

**Registered Company No. 4484589
(England and Wales)
Registered Charity No. 1096397**



LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report and Financial Statements

**for the year ended
31st December 2021**

LEATHERHEAD YOUTH PROJECT LIMITED
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for the year ended 31st December 2021

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LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2021

The directors present their report and financial statements for the year ended 31st December 2021.

Reference and Administrative Information

Charity Name:	Leatherhead Youth Project Ltd
Charity number:	1096397
Company number:	4484589
Registered office and operational address:	BFree Youth Café Kingston Road Leatherhead Surrey KT22 7BT
Website:	www.leatherheadyouthproject.com
Directors:	Mr N Boniface Mrs A Chamberlain Mr M Coffin (Finance Director) Mrs B Eckley Mr T R Hall Rev G D Osborne (resigned 11 th October 2021) Rev R C Stevens (Chair)
Secretary:	Mr N Boniface
Accountant:	Michael Coffin BSc (SocSci), ACMA
Bankers:	Barclays Bank plc 5 Church Street Leatherhead Surrey KT22 8DE

LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2021

The trustees present their report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Structure, Governance and Management

Nature of the governing document and constitution of the charity

The charity is constituted as a company limited by guarantee and is governed by the memorandum and articles of association dated 12th July 2002 as amended by special resolutions dated 10th February 2003, 10th January 2011 and 10th February 2011.

The directors of the company are also trustees of the charity. Eligibility for membership of the charity and membership of the board of trustees is governed by the memorandum and articles of association. There are no restrictions in the governing documents on the operation of the charity or on its investment powers, other than those imposed by general charity law

The methods adopted for the recruitment and appointment of new trustees

At every annual general meeting one-third of the trustees retire from office. The trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment.

If the Charity at the meeting at which a trustee retires by rotation, does not fill the vacancy the retiring trustee shall, if willing to act, be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

No person other than a trustee retiring by rotation shall be appointed or reappointed a trustee at any general meeting unless:

- He/she is recommended by the trustees; or
- notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment.

Subject as aforesaid, the Charity may by ordinary resolution appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee and may also determine the rotation in which any additional trustees are to retire.

LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2021

The trustees may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee provided that the appointment does not cause the number of trustees to exceed any number fixed by or in accordance with the articles as the maximum number of trustees. A trustee so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the trustees who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate the office at the conclusion thereof.

Objectives and activities

A summary of the objects of the charity as set out in its governing document

To further the work and share the love of Jesus Christ by providing for the educational, training, physical, spiritual, moral, emotional, intellectual and/or recreational needs and general welfare of persons resident principally but not exclusively in Leatherhead in such manner as may be charitable without regard to religion, ethnicity, culture, age, sex or disability and with special concern for persons who through their social or economic situation are in need and in particular but not so as to limit the general nature of the above:

- to promote the development and improvement of young people under the age of 25 through the provision of recreational and leisure facilities;
- to provide care, counselling and/or support for young people under the age of 25 in need thereof;
- to provide education, training and information to young people under the age of 25.

Activities undertaken in relation to the objects of the charity

The focus of the charity's activities remains the BFree Youth Café which is an after-school drop-in centre out of which projects are created to meet the needs of the young people who attend.

Summary of the main achievements of the charity during the year

We started the year acutely aware of the lasting impact the pandemic has had on young people, particularly on their mental health. Both through our relationships with local schools and as a part of Surrey Wellbeing Partnership we increased our delivery for mental health support. In order to meet this increase in demand we employed our new emotional wellbeing practitioner, Dani Ball. The counselling and emotional wellbeing team have been able to deliver much needed group work and 121 sessions across Mole Valley throughout the year either online or face-to-face where appropriate. Giving 596 hours of support to young people in 2021.

For the first time in BFree's history we opened the youth café during the summer holidays. The pandemic had brought such a disruption to the everyday relational youth work we offer, so we felt it essential to take the opportunity to provide this throughout the Summer months. This year we have seen 237 young people come to BFree Youth Café.

In September we saw the in-person return of all our projects both in Leatherhead and in Bookham. We were also able to offer face-to-face support in schools across Mole Valley once again. Ending the half term with our first residential in 2 years was an amazing highlight.

2021 also saw us celebrate 7 years of AllSaints, our social enterprise. We made the decision that it's the right time to provide new support for the unique emerging needs of our 16+ year olds and therefore AllSaints closed its doors in December. LYP has always adapted to the needs of our local young people as they change and coming out of the national lockdowns this is currently more important than it has ever been!

