



Chair's Statement

Phil Legg - 05/07/2022

So I started last year's statement suggesting that the prior year was exceptional – how dull that year transpired to be, history books related to the Village Hall will undoubtedly be recording 21-22 as possibly the most turbulent, but with much to be proud of.

I am pleased to provide this brief report to the committee and the residents of Durweston.

You will have been reminded by the minutes of the last AGM that I made a statement which resulted in the resignation of the treasurer. This role I subsequently took on temporarily until the end of the financial year.

With the COVID Pandemic mostly behind us and the additional visibility of the financial position (due to a change in treasurer), the committee after much thought and consideration, felt it clear that 25 hours a week contract with the Caretaker was untenable. Whilst much effort was made to avoid such a scenario – unfortunately this meant that in Jan 2022 Davina was made redundant. As was documented fully at the time, the committee and I thank Davina for her 14 years of paid (plus many more as a volunteer) service to the hall and would wish her the absolute best for the future.

With the hall now running without blood relatives in key roles, the issues around conflict-of-interest mitigation within the committee and the staff of the hall have significantly diminished.

I believe we now have the correct processes in place to ensure we are not subject to any undue scrutiny from any wider audience, and that must continue to be an objective that we strive towards. To this end, continued efforts to create, build and publish a handbook, is a key objective.

The five point plan is still an ongoing commitment,

- 1) IT & Technology – Website - Remote Working & Telephony
- 2) Booking Process & Online Booking System
- 3) Weddings – civil ceremonies held within the hall
- 4) Charity Commission – Deeds & Standing Orders / Rules of Engagement
- 5) Ask the Audience - Voice of the Customer – Survey Monkey

We do however have an immediate and urgent activity and that is to ensure the safety of our hirers and staff by ensuring we meet the requirements of the Fire Risk Assessment.

Our village hall offers much to be proud of and as trustees and committee members we should take some share in that pride.

The recruitment of Kayleigh James was a significant turning point in the hall and I wish her a long and happy role at the hall and thank her for the way she has stepped into the position with enthusiasm and willingness to assist both the committee and the clients.

We have a committed and robust committee, and you should be proud of your input and oversight over the last year. I thank you all the for your time, in and out of the meetings – and specifically in the community to promote and assist in giving the village hall a sustainable and charitable future.

My last thank you is to the community who have engaged with us in the Pub Nights and I hope will continue to see and use this facility in the way it was intended – as their own.

Treasurer's Statement

Phil Legg - 05/07/2022

Total income was higher than the prior year by approximately £5k up to £ 38,125.00.

This was entirely down to an increase in Hire fees / Bookings as the Covid / Grant income reduced from £26k to £17k .

Whilst there were significant salary costs in both redundancy and pension payments – the latter correcting an error from three years ago when the treasurer failed to pay anything into or deduct anything for the Nest pension payments. Overall, the salary costs increased by only £5K from the prior year. We reduced the furlough wages from 100% to 80% plus an additional saving of £1000 as the treasurer's honorarium was not paid.

Overall with revenue up across all activities (weddings, 150 club, Bar nights and hall hire) at circa £20k this was a 270% increase on the prior year (excluding grant income) was a fantastic bounce back after Covid.

Profit for the hall in the year 01/03/2021 to 28/02/22 was £4,127.00.

Closing balances on the bank accounts are as follows :

| | Opening Balance | Closing Balance | Change |
|------------------------|-----------------|-----------------|--------------|
| Current Account: | £10,315.02 | £7512.02 | (£2,803.00) |
| Business Account: | £8539.57 | £38565.69 | £30,026.12 |
| Bar float: | £200.00 | £161.50 | (£38.50) |
| High Interest Account: | £25000.00 | £0.00 | (£25,000.00) |
| Total | £44,054.59 | £46,239.21 | £2,184.62 |

The debtors at the end of the year stood at : £1,699.00 - this cash should all be receipted in 2022-2023.

No creditors at year end.



