

**Registered Company No. 4484589
(England and Wales)
Registered Charity No. 1096397**



LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report and Financial Statements

**for the year ended
31st December 2023**

LEATHERHEAD YOUTH PROJECT LIMITED
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for the year ended 31st December 2023

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LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2023

The directors present their report and financial statements for the year ended 31st December 2023.

Reference and Administrative Information

Charity Name:	Leatherhead Youth Project Ltd
Charity number:	1096397
Company number:	4484589
Registered office and operational address:	BFree Youth Café Kingston Road Leatherhead Surrey KT22 7BT
Website:	www.leatherheadyouthproject.com
Directors:	Mr N Boniface Mrs A Chamberlain Mr M Coffin (Finance Director) Mrs B Eckley Mr T R Hall Rev R C Stevens (Chair)
Secretary:	Mr N Boniface
Accountant:	Michael Coffin BSc (SocSci), ACMA
Bankers:	Barclays Bank plc 82/84 High Street Epsom KT19 8BA

LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2023

The trustees present their report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Structure, Governance and Management

Nature of the governing document and constitution of the charity

The charity is constituted as a company limited by guarantee and is governed by the memorandum and articles of association dated 12th July 2002 as amended by special resolutions dated 10th February 2003, 10th January 2011 and 10th February 2011.

The directors of the company are also trustees of the charity. Eligibility for membership of the charity and membership of the board of trustees is governed by the memorandum and articles of association. There are no restrictions in the governing documents on the operation of the charity or on its investment powers, other than those imposed by general charity law

The methods adopted for the recruitment and appointment of new trustees

At every annual general meeting one-third of the trustees retire from office. The trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment.

If the Charity at the meeting at which a trustee retires by rotation, does not fill the vacancy the retiring trustee shall, if willing to act, be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless:

- He/she is recommended by the trustees; or
- notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment.

Subject as aforesaid, the Charity may by ordinary resolution appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee and may also determine the rotation in which any additional trustees are to retire.

LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2023

The trustees may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee provided that the appointment does not cause the number of trustees to exceed any number fixed by or in accordance with the articles as the maximum number of trustees. A trustee so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the trustees who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate the office at the conclusion thereof.

Objectives and activities

A summary of the objects of the charity as set out in its governing document

To further the work and share the love of Jesus Christ by providing for the educational, training, physical, spiritual, moral, emotional, intellectual and/or recreational needs and general welfare of persons resident principally but not exclusively in Leatherhead in such manner as may be charitable without regard to religion, ethnicity, culture, age, sex or disability and with special concern for persons who through their social or economic situation are in need and in particular but not so as to limit the general nature of the above:

- to promote the development and improvement of young people under the age of 25 through the provision of recreational and leisure facilities;
- to provide care, counselling and/or support for young people under the age of 25 in need thereof;
- to provide education, training and information to young people under the age of 25.

Activities undertaken in relation to the objects of the charity

The focus of the charity's activities remains the BFree Youth Café which is an after-school drop-in centre out of which projects are created to meet the needs of the young people who attend.

Summary of the main achievements of the charity during the year

At Leatherhead Youth Project we take a relational and positive approach to young people, providing support and skills to help them overcome barriers. We were delighted to work with 632 local youth this past year helping each one of them to build a brighter future.

We offer five stages of support: welcome, engage, support, empower and transform. Within each stage we work hard to offer projects that meet the young person where

they are. From the first hello at one of our youth cafés, to feeling empowered as a young adult.

As well as delivering our usual programme of projects we were delighted this year to bring back our wilderness adventure 'Into the Wild'. This project engages some of the older young people, giving them the opportunity to explore the Welsh countryside, wild camp in the Surrey Hills as well as benefit from reflective activities.

This year we were also able to embed and grow a number of our newer projects including our tutoring support for 16 year olds and above, our motor mechanics project as well as our youth boards.

For a small team the amount that was delivered in 2023 is quite extraordinary as well as the ability to pivot projects to meet emerging needs. We are particularly proud of our one-to-one mental health support as well as our dedication to everyday youth work in both our youth cafés in Leatherhead and Bookham.

We continue to be hugely grateful for the support we receive from partners, families and funders. We were pleased to see so many at our Fundraising Gala this year, a celebration of all the work we do for local young people.

From the Chair of Trustees:

LYP has continued to fulfil its mission to serve young people in Leatherhead, Bookham and across Mole Valley so that they might experience transformation in every part of their lives. This is primarily enabled through the staff team and volunteers, and the trustees are rightly proud of their skill, professionalism, commitment, service and generosity. The achievements of the team are described in this report and they illustrate the impact that the work has amongst local young people.

