volunteer team at the Foodbank, who week in, week out, bound up and down the cellar stairs, filling bags, taking donations, and spending time with those who use the Foodbank. It seems that in so many ways, this kindness and dedication sums up what we are all about as a charity.

OPS

Our Older People's Services continued to strengthen, and again our volunteer and staff team deserve great credit for their continuous commitment to working in this challenging and moving area. During the week, our Older People's Team generally deliver three sessions, but in 2023 we started a group for those living with early/young onset dementia and at the time of writing, this group has grown in number by 400%. One email we recently received expresses how much the work of our OPS team means for one particular service user:

As the main carer, you have to start to live and organise a 2nd life alongside your own. I'm always asking, 'are you well?', 'are you too hot, too cold?' I might then have to take a coat off, take boots off, how do I do that? I come across boredom, resistance. I try and explain, I reason, and then I repeat, and I repeat, and I repeat..

This might not be one of the much older people at Community Works' older people's groups, it might be your parents. It might be your son, your daughter, your brother, your sister. This all takes place before Doctors, Dentists, Social Workers, or any form of expert has got involved. Everyone has to be spoken to - hairdressers, banks, and permission has to be obtained. You have to run two lives! But you have become the expert on this person, everyone asks you the questions. Then they tell you you're doing a great job.

Then they ask how you are. -That's not an easy one.

You ask for help. This usually comes as more homework and reading material. No one seems to have the answers.

The work of your Older People's Services has been invaluable for my relative. This is her favourite day out. Never a complaint, never a bad word. This cannot be duplicated by family. Your team have become her friends and part of her routine. More than this though, the feedback gives a valuable 2nd insight and assessment of progress the family cannot see. Also the input and help, both practical help and in terms of advice has been, and continues to be invaluable in finding a way forward for future care.

Community Works CIO

Report of the trustees for the year ended 31 March 2023

CarScheme

During this reporting period, we changed some of our infrastructure as a charity to enable us to more tightly manage our services. A new CRM system became embedded within the charity and enables us to more effectively manage our data and reporting. One of the areas of our work to significantly benefit from this new ability to capture and record data has been our CarScheme. At the click of a mouse, we are now able to find out how many journeys we have done over the last few weeks, which kind drivers have driven how many miles and even who has been the busiest of our service users!

In January 2023 we were strengthened by the arrival of Kate to run our car scheme. Kate is one of the many success stories at Community works and we are very glad of the enthusiasm and care that she brings to our team. Recently, (albeit in her own time), Kate has formed a group for carers. Based out of some of Kate's own personal experiences, this group is beginning to grow, and is a result of the passion that one of our team members has for the local community. The CarScheme project continues to be busy and we are the busiest service provider in Hambleton and Richmond. Some months alone we can do over 300 Journeys. This is another service which simply wouldn't exist if it weren't for the dedicated team of drivers, that we owe so much to.

Catalyst Project

During the latter part of 2022, there was a staff change within the Catalyst Project and we took the decision to move one of our more senior members of staff into the role of Head of Women's Work. Vic Stapylton has been with Community Works for many years and brings with her great experience of one-to-ones, and pastoral care for people right across the charity. We recently completed our yearly report for this project, and over its time we have reached 114 women and we have been able to work with such issues as social isolation, poor mental health and complicated domestic situations. A new focus on the work has emerged and there has been a great emphasis on positivity and looking at what our service users can do, and the skills and abilities that they have as individuals. One of our service users said:

"I have attended the Catalyst Project for the past 18 months, this project has been instrumental in boosting my self-esteem, and ending my loneliness, it has helped me address my anxieties and find ways to cope. I have made lasting friendships and regained the confidence to seek employment. I was overjoyed to be able to apply for one of the roles and was a successful candidate. This opportunity has opened so many doors for me, I feel that I can look to the future with optimism. I acknowledge that without the support of Victoria and other members of the women's group, I would not be in the position I'm in today. I was so isolated, locked in my bedroom, only leaving it to eat. I still enjoy my online gaming but realise that this cannot be the centre of my universe, there is a big world out there, and I'm just starting my journey into exploring it. I cannot overestimate the importance of the support I have received, I'm now part of a team, this is massive for me, even more importantly it is a team which helps in our local community, I have such a sense of pride in being a part of that."

We are very grateful to the National Lottery for funding this piece of work.

Meals on Wheels

Our Meals on Wheels service continues to provide vital hot meals for a dozen people across Thirsk and the surrounding area. The service runs at capacity at the moment, and is another area of our work that has benefitted from the online Client Relationship Manager system which has been a part of Community Works for several months now. We're grateful to our volunteers from CarScheme who deliver the meals every Monday to Friday.

Community Works CIO

Report of the trustees for the year ended 31 March 2023

Re:Use Store

This last reporting period has been a time of change for the Re:Use second hand furniture store in the Market Place. There have been some staff and volunteer changes which have strengthened our operations, and the store continues to be indebted to this volunteer team, who are now perhaps even more dedicated and go 'above and beyond', many times each week.

The Store has been able to receive and sell more items than before during this financial year, and the change to our operating systems has enabled us to provide a better service for the many customers that visit us each week. We now have a growing social media presence for the store furniture, and have seen a huge rise in the number of items that we have been able to sell online. We are grateful for the kindness of those that donate to us on a regular basis, and any surplus that the shop makes, is put into the overall running of the charity itself.

One to One work

Our one-to-one work was also strengthened during this reporting period, and Oliver Lewis, one of our longest serving staff members, was recognised for his achievements in the field of Information, Advice and Guidance by the then High Sheriff of North Yorkshire, Jamie Lambert OBE.

Oliver's award noted that, 'this award was given by The High Sheriff of North Yorkshire to Oliver Lewis in recognition of great and valuable services to the community. This award also recognises the appreciation of the residents and people of North Yorkshire for activity and contribution in enhancing the life of the community'.

It was quite a year for Oliver who was moved from a position of Keywork to the Head of Keywork and Engagement in February 2023.

Our drop ins for both volunteers and service users have got busier as the year has progressed and we continue to engage with those who need us at any level.

Behind the Scenes

Finally, it seems right to recognise the hard work and dedication that goes into the life of Community Works that generally is not seen by anybody outside of our buildings. This hard work ranges from volunteers who drop off food that has been collected from the outlying villages, drivers that take some of our older service users to hospital appointments, unknown volunteers that will faithfully turn up with bags of food at Christmas when we collate hundreds of food parcels, and of course those who are even more hidden away, working hard to ensure that our accounts are accurate, that our policies are succinct and those who faithfully heave furniture to and from the store every day. Without those people, our staff team and the kind donations that we receive month in, month out, we couldn't do what we do.

With your support, we'll continue to be Community Works, because life matters...

Rob Rolls
Chief Executive Officer
December 2023

We are Grateful to the following organisations for their support

The National Lottery
Better Connect
The Henry Smith Charity
The Garfield Weston Foundation
North Yorkshire Council
The Two Ridings Foundation
NYC Stronger Communities Team
Hambleton District Council
The Brelms Trust
Many individual donors.

Community Works CIO

Report of the trustees for the year ended 31 March 2023

Financial review

The charity depends almost entirely on grants and donations for its incoming resources. These resources have decreased during the year by £55,557. Resources expended during the year were £581,976. The charity has £409,564 of funds at the year end.

Investment powers and policy

The trustees have the power to invest in such assets as they see fit.

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets are held as general funds at such a level that there are free reserves to provide financial flexibility over the next financial period.

New funding streams are continually being identified for this purpose.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice ('SORP');
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with responsible accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Community Works CIO

**Report of the trustees
for the year ended 31 March 2023**

On behalf of the board

A handwritten signature in black ink, appearing to be 'D R Tucker', written over a faint circular stamp or watermark.

Mr D R Tucker
Chair of Finance Committee

Community Works CIO

Independent examiner's report to the trustees on the unaudited financial statements of Community Works CIO.

I report on the accounts of Community Works CIO for the year ended 31 March 2023 set out on pages 3 to 21.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....
Barrie Cross ACA

The Barker Partnership
Chartered Accountants
17 Central Buildings
Market Place
Thirsk
North Yorkshire
YO7 1HD

16 November 2023

Community Works CIO

Statement of financial activities

For the year ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Incoming and endowments					
Donations and legacies	2	30,360	-	30,360	88,450
Investment income	3	127	-	127	144
Incoming resources from charitable activities	4	305,359	179,241	484,600	480,822
Other income	5	2,000	-	2,000	3,228
Total income		<u>337,846</u>	<u>179,241</u>	<u>517,087</u>	<u>572,644</u>
Expenditure					
Expenditure on charitable activities	6	<u>415,368</u>	<u>166,608</u>	<u>581,976</u>	<u>715,416</u>
Total expenditure		<u>415,368</u>	<u>166,608</u>	<u>581,976</u>	<u>715,416</u>
Net income/(expenditure) before transfers					
		(77,522)	12,633	(64,889)	(142,772)
Transfers between funds		<u>55,294</u>	<u>(55,294)</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year					
		(22,228)	(42,661)	(64,889)	(142,772)
Total funds brought forward		256,873	217,580	474,453	617,225
Total funds carried forward		<u>234,645</u>	<u>174,919</u>	<u>409,564</u>	<u>474,453</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.


The notes on pages 13 to 21 form an integral part of these financial statements.

Community Works CIO

Balance sheet as at 31 March 2023

	Notes	£	2023 £	£	2022 £
Fixed assets					
Tangible assets	11		281,379		297,224
Current assets					
Debtors	12	24,048		27,047	
Cash at bank and in hand		114,436		167,046	
		<u>138,484</u>		<u>194,093</u>	
Creditors: amounts falling due within one year	13	<u>(10,299)</u>		<u>(16,864)</u>	
Net current assets			<u>128,185</u>		<u>177,229</u>
Net assets			<u>409,564</u>		<u>474,453</u>
Funds	14				
Restricted income funds			174,919		217,580
Unrestricted income funds			234,645		256,873
Total funds			<u>409,564</u>		<u>474,453</u>

The financial statements were approved by the trustees on 16 November 2023 and signed on its behalf by


Mr D I Sharp
Chairperson

The notes on pages 13 to 21 form an integral part of these financial statements.

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

1. Accounting policies

The charity is a Charitable Incorporated Organisation (Company number CE020578) having solely charitable objectives, and registered as a charity (number 1096518). The registered office is Church Hall, St James Green, Thirsk, North Yorkshire, YO7 1AQ.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Gifts in kind are recorded at fair value of the items.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. The value of services provided by volunteers has not been included.
- Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.
- Investment income is included when receivable.

1.3. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	0%
Leasehold property improvements	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	33% straight line
Office equipment	-	33% straight line
Motor vehicles	-	25% reducing balance
Skate Park	-	5% straight line

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
General donations and fundraising	30,360	-	30,360	88,450
	<u>30,360</u>	<u>-</u>	<u>30,360</u>	<u>88,450</u>

3. Investment income

	Unrestricted funds £	2023 Total £	2022 Total £
Bank interest receivable	127	127	144
	<u>127</u>	<u>127</u>	<u>144</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Re: use	61,355	-	61,355	48,641
Better Connect (Your Consortium)	55,605	-	55,605	62,974
Broadacres	-	-	-	39,712
Car Scheme	6,151	34,613	40,764	-
Multiply NYCC	6,052	-	6,052	-
Catalyst (lottery)	-	30,832	30,832	30,832
Two Ridings Community Foundation (Activity)	6,500	-	6,500	-
The Henry Smith Charity	-	56,000	56,000	27,750
Kickstart	-	3,879	3,879	-
Meals on Wheels	12,637	-	12,637	10,589
Mental Health	-	15,000	15,000	-
Foodbank	-	28,625	28,625	10,000
Thriving at Work	32,292	-	32,292	16,592
Community Grants	-	-	-	4,000
Government Grants re Covid	-	-	-	18,093
Dementia Day Care	51,237	-	51,237	17,182
Library	-	2,422	2,422	9,207
SHIC	15,000	-	15,000	-
Older People Services	-	7,870	7,870	7,960
Learning & Partnership HUB	-	-	-	11,694
Playschemes	-	-	-	98,266
Stronger Communities NYCC	36,000	-	36,000	36,000
Client income	578	-	578	621
Other small grants	21,952	-	21,952	30,709
	<u>305,359</u>	<u>179,241</u>	<u>484,600</u>	<u>480,822</u>

5. Other income

	Unrestricted funds £	2023 Total £	2022 Total £
Gift aid income	2,000	2,000	3,228
	<u>2,000</u>	<u>2,000</u>	<u>3,228</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Community Works (note 7)	252,672	157,920	410,590	583,242
Core costs (note 8)	162,696	8,688	171,385	132,174
	<u>415,368</u>	<u>166,608</u>	<u>581,976</u>	<u>715,416</u>