From the Chair of Trustees:

We, the LYP trustees, are immensely proud of the work that is undertaken by LYP. We are committed to this work because it changes young people's lives for the better. We exist for young people and we have continued to see in 2021 that young people want this work and that without it they wouldn't be as hopeful or prepared for everyday life. It really does make a difference.

It is our brilliant team that deserve the overwhelming praise and thanks for the fact that LYP makes a difference. They work with skill and diligence to support, care for and love young people, sometimes in testing circumstances. We are full of admiration for them.

A particular thanks to the AllSaints team and directors as this project has drawn to an end. We celebrate all that has been achieved through this project and we are confident that in the future new opportunities will emerge that will be equally transformative.

Thanks must also go to our volunteers, supporters and funders for their continued commitment to the vision we have of making a difference to young people's lives. Without your involvement we wouldn't be able to achieve all that we have. We honour you for your willingness to invest in us on an ongoing basis.

Christians sometimes talk of helping to 'build the Kingdom of God'. For LYP this looks like: providing a home away from home for young people; providing counselling to young people in testing circumstances; providing the opportunity for adventures in the wild or a holiday when they otherwise wouldn't have one; it looks like mentoring young people and being positive role models in their lives; it looks like this and more. It is beyond doubt that the 'Kingdom of God' has been built in North Leatherhead, Bookham and across Mole Valley in the past year - for this we are incredibly grateful.

LEATHERHEAD YOUTH PROJECT LIMITED

Directors' Report for the year ended 31st December 2021

Financial Review

During the period the charity had income resources of £249,870 and a total expenditure of £247,320 resulting in net resources of £2,550.

Reserves Policy

Our reserves policy is designed to give us sufficient reserves to enable us to cope with unforeseen events without tying up funds that could be utilised to fund projects. With this in mind we aim to hold unrestricted reserves to cover between three and six months' running costs.

Our current position achieves this target.

Public benefit

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and on planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Statement of Directors' and Trustees' Responsibilities

The trustees (who are also the directors of Leatherhead Youth Project Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

In the preparation of this report the directors have taken advantage of the exemptions applicable to small companies as conferred by Part 15 of the Companies Act 2006.

This report was approved by the board of trustees on 13th July 2022.



14.07.22.

Rev R C Stevens
Director

LEATHERHEAD YOUTH PROJECT LIMITED

Independent examiner's report to the trustees of Leatherhead Youth Project Ltd

I report on the accounts of the company for the year ended 31 December 2021, which are set out on pages 11 to 15.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Independent examiner's statement

If the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

LEATHERHEAD YOUTH PROJECT LIMITED

Independent examiner's report to the trustees of Leatherhead Youth Project Ltd

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Siobhan Glenister ACA

1 Park Road
Hampton Wick
Kingston Upon Thames
KT1 4AS

Dated: 18/07/2022

LEATHERHEAD YOUTH PROJECT LIMITED

Statement of Financial Activities

for the year ended 31st DECEMBER 2021

	Notes	2021 £	2021 £	2021 £	2020 £
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
Incoming Resources					
Donations	2	111,954	53,735	165,689	194,191
Commissioning	3	69,165		69,165	42,027
Gift Aid tax rebates		3,044	30	3,074	2,302
Sales		-		-	28
Fund Raising		6,926		6,926	6,965
Hire of premises		4,442		4,442	2,557
Interest received		17		17	215
Other income		267	290	557	6,166
Total Incoming Resources		195,815	54,055	249,870	254,451
Resources Expended					
Direct Charitable Expenditure:					
Purchases		-		-	94
Equipment		592	249	841	9,328
Events		997	7,773	8,770	2,755
Staff costs		137,810	55,699	193,509	192,390
Property costs		16,317	6,496	22,813	30,881
		155,716	70,217	225,933	235,448
Share of support and governance costs:	15	13,018	8,369	21,387	13,391
Total Resources Expended		168,734	78,586	247,320	248,839
Surplus / (Deficit) for the year	4	27,082	(24,531)	2,550	5,612
Fund balance brought forward	10,11	69,925	56,917	126,842	121,230
Fund balance carried forward		97,007	32,386	129,392	126,842