The trustees have continued to have oversight of and input into the governance of the organisation as well as the fulfilment of its vision. The trustees have continued to monitor and approve the relevant policies and procedures as well as having clear sight of and input into the fundraising strategy and its implementation.

Appropriate financial controls are overseen by the trustees and they also take seriously the necessity to maintain healthy cashflow and reserves. During the year we have been able to fulfil all our financial commitments as well as maintain our reserves, with enough money to cover at least 3 months of expenditure.

Annual reviews of all staff are undertaken, including the CEO. Objectives are set for all the staff and CPD is available enable the team to build a broad-based set of skills and capacity. All staff undertake regular safeguarding training. Trustees are encouraged to ensure that they also receive regular training, including safeguarding training.

LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2023

Financial Review

During the period the charity had income resources of £301,095 and a total expenditure of £298,060 resulting in net resources of £3,035.

Reserves Policy

Our reserves policy is designed to give us sufficient reserves to enable us to cope with unforeseen events without tying up funds that could be utilised to fund projects. With this in mind we aim to hold unrestricted reserves to cover between three and six months' running costs.

Our current position achieves this target.

Public benefit

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and on planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Statement of Directors' and Trustees' Responsibilities

The trustees (who are also the directors of Leatherhead Youth Project Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

In the preparation of this report the directors have taken advantage of the exemptions applicable to small companies as conferred by Part 15 of the Companies Act 2006.

This report was approved by the board of trustees on 21st May 2024.

A handwritten signature in black ink, appearing to be 'Rev R C Stevens', written over a horizontal line.

Rev R C Stevens
Director

LEATHERHEAD YOUTH PROJECT LIMITED

Independent examiner's report to the trustees of Leatherhead Youth Project Ltd

I report on the accounts of the company for the year ended 31 December 2023, which are set out on pages 10 to 22.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act"). The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the 2006 Companies Act and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Independent examiner's statement

If the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Accountants, which is one of the listed bodies.


I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

LEATHERHEAD YOUTH PROJECT LIMITED

Independent examiner's report to the trustees of Leatherhead Youth Project Ltd

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Siobhan Glenister ACA

1 Park Road
Hampton Wick
Kingston Upon Thames
KT1 4AS

Dated: 21/05/2024

LEATHERHEAD YOUTH PROJECT LIMITED

Statement of Financial Activities for the year ended 31st DECEMBER 2023

	Notes	2023 £	2023 £	2023 £	2022 £
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
Incoming Resources					
Donations	2	94,394	69,324	163,718	163,894
Commissioning & Contracts	3	119,108		119,108	105,008
Gift Aid tax rebates		1,926	45	1,971	2,231
Sale of fixed assets		27		27	4,611
Fund Raising		6,594	3,385	9,979	2,484
Use of premises		230		230	915
Interest received		5,657		5,657	726
Other income		405	-	405	-
Total Incoming Resources		228,341	72,754	301,095	279,869
Resources Expended					
Direct Charitable Expenditure:					
Equipment		204	1,334	1,538	2,072
Events & Projects		3,378	10,418	13,796	9,034
Staff costs		187,247	58,508	245,755	218,247
Property costs		16,522	4,750	21,272	20,719
		207,351	75,010	282,361	250,072
Share of support and governance costs:	14	12,283	3,416	15,699	13,833
Total Resources Expended		219,634	78,426	298,060	263,905
Surplus / (Deficit) for the year	4	8,707	(5,672)	3,035	15,964
Fund balance brought forward	9,10	116,893	28,464	145,357	129,393
Fund balance carried forward		125,600	22,792	148,392	145,357

LEATHERHEAD YOUTH PROJECT LIMITED

Balance Sheet as at 31st DECEMBER 2023

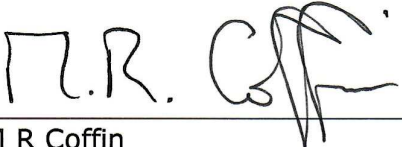
	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	6	<u>2,575</u>	<u>2,575</u>	<u>2,854</u>	<u>2,854</u>
Current assets					
Debtors	7	3,925		4,375	
Cash at bank and in hand		<u>185,922</u>	<u>194,941</u>		
		189,847	199,316		
Creditors: amounts falling due within one year	8	<u>(44,030)</u>	<u>(56,813)</u>		
Net current assets			<u>145,817</u>	<u>142,503</u>	
			<u>148,392</u>	<u>145,357</u>	
Funds employed					
Unrestricted funds	9	125,600		116,893	
Restricted funds	10	<u>22,792</u>	<u>28,464</u>		
		<u>148,392</u>	<u>145,357</u>		

For the financial year ended 31 December 2023 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board for issue on 21st May 2024.