7. Analysis of expenditure on charitable activities

	Community Works £	2023 Total £	2022 Total £
Direct costs	72,984	72,984	152,073
Wages and salaries	239,536	239,536	326,458
Training & recruitment	1,330	1,330	-
Staff - other costs	7,317	7,317	10,772
Rent	33,564	33,564	36,295
Utilities	15,552	15,552	10,354
Insurance	14,649	14,649	5,629
Motor and travelling costs	7,501	7,501	7,287
Accountancy charges	6,967	6,967	6,500
Other professional fees	-	-	5,075
Other office expenses	8,077	8,077	18,520
Telephone	3,113	3,113	4,279
Sundry expenses	-	-	-
	<u>410,590</u>	<u>410,590</u>	<u>583,242</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

8. Core costs

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Direct costs - Activities	2,138	-	2,138	-
Direct costs - Interventions	-	-	-	360
Direct costs - Transport & mileage	-	-	-	67
Direct costs - Repairs & maintenance	1,862	-	1,862	2,256
Direct costs - Building maintenance	81	-	81	1,689
Wages and salaries	106,051	-	106,051	76,137
Staff recruitment & training	13,679	-	13,679	-
Staff - other costs	4,679	-	4,679	4,009
Rent	11,895	-	11,895	9,248
Utilities	3,930	-	3,930	4,425
Insurance	3,824	-	3,824	6,906
Motor and travelling costs	651	-	651	2,389
Accountancy charges	1,709	-	1,709	1,584
Other professional fees	1,355	-	1,355	-
Other office expenses	1,976	-	1,976	3,597
Telephone	763	-	763	2,435
Bank interest and charges	949	-	949	535
Depreciation	7,154	8,688	15,843	16,537
	<u>162,696</u>	<u>8,688</u>	<u>171,385</u>	<u>132,174</u>

9. Net outgoing resources for the year

	2023 £	2022 £
Net outgoing resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	<u>15,843</u>	<u>16,537</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

10. Employees

Employment costs	2023 £	2022 £
Wages and salaries	322,758	369,560
Social security costs	22,829	22,666
Pension costs	11,266	10,369
Other costs	730	14,781
	<u>357,583</u>	<u>417,376</u>

No employee received emoluments of more than £60,000 (2022 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2023 Number	2022 Number
Trustees	10	11
Administration	1	1
Staff and development workers	19	32
	<u>30</u>	<u>44</u>

Trustees received no remuneration and were not reimbursed for any of their expenses.

11. Tangible fixed assets	Land and buildings freehold £	Leasehold property improvements £	Fixtures, fittings and equipment £	Computer equipment £	Motor vehicles £	Skate Park £	Total £
Cost							
At 1 April 2022 and At 31 March 2023	202,140	28,058	12,130	12,367	17,322	113,254	385,270
Depreciation							
At 1 April 2022	-	28,058	8,603	10,060	8,965	32,360	88,046
Charge for the year	-	-	3,424	2,239	2,090	8,090	15,843
At 31 March 2023	-	28,058	12,027	12,299	11,055	40,450	103,889
Net book values							
At 31 March 2023	202,140	-	103	68	6,267	72,804	281,379
At 31 March 2022	202,140	-	3,526	2,307	8,357	80,894	297,224

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

12. Debtors

	2023 £	2022 £
Trade debtors	18,748	22,673
Other debtors	5,300	4,374
	<u>24,048</u>	<u>27,047</u>

13. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	797	-
Other taxes and social security	5,232	-
Other creditors	-	1,458
Accruals and deferred income	4,270	15,406
	<u>10,299</u>	<u>16,864</u>

14. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2023 as represented by:			
Tangible fixed assets	208,438	72,941	281,379
Current assets	36,506	101,978	138,484
Current liabilities	(10,299)	-	(10,299)
	<u>234,645</u>	<u>174,919</u>	<u>409,564</u>

15. Unrestricted funds

	At 1 April 2022 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2023 £
General Funds	<u>256,873</u>	<u>337,846</u>	<u>(415,368)</u>	<u>55,294</u>	<u>234,645</u>

Purposes of unrestricted funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

16. Restricted funds

	At 1 April 2022 £	Incoming resources £	Outgoing resources £	Funds Transferred £	At 31 March 2023 £
Community Works					
The Henry Smith Charity	35,760	56,000	(32,690)	-	59,070
Catalyst	21,330	30,832	(19,364)	-	32,798
Brelms Trust	4,906	-	(4,906)	-	-
Reaching communities (Hambleton together)	4,747	-	(4,747)	-	-
NY Sport (Happy new year)	3,996	-	(3,996)	-	-
Scrubs	1,955	-	(955)	-	1,000
Foodbank	837	28,625	(22,453)	-	7,009
Library	(3,405)	2,422	-	983	-
Older People Services	4,740	7,870	(5,206)	-	7,404
Playschemes	61,820	-	(5,543)	(56,277)	-
Kickstart	-	3,879	(3,879)	-	-
Mental Health	-	15,000	(15,000)	-	-
Car scheme	-	34,613	(39,779)	-	(5,166)
	<u>217,580</u>	<u>179,241</u>	<u>166,608</u>	<u>(55,294)</u>	<u>174,919</u>
Thirsk Skate Park					
Hambleton District Council	41,105	-	(4,110)	-	36,995
Big Lottery Fund	25,125	-	(2,500)	-	22,625
Thirsk Town Council	2,500	-	(250)	-	2,250
North Yorkshire County Council	9,000	-	(900)	-	8,100
General donations	3,164	-	(330)	-	2,834

Purposes of restricted funds

The Henry Smith Charity

Provides support and training to young people and adults to reach their potential.

Catalyst

The project is supporting vulnerable women from across Hambleton and Richmondshire through mentoring, life coaching and support group sessions. The project aims to help women get back on track with their lives and reintegrate into their local communities.

Brelms trust

Contributions to salary to support the Catalyst project.

Reaching communities/Hambleton together

Project and service to reduce social isolation for the elderly.

NY Sport (Happy new year)

To provide opportunities for physical activities in the area.

Community Works CIO

Notes to financial statements for the year ended 31 March 2023

Scrubs

Donations for the purchase of materials to make scrubs for NHS staff.

Foodbank

Donations and grants for the purchase of food and toiletries and the running of the foodbank.

Library

Grants to part cover salary for running the library.

Older People Services

A service providing respite sitting to carers of older people.

Kickstart

A back to work scheme for those far from the employment market.

Mental Health

A pilot project looking at severe mental illnesses within the Hambleton and Richmondshire area.

Car Scheme

Community Carshare project.

Playschemes

Provides support to special needs young people.

Thirsk Skate Park

The HDC, Big Lottery Fund, Thirsk Town Council, North Yorkshire County Council and the Donation represents income received for the construction of the park. The balance on these funds represents the undepreciated element of the park.

Transfer between funds

Transfers in the year totalled £55,294, £56,277 of which reflected a fund previously recognised as restricted, that should have actually been unrestricted historically and £(983) reflected an overspend on a fund no longer received.

17. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to continue to be able to continue as a going concern.

COMMUNITY WORKS CIO

England & Wales - Charity number 1096518

Accounts



Annual Report April 1st 2021 to March 31st 2022.

**Community Works,
Community House,
14a Market Place Thirsk
YO7 1LB**

Registered Charity No: 1096518

Introduction from the Chief Executive Officer, Rob Rolls.

As I write this report, it's been a busy day again at Community Works. We've had people dropping in to chat about job applications, their mental health, friends and family who need the Food Bank and even today we've had more people coming to give their time towards our work.

Arriving into post just a few months ago, I was aware of Community Works, but only a little and this has been an exciting time as I have begun to get to grips with the needs and desires of this amazing charity. Like many charities of our size, our daily finances are constantly on our minds and we continually balance the needs of local people, with our slender resources.

In just a few months, I have seen that the hard work and compassion of our staff team, combined with the generosity of our team of volunteers is making a genuine difference to the lives of people in and around the Thirsk area. I'm very grateful for this opportunity to be involved, and often humbled by the kindness I see in others.

For many of us, Thirsk is a lovely place to live. It is a small market town in North Yorkshire, set in warm and friendly surroundings. We're becoming more and more of a tourist destination with our wide range of coffee shops, restaurants and places of interest.

However there is a hidden side to Thirsk which represents many challenges. Thirsk can be an expensive place to live, whilst many people living here are on low incomes with few qualifications. Opportunities to change lifestyles are limited and therefore we know that our programmes are essential in supporting people to make positive, long lasting changes to their lives.

Community Works has been a constant presence working amongst the more vulnerable people in Thirsk and the surrounding area for many years. What makes us unique is that we very rarely turn people away. Our depth of experience and knowledge of the local area and its available services is largely unparalleled, and so whether people come to us with a service that we are known for or not, we can often 'signpost' people and their families elsewhere if we can't directly help.



On average we help around 320 people each month, be they users of our foodbank, Women in crisis, individuals receiving key work support on filling in job application forms, older people, or even someone who receives food through our Meals on Wheels service. Each year Community Works helps to build resilience in our local communities through helping individuals in their deepest need.

As a charity, we were still attempting to rediscover ourselves 'post-Covid' as we entered the new financial year. Restrictions only became more fully lifted in May 2021, and we felt the continued impacts of this not just in our more visible services (Re-use store, Food Bank etc), but also in an uplift in those coming back out of their homes after the dark places that

Covid created. The effects of the Pandemic will still be felt by Community Works long after it has finally left our headline news.

Changing Lives

Our Changing Lives programme is funded by the Henry Smith charity and in this financial year, we continued to develop and progress. The programme of support has not only covered the Thirsk and surrounding areas but is now also supporting homeless veterans in the Catterick area who have a number personal difficulties that they are facing ranging from homelessness to PTSD.

Since April 2021, the programme has supported 50 participants, resulting in 50 new CV's been designed and 50 participants have accessed IAG support. 50 participants have received some form of TLC (Community Works' own term for our key workers 'checking in' with their clients, encouraging them and offering further support). Furthermore as a direct result of the Changing Lives programme, 22 participants have moved into employment, 2 have moved on to college and one participant is now studying on an Open University course. Our work with the client group is very varied and we have maintained an emphasis on building resilience in others. Sixteen participants have gained vocational qualifications which has helped them within the work place, and we have even been able to send three clients onto an HGV driving course. We have helped 8 people move into their own properties, and 18 participants are still receiving regular one to one support

Thriving at Work

The Thriving at Work project aims to bring about inclusive, accessible and healthy workplaces that increase productivity and create an environment where all employees can thrive. Since June 2021 the Thriving at Work project has supported 17 participants with a number of issues ranging from improving vocational qualifications to support completing CPD requirements and further help with their poor mental health. Again we have some strong statistics for this project. Six participants have moved into new jobs with more opportunities and overall better workplace conditions, with one person gaining a pay rise and promotion as a result of their improved confidence through engaging with our team. A further seven people gained a vocational qualification and we still have eight people receiving one to one support.

Catalyst

The Catalyst Project is a specialist service that provides support to women across Hambleton and Richmondshire. Participants can access a combination of support and tailor it to their needs. This includes Life Coaching, Women's Wellbeing Groups and Mentoring. Between April 2021 and Mar 2022, over 48 women from across Hambleton & Richmondshire benefitted from attending weekly women's support groups and individual Life Coaching sessions. What we also know is that it's not just the women that we work with that benefit from this input. We know that the families of those involved are also positively impacted. As Covid began to leave the headlines, it still presented challenges and uncertainty, but our staff and their flexibility enabled us to provide a much needed, reassuring, solid and secure form of support to those who were experiencing social isolation and mental ill health. It has been a much repeated phrase amongst the women that the wellbeing support groups were the "the only thing that kept me going, knowing I could see and talk to others". Others described the support they received as 'a light in a dark tunnel' and an 'anchor', providing hope, security, consistency at a time when life felt anything but.



As we entered 2022, the 'She's Ready', programme was launched, and we were one of few organisations in the UK chosen to pilot a 5 month programme aimed at empowering women to become more socially and physically active in their communities and world.

Many of our women became more physically active, and began volunteering and even took up virtual challenges. One of our participants Trish, 'virtually walked' from Land's End to John O Groats (1084 miles) whilst also raising funds for Community Works.

Another lady's story is particularly striking: *I came across a Community Works' post on Facebook about a women's group at the time my mental health was slipping due to many difficult life issues. I became very anxious, scared and depressed and didn't recognise myself. I knew I had to get help, my family didn't know what to do and I didn't want to burden them with just how desperate I was feeling.*

I started to attend the Women's group not really knowing what to expect or what they could do to help me. Little did I know that going there and being warmly welcomed by Community Works staff and the other group members would help me in ways I didn't feel possible.

My support worker started to call me every weekday, she was my lifeline and often the only source of contact for days on end. It was during a daily telephone call with my support worker, that I told her I felt I couldn't go on. If it hadn't been for her that day, I truly believe I wouldn't be here today. The support I received made the impossible, possible and helped me find a way through.

The ongoing support from the women's group and 121's were invaluable. I wasn't a quick fix, I needed time and long-term support to help me to where I am today.

Since having support I have come a very long way. I have managed to get back into the workplace, which was very important to me, I have grown stronger, become more confident and value myself more. I also met my very dear friend through the women's group and we continue to support each other to this day.