LEATHERHEAD YOUTH PROJECT LIMITED

Balance Sheet as at 31st DECEMBER 2021

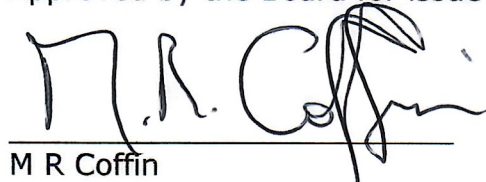
	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets					
Tangible assets	6	434		1,000	
Investments	7	<u>1</u>		<u>1</u>	
			435		1,001
Current assets					
Stock		-		-	
Debtors	8	11,870		15,775	
Cash at bank and in hand		<u>137,218</u>		<u>138,463</u>	
		149,088		164,138	
Creditors: amounts falling due within one year	9	<u>(20,131)</u>		<u>(28,396)</u>	
Net current assets			<u>128,957</u>		<u>125,842</u>
			<u>129,392</u>		<u>126,843</u>
Funds employed					
Unrestricted funds	10		97,007		69,925
Restricted funds	11		<u>32,386</u>		<u>56,917</u>
			<u>129,392</u>		<u>126,843</u>

For the financial year ended 31 December 2021 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Board for issue on 13th July 2022.



M R Coffin
Finance Director

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

1 Accounting policies

Accounting convention

The financial statements have been prepared in accordance with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Resources expended

Expenditure is recognised in the year in which the liability is incurred and is reported as part of the expenditure to which it relates.

Charitable activities' direct costs and support costs are those costs incurred directly in support of expenditure on the objects of the charity.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation, except for set up costs and items funded entirely by external restricted donations which have been written off in the year in which the expenditure was incurred and the funding received. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	33% - 50% x cost
----------------------------------	------------------

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Critical accounting estimates and judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

There were no key judgements. The main accounting estimates are depreciation, gift aid debtors and accruals.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

2 Donations

A total of £165,689 donations were received during the year (£2020 -£194,191). Out of this £53,735 donations were restricted.

Donations and grants of £5,000 and over during 2021 were:

- National Lottery Community Fund (£21,319)
- Community Foundation for Surrey - East Court Fund (£21,000)
- BBC Children in Need (£19,843)
- Leatherhead Parish Church (£12,500)
- St Nicolas' Church (Bookham) (£12,000)
- Bookham Baptist Church (£10,500)
- Eastwick Road Church (Bookham) (£10,250)
- Three Oaks Trust (£7,500)
- HMRC Coronavirus Job Retention Scheme (£6,048)
- Community Foundation for Surrey – Surrey Community Fund (£5,242)
- Neroli Ltd (£5,000)

Where donations were received to cover a period overlapping a year end the figure quoted is the amount allocated to 2021.

3 Commissioning

The total Commissioning income during the year was £69,165 (2020 -£42,027).

In the 3 months to 31st March 2021 LYP provided one-to-one counselling and emotional wellbeing sessions for young people in Mole Valley, referred through CAMHS Surrey's Single Point of Access. LYP received £6,365 from Eikon for this work.

From April 2021 LYP began a new contract with Surrey Wellbeing Partnership to deliver emotional wellbeing support sessions as part of a new alliance, Mindworks Surrey. A new county wide children and young people's emotional wellbeing and mental health service. LYP received £58,250 from Surrey Wellbeing Partnership during 2021.

LYP also provided counselling and emotional wellbeing sessions, one day a week during the school term time, for St Andrews School. The school paid £4,400 in return for this.

4 Surplus for the year

	2021	2020
	£	£
The surplus is stated after charging:		
Depreciation of tangible assets	<u>965</u>	<u>1,552</u>

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

5 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

6 Tangible Fixed Assets

	Office Equipment £	Plant and machinery £	Furniture & Fixtures £	TOTAL £
Cost				
At 1 January 2021	7,128	16,980	413	24,521
Adjustments				0
Additions	-	399		399
At 31 December 2021	7,128	17,379	413	24,920
Depreciation:				
At 1 January 2021	6,455	16,654	413	23,522
Adjustments				0
Charge for the year	634	331		965
At 31 December 2021	7,089	16,985	413	24,487
Net book value:				
At 31 December 2021	39	395	-	434
At 31 December 2020	673	327	-	1,000

7 Investments

A subsidiary company, AllSaints Enterprise CIC, has been set up to manage the AllSaints Sandwich and Coffee Shop social enterprise. The single share of £1 is owned by Leatherhead Youth Project Ltd.

