

ANNUAL GENERAL MEETING

MINUTES FROM THE MEETING ON 25TH MAY 2023



Present:

Chair	Phil Legg
Treasurer	Greg Tapper
Secretary	Charlie Spiller
DPC	Harold Galpin
Co-opted	Aubrey Hewson
Panto	Bev Brindley
PTA	Dawn Whittika

Meeting started @ 7.00pm.

MINUTES FROM THE LAST MEETING:

Minutes from 5th July 2022 signed off.

WELCOME FROM THE CHAIR:

PL welcomed and thanked committee members for another years' service. PL to forward the committee his full report. PL thanked GT and CS for their roles specifically. KJ continues to be a huge asset to DVH, our community and our clients. DW commented on how the communities' views and comments have hugely improved during her time at DVH. PL discussed his 5 point plan from when he took over in 2020, he feels confident that we are meeting these points and that the handbook (our working document) has been hugely useful to us all and will continue to be so. PL confirmed... 'we're getting there', with our aim to become a hub for our local community, so that we can serve our community better.

PL suggested that rather than reviewing the minutes from the AGM at the following AGM, we should do so in the next business meeting possible, as it leaves too much room for error considering them one year on. All in agreement.

STATEMENT FROM THE TREASURER:

GT confirmed that the accounts have been ratified by a professional bookkeeper. Incomes across the board are up on last year. GT confirmed this is due to a great effort all round. Hall hire is up 46% - this is without any grants or funding. Gross profit is up 23%. Large investment has been made in this last year in infrastructure (electrics) which has allowed us to satisfy the Health and Safety Policy as well as the Fire Risk Assessment. The savings account is earning 3.5% interest, much higher than the previous 10 years which was 0.1%. The 'cash float' is now part of the accounts and is included in the statement of assets and liabilities. A 'breakeven position' is the best position, as we're a charity and we need to

invest in the building itself and the business, said PL. Repair costs are going to start to increase due to the age of the building, and so our forecasting needs to include this. HG asked about the playing fields committee as they are completely self-funding and their equipment is a huge asset to DVH and our clients, CS suggested that if they have a project that needs financial assistance, that we could consider contributing toward such costs by way of thanks. Committee in full agreement.

NOMINATIONS FOR PERSONS TO SERVE ON THE MANAGEMENT COMMITTEE ON BEHALF OF GROUPS:

Parish Council – Harold Galpin, PL nominated, GT and AB seconded.

Durweston CE Primary School – Phil Legg, CS nominated, DW and BB seconded.

Durweston Parent and Teacher Association – Charlie Spiller, PL nominated, GT and AB seconded.

Playing fields Working Party – Dawn Whittika, BB nominated, AH and CS seconded.

Durweston Pantomime – Bev Brindley, PL nominated, HG and AB seconded.

NOMINATIONS FOR PERSONS TO SERVE ON THE MANAGEMENT COMMITTEE:

Greg Tapper, PL nominated, HG and AB seconded.

Aubrey Hewson, PL nominated, CS and DW seconded.

NOMINATIONS FOR PERSONS CO-OPTED ON TO THE MANAGEMENT COMMITTEE:

None.

MANAGEMENT COMMITTEE EXPENSES:

PL read a passage from the agenda under the same heading, the committee were in full agreement.

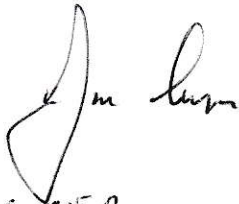
AOB:

None.

Meeting ended at 7.30pm.

Durweston Village Hall

Year Ended 28 February 2023

G. TAPPER 
TREASURER

PROFIT & LOSS REPORT (01-Mar-2022 to 28-Feb-2023)