**REGISTERED CHARITY
NUMBER 1096464**

Profit and loss
For: 01/03/2021 to 28/02/2022
Created: 27/12/2022

DURWESTON VILLAGE HALL
Church Road, Durweston, BLANDFORD
FORUM, Dorset DT11 0QA
Phone: 01258 488883 Email:
villagehall@durweston.org.uk
Website: www.durweston.org.uk

Profit and loss

| Account | Mar 21 | Apr 21 | May 21 | Jun 21 | Jul 21 | Aug 21 | Sept 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Total |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|--------------|--------------|--------------|---------------|
| ROOM HIRE (1001001) | 26 | 215 | 1,060 | 1,605 | 742 | 2,723 | 1,347 | 1,824 | 219 | 2,327 | 925 | 408 | 13,421 |
| HALL / ROOM SET UP FEE (1001004) | 0 | 0 | 0 | 0 | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 50 |
| EQUIPMENT HIRE (1001006) | 0 | 0 | 25 | 25 | 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 75 |
| SECURITY DEPOSITS (1001010) | 0 | 200 | 100 | 300 | 200 | 500 | (200) | 0 | (100) | 100 | (200) | (279) | 621 |
| WEDDINGS (1001011) | 0 | 625 | 0 | 0 | 1,578 | 325 | 0 | 0 | (200) | 0 | 0 | (561) | 1,767 |
| COFFEE MORNINGS (1001012) | 0 | 0 | 0 | 44 | 0 | 43 | 42 | 33 | 50 | 52 | 20 | 46 | 330 |
| Pub Nights (1001013) | 0 | 0 | 0 | 0 | 0 | 0 | 80 | (3) | 182 | 107 | (147) | 451 | 670 |
| 150 CLUB (3001003) | 216 | 0 | 0 | 384 | 70 | 163 | 158 | 8 | 311 | 76 | 455 | 607 | 2,448 |
| BAR TAKINGS (3001004) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 54 | 55 |
| Total revenue | 242 | 1,040 | 1,185 | 2,358 | 2,615 | 3,804 | 1,427 | 1,862 | 462 | 2,663 | 1,053 | 726 | 19,437 |
| Dorset County Council - COVID Grant Income (3001009) | 2,096 | 8,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,667 | 12,763 |
| HMRC Job Retention Scheme Grant Income (3001008) | 957 | 931 | 887 | 773 | 803 | 234 | 22 | 36 | 0 | 0 | 0 | 0 | 4,643 |
| Total covid grant income | 3,053 | 8,931 | 887 | 773 | 803 | 234 | 22 | 36 | 0 | 0 | 0 | 2,667 | 17,406 |