M R Coffin
Finance Director

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2023

1 Accounting policies

Accounting convention

The financial statements have been prepared in accordance with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2023

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Resources expended

Expenditure is recognised in the year in which the liability is incurred and is reported as part of the expenditure to which it relates.

Charitable activities' direct costs and support costs are those costs incurred directly in support of expenditure on the objects of the charity.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation, except for set up costs and items funded entirely by external restricted donations which have been written off in the year in which the expenditure was incurred and the funding received. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	33% - 50% x cost
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Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Critical accounting estimates and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

There were no key judgements. The main accounting estimates are depreciation, gift aid debtors and accruals.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements for the year ended 31st December 2023

2 Donations

A total of £163,718 donations were received during the year (2022 - £163,894). Out of this, £69,324 donations were restricted.

Donations and grants of £5,000 and over during 2023 were:

- National Lottery Community Fund (£35,252)
- Garfield Weston Foundation (£20,000)
- East Court Fund (£15,000)
- St Nicolas' Church (Bookham) (£12,000)
- Bookham Baptist Church (£10,500)
- Eastwick Road Church (Bookham) (£10,000)
- Three Oaks Trust (£8,750)
- National Lottery Fund Awards For All Scheme (£7,000)
- Leatherhead Lions (£6,000)

Where donations were received to cover a period overlapping a year end the figure quoted is the amount allocated to 2023.

3 Commissioning & Contracts

The total Commissioning & Contracts income during the year was £119,108 (2022 -£105,008).

In April 2021 LYP began a new contract with Surrey Wellbeing Partnership to deliver emotional wellbeing support sessions as part of a new alliance, Mindworks Surrey. It is a county wide children and young people's emotional wellbeing and mental health service. LYP received £112,148 from Surrey Wellbeing Partnership during 2023.

LYP also provided counselling and emotional wellbeing sessions, one day a week during the school term time, for St Andrews School. The school paid £6,870 in return for this.

4 Surplus for the year

	2023 £	2022 £
The surplus is stated after charging:		
Depreciation of tangible assets	<u>2,570</u>	<u>1,193</u>

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2023

5 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

6 Tangible Fixed Assets

	Office Equipment	Plant and machinery	Furniture & Fixtures	TOTAL
	£	£	£	£
Cost				
At 1 January 2023	4,086	8,780	660	13,526
Disposals	(600)	-	-	(600)
Additions	1,642	649	-	2,291
At 31 December 2023	5,128	9,429	660	15,217
Depreciation:				
At 1 January 2023	4,069	6,154	449	10,672
Disposals	(600)	-	-	(600)
Charge for the year	469	1,939	162	2,570
At 31 December 2023	3,938	8,093	611	12,642
Net book value:				
At 31 December 2023	1,190	1,336	49	2,575
At 31 December 2022	17	2,626	211	2,854

7 Debtors

	2023 £	2022 £
Invoiced Debtors	450	300
Tax Refunds Due	1,505	2,231
Other Debtors	-	-
Prepayments	1,970	1,844
	3,925	4,375

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2023

8 Creditors (amounts falling due within one year)

	2023 £	2022 £
Invoiced Creditors	110	489
Other Creditors	1,373	1,426
Accruals & Deferred Income	36,973	53,442
Payroll Liabilities	5,530	1,412
Receipts on behalf of third parties	44	44
	44,030	56,813

9 Statement of movements on unrestricted funds

	At 1 January 2023	Income	Expenditure	Balance 31 December 2023
	£	£	£	£
General	116,893	228,341	219,634	125,600
	116,893	228,341	219,634	125,600