Durweston Village Hall

INCOME	Current Yr	Current Yr	Prior Yr	Prior Yr
4000 HIRE AND RENTAL INCOME	19,710.25			0
4001 Main Hall		19,710.25	0	
4100 OTHER INCOME				0
4101 Functions	120.00		0	
4102 Bar & Food	6,232.58		0	
4103 150 Club	2,710.00		0	
4105 Miscellaneous Donations	11.00		0	
4125 Bank Interest	248.18		0	
4135 Cash Back Rec'd	547.74		0	
		9,869.50		
TOTAL INCOME		29,579.75		0
EXPENSES				
7000 HIRE AND RENTAL COSTS				0
7001 Food and Drink Expenses	412.38		0	
7002 Licences and Subscriptions	404.34		0	
7003 Event Hire and Rental Costs	332.00		0	
7005 Deposit refund	675.00		0	
7007 Tuck Shop	12.00		0	
7012 Bar Expenses	1,714.25		0	
7013 Other Costs	32.80		0	
		3,582.77		
Gross Profit		25,996.98		
7200 OVERHEADS				0
7203 Professional Fees	8.00		0	
7204 Postage, Printing & Stationary	159.64		0	
7205 Repair and Maintenance	8,243.05		0	
7206 Insurance Costs	1,053.23		0	
7209 Electricity Costs	2,645.00		0	
7210 Gas	1,903.00		0	
7212 Salaries	7,409.81		0	
7213 Telephone Costs	463.77		0	
7214 Cleaning costs	480.07		0	
7216 Computer Expenses	706.48		0	
7217 Health and Safety	344.90		0	
7219 Advertising	73.00		0	
7220 Sumup transaction fees	9.69		0	
7221 Equipment	139.52		0	
7222 Council Tax / Rates	532.61		0	
7223 Cash Float	50.00		0	
7224 150 Club Prizes	1,650.00		0	
7225 Waste Disposal	266.76		0	
7227 Window Cleaning	115.00		0	
7228 Website	520.00	26,773.53	0	
TOTAL PAYMENTS		26,773.53		0
NET LOSS FOR PERIOD		- 776.55		0

PROFIT & LOSS REPORT (01-Mar-2022 to 28-Feb-2023)

Durweston Village Hall

INCOME	Current Yr	Current Yr	Prior Yr	Prior Yr
4000 HIRE AND RENTAL INCOME	19,710.25		13,492.00	
4001 Main Hall		19,710.25		13,492.00
4100 OTHER INCOME				-
4101 Functions	120.00		4,202.94	
4102 Bar & Food	6,232.58		55.28	
4103 150 Club	2,710.00		2,448.00	
4105 Miscellaneous Donations	11.00		991.72	
4125 Bank Interest	248.18		289.98	
4135 Cash Back Rec'd	547.74		-	
		9,869.50		7,987.92
Covid Grant Income				
Dorset County Council	-		12,763.00	
HMRC JRS	-		4,642.64	
		-		17,405.64
TOTAL INCOME		29,579.75		38,885.56
EXPENSES				
7000 HIRE AND RENTAL COSTS				-
7001 Food and Drink Expenses	412.38		87.75	
7002 Licences and Subscriptions	404.34		-	
7003 Event Hire and Rental Costs	332.00		-	
7005 Deposit refund	675.00		-	
7007 Tuck Shop	12.00		-	
7012 Bar Expenses	1,714.25		-	
7013 Other Costs	32.80		-	
		3,582.77		87.75
Gross Profit		25,996.98		38,797.81
7200 OVERHEADS				
7203 Professional Fees	8.00		577.60	
Accounting Fees	-		370.80	
7204 Postage, Printing & Stationary	159.64		7.92	
7205 Repair and Maintenance	8,243.05		1,561.62	
7206 Insurance Costs	1,053.23		993.31	
7209 Electricity Costs	2,645.00		2,116.75	
7210 Gas	1,903.00		2,116.75	
7212 Salaries	7,409.81		21,662.03	
7213 Telephone Costs	463.77		466.56	
7214 Cleaning costs	480.07		497.30	
7216 Computer Expenses	706.48		335.00	
7217 Health and Safety	344.90		-	
7219 Advertising	73.00		-	
7220 Sumup transaction fees	9.69		-	
7221 Equipment	139.52		-	
7222 Council Tax / Rates	532.61		237.33	
7223 Cash Float	50.00		-	
7224 150 Club Prizes	1,650.00		1,650.00	
7225 Waste Disposal	266.76		-	
7227 Window Cleaning	115.00		-	
7228 Website	520.00		-	
Capital Expenses			591.98	
General Admin	-		554.08	
TOTAL PAYMENTS		26,773.53		33,739.03
NET LOSS FOR PERIOD	-	776.55		5,058.78