| Account | Mar 21 | Apr 21 | May 21 | Jun 21 | Jul 21 | Aug 21 | Sept 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Total |
|------------------------------|--------------|----------------|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|--------------|-----------------|
| DONATIONS Received (3001001) | 0 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 987 | 992 |
| Total other income | 0 | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 987 | 992 |
| Interest income (5501001) | 263 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25 | 0 | 0 | 290 |
| Total finance income | 263 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25 | 0 | 0 | 290 |
| Total income | 3,558 | 9,971 | 2,072 | 3,136 | 3,418 | 4,039 | 1,449 | 1,898 | 462 | 2,688 | 1,053 | 4,380 | 38,125 |
| 150 Club Prizes (2001007) | (150) | (150) | (150) | 0 | (300) | (150) | (150) | (150) | (150) | 0 | (150) | (150) | (1,650) |
| CATERING (DVH) (2001008) | 0 | 0 | (8) | (5) | (1) | (5) | (27) | (9) | (7) | (8) | (17) | 0 | (88) |
| Suspense (2001015) | 0 | 0 | 0 | (250) | 250 | 0 | 0 | 0 | 0 | 150 | 0 | (150) | 0 |
| Total cost of sales | (150) | (150) | (158) | (255) | (51) | (155) | (177) | (159) | (157) | 142 | (167) | (300) | (1,738) |
| Total gross profit | 3,145 | 9,821 | 1,915 | 2,876 | 3,367 | 3,883 | 1,271 | 1,739 | 304 | 2,805 | 886 | 3,093 | 35,105 |
| Salaries (4001001) | (931) | (993) | (966) | (1,003) | (1,047) | (1,628) | (1,087) | (1,095) | (1,081) | (1,067) | (7,182) | (499) | (18,580) |
| PAYE (4001002) | 0 | (117) | 0 | 0 | (155) | 0 | (58) | (97) | 0 | 0 | (353) | 0 | (780) |
| Employees' NICs (4001003) | 0 | (166) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (166) |
| Pension (4001005) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (2,136) | 0 | (2,136) |
| Total salaries | (931) | (1,276) | (966) | (1,003) | (1,203) | (1,628) | (1,145) | (1,192) | (1,081) | (1,067) | (9,671) | (499) | (21,662) |
| Rent and rates (4002001) | 0 | 0 | 0 | 0 | (27) | (30) | (30) | (30) | (30) | (30) | (30) | (30) | (237) |
| Heat and lighting (4002002) | (357) | (375) | (357) | (357) | (357) | (357) | (339) | (339) | (339) | (339) | (339) | (379) | (4,234) |
| Insurance (4002003) | 0 | (99) | (99) | (99) | (99) | (99) | (99) | (99) | (99) | (99) | (99) | 0 | (993) |
| Total rent and rates | (357) | (474) | (456) | (456) | (484) | (486) | (468) | (468) | (468) | (468) | (468) | (409) | (5,464) |
| Telephone (4003001) | (38) | (40) | (36) | (36) | (36) | (42) | (40) | (44) | (41) | (40) | (35) | (38) | (467) |
| Internet (4003002) | (25) | (25) | (25) | (25) | (85) | (25) | (25) | (25) | 0 | (25) | (25) | (25) | (335) |
| Total communications | (63) | (65) | (61) | (61) | (121) | (67) | (65) | (69) | (41) | (65) | (60) | (63) | (802) |
| General admin (4004001) | (36) | 0 | 0 | (460) | (12) | 0 | 0 | 0 | 0 | 0 | (45) | 0 | (554) |

| Account | Mar 21 | Apr 21 | May 21 | Jun 21 | Jul 21 | Aug 21 | Sept 21 | Oct 21 | Nov 21 | Dec 21 | Jan 22 | Feb 22 | Total |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|-----------------|
| Cleaning (4004004) | (75) | (10) | 0 | (17) | (1) | (42) | (22) | (27) | (12) | 0 | (233) | (59) | (497) |
| POSTAGE (4004005) | 0 | 0 | 0 | 0 | 0 | 0 | (8) | 0 | 0 | 0 | 0 | 0 | (8) |
| GENERAL MAINTENANCE (4004006) | 0 | (36) | (278) | (22) | (35) | (56) | (88) | (346) | (674) | 0 | (172) | (25) | (1,732) |
| CAPITAL EXPENSES (4004007) | (617) | 0 | 113 | (88) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (592) |
| Reconciling Adjustments & Write off (4004010) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (0) | (0) |
| Total general administration | (728) | (46) | (165) | (587) | (49) | (98) | (118) | (373) | (686) | 0 | (450) | (84) | (3,384) |
| Accounting fees (4007001) | (12) | (12) | (12) | (12) | (156) | (12) | (12) | (12) | (12) | (95) | (12) | (12) | (371) |
| LICENSES (4007003) | (13) | (13) | (13) | (13) | (13) | (12) | (193) | (101) | (13) | (154) | (13) | (23) | (578) |
| Total professional fees | (25) | (25) | (25) | (25) | (169) | (24) | (205) | (113) | (25) | (249) | (25) | (35) | (948) |
| Total expenses | (2,105) | (1,887) | (1,673) | (2,133) | (2,025) | (2,304) | (2,002) | (2,216) | (2,301) | (1,849) | (10,675) | (1,090) | (32,260) |
| Profit / Loss | 1,303 | 7,934 | 242 | 748 | 1,341 | 1,580 | (730) | (476) | (1,997) | 981 | (9,789) | 2,990 | 4,127 |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Durweston Vilage Hall

On accounts for the year
ended

28/02/2022

Charity no
(if any)

1096464

Set out on pages

3-7

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

C.A. Martin

Date:

28/09/22

Name:

CAROL MARTIN

Relevant professional
qualification(s) or body

N/A

(if any):

Address:

C/o Durweston Village Hall, Church Road, Durweston
DT11 0QA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.