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2023

10 Statement of movements on restricted funds

	At 1 January 2023	Income	Expenditure	Balance 31 December 2023
	£	£	£	£
Surrey Downs Better Care Fund	4,723	-	4,723	-
Rebecca Cannon Vitality Fund	4,525	-	3,312	1,213
CFS (Making Good)	4,094	485	4,579	-
Bookham Projects	3,692	3,125	3,127	3,690
A&J Smith Family Trust (Bookham)	2,952	-	2,952	-
BFree (National Lottery)	1,677	35,252	36,443	486
Into the Wild	1,345	-	-	1,345
Freestyle (East Court)	1,308	-	1,308	-
Bookham Connect	1,131	-	136	995
Romania Trip	922	-	-	922
Building Capabilities	744	-	744	-
THall (BFree Equipment)	504	-	302	202
BFree (BBC CiN)	463	-	388	75
Keyword	190	-	190	-
Total Football	100	-	-	100
Youth Council	94	-	45	49
Connect (NL Awards for All)	-	7,000	4,413	2,587
Into the Wild (Leatherhead lions)	-	6,000	4,558	1,442
Bookham Sessional Worker	-	4,800	767	4,033
Freestyle (CFS)	-	4,250	4,250	-
Leatherhead 5 a day	-	4,000	2,897	1,103
Grace Dear Trust (yr6 transition)	-	2,185	184	2,001
Joe's Buddy Line (yr 6 transition)	-	2,185	184	2,001
Aspire (Healthwatch Sy)	-	1,500	1,500	-
Bookham Equipment (Anchor pub)	-	1,043	495	548
Percy Bilton Charity (Counselling Room)	-	579	579	-
Surrey CC T Hall (Christmas)	-	350	350	-
	28,464	72,754	78,426	22,792

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements for the year ended 31st December 2023

Purposes of restricted funds:

- **Bookham Projects** - Funds donated specifically to support projects in Bookham
- **BFree (BBC CiN)** - Funds from BBC Children in Need to support our daily drop-in in Leatherhead.
- **Building Capabilities** - Funding from National Lottery Community Fund to help build organisational and individual capabilities
- **BFree (National Lottery)** - Funding from National Lottery Community Fund to support our daily drop-in in Leatherhead.
- **Bookham Connect** - Donation from Bookham Belles WI to support targeted youth work in Bookham
- **Bookham Equipment (Anchor pub)** - Donation from the Anchor pub to provide equipment for our Bookham youth work.
- **Into the Wild** - Donation from Leatherhead Community Association to support our outdoor adventure project
- **Into the Wild (Leatherhead Lions)** - Donation from Leatherhead Lions to support our outdoor adventure project
- **Percy Bilton Charity (Counselling Room)** – Funding from the Percy Bilton Charity to furnish our counselling room.
- **Bookham Sessional Worker** - Funding from the Gatwick Foundation through the Community Foundation for Surrey to cover the cost of employing a Sessional Worker in Bookham.
- **Romania Trip** - Donations to support our occasional trips to work with gypsy children in Romania
- **Freestyle (East Court)** - Funding from East Court Fund to support Freestyle Residential camp
- **Freestyle (Liquid)** - Funding from Liquid Connection to support Freestyle Residential camp
- **Keywork** - Funding from National Lottery Awards For All towards keywork with vulnerable individuals and groups
- **Leatherhead 5-a-day** - Funding from the Surrey Community Foundation Poverty Fund for our 5-a-day healthy eating project in Leatherhead.
- **Total Football** - Funding from Liquid Connection to support Total Football
- **Youth Council** - Funds received from the Community Foundation for Surrey to support our youth council
- **Connect (NL Awards for all)** – Funding from the National Lottery Awards for all England for our Connect work in Bookham and Leatherhead.
- **Grace Dear Trust (Yr 6 transition)** – Funding from the Grace Dear Trust for work supporting year 6 students in the transition to Secondary School.
- **Joe's Buddy Line (Yr 6 transition)** – Funding from Joe's Buddy Line for work supporting year 6 students in the transition to Secondary School.
- **Surrey Downs Better Care Fund** – Funding from the Surrey Downs Better Care Fund to support our work with over 18s.
- **CFS (Making Good)** - Funds from the SES Water Fund, via the Community Foundation for Surrey to support our community action project.
- **Freestyle (CFS)** – Funding from Netherby Trust Fund through the Community Foundation for Surrey for our 2023 Freestyle Residential Camp.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2023

- **Rebecca Cannon Vitality Fund** – Funding from the Rebecca Cannon Vitality Fund for key work with vulnerable young people.
- **A&J Smith Family Trust (Bookham)** - Funding received via the Community Foundation For Surrey to cover the cost of a Sessional Worker in Bookham.
- **Aspire (Healthwatch Surrey)** – Funding from Healthwatch Surrey Community Cash Fund for one-to-one support for over 16's through our Aspire project.
- **T Hall (BFree Equipment)** – Funding for equipment for our daily Leatherhead drop-in from the Member's Community Allocation of Surrey County Councillor Tim Hall.
- **Surrey CC T Hall (Christmas)** – Funding for Christmas activities from the Your Councillor Community Fund of Surrey County Councillor Tim Hall.

