

CONGRESBURY YOUTH PARTNERSHIP
ANNUAL REPORT & ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

Charity Registration Number. 1096207

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF CONGRESBURY YOUTH PARTNERSHIP

I report on the accounts of the charity for the year ended 31 December 2020, which are set out on pages 2 to 8.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R C JONES FCCA

Date: 20 June 2021

Congresbury Youth Partnership		1096207		CC16a
Receipts and payments accounts				
For the period from	01/01/2020	To	31/12/2020	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	28,000	-	-	28,000	19,500
Activities, subs and tuck	2,877	-	-	2,877	3,451
Fundraising	522	-	-	522	1,080
Donations	847	-	-	847	1,807
Hire & lettings	560	-	-	560	1,730
Other	486	-	-	486	33
	-	-	-	-	-
Sub total (Gross income for AR)	33,291	-	-	33,291	27,602
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	33,291	-	-	33,291	27,602
A3 Payments					
Youth Workers	20,020	-	-	20,020	21,372
Program Activities	2,089	-	-	2,089	2,011
Building Expenses	991	-	-	991	-
Equipment	2,237	-	-	2,237	33
Internet	479	-	-	479	378
Electricity	489	-	-	489	440
Insurance	642	-	-	642	617
Water	134	-	-	134	131
Cleaning & materials	416	-	-	416	713
Misc	113	-	-	113	42
Admin	769	-	-	769	124
Fundraising expenses	99	-	-	99	119
	-	-	-	-	-
Sub total	28,478	-	-	28,478	25,980
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	28,478	-	-	28,478	25,980
Net of receipts/(payments)	4,813	-	-	4,813	1,622
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,815	-	-	41,815	40,193
Cash funds this year end	46,628	-	-	46,628	41,815

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CYP Current account	5,643	-	-
	CYP Savings account 1	0	-	-
	32 day notice account (capital)	25,072	-	-
	CYC Current account	11,362	-	-
	CYC Capital account	4,551	-	-
	Total cash funds	46,628	-	-

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by trustee on behalf of all the trustees

Signature

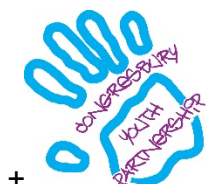
Print Name

Date of approval

Drw Cannon

Drw Cannon

20/06/2021



Trustees' Annual Report for the period

Period start date			Period end date		
1	January	2020	31	December	2020

From

To

Section A

Reference and administration details

Charity name

Congresbury Youth Partnership

Other names charity is known by

Registered charity number (if any)

1096207

Charity's principal address

15 Silver Street

Congresbury

Bristol

Postcode

BS49 5EY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Drw Cannon	Chair		
2	Alex Ballard	Secretary		
3	Diana Hassan	Treasurer		
4	Cath Kemplay			
5	Moya Pearson			
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution adopted 15/07/2002 as amended on 17/10/2011
How the charity is constituted	
Trustee selection methods	Committee members are appointed at the annual general meeting and new trustees maybe appointed through the year on agreement of the existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Partnership's main risks relate to the volunteers and the activities it provides. These are mitigated by:

- Public Liability Insurance and building & contents cover is in place
- The Partnership has a child protection policy and all its main volunteers are DBS checked.
- Risk assessments are completed on an ongoing basis for the activities we provide.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- To provide or assist in the provision of facilities for recreation and other leisure time activities for children and young people resident in Congresbury North Somerset.
- To develop their physical, mental and spiritual wellbeing and assist them in growing to full maturity as individuals and members of society.
- To develop and support adult and young people volunteering in the community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Congresbury Youth Partnership continues to deliver a varied range of positive activities at affordable cost for children and young people aged 8-19 in Congresbury.

While we make our services as cheap as possible, we do not want cost to be a barrier to young people enjoying them and so will look to subsidise young people who cannot afford to take part.

Details of these activities are given in section D below.

A period of uncertainty for all including the Youth Club and Young People, as a Youth Team we were able to be responsive to the offer that we would normally provide young people, by adapting our normal methods of open access Youth Work to virtual contact with young people throughout the National Pandemic. However taking the opportunities to open our doors to young people at each point that the restrictions were lifted.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

We have approx. 11 adult volunteers who assist with

- sessions at the Youth Club,
- the drop in activity sessions,
- design and keep our website updated;
- support our holiday activities and
- help with fundraising events.

We would not be able to run the Partnership without a team of committed and willing volunteers and huge thank you goes out to them.

We also have approx. 2 young volunteers who support at the above sessions and holiday activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Overview of sessions; activities and events provided by the Youth Partnership:-

- Drop in sessions with multiple activities take place at the Youth Club on Wednesday after school, during term time from 3.15pm until 5pm for children and young people aged 8-11 years – cost per session £1.50. (when restrictions allowed)
- Youth Club – Thursday evenings for 40 weeks of the year from 7pm-9pm for young people 11-19 – cost per session £1.50. (When restrictions allowed)
- Holiday activities during most school holidays. During most half term breaks we provide two full days activities from 10am-4pm cost approximately per day £10.
- Over periods of National Lockdown Conference Room calling was used to maintain contact and provide a number of activities, including online cooking workshops, quizzes and fun competitions.
- As a response to anti-social behaviour reports outreach and detached work was delivered supported by Avon and Somerset Police and local PSCO's
- Volunteering opportunities – we provide volunteering opportunities for adults and young people in the village who want to contribute towards their community. Often our young volunteers have gone on to become paid staff for the partnership holiday activities and we have also been able to help them with job applications, references and C.V's. We support young people taking part in the Duke of Edinburgh's award scheme by providing safe, monitored volunteering.

The youth workers used by the charity are employed through a service organisation who deal with the employment, insurance, absence cover etc.

This service is provided by Foreal Youth Work Provider who have provided our Youth Workers since 2015.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity holds reserves to cover equipment replacement, capital expenditure on the Youth Club building and a general reserve.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of the charity's income comes from Congresbury Parish Council in the form of grants to provide youth workers. We are extremely grateful for this funding and without it we could not continue to provide our services.

We are always trying to find new ways to fund raise and attract donations and this year our fundraising events have included the St Andrew's Christmas Fete and the Broad Street Christmas fair where we had stalls selling a range of items made by the young people. We rent out the Youth Club building whenever possible, which provides valuable additional funding towards the costs of maintaining the building.

We also hold pub quizzes and organise the 100 club.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Drw Cannon	
Full name(s)	Drw Cannon	
Position	Chair	
Date	20/06/2021	