Adult Sitting Service

We felt able to re-start the adult sitting service in July 2021, even though many people were still very nervous of contact. We put in place a robust procedure/ risk assessment for volunteers to undertake before having face to face contact with clients, including testing, mask wearing and keeping as much distance as was practical and realistic. We found that Carers were pleased to be able to have just a short time of relaxation after such a long time.

One lady simply thanked us for bringing the outside world to her husband and enabling her to relax and have lunch with a friend.

Clients with Dementia had particularly struggled as the understanding of the situation was very difficult for them. Social distancing and wearing masks was difficult to achieve in a lot of cases. In July of 2021 we managed to provide 48 hours of sitting support and we had 5 carers who were receiving regular phone calls of support and a listening ear from volunteers.

We went on to make contact with more Carers on the phone throughout that time and in August and September we made well over 100 calls to Carers, simply catching up with them and seeing how they were doing. In terms of sitting support, between July and March when

the service resumed, we were able to provide more than 700 hours of sitting support which is a fabulous effort.

Dementia Day Care

Our Day Care takes place at Orchid house three times a week. Our Monday sessions are for clients who for all sorts of reasons can't manage a longer day.

Activities are planned to keep our clients busy and occupied and we give them as much stimulation and fun as we can. So we reminisce, we sing and dance sometimes, we paint, colour, sew, knit, do puzzles and play dominoes. We have even used play dough, and sometime welcome visitors to deliver an activity such as our local Ukulele group. We also provide a 2 course lunch, and more often than not there is some lovely conversation around the table.



Most importantly, apart from keeping our friends with Dementia safe and allowing them to have fun, we look after them to give their regular carer a break, thereby keeping them in their own home for longer.

Having enough volunteers and retaining them continues to be a priority as does keeping the client places available as much as possible.

It's always rewarding trying something you're not really sure about and making it work and our clients are often full of surprises. We have a gentleman who lives with his wife, has Alzheimer's and very poor speech so conversation is very difficult. He is physically very fit, likes a walk. We have volunteer who pretty much every other week takes him out for a walk, but he comes to us on Tuesdays and Thursdays giving her time to socialise with friends, attend appointments or go

shopping.

Meals on Wheels

Our Meals on Wheels service continued to be a force for good in the local community, delivering hot fresh food to those who are either unable to make it themselves, or cannot leave the house to collect the ingredients to do so.

Food Bank

During this period, our Food Bank continued to be of great value to the local community. The Food Bank was often a focal point of our work – Food Banks generally are well understood by those living in and around the area that they serve and again we were able to help vulnerable and needy families during this period. The lessening of Covid restrictions helped us, and often the Food Bank would become people's only 'outing' for the day. We continued to use the Food Bank as a place where we referred people to other aspects of

our work, and often were able to spot that our friends using the Food Bank had other needs that we could perhaps help with as well.



We also started to see differing trends in Food Bank use, with different people coming to collect parcels for the same family. Our recording of data was streamlined during this period, enabling us to collate new information on those using this service. Our Food Bank continues to be a real point of need for local families and individuals.

Re:use Store

Finally our Re:use store became much busier and occupied after the restrictions were lifted during 2021 & 2022. We are now able to provide an even broader range of furniture, electrical goods (all PAT tested before re-sale), beds, tables, chairs and even some white goods. We continue to be inspired and amazed by the kindness of local people, donating their goods to us so that we can help others.

Funders

Community Works is grateful for following funding and partnerships during this period:

The National Lottery
Henry Smith Charity
Hambleton DC
North Yorkshire County Council
NYCC
Thirsk Community Library
Humber Learning Co
Stokesely Council
Sowerby Methodist Church
Individual and private donors

Community Works CIO
Trustees' report and financial statements
for the year ended 31 March 2022

Charity number: 1096518

Community Works CIO

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Community Works CIO

Chair's Report

for the year ended 31 March 2022

Although not strictly in the reporting year the annual report covers, I must start by welcoming our new Chief Executive, Rob Rolls who joined us in the Autumn of 2022, following the departure of our longstanding CEO Abigail Homer. We wish Abigail all the best in her new ventures and welcome Rob to the Community Works family.

Our second full year as Community Works continued to evidence the absolute need in our communities for the services we provide.

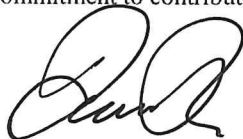
This report highlights the programmes and support we have offered across the year and I'm proud to say that we have done some amazing things and supported those in most need across the year. From supporting individuals, to providing food, to providing affordable re-purposed items to assist our communities to lead a better life.

Of course none of this would be possible without our dedicated staff team. The staff have dealt with a significant amount of change over the recent past; mergers and pandemics aside they have done an amazing job for the community.

Clearly there are more challenging times ahead, cost of living, the impact of the war in Ukraine and the massive challenges in public services all of which impact on our daily lives. I can assure you that we are up for that challenge, and we will do everything we can to help support our communities.

A special mention must be made to all our volunteers, without your support, time and dedication we wouldn't be able to operate in the way we do. The value we place on your involvement cannot be overstated. The number of hours you put in allows us to open the shop, deliver food, provides access to services and in general ensures that we can meet the needs of our community. So from me and the Board of Trustees a huge thank you for everything you do.

I do hope you enjoy reading all about the work we have been doing over the past year and of course please get in touch if you would like to volunteer or have any suggestions on support services we can offer. The next twelve months will be just as challenging, in a different way to the past few years and your support will help us meet those challenges with a commitment to contributing to a thriving community in Thirsk and beyond.



Mr D I Sharp
Chair of the trustees
24 January 2023

Community Works CIO

Legal and administrative information

Charity number	1096518
Registered office	Church Hall St James Green Thirsk North Yorkshire YO7 1AQ
Trustees	Mr D Adamson (resigned 24 May 2021) Ms S Burton Mrs R E Lawson-Tancred Mrs A P Naughton (resigned 24 Jan 2023) Mr D I Sharp Chairperson Mr D Shorrocks Mr C Snowden M Sollitt Mrs G Turton Mr T Ward Mr D R Tucker Mrs R A Robinson (resigned 27 April 2022) Mrs L A Ford (resigned 26 Jan 2022)
Chief Executive	Mr R Rolls
Accountants	The Barker Partnership Chartered Accountants & Statutory Auditors 17 Central Buildings Market Place Thirsk North Yorkshire YO7 1HD

Community Works CIO

Report of the trustees for the year ended 31 March 2022

The trustees present their report and the financial statements for the year ended 31 March 2022. The trustees who served during the year and up to the date of this report are set out on page 2.

Structure, governance and management

Governing document

The organisation converted to a charitable incorporated organisation (CIO) from a charitable company limited by guarantee on 30 September 2019. The charity was registered at the Charities Commission on 14 March 2003.

The CIO was established under a constitution dated 27 November 2019.

Appointment of trustees

Under the constitution, a trustee must be appointed by the charity's members. Also the constitution requires at the annual general meetings one third of the trustees shall retire by rotation.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity. New trustees are invited to meet with the chair in order to familiarise themselves with the charity, in areas such as:

- The obligation of the board of trustees
- The main documents which set out the operational framework for the charity
- Resourcing and financial position
- Future plans and objectives.

Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

Organisation

The charity's constitution states that there can be a minimum of 3 trustees and a maximum of 12 trustees.

Sub groups of the board of trustees cover specific issues such as human resources, events and health and safety.

Volunteers

The charity values the help and support the volunteers provide. Volunteers are encouraged to participate in internal and external training programmes.

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed, particularly those related to the operations and finances of the charity. They are satisfied that systems are in place to mitigate exposure to the major risks.

Community Works CIO

Report of the trustees for the year ended 31 March 2022

Objectives and activities

Objectives

Community Works CIO's charitable objects are as follows:

1) The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage (primarily in the county of North Yorkshire):

(a) by providing premises and support services for young people and adults to support their development and to increase their potential for playing a full part in the social and economic life of the community;

(b) by providing support services and care in their own home or in the local community for persons whose lifestyle is limited by age or disability;

(c) by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

2) To advance such other charitable purposes under the laws of England and Wales as the Trustees shall from time to time consider expedient.

Our Mission

We will facilitate partnerships to support people in North Yorkshire, particularly from Thirsk to connect with and contribute to their community by providing opportunities for them to improve their economic, health and social wellbeing. In particular, our work will help make the following differences:

Increase Social Inclusion

Increase Community Resilience

Improve Well-being

Increase Economic Prosperity

The trustees have referred to the guidance contained in the Charity's Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

The achievements and performance of the charity are explained in detail in the chair's report on page 1.

Financial review

The charity depends almost entirely on grants and donations for its incoming resources. These resources have decreased during the year by £224,083. Resources expended during the year were £715,416. The charity has £474,453 of funds at the year end.

Investment powers and policy

The trustees have the power to invest in such assets as they see fit.

Community Works CIO

Report of the trustees for the year ended 31 March 2022

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets are held as general funds at such a level that there are free reserves to provide financial flexibility over the next financial period.

New funding streams are continually being identified for this purpose.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with responsible accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Ms S Burton
Vice Chairperson

24 January 2023

Community Works CIO

Independent examiner's report to the trustees on the unaudited financial statements of Community Works CIO.

I report on the accounts of Community Works CIO for the year ended 31 March 2022 set out on pages 3 to 17.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Bill Pearson FCA FCCA

The Barker Partnership
Chartered Accountants & Statutory Auditors
17 Central Buildings
Market Place
Thirsk
North Yorkshire
YO7 1HD

24 January 2023

Community Works CIO

Statement of financial activities

For the year ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Incoming and endowments					
Donations and legacies	2	88,450	-	88,450	83,922
Investment income	3	144	-	144	528
Incoming resources from charitable activities	4	260,807	220,015	480,822	705,914
Other income	5	3,228	-	3,228	6,363
Total income		<u>352,629</u>	<u>220,015</u>	<u>572,644</u>	<u>796,727</u>
Expenditure					
Expenditure on charitable activities	6	483,745	231,671	715,416	681,352
Total expenditure		<u>483,745</u>	<u>231,671</u>	<u>715,416</u>	<u>681,352</u>
Net income/(expenditure) for the year		(131,116)	(11,656)	(142,772)	115,375
Total funds brought forward		387,989	229,236	617,225	501,850
Total funds carried forward		<u>256,873</u>	<u>217,580</u>	<u>474,453</u>	<u>617,225</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 17 form an integral part of these financial statements.

Community Works CIO

Balance sheet as at 31 March 2022

	Notes	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	11		297,224		313,761
Current assets					
Debtors	12	27,047		45,582	
Cash at bank and in hand		167,046		268,446	
		<u>194,093</u>		<u>314,028</u>	
Creditors: amounts falling due within one year	13	(16,864)		(10,564)	
Net current assets			<u>177,229</u>		<u>303,464</u>
Net assets			<u>474,453</u>		<u>617,225</u>
Funds	14				
Restricted income funds			217,580		229,236
Unrestricted income funds			256,873		387,989
Total funds			<u>474,453</u>		<u>617,225</u>

The financial statements were approved by the trustees on 24 January 2023 and signed on its behalf by


Mr D I Sharp
Chairperson

The notes on pages 9 to 17 form an integral part of these financial statements.

Community Works CIO

Notes to financial statements for the year ended 31 March 2022

1. Accounting policies

The charity is a Charitable Incorporated Organisation (Company number CE020578) having solely charitable objectives, and registered as a charity (number 1096518). The registered office is Church Hall, St James Green, Thirsk, North Yorkshire, YO7 1AQ.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Gifts in kind are recorded at fair value of the items.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. The value of services provided by volunteers has not been included.
- Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.
- Investment income is included when receivable.