It should be noted that three funds remain in place while the equipment that they funded are being fully depreciated. These are

- BFree (BBC CiN)
- BFree (National Lottery)
- T Hall (BFree Equipment)

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2023

11 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Fixed Assets	2,575	-	2,575
Debtors	3,925	-	3,925
Cash at bank and in hand	163,130	22,792	185,922
Current Liabilities	(44,030)	-	(44,030)
	125,600	22,792	148,392

12 Analysis of staff costs

	2023 £	2022 £
Salaries & Wages	223,651	199,547
Social Security Costs	13,255	11,750
Pension Costs	4,804	4,025
	241,710	215,322

There were no trustees' remuneration or other benefits for the year ended 31 December 2023, nor for the year ended 31 December 2022.

No staff member was paid above £60,000 for the year ended 31 December 2023, nor for the year ended 31 December 2022.

13 Analysis of staff numbers

The average monthly headcount was 10.58 (2022:10.67) and the average number of full-time equivalent employees during the year was as follows:

	2023	2022
Youth Workers	4.72	4.87
Counsellors	1.77	1.20
Others	1.73	1.32
	8.22	7.39

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements for the year ended 31st December 2023

14 Share of support and governance costs

	Support costs		Governance costs		2023	2022
	Restricted	Unrestricted	Restricted	Unrestricted	Total	Total
	£	£	£	£	£	£
Services	35	284			319	255
Insurance	244	1,995			2,239	1,528
Printing/Stationery	135	1,074			1,209	1,437
Depreciation	2,126	443			2,569	1,193
IT	181	1,481			1,662	1,763
Bookkeeping	48	391			439	440
PR & Publicity	97	793			890	1,949
Legal costs	-	2,640			2,640	-
Travel	476	1,213			1,689	1,846
Subscriptions	40	332			372	327
AllSaints	0	0			0	1,195
Bank Charges	15	125			140	128
Sundry Costs	19	156			175	188
Total Support Costs	3,416	10,927	0	0	14,343	12,249
Independent Examination of the financial statements			-	1,356	1,356	1,584
Total Governance Costs	0	0	0	1,356	1,356	1,584
Total Support and Governance Costs	3,416	10,927	0	1,356	15,699	13,833

LEATHERHEAD YOUTH PROJECT LIMITED

Income and Expenditure Account

for the year ended 31st December 2023

	2023 £	2022 £
Income		
Donations	163,718	163,894
Commissioning & Contracts	119,108	105,008
Gift Aid Tax Rebates	1,971	2,231
Sale of fixed assets	27	4,611
Fund Raising	9,979	2,484
Hire of Premises	230	915
Interest Received	5,657	726
Other Income	405	-
	301,095	279,869
Expenditure		
Equipment	1,538	2,072
Projects & Events	13,796	9,034
<i>Wages and National Insurance</i>	<i>241,710</i>	<i>211,567</i>
<i>Staff Recruitment, Training and Other Costs</i>	<i>4,045</i>	<i>6,680</i>
Total Staff Costs	245,755	218,247
<i>Rent</i>	<i>12,500</i>	<i>12,500</i>
<i>Utilities</i>	<i>4,971</i>	<i>4,722</i>
<i>Repairs and Maintenance</i>	<i>3,801</i>	<i>3,497</i>
Total Property Costs	21,272	20,719
<i>Services</i>	<i>319</i>	<i>255</i>
<i>Insurance</i>	<i>2,239</i>	<i>1,528</i>
<i>Printing, Postage and Stationery</i>	<i>1,209</i>	<i>1,437</i>
<i>Depreciation</i>	<i>2,569</i>	<i>1,193</i>
<i>IT</i>	<i>1,662</i>	<i>1,763</i>
<i>Bookkeeping</i>	<i>439</i>	<i>440</i>
<i>PR/Publicity/Fundraising</i>	<i>890</i>	<i>1,949</i>
<i>Legal costs</i>	<i>2,640</i>	<i>-</i>
<i>Travel</i>	<i>1,689</i>	<i>1,846</i>
<i>Subscriptions</i>	<i>372</i>	<i>327</i>
<i>AllSaints</i>	<i>-</i>	<i>1,195</i>
<i>Bank Charges</i>	<i>140</i>	<i>128</i>
<i>Sundry Costs</i>	<i>175</i>	<i>188</i>
<i>Independent Examination</i>	<i>1,356</i>	<i>1,584</i>
Total Support & Governance Costs	15,699	13,833
	298,060	263,905
Surplus / (Deficit) for the year	3,035	15,964