

**CONGRESBURY YOUTH PARTNERSHIP**  
**ANNUAL REPORT & ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

Charity Registration Number. 1096207

# **INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF CONGRESBURY YOUTH PARTNERSHIP**

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I report on the accounts of the charity for the year ended 31 December 2023, which are set out on pages 2 to 8.

## **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R C JONES FCCA

Date: 23 June 2024



Congresbury Youth Partnership		1096207		CC16a
Receipts and payments accounts				
For the period from	01/01/2023	To	31/12/2023	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	17,750	-	-	17,750	12,812
Activities, subs and tuck	5,999	-	-	5,999	4,510
Fundraising	1,266	-	-	1,266	1,093
Donations	2,060	-	-	2,060	984
Hire & lettings	810	-	-	810	540
Other	665	-	-	665	302
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28,549</b>	<b>-</b>	<b>-</b>	<b>28,549</b>	<b>20,240</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,549</b>	<b>-</b>	<b>-</b>	<b>28,549</b>	<b>20,240</b>
<b>A3 Payments</b>					
Youth Workers	20,781	-	-	20,781	20,185
Program Activities	4,682	-	-	4,682	3,425
Building Expenses	831	-	-	831	-
Equipment	1,240	-	-	1,240	181
Internet	467	-	-	467	415
Electricity	523	-	-	523	602
Insurance	687	-	-	687	588
Water	176	-	-	176	252
Cleaning & materials	645	-	-	645	1,148
Misc	2	-	-	2	8
Admin	815	-	-	815	851
Fundraising expenses	235	-	-	235	93
	-	-	-	-	-
<b>Sub total</b>	<b>31,084</b>	<b>-</b>	<b>-</b>	<b>31,084</b>	<b>27,748</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,084</b>	<b>-</b>	<b>-</b>	<b>31,084</b>	<b>27,748</b>
<b>Net of receipts/(payments)</b>	<b>- 2,535</b>	<b>-</b>	<b>-</b>	<b>- 2,535</b>	<b>- 7,507</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>46,669</b>	<b>-</b>	<b>-</b>	<b>46,669</b>	<b>54,176</b>
<b>Cash funds this year end</b>	<b>44,134</b>	<b>-</b>	<b>-</b>	<b>44,134</b>	<b>46,669</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CYP Current account	9,886	-	-
	Fixed Term Capital	16,000	-	-
	32 day notice account (capital)	- 0	-	-
	CYC Current account	4,672	-	-
	CYC Capital account	13,575	-	-
	<b>Total cash funds</b>	<b>44,134</b>	<b>-</b>	<b>-</b>

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

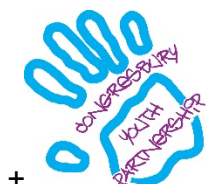
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by trustee on behalf of all the trustees

Signature	Print Name	Date of approval
	Drw Cannon	23 June 2024



## Trustees' Annual Report for the period

Period start date			Period end date		
1	January	2023	31	December	2023

From

To

### Section A

### Reference and administration details

Charity name

Congresbury Youth Partnership

Other names charity is known by

Registered charity number (if any)

1096207

Charity's principal address

15 Silver Street

Congresbury

Bristol

Postcode

BS49 5EY

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Drw Cannon	Chair		
2	Alex Ballard	Secretary		
3	Diana Hassan	Treasurer		
4	Sarah Storey			
5	Moya Pearson			
6				
7				

#### Names of other trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution adopted 15/07/2002 as amended on 17/10/2011
How the charity is constituted	Constitution
Trustee selection methods	Committee members are appointed at the annual general meeting and new trustees maybe appointed through the year on agreement of the existing trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Partnership's main risks relate to the volunteers and the activities it provides. These are mitigated by:

- Public Liability Insurance and building & contents cover is in place
- The Partnership has a child protection policy, and all its main volunteers are DBS checked.
- Risk assessments are completed on an ongoing basis for the activities we provide.

**Summary of the objects of the charity set out in its governing document**

- To provide or assist in the provision of facilities for recreation and other leisure time activities for children and young people resident in Congresbury North Somerset.
- To develop their physical, mental and spiritual wellbeing and assist them in growing to full maturity as individuals and members of society.
- To develop and support adult and young people volunteering in the community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Congresbury Youth Partnership continues to deliver a varied range of positive activities at affordable cost for children and young people aged 8-19 in Congresbury.

While we make our services as cheap as possible, we do not want cost to be a barrier to young people enjoying them and so will look to subsidise young people who cannot afford to take part.

Details of these activities are given in section D below.

Over the report period, the numbers of young people engaging with us increased, and is currently about 50 attending a regular session or a holiday activity. Older teenagers are still affected by the covid lockdowns, and reluctant to return to youth clubs. Running specific projects such as graffiti workshops draws young people in and working with them to discover what they want has led to some interesting trips out of the village, reducing the social isolation sometimes felt by village children.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

We have approx. 8 adult volunteers who assist with

- sessions at the Youth Club,
- the drop-in activity sessions,
- design and keep our website updated,
- support our holiday activities and
- help with fundraising events.

We would not be able to run the Partnership without a team of committed and willing volunteers and huge thank you goes out to them.

We also have one young volunteer who supports at the above sessions and holiday activities.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Overview of sessions; activities and events provided by the Youth Partnership:-

- On Mondays from 3.30 until 6pm we host a Code Club, run entirely by volunteers, for young people interested in learning computer coding in Scratch and Python.
- Drop in sessions with multiple activities take place at the Youth Club on Wednesdays after school, during term time from 3pm until 5pm for children and young people aged 8-10 years – cost per session £2.20 including tuck.
- Youth Club – Wednesday evenings for 40 weeks of the year from 6.30pm-8.30pm for young people 11-19 – cost per session £2.20.
- Holiday activities during most school holidays. During most half term breaks we provide two full days activities from 10am-4pm cost approximately per day £15-£20.
- As a response to anti-social behaviour reports outreach and detached work was delivered supported by Avon and Somerset Police and local PSCO's
- Volunteering opportunities – we provide volunteering opportunities for adults and young people in the village who want to contribute towards their community. Often our young volunteers have gone on to become paid staff for the partnership holiday activities and we have also been able to help them with job applications, references and CV's. We support young people taking part in the Duke of Edinburgh's award scheme by providing safe, monitored volunteering.

The youth workers used by the charity are employed through a service organisation who deal with the employment, insurance, absence cover etc.

This service is provided by Foreal Youth Work Provider who have provided our Youth Workers since 2015.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity holds reserves to cover equipment replacement, capital expenditure on the Youth Club building and a general reserve.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)



You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of the charity's income comes from Congresbury Parish Council in the form of grants to provide youth workers. We are extremely grateful for this funding and without it, in a world of continually rising costs where we try to minimise the costs to our users, we could not continue to provide our services.

We are always trying to find new ways to fund raise and attract donations and this year our fundraising events included running stalls at village events such as the summer and Christmas fetes, which raise awareness of our activities, as well as funds. Our stalls usually sell a range of items made by the young people. We rent out the Youth Club building whenever possible, which provides valuable additional funding towards the costs of maintaining the building.

We also hold pub quizzes and organise the CYP 100 club.

## Section F

## Other optional information

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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Drw Cannon	
Position	Chair	
Date	23 June 2024	