1.3. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

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Notes to financial statements for the year ended 31 March 2022

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	0%
Leasehold property improvements	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	33% straight line
Office equipment	-	33% straight line
Motor vehicles	-	25% reducing balance
Skate Park	-	5% straight line

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
General donations and fundraising	88,450	-	88,450	83,922
	<u>88,450</u>	<u>-</u>	<u>88,450</u>	<u>83,922</u>

3. Investment income

	Unrestricted funds £	2022 Total £	2021 Total £
Bank interest receivable	144	144	528
	<u>144</u>	<u>144</u>	<u>528</u>

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Notes to financial statements for the year ended 31 March 2022

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Re: use	48,641	-	48,641	44,839
Better Connect (Your Consortium)	62,974	-	62,974	61,271
Broadacres	39,712	-	39,712	30,817
Methodist Circuit	-	-	-	6,000
Catalyst (lottery)	-	30,832	30,832	30,833
Two Ridings Community Foundation (Activity)	-	-	-	15,000
Two Ridings Community Foundation (Volunteer)	-	-	-	16,345
The Henry Smith Charity	-	27,750	27,750	57,480
The Tudor Trust	-	-	-	22,000
Reaching communities/Hambleton together	-	-	-	15,458
Brelms Trust (Women's Group)	-	-	-	5,000
Foodbank	-	10,000	10,000	18,749
Thriving at Work	16,592	-	16,592	-
Community Grants	4,000	-	4,000	-
Government Grants re Covid Buffer	18,093	-	18,093	172,272
NY Sport (Happy New Year)	-	-	-	33,300
Library	-	9,207	9,207	5,016
Scrubs	-	-	-	9,190
Older People Services	-	7,960	7,960	8,412
Learning & Partnership HUB	11,694	-	11,694	-
Playschemes	-	98,266	98,266	-
Stronger Communities NYCC	-	36,000	36,000	-
Client income	28,392	-	28,392	140,675
Other small grants	30,709	-	30,709	7,439
	<u>260,807</u>	<u>220,015</u>	<u>480,822</u>	<u>705,914</u>

5. Other income

	Unrestricted funds £	2022 Total £	2021 Total £
Room hire	-	-	2,936
Gift aid income	3,228	3,228	1,335
Equipment hire	-	-	2,092
	<u>3,228</u>	<u>3,228</u>	<u>6,363</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2022

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Community Works (note 7)	364,098	219,144	583,242	538,841
Core costs (note 8)	119,647	12,527	132,174	142,511
	<u>483,745</u>	<u>231,671</u>	<u>715,416</u>	<u>681,352</u>

7. Analysis of expenditure on charitable activities

	Community Works £	2022 Total £	2021 Total £
Direct costs	152,073	152,073	101,232
Wages and salaries	326,458	326,458	311,254
Staff - other costs	10,772	10,772	14,160
Rent	36,295	36,295	41,511
Utilities	10,354	10,354	5,298
Insurance	5,629	5,629	9,255
Motor and travelling costs	7,287	7,287	20,274
Accountancy charges	6,500	6,500	4,792
Other professional fees	5,075	5,075	2,756
Other office expenses	18,520	18,520	25,245
Telephone	4,279	4,279	118
Sundry expenses	-	-	2,007
Events	-	-	939
	<u>583,242</u>	<u>583,242</u>	<u>538,841</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2022

8. Core costs

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Direct costs - Interventions	360	-	360	-
Direct costs - Transport & mileage	67	-	67	-
Direct costs - Repairs & maintenance	2,256	-	2,256	7,586
Direct costs - Building maintenance	1,689	-	1,689	-
Wages and salaries	76,137	-	76,137	74,939
Staff - other costs	4,009	-	4,009	6,414
Rent	9,248	-	9,248	9,248
Utilities	4,425	-	4,425	1,325
Insurance	6,906	-	6,906	7,221
Motor and travelling costs	2,389	-	2,389	4,067
Accountancy charges	1,584	-	1,584	1,198
Other office expenses	3,597	-	3,597	5,656
Telephone	2,435	-	2,435	232
Bank interest and charges	535	-	535	428
Sundry expenses	-	-	-	5,529
Depreciation	4,010	12,527	16,537	17,465
Events	-	-	-	1,203
	<u>119,647</u>	<u>12,527</u>	<u>132,174</u>	<u>142,511</u>

9. Net (outgoing)/incoming resources for the year

	2022 £	2021 £
Net (outgoing)/incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	<u>16,537</u>	<u>17,465</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2022

10. Employees

Employment costs	2022	2021
	£	£
Wages and salaries	369,560	353,158
Social security costs	22,666	22,666
Pension costs	10,369	10,369
Other costs	14,781	20,574
	<u>417,376</u>	<u>406,767</u>

No employee received emoluments of more than £60,000 (2021 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2022	2021
	Number	Number
Trustees	11	12
Administration	1	1
Staff and development workers	32	38
	<u>44</u>	<u>51</u>

Trustees received no remuneration and were not reimbursed for any of their expenses.

11. Tangible fixed assets	Land and buildings freehold £	Leasehold property improvements £	Fixtures, fittings and equipment £	Computer equipment £	Motor vehicles £	Skate Park £	Total £
Cost							
At 1 April 2021 and At 31 March 2022	<u>202,140</u>	<u>28,058</u>	<u>12,130</u>	<u>12,367</u>	<u>17,322</u>	<u>113,254</u>	<u>385,270</u>
Depreciation							
At 1 April 2021	-	28,058	5,180	7,822	6,180	24,270	71,510
Charge for the year	-	-	3,423	2,238	2,785	8,090	16,536
At 31 March 2022	<u>-</u>	<u>28,058</u>	<u>8,603</u>	<u>10,060</u>	<u>8,965</u>	<u>32,360</u>	<u>88,046</u>
Net book values							
At 31 March 2022	<u>202,140</u>	<u>-</u>	<u>3,526</u>	<u>2,307</u>	<u>8,357</u>	<u>80,894</u>	<u>297,224</u>
At 31 March 2021	<u>202,140</u>	<u>-</u>	<u>6,950</u>	<u>4,545</u>	<u>11,142</u>	<u>88,984</u>	<u>313,761</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2022

12. Debtors

	2022	2021
	£	£
Trade debtors	22,673	32,318
Other debtors	4,374	13,264
	<u>27,047</u>	<u>45,582</u>

13. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	-	5,294
Other creditors	1,458	-
Accruals and deferred income	15,406	5,270
	<u>16,864</u>	<u>10,564</u>

14. Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Fund balances at 31 March 2022 as represented by:			
Tangible fixed assets	211,756	85,468	297,224
Current assets	61,981	132,112	194,093
Current liabilities	(16,864)	-	(16,864)
	<u>256,873</u>	<u>217,580</u>	<u>474,453</u>

15. Unrestricted funds

	At 1 April 2021	Incoming resources	Outgoing resources	At 31 March 2022
	£	£	£	£
General Funds	<u>387,989</u>	<u>352,629</u>	<u>(483,745)</u>	<u>256,873</u>

Purposes of unrestricted funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Community Works CIO

Notes to financial statements for the year ended 31 March 2022

16. Restricted funds

	At 1 April 2021 £	Incoming resources £	Outgoing resources £	At 31 March 2022 £
Community Works				
The Henry Smith Charity	50,175	27,750	(42,165)	35,760
Broadacres Housing Association	8,798	-	(8,798)	-
Two Ridings Community Foundation	3,387	-	(3,387)	-
Tudor Trust	8,576	-	(8,576)	-
Catalyst	15,688	30,832	(25,190)	21,330
Brelms Trust	4,906	-	-	4,906
Reaching communities (Hambleton together)	26,516	-	(21,769)	4,747
NY Sport (Happy new year)	4,253	-	(257)	3,996
Scrubs	1,955	-	-	1,955
Foodbank	3,902	10,000	(13,065)	837
Library	340	9,207	(12,952)	(3,405)
Older People Services	-	7,960	(3,220)	4,740
Buffer	11,756	-	(11,756)	-
Playschemes	-	98,266	(36,446)	61,820
Stronger Communities NYCC	-	36,000	(36,000)	-
Thirsk Skate Park				
Hambleton District Council	45,215	-	(4,110)	41,105
Big Lottery Fund	27,625	-	(2,500)	25,125
Thirsk Town Council	2,750	-	(250)	2,500
North Yorkshire County Council	9,900	-	(900)	9,000
General donations	3,494	-	(330)	3,164
	<u>229,236</u>	<u>220,015</u>	<u>231,671</u>	<u>217,580</u>

Purposes of restricted funds

The Henry Smith Charity

Provides support and training to young people and adults to reach their potential.

Broadacres Housing Association

Provides support and social activities for children and young people.

Two Ridings Community Foundation

To support vulnerable girls and women to raise aspiration and improve confidence.

Tudor Trust

Provides funding to allow the charity to employ an Enterprise and Partnership manager.

Community Works CIO

Notes to financial statements for the year ended 31 March 2022

Catalyst

The project is supporting vulnerable women from across Hambleton and Richmondshire through mentoring, life coaching and support group sessions. The project aims to help women get back on track with their lives and reintegrate into their local communities.

Brelms trust

Contributions to salary to support the Catalyst project.

Reaching communities/Hambleton together

Project and service to reduce social isolation for the elderly.

NY Sport (Happy new year)

To provide opportunities for physical activities in the area.

Scrubs

Donations for the purchase of materials to make scrubs for NHS staff.

Foodbank

Donations and grants for the purchase of food and toiletries and the running of the foodbank.

Library

Grants to part cover salary for running the library.

Older People Services

A service providing respite sitting to carers of older people.

Buffer

To provide resources to run support groups and workshop groups to upcycle items to sell in the shop.

Playschemes

Provides support to special needs young people.

Stronger Communities NYCC

Provides general community support services.

Thirsk Skate Park

The HDC, Big Lottery Fund, Thirsk Town Council, North Yorkshire County Council and the Donation represents income received for the construction of the park. The balance on these funds represents the undepreciated element of the park.

17. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to continue to be able to continue as a going concern.

COMMUNITY WORKS CIO

England & Wales - Charity number 1096518

Accounts



Annual Report 2021/21

**Community Works
Community House,
14a Market Place
Thirsk
YO7 1LB**

01845 524494

Registered Charity No: 1096518

Introduction

We often get asked ‘what is Community Works?’ and it’s hard to provide a short answer. It’s easier to say what we’re not; we don’t provide emergency accommodation – well not yet we don’t.

We’re a team of people (Trustees, staff, volunteers, members, local people, businesses and community groups) working effectively together to support others. One of the best examples of this was Christmas 2020. In previous years we had collected food and given out between 40 and 50 food parcels for Christmas over several days. This year the demand was huge. It was the first time we had attempted anything on this scale and it’s got to be the best example of the community spirit of Thirsk. Businesses, charities, schools, churches and individuals worked together to make it a success. On one day 192 Christmas food parcels were packed and delivered, benefitting 507 people. Over 50 people volunteered their time to help too.



We start with where members are, building on their strengths, helping them identify what they want to do and where they want to go. We encourage them to make choices offering brighter and broader futures and to achieve their potential. Our

staff specialise in helping those with the most vulnerabilities; many of our members have complex and chaotic lives including mental ill health, addictions, offending behaviours, unemployment and under employment, physical ill health, disabilities, poverty and social isolation. Our work remains user-led, holistic, engaging members in mutual support and volunteering to create shared solutions.

We’re an independent charity and have taken some brave but challenging steps to helping our sustainability and ambitiously said we want to be the ‘go to’ organisation for holistic community support for people by providing opportunities for them to improve their economic, health and social wellbeing. Our five aims are: to support our community to become more resilient, for members to improve their well-being, increase their economic prosperity, increase their social inclusion and for our organisation to be sustainable.

We reinvented ourselves as a Community Support Organisation at the start of the pandemic and very quickly we became the conduit for people in the area. Through our team work we were able to provide essential services to people made vulnerable by the virus and did tasks such as collecting and delivering shopping, walking dogs and making 1000s of welfare phone calls.

At the start of the pandemic our Meals on Wheels provider closed. In true Community Works spirit, staff members stepped forward to cook the meals in our kitchen. They continued doing this; peeling endless bags of potatoes and creating new menus until the end of June when they were

very happy to hand it back to a local café.



The Pandemic

Here's what we delivered over the first 16 weeks of the pandemic.

	total
Total telephone calls made	2087
Telephone calls to caseload	1008
Direct contact for support (phone, email, social media)	1324
Covid 19 grants processed	15
IAG given	373 (13 weeks)
Social distance one to one	245 (6 weeks)
Pet care	66 (13 weeks)
Activities given out (books, jigsaws)	221(13 weeks)
Total number of people helped	2601 (approx. 1050 individuals)
Prescriptions collected and delivered	478
Shopping collected and delivered	522
Food parcels	294
Packed lunches	307
Meals on wheels	1013
Volunteers	91 different volunteers
Total volunteer hours delivered	1261 (over 13 weeks)



We also found time to refurbish some of our buildings

Community Works delivers 25 services to 1400+ people annually. Our long, successful history has embedded us in the community and is the 'Go to' place for most people. We've a highly skilled, dedicated staff team. We love the anecdotes from people who have moved and are disappointed that there isn't a Community Works in their new town.

For many, Thirsk is a lovely place to live; its a small market town in Yorkshire set in incredible surroundings. However it's an expensive place to live and many people are on low incomes with few qualifications. Opportunities to change lifestyles are limited and therefore we believe that our programmes are essential in supporting people to make positive, long lasting changes to their lives.



Many of our members feel isolated from the community due to their financial situation, mental ill health or other vulnerabilities. Previous negative behaviours affect opportunities for years and family names can be a barrier for many in trying to progress. They describe themselves as 'abandoned' 'lost' 'lonely' 'written off'. A significant number of our members live complex lives with many suffering a past trauma which they have not addressed, contributing to chaotic lives. We believe we can give them time and support to evaluate their lives, make informed decisions, build on their strengths and develop new skills.

Many of our members are in low skilled employment, the top three being: wholesale and retail 19.2%, manufacturing 11.6% and health and social care 11%. There's a similar pattern in occupations as academic attainment. Only 10.8% of our population are employed as managers or directors. There's a strong link between academic attainment and employment, only

48.5% without qualifications are in employment. At the opposite end, 85.3% of graduates were employed. Once again, Thirsk is a tale of two halves, 50% of Thirsk residents are at either end of the scale in achieving qualifications; 26% have none but 24% have achieved level 4 or above.

