

This report (2023) is based on the Children's Centre Information Booklet, compiled by Jonathan Davey, the Centre Manager, and other records and information as appropriate.

## The objectives of the Centre are-

*To advance the education and development of children under statutory school age within Cleethorpes, North East Lincolnshire, by providing and assisting in the provision of educational opportunities for such children.*

## Board Members

<b>Name</b>	<b>Position</b>
<b>Mrs C Lamming</b>	<b>Chairman &amp; Treasurer</b>
<b>Mr R Grayson</b>	<b>Director</b>
<b>Mrs A Boyers</b>	<b>Secretary</b>
<b>Mr Keiron Lamming</b>	<b>Director</b>
<b>Miss A Darnell</b>	<b>Director</b>

## Background

St Peter's Children's Centre is a 65-place facility, which was conceived as an integral part of St Peter's Community Learning Centre. It is on the site of St Peter's CE Primary School and was opened to its first children in September 2002. There are approximately 84 children registered at the Centre at the time of writing (November 2023).

## Planning

The Centre's planning is linked to the updated Early Years Foundation Stage and Ofsted Framework. These incorporate age and stage specific activities, thereby meeting each child's individual needs. The activities are play-based, to allow high levels of individual learning and spontaneity. We implement a system of compiling individual learning journeys which will follow each child into their chosen Reception class.

## The Centre

Our Centre comprises of Sam's room offering care from birth to two years, with a separate snooze room. It is fully equipped to accommodate up to nine babies.

When a child reaches two years of age, they join Jame's Room, which is designed and equipped specifically with the younger two year olds in mind. We also have the Ladybird room which is for our rising 2 year olds, with adjoining doors to allow free flow and transition into our Peacock

room where the three and four year old children are accommodated. Here, children have the opportunity to learn through play, and participate in the activities provided, using the free flow outside doorway, allowing the children to access lots of fun outdoor activities.

## **Outside**

Our Centre also includes the use of three fully enclosed outdoor play areas, our own specific area being totally redesigned and developed, providing an excellent learning environment, complementing our daily planned play sessions in a safe and stimulating atmosphere. We have a community buggy-park, which enables parents and staff to store buggies where they are safe, secure and protected from the elements.

## **Policies**

The Centre's policy statements are structured to offer children and their families the best possible care and learning opportunities. They are subject to review, and the manager and the Board welcome comments or suggestions from users. There is a parent/carer suggestion box in the Centre's reception area. Copies of all policies are available for inspection.

## **Children with special educational needs**

The aim of the Centre is for each child to reach his or her potential in all areas of development at his or her own rate, including children who need additional support or who have particular needs or disabilities. Key people work with outside agencies and take specific action to help children make the best possible progress. The Special Needs policy relates to the DfES/SEND Code of Practice.

## **Key Persons**

In the Centre, we operate a key person system, to enable relationships to develop between staff, parents/carers and children. Key persons are responsible for an allocated group of children, and provide detailed assessments of children's achievements, activities and daily routines.

## **Staff:**

**Centre Manager**

Jonathan Davey (Behaviour Lead)

**Deputy & Office Manager**

Fleur Cook

**Senior Supervisor**

Gemma Clifford (Safeguarding Officer)

**Supervisors**

Kerri Burchell

Lyndsey Davey (Curriculum lead)

Eloise Forman

**Early Years Practitioners**

Paige Edwards

Lydia Coleman

Owen Davey

Amy Hughes (Deputy Behaviour Officer)

Beth Swinton (SEND/CO)

Vici Cox (Curriculum lead)

Kirsty Robinson

Leanne Chidwick

Samantha Atkinson (Deputy Safeguarding)

Molly Marsden

Megan Clark

Kaleigh Robinson

**Cook**

Josephine Greenacre

**Cleaner**

Donna Smith

## **Staff – professional training**

It is the policy of the Centre that it is important for staff to continue to update and extend their training, to be aware of issues both locally and nationally, and to pass knowledge onto colleagues.

## **Parents/carers**

Parents/carers are a child's first educators, and the Centre aims to work together to work in an atmosphere of mutual respect. Parents/carers are welcome to help on any outings and special events.

## Other Agencies

The Centre also work closely with many outside agencies including the councils Early Years Development and Childcare Partnership, OFSTED, the Family Information Service, the National Day Nurseries Association, Children's Centre's, St Peter's CE Primary School and Church.

## The fees

<b>Rate</b>	<b>Children 0-2 years</b>	<b>Children 2+ years</b>
Hourly	£5.45	£5.25
Per session (4 hours)	£ 21.40	£ 20.60
Full day (8 hours)	£42.40	£40.60
Full time (40 hours)	£202.00	£192.00

Breakfast = £1.30	Lunch = £2.60	Tea = £2.30
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## Health & Safety

The health & safety of the children, parents and staff is paramount, especially in the current climate where covid has placed extra pressures on all. Therefore, parents/carers are asked to fill in a detailed registration form telling Centre staff any important and relevant information about a child and also any medical or health concerns. No unauthorised person is allowed to collect a child unless previously arranged by the parent/carer. If prior arrangements are made, the Centre requires the name, telephone number and a description of the person. A password is also required.

The Centre meets all relevant fire service and environmental health checks, and is also registered with OFSTED.

The Centre was last inspected by OFSTED on 29<sup>th</sup> April 2022. The report concluded that all areas were 'good'.

