

WORCESTERSHIRE BIOLOGICAL RECORDS CENTRE

Lower Smite Farm, Smite Hill, Hindlip, Worcester, WR3 8SZ

A company limited by guarantee and registered in England No. 04416182

This company is a Registered Charity under registration No. 1096279

ANNUAL REPORT FROM THE BOARD

1st May 2021 to 30th April 2022

Objective of the Company

To provide a service which collects, manages and disseminates quality environmental information for the public benefit.

Public Benefit Statement

In addition to the public benefits arising from the availability of quality environmental information, such as assisting decision making which protects the environment, WBRC provides identification services to members of the public, and provides education on environmental issues through its support of the Worcestershire Recorders, their field events, the production of the joint journal, Worcestershire Record, and its website www.wbrc.org.uk. We aim to include records held by WBRC on the National Biodiversity Network Atlas of which WBRC is a member.

Review of Activities during the Year

WBRC has continued to supply information to all Service Level Agreement holders including, Environment Agency, Worcestershire County Council, Worcestershire Wildlife Consultancy and Worcestershire Wildlife Trust, together with providing data to environmental consultants and local natural history groups, with species identification assistance to members of the public on an ongoing basis as single data requests.

With the covid pandemic continuing WBRC staff maintained all business functions from individual private homes; the remote working continued with minimal technical disruption.

Staffing was increased from 1.5 to 1.6 FTE from October 2021, with 2 long-term volunteers contributing greatly during this reporting period within the areas of data processing and administrative duties. Commercial enquires remained an important income stream representing almost 46% of total income, Service Level Agreement streams remained stable during this period and WBRC can report a sound financial status to end the year.

The database has continued to grow over the year giving access to over 1.5 million records in the county. The methods by which data is funnelled into WBRC have begun to evolve over the last few years and much more biological recording is undertaken by individuals via online portals such as iRecord. WBRC is working to update and maintain processes to ensure we collate and provide access to the best possible data for the county.

Review of Financial Activity

The organisation finished the year with total assets of **£74,180.67**

Ruth Bourne

Chair of the Board

Worcestershire Biological Records Centre	Charity Number	1096279
Financial Statement - 01.05.21 to 30.04.22	Company Number	4416182

Bank Balance Brought Forward	71084.42
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Income:

Contributions

Worcs Wildlife Trust	10500
WNCT Enterprises	2400
Worcs County Council	7990.00
Environment Agency	9651
Severn Trent Water	2000.00
Woodland Trust (Ancient Woodland Inventory)	7475.00

Sales	33100.00
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Bank Interest	10.26
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Net Income	73126.26
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Expenditure:

Employment Costs	62905.11
Phone & Broadband	1086.00
Insurance	653.41
Expenses/Travel	0.00
Office/Equipment/IT	2667.67
Training/Conferences	0.00
Rent/Rates	1014.54
ALERC Membership	475.00
OS Licence	728.28
Worcs Recorders Shrawley Book	500.00

Expenditure	70030.01
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Balance Carried Forward	74180.67
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

WORCESTERSHIRE BIOLOGICAL RECORDS CENTRE

On accounts for the year
ended

30 / 04 / 22

Charity no
(if any)

1096279

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD MM YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J Blakiston

Date:

25 / 1 / 23

Name:

JOHN BLAKISTON

Relevant professional
qualification(s) or body

ACA, ACMA (Member in Practice)

(if any):

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Address:

Rose Cottage, Spring Grove Burs
Bamley Byers, Bamley, Wors
by 12 ILG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to disclose

Worcestershire Biological Records Centre Financial Statement - 01.05.21 to 30.04.22	Charity Number Company Number	1096279 4416182	
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Income:			
Contributions			
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	WNCT Enterprises		2400
	Worcs County Council		7990.00
	Environment Agency		9651
	Severn Trent Water		2000.00
	Woodland Trust (Ancient Woodland Inventory)		7475.00
Sales			33100.00
Bank Interest			10.26
	Net Income		73126.26
Expenditure:			
	Employment Costs		62905.11
	Phone & Broadband		1086.00
	Insurance		653.41
	Expenses/Travel		0.00
	Office/Equipment/IT		2667.67
	Training/Conferences		0.00
	Rent/Rates		1014.54
	ALERC Membership		475.00
	OS Licence		728.28
	Worcs Recorders Shrawley Book		500.00
	Expenditure		70030.01
	Balance Carried Forward		74180.67

S BWW
25/1/23