Improving Lives

Despite the pandemic, our Improving Lives programme has been successful, supporting many to make positive changes to their lives. All members who completed their support said that they had increased their confidence, readiness to learn, resilience and developed new skills. Out of the 50 who have a positive progression so far, 84% are still in that progression. This is a remarkable achievement as most had been long-term unemployed or employed in seasonal or zero hours contracts. One member said 'I'd never had paid work and felt written off because I can't read and write. This project has given me the opportunity to do a basic English course, other training, a volunteer placement which I love and get paid work'. Surprisingly, some self-referrals have been from professionals. One teacher said 'I left teaching due to my mental ill-health and never thought I'd return. Improving Lives has helped me develop new skills and rebuild my confidence and I'm back working in a school'

68% who started on a volunteer placement completed more than a month and 35% completed more than a year. 'Unfortunately due to my addiction I am not ready to return to work, but my placement is helping my mental health, gain skills and

qualifications for when I return to employment'. Over half of those who completed their work placement said that it directly helped them secure appropriate employment. 'My volunteer placement gives me the experience needed to secure my job in hairdressing' We had always intended to have work placements as a significant part of our Improving Lives project, however they have proved invaluable in raising participant's self-esteem and confidence. The reciprocal approach has meant people have felt comfortable receiving the support in return for using their strengths to help others.

Despite a thorough referral process, we get people on projects who once we have started working with them, don't fit the criteria. One of the benefits of Community Works is that we are able to offer them a place on a different project. 6 people who started on our Improving Lives project have moved to other services within the organisation. A member said, 'Improving Lives has given me the opportunity for a new start as my criminal record was holding me back. My placement has made me feel part of the team and I've learnt so much'.

Alongside our Improving Lives programme, we deliver other Employment and Training Programmes, including Action Towards Inclusion (ATI) and Community Grants.

Community Grants provides short term support for unemployed adults who are ready to secure employment but need some support in doing so. ATI is a longer term programme for unemployed adults that are furthest from the job market. They are offered support to help them overcome any barriers that they are facing to help

them move closer to the labor market and become employed. These barriers can include, but not restricted to: mental health, debt, housing, qualifications, financial, lacking confidence, self-esteem etc.

The global pandemic caused significant complications to the running of both the programmes as they were previously entirely face to face. Initially all appointments were transferred to being entirely over the phone and on video calls using Zoom. As soon as we were allowed to meet one other person outside we arranged walk & talks. We even erected a gazebo in the carpark and wrapped up warm to hold our one to one sessions.

Finding appropriate employment vacancies became more difficult as employers were putting staff on furlough and not hiring. The focus then became more about using the time to help use their time in lockdown productively on their skills. It was also an extremely stressful period and more of the focus became around their wellbeing.

The support included helping participants prepare for job interviews, preparing and updating CVs to make sure they best represented their skills. A large proportion of the participants had limited computer skills and this had become an increasing barrier to job search. This was made even worse by the pandemic as they then had to cope with remote job interviews.

A significant number of member's mental health deteriorated; some became scared to leave their home and struggled with further social isolation. Many of the people we were supporting lost confidence and self-esteem. As a staff team we used this time to produce supportive

activity booklets that were sent out in the mail and we ran craft sessions online for those that were comfortable using computers.

During this period we had 22 participants on Community Grants, of which 11 secured employment and 1 progressed into further training. A lot of the support was around enabling them to job search more thoroughly by using our knowledge of the local employment market. We also did a lot of one to one support on how to present themselves at interview.

Success Story

X came in having been made redundant by a previous workplace going out of business. He had a lot of experience working in kitchens but had poor literacy and no computer skills. We worked a lot on confidence in job interview, in positively identifying skills and linking him to training to improve his literacy. We were able to secure him employment relatively quickly by aiding him to job search in a wider area than previously. We were also able to help them navigate benefits while isolating which they would have struggled with due to the poor literacy.

Volunteering

At the beginning of March 2020 we had over 170 volunteers but due to the requirements to isolate and people's own health concerns, by the end of March 2020 we had only 65 active volunteers. We secured funding to employ a part time Volunteer Coordinator to lead on recruiting, training and supporting volunteers to help us deliver essential services. Quite quickly we recruited 34 new regular volunteers and many more who were keen to help off on an ad hoc basis.

I highly recommend taking action by volunteering locally to feel part of your community. I was new to Thirsk and was quite isolated but not anymore, Secondly make sure you enjoy what you do as this gives you more energy to give more.

Community Transport

The pandemic effected our community transport programme immediately as most of volunteer drivers were required to isolate due to their age. With our usual 'can do' attitude, we decided to do things differently. Because we didn't have the resources to transport our members to places such as shops and chemists, we decided to take things to them, so we started doing and delivering shopping for members who were isolating. We also started collecting and delivering prescriptions, craft materials and library books to people who were unable to leave their homes. We worked closer with one of our partners, Thirsk Minibus Association so that we could provide transport to couples. Here's what we did through the year

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total for Year
Doctors GP	40	28	38	40	36	32	36	32	44	34	42	34	436
Dental/Optician	0	0	0	6	9	4	2	0	0	6	4	10	41
Hospital	0	0	0	16	43	79	62	59	49	43	48	89	488
Other medical	334	190	164	106	65	75	58	66	65	104	84	63	1374
Shopping	18	118	86	30	29	59	41	34	53	123	80	142	813
Day Care/Lunch Club	452	323	214	177	130	146	159	162	119	153	162	155	2352
Total	844	659	502	375	312	395	358	353	330	463	420	493	5504

Catalyst is Community Works' specialist programme for Women.

During the first 18 months of this programme of the Catalyst Project 21 women have accessed one-to-one life coaching-based support. The programme is delivered in Hambleton and Richmonshire. One-to-one support is provided, both face-to-face and virtually as required, at a variety of accessible community locations. The Women's Wellbeing support groups meet weekly face-to-face, as well as the specific Fibromyalgia group. A craft group has also been initiated as this was a common interest for many of the participants and is something they

can do both as a group and individually. Walk and Talk groups continue, and these are now self-sustaining as the women arrange these between themselves. Virtual support via the Facebook 'safe space' group and now a WhatsApp group is also still a popular source of support. Support is available from volunteer mentors and this is something some women value, over and above the formal one-to-one support.

What is very evident is that the impact of the project for women in terms of their mental health, skills, coping mechanisms, social networks and connectedness has been invaluable. The ongoing benefit of this is that as women move out of one-to-one support the benefits of the project are sustainable as women have formed strong friendship groups as a result of their participation.

Another benefit has been the breadth of support accessible via the wider Community Works offer. As the case study below evidences, the offer of wider family support has had an extremely positive impact on family relationships as young people are able to access the youth work provision. The ability to access support in the form of food parcels, Christmas hampers, furniture and assistance with moving into accommodation has been invaluable to some participants as they stabilise their situation.

What is strongly evident from the data however is the fact that for those women participating in the project the outcomes are strong. The project is achieving outcomes for women which exceed the targets by some margin across nearly all metrics. Additionally, the data is not necessarily reflective of the level of achievement and impact in some areas; although the number into jobs stands at 10, this is 10 individual participants. Moving people into work has been done on a stepped approach, in keeping with the challenges faced by some participants. Some have started work initially on short term or zero hours contracts while they

gain confidence; they have since gone on to more permanent employment.

Catalyst oct 19-mar 21

New participants	2
	1
into volunteering	1
	0
achieved qualifications	4
into non accredited training	1
	1
into adult education	5
increased basic skills	4
into jobs	1
	0
improved safety	1
	3
improved self-esteem/ confidence	1
	8
improved mental health including stress and anxiety	2
	0
reduced isolation and increased support networks	1
	9
improved employability	9
improved living skills	7

I moved to Thirsk in early 2021 during 'lockdown'. I was really struggling with feeling anxious and being isolated - I wasn't working, I didn't know anyone and it was difficult to engage with my new community. In early spring I was able to join the Catalyst women's programme and it has been genuinely life changing. Without the programme I would have remained totally isolated at home, without any friends nearby and with little purpose in my life.

Connecting with other local women through the women's group has really helped to improve my mental health,

given me somewhere to go and helped me to feel part of the community. In women's group I have found support and acceptance, I have learned a lot of new things, I have made some really good friends and I have had fun.

Through the one-to-one sessions I am having, I am learning a lot about myself and how to take better care of my mental health, and we are working on building a better future for me. The support I am getting has boosted my confidence and has helped me to start volunteering, which was one of the goals I had set for myself, but was very daunting to think of when I first joined the programme. Volunteering has brought more purpose into my life, my anxiety has reduced and goals which previously felt out of reach now feel achievable. I feel positive about the future for the first time in a long time.

I am finding the tools and techniques for improving my wellbeing, which I am learning both in women's group and in one-to-one sessions, to be really helpful. For example, I was feeling in particularly low mood recently and in the past this would prevent me from completing necessary tasks, cause a negative thought spiral and last for many days. However, in women's group sessions and my one-to-ones, we have talked about the importance of being kind to ourselves, taking time to rest and recharge, doing things we enjoy, and being aware of, and trying to change, the negative things we say to ourselves. Based on this, I made a conscious decision to be kind to myself, instead of beating myself up. I told myself it was ok to take a bit of time to look after myself, I made a cup of tea and put on some of my favourite music and really listened to it. Then I thought about some of my happiest memories, which made me smile. I spoke to myself gently and with compassion, and I did not feel guilty for taking some time for myself. My mood lifted quickly, so much so, I was able to complete the tasks I had set aside that morning. It felt empowering to be able to break my normal pattern of thinking and make a positive change to my day. Applying this new technique, along with other techniques I have learned through Catalyst, really makes a difference to my life, and I can continue to use these tools in future to support my long term wellbeing.

Dementia Day Care

Our Dementia Day Care service had to fully close at the start of the pandemic. With a great deal of work behind the scenes from Trustees and NYCC. By December 2020 we felt confident that we could restart safely; albeit with smaller numbers. Fortunately we had secured funding to refurbish rooms at Community House which provided a suitable venue for our Day Care. By

rethinking the way we deliver, we were able to provide a much needed service.

Youth Work

The delivery of our youth work funded by Broadacres was the same as our other services. Staff, volunteers and young people were very flexible as we changed quickly from youth clubs for large numbers of young people, to targeted groups for smaller numbers. At times, the

group sessions were delivered

outside and sometimes on zoom. The one to one work was similar.

Enterprises

The store we opened in November 2018 was closed for large periods of the year due to the restrictions on non-essential retail. We had also opened a pop up shop two doors down from our Reuse store. Small hobby businesses rented tables in the shop. It provided a much needed opportunity for start-up businesses to test the market. Unfortunately we had to close it after a year as we were unable to social distance the stalls sufficiently during the pandemic.



We leased a warehouse and bought a van. The Re:use store is so popular that we needed a second van and a warehouse for storage



We created workshops for our 'Made in Thirsk' brand. We run a number of weekly support groups in the workshops where service users come along to make things or fix things to sell in the store. The people who attend the groups suffer with mental ill health and participation helps them feel more positive and less isolated.



What next

The time is right for us to start looking to the future and we have agreed a three year strategic plan.

Our Mission

To be the 'go to' organisation for holistic community support for people by providing opportunities for them to improve their economic, health and social wellbeing

Strategic Priorities: To enhance community life by supporting individuals, families and community groups

To be a dynamic and sustainable organisation

Strategic Objectives:

Be a leading Community Anchor Organisation providing thought leadership and service delivery	Develop dynamic and engaged volunteers who gain as well as give	Maintain excellence in the delivery of services and enterprises	Being an employer of choice with a strong and skilled staff team	Maximise existing and future resources
--	---	---	--	--

Join us

As we said at the beginning of this report, Community Works is a team of Trustees, staff, volunteers, members, businesses, community groups and individuals. We always need new volunteers. Some roles require a weekly commitment but others are ad hoc. We currently have vacancies for volunteers to:

<p>Lead groups such as:</p> <ul style="list-style-type: none"> Hobby/interest groups Practical groups in our workshop 	<p>Support staff to deliver groups including:</p> <ul style="list-style-type: none"> Youth Clubs Dementia Day Care
<p>Be part of our Enterprise Team including:</p> <ul style="list-style-type: none"> Working in our shop Upcycling furniture Fixing bikes 	<p>Be behind the scenes:</p> <ul style="list-style-type: none"> Collect and sort donations for the foodbank Help maintain the skate park Reception duties
<p>Provide weekly One to One Support including:</p> <ul style="list-style-type: none"> Mentoring adults and older people 	<p>Please contact us for more information about</p>
<p>Drive:</p> <ul style="list-style-type: none"> As part of our Community Transport Scheme 	

- Our van with furniture collections and deliveries
- As part of our Meals on Wheels service

**volunteering with us
or to ask for an
application form**

Community Works CIO
Trustees' report and financial statements
for the year ended 31 March 2021

Charity number: 1096518

Community Works CIO

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Community Works CIO

Chair's Report

for the year ended 31 March 2021

Our first full year of being Community Works has certainly been interesting. At the risk of repeating things, the pandemic has fundamentally affected how we work and the people we help.

I'm proud to say that our proactive stance along with the ability to adapt and change at short notice have created not only a responsive but very dynamic organisation which has achieved an incredible amount. Especially when you consider the size of the staff team, which is relatively small.