**ST PETER'S CHILDRENS CENTRE LIMITED**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

## **COMPANY INFORMATION**

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<b>Directors</b>	Ms A Darnell Mr R Grayson Mr K P Lamming A Boyers C Lamming
<b>Secretary</b>	A Boyers
<b>Company number</b>	04332441
<b>Registered office</b>	St Peters C Of E Primary School St Peters Avenue Cleethorpes Lincolnshire United Kingdom DN35 8LW
<b>Accountants</b>	Affinity Solutions 66 St Peters Avenue Cleethorpes Lincolnshire United Kingdom DN35 8HP

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## **ST PETER'S CHILDRENS CENTRE LIMITED**

### **REPORT TO THE DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY ACCOUNTS OF ST PETER'S CHILDRENS CENTRE LIMITED**

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These financial statements have been prepared in accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Acts that relate to preparing the financial statements of the company for the year ended 31 March 2023.

You have determined that the company is exempt from the statutory requirement for an audit for this accounting year. Therefore, the financial statements are unaudited.

The financial statements are provided exclusively to the directors for the limited purpose mentioned above, and may not be used or relied upon for any other purpose or by any other person, and we shall not be liable for any other usage or reliance.

On the balance sheet, you have acknowledged your duties under the prevailing Companies Acts to ensure that the company keeps adequate accounting records and prepares financial statements that comply with the requirements of the Acts.

We have prepared these financial statements based on the accounting records, information and explanations provided by you. We do not express any opinion on the financial statements.

**Affinity Solutions**

**Accountancy & Business Development**

.....

66 St Peters Avenue  
Cleethorpes  
Lincolnshire  
United Kingdom  
DN35 8HP



**ST PETER'S CHILDRENS CENTRE LIMITED****INCOME AND EXPENDITURE ACCOUNT*****FOR THE YEAR ENDED 31 MARCH 2023***


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	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Income</b>	380,264	377,827
Other income	4,528	8,768
Cost of raw materials and consumables	(5,890)	(4,257)
Staff costs	(286,476)	(275,297)
Depreciation and other amounts written off assets	-	(173)
Other charges	(43,859)	(48,305)
<b>Surplus</b>	<u>48,567</u>	<u>58,563</u>

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**ST PETER'S CHILDRENS CENTRE LIMITED****BALANCE SHEET****AS AT 31 MARCH 2023**

	<b>2023</b>		<b>2022</b>
	£	£	£
Fixed assets		6,860	6,860
Current assets	732,763		684,196
	<u>732,763</u>		<u>684,196</u>
Net current assets		732,763	684,196
		<u>732,763</u>	<u>684,196</u>
Total assets less current liabilities		739,623	691,056
		<u>739,623</u>	<u>691,056</u>
Net assets		739,623	691,056
		<u>739,623</u>	<u>691,056</u>
Reserves		739,623	691,056
		<u>739,623</u>	<u>691,056</u>

**Notes to the financial statements****1 Employees**

The average number of persons, including directors, employed by the company during the year was as follows:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Employees	19	21
	<u>19</u>	<u>21</u>

St Peter's Childrens Centre Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is St Peters C Of E Primary School, St Peters Avenue, Cleethorpes, Lincolnshire, United Kingdom, DN35 8LW.

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the micro-entity provisions and in accordance with FRS 105 'The Financial Reporting Standard applicable to the Micro-entities Regime' and the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on ..... and are signed on its behalf by:

.....  
C Lamming  
**Director**

Company registration number 04332441 (England and Wales)

**ST PETER'S CHILDRENS CENTRE LIMITED****DETAILED TRADING AND PROFIT AND LOSS ACCOUNT****FOR THE YEAR ENDED 31 MARCH 2023**

	<b>2023</b>	<b>Movement</b>	<b>Movement</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>%</b>	<b>£</b>
<b>Turnover</b>				
Fees	191,554	25,152	15.12%	166,402
Funding	188,710	(22,715)	10.74%	211,425
	<u>380,264</u>	<u>2,437</u>	<u>0.65%</u>	<u>377,827</u>
<b>Other Income</b>				
Coronavirus job retention scheme grant	-	(470)	100.00%	470
Sundry income	1,000	1,000	-	-
Bank interest received	3,528	(4,770)	57.48%	8,298
	<u>4,528</u>	<u>(4,067)</u>	<u>148.36%</u>	<u>8,768</u>
<b>Cost of raw materials and consumables</b>				
Nurse Food	5,890	1,633	38.36%	4,257
	<u>(5,890)</u>	<u>(1,633)</u>	<u>38.36%</u>	<u>(4,257)</u>
<b>Staff costs</b>				
Wages and salaries	286,476	(11,179)	4.06%	275,297
	<u>(286,476)</u>	<u>11,179</u>	<u>4.06%</u>	<u>(275,297)</u>
<b>Depreciation and other amounts written off assets</b>				
Depreciation	-	173	100.00%	173
	<u>-</u>	<u>173</u>	<u>100.00%</u>	<u>(173)</u>
<b>Other charges</b>				
Consumables	1,418	2	0.14%	1,420
Staff training & welfare	1,861	(712)	61.97%	1,149
Rent	7,406	10,588	58.84%	17,994
Power, light and heat	6,655	1,106	14.25%	7,761
Repairs and Renewals	18,146	(3,923)	27.58%	14,223
Professional subscriptions	35	-	-	35
Legal and professional fees	1,840	1,148	38.42%	2,988
Accountancy	420	(60)	16.67%	360
Charitable donations	1,500	(1,500)	-	-
Insurances	623	(63)	11.25%	560
Postage and stationery	606	(404)	200.00%	202
Advertising	2,928	(2,424)	480.95%	504
Sundry expenses	421	688	62.04%	1,109
	<u>(43,859)</u>	<u>(4,446)</u>	<u>9.20%</u>	<u>(48,305)</u>
<b>Surplus for the year</b>	<u>48,567</u>	<u>(9,996)</u>	<u>17.07%</u>	<u>58,563</u>

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