Statement of Assets and Liabilities as at 28-Feb-2023

Durweston Village Hall

	Current Yr	Current Yr	Prior Yr	Prior Yr
ASSETS				
SAVINGS AND INVESTMENTS				-
Deposit Account	13,565.69		-	
United trust-deposit	25,000.00		-	
		38,565.69		-
CASH AT BANK AND IN HAND				-
Cash Float	200.00		-	
Durweston Village Hall-Treasurer Account	7,270.47		-	
		7,470.47		
OTHER ASSETS		-		-
DEBTORS	£1,305.00		-	
		£1,305.00		
TOTAL ASSETS		47,341.16		-
LIABILITIES				
CURRENT LIABILITIES		-		-
PREPAID INCOME		1,840.00		
CREDITORS	-		-	
TOTAL NET ASSETS @ 28-Feb-2023		45,501.16		-
REPRESENTED BY FUNDS				
General Fund	45,501.16		-	
LONG-TERM LIABILITIES				
TOTAL FUNDS BALANCE @ 28-Feb-2023	45,501.16			-

Debtors as at 28 February 2023

Durweston Village Hall

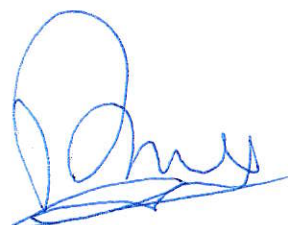
Generated	INV	Date Booked	Booking name	Customer	Invoiced	Owing	Paid
Thu 01/12/2022 00:00	DVH-2022-041	Mon 07/11/2022 17:30	Surge Martial Arts	Luke lashmar	£104.00	£50.00	£54.00
Thu 02/03/2023 00:00	DVH-2022-098	Mon 27/02/2023 17:30	Surge Martial Arts	Luke lashmar	£104.00	£104.00	£0.00
Thu 02/03/2023 00:00	DVH-2022-097	Tue 07/02/2023 17:45	Stour Karate	owen jones	£132.00	£132.00	£0.00
Sat 25/02/2023 00:00	DVH-2022-086	Thu 02/02/2023 17:30	S.O.U.L Kickboxing	Karen Mayne	£128.00	£128.00	£0.00
Mon 31/10/2022 00:00	DVH-2022-021	Mon 03/10/2022 09:00	Art for Everyone	Deborah Chisman	£288.00	£1.00	£287.00
Sat 25/02/2023 00:00	DVH-2022-088	Tue 14/02/2023 09:00	Multiple Bookings	Amy Lee	£369.00	£369.00	£0.00
Thu 15/12/2022 00:00	DVH-2022-056	Wed 28/12/2022 09:30	CHAOS	Amy Topp	£70.00	£70.00	£0.00
Thu 15/12/2022 00:00	DVH-2022-053	Wed 21/12/2022 09:30	CHAOS	Amy Topp	£70.00	£70.00	£0.00
Thu 15/12/2022 00:00	DVH-2022-048	Wed 14/12/2022 08:00	Durweston Primary School	Durweston School	£53.00	£53.00	£0.00
Thu 02/03/2023 00:00	DVH-2022-096	Mon 06/02/2023 09:00	Art for Everyone	Deborah Chisman	£216.00	£216.00	£0.00
Sun 02/10/2022 00:00	DVH-2022-009	Tue 25/10/2022 13:00	Childrens party	sophie Harris	£61.00	-£1.00	£62.00
Sat 25/02/2023 00:00	DVH-2022-087	Fri 03/02/2023 17:30	Reiki Classes	annabel fox	£26.00	£26.00	£0.00
Thu 15/12/2022 00:00	DVH-2022-058	Mon 19/12/2022 10:00	childrens party	Holly Georgina	£61.00	£61.00	£0.00
Mon 30/01/2023 00:00	DVH-2022-074	Thu 26/01/2023 11:00	Theatre visit	Nicola Brooke	£26.00	£26.00	£0.00
					£1,708.00	£1,305.00	£403.00