From a staffing perspective they have demonstrated their loyalty to the organisation and commitment to our members. They altered their working practices numerous times to ensure that our members received the best possible service during the pandemic. When you consider they did this alongside delivering high quality existing services, as well as developing new ones, you can see why we value of staff as much as we do and I can't thank them enough.

Of course our amazing staff team is brilliantly support by our equally amazing volunteers who have gone above and beyond expectations on many occasions, taking on tasks from dog walking to delivering the most vulnerable in our communities their weekly shopping.

Several things need to be in place to make all the above happen and partnerships is an integral part of that. Community Works became a focal point for the community; both for those who needed help (practical and emotional) and those who wanted to help. Throughout the year those strong partnerships have developed even further (statutory partners, schools, community groups, businesses) and have ensured the people of Thirsk and villages received the support they needed.

Of course the year has created a significant amount of adversity and the assumption that everyone can do everything on line was quickly debunked. Not only did staff and volunteers identify that not everyone has the resources to have the internet at home or even devices which can access the internet but also that some of the very vulnerable in the community didn't have the skills required to stay safe. Issues we dealt with included supporting members updating Universal Credit Journals, schoolwork and applying for jobs. In additional the work we have done has also helped identify a significant number of our community for whom home isn't a safe place. Our services have highlighted this to partners and through this advocacy we are helping improve the lives of some very vulnerable individuals.

In addition to the amazing work the staff and volunteers have done I would like to highlight some of the work the Trustees have done over the year. Not only have they adeptly guided the staff through an extremely challenging and ever changing year, they have supported staff to make informed decisions quickly and take risks in managed ways and just by way of ensuring Community Works becomes even better, they have set an ambitious three year strategic plan. It has been a pleasure to work with you over the year.

My final thanks has to go to Abigail who as always gets on with the tasks in hand, seeming to produce things from thin air and ensuring the local community get the support they need when they need it.

I hope this report not only gives you a flavour of our work but helps to shed light on the amazing staff, volunteers and Trustees we have. As a team we have achieved some phenomenal things this year and with our plans for the future we hope to build on this success and continue to meet the needs of the local community - what ever gets thrown at us!

Mr D I Sharp
Chair of the trustees
26 January 2022

Community Works CIO

Legal and administrative information

Charity number	1096518
Registered office	Church Hall St James Green Thirsk North Yorkshire YO7 1AQ
Trustees	Mr D Adamson (resigned 24 May 2021) Ms S Burton Mrs L A Ford Mr M Johnson (resigned 25 January 2021) Mrs R E Lawson-Tancred A P Naughton Mr D I Sharp Chairperson Mr D Shorrocks Mr C Snowden M Sollitt Mrs G Turton Mr T Ward (appointed 25 January 2021) Mr D R Tucker (appointed 25 January 2021) Mrs R A Robertson (appointed 24 May 2021)
Chief Executive	Miss A C Homer
Accountants	The Barker Partnership Chartered Accountants & Statutory Auditors 17 Central Buildings Market Place Thirsk North Yorkshire YO7 1HD
Bankers	Lloyds Bank plc 39 Market Place Thirsk North Yorkshire YO7 1HB Nationwide Building Society Nationwide House Pipers Way Swindon SN38 1NW

Community Works CIO

Report of the trustees for the year ended 31 March 2021

The trustees present their report and the financial statements for the year ended 31 March 2021. The trustees who served during the year and up to the date of this report are set out on page 2.

Structure, governance and management

Governing document

The organisation converted to a charitable incorporated organisation (CIO) from a charitable company limited by guarantee on 30 September 2019. The charity was registered at the Charities Commission on 14 March 2003.

The CIO was established under a constitution dated 27 November 2019.

Appointment of trustees

Under the constitution, a trustee must be appointed by the charity's members. Also the constitution requires at the annual general meetings one third of the trustees shall retire by rotation.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity. New trustees are invited to meet with the chair in order to familiarise themselves with the charity, in areas such as:

- The obligation of the board of trustees
- The main documents which set out the operational framework for the charity
- Resourcing and financial position
- Future plans and objectives.

Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

Organisation

The charity's constitution states that there can be a minimum of 3 trustees and a maximum of 12 trustees.

Sub groups of the board of trustees cover specific issues such as human resources, events and health and safety.

Volunteers

The charity values the help and support the volunteers provide. Volunteers are encouraged to participate in internal and external training programmes.

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed, particularly those related to the operations and finances of the charity. They are satisfied that systems are in place to mitigate exposure to the major risks.

Community Works CIO

Report of the trustees for the year ended 31 March 2021

Objectives and activities

Objectives

Community Works CIO's charitable objects are as follows:

1) The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage (primarily in the county of North Yorkshire):

(a) by providing premises and support services for young people and adults to support their development and to increase their potential for playing a full part in the social and economic life of the community;

(b) by providing support services and care in their own home or in the local community for persons whose lifestyle is limited by age or disability;

(c) by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

2) To advance such other charitable purposes under the laws of England and Wales as the Trustees shall from time to time consider expedient.

Our Mission

We will facilitate partnerships to support people in North Yorkshire, particularly from Thirsk to connect with and contribute to their community by providing opportunities for them to improve their economic, health and social wellbeing. In particular, our work will help make the following differences:

Increase Social Inclusion

Increase Community Resilience

Improve Well-being

Increase Economic Prosperity

The trustees have referred to the guidance contained in the Charity's Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

The achievements and performance of the charity are explained in detail in the chair's report on page 1.

Financial review

The charity depends almost entirely on grants and donations for its incoming resources. These resources have increased during the year by £102,626. Resources expended during the year were £681,352. The charity has £617,225 of funds at the year end.

As stated in the Chair's report these are the first full years accounts of the combined charity and the prior year figures have been amended where necessary to assist with comparability, notwithstanding the inherent differences due to external factors such as the pandemic. This had no effect on reserves.

Investment powers and policy

The trustees have the power to invest in such assets as they see fit.

Community Works CIO

Report of the trustees for the year ended 31 March 2021

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets are held as general funds at such a level that there are free reserves to provide financial flexibility over the next financial period.

New funding streams are continually being identified for this purpose.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with responsible accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Ms S Burton
Trustee

26 January 2022

Community Works CIO

Independent examiner's report to the trustees on the unaudited financial statements of Community Works CIO.

I report on the accounts of Community Works CIO for the year ended 31 March 2021 set out on pages 3 to 19.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Bill Pearson FCA FCCA

The Barker Partnership
Chartered Accountants & Statutory Auditors
17 Central Buildings
Market Place
Thirsk
North Yorkshire
YO7 1HD

26 January 2022

Community Works CIO

Statement of financial activities

For the year ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Incoming and endowments					
Donations and legacies	2	83,922	-	83,922	360,243
Investment income	3	528	-	528	839
Incoming resources from charitable activities	4	426,496	279,418	705,914	330,341
Other income	5	6,363	-	6,363	2,678
Total income		<u>517,309</u>	<u>279,418</u>	<u>796,727</u>	<u>694,101</u>
Expenditure					
Expenditure on charitable activities	6	<u>450,026</u>	<u>231,326</u>	<u>681,352</u>	<u>448,806</u>
Total expenditure		<u>450,026</u>	<u>231,326</u>	<u>681,352</u>	<u>448,806</u>
Net income/(expenditure) for the year		67,283	48,092	115,375	245,295
Total funds brought forward		320,706	181,144	501,850	256,555
Total funds carried forward		<u>387,989</u>	<u>229,236</u>	<u>617,225</u>	<u>501,850</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 19 form an integral part of these financial statements.

Community Works CIO

Balance sheet as at 31 March 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	11		313,761		299,748
Current assets					
Debtors	12	45,582		7,271	
Cash at bank and in hand		268,446		203,134	
		<u>314,028</u>		<u>210,405</u>	
Creditors: amounts falling due within one year	13	(10,564)		(8,303)	
Net current assets			<u>303,464</u>		<u>202,102</u>
Net assets			<u>617,225</u>		<u>501,850</u>
Funds	14				
Restricted income funds			229,236		181,144
Unrestricted income funds			387,989		320,706
Total funds			<u>617,225</u>		<u>501,850</u>

The financial statements were approved by the trustees on 26 January 2022 and signed on its behalf by

Mr D I Sharp
Trustee

The notes on pages 9 to 19 form an integral part of these financial statements.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

1. Accounting policies

The charity is a Charitable Incorporated Organisation (Company number CE020578) having solely charitable objectives, and registered as a charity (number 1096518). The registered office is Church Hall, St James Green, Thirsk, North Yorkshire, YO7 1AQ.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Gifts in kind are recorded at fair value of the items.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. The value of services provided by volunteers has not been included.
- Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.
- Investment income is included when receivable.

1.3. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	0%
Leasehold property improvements	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	33% straight line
Office equipment	-	33% straight line
Motor vehicles	-	25% reducing balance
Skate Park	-	5% straight line

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
General donations and fundraising	83,922	-	83,922	103,009
Gifts in kind	-	-	-	257,234
	<u>83,922</u>	<u>-</u>	<u>83,922</u>	<u>360,243</u>

The gift in kind last year was the assets transferred from Thirsk Community Care.

Property	-	-	-	202,140
Fixtures and fittings	-	-	-	68
Debtors and prepayments	-	-	-	19,748
Cash at bank and in hand	-	-	-	56,352
Creditors and accruals	-	-	-	(21,074)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>257,234</u>

3. Investment income

	Unrestricted funds £	2021 Total £	2020 Total £
Bank interest receivable	528	528	839
	<u>528</u>	<u>528</u>	<u>839</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Re: use	44,839	-	44,839	67,573
Your Consortium	61,271	-	61,271	84,229
Broadacres	-	30,817	30,817	26,808
Methodist Circuit	-	6,000	6,000	18,000
Catalyst (lottery)	-	30,833	30,833	-
Two Ridings Community Foundation (Activity)	-	15,000	15,000	-
Two Ridings Community Foundation (Volunteer)	-	16,345	16,345	-
The Henry Smith Charity	-	57,480	57,480	56,300
The Tudor Trust	-	22,000	22,000	20,000
Reaching communities/Hambleton together	-	15,458	15,458	16,359
Brelms Trust (Women's Group)	-	5,000	5,000	-
Foodbank	-	18,749	18,749	-
Government Grants re Covid	172,272	-	172,272	-
Buffer	-	33,300	33,300	-
NY Sport (Happy New Year)	-	5,016	5,016	-
Library	-	5,818	5,818	-
Scrubs	-	9,190	9,190	-
Carers (older)	-	8,412	8,412	-
Individual service contracts	-	-	-	589
Client income	140,675	-	140,675	10,028
Other grants	7,439	-	7,439	30,456
	<u>426,496</u>	<u>279,418</u>	<u>705,914</u>	<u>330,342</u>

5. Other income

	Unrestricted funds £	2021 Total £	2020 Total £
Room hire	2,936	2,936	949
Gift aid income	1,335	1,335	1,729
Equipment hire	2,092	2,092	-
	<u>6,363</u>	<u>6,363</u>	<u>2,678</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Community Works (note 7)	320,042	218,799	538,841	289,722
Core costs (note 8)	129,984	12,527	142,511	159,083
	<u>450,026</u>	<u>231,326</u>	<u>681,352</u>	<u>448,805</u>

7. Analysis of expenditure on charitable activities

	Community Works £	2021 Total £	2020 Total £
Direct costs	71,056	71,056	-
Wages and salaries	311,254	311,254	191,775
Staff - other costs	14,160	14,160	8,092
Rent	41,511	41,511	22,075
Utilities	5,298	5,298	5,485
Repairs and maintenance	30,176	30,176	4,855
Insurance	9,255	9,255	2,394
Motor and travelling costs	20,274	20,274	17,274
Accountancy charges	4,792	4,792	-
Other professional fees	2,756	2,756	19,397
Other office expenses	25,245	25,245	3,382
Telephone	118	118	604
Sundry expenses	2,007	2,007	7,212
Events	939	939	7,177
	<u>538,841</u>	<u>538,841</u>	<u>289,722</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

8. Core costs

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Wages and salaries	74,939	-	74,939	90,250
Staff - other costs	6,414	-	6,414	1,119
Rent	9,248	-	9,248	12,088
Utilities	1,325	-	1,325	2,877
Repairs & maintenance	7,586	-	7,586	1,510
Insurance	7,221	-	7,221	10,089
Motor and travelling costs	4,067	-	4,067	1,015
Accountancy charges	1,198	-	1,198	5,640
Other professional fees	-	-	-	6,256
Other office expenses	5,656	-	5,656	3,952
Telephone	232	-	232	3,603
Bank interest and charges	428	-	428	-
Sundry expenses	5,529	-	5,529	9,303
Depreciation	4,938	12,527	17,465	8,607
Depreciation on office equipment	-	-	-	67
Events	1,203	-	1,203	2,707
	<u>129,984</u>	<u>12,527</u>	<u>142,511</u>	<u>159,083</u>

9. Net incoming resources for the year

	2021 £	2020 £
Net incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	<u>17,465</u>	<u>8,674</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

10. Employees

Employment costs	2021	2020
	£	£
Wages and salaries	353,158	251,975
Social security costs	22,666	15,971
Pension costs	10,369	14,079
Other costs	20,574	9,211
	<u>406,767</u>	<u>291,236</u>