As a Community Interest Company AllSaints has designated LYP as the asset-locked body to which it can transfer assets and profits. Trading ceased in December 2020. AllSaints showed a loss of £3,955, which reduced the restricted fund representing previous years' profits. We are considering alternative projects that would achieve similar benefits for those over 16.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

8 Debtors

	2021 £	2020 £
Invoiced Debtors	375	3,582
Tax Refunds Due	3,074	2,302
Other Debtors	6,860	8,097
Prepayments	1,561	1,794
	11,870	15,775

9 Creditors (amounts falling due within one year)

	2021 £	2020 £
Invoiced Creditors	599	2,229
Other Creditors	684	200
Accruals & Deferred Income	18,023	25,083
Payroll Liabilities	780	840
Receipts on behalf of third parties	44	44
	20,131	28,396

10 Statement of movements on unrestricted funds

	At 1 January 2021	Income	Expenditure	Balance 31 December 2021
	£	£	£	£
General	69,925	195,815	168,734	97,007
	69,925	195,815	168,734	97,007

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

11 Statement of movements on restricted funds

	At 1 January 2021	Income	Expenditure	Balance 31 December 2021
	£	£	£	£
Bookham Projects	5,535	150	-	5,685
BFree (BBC CiN)	3,848	19,843	18,272	5,419
Boxing (2021 Grant)		5,242	-	5,242
AllSaints Surplus	8,096	290	4,721	3,665
Building Capabilities	1,891	-	182	1,708
BFree (National Lottery)	16,169	21,319	35,875	1,613
Bookham Connect	1,478	-	-	1,478
Into the Wild	1,345	-	-	1,345
Bookham Sessional	488	3,375	2,583	1,280
Romania Trip	922	-	-	922
Girls Group	5,094	-	4,316	778
Freestyle (East Court)	1,915	6,000	7,239	676
Freestyle (Liquid)	627	-	-	627
Boxing (2020 Grant)	2,216	-	1,690	526
Freestyle (Army Cadets)	500	-	-	500
Keywork	500	-	25	475
Bookham 5 a day	270	-	84	187
Total Football	152	-	-	152
Youth Council	94	-	-	94
Digit	85	-	70	15
AllSaints Donations	2,037	-	2,037	-
Blaze	400	-	400	-
Blaze and Geezers	477	-	477	-
Summer/Christmas	-	615	615	-
Making Good	2,778	-2,778	-	-
	56,917	54,055	78,586	32,386

Purposes of restricted funds:

- **Bookham Projects** - Funds donated specifically to support projects in Bookham
- **BFree (BBC CiN)** - Funds from BBC Children in Need to support our daily drop-in in Leatherhead.
- **Boxing (2021 Grant)** - Funds received from the Community Foundation for Surrey to support our boxing project. This funding is being returned following closure of the project.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

- **AllSaints Surplus** - Funds donated by our social enterprise from annual surpluses. Held to cover possible future deficits.
- **Building Capabilities** - Funding from National Lottery Community Fund to help build organisational and individual capabilities
- **BFree (National Lottery)** - Funding from National Lottery Community Fund to support our daily drop-in in Leatherhead.
- **Bookham Connect** - Donation from Bookham Belles WI to support targeted youth work in Bookham
- **Into the Wild** - Donation from Leatherhead Community Association to support our outdoor adventure project
- **Bookham Sessional** - Funding from the Community Foundation For Surrey to cover the cost of employing a Sessional Worker in Bookham. Fund fully utilised early 2022.
- **Romania Trip** - Donations to support our occasional trips to work with gypsy children in Romania
- **Girls Group** - Funding from the Community Foundation For Surrey to support Girls' Groups in Bookham and Leatherhead. Fund fully utilised early 2022.
- **Freestyle (East Court)** - Funding from East Court Fund to support Freestyle Residential camp
- **Freestyle (Liquid)** - Funding from Liquid Connection to support Freestyle Residential camp
- **Boxing (2020 Grant)** - Funds received from the Community Foundation for Surrey to support our boxing project. Fund fully utilised early 2022.
- **Freestyle (Army Cadets)** - Funding from Surrey Army Cadets to support Freestyle Residential camp. Fund fully utilised early 2022.
- **Keyword** - Funding from National Lottery Awards For All towards keywork with vulnerable individuals and groups
- **Bookham 5-a-day** - Funding from the personal allocation of Councillor Clare Curran towards our 5-a-day healthy eating project in Bookham
- **Total Football** - Funding from Liquid Connection to support Total Football
- **Youth Council** - Funds received from the Community Foundation for Surrey to support our youth council
- **Digit** - Funding from Gatwick Community Trust for our allotment project. Fund fully utilised early 2022.
- **AllSaints Donations** - Donations made to LYP to offset rent due from AllSaints Enterprise CIC. Fund fully utilised during 2021.
- **Blaze** - A donation from Leatherhead Rotary Club for our Boys' Group. Fund fully utilised during 2021.
- **Blaze and Geezers** - A donation from Toyota Fund towards our Boys' Groups. Fund fully utilised during 2021.
- **Summer/Christmas** - Funding from Club 24 towards additional activities during Summer and Christmas school holidays. Fund fully utilised during 2021.
- **Making Good** - Funds received in 2020 from the Community Foundation for Surrey to support our community action project. This was unable to proceed due to Covid-19 restrictions and so the funds were returned in 2021.

