



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/09/2023. Period start date To. 31/8/2024 Period end date

Charity name: Farlington School PTA

Charity registration number: 1096294

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils in the school
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	1. Developing effective relationships between staff, parents and others associated with the school. 2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	<p>The committee engages in various fundraising activities throughout the academic year. The purpose of these activities is twofold: To provide a forum where parents and guardians can socialise and meet and secondly to raise funds to enhance the facilities at the school.</p> <p>The committee discusses what is needed and funds are allocated on this basis to the various projects. Funds are approved at Committee meetings that take place throughout the academic year.</p>

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Total income for this period was £35,225.91 and expenses were £64,728.25. Expenses were higher this year as we paid for the Well Being Centre which had been fundraised for over the last couple of years.</p> <p>The 2 biggest fundraising activities were our Quiz night (£1784.10) and Uniform sales (£3,917.39).</p> <p>The funds this year are planning to go to a new fitness room for the children to use.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are in a good position with £35,602 available for projects.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We don't have a policy on reserves
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The officers of the committee are elected at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Farlington School PTA
Other name the charity uses	
Registered charity number	1096294
Charity's principal address	Farlington School Strood Park Horsham RH12 3PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katy Brent	Co-Chair		PTA Committee
2	Maddy Cole	Co-Chair		PTA Committee
3	Trevor Taylor	Vice Chair		PTA Committee
4	Michelle Riley	Treasurer		PTA Committee
5	Carlene Newell	Secretary		PTA Committee
6	Claire Shaxted	Chair	Sept 2024-present	PTA Committee
7	Rachel Carter	Vice-Chair	Sept 2024-present	PTA Committee
8	Allison Jackson	Secretary	Sept 2024-present	PTA Committee
9				PTA Committee
10				
11				
12				
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15				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above. Signed

on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michelle Riley	Claire Shaxted
Position (eg Secretary Chair, etc)	Treasurer	Chair
Date	7 November 2024	

Farlington School PTA Accounts

Statement of Income and Expenditure for 1 September 2023 - 31 August 2024

	£	£	£
Funds at 1 September 2023 in 2 accounts			58624.27
uniform account			7583.47
check not cashed			35
monies owed by uniform shop (included above in transfer)			-95
money not received from school for PTA subscriptions			66147.74
Funds raised during the year			
Uniforms	10380.94		
Fireworks	2974.7		
Cash Raffle	969.4		
Wheelbarrow raffle	846.88		
Lower school disco	534.28		
Lower school shop	1,160.50		
Christmas Cards	235.00		
Quiz	2,336.31		
Easter Jar gueses	60.43		
Costume Sale	17.68		
Family Fun Day	1,902.13		
Ball	11,094.23		
Easyfundraising	125.96		
Piano Fund	102.04		
		32,740.48	
PTA Subscriptions Receivable			
autumn 2023	692.5		
spring 2024	697.50		
summer 2024	722.50		(not received yet)
		2,112.50	
Interest received		372.93	
		35,225.91	
Expenditure during the year			
PTA expenses		-636.69	
Uniform payments		-6463.55	
Fireworks		-1629.22	
Cash Raffle		-336	
Lower school disco		-306.29	
Lower school shop		-1013.1	
Quiz		-552.21	

Family Fun Day	-663.19
Ball	-9381.31
glow performer for fireworks	-255.5
well being centre	-38800
Easter Eggs for children	-618.9
going away gift for Lucy	-45
gifts for sarah and steve for thank you	-80
Garden party for middle and senior school	-1557.5
refund ball 2024	-1850
Christmas stall refunds	-400
christmas store 2024	-113.65
Service charge	-26.14
	<u><u>-64728.25</u></u>

Surplus/Deficit of Income over Expenditure

-29,502.34

Funds at 31 August 2024

36,645.40

Represented by:

Cash Book Balance - Interest Bearing Account	31377.27
Cash Book Balance - Current Account	4225.63
Debtors - Monies owed by School	1,042.50

36645.4

I have examined the books and records of Farlington School PTA and consider them to be in accordance with the above Income and Expenditure Account and Statement of Funds.

Emma Bairstow-Ellis
Emma Bairstow-Ellis

21/10/2024
Date



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Farlington School PTA

On accounts for the year
ended

1/9/23-31/8/24

Charity no
(if any)

1096294

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:
Emma Bairstow-Ellis
2EAB659AB874AC...

Date:

21/10/2024

Name:

Emma Bairstow-Ellis

Relevant professional
qualification(s) or body
(if any):

ICAEW/ACA
CIOT/CTA

Address:

54 Grebe Crescent

Horsham

RH13 6ED

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A couple of cheques that weren't cashed last year incorrectly booked but total £120 so immaterial.

Otherwise nothing to note, batch checked invoices and receipts, confirmed opening and closing cash balances.