No employee received emoluments of more than £60,000 (2020 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2021	2020
	Number	Number
Trustees	12	9
Administration	1	1
Staff and development workers	38	17
	<u>51</u>	<u>27</u>

Trustees received no remuneration and were not reimbursed for any of their expenses.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

11. Tangible fixed assets	Land and buildings freehold £	Leasehold property improvements £	Fixtures, fittings and equipment £	Computer equipment £	Motor vehicles £	Skate Park £	Total £
Cost							
At 1 April 2020	202,140	28,058	18,829	14,212	3,000	113,254	379,493
Additions	-	-	10,373	6,783	14,322	-	31,478
Disposals	-	-	(17,072)	(8,628)	-	-	(25,700)
At 31 March 2021	<u>202,140</u>	<u>28,058</u>	<u>12,130</u>	<u>12,367</u>	<u>17,322</u>	<u>113,254</u>	<u>385,270</u>
Depreciation							
At 1 April 2020	-	28,058	18,829	14,212	2,466	16,180	79,745
Charge for the year	-	-	3,423	2,238	3,714	8,090	17,465
On disposals	-	-	(17,072)	(8,628)	-	-	(25,700)
At 31 March 2021	<u>-</u>	<u>28,058</u>	<u>5,180</u>	<u>7,822</u>	<u>6,180</u>	<u>24,270</u>	<u>71,510</u>
Net book values							
At 31 March 2021	<u>202,140</u>	<u>-</u>	<u>6,950</u>	<u>4,545</u>	<u>11,142</u>	<u>88,984</u>	<u>313,761</u>
At 31 March 2020	<u>202,140</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>534</u>	<u>97,074</u>	<u>299,748</u>

12. Debtors

	2021 £	2020 £
Trade debtors	32,318	5,493
Other debtors	13,264	1,778
	<u>45,582</u>	<u>7,271</u>

13. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	5,294	-
Accruals and deferred income	5,270	8,303
	<u>10,564</u>	<u>8,303</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

14. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2021 as represented by:			
Tangible fixed assets	215,765	97,996	313,761
Current assets	182,788	131,240	314,028
Current liabilities	(10,564)	-	(10,564)
	<u>387,989</u>	<u>229,236</u>	<u>617,225</u>

15. Unrestricted funds

	At 1 April 2020 £	Incoming resources £	Outgoing resources £	At 31 March 2021 £
General Funds	<u>320,706</u>	<u>517,309</u>	<u>(450,026)</u>	<u>387,989</u>

Purposes of unrestricted funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

16. Restricted funds

	At 1 April 2020 £	Incoming resources £	Outgoing resources £	At 31 March 2021 £
Community Works				
The Henry Smith Charity	36,504	57,480	(43,809)	50,175
Broadacres Housing Association	-	30,817	(22,019)	8,798
Two Ridings Community Foundation - 1	-	15,000	(11,613)	3,387
Two Ridings Community Foundation - 2	-	16,345	(16,345)	-
Tudor Trust	8,476	22,000	(21,900)	8,576
Methodist Circuit	-	6,000	(6,000)	-
Catalyst	10,460	30,833	(25,605)	15,688
Brelms Trust	3,750	5,000	(3,844)	4,906
Reaching communities (Hambleton together)	24,880	15,458	(13,822)	26,516
NY Sport (Happy new year)	-	5,016	(763)	4,253
Scrubs	-	9,190	(7,235)	1,955
Foodbank	-	18,749	(14,847)	3,902
Library	-	5,818	(5,478)	340
Carers Older (Sitting)	-	8,412	(8,412)	-
Buffer	-	33,300	(21,544)	11,756
Thirsk Skate Park				
Hambleton District Council	49,325	-	(4,110)	45,215
Big Lottery Fund	30,125	-	(2,500)	27,625
Thirsk Town Council	3,000	-	(250)	2,750
North Yorkshire County Council	10,800	-	(900)	9,900
General donations	3,824	-	(330)	3,494
	<u>181,144</u>	<u>279,418</u>	<u>231,326</u>	<u>229,236</u>

Purposes of restricted funds

The Henry Smith Charity

Provides support and training to young people and adults to reach their potential.

Broadacres Housing Association

Provides support and social activities for children and young people.

Two Ridings Community Foundation - 1

To support vulnerable girls and women to raise aspiration and improve confidence.

Two Ridings Community Foundation - 2

Provides support and activities to lonely older people.

Tudor Trust

Provides funding to allow the charity to employ an Enterprise and Partnership manager.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

Methodist Circuit

Provides funding to allow the charity to employ a Community Restore Manager.

Catalyst

The project is supporting vulnerable women from across Hambleton and Richmondshire through mentoring, life coaching and support group sessions. The project aims to help women get back on track with their lives and reintegrate into their local communities.

Brelms trust

Contributions to salary to support the Catalyst project.

Reaching communities/Hambleton together

Project and service to reduce social isolation for the elderly.

NY Sport (Happy new year)

To provide opportunities for physical activities in the area.

Scrubs

Donations for the purchase of materials to make scrubs for NHS staff.

Foodbank

Donations and grants for the purchase of food and toiletries and the running of the foodbank.

Library

Grants to part cover salary for running the library.

Carers Older (Sitting)

A service providing respite sitting to carers of older people.

Buffer

To provide resources to run support groups and workshop groups to upcycle items to sell in the shop.

Other

A collection of other restricted monies received for ongoing projects for elderly and carers.

Thirsk Skate Park

The HDC, Big Lottery Fund, Thirsk Town Council, North Yorkshire County Council and the Donation represents income received for the construction of the park. The balance on these funds represents the undepreciated element of the park.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

17. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to continue to be able to continue as a going concern.

The trustees have considered the impact of COVID-19 on the charity's activities as well as the wider economy. Whilst it is not considered practical to accurately assess the duration and extent of the disruption, the trustees are confident that they have in place plans to deal with any financial loss that may arise.

Community Works CIO
Trustees' report and financial statements
for the year ended 31 March 2021

Charity number: 1096518

Community Works CIO

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Community Works CIO

Chair's Report

for the year ended 31 March 2021

Our first full year of being Community Works has certainly been interesting. At the risk of repeating things, the pandemic has fundamentally affected how we work and the people we help.

I'm proud to say that our proactive stance along with the ability to adapt and change at short notice have created not only a responsive but very dynamic organisation which has achieved an incredible amount. Especially when you consider the size of the staff team, which is relatively small.

From a staffing perspective they have demonstrated their loyalty to the organisation and commitment to our members. They altered their working practices numerous times to ensure that our members received the best possible service during the pandemic. When you consider they did this alongside delivering high quality existing services, as well as developing new ones, you can see why we value of staff as much as we do and I can't thank them enough.

Of course our amazing staff team is brilliantly support by our equally amazing volunteers who have gone above and beyond expectations on many occasions, taking on tasks from dog walking to delivering the most vulnerable in our communities their weekly shopping.

Several things need to be in place to make all the above happen and partnerships is an integral part of that. Community Works became a focal point for the community; both for those who needed help (practical and emotional) and those who wanted to help. Throughout the year those strong partnerships have developed even further (statutory partners, schools, community groups, businesses) and have ensured the people of Thirsk and villages received the support they needed.

Of course the year has created a significant amount of adversity and the assumption that everyone can do everything on line was quickly debunked. Not only did staff and volunteers identify that not everyone has the resources to have the internet at home or even devices which can access the internet but also that some of the very vulnerable in the community didn't have the skills required to stay safe. Issues we dealt with included supporting members updating Universal Credit Journals, schoolwork and applying for jobs. In additional the work we have done has also helped identify a significant number of our community for whom home isn't a safe place. Our services have highlighted this to partners and through this advocacy we are helping improve the lives of some very vulnerable individuals.

In addition to the amazing work the staff and volunteers have done I would like to highlight some of the work the Trustees have done over the year. Not only have they adeptly guided the staff through an extremely challenging and ever changing year, they have supported staff to make informed decisions quickly and take risks in managed ways and just by way of ensuring Community Works becomes even better, they have set an ambitious three year strategic plan. It has been a pleasure to work with you over the year.

My final thanks has to go to Abigail who as always gets on with the tasks in hand, seeming to produce things from thin air and ensuring the local community get the support they need when they need it.

I hope this report not only gives you a flavour of our work but helps to shed light on the amazing staff, volunteers and Trustees we have. As a team we have achieved some phenomenal things this year and with our plans for the future we hope to build on this success and continue to meet the needs of the local community - what ever gets thrown at us!

Mr D I Sharp
Chair of the trustees
26 January 2022

Community Works CIO

Legal and administrative information

Charity number	1096518
Registered office	Church Hall St James Green Thirsk North Yorkshire YO7 1AQ
Trustees	Mr D Adamson (resigned 24 May 2021) Ms S Burton Mrs L A Ford Mr M Johnson (resigned 25 January 2021) Mrs R E Lawson-Tancred A P Naughton Mr D I Sharp Chairperson Mr D Shorrocks Mr C Snowden M Sollitt Mrs G Turton Mr T Ward (appointed 25 January 2021) Mr D R Tucker (appointed 25 January 2021) Mrs R A Robertson (appointed 24 May 2021)
Chief Executive	Miss A C Homer
Accountants	The Barker Partnership Chartered Accountants & Statutory Auditors 17 Central Buildings Market Place Thirsk North Yorkshire YO7 1HD
Bankers	Lloyds Bank plc 39 Market Place Thirsk North Yorkshire YO7 1HB Nationwide Building Society Nationwide House Pipers Way Swindon SN38 1NW

Community Works CIO

Report of the trustees for the year ended 31 March 2021

The trustees present their report and the financial statements for the year ended 31 March 2021. The trustees who served during the year and up to the date of this report are set out on page 2.

Structure, governance and management

Governing document

The organisation converted to a charitable incorporated organisation (CIO) from a charitable company limited by guarantee on 30 September 2019. The charity was registered at the Charities Commission on 14 March 2003.

The CIO was established under a constitution dated 27 November 2019.

Appointment of trustees

Under the constitution, a trustee must be appointed by the charity's members. Also the constitution requires at the annual general meetings one third of the trustees shall retire by rotation.

Trustee induction and training

Most trustees are already familiar with the practical work of the charity. New trustees are invited to meet with the chair in order to familiarise themselves with the charity, in areas such as:

- The obligation of the board of trustees
- The main documents which set out the operational framework for the charity
- Resourcing and financial position
- Future plans and objectives.

Trustees are encouraged to attend external training events where these will facilitate the undertaking of their role.

Organisation

The charity's constitution states that there can be a minimum of 3 trustees and a maximum of 12 trustees.

Sub groups of the board of trustees cover specific issues such as human resources, events and health and safety.

Volunteers

The charity values the help and support the volunteers provide. Volunteers are encouraged to participate in internal and external training programmes.

Risk review

The trustees have conducted a review of the major risks to which the charity is exposed, particularly those related to the operations and finances of the charity. They are satisfied that systems are in place to mitigate exposure to the major risks.

Community Works CIO

Report of the trustees for the year ended 31 March 2021

Objectives and activities

Objectives

Community Works CIO's charitable objects are as follows:

1) The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage (primarily in the county of North Yorkshire):

(a) by providing premises and support services for young people and adults to support their development and to increase their potential for playing a full part in the social and economic life of the community;

(b) by providing support services and care in their own home or in the local community for persons whose lifestyle is limited by age or disability;

(c) by such other means (being charitable in law) as the trustees may from time to time consider appropriate.

2) To advance such other charitable purposes under the laws of England and Wales as the Trustees shall from time to time consider expedient.

Our Mission

We will facilitate partnerships to support people in North Yorkshire, particularly from Thirsk to connect with and contribute to their community by providing opportunities for them to improve their economic, health and social wellbeing. In particular, our work will help make the following differences:

Increase Social Inclusion

Increase Community Resilience

Improve Well-being

Increase Economic Prosperity

The trustees have referred to the guidance contained in the Charity's Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Achievements and performance

The achievements and performance of the charity are explained in detail in the chair's report on page 1.

Financial review

The charity depends almost entirely on grants and donations for its incoming resources. These resources have increased during the year by £102,626. Resources expended during the year were £681,352. The charity has £617,225 of funds at the year end.

As stated in the Chair's report these are the first full years accounts of the combined charity and the prior year figures have been amended where necessary to assist with comparability, notwithstanding the inherent differences due to external factors such as the pandemic. This had no effect on reserves.

Investment powers and policy

The trustees have the power to invest in such assets as they see fit.

Community Works CIO

Report of the trustees for the year ended 31 March 2021

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets are held as general funds at such a level that there are free reserves to provide financial flexibility over the next financial period.

New funding streams are continually being identified for this purpose.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with responsible accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011 the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Ms S Burton
Trustee

26 January 2022

Community Works CIO

Independent examiner's report to the trustees on the unaudited financial statements of Community Works CIO.

I report on the accounts of Community Works CIO for the year ended 31 March 2021 set out on pages 3 to 19.

