



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2023. Period start date To. 31/8/2023 Period end date

Charity name: Farlington School PTA

Charity registration number: 1096294

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils in the school
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	1. Develop more extended relationships between the staff, parents and others associated with the school. 2. Engage in activities which support the school and advance the education of the pupils attending it.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	<p>The committee engages in various fundraising activities throughout the academic year. The purpose of these activities is twofold: To provide a forum where parents and guardians can socialise and meet and secondly to raise funds to enhance the facilities at the school.</p> <p>The committee discusses what is needed and funds are allocated on this basis to the various projects. Funds are approved at Committee meetings that take place throughout the academic year.</p>

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Total income for this period was £28,955 and expenses were £14,507 leaving a profit of £14,448.</p> <p>The 2 biggest fundraising activities were our Ball (£12516) and Uniforms (7809).</p> <p>The funds this year are going to a new Wellness Centre for the students use.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are in a good position with £65,635, with a good portion going to the Wellness Centre
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We don't have a policy on reserves
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The officers of the committee are elected at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Farlington School PTA
Other name the charity uses	
Registered charity number	1096294
Charity's principal address	Farlington School Strood Park Horsham RH12 3PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Passam	Chair		
2	Jessica Cooper	Treasurer	Jan – April 2023	
3	Michelle Riley	Treasurer	April - present	
4	Carlene Newell	Secretary		
5	Joanna Robinson	Vice-Chair		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michelle Riley	Carlene Newell
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	8 February 2024	

Farlington School PTA Accounts

Statement of Income and Expenditure for the Year to 1 January 2023 - 31 August 2023

	£	£	£
Funds at 1 January 2023			47684.55
money not received from school for PTA subscriptions			-3508.35
			44176.2
Funds raised during the year			
Quiz night	1,638.16		
Lion King	672.43		
Family Fun Day	1,512.64		
Ball	12,516.33		
Easy Fundraising	21.22		
Uniforms	7,809.41		
Christmas (stall holders advance, to be returned)	400.00		
		24,570.19	
PTA Subscriptions Receivable			
previous balance	3508.35		
2023	673.57		
		4,181.92	
Interest received		203.33	
		28,955.44	
Expenditure during the year			
Well Being Centre		-9700	
Uniforms		-774	
Quiz night		-83.69	
Lion King		-316.50	
Family Fun Day		-392.84	
Ball		-1,762.33	
Ball donation to Mary Howe Trust		-750.00	
2 Zettle Readers		-247.20	
4 Phones		-211.96	
Tagging guns		-17.30	
Bidding paddles		-15.89	
Parentkind annual membership		-140.00	
Service charges		-95.66	
		-14,507.37	
Surplus of Income over Expenditure			14,448.07
Funds at 31 December 2022			58,624.27

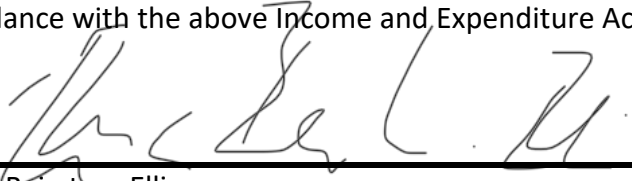
Represented by:

Cash Book Balance - Interest Bearing Account	53882.35	
Cash Book Balance - Savings PTA Club 500	0	
Cash Book Balance - Current Account	500	
Written back cheque from current account	-35	
Debtors - Monies owed by School	4,181.92	
Debtors - Monies owed from uniform account	95.00	
		58624.27
		0.00
Cash Book Balance - Uniform account	7011.47	
outstanding checks	602.5	
written back cheques	-30.5	
		7583.47

Notes: Known liabilities relating to the above paid in the following period

	-3,133.25
Uniform proc Christmas stallholders to be refunded	-400.00

I have examined the books and records of Farlington School PTA and consider them to be in accordance with the above Income and Expenditure Account and Statement of Funds.



Emma Bairstow-Ellis

31 Jan 24

Date



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Farlington School PTA

On accounts for the year ended

1/1/2023 - 31/8/2023

Charity no
(if any)

1096294

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Emma Bairstow-Ellis

Date:

31 JAN 24

Name:

EMMA BAIRSTOW-ELLIS

Relevant professional
qualification(s) or body
(if any):

ICAEW / ACA
CIOT / CTA

Address:

54 GREBE CRESCENT

HORSHAM, WEST SUSSEX, UK.

RH13 6ED.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to Note.