Future Bookings as at 28 February 2023

Durweston Village Hall

Generated	INV	Date Booked	Booking name	Customer	Invoiced	Owing	Paid
Wed 18/01/2023 00:00	DVH-2022-065	Fri 16/06/2023 13:00	wedding	Laura Ellerton	£503.00	£0.00	£503.00
Tue 24/01/2023 00:00	DVH-2022-068	Sat 18/03/2023 12:30	Dorset Perennial Group	Mr Alan Blackman	£49.00	£0.00	£49.00
Tue 28/02/2023 00:00	DVH-2022-095	Sat 20/05/2023 09:00	Private Booking	Susie Burt	£185.00	£185.00	£0.00
Wed 19/10/2022 00:00	DVH-2022-016	Fri 15/09/2023 12:30	Alice Chick & Mark Fuller wedding	Alice Chick	£850.00	£800.00	£50.00
Wed 19/10/2022 00:00	DVH-2022-015	Sat 01/04/2023 16:30	21st Birthday Party	Francesca Baveridge	£150.00	£0.00	£150.00
Tue 22/11/2022 00:00	DVH-2022-038	Sat 05/08/2023 15:45	Baker/Stapley	Felicity Baker	£185.00	£185.00	£0.00
Wed 30/11/2022 00:00	DVH-2022-040	Sun 26/11/2023 13:00	folky owls	Kitty and David folky owls	£49.00	£49.00	£0.00
Tue 06/12/2022 00:00	DVH-2022-046	Tue 09/05/2023 09:00	Multiple Bookings	Amy Lee	£344.00	£344.00	£0.00
Sat 25/02/2023 00:00	DVH-2022-089	Sun 19/03/2023 08:30	British Triathlon Strength & Conditioning course	Claire Page	£143.00	£143.00	£0.00
Wed 18/01/2023 00:00	DVH-2022-066	Fri 22/09/2023 19:15	Wedding	Imogen Deacon	£790.00	£640.00	£150.00
Tue 28/02/2023 00:00	DVH-2022-094	Wed 22/03/2023 08:30	CYP PHS School Nursing Staff Engagement Event	Lauren Pearson	£125.00	£125.00	£0.00
Sat 25/02/2023 00:00	DVH-2022-091	Fri 17/03/2023 16:00	13th Birthday Party	gill Mayo	£41.00	£0.00	£41.00
Mon 06/02/2023 00:00	DVH-2022-082	Fri 09/06/2023 15:00	Wedding	Jenna Chandler	£775.00	£0.00	£775.00
Mon 30/01/2023 00:00	DVH-2022-069	Sun 26/03/2023 11:00	Childrens Party	Natasha Triggs	£61.00	£0.00	£61.00
Mon 30/01/2023 00:00	DVH-2022-076	Sun 23/04/2023 10:00	Elsie's 5th birthday	Jolie Gwinnett	£41.00	£41.00	£0.00
Sat 04/02/2023 00:00	DVH-2022-081	Sat 01/06/2024 16:00	Family Gathering	Guy Levy	£185.00	£185.00	£0.00
Sat 25/02/2023 00:00	DVH-2022-090	Tue 07/03/2023 09:45	Blandford U3A Committee Meeting	Christine Smith	£26.00	£26.00	£0.00
Thu 23/02/2023 00:00	DVH-2022-085	Sun 23/04/2023 14:30	Meeting	Damaris Lockwood	£49.00	£49.00	£0.00
Sat 25/02/2023 00:00	DVH-2022-092	Sun 19/11/2023 09:00	LDWA	Ian Brown	£132.00	£132.00	£0.00
Mon 27/02/2023 00:00	DVH-2022-093	Sun 02/04/2023 12:00	5th Birthday Party	William Winton	£61.00	£0.00	£61.00

£4,744.00 £2,904.00 £1,840.00



Philip Legg

Chair of the committee.



Section A

Independent Examiner's Report

Report to the trustees

Durweston Village Hall

On accounts for the year
ended

28 February 2023

Charity no
(if any)

1096464

Set out on pages

enclosed Accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28/02/2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified bookkeeper.

I have completed my examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16/05/23

Name:

Rebecca Cottington

Relevant professional
qualification(s) or body
(if any):

Part qualified AAT
Part IAB

Address:

18 Fields Oak

Blandford Forum

DT11 7PP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).