Respective responsibilities of trustees and independent examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Bill Pearson FCA FCCA

The Barker Partnership
Chartered Accountants & Statutory Auditors
17 Central Buildings
Market Place
Thirsk
North Yorkshire
YO7 1HD

26 January 2022

Community Works CIO

Statement of financial activities

For the year ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Incoming and endowments					
Donations and legacies	2	83,922	-	83,922	360,243
Investment income	3	528	-	528	839
Incoming resources from charitable activities	4	426,496	279,418	705,914	330,341
Other income	5	6,363	-	6,363	2,678
Total income		<u>517,309</u>	<u>279,418</u>	<u>796,727</u>	<u>694,101</u>
Expenditure					
Expenditure on charitable activities	6	<u>450,026</u>	<u>231,326</u>	<u>681,352</u>	<u>448,806</u>
Total expenditure		<u>450,026</u>	<u>231,326</u>	<u>681,352</u>	<u>448,806</u>
Net income/(expenditure) for the year		67,283	48,092	115,375	245,295
Total funds brought forward		320,706	181,144	501,850	256,555
Total funds carried forward		<u>387,989</u>	<u>229,236</u>	<u>617,225</u>	<u>501,850</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 19 form an integral part of these financial statements.

Community Works CIO

Balance sheet as at 31 March 2021

	Notes	£	2021 £	£	2020 £
Fixed assets					
Tangible assets	11		313,761		299,748
Current assets					
Debtors	12	45,582		7,271	
Cash at bank and in hand		268,446		203,134	
		<u>314,028</u>		<u>210,405</u>	
Creditors: amounts falling due within one year	13	(10,564)		(8,303)	
Net current assets			<u>303,464</u>		<u>202,102</u>
Net assets			<u>617,225</u>		<u>501,850</u>
Funds	14				
Restricted income funds			229,236		181,144
Unrestricted income funds			387,989		320,706
Total funds			<u>617,225</u>		<u>501,850</u>

The financial statements were approved by the trustees on 26 January 2022 and signed on its behalf by

Mr D I Sharp
Trustee

The notes on pages 9 to 19 form an integral part of these financial statements.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

1. Accounting policies

The charity is a Charitable Incorporated Organisation (Company number CE020578) having solely charitable objectives, and registered as a charity (number 1096518). The registered office is Church Hall, St James Green, Thirsk, North Yorkshire, YO7 1AQ.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the entity.

1.2. Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Gifts in kind are recorded at fair value of the items.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. The value of services provided by volunteers has not been included.
- Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.
- Investment income is included when receivable.

1.3. Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	0%
Leasehold property improvements	-	Straight line over the life of the lease
Fixtures, fittings and equipment	-	33% straight line
Office equipment	-	33% straight line
Motor vehicles	-	25% reducing balance
Skate Park	-	5% straight line

2. Donations and legacies

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
General donations and fundraising	83,922	-	83,922	103,009
Gifts in kind	-	-	-	257,234
	<u>83,922</u>	<u>-</u>	<u>83,922</u>	<u>360,243</u>

The gift in kind last year was the assets transferred from Thirsk Community Care.

Property	-	-	-	202,140
Fixtures and fittings	-	-	-	68
Debtors and prepayments	-	-	-	19,748
Cash at bank and in hand	-	-	-	56,352
Creditors and accruals	-	-	-	(21,074)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>257,234</u>

3. Investment income

	Unrestricted funds £	2021 Total £	2020 Total £
Bank interest receivable	528	528	839
	<u>528</u>	<u>528</u>	<u>839</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

4. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Re: use	44,839	-	44,839	67,573
Your Consortium	61,271	-	61,271	84,229
Broadacres	-	30,817	30,817	26,808
Methodist Circuit	-	6,000	6,000	18,000
Catalyst (lottery)	-	30,833	30,833	-
Two Ridings Community Foundation (Activity)	-	15,000	15,000	-
Two Ridings Community Foundation (Volunteer)	-	16,345	16,345	-
The Henry Smith Charity	-	57,480	57,480	56,300
The Tudor Trust	-	22,000	22,000	20,000
Reaching communities/Hambleton together	-	15,458	15,458	16,359
Brelms Trust (Women's Group)	-	5,000	5,000	-
Foodbank	-	18,749	18,749	-
Government Grants re Covid	172,272	-	172,272	-
Buffer	-	33,300	33,300	-
NY Sport (Happy New Year)	-	5,016	5,016	-
Library	-	5,818	5,818	-
Scrubs	-	9,190	9,190	-
Carers (older)	-	8,412	8,412	-
Individual service contracts	-	-	-	589
Client income	140,675	-	140,675	10,028
Other grants	7,439	-	7,439	30,456
	<u>426,496</u>	<u>279,418</u>	<u>705,914</u>	<u>330,342</u>

5. Other income

	Unrestricted funds £	2021 Total £	2020 Total £
Room hire	2,936	2,936	949
Gift aid income	1,335	1,335	1,729
Equipment hire	2,092	2,092	-
	<u>6,363</u>	<u>6,363</u>	<u>2,678</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

6. Costs of charitable activities - by fund type

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Community Works (note 7)	320,042	218,799	538,841	289,722
Core costs (note 8)	129,984	12,527	142,511	159,083
	<u>450,026</u>	<u>231,326</u>	<u>681,352</u>	<u>448,805</u>

7. Analysis of expenditure on charitable activities

	Community Works £	2021 Total £	2020 Total £
Direct costs	71,056	71,056	-
Wages and salaries	311,254	311,254	191,775
Staff - other costs	14,160	14,160	8,092
Rent	41,511	41,511	22,075
Utilities	5,298	5,298	5,485
Repairs and maintenance	30,176	30,176	4,855
Insurance	9,255	9,255	2,394
Motor and travelling costs	20,274	20,274	17,274
Accountancy charges	4,792	4,792	-
Other professional fees	2,756	2,756	19,397
Other office expenses	25,245	25,245	3,382
Telephone	118	118	604
Sundry expenses	2,007	2,007	7,212
Events	939	939	7,177
	<u>538,841</u>	<u>538,841</u>	<u>289,722</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

8. Core costs

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Wages and salaries	74,939	-	74,939	90,250
Staff - other costs	6,414	-	6,414	1,119
Rent	9,248	-	9,248	12,088
Utilities	1,325	-	1,325	2,877
Repairs & maintenance	7,586	-	7,586	1,510
Insurance	7,221	-	7,221	10,089
Motor and travelling costs	4,067	-	4,067	1,015
Accountancy charges	1,198	-	1,198	5,640
Other professional fees	-	-	-	6,256
Other office expenses	5,656	-	5,656	3,952
Telephone	232	-	232	3,603
Bank interest and charges	428	-	428	-
Sundry expenses	5,529	-	5,529	9,303
Depreciation	4,938	12,527	17,465	8,607
Depreciation on office equipment	-	-	-	67
Events	1,203	-	1,203	2,707
	<u>129,984</u>	<u>12,527</u>	<u>142,511</u>	<u>159,083</u>

9. Net incoming resources for the year

	2021 £	2020 £
Net incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	<u>17,465</u>	<u>8,674</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

10. Employees

Employment costs	2021	2020
	£	£
Wages and salaries	353,158	251,975
Social security costs	22,666	15,971
Pension costs	10,369	14,079
Other costs	20,574	9,211
	<u>406,767</u>	<u>291,236</u>

No employee received emoluments of more than £60,000 (2020 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

	2021	2020
	Number	Number
Trustees	12	9
Administration	1	1
Staff and development workers	38	17
	<u>51</u>	<u>27</u>

Trustees received no remuneration and were not reimbursed for any of their expenses.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

11. Tangible fixed assets	Land and buildings freehold £	Leasehold property improvements £	Fixtures, fittings and equipment £	Computer equipment £	Motor vehicles £	Skate Park £	Total £
Cost							
At 1 April 2020	202,140	28,058	18,829	14,212	3,000	113,254	379,493
Additions	-	-	10,373	6,783	14,322	-	31,478
Disposals	-	-	(17,072)	(8,628)	-	-	(25,700)
At 31 March 2021	<u>202,140</u>	<u>28,058</u>	<u>12,130</u>	<u>12,367</u>	<u>17,322</u>	<u>113,254</u>	<u>385,270</u>
Depreciation							
At 1 April 2020	-	28,058	18,829	14,212	2,466	16,180	79,745
Charge for the year	-	-	3,423	2,238	3,714	8,090	17,465
On disposals	-	-	(17,072)	(8,628)	-	-	(25,700)
At 31 March 2021	<u>-</u>	<u>28,058</u>	<u>5,180</u>	<u>7,822</u>	<u>6,180</u>	<u>24,270</u>	<u>71,510</u>
Net book values							
At 31 March 2021	<u>202,140</u>	<u>-</u>	<u>6,950</u>	<u>4,545</u>	<u>11,142</u>	<u>88,984</u>	<u>313,761</u>
At 31 March 2020	<u>202,140</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>534</u>	<u>97,074</u>	<u>299,748</u>

12. Debtors

	2021 £	2020 £
Trade debtors	32,318	5,493
Other debtors	13,264	1,778
	<u>45,582</u>	<u>7,271</u>

13. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	5,294	-
Accruals and deferred income	5,270	8,303
	<u>10,564</u>	<u>8,303</u>

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

14. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2021 as represented by:			
Tangible fixed assets	215,765	97,996	313,761
Current assets	182,788	131,240	314,028
Current liabilities	(10,564)	-	(10,564)
	<u>387,989</u>	<u>229,236</u>	<u>617,225</u>

15. Unrestricted funds

	At 1 April 2020 £	Incoming resources £	Outgoing resources £	At 31 March 2021 £
General Funds	<u>320,706</u>	<u>517,309</u>	<u>(450,026)</u>	<u>387,989</u>

Purposes of unrestricted funds

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

16. Restricted funds

	At 1 April 2020 £	Incoming resources £	Outgoing resources £	At 31 March 2021 £
Community Works				
The Henry Smith Charity	36,504	57,480	(43,809)	50,175
Broadacres Housing Association	-	30,817	(22,019)	8,798
Two Ridings Community Foundation - 1	-	15,000	(11,613)	3,387
Two Ridings Community Foundation - 2	-	16,345	(16,345)	-
Tudor Trust	8,476	22,000	(21,900)	8,576
Methodist Circuit	-	6,000	(6,000)	-
Catalyst	10,460	30,833	(25,605)	15,688
Brelms Trust	3,750	5,000	(3,844)	4,906
Reaching communities (Hambleton together)	24,880	15,458	(13,822)	26,516
NY Sport (Happy new year)	-	5,016	(763)	4,253
Scrubs	-	9,190	(7,235)	1,955
Foodbank	-	18,749	(14,847)	3,902
Library	-	5,818	(5,478)	340
Carers Older (Sitting)	-	8,412	(8,412)	-
Buffer	-	33,300	(21,544)	11,756
Thirsk Skate Park				
Hambleton District Council	49,325	-	(4,110)	45,215
Big Lottery Fund	30,125	-	(2,500)	27,625
Thirsk Town Council	3,000	-	(250)	2,750
North Yorkshire County Council	10,800	-	(900)	9,900
General donations	3,824	-	(330)	3,494
	<u>181,144</u>	<u>279,418</u>	<u>231,326</u>	<u>229,236</u>

Purposes of restricted funds

The Henry Smith Charity

Provides support and training to young people and adults to reach their potential.

Broadacres Housing Association

Provides support and social activities for children and young people.

Two Ridings Community Foundation - 1

To support vulnerable girls and women to raise aspiration and improve confidence.

Two Ridings Community Foundation - 2

Provides support and activities to lonely older people.

Tudor Trust

Provides funding to allow the charity to employ an Enterprise and Partnership manager.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

Methodist Circuit

Provides funding to allow the charity to employ a Community Restore Manager.

Catalyst

The project is supporting vulnerable women from across Hambleton and Richmondshire through mentoring, life coaching and support group sessions. The project aims to help women get back on track with their lives and reintegrate into their local communities.

Brelms trust

Contributions to salary to support the Catalyst project.

Reaching communities/Hambleton together

Project and service to reduce social isolation for the elderly.

NY Sport (Happy new year)

To provide opportunities for physical activities in the area.

Scrubs

Donations for the purchase of materials to make scrubs for NHS staff.

Foodbank

Donations and grants for the purchase of food and toiletries and the running of the foodbank.

Library

Grants to part cover salary for running the library.

Carers Older (Sitting)

A service providing respite sitting to carers of older people.

Buffer

To provide resources to run support groups and workshop groups to upcycle items to sell in the shop.

Other

A collection of other restricted monies received for ongoing projects for elderly and carers.

Thirsk Skate Park

The HDC, Big Lottery Fund, Thirsk Town Council, North Yorkshire County Council and the Donation represents income received for the construction of the park. The balance on these funds represents the undepreciated element of the park.

Community Works CIO

Notes to financial statements for the year ended 31 March 2021

17. Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to continue to be able to continue as a going concern.

The trustees have considered the impact of COVID-19 on the charity's activities as well as the wider economy. Whilst it is not considered practical to accurately assess the duration and extent of the disruption, the trustees are confident that they have in place plans to deal with any financial loss that may arise.