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

12 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Fixed Assets	435		435
Debtors	8,205	3,665	11,870
Cash at bank and in hand	108,497	28,721	137,218
Current Liabilities	(20,131)		(20,131)
	97,007	32,386	129,392

13 Analysis of staff costs

	2021 £	2020 £
Salaries & Wages	176,397	170,164
Social Security Costs	9,850	9,316
Pension Costs	3,604	3,431
	189,851	182,911

There were no trustees' remuneration or other benefits for the year ended 31 December 2021, nor for the year ended 31 December 2020.

No staff member was paid above £60,000 for the year ended 31 December 2021, nor for the year ended 31 December 2020.

14 Analysis of staff numbers

The average monthly headcount was 9.33 (2020: 9.00) and the average number of full-time equivalent employees during the year was as follows:

	2021	2020
Youth Workers	4.20	4.24
Counsellors	1.67	1.40
Others	1.32	1.32
	7.19	6.96

LEATHERHEAD YOUTH PROJECT LIMITED

Notes to the Financial Statements

for the year ended 31st December 2021

15 Share of support and governance costs

	Support costs		Governance costs		2021	2020
	Restricted £	Unrestricted £	Restricted £	Unrestricted £	Total £	Total £
Services	31	191			222	1,143
Insurance	151	943			1,094	1,031
Printing/Stationery	99	618			717	836
Depreciation	133	832			965	1,552
IT	196	1,230			1,426	2,668
Bookkeeping	58	362			420	277
PR & Publicity	141	883			1,024	780
Consultancy	58	362			420	0
Travel	164	607			771	853
Subscriptions	58	362			420	492
AllSaints	6,758	1,918			8,676	3,030
Bank Charges	16	100			116	73
Sundry Costs	506	3,170			3,676	48
Total Support Costs	8,369	11,578	0	0	19,947	12,783
Independent Examination of the financial statements					0	588
Total Governance Costs	0	0	0	1,440	1,440	588
Total Support and Governance Costs					21,387	13,391

LEATHERHEAD YOUTH PROJECT LIMITED

Income and Expenditure Account for the year ended 31st December 2021

	2021 £	2020 £
Income		
Donations	165,689	194,191
Commissioning	69,165	42,027
Gift Aid Tax Rebates	3,074	2,302
Sales	-	28
Fund Raising	6,926	6,965
Hire of Premises	4,442	2,557
Interest Received	17	215
Other Income	557	6,166
	249,870	254,451
Expenditure		
Purchases	-	94
Equipment	841	9,328
Projects & Events	8,770	2,755
<i>Wages and National Insurance*</i>	<i>186,247</i>	<i>182,911</i>
<i>Staff Recruitment, Training and Other Costs</i>	<i>7,262</i>	<i>9,479</i>
Total Staff Costs	193,509	192,390
* = Includes Furlough payments		
<i>Rent</i>	<i>12,500</i>	<i>12,500</i>
<i>Utilities</i>	<i>6,481</i>	<i>5,514</i>
<i>Repairs and Maintenance</i>	<i>3,832</i>	<i>12,867</i>
Total Property Costs	22,813	30,881
<i>Services</i>	<i>222</i>	<i>1,143</i>
<i>Insurance</i>	<i>1,094</i>	<i>1,031</i>
<i>Printing, Postage and Stationery</i>	<i>717</i>	<i>836</i>
<i>87Depreciation</i>	<i>965</i>	<i>1,552</i>
<i>IT</i>	<i>1,426</i>	<i>2,668</i>
<i>Bookkeeping</i>	<i>420</i>	<i>277</i>
<i>PR/Publicity/Fundraising</i>	<i>1,024</i>	<i>780</i>
<i>Consultancy</i>	<i>420</i>	
<i>Travel</i>	<i>771</i>	<i>853</i>
<i>Subscriptions</i>	<i>420</i>	<i>492</i>
<i>AllSaints</i>	<i>8,676</i>	<i>3,030</i>
<i>Bank Charges</i>	<i>116</i>	<i>73</i>
<i>Sundry Costs</i>	<i>3,676</i>	<i>48</i>
<i>Independent Examination</i>	<i>1,440</i>	<i>588</i>
Total Support & Governance Costs	21,381	13,391
	247,320	248,839
Surplus / (Deficit) for the